

Redevelopment of Tangonge Park, Kaitaia

Condition Report and Feasibility Study

January 2020



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EXECUTIVE SUMMARY

1. This condition report and feasibility study has been undertaken to scope out the redevelopment of Tangonge Park on Bonnetts Rd in West Kaitaia. The underused park has been leased to the ANT Trust, from the Far North District Council.
2. The report includes a background section, which covers the operation of the Open the Curtains programme, a history of the park, and a condition report which focuses on the state of the park and the existing building. The report then outlines the vision and concept for the redevelopment of the park.
3. The ANT Trust through its Open the Curtains programme have engaged with the Kaitaia West community focused on the wellbeing of whanau in area.
4. Through several years of involvement with the local community a number of community needs have been identified including the lack of green space and places for people, especially young people to go and play.
5. The proposal outlines the major elements of the park redevelopment including a community learning and sports hub, children's sports field and basketball practice court, an exercise track, children's play areas, the installation of pou whenua and a major planting programme. The planting programme would include an orchard, a maarakai (community garden), native tree and shrub plantings, shelter planting, and a pa harakeke.
6. A project of this nature will take some years to achieve and will rely on a range of funders and the wider community for support. It will also rely on having a master plan in place, good leadership, strong project management and continuing alignment with community needs and aspirations.
7. The next step for the Trust is to consider the development plan and continue to engage with the community. It will need to explore a variety of funding opportunities that can contribute to the completion of the master plan. Some parts of the plan are relatively modest, and it is likely that a start can be made on the redevelopment quite quickly. Other funding opportunities will take time to materialise.
8. It will be important to consolidate the overarching framework for the park first including contouring the sports field and the embankment areas and laying down the walking/running track. Once these are in place the different parts of the plan can be developed either separately or as a whole.
9. This report should provide a good basis for developing a funding plan and attracting funding to start on this exciting redevelopment project.
10. The report proposes a range of next steps which include:
 - Review of feasibility study
 - Planning workshop
 - Identification of priority projects
 - Identification of strategic relationships
 - Priority funding applications
 - Assign project leadership and management
 - Engage with community
 - Engage with key stakeholders

PURPOSE

This feasibility study and development plan has been undertaken to scope out the redevelopment of Tangonge Park (Domain), on Bonnetts Rd in West Kaitaia. The 2 ha (5 acre) park has been leased to the Aupouri, Ngāti Kahu, Te Rarawa Trust (ANT Trust), from the Far North District Council (FNDC) as part of its Open the Curtains Programme focused on the wellbeing of whanau in area.

The study is to provide context for the ongoing development and improvement of the park. Tangonge Park is situated on the edge of Kaitaia West, an area on the western fringe of Kaitaia township. It is approximately 2km from the centre of the town and 3km from the main supermarket and the growing shopping area on the north side of town.

The plan includes the following sections:

- Background, which covers the history of the park, and the need for the redevelopment of the park.
- Condition report which focuses on the state of the park and the existing building.
- Development proposal and master plan
- Project planning, which looks at project management and timeframes.
- Appendices, which includes some key background information.

BACKGROUND

ANT Trust

The Aupouri Ngāti Kahu Te Rarawa Trust is a charitable trust which operates under the name, ANT Trust. It is registered with the Charities Commission, CC52709. The Trust was initially formed in the 1980s and was reinstated in 2016. It is subject to a trust deed/constitution which outlines its purpose, powers and responsibilities.

The purpose of the trust is to provide a range of educational, training and employment opportunities and other social services to assist with the relief of poverty and hardship, the enhancement of well-being, and the building of strong families and positive communities throughout the Far North and other high needs communities in Aotearoa.

Trustees

The following people are the registered trustees:

- Pene Tawhara (Chairperson)
- Te Rana Porter (Treasurer)
- Manuera Riwai (Secretary)
- Hilda Halkyard-Harawira
- Allison Edmonds

What is Open the Curtains?

Open the Curtains is a social development programme which has been operating in Kaitaia West for the past few years. ANT Trust operates as a level 2 accredited Social Service

provider. The programme slogan is “Helping to bring a little sunshine into people’s lives.” It is an innovative grassroots approach to social services based on engaging with whanau face-to-face. Driven by values of manaakitanga, whanaungatanga and aroha, it is an early intervention programme where they work with families to enrich people’s lives, build a sense of community and head off problems.

Kaitaia West is one of the poorest parts of Kaitaia, with a very high Maori and youth population. There are also high levels of benefit dependency and unemployment. The programme started with visiting every home in the area and bringing a koha basket as a way of engaging with people. In 2017-18 over 400 homes were visited in the area from Pukepoto Rd, Grigg St, to Bonnetts Rd, and Lake Rd including Jamieson St, Williams St, St, Masters Rd, Archibald St and Foley St.

Where people need help, the programme aims to link them to relevant and responsive services, including health, housing, education, medical, legal, spiritual and financial services. The programme has been very successful. It revealed high levels of community disengagement and need. From the home visits have come a range of practical outcomes including:

- Street clean up days.
- Focus on removing rubbish and green waste
- Community social events
- Christmas functions
- Referrals and support for whanau
- Fundraising nights



Street clean up days

Identification of needs in West Kaitaia

The OTC programme has stimulated many conversations and identified a range of community needs. These have included:

- The need for better services to the area
- The lack of investment in the area and its infrastructure

- The need for better relationships with service providers
- Problems with speeding vehicles and the higher numbers of young children
- Request for speed bumps and slow down signs in Bonnetts Rd
- The lack of green space and places for people, especially young people to go and play



Social events



Fundraising nights

Opportunity to redevelop Tangonge Park

Tangonge Domain Recreation Reserve or Tangonge Park as it is known sits in the heart of the West Kaitaia community. It has been unused except for casual grazing since the soccer club wound up some years ago. The OTC programme team identified the redevelopment of the Tangonge Park as a major opportunity for Kaitaia West and as a high priority for the community. After assessing the options, the FNDC was approached

Because the park was a reserve, a lease to a community group was possible but a public notification process was required through FNDC. They appointed the Te Hiku Community Board, which conducted a hearing and make a recommendation to Council after calling for submissions. A lot of consultation was undertaken including with the mana whenua hapū and a large number of submissions were received. They were overwhelming positive, and a lease was approved by the Council in late 2017.

Through the lease negotiation process it was agreed that the ANT Trust through the OTC programme would develop the park into a community recreation area with a playground, an exercise track, exercise work stations, a small sports field, native and fruit tree plantings and marakai/community gardens.

