

**Division:**  
**Committee:** Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee  
**Officer:**

**Date From:** 1/01/2022  
**Date To:** 31/12/9999

**Action Sheets Report**

**Printed: Friday, 29 April 2022 10:04:38 AM**

Meeting	Officer/Director	Section	Subject
Kaitaia Drainage Area Committee 21/03/2022	Baker, Marlema Taylor MBE, William J	Confirmation of Previous Minutes	Confirmation of Previous Minutes
<b>RESOLUTION 2022/2</b>			
Moved: Member Mike Masters Seconded: Member Adele Gardner			
<b>That the Kaitaia Drainage Area Committee confirms that the minutes of the meeting of the Kaitaia Drainage Area Committee held 16 August 2021 are a true and correct record with the following corrections/amendments.</b>			
			<b>CARRIED</b>
<u>Matters arising:</u>			
<ul style="list-style-type: none"> <li>Note that Mr Dennis Chapman's attendance.</li> <li>That a <b>Matters Arising</b> section be included in all future Drainage Committee minutes.</li> <li>That a letter was to be sent to Mr Vanderbelt to have a culvert reinstated. (Glenn/Troy to action this week).</li> <li>Page 9 bullet point 1 – drains still need to be mapped and entered into GIS. Troy confirms that a timeframe for GIS work hasn't been identified. (Work in progress)</li> <li>Page 9 bullet point 3 – correction: Matthews Ave to Matthews drain</li> <li>Workshop on the draft Management plan has not eventuated and will need to be 2-3 hours long. (4 April confirmed)</li> <li>Item 4.2 and 4.3 in the minutes dated 3/11/2020 matters arising – Chair requests a map and a further report showing the boundaries of the areas that are rated. (by/before the next meeting).</li> </ul>			
<b>29 Apr 2022 9:23am Whiu, Rhonda-May</b>			
<ul style="list-style-type: none"> <li>A letter was sent to Mr. van Bystreveldt on Tuesday the 29th of March 2022, requesting that the removed culverts be reinstated by Tuesday the 10th of May 2022. Mr. van Bystreveldt has not responded as yet., • The Drainage Area Management Plan workshops were held on Monday the 4th of April 2022, providing a space for the committee members and their board representatives an opportunity to give open feedback on the draft plans. The information was captured with paper notes and audio recordings for review and addition by FNDC.</li> </ul>			

Meeting	Officer/Director	Section	Subject
Kaitaia Drainage Area Committee 21/03/2022	Smith, Troy Finch, Andy	Reports	Kaitaia Drainage Area 2021/2022 Programme Update

## RESOLUTION 2022/3

Moved: Chairperson Fiona King  
Seconded: Member Mike Masters

**That the Kaitaia Drainage Area Committee:**

- a) **Note and review the 2021/2022 work programme.**
- b) **Recommend the reviewed 2021/2022 work programme to Te Hiku Community Board for approval.**

**CARRIED**

### Notes:

- Page 15 Machine Cleaning - H.Subritzky Drain RFS - staff inspection and spray not completed.
- Far North Waters will go out with landowners and Member Joe King to look at and determine, what will need to be done for Oinu Stream and Church Gully drain.

### 29 Apr 2022 9:25am Whiu, Rhonda-May

- The H. Subritzky Drain in Awanui has been inspected by FNW alongside some of the Kaitaia Drainage Area Committee. The majority of the drain has been sprayed, however there is a locked gate preventing access to the outlet section of the drain. Combined effort required to gain a key for access. , • The Church Gully Drain has been inspected by FNW alongside some of the Kaitaia Drainage Area Committee. FNW are in discussions with the property owner and a suitable subcontractor to coordinate drain cleaning before winter., • The Oinu Stream has been sprayed and inspected by the spraying subcontractor through the annual drain status reports.

