

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE TE AHU, CNR MATTHEWS AVE AND SOUTH ROAD, KAITAIA  
ON WEDNESDAY, 12 DECEMBER 2018 AT 10:00 AM**

**PRESENT:** Chairperson Adele Gardner, Member Lawrie Atkinson, Member Bronwyn Bauer-Hunt, Member Melanie Dalziel, Member Awhina Murupaenga, Member Nuū Ward, Cr Felicity Foy

**STAFF PRESENT:** Melissa Wood - Meetings Administrator, Gordon Dellar - Assets Manager, Rob Koops - Property Services, Tanya Nowell - Team Leader Infrastructure Programmes, Aaron Reilly - Lighting & Transport Operations Specialist

## **1 PUBLIC FORUM**

Pat Davis representative from Far North Environment Centre spoke in regard to the Lighthouse Building Kaitaia, agenda item 6.1 refers.

## **2 APOLOGIES AND CONFLICTS OF INTERESTS**

There were no apologies. Member Dalziel declared an interest - agenda item 8.9 refers Whakawhiti Ora Pai Funding Application.

## **3 CONFIRMATION OF PREVIOUS MINUTES SPEAKERS**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **COMMITTEE RESOLUTION 2018/24**

Moved: Member Melanie Dalziel

Seconded: Member Nuū Ward

**That the Te Hiku Community Board agrees that the minutes of the meeting of the Te Hiku Community Board held 8 November 2018 be confirmed as a true and correct record.**

**CARRIED**

## **4 SPEAKERS**

Raewyn Pennell, representing Business & Professional Women Kaitaia spoke to the Board in regard to their funding application - agenda item 8.5 refers

Jim Burrough, representing Kaitaia & Districts Agricultural and Pastoral Association, spoke to the Board in regard to their funding application - agenda item 8.6 refers

Terri Gravitt, representing Life Education Trust Far North spoke to the Board in regard to their funding application - agenda item 8.7 refers.

Barbara Larsen and Bryar Crewther-Abraham, representing Whakawhiti Ora Pai Community Health Promotions unit spoke to the Board in regard to their funding application - agenda item 8.9 refers.

Rewarewa Morris and Leslie Trussler, representing Man Up & Legacy Sisterhood Empowerment Kaitaia spoke to the Board in regard to their funding application - agenda item 8.8 refers.

**MEETING:** The meeting was adjourned from 10:56 am to 11:18 am.

## **5 DEPUTATIONS**

Mark Frost - Vice Chairperson Kaitaia Business Association - Annual Report 2017/18, agenda item 7.2 refers.

Mark Osborne - representing Te Hiku Sports Hub - progress update.

## **6 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP**

### **6.1 LIGHTHOUSE SOUTH ROAD - BUILDING ISSUES AND FUTURE USE**

#### **RESOLUTION 2018/25**

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Nuu Ward

**That the Te Hiku Community Board recommends:**

- a) Council repair the former FNDC information centre building (the Lighthouse) at 8 South Road, Kaitaia to make it watertight and prevent further deterioration (estimated cost \$1,200 to \$1,500 plus GST).**
- b) carry forward the remainder of the available renewals budget towards the future conversion to public amenities or other use appropriate for public recreation and enjoyment in Jaycee Park.**
- c) close the Lighthouse building until such time that a long term decision on the use of the building and associated budget can be made.**

**CARRIED**

ATTENDANCE: Member Murpaenga left the meeting at 12:21 pm and rejoined the meeting at 12:27 pm.