History

The land is part of the Ōtararau block which was an Old Land Claim from a 1835 pre-Treaty land transaction between Te Rarawa rangatira and the Rev Joseph Matthews. While Matthews acted in good faith and envisaged the mana whenua hapū continuing their customary uses in this area, the Old Land Claims Commission ignored the intent of the land transaction issuing title to Matthews for 1,170 acres and took for the Crown 685 acres of “surplus land” called Tangonge adjacent. The Tangonge Domain came into Crown ownership through this process and is referred to a Pt OLC 7, NA 530/132.

Tangonge Domain is now Crown land managed by the Department of Conservation but vested in the FNDC. In recent years it has been an under-used recreation reserve. The reserve was leased to the Kaitaia Rugby Football Club and sub-leased to the Kaitaia Nomads Club. These leases expired, and the clubs did not seek renewals. Council records show that the reserve land was poorly drained and in winter the grounds were “unplayable” without proper drainage. The domain was once used for grazing however this was an informal arrangement which ceased some time back. Council has not maintained the reserve. There is a concrete block changing shed on the domain, built by the Kaitaia Nomads soccer club and subsequently owned by Council. This shed was previously used by Sport Northland for the storage of sports equipment, but they have relocated to an alternative storage facility in Kaitaia township.

Legal status of land

Tangonge Domain is subject to the Reserves Act 1977. The Minister of Conservation has delegated to the Far North District Council (FNDC) the power to grant leases of vested reserves for the purposes specified in s54 Reserves Act 1977. The ANT Trust has a five-year lease on Tangonge Park with a right of renewal. The land is known as the Tangonge Domain Recreation Reserve



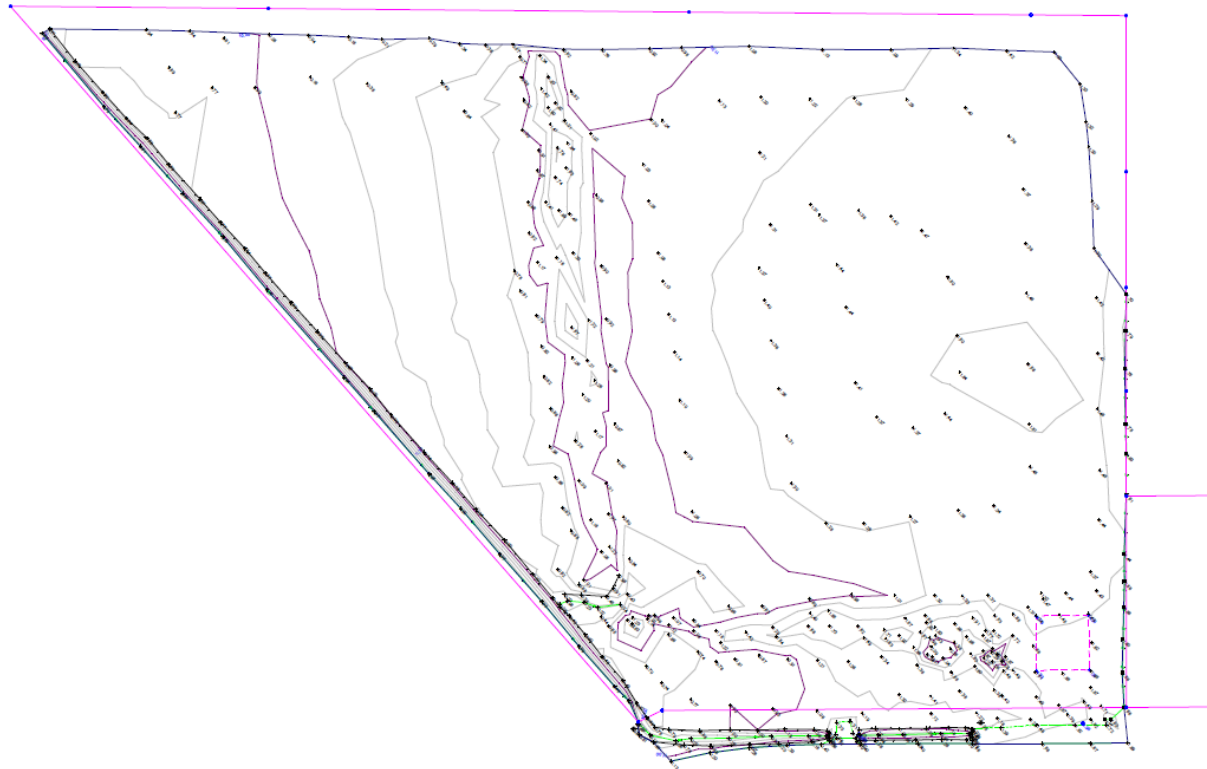
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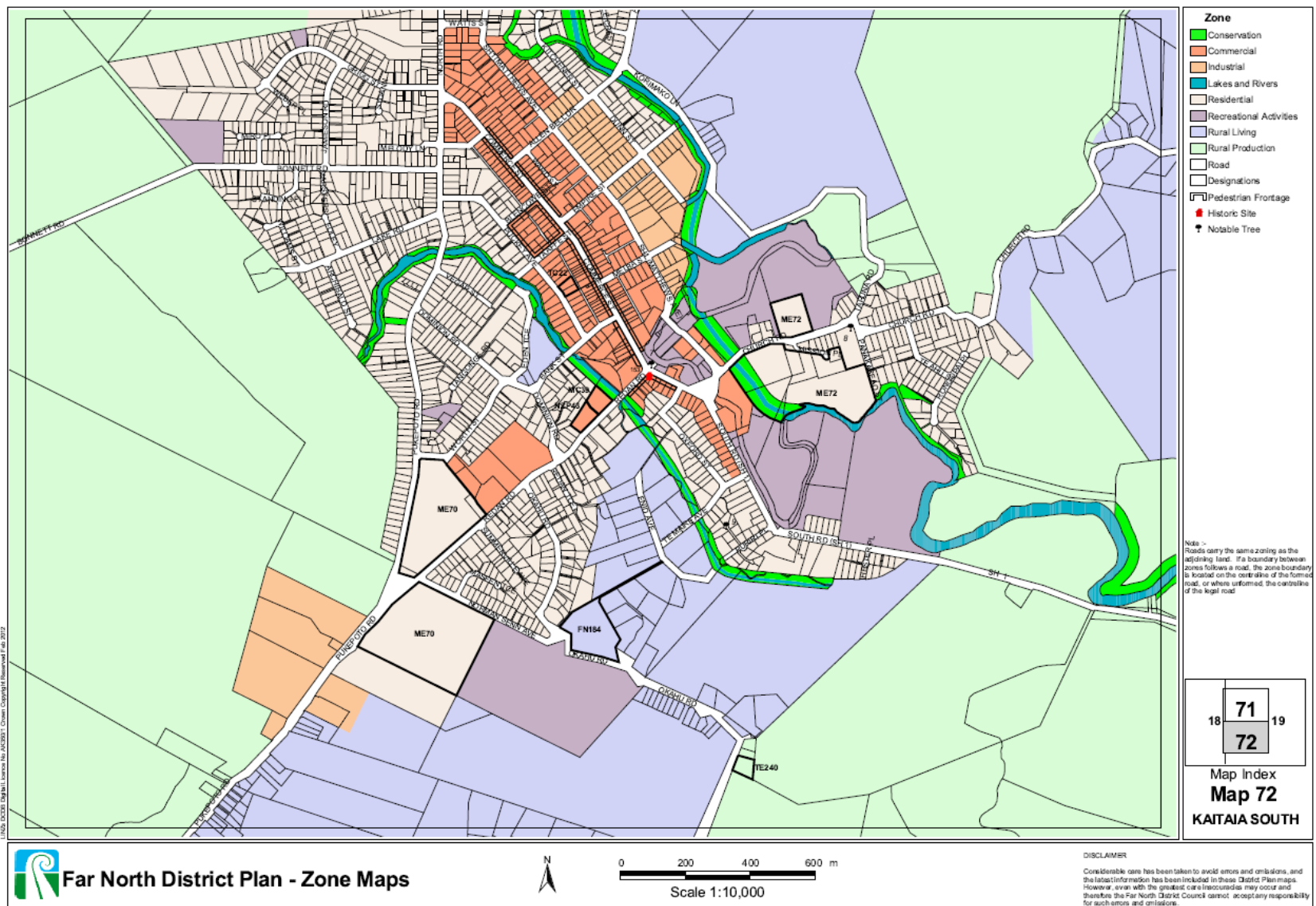
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Survey plan showing levels





