

**MINUTES OF TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS  
AVENUE, KAITAIA ON TUESDAY, 14 MARCH 2023 AT 10:01 AM**

**PRESENT:** Chairperson Adele Gardner, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky,

**IN ATTENDANCE:** Cr Hilda Halkyard-Harawira (11:24 am), Cr Penetaui Kleskovic (12:15 pm)

**STAFF PRESENT:** Beverly Mitchell (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Marlema Baker (Democracy Advisor)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Chair Adele Gardner commenced the meeting and Member Darren Axe opened with a prayer.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**2.1 APOLOGIES AND DECLARATIONS OF INTEREST**

**RESOLUTION 2023/2**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That the Te Hiku Community Board receive the apologies from Deputy Chair John Stewart and Members Felicity Foy and Rachel Baucke and grant a leave of absence.**

**CARRIED**

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

No public forum for this meeting.

**4 NGĀ TONO KŌRERO / DEPUTATIONS**

Fiona King – Drainage Committees

**5 NGĀ KAIKŌRERO / SPEAKERS**

Dennis Breckon – Coopers Beach Combined Bowling Club. Item 7.7 d) refers.

Roger Sloan – Kaitaia City Rugby Union Football Club. Item 7.7 b) refers.

Evan Mackay – Karikari Peninsula Residents and Ratepayers Association. Item 7.7 refers.  
Document I.D: A4142014 – Karikari Peninsula CCTV Project

**6 CONFIRMATION OF PREVIOUS MINUTES**

**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4094762, pages 8 - 10 refers

**RESOLUTION 2023/3**

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

**That Te Hiku Community Board**

- a) **agrees that the minutes of the meeting held 13 December 2022 and Extraordinary meeting held 20 February 2023 be confirmed as a true and correct record with the following amendment to the 13 December 2022 minutes item 8.6 b) as follows:**

That Te Hiku Community Board

- b) declined the funding application received from He Whanau Marama Trust as the Far North District Council consents and licenses had not been approved at the time of considering the application *and that the Board invites the applicant to reapply, if required for a future events, provided that consents and licenses are approved in a timely manner.*

**CARRIED**

## **7 REPORTS**

### **8.1 CLOSURE OF THE KOHUMARU RD KERBSIDE COLLECTION POINT**

Agenda item 8.1 document number A4103507, pages 117 - 120 refers

#### **RESOLUTION 2023/4**

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board supports staff to close the approved collection point at the intersection of Kohumaru Road and State Highway 10, Mangonui.**

**CARRIED**

Meeting adjourned 11:05 am – 11:22 am

### **7.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.1 document number A3997033, pages 18 - 19 refers

#### **RESOLUTION 2023/5**

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board note the reports from Chairperson Adele Gardner, Deputy Chairperson John Stewart, Members Darren Axe, Bill Subritzky and Sheryl Bainbridge and the tabled report from Member Rachel Baucke.**

**CARRIED**

#### **Notes**

Member Bainbridge

- requests streetlights for Paradise Road – an RFS has been raised but this needs to be included in the Board's Strategic Plan.
- asked for a copy of the Streetlighting Program and where the streetlights are planned for the Te Hiku Ward.

Member Subritzky

- identified concerns raised by marae/hapu/iwi to be included in the development process of the Community Strategic Plans.

**Tabled Documents:**

Document I.D: A4142019 – Sana Ryan

Document I.D: A4142019 – Lighting Up Kaitaia Streets

Document I.D: A4142017 – Letter from the Editor – Northland Age

**7.2 TE HIKU COMMUNITY BOARD STRATEGIC PLAN**

Agenda item 7.2 document number A3971860, pages 30 - 32 refers

**RESOLUTION 2023/6**

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board adopts the 2022/25 Te Hiku Strategic Plan and recommends to that Council:**

- a) that it receive the 2022/25 Te Hiku Strategic Plan and acknowledges that it reflects the Te Hiku ward's priorities and aspirations, and
- b) commits to taking the 2022/25 Te Hiku Strategic Plan into consideration when it develops the 24-34 LTP.

