



Local Grant Application Form

Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Man vs Wild Fishing Camp	Number of Members	5
Postal Address	Box 59, KAIKOHE	Post Code	0405
Physical Address	135 Omapere Rd, Kaikohe	Post Code	
Contact Person	Brian Vesey	Position	
Phone Number	021314055	Mobile Number	021314055
Email Address	buildervesey@gmail.com		

Please briefly describe the purpose of the organisation.

Building up and encouraging men in their roles as a father/husband/provider/protector/community member, etc. through spending quality time together with other men on and around the ocean.

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date
Location Time
Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No
If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

This 2021 Man vs Wild fishing camp is for 40 men from our mid-north community. This is the second Man vs Wild Fishing camp which was run by our group in 2019. The first one was very successful and feedback from the participants was that they enjoyed the experience and that they were looking forward to more. In 2020 due to COVID-19 we have seen the importance and emphasis of doing activities and community-led initiatives that enhance our mana, wairua and connection with each other. Men in Aotearoa hold large statistics of lived experience of mental health, and suicide. We believe that this program is extremely beneficial to men in our area, that can serve as a reminder of the importance to prioritise well-being and companionship.

We will do this by helping to develop life skills, as the men will participate in boat fishing activities, and other outdoor activities. By being together in an outdoor setting, whakawhanaungatanga, encouraging one another, and sharing life experiences. We have group leaders who share their own life experiences and journeys, and in future if we can secure further funding we can get in guest speakers to participate in the events also.

Through this practical event we can support the men in our community to have the space to be open and honest with their peers, to have kinship which will help all men involved as brothers, fathers, colleagues, friends and family.

We will gather feedback from the second Man vs Wild event by survey with the participants at the end of the event to support future applications.

Thank you for your consideration of this application.

Ngā mihi mahana kia koutou katoa.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire Wainui Recreation Centre	850	850
Advertising/Promotion Website domain renewal	28	
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
- petrol / \$100 x3 boats / \$50 x1 boat	350	350
- bait	203	200
Utilities Gas bbq swap bottles x1	34	
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments Camp food x6 meals / 40 men	902	200
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr) 40 hours organising camp	800	not applicable
Other (describe)		
Salt Ice x8 bags	50	
First Aid Kit	75	
Prizes / donated	600	
TOTALS	3892	1600

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have? (expected)

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Food & Refreshments	700
First Aid Kit	75
Website domain name renewal	28
Salt ice x10 bags	50
TOTAL	853

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
not applicable		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
not applicable			Y / N
			Y / N
			Y / N
			Y / N



Local Grant Application Form

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Man vs Wild Fishing Camp (www.manvswildfishing.nz)

We, the undersigned, declare the following:


In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



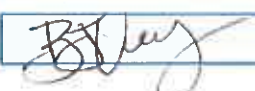


Local Grant Application Form

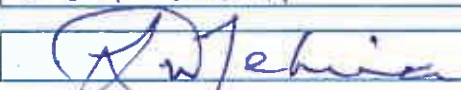
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	Brian Vesey	Position	Camp Organiser
Postal Address	Box 59, KAIKOHE	Post Code	0405
Phone Number	021314055	Mobile Number	021314055
Signature		Date	10 December 2020

Signatory Two

Name	Wally Te Hira	Position	Camp Organiser
Postal Address	500 Mataraua Road	Post Code	0474
Phone Number	694 4011091	Mobile Number	021 925 357
Signature		Date	10/12/20

Schedule of Supporting Documentation

Man vs Wild Fishing Competition

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Westpac Bank Account Details
2	Safety Action Plan
3	Quote – Food and Refreshments - I-shop New World
4	Quote – Bait List - I-shop New World
5	Quote – Utility Items - Save Barn
6	Quote – Only Domains Ltd
7	Quote – Wainui Recreation Centre
8	Photo – Information Brochure / Daily Activities