

Te Hiku Community Grants Fund 2023-2024

Local Grant Application Form

Application No. THCB00017 From Road Safety Education Limited

Form Submitted 7 Nov 2023, 10:41AM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Road Safety Education Limited

Postal Address *

Physical Address *

Website

<https://rse.org.nz/>

Must be a URL.

Facebook page

<https://www.facebook.com/RYDAroadsafety/>

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Contact details

Contact Person One:

Applicant Project Contact *

Ms Nickie Mouncey

Position *

Grant Coordinator

Phone Number

Mobile Number

Email *

Must be an email address.

Contact Person Two:

Applicant Admin Contact

Ms Maria Lovelock

Position

General Manager New Zealand

Phone Number

Mobile

Number

Email Address

Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Road trauma from crashes is the largest cause of harm for 16-24 yr olds in Aotearoa, often with lifelong consequences.

Road Safety Education (RSE) was established in response to the high number of youth included in road trauma data year after year. It is our mission to provide young people with best practice, evidence based road safety education equipping them with the tools they need to make good choices on the road, laying the foundation for them to become active citizens with positive, socially connected road user identities.

Our values are to be innovative, evidence led, inclusive and sustainable. Through consistent quality education we strive to save lives and prevent serious injuries. We continuously focus on: accessibility and affordability for our students, stability and value for our partners, confidence and security for our team and earning the trust of our communities.

In collaboration with international road safety and education experts we have developed a comprehensive programme designed for 16-18 year old students approaching the time in their lives where they start to drive independently or are travelling as passengers of novice drivers.

The aim of the programme is to increase an understanding of road safety issues (including risk factors), educate students about their rights and responsibilities on the road and equip them with the life skills they need to choose behaviours that lead to safer outcomes on New Zealand roads.

The RYDA programme takes students on a journey from first identifying and understanding road safety issues to accepting the risk on a personal level, developing strategies to mitigate the risk and finally approaching road use as a social responsibility.

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This isn't a licensing programme (although works well with them) and is designed for all students whether they are driving yet or not. The RYDA programme includes a practical and powerful full day workshop delivered by local mentors including Police, Driving Instructors and Crash Survivors, and is backed up by comprehensive pre/post classrooms resources and web portal to augment the life-saving messages. The whole cohort approach is inclusive, increasing social equity, and means all students receive the same opportunity, reducing exclusion.

We have recently piloted a parent/caregiver programme in Whangarei to provide useful information to adults teaching young drivers. "RoadGuide" highlights the latest research including risk factors for young drivers, supportive techniques to better coach them and is delivered with the support of local experts. We look forward to rolling this out to further communities in 2024.

Number of Members *

No members, however over 100 Te Hiku students will benefit

Project Details

* indicates a required field

Project Details

Clearly describe the project or event:

Name of Activity *

Road safety education for vulnerable, high risk Kaitaia young drivers

Location *

Schools participating: Kaitaia College, Te Kura Taumata o Panguru & Te Rangi Aniwaniwa – attending Te Ahu Hall

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date

Date:

01/02/2024

30/06/2024

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and

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• How it will broaden the range of activities and experiences available to the community.

Project outline: *

MOT data shows that drivers under 25 years are primarily responsible for 84% of all road crashes they are involved in and that drivers on a restricted license are 7 times more likely to be involved in a fatal or serious injury crash than other drivers.

To date in 2023 there have been 12 fatalities on Far North roads, over the last five years 14 youth aged 15-24 years have died on Far North roads. DSI data shows provincial rangatahi are exposed to more risk.

Statistics prove that there is a community need for improved road safety education for our young drivers, before they form life habits. It is not enough to only teach a young person the skill of controlling and manoeuvring a vehicle, we must balance this with the life skills of critical thinking, planning and resilience along with an appreciation for others safety on the road. It is these higher-order cognitive skills that are more difficult to develop and need increased focus through education like our RYDA program.

Kaitaia teaching staff advocate for the youth in their care and acknowledge their students starting to drive and the community need additional support with road safety and have selected our programme to fill this need. Local schools requesting RYDA include: Kaitaia College, Te Kura Taumata o Panguru and Te Rangi Aniwanuiwa, teaching staff estimate over 105 rangatahi will benefit from participating in RYDA.

We work together with school staff to coordinate and deliver our programme, local facilitators including police to deliver our workshop and utilise a local venue where all schools can attend to ensure we are economic with costs.

RYDA is the leading and only national road safety education programme for youth. It is unique in its inclusive and holistic approach. It has been designed to be delivered to the whole year 12 cohort whether they are ready to drive or not. By attending as part of their cohort socially disadvantaged students aren't singled out but learn alongside their peers, for many of them it will be the only road safety education they receive. Participating as a cohort also provides young participants an opportunity to create safety strategies alongside the peers they will most likely be riding with.