**CARRIED****7.3 APPOINTMENTS TO MANAGEMENT COMMITTEES**

Agenda item 7.3 document number A4048358, pages 45 - 47 refers

**RESOLUTION 2023/7**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That the Te Hiku Community Board make appointments to Management Committees as detailed below:**

- a) appoints Member Darren Axe to Araiawa Hall (Raio Hall).
- b) appoints Member Bill Subritzky to Awanui Community Centre/Sports Complex
- c) appoints Member Bill Subritzky to Kaingaroa Community Hall.
- d) appoints Member Bill Subritzky to Karikari Hall.
- e) appoints Member Rachel Baucke to Herekino Hall
- f) appoints Member Bill Subritzky to Lake Ohia Community Hall.
- g) appoints Member Sheryl Bainbridge to Mangonui Hall.
- h) appoints Member Adele Gardner to Fairburn Cemetery.
- i) appoints Member Darren Axe to Houhora Cemetery.
- j) appoints Member Sheryl Bainbridge to Mangonui Cemetery.
- k) appoints Member Sheryl Bainbridge to Oruaiti Cemetery.
- l) appoints Member Bill Subritzky to Peria Cemetery.
- m) appoints Member Rachel Baucke to Takahue Cemetery.
- n) appoints Member Darren Axe to Waiharara Cemetery.
- o) appoints Member Darren Axe to Waipapakauri Cemetery.
- p) appoints Member Sheryl Bainbridge to Te Ahu Museum.
- q) appoints Member Adele Gardner to Te Hiku Sports Hub.
- r) appoints Member Bill Subritzky to Awanui River Liaison Committee.
- s) appoints Member John Stewart to the Kaitaia Business Association.
- t) appoints Member Sheryl Bainbridge to Hihi Hall Committee.
- u) Declines to appoint a Member to Oruru Community Hall (Swamp Palace) as this hall is

**closed.**

**CARRIED**

#### **7.4 TE HIKU COMMUNITY BOARD APPOINTMENT TO DISABILITY ACTION GROUP**

Agenda item 7.4 document number A4074936, pages 54 - 55 refers

##### **RESOLUTION 2023/8**

Moved: Member Sheryl Bainbridge

Seconded: Chairperson Adele Gardner

**That Te Hiku Community Board appoint member Darren Axe as its representative on the Disability Action Group.**

**CARRIED**

Cr Hilda Halkyard-Harawira 11:45am

Cr Penetaui Kleskovic 12:15 pm

#### **7.5 ESTABLISHMENT OF TE HIKU DRAINAGE AREA COMMITTEES**

Agenda item 7.5 document number A4060593, pages 59 - 62 refers

##### **RESOLUTION 2023/9**

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

**That the Te Hiku Community Board**

- a) **re-establish the Kaitaia, Motutangi and Kaikino and Waiharara Area Drainage Committee;**
- b) **appoint the following members to the Kaitaia Drainage Area Committee**
  - i. **Fiona King**
  - ii. **Joe King**
  - iii. **Mike Masters**
  - iv. **Greg Yuretich**
  - v. **Dennis Chapman**
  - vi. **Adele Gardner as Te Hiku Community Board representative.**
  - vii. **Bill Subritzky as Te Hiku Community Board representative.**
- c) **appoint the following members to the Motutangi Drainage Area Committee**
  - i. **Paul Harvey**
  - ii. **Jeremy White**
  - iii. **Darren Axe as Te Hiku Community Board representative.**
- d) **appoint the following members to the Kaikino and Waiharara Drainage Area Committee**
  - i. **Aaron Bainbridge**
  - ii. **Fred Petricevich**
  - iii. **Joe Milich**
  - iv. **Adriene Bartlett**
  - v. **Dean Radojkovich**
  - vi. **Fiona King**
  - vii. **Darren Axe as Te Hiku Community Board representative.**

- e) hold the first Drainage Meeting on Monday 17<sup>th</sup> April and 4<sup>th</sup> September 2023.
- f) refer to the Drainage items in the April 2023 Action Report item 8.4 and request updates for each action.
- g) receive a copy of the Drainage financial information sent to Martin Baker (Ventia) on 14/03/2023.