CONDITION REPORT

The 2ha park on Bonnetts Rd, in Kaitaia West is a flat area of land adjacent to a low-income housing area. It currently consists of two elements; a changing shed complex to the south eastern corner, and a paddock in an overgrown state.

Changing shed

The changing shed is a 100m² concrete block structure built in the 1970s by the Kaitaia soccer club. It has a corrugated iron roof and aluminium joinery. The internal subdivision provides for men's and women's shower and changing facilities along with toilets. The building is in tidy condition with the exterior and interior ceilings having been repainted, but the shower and toilet facilities are in need of modernisation and improvement. There is a need to rethink and upgrade the hot water supply.



Existing changing facilities



Interior of men's changing room

Services and infrastructure

Water supply

Water comes from the town supply system

Septic drainage

The septic drainage system is linked to the Kaitaia sewerage system

Roading and parking

Bonnets Rd is a sealed roadway which runs down the southern side of the park. There are no footpaths on the northern side of the road but there are two vehicle crossings to the park. The footpath on the southern side of the road stops at the last house opposite the middle of the park. There is space for cars to get off the road, but the parking areas are not formed.

Power Supply

Single phase power is connected to the changing sheds but there is potential for this to be upgraded to three-phase. A power line runs down the southern side of the site.

Street lighting

There is one streetlight halfway down the park on Bonnets Rd.

Park grounds

The 2ha park area is essentially flat and has previously been poorly drained. In the past it was unusable for a good part of the year due to water retention and flooding.



Typical state of park in winter, 2017

In 2018 the Trust undertook some remedial work on the park, forming a drain to the western end and contouring the grounds to create some fall to the drain and a couple of embankment

areas to the sides of a sports field area. It is fair to say that the work done was only a first cut and without follow up it is difficult to maintain the area and keep it tidy.



State of grounds in 2019, after contouring work

The surface is rough, and it has become weed infested, and difficult to maintain. However, the work appears to have solved the drainage problems to a certain extent. 2019 was one of the driest years on record for Kaitaia and consequently the park drainage has not really been tested by prolonged periods of wet weather. The site seems to be much better drained than it was previously and regular inspections through the winter of 2019 have revealed no ponding or water retention.

Other considerations

Wind

There is a strong and unpleasant prevailing wind across the site from the south west. The siting of buildings and the planting of shelter trees can help to mitigate this.

Neighbouring properties

The park borders on to five residential properties, one on Bonnetts Rd and four off the Miro PI cul-de-sac. The properties are fenced from the park but not all the fences are in good condition. The north side of the park borders on to farmland, separated by post and wire fences in good condition. The south side has a thick bamboo hedge that separates the park from a farm residence.

REDEVELOPMENT PROPOSALS

Concept

Through the lease negotiation process, it was agreed that the domain would be developed into a community recreation area with a playground, an exercise track, exercise workstations, a small sports field, native and fruit tree plantings and maarakai/community gardens. The vision for the redevelopment is to create a centre for recreation, community development and education that is accessible to the local community and builds off the strengths and aspirations of the people that live in the area. It is hoped that it will be a resource for the community and strengthen relationships and grow a strong identity.

Elements of the park redevelopment

Community learning and sports hub

It is proposed that the existing sports changing rooms are integrated into a multi-purpose complex that can serve the needs of the local community for a range of activities including children's sports activities, fitness programmes, community education and social events. A resource building along with some covered outdoor spaces will provide a hub for community activities including:

- Raranga, rongoa and mahi toi wananga
- Budgeting, cooking and parenting programmes
- Te reo classes
- Kapa haka and mau rakau
- Small social functions e.g. kids' birthdays
- Picnic tables and BBQ
- Organised sport



Children's sports field and basketball practice court

The centre will include a small sports field for team sports like touch, rugby, league and soccer. There will be multi-purpose goals for the different codes. There will also be a practice basketball/netball court for kids to improve their skills.



Creation of an exercise track

It is proposed to create a track for walking and running which integrates exercise stations along its length. The track will wind its way around the different planted areas and link the various activities across the site. It will be a hub for local fitness programmes and encourage better health outcomes for community members.



Examples of exercise stations

Planting programme

The park will be extensively planted to achieve a number of outcomes. This will include the following components:

Orchard

Several orchard areas will be created to provide fruit for the community. The focus will be on providing fruit all times of the year including citrus, feijoas, peaches, grapes, apples and

pears. This will also be part of the education programme which will include workshops to teach people how to do preserves.