### **6.2 TE HIKU BOARD 2018/19 LIGHTING PROJECTS**

#### **RESOLUTION 2018/26**

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Lawrie Atkinson

**That the Te Hiku Board approves the installation of three new streetlights on Pukepoto Road, Kaitaia, to be funded from the 2018/19 Te Hiku New Amenity Light budget at an estimated cost of \$16,645 excl GST.**

**CARRIED**

## **7 STRATEGIC PLANNING AND POLICY GROUP**

### **7.1 DISABILITY ACTION GROUP ANNUAL REPORT 2017-2018**

#### **RESOLUTION 2018/27**

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Nuu Ward

**That the Te Hiku Community Board receives the report Disability Action Group Annual**

**Report 2017-2018.****CARRIED****7.2 KAITAIA BUSINESS IMPROVEMENT DISTRICT ANNUAL PLAN****RESOLUTION 2018/28**

Moved: Member Melanie Dalziel

Seconded: Member Lawrie Atkinson

**That the Te Hiku Community Board:**

- a) Release the \$50,000 funds collected via targeted rates to the Kaitaia Business Association for the 2018-2019 financial year.
- b) Advise the Kaitaia Business Association to reduce its planned spend identified in the Annual Plan for 2019-2020 financial year to match the \$50,000 that will be available via the targeted rate.

**CARRIED**

MEETING: The meeting was adjourned from 12:47 pm to 1:39 pm.

**8 CORPORATE SERVICES GROUP****8.1 TE HIKU COMMUNITY BOARD CALENDAR OF MEETINGS 2019****RESOLUTION 2018/29**

Moved: Member Melanie Dalziel

Seconded: Member Bronwyn Bauer-Hunt

**That the Te Hiku Community Board :**

- a) adopt the following meeting dates for 2019 until the end of the triennium at venues to be determined by the Board
  - 5 March
  - 16 April
  - 28 May
  - 16 July
  - 20 August
  - 1 October
- b) schedule the following meeting dates for the Kaitaia Drainage Committee, Waiharara and Kaikino Drainage Committee, and the Motutangi Drainage Committee for 2019
  - 18 March
  - 2 Sept
- c) delegate the authority to amend the schedule of Community Board meetings, and Drainage Committee meetings from January 2019 until the end of the Triennium, to the Chief Executive Officer.

**CARRIED**

## 8.2 CHAIRPERSON AND MEMBER REPORTS

### RESOLUTION 2018/30

Moved: Member Melanie Dalziel

Seconded: Member Nuu Ward

**That the Te Hiku Community Board note the reports from the Chairperson, and Members Atkinson, Dalziel, and Ward.**

**CARRIED**

## 8.3 FUNDING PROJECT REPORTS

### RESOLUTION 2018/31

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Lawrie Atkinson

**That the Te Hiku Community Board notes the following project report forms from:**

- **Far North Safer Community Council**
- **Mangonui Fun Run and Walk event**
- **No 64 Squadron Kaitaia Air Training Corps**

**CARRIED**

## 8.4 TE HIKU STATEMENT OF COMMUNITY FUND ACCOUNT AS AT 31 OCTOBER 2018

### RESOLUTION 2018/32

Moved: Member Bronwyn Bauer-Hunt

Seconded: Member Melanie Dalziel

**That the Te Hiku Community Board receives the report Te Hiku Statement of Community Fund Account as at 31 October 2018.**

**CARRIED**

## 8.5 APPLICATION FOR FUNDING - BUSINESS & PROFESSIONAL WOMEN KAITAIA (INC)

### RESOLUTION 2018/33

Moved: Member Melanie Dalziel

Seconded: Member Bronwyn Bauer-Hunt

**That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$4,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Business & Professional Women Kaitaia for costs toward the archiving and publishing the book '10 years of art 2 wear in Kaitaia', to support the following Community Outcomes:**

- i. **Proud vibrant communities**

**CARRIED****8.6 APPLICATION FOR FUNDING - KAITAIA & DISTRICTS AGRICULTURAL AND PASTORAL ASSOCIATION****MOTION**

Moved: Member Melanie Dalziel  
Seconded: Member Bronwyn Bauer-Hunt

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$5,369 (plus GST if applicable) to be paid from the Board's Community Fund account to the Kaitaia & Districts Agricultural and Pastoral Association for the 2019 Kaitaia A&P show, to support the following Community Outcomes:

- i. Proud vibrant communities
- ii. Liveable communities that are healthy, safe, connected and sustainable.