**CARRIED**

## 7.6 PROJECT FUNDING REPORTS

Agenda item 7.6 document number A4061054, pages 72 - 73 refers

### RESOLUTION 2023/10

Moved: Member Darren Axe

Seconded: Chairperson Adele Gardner

**That Te Hiku Community Board note the project reports received from:**

- a) **CBEC Kaitaia EcoCentre – Community Upcycling**
- b) **Kaitaia and Districts A&P Association – 2022 Show**
- c) **Kaitaia College – Arts Showcase**

**CARRIED**

Meeting adjourned for lunch 12:15 pm – 12:53 pm

## 7.7 FUNDING APPLICATIONS

Agenda item 7.7 document number A4061069, pages 83 - 87 refers

### RESOLUTION 2023/11

Moved: Member Sheryl Bainbridge

Seconded: Chairperson Adele Gardner

**That Te Hiku Community Board**

- a) approves the sum **\$1,265** (plus GST if application) to be paid from the Board's Community Fund account to **CBEC Kaitaia EcoCentre** for the management of recycling and rubbish at the **Mangonui Waterfront Festival 2023**, to support the following **Community Outcomes**:
  - i) **Proud, vibrant communities.**
  - ii) **Communities that are healthy, safe, connected and sustainable.**

**CARRIED**

***Note:** this application was received in time to be considered at the Extraordinary Te Hiku Community Board but was not considered.*

**RESOLUTION 2023/12**

Moved: Member Darren Axe  
 Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board**

- b) approves the sum of **\$7,393** (plus GST if applicable) to be paid from the Board's Community Fund account to Kaitaia City Rugby Union Football Club for 125<sup>th</sup> Jubilee celebrations, to support the following Community Outcomes:
- i) Proud, vibrant communities.
  - ii) Communities that are healthy, safe, connected and sustainable.

**CARRIED****RESOLUTION 2023/13**

Moved: Member Darren Axe  
 Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board**

- c) leaves to lie the application from the Karikari Peninsula Residents and Ratepayers Association for the sum of **\$88,220** (plus GST if applicable) to be considered at the first meeting of the new financial year (4 July 2023) when more funds are available for allocation by the Community Board.

**LEFT TO LIE  
CARRIED****Note:**

*The Te Hiku Community Board would like to receive an update from Kahika-Mayor Tepania regarding his Proceeds of Crime discussion with the Ministry of Justice.*

**RESOLUTION 2023/14**

Moved: Member William (Bill) Subritzky  
 Seconded: Member Sheryl Bainbridge

**That Te Hiku Community Board**

- d) allocates **\$10,000** at the first meeting in the 2022/23 financial year (4 July 2023) and **\$10,000** at the first meeting in the 2023/24 financial year.

**CARRIED****RESOLUTION 2023/15**

Moved: Member Sheryl Bainbridge  
 Seconded: Chairperson Adele Gardner

**That Te Hiku Community Board**

- e) approves the funding granted at the meeting of 21 June 2022 to Far North Land Search and Rescue for the lease of 218 Wiroa Road, Kerikeri for the lease of premises for one year be permitted to be used for towards the lease of two years, as the organisation was able to negotiate a lower lease rate after the funding was granted.

**CARRIED****8 INFORMATION REPORTS****8.2 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 JANUARY 2023**

Agenda item 8.2 document number A4065051, pages 121 - 121 refers

**RESOLUTION 2023/16**

Moved: Chairperson Adele Gardner  
Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 31 January 2023 and leave it to lie on the table until staff provide clarity on the remaining funds for 2021/22 Placemaking Fund.**

**LEFT TO LIE  
CARRIED**

**8.3 TE HIKU STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 31 DECEMBER 2022**

Agenda item 8.3 document number A4065490, pages 127 - 127 refers

**RESOLUTION 2023/17**

Moved: Member William (Bill) Subritzky  
Seconded: Member Sheryl Bainbridge

**That the Te Hiku Community Board receives the report Te Hiku Statement of Financial Performance Activities by Ward for the period ending 31 December 2022.**

**.CARRIED**

**Note:**

*Beverly to arrange a pre-meeting session with Finance staff at the April meeting. This will include financial information regarding the Drainage Committees.*

**8.4 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE FEBRUARY/MARCH 2023**

Agenda item 8.4 document number A4044410, pages 130 - 130 refers

**RESOLUTION 2023/18**

Moved: Chairperson Adele Gardner  
Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet Update February/March 2023.**

**CARRIED**

**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 1:37 pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 11 April 2023.

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**CHAIRPERSON**