

**MINUTES OF  
TE HIKU COMMUNITY BOARD MEETING  
HELD AT VIRTUALLY VIA MICROSOFT TEAMS  
ON TUESDAY, 29 MARCH 2022 AT 10:06 AM**

**PRESENT:** Chairperson Adele Gardner, Member Jaqi Brown, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William (Bill) Subritzky, Member Felicity Foy

**STAFF PRESENT:** Kim Hammond (Funding Advisor), Shayne Storey (Community Development Advisor), Aisha Huriwai (Democracy Services Team Leader), Glenn Rainham (Manager infrastructure Operations), Troy Smith (Graduate Engineer), Rhonda-May Whiu (Democracy Advisor), Nina Gobie (Team Leader Facilities Operations), Mandy Griffin (Facilities Contract Specialist).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Chair Adele Gardner commenced the meeting and Member Sheryl Bainbridge opened with Prayer.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Member Darren Axe declared a conflict regarding item 8.2 Petition - Waterfront Road, Pukenui.

Member Felicity Foy declared a conflict regarding item 7.5a Funding Applications.

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

Recreation Services Limited staff addressed the board regarding level of service issues.

**MEETING ADJOURNED 10:20AM**

**RESOLUTION 2022/4**

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

**That the meeting of Te Hiku Community Board be adjourned till 11.30am.**

**CARRIED**

**4 NGĀ TONO KŌRERO / DEPUTATIONS**

There were no deputations.

**5 NGĀ KAIKŌRERO / SPEAKERS**

Blanche Morrogh - Ahipara Boardriders regarding Item 7.5a.

Jordan Jujnovich - Awanui Sports Complex regarding item 7.5b.

## 6 CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A3538562, pages 12 - 14 refers.

#### **RESOLUTION 2022/5**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That Te Hiku Community Board agrees that the minutes of the meeting held 15 February 2022 be confirmed as a true and correct record.**

**CARRIED**

## 7 REPORTS

Member Subritzky joined the meeting at 11.49 am.

### 7.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.1 document number A3630526, pages 20 - 21 refers.

#### **RESOLUTION 2022/6**

Moved: Member Darren Axe

Seconded: Member Sheryl Bainbridge

**That Te Hiku Community Board note the reports from Chairperson Adele Gardner and Members Darren Axe and Bill Subritzky.**

In Favour: Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

**CARRIED**

Note: Member Bainbridge tabled a proposed Waterfront parking plan from Daniel Thompson – document number A3681203 refers.

#### **RESOLUTION 2022/7**

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

**That Te Hiku Community Board, having the delegation for the Northern Drainage Area Committees, and having received reports on progress on all Drainage aspects; Planning, financing, and physical works, for the financial year ending the 30th of June 2022 requests the Chief Executive to confirm in writing to the Te Hiku Community Board that:**

- 1. Before proceeding with a June/July 2022 spray of drains, the council will ask the property owners concerned whether this is necessary, or whether they are prepared to wait for the spring and autumn cleans from 2022 onwards;**
- 2. As the programme states that spraying will be done in late spring and late autumn, the council will arrange for automatic issue of a works order in late September/early October and again in late January/early February;**
- 3. Regular monitoring will be in place to ensure that two sprays per season are carried out, and that they are carried out in consultation with property owners to ensure that**

- they are done at the right time i.e. low tide in the lower reaches of the drains;
4. **The council will inform property owners immediately of the 2019 bylaw and Land Drainage Act conditions. Properties are changing hands all the time and there is no logic in waiting until June to send information;**
  5. **Where property owners have knowingly undertaken development that is inconsistent with the bylaws or Land Drainage Act, give them a month to rectify this and then arrange for the work to be rectified and send them an invoice for the cost for expenses as clearly set out in Section 9.1 of the Land Drainage Bylaw 2019;**
  6. **Advise what steps have been put in place to prevent Northern Drainage District committees being included in the proposed Three Waters reform as they relate to local land drainage which is separately rated for and not drinking water, wastewater or urban stormwater;**
  7. **Ensure that going forward, the management of the northern drainage areas will have adequate staff resourcing;**
  8. **All Board members will receive a copy of the draft management plans well in advance of the workshop scheduled for 4 April 2022.**

**In Favour:** Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

**Against:** Nil

**CARRIED**

## **7.2 PROJECT FUNDING REPORTS**

Agenda item 7.2 document number A3581757, pages 27 - 28 refers.