Maarakai

A community garden will be developed to create a community resource and help whanau reclaim gardening skills and knowledge of the maramataka (Māori calendar).



Native tree and shrub plantings

The park will be extensively planted with native trees. The emphasis will be on eco-sourcing local varieties and establishing plants that have rongoa-Māori potential. The wetter parts of the site will be planted in wetland species that will help with the management of the site and drainage.



Shelter planting

Where beneficial shelter belts will be planted to protect the site from cold winds and to provide shelter for plantings during their establishment phase.

Pa harakeke

A suitable area will be planted as a pa harakeke with different varieties of flax to supply local weavers and provide a teaching resource for the community.



Children's play areas

A children's playground will be developed for pre-schoolers so that children can play safely while their parents are involved in other activities. This area will be fenced off and adjacent to the community learning and sports centre. There will also be some play equipment such as swings and climbing frames for older children. A water pad for has also been suggested for kids to play in, in the heat of the summer.



Pou whenua

It is hoped that all Te Hiku Iwi will support the development of Tangonge Park by sponsoring pou whenua which will reflect Iwi and hapū stories of the land the people.

**Other considerations**

A number of other suggestions have been made and can be accommodated as the development proceeds. These include:

- Storage for park tools and equipment
- A men's shed
- Wifi hub
- Volley ball court

KEY ISSUES

There are several key issues that are relevant to the redevelopment of Tangonge Park. These are summarised below:

Need for master development plan

This is a long-term project and it is important that a master plan is developed so that the long-term vision is achieved. The redevelopment of Tangonge Park may take a number of years to achieve, and it will be necessary to break it down to a number of projects. The master plan is important to ensure that the projects all contribute to the completed plan.

Leadership and project management

For the project to succeed there needs to be strong leadership to mobilise the community and the resources that will be required to sustain the redevelopment over a number of years. There is also a need for someone with suitable skills and attributes to drive the development and manage projects.

Funding and resources

The redevelopment will require a significant amount of funding and other resources. Once the key infrastructural elements are in place it will be possible to break the projects down into bite-sized chunks to keep the momentum going. Funding should be sought from a number of sources, and joint ventures and partnerships should be formed to drive specific projects. (e.g. rongoa plantings, pa harakeke, community gardens etc)

Community engagement

The OTC programme has engaged with the Kaitaia West community and generated a lot of support and goodwill. It will be important for the success of the redevelopment to maintain this engagement going forward, and for the community to drive priorities.

The need for a work plan

It will be important to mobilise some funding and resources soon and prioritise the completion of key projects. A realistic work plan needs to be developed each year which links community action and funding to ensure outcomes are achieved. This will ensure that project leadership is supported to make progress demonstrate to the community that things are on the move. The order of projects will depend both on funding and leadership. Some projects will be brought forward because funds and resources are readily available, and the community can be mobilised to do the work. (e.g. planting days)

The need to build momentum

The vision behind this project goes back to 2017 and a lot of energy and enthusiasm was generated. For a variety of reasons progress has slowed up. It will be really important to regain momentum and for the community to see some tangible results.

Mobilising the resources of the local community

There has already been a lot of support from the local community for the redevelopment of Tangonge Park. It will be important to get support from local contracting firms, businesses, Māori and service organisations, Iwi, nurseries and environmental groups, schools, Northtec, other training organisations, FNDC, and NRC to help with the development.

CONCEPT PROPOSALS FOR TANGONGE PARK



SITE PLAN NOTES:

Site Description	Pl OLC 7	
Legal Description	Recreational	
Zoning	Very High	
Wind Zone	1	
Earthquake Zone	No Slope	
Topographic Exposure & Durability Zone	C	
Building Coverage		
Site Area	20343m ²	
Buildings (Existing)	100m ²	
Buildings (Proposed)	104m ²	
Total Permitted	204m ²	8%
Stormwater Management		
Site Area	20343m ²	
Existing Roof Areas	102m ²	
Proposed Roof Areas	240m ²	
Total Permitted	10%	
Total Proposed	--m ²	--%
District Plan Compliance		
Building Height	(Permitted) 8m max	Complies
Sunlight	(Proposed) Complies	Complies
Setbacks to Boundaries:		
Permitted Setback	3m min from road boundaries,	
	2m from other boundaries	

SITE PLAN OVERALL

1:750

CLIENT CONCEPT SET

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 48 Macshore Ave, Kaitiaki, New Zealand
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 (Mobile): 021 220 190
 (Email): aar@arcline.com

SITE PLAN (OVERALL)