Meeting	Officer/Director	Section	Subject
Kaitaia Drainage Area Committee 21/03/2022	Smith, Troy Finch, Andy	Reports	Kaitaia Drainage Area 2022/2023 Programme

## MOTION

Moved: Chairperson Fiona King  
Seconded: Member Adele Gardner

**That the Kaitaia Drainage Area Committee:**

- a) **recommend Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2022/2023 work programme.**
- b) **recommend a reserve balance of \$26,222 be held for unplanned works should it be required, and that this be referred to Te Hiku Community Board for approval.**

## AMENDMENT

Moved: Chairperson Fiona King  
Seconded: Member Mike Masters

- c) That the actual figures be provided at the next drainage committee meeting.

CARRIED

The amendment became the substantive motion.

## RESOLUTION 2022/4

Moved: Chairperson Fiona King  
Seconded: Member Adele Gardner

That the Kaitaia Drainage Area Committee:

- a) recommend Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2022/2023 work programme.  
b) recommend a reserve balance of **\$26,222** be held for unplanned works should it be required, and that this be referred to Te Hiku Community Board for approval.  
c) That the actual figures be provided at the next drainage committee meeting.

CARRIED

Meeting	Officer/Director	Section	Subject
Kaitaia Drainage Area Committee 21/03/2022	Smith, Troy Finch, Andy	Reports	Kaitaia Drainage Area 2023/2024 Programme

## RESOLUTION 2022/5

Moved: Chairperson Fiona King  
Seconded: Member Adele Gardner

That the Kaitaia Drainage Area Committee recommend the report “Kaitaia Drainage Area 2023/2024 Programme” be referred to Te Hiku Community Board for information.

CARRIED

**Division:**  
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Waiharara and Kaikino Drainage Area Committee 21/03/2022	Baker, Marlema Taylor MBE, William J	Confirmation of Previous Minutes	Confirmation of Previous Minutes
<b>RESOLUTION 2022/1</b>			
Moved: Chairperson Fiona King Seconded: Member Darren Axe			
<b>That the Waiharara and Kaikino Drainage Area Committee confirm the minutes of the meeting of the Waiharara, and Kaikino Drainage Area Committee held 16 August 2021 are a true and correct record.</b>			
<b>Matters Arising:</b>			
<ul style="list-style-type: none"><li>Chair King requested an update on Honeytree Farm regarding access to the drain, the removal of the object blocking the drain, the insufficient fencing on Honey Tree Farm – this was from the minutes <u>20 November 2020</u>.</li><li>Chair King requests a dedicated land drainage FNDC staff member from/in Kaitaia to provide better communication.</li><li>That the draft management plan be sent to all committee and community board members.</li><li>4.2 e) - The extension of Hobson Drain – update requested.</li><li>4.3 NRC and FNDC resource consents and processes to add, change or alter drains connecting to FNDC county drains – update requested. <i>Action point: Glenn will send the FNDC's process to get the drains consented under our bylaw, to the drainage committee Chair.</i></li></ul>			
<b>CARRIED</b>			
<b>29 Apr 2022 9:26am Whiu, Rhonda-May</b>			
<ul style="list-style-type: none"><li>The draft management plans for each individual area (including Waiharara and Kaikino) have been sent to their relevant Committee members on multiple occasions, as well as the Te Hiku Community Board members on the 31st of March 2022.</li></ul>			

Meeting	Officer/Director	Section	Subject
Waiharara and Kaikino Drainage Area Committee 21/03/2022	Smith, Troy Finch, Andy	Reports	Waiharara and Kaikino Drainage Areas 2021/2022 Programme Update
<b>RESOLUTION 2022/2</b>			
Moved: Member Dean Radojkovich Seconded: Member Fred Petricevich			

**Division:**  
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**That the Waiharara and Kaikino Drainage Areas Committee:**

- a) note and review the 2021/2022 work programme.
- b) recommend the reviewed 2021/2022 work programme to Te Hiku Community Board for approval.