### **RESOLUTION 2022/8**

Moved: Member William (Bill) Subritzky

Seconded: Member Jaqi Brown

**That Te Hiku Community Board note the project reports received from Friends of Rangikapiti Reserve Society Incorporated.**

**In Favour:** Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

**Against:** Nil

**CARRIED**

## **7.3 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 JANUARY 2022**

Agenda item 7.3 document number A3600542, pages 32 - 33 refers.

### **RESOLUTION 2022/9**

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 31 January 2022.**

**In Favour:** Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

**Against:** Nil

**CARRIED****7.4 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 28 FEBRUARY 2022**

Agenda item 7.4 document number A3627451, pages 36 - 39 refers.

**RESOLUTION 2022/10**Moved: Chairperson Adele Gardner  
Seconded: Member William (Bill) Subritzky**That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 28 February 2022.****In Favour:** Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy**Against:** Nil**CARRIED****7.5a FUNDING APPLICATIONS**

Agenda item 7.5 document number A3622941, pages 40 - 69 refers.

**RESOLUTION 2022/11**Moved: Chairperson Adele Gardner  
Seconded: Member William (Bill) Subritzky**That Te Hiku Community Board:**

- a) **approves the sum of \$30,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Ahipara Boardriders Club for the purchase of a public address system, trailer and signwriting seating and shelter, to support the following Community Outcomes:**
- i) Proud Vibrant Communities**
  - ii) Communities that are healthy, safe, connected and sustainable.**

**In Favour:** Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart and William (Bill) Subritzky**Against:** Nil**Abstained:** Member Felicity Foy**CARRIED**

Note: Member Felicity Foy remained silent on the discussion of this application

**7.5b FUNDING APPLICATIONS****RESOLUTION 2022/12**Moved: Member Jaqi Brown  
Seconded: Member William (Bill) Subritzky**That Te Hiku Community Board:**

**approves the sum of \$22,794.17 (plus GST if applicable) to be paid from the Board's Community Fund account to Awanui Sports Complex Incorporated for the purchase and installation of a submersible pump, to support the following Community Outcomes:**

**i) Proud Vibrant Communities**

**ii) Communities that are healthy, safe, connected and sustainable.**

**In Favour:** Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

**Against:** Nil

**CARRIED**

### **7.5c FUNDING APPLICATIONS**

#### **RESOLUTION 2022/13**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That Te Hiku Community Board:**

**approves the sum of \$2,140 (plus GST if applicable) be paid from the Board's Community Fund account to R. Tucker Thompson to send a youth from the Te Hiku Community Board area to attend the seven day Youth Development Voyage on the R. Tucker Thompson, to support the following Community Outcomes:**

**i) Proud, vibrant communities**

**ii) Communities that are healthy, safe, connected and sustainable.**

**In Favour:** Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

**Against:** Nil

**CARRIED**

### **7.6 ROAD NAMING - 373 KIMBERLY ROAD, PUKENUI**

Agenda item 7.6 document number A3629141, pages 70 - 72 refers.