**AMENDMENT**

Moved: Member Bronwyn Bauer-Hunt  
Seconded: Member Melanie Dalziel

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$3,000 (plus GST if applicable) to be paid from the Board's Community Fund account to the Kaitaia & Districts Agricultural and Pastoral Association for the 2019 Kaitaia A&P show, to support the following Community Outcomes:

- i. Proud vibrant communities
- ii. Liveable communities that are healthy, safe, connected and sustainable

**CARRIED**

The Amendment became the substantive motion

**RESOLUTION 2018/34**

Moved: Member Bronwyn Bauer-Hunt  
Seconded: Member Melanie Dalziel

**That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$3,000 (plus GST if applicable) to be paid from the Board's Community Fund account to the Kaitaia & Districts Agricultural and Pastoral Association for the 2019 Kaitaia A&P show, to support the following Community Outcomes:**

- i. Proud vibrant communities**
- ii. Liveable communities that are healthy, safe, connected and sustainable**

**CARRIED****8.7 APPLICATION FOR FUNDING - LIFE EDUCATION TRUST FAR NORTH****MOTION**

Moved: Member Lawrie Atkinson  
Seconded: Cr Felicity Foy  
Moved: Member Melanie Dalziel

Seconded: Chairperson Adele Gardner .

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$10,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Life Education Trust Far North towards the costs of their 2019 annual visits to Northland Schools.

- i. Proud vibrant communities

#### **AMENDMENT**

Moved: Member Lawrie Atkinson

Seconded: Cr Felicity Foy

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$3,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Life Education Trust Far North towards the costs of their 2019 annual visits to Northland Schools.

- i. Proud vibrant communities

**CARRIED**

The amendment became the substantive motion

#### **RESOLUTION 2018/35**

**That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$3,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Life Education Trust Far North towards the costs of their 2019 annual visits to Northland Schools.**

- i. Proud vibrant communities

**CARRIED**

### **8.8 APPLICATION FOR FUNDING - MAN UP AND LEGACY KAITAIA**

#### **RESOLUTION 2018/36**

Moved: Chairperson Adele Gardner

Seconded: Member Bronwyn Bauer-Hunt

**That the Te Hiku Community Board in considering the provisions of the Community Grant Policy declines the funding application from Man Up and Legacy Kaitaia, as there are alternative funding sources that are more appropriate.**

**CARRIED**

**8.9 APPLICATION FOR FUNDING - WHAKAWHITI ORA PAI COMMUNITY HEALTH****MOTION**

Moved: Member Bronwyn Bauer-Hunt

Seconded: Cr Felicity Foy

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy authorise the sum of \$1,908 (plus GST if applicable) to be paid from the Board's Community Fund account to Whakawhiti Ora Pai for costs toward the 2019 Whanau Camp, to support the following Community Outcomes:

- i. Proud vibrant communities
- ii. Liveable communities that are healthy, safe, connected and sustainable

**AMENDMENT**

Moved: Chairperson Adele Gardner

Seconded: Member Awhina Murupaenga

That the Te Hiku Community Board in considering the provisions of the Community Grant Policy declines the funding application from Whakawhiti Ora Pai Community Health, as there are alternative funding sources that are more appropriate.

**CARRIED**

The amendment became the substantive motion

**RESOLUTION 2018/37**

Moved: Chairperson Adele Gardner

Seconded: Member Awhina Murupaenga

**That the Te Hiku Community Board in considering the provisions of the Community Grant Policy declines the funding application from Whakawhiti Ora Pai Community Health, as there are alternative funding sources that are more appropriate.**

**CARRIED**

**9 MEETING CLOSE**

The Meeting closed at 2:47 PM.

The minutes of this meeting were confirmed at the Te Hiku Community Board Meeting held on 5 March 2019.

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**CHAIRPERSON**