Notes:

- Poplar trees that have fallen into the drain were planted by the avocado orchards within the ten metre line. This cost should not come back on the drainage ratepayers. *Action point: Troy to liaise with Adrian.*

**CARRIED**

Meeting	Officer/Director	Section	Subject
Waiharara and Kaikino Drainage Area Committee 21/03/2022	Smith, Troy Finch, Andy	Reports	Waiharara and Kaikino Drainage Areas 2022/2023 Programme
<b>RESOLUTION 2022/3</b>			
Moved: Chairperson Fiona King			
Seconded: Member Joe Milich			
<b>That the Waiharara and Kaikino Drainage Areas Committee:</b>			
a) Recommends Te Hiku Community Board approve the reviewed Waiharara and Kaikino Drainage Areas 2022/2023 work programme.			
b) Recommend a reserve balance of <b>\$5,000</b> be held for unplanned works should it be required, and that this be referred to Te Hiku Community Board for approval.			
Note:			
• The Chair requests more information in regards to mapping for rated areas a, b and c			
<b>.CARRIED</b>			

Meeting	Officer/Director	Section	Subject
Waiharara and Kaikino Drainage Area Committee 21/03/2022	Smith, Troy Finch, Andy	Reports	Waiharara and Kaikino Drainage Areas 2023/2024 Programme

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### RESOLUTION 2022/4

Moved: Chairperson Fiona King  
Seconded: Member Dean Radojkovich

**That the Waiharara and Kaikino Drainage Areas Committee recommends the “Waiharara and Kaikino Drainage Areas 2023/2024 Programme” be left to lie on the table until the next meeting.**

**CARRIED**

Meeting	Officer/Director	Section	Subject
Motutangi Drainage Area Committee 21/03/2022	Baker, Marlema Taylor MBE, William J	Confirmation of Previous Minutes	Confirmation of Previous Minutes

### RESOLUTION 2022/1

Moved: Chairperson Jeremy White  
Seconded: Member Paul Harvey

**That the Motutangi Drainage Area Committee confirm that the minutes of the meeting of the Motutangi Drainage Area Committee held 16 August 2021 are a true and correct record.**

**CARRIED**

Meeting	Officer/Director	Section	Subject
Motutangi Drainage Area Committee 21/03/2022	Smith, Troy Finch, Andy	Reports	Motutangi Drainage Area 2021/2022 Programme Update

### RESOLUTION 2022/2

Moved: Member Paul Harvey  
Seconded: Member Darren Axe

**That the That the Motutangi Drainage Area Committee:**

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- a) note and review the 2021/2022 work programme.
- b) recommend the reviewed 2021/2022 work programme to the Te Hiku Community Board for approval.

CARRIED

Meeting	Officer/Director	Section	Subject
Motutangi Drainage Area Committee 21/03/2022	Smith, Troy Finch, Andy	New Item	Motutangi Drainage Area 2022/23 Programme
<b>RESOLUTION 2022/3</b>			
Moved: Chairperson Jeremy White Seconded: Member Darren Axe			
<b>That the Motutangi Drainage Area Committee:</b>			
a) Recommend Te Hiku Community Board approve the reviewed Motutangi Area 2022/2023 work programme.			
b) Recommend a reserve balance of <b>\$17,000</b> be held for emergency works should they be required, and that this be referred to Te Hiku Community Board for approval.			
CARRIED			

Meeting	Officer/Director	Section	Subject
Motutangi Drainage Area Committee 21/03/2022	Smith, Troy Finch, Andy	Reports	Motutangi Drainage Area 2023/2024 Programme
<b>Resolution 2022/4</b>			
Moved: Chairperson Jeremy White Seconded: Member Darren Axe			
<b>That The Motutangi Drainage Area Committee Recommend The "Motutangi Drainage Area 2023/2024 Programme" Report Be Referred To Te Hiku Community Board For Information.</b>			
Notes:			
• That Troy has a conversation with finance regarding the adjusted reserve rates balance going forward.			

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- Troy to have a conversation with DoC (Abe Witana and May Hardy-Birch) regarding repairing/replacing the fences and drains damaged when they needed access to areas during the kaimaumau fires.
- Member Bede tabled his resignation from the Motutangi Drainage committee.

**CARRIED**

**29 Apr 2022 9:27am Whiu, Rhonda-May**

- The finance department have received the reports approved by the Drainage Area Committees. Awaiting review and approval from Te Hiku Community Board before official changes are made to rate proposals, reserve balances etc.