#### **RESOLUTION 2022/14**

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a public road, Klondike Lane that is currently addressed at 373 Kimberly Road, Pukenui as per map (A3436715).**

**In Favour:** Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

**Against:** Nil

**CARRIED**

**7.7 KAITAIA DRAINAGE AREA 2021/2022 PROGRAMME UPDATE****TŪTOHUNGA / RECOMMENDATION**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

~~That Te Hiku Community Board:~~

- ~~a) Note the report "Kaitaia Drainage Area 2021/2022 programme update" for information.  
b) Approve the 2021/2022 work programme with feedback from the Kaitaia Drainage Area Committee.~~

Motion Withdrawn

Note: Action Sheet from Drainage Committees to be provided in future Te Hiku Community Board Action Sheet reports.

**8 INFORMATION REPORTS****8.1 TE HIKU COMMUNITY HALL ANNUAL INFORMATION UPDATE**

Agenda item 8.1 document number A3603250, pages 156 - 188 refers.

**RESOLUTION 2022/15**

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board receive the report Te Hiku Community Hall Annual Information Update.**

In Favour: Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

**CARRIED**

**8.2 PETITION - WATERFRONT ROAD PUKENUI**

Agenda item 8.2 document number A3633563, pages 189 - 191 refers.

**RESOLUTION 2022/16**

Moved: Member Jaqi Brown

Seconded: Member John Stewart

**That Te Hiku Community Board:**

- a) formally receive the petition from The Permanent Residents of Waterfront Road, Pukenui;**

In Favour: Members Adele Gardner, Jaqi Brown, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

Abstained: Member Darren Axe

**CARRIED**

**8.3 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE MARCH 2022**

Agenda item 8.3 document number A3583045, pages 193 - 193 refers

**RESOLUTION 2022/17**

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

**That the Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet Update March 2022.**In Favour: Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity FoyAgainst: Nil**CARRIED****MEETING ADJOURNED 2:04 PM**

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

**That the meeting of Te Hiku Community Board be adjourned until 11 April 2022 from 9:30am.**In Favour: Members Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity FoyAgainst: Nil**CARRIED****8 TE KAPINGA HUI / MEETING CLOSE**

Chair Adele Gardner adjourned the meeting for the day and Member Jaqi Brown closed with a Karakia at 2:04 pm

**MINUTES OF  
TE HIKU COMMUNITY BOARD MEETING  
HELD VIRTUALLY VIA MICROSOFT TEAMS  
ON MONDAY, 11 APRIL 2022 AT 9:33 AM**

**PRESENT:** Chairperson Adele Gardner, Member Jaqi Brown, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William (Bill) Subritzky, Member Felicity Foy

**STAFF PRESENT:** Aisha Huriwai (Democracy Services Team Leader), Glen Rainham (Manager infrastructure Operations), Troy Smith (Graduate Engineer), Rhonda-May Whiu (Democracy Advisor)

**KARAKIA TIMATANGA / OPENING PRAYER**

Chair Adele Gardner reopened the meeting with a prayer.

**9 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Apologies received from Member Jaqi Brown

**9.1 KAITAIA DRAINAGE AREA 2021/2022 PROGRAMME UPDATE**

Agenda item 7.7 document number A3637920, pages 94 - 102 refers.

**RESOLUTION 2022/18**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That Te Hiku Community Board:**

- a) Note the report "Kaitaia Drainage Area 2021/2022 programme update" for information.
- b) Approve the 2021/2022 work programme with feedback from the Kaitaia Drainage Area Committee.

In Favour: Members Adele Gardner, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

**CARRIED**

**7.8 KAITAIA DRAINAGE AREA 2022/2023 PROGRAMME**

Agenda item 7.8 document number A3638045, pages 103 - 109 refers.

**RESOLUTION 2022/19**

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

**That Te Hiku Community Board leave the reviewed Kaitaia Drainage Area 2022/2023 work programme report to lie.**

In Favour: Members Adele Gardner, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil



**LEFT TO LIE**

Note: To update the report to include the minutes and action points from the Kaitia Drainage Area Committee meeting.

## 7.9 KAITIA DRAINAGE AREA 2023/2024 PROGRAMME

Agenda item 7.9 document number A3638099, pages 110 - 116 refers.

