

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation: Kaikihe Business association

Name & location of project: Community Patrol

Date of project/activity: for the year beginning June 2020

Which Community Board did you receive funding from?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$2000

Board meeting date the grant was approved: First of 3 years funding granted in June 2020

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for*
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Annual Insurance	\$ 760.45	x
Telephone charges and	\$ 457.50	x
stationary	\$ 71.33	x
Motor Vehicle Expenses	\$ 290.00	x
Total:	\$ 1579.28	

Please note I have attached a xero report not receipt

Give a brief description of the highlights of your project including numbers participating:

Ongoing weekly functioning of the Kaikohe Community Patrol -
benefits to the community are safety and reporting to Police of any
unusual behaviour sighted

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Without the support of the Community Board we would not be able to continue this valuable community service
We are currently looking at options on how we can improve this situation becoming more sustainable

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

this is not something we advertise Perhaps we could?

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/KaikoheBusinessAssociation>

This report was completed by:

Name: Anika Whapshott

Address: 691/c SH 10 RD3 Kerikeri 0293

Phone: mob: 0211240382

Email: admin@kaikohe.town

Date: 13/10/21

Schedule of Supporting Documentation

KAIKOHE BUSINESS ASSOCIATION

(Community Patrol 2020/221 and 2021/22)

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Profit and Loss Statement to 31 October 2021 x 1 page
2	Email Explaining Expenditure x 3 pages