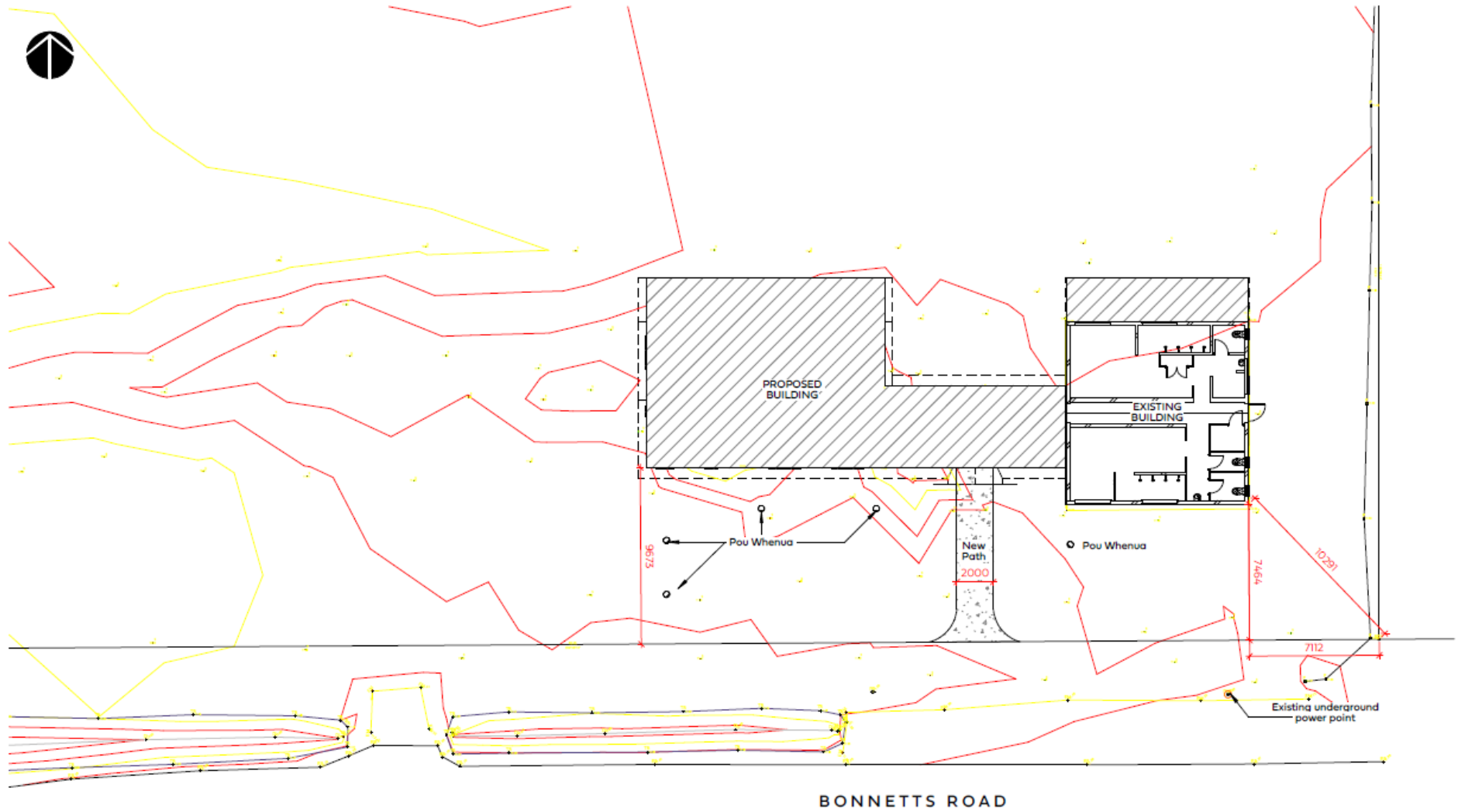
TANGONGE DOMAIN
 BONNETTS ROAD, KAITAIA, 0410

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SITE PLAN

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CLIENT CONCEPT SET



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SITE PLAN

TANGONGE DOMAIN
BONNETTS ROAD, KAITAIA, 0410

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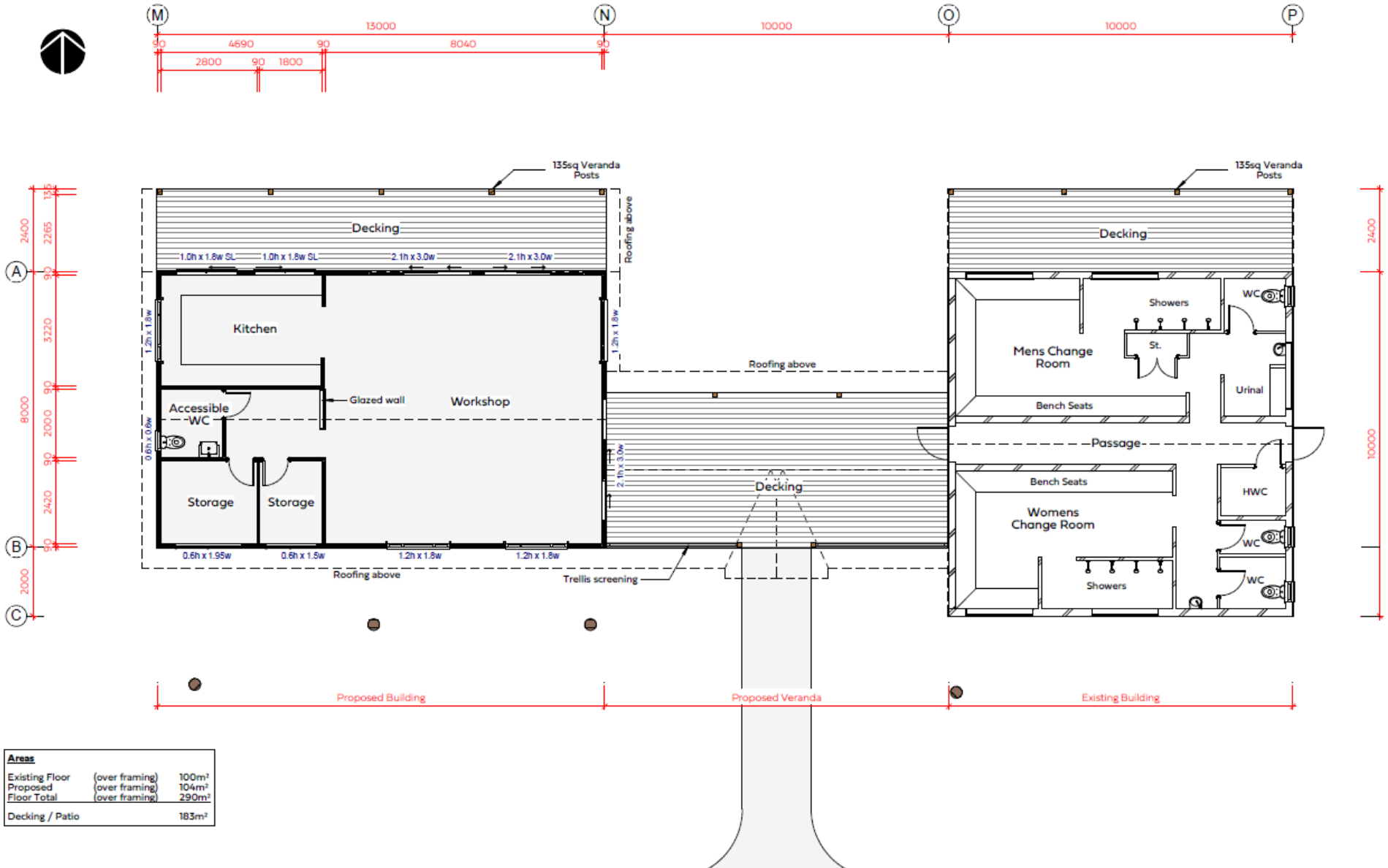
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Areas		
Existing Floor	(over framing)	100m ²
Proposed Floor	(over framing)	104m ²
Floor Total	(over framing)	290m ²
Decking / Patio		183m ²