### RESOLUTION 2022/20

Moved: Member Darren Axe  
Seconded: Member John Stewart

**That Te Hiku Community Board leave the Kaitia Drainage Area 2023/2024 Programme report to lie.**

In Favour: Members Adele Gardner, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

**LEFT TO LIE**

## 7.10 WAIHARARA AND KAIKINO DRAINAGE AREAS 2021/2022 PROGRAMME UPDATE

Agenda item 7.10 document number A3638124, pages 117 - 124 refers.

### RESOLUTION 2022/21

Moved: Chairperson Adele Gardner  
Seconded: Member Darren Axe

**That Te Hiku Community Board:**

- a) **Note the report "Waiharara and Kaikino Drainage Areas 2021/2022 programme update" for information.**
- b) **Approve the Waiharara and Kaikino Drainage Areas 2021/2022 work programme.**

In Favour: Members Adele Gardner, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

**CARRIED**

## 7.11 WAIHARARA AND KAIKINO DRAINAGE AREAS 2022/2023 PROGRAMME

Agenda item 7.11 document number A3638182, pages 125 - 130 refers.

### RESOLUTION 2022/22

Moved: Chairperson Adele Gardner  
Seconded: Member Darren Axe

**That the Te Hiku Community Board leave the reviewed Waiharara and Kaikino Drainage Areas 2022/2023 work programme report to lie.**

In Favour: Members Adele Gardner, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

**LEFT TO LIE**

Note: To update the report to include the minutes and action points from the Waiharara and Kaikino Drainage Area Committee meeting

## 7.12 WAIHARARA AND KAIKINO DRAINAGE AREAS 2023/2024 PROGRAMME

Agenda item 7.12 document number A3638209, pages 131 - 136 refers.

### RESOLUTION 2022/23

Moved: Chairperson Adele Gardner  
Seconded: Member Darren Axe

**That Te Hiku Community Board leave the Waiharara and Kaikino Drainage Areas 2023/2024 Programme report to lie.**

In Favour: Members Adele Gardner, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

**LEFT TO LIE**

## 7.13 MOTUTANGI DRAINAGE AREA 2021/2022 PROGRAMME UPDATE

Agenda item 7.13 document number A3638247, pages 137 - 144 refers.

### RESOLUTION 2022/24

Moved: Chairperson Adele Gardner  
Seconded: Member Darren Axe

**That the Te Hiku Community Board:**

- a) **note the report “Motutangi Drainage Area 2021/2022 work programme update” for information.**
- b) **approve the reviewed Motutangi Drainage Area 2021/2022 work programme.**

In Favour: Members Adele Gardner, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

**CARRIED**

## 7.14 MOTUTANGI DRAINAGE AREA 2022/2023 PROGRAMME

Agenda item 7.14 document number A3638260, pages 145 - 150 refers.

### RESOLUTION 2022/25

Moved: Chairperson Adele Gardner  
Seconded: Member Sheryl Bainbridge

**That the Te Hiku Community Board leave the Reviewed Motutangi Area 2022/2023 work programme report to lie.**

In Favour: Members Adele Gardner, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

**LEFT TO LIE**

Note: To update the report to include the minutes and action points from the Motutangi Drainage Area Committee meeting.

### **7.15 MOTUTANGI DRAINAGE AREA 2023/2024 PROGRAMME**

Agenda item 7.15 document number A3638324, pages 151 - 155 refers.

#### **RESOLUTION 2022/26**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That the Te Hiku Community Board leave the report Motutangi Drainage Area 2023/2024 Programme report to lie.**

In Favour: Members Adele Gardner, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

**LEFT TO LIE**

### **8 TE KAPINGA HUI / MEETING CLOSE**

Chairperson Adele Gardner closed the meeting at 9.48am with a prayer.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 10 May 2022.

.....  
**CHAIRPERSON**