It is a much more all-inclusive approach and is taught in facilitator lead class sized groups to enable discussion and inquiry from students which has proven the most effective method to achieve long term behaviour change.

To save administrative costs RSE has a small staff of eight working from homes throughout the country and to build community connections we train and utilise local mentors to deliver RYDA workshops. In 2023 our local facilitators included: JD Kelly (driving instructor), Blair Peters (driving instructor), Nick Jones (driving instructor), Officer Hoani Hippolite (Police) and Hare Pau (crash survivor).

Continual, robust evaluation proves our RYDA programme is a highly impactful experience for participants and produces substantial increases in understanding of road risk factors, such as; speed, following distance, distractions, car safety features, hazard perception, and the role of personality and mind-state. Evaluation tells us before participating in RYDA, students grossly underestimate the impact of risk. Retained knowledge measured 3 months post workshop, doubles to 73%. Our latest longitudinal (13 years) study found programme participants were 24% less likely to have had any crash and 42% less likely to crash in darkness than nonparticipants.

After participating in the programme young people from the Te Hiku Community Board region will achieve the following learning outcomes:

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- Improved understanding of road safety issues as drivers and passengers and development of strategies to reduce distractions and eliminate risks.
- Greater insight into their personality risk profile and mindset and how this can influence and affect their driving and reactions (e.g. speeding when feeling rushed).
- Development of personal road safety strategies and self-monitoring of actions.
- Understanding of the Safe Systems approach and the ability to identify government, community and personal responses to prevent crashes and/or reduce their severity.
- Improved understanding of their rights and responsibilities as a driver by learning about the protective measures of the New Zealand Graduated Driver Licensing System.
- Increased road safety education by learning practical elements of car safety features (e.g importance of seatbelts, good tyres, and ANCAP safety rating system).
- Increased understanding of the relationship between speed and stopping.
- Increased strategies around planning car trips and managing mood.
- Increased understanding of the special challenges faced by other road users (heavy vehicles and vulnerable road users) and development of strategies to anticipate and accommodate the actions of others.

By participating in RYDA our high-risk, vulnerable young drivers are provided an opportunity to learn skills for life. Students build resilience and are encouraged to take greater responsibility for themselves and their community when they face challenges driving solo or as a passenger of a new driver. Not only do the students attending benefit, their families, friends and the community as a whole benefit from more aware drivers and passengers.

Limited teaching and family budgets often provide a barrier to schools participating in our programme. RSE formed a Charity in order to help reduce the cost for schools. The average cost of delivering RYDA in the Far North is approx \$55 per student, however we work with sponsors and funders to subsidise/eliminate the cost for local schools and students. Kaitia teaching staff have indicated that they are able to contribute \$1,900 towards the RYDA programmes requested in 2024 and we have secured further funding of \$1,434 towards these costs with a pending application of a further \$1000. In total we have income of 74% towards this project.

This application requests support from the Te Hiku Community Board towards the shortfall in costs required to provide the RYDA programmes requested by schools in the area.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.

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- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$504.00	\$500.00	Filename: Te Ahu Quote QU0135 - August workshop.pdf File size: 60.0 kB
Advertising/Promotion	\$	\$	No files have been uploaded
Facilitator/Professional Fees	\$2,160.00	\$1,000.00	Filename: Facilitator Cost Explanation.pdf File size: 108.5 kB
Administration (inc. stationery/copying)	\$1,637.00	\$0.00	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase (describe)	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded
Consumable materials (craft supplies, books)	\$432.00	\$	No files have been uploaded
Refreshments	\$300.00	\$0.00	No files have been uploaded
Travel/Mileage	\$550.00	\$0.00	No files have been uploaded
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded
Programme Evaluation and Annual Development	\$250.00	\$0.00	No files have been uploaded

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Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$5,834

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$1,500

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

095 291 708

Current Funding

How much money does your organisation currently have? *

\$3,334.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$3,334.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

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Purpose	Amount
School Contributions	\$1,900.00
Police Facilitator In-Kind	\$270.00
Corporate Sponsorship	\$1,164.00
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$3,334.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
AK Franks Trust	\$1,000.00	Pending
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC?

☐ Yes ☒ No

Last page

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please**

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advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.

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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Name *

Nickie Mouncey

Position *

Grant Coordinator

Postal Address

Phone Number

Mobile Number

Email

Must be an email address.

Date

07/11/2023

Must be a date.

Signatory Two

Name

Maria Lovelock

Position

General Manager New Zealand

Postal Address

Phone Number

Mobile

Number

Email

Must be an email address.

Date

07/11/2023

Must be a date.