CLIENT CONCEPT SET

Arcline
Architecture

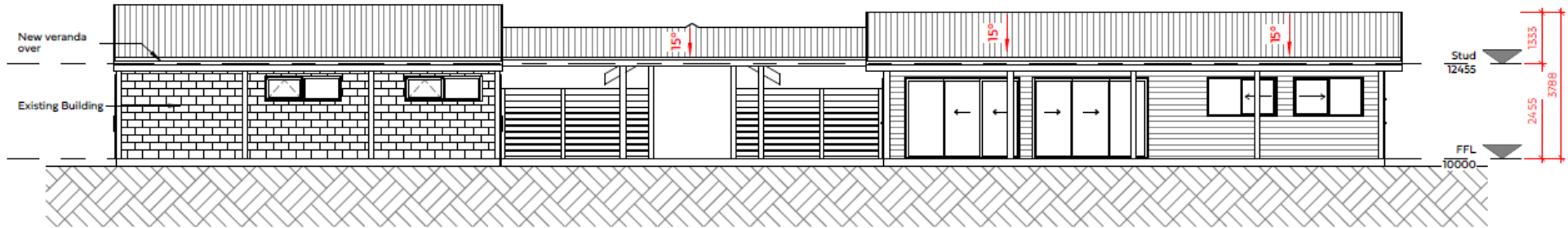
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FLOOR PLAN

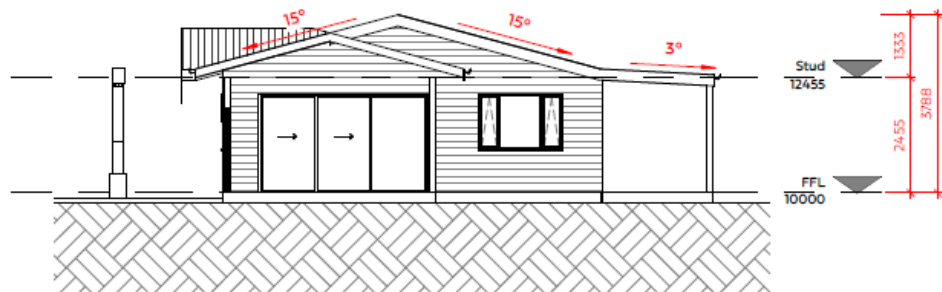
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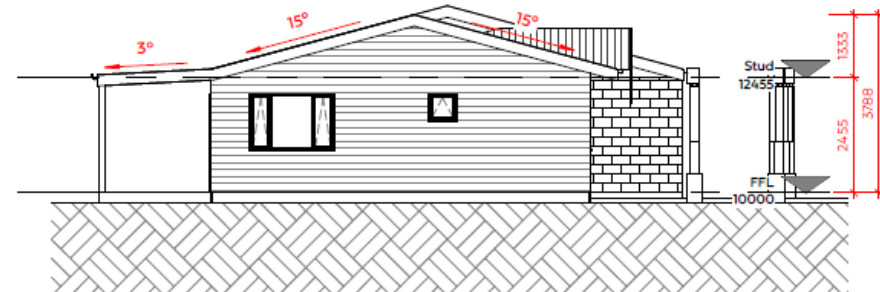
NORTH ELEVATION

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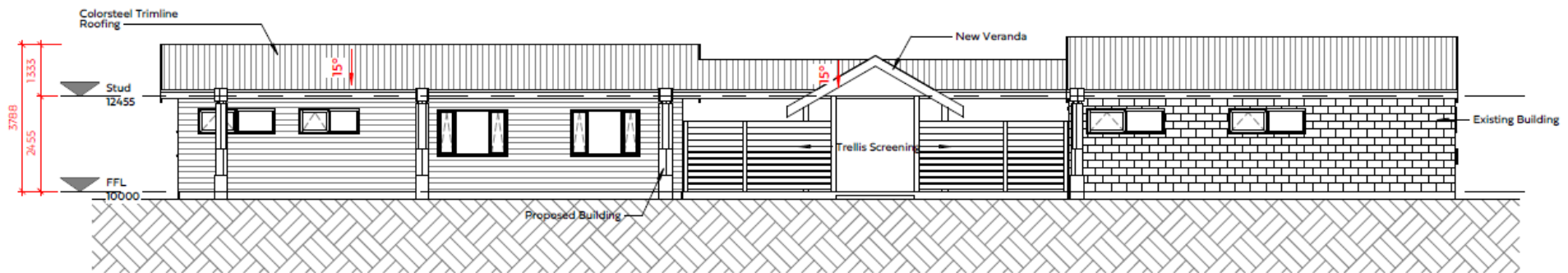
EAST ELEVATION

1 : 100



WEST ELEVATION

1 : 100



SOUTH ELEVATION

1 : 100

CLIENT CONCEPT SET

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ELEVATIONS

TANGONGE DOMAIN
BONNETTS ROAD, KAITAIA, 0410

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COSTINGS

Outline costings

Note:

- All figures GST exclusive.
- Estimates for planning purposes only.
- Costs will depend on sponsorship and voluntary work

Key area of work	\$estimate	Basis of costing or comments
Preliminary work		
Drainage and foundation work	20,000	completed
Grading and contouring of field, exercise track and parking area	30,000	Machine work, bulldozer, grader, rotary hoe
Surface exercise track, and set areas for exercise stations	20,000	Gravel or shale foundation, woodchips, boxed edging
Grassing of play field	10,000	Topsoil, grassing, maintenance, goal posts
Mark out various functions and planting regimes	10,000	Metal car parks, form access ways etc.
	90,000	
Buildings		
Permit drawings and consent	20,000	Plans, specifications and report
Community hub building	300,000	120 m ² @ \$2.5K
Covered verandas	100,000	100 m ² @ \$1K
Refit of changing rooms	50,000	New showers, toilets, vanities etc
Hot water, solar panels, wifi etc	30,000	Retrofit
Equipment storage room	20,000	Fill in on end of veranda
	520,000	
Planting		
Shelter planting	5,000	Plants, site preparation, soil, bark etc
Wetland planting	5,000	Plants, site preparation, etc
Orchard	10,000	Trees, site preparation etc
Maarakai/ Community garden	15,000	Raised beds, soil, water reticulation, plants
Rongoa Maori planting	5,000	Plants, site preparation etc
Pa harakeke	5,000	Contouring, plants etc
	45,000	
Other capital projects		
Children's playground	50,000	Subject to design, fencing
Other play equipment	30,000	Swings, climbing frame, volleyball etc
Basketball practice court	20,000	Concrete pad, markings, goals
Exercise stations	25,000	Up to 8 stations
Footpaths and carparks	50,000	Concrete paths, sealed parking areas
Pou whenua	10,000	5 lwi pou
Landscaping	10,000	Soil, plants, paving
Boundary fencing	5,000	Repairs and maintenance as necessary
	200,000	
Total	\$855,000	

PROJECT PLANNING

Planning and permissions

Tangonge Park is zoned for recreational activities under section 9.6 of operating district plan. The redevelopment proposal are consistent with the objectives of the zone which are to ensure suitable and adequate areas are available for the recreational needs of people, and to ensure that the effects of the use and development of recreational areas are compatible with the surrounding environment.

Relevant controls include:

Purpose of buildings: All new buildings shall be directly for, or ancillary to, the principal recreational activities on the site.

Height: The maximum height of any building shall be 8m.

Setback: The minimum building setback from road boundaries shall be 3m. The minimum building setback from all other boundaries shall be 2m.

Sunlight: No part of any building shall project beyond a 45-degree recession plane as measured inwards from any point 2m vertically above ground level on any site boundary.

Site coverage: Any new building or alteration/addition to an existing building is a permitted activity if the total building coverage of a site does not exceed 8% of the gross site area.

Stormwater Management: The maximum proportion of the gross site area covered by buildings and other impermeable surfaces shall be 10%.

Funding plan

There are two ways of approaching a funding plan for this redevelopment. Firstly a plan could be developed and funding sought from one or more major agencies to undertake the whole development at once. This will require more detailed costing work to be carried out for the various component parts, and for the project to be socialised with major funders.

The second approach is to stage the redevelopment, and look for multiple funders and sponsors for the various projects. Some of the projects are small and self-contained and can be developed in isolation of other projects once the base structure of the park is laid out. This is a decision for the trustees to consider, but it may be possible to make progress and build momentum by starting with a few small projects, particularly if the community is involved with implementation.

Staging

A staged development plan is proposed including:

- Drainage and foundation work on the domain, (completed)
- Grading and forming of field, exercise track and parking area,
- Laying down exercise track and setting aside areas for various functions
- Planting programme (shelter planting the priority)
- Building of community hub (subject to funding applications)
- Other capital projects (as funds determine)
- Community projects (community lead and funded with sponsorship)

Requirements for further technical work

Further technical work will be required for any building work. While the district plan allows for the work that is proposed, the Trust will need to get a building permit from the FNDC. To do this working drawings will be required and an application to the Council made. This will include a fire protection report and engineering input may be required depending on the design of the buildings.

Use by the community and community support

Funders will require information about community support and likely use of any facilities. The proposal has been developed from the bottom up after considerable engagement with the community. The redevelopment proposals provide a wide range of opportunities for all age groups, and the whole of the community to use a variety of facilities and experiences that the redeveloped park will offer. It is strongly community driven.

Project management

Strong project management is now required. This can be broken down in to three areas and responsibility can be delegated for the following:

- Funding; Managing the funding application process.
- Community engagement; making sure the local community remains engaged, pulling in support and resources from the wider community.
- Implementation, taking responsibility for the technical aspects, identifying contractors and suppliers and making sure that projects get done.

Future management

The ANT Trust will need to consider the future management of the park over the long term, both in terms of governance, leadership and funding. Maintaining the facilities will be ongoing, and a budget will need to be put in place to ensure that the park is maintained and developed. Some aspects of this will benefit from community engagement, but ongoing financial support will be required.

Next Steps

The following next steps are proposed:

- Review of feasibility study
- Planning workshop
- Identification of priority projects
- Identification of strategic relationships
- Priority funding applications
- Assign project leadership and management
- Engage with community
- Engage with key stakeholders

TIMELINE TO COMPLETION

	Key task	2020				2021				2022				2023			
1	Community Consultation																
2	Relationship development																
3	Workplan																
4	Funding applications																
5	Preliminary work																
6	Building permit application																
7	Planting projects																
8	Maarakai																
9	Build community hub																
10	Other capital projects																

Appendix one
Charities Registration

Appendix two
Trust Deed

Appendix three
Historical map of Kaitaia township



Charity Summary

Registration Number:	CC52709
Registration Date:	29/05/2015
Charity Name:	Aupouri Ngati Kahu Te Rarawa Trust

Charity Details

Trading Name: ANT Trust

Registration Details

Registration Status:	Registered
Balance Date:	March 31
IRD Number:	Restricted
NZBN Number:	9429042590163

Address for Service:

Charity's Postal Address: 60 North Road
Kaitaia 0410

Charity's Street Address: 60 North Road
Kaitaia 0410

Charity's other details

Phone:	094081800
Fax:	094081800
Email:	hone@tehiku.com
Website:	
Facebook:	
Twitter:	
Social Network Name:	

Areas of Operation

New Zealand:	Northland, Auckland
Oceania	Australia
Percentage spent overseas	0

Purpose & Structure

Purpose

To provide a range of educational, training and employment opportunities and other social services to assist with the relief of poverty and hardship, the enhancement of well-being, and the building of strong families and positive communities throughout the far north and other high needs communities in Aotearoa

Entity Structure

The Trust operates with a flexible structure to enable the CEO to effectively negotiate with agencies and businesses to provide the necessary assistance to high needs whanau

Activities

Main Activity:	Other (please state)
Activities:	Other: Providing opportunities and services to assist high needs whanau

Sectors

Main Sector:	Economic development
Sectors:	accommodation / housing, Education / training / research, Health, Community development, Social services, Employment, Arts / culture / heritage, Sport / recreation, International activities

Beneficiaries

Main Beneficiary:	Family / whanau
Beneficiaries:	Children / young people, Older people, General public, Family / whanau, Other: people in need

Annual Returns

Date Submitted	For Year Ended	Total Income	Total Expenditure	Reference
22/10/2019	31/03/2019	632,483	424,313	AR004
04/03/2019	31/03/2018	518,321	463,580	AR003
24/10/2017	31/03/2017	171,933	131,244	AR002
14/09/2016	31/03/2016	171,933	128,744	AR001

Officer Details

Current Officers

Name	Officer Type	Position	Position Appointment Date
Allison Edmonds	Individual	Trustee	28/05/2018
Pene Tawhara	Individual	Chairperson	28/05/2018
Hone Harawira	Individual	CEO	22/05/2015
Manuera Riwal	Individual	Secretary	22/05/2015
Te Rana Porter	Individual	Treasurer	22/05/2015
Hilda Harawira	Individual	Trustee	15/04/2015

Past Officers

Name	Officer Type	Position	Last Date as an Officer
Lorraine Toki	Individual	Trustee	28/05/2018
Trudy Brown	Individual	Secretary	28/05/2018
Sheryl Maafu	Individual	Accounts Clerk	01/01/2018

Constitution of the
Aupouri Ngati Kahu Te Rarawa Trust
 60 North Rd, Kaitiaki 0410, Aotearoa (NZ)

- 1 **NAME**
- 2 The name of the organisation shall be the Aupouri Ngati Kahu Te Rarawa Trust, also known as the ANT Trust, or the Aupouri Ngati Kahu Te Rarawa (ANT) Trust and hereinafter referred to as the Trust.
- 3 **REGISTERED OFFICE**
- 4 The address of the Trust shall be 60 North Rd, Kaitiaki 0410, Aotearoa (NZ)
- 5 **OBJECTS**
- 6 To provide a range of educational, training and employment opportunities and other social services to assist with the relief of poverty and hardship, the enhancement of wellbeing, and the building of strong families and positive communities throughout the far north and other high needs communities in Aotearoa.
- 7 To secure funding and other resources to help achieve those objectives
- 8 **COMMON SEAL**
- 9 The Common Seal shall bear the inscription of the Aupouri Ngati Kahu Te Rarawa Trust
- 10 The Common Seal shall only be used in the presence of two trustees, one of whom shall be a Trust Officer
- 11 The secretary shall hold the Common Seal
- 12 **TRUSTEE APPOINTMENT**
- 13 Trustees shall be those as named in the attached document
- 14 Trustee positions may be added/removed by decision of the current trustees
- 15 **MEETINGS**
- 16 An AGM shall be held annually to adopt annual statements of accounts, appoint an auditor and elect officers
- 17 Regular meetings shall be held monthly
- 18 **TRUSTEES ROLES**
- 19 Trustees shall appoint a Chairperson, Secretary and Treasurer
- 20 The Chairperson shall chair all meetings, and ensure the will of the majority is translated into decision
- 21 The Secretary shall minute all meetings and other duties as required
- 22 The Treasurer shall oversee the receipt and expenditure of all funds, keeping of accounts, provision of monthly financial statements and preparation of annual accounts for audit
- 23 **BOARD POWERS**
- 24 To gift, to borrow money, and enter into guarantees and partnership agreements
- 25 To ensure Board income is exempted from tax under the Income Tax Act 1976
- 26 To act as absolute owner, but not to endanger the Trusts charitable purposes
- 27 To buy, sell, acquire, lend, let, lease, maintain, manage, improve and develop property
- 28 To start, manage, amalgamate, sell any undertaking, business or asset
- 29 To use capital to meet the Trusts objects
- 30 To employ and discharge people



31 PROVISIONS TO POWERS

- 32 Where, in undertaking the Trust objects, the trustee has entered into a financial transaction, Trustees shall ensure that:
- 33 any payments by way of interest or rent shall not exceed current commercial rates, and
- 34 any receipts by way of interest or rent shall not be less than current commercial rates
- 35 There shall be no private pecuniary profit made by any person from the Trust, except that:
- 36 any trustee[s] may receive full reimbursement for all expenses properly incurred by them in connection with the affairs of the Trust;
- 37 the trust may pay reasonable and proper remuneration (see Trustee Roles) to any officer or servant of the Trust (whether trustee or not), in return for their services that have actually been rendered to the Trust;
- 38 any Trustee may be paid all usual professional, business or trade charges for services rendered, time expended and all acts done by that trustee or by any firm or entity of which that trustee is a member, employee or associate in connection with the affairs of the trust;
- 39 any trustee may retain payment by any company or undertaking that the Trust may be in any way involved in for which that trustee has acted in any capacity whatever, notwithstanding that that trustee's connection with that company or undertaking is in any way attributable to that trustee's connection with the Trust

40 PROVISION TO REMUNERATION

- 41 Without overriding anything contained or implied in the constitution, any person who is:
- 42 An officer or trustee of the Trust; or
- 43 A shareholder or director of any company carrying on any business of the Trust; or
- 44 An officer or trustee of any Trust which is a shareholder of any company carrying on the business of the Trust; or
- 45 An associated person (as defined by the Income Act 1994) of any such officer, trustee, shareholder or director;
- Shall not determine, or materially influence in any way the determination of the nature or the amount of any benefit or advantage or income and shall not determine, or materially influence in any way the circumstances in which the remuneration is or is to be received, gained, achieved, afforded or used by that person.

46 CONFLICT OF INTEREST

- 47 Any Trustee who directly or indirectly, has a material interest in any contract, or proposed contract, or arrangement, or dealing with the Trust (other than a trustee), shall disclose the nature of that interest at a trustee meeting, and such disclosures shall be recorded in the minutes of the meeting.

48 TRUSTEE LIABILITY

- 49 Trustees shall not be liable regards Trust affairs [except for fraud and wilful negligence]

50 QUORUM

- 51 50% plus one shall form a quorum for the normal transaction of business

52 FINANCIAL YEAR

- 53 The financial year shall start on the first (1st) day of April and end on the following thirty-first (31st) day of March.

54 CHANGES TO THE CONSTITUTION

- 55 This constitution may only be amended at an AGM or at a special meeting called to do so, provided that no amendment made affects in any way the charitable status of the Trust.

56 WINDING UP

- 57 The Trust may wind itself up by giving Trust Property according to the Trust's objects to any entity chosen by the Board and set up for charitable trust purposes within Aotearoa
- 58 In the event of the Board being unable to decide, the remaining assets will be distributed as a Judge of the High Court decides.

4/5
 03/03/20
 4/5
 [Signature]

59 TRUSTEES

Trustee: Name & Signature	Independent Witnesses: Name & Signature
PENE TAWHARA (Chairperson) Signature: <i>Pene Tawhara</i> 12/06/18	Name: <i>Kemiyama, Chris</i> Signature: <i>[Signature]</i>
TERANA PORTER (Treasurer) Signature: <i>[Signature]</i> 12/06/18	Name: <i>Stinganne Brian</i> Signature: <i>[Signature]</i>
MANUERA RIWAI (Secretary) Signature: <i>[Signature]</i> 12/06/18	Name: <i>Kemiyama, Chris</i> Signature: <i>[Signature]</i>
HILDA HACKYARD-HARAWIRA Signature: <i>[Signature]</i> 12/16/18	Name: <i>Kemiyama, Chris</i> Signature: <i>[Signature]</i>
ALLISON EDMONDS Signature: <i>[Signature]</i> 12/16/18	Name: <i>Shirley Rangai Gilbert</i> Signature: <i>[Signature]</i>

