



At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: governance@fndc.govt.nz (PDF attachment via email is preferred) OR:
Governance Support
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation: Wekameka Valley Community Trust
Name & location of project: WVCT Resource Centre - Waimamaku
Date of project/activity: 2019 - Operational costs

Which Community Board did you receive funding from?

☐

Te Hiku

☒

Kaikohe-Hokianga

☐

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$1000.00

Board meeting date the grant was approved: October 2019

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
<u>(Attached financials)</u>	\$	
	\$	
	\$	
	\$	
Total:	\$	

Give a brief description of the highlights of your project including numbers participating:

(Attached sheet)

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

(Attached sheet)

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

N/A

If you have a Facebook page that we can link to please give details:

Weka weka Valley Trust / Waimamaku Resource Centre

This report was completed by:

Name: Courtney Davis
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Phone: 09 405 4661 mob: 022 080 7675
Email: courtneyfdavis@gmail.com
Date: 13/05/2020

Overall Budget
Wekaweka Valley Community Trust
 April 2020 to March 2021

Account	Apr-2020	May-2020	Jun-2020	Jul-2020	Aug-2020	Sep-2020	Oct-2020	Nov-2020	Dec-2020	Jan-2021	Feb-2021	Mar-2021	Total
Income													
Computer and Secretarial Services Inc	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$275.00
Cost Recoveries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Op Shop Income	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$5,100.00
Op Shop- Trade sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Photocopying Income	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$500.00
Telephone and fax services income	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$120.00
Total Income	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$5,995.00
Project Direct Costs													
Community Newsletter Printing	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$180.00
Project Catering (254)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$600.00
Project Consumables and Materials (254)	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,400.00
Project Co-ordinator (252)	\$1,030.00	\$1,030.00	\$1,030.00	\$1,030.00	\$1,030.00	\$1,030.00	\$1,030.00	\$1,030.00	\$1,030.00	\$1,030.00	\$1,030.00	\$1,030.00	\$12,360.00
Project Minor Equipment (256)	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,400.00
Total Project Direct Costs	\$1,495.00	\$1,495.00	\$1,495.00	\$1,495.00	\$1,495.00	\$1,495.00	\$1,495.00	\$1,495.00	\$1,495.00	\$1,495.00	\$1,495.00	\$1,495.00	\$17,940.00
Gross Surplus (Deficit)	-\$1,020.00	-\$1,020.00	-\$1,020.00	-\$1,020.00	-\$1,020.00	-\$1,020.00	-\$1,020.00	-\$1,020.00	-\$1,020.00	-\$1,020.00	-\$1,020.00	-\$1,020.00	-\$11,945.00
Other Income													
Grants Received	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Received	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Koha	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$600.00
Sundry Income	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$240.00
Total Other Income	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$840.00
Less Operating Expenses													
Accident Compensation Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280.00
Audit Fees	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
Computer Expenses	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$360.00
Computer Maintenance and Support	\$0.00	\$80.00	\$0.00	\$80.00	\$0.00	\$80.00	\$0.00	\$80.00	\$0.00	\$80.00	\$0.00	\$15.00	\$415.00
Freight & Courier	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$110.00
General Expenses	\$10.00	\$10.00	\$10.00	\$10.00	\$45.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$110.00
Insurance	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$540.00
Kiataxer Employer Contributions	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$102.00	\$1,224.00
Licences & Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$51.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51.00
Light Power & Heating	\$90.00	\$90.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$90.00	\$90.00	\$90.00	\$133.00	\$1,273.00
Minor Assets	\$0.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00	\$0.00	\$0.00	\$300.00
RC General Expenses	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$300.00
Copier Lease & Printing Payments	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$936.00
Postage	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$60.00
Stationery	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$300.00
Rent	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,100.00
Repairs & Maintenance - General	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$360.00
Staff Expenses	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$180.00
Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subscriptions	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$720.00
Telephone, Tolls & Internet (464)	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$1,440.00
Travel Local	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$480.00
Travel and Meeting Expenses	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$180.00
Wages & Salaries - Resource Centre	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$30,000.00
Total Operating Expenses	\$3,300.00	\$4,340.00	\$3,630.00	\$3,470.00	\$3,661.00	\$3,770.00	\$3,330.00	\$3,440.00	\$3,600.00	\$3,440.00	\$3,300.00	\$3,238.00	\$42,519.00
Total Expenses	\$3,300.00	\$4,340.00	\$3,630.00	\$3,470.00	\$3,661.00	\$3,770.00	\$3,330.00	\$3,440.00	\$3,600.00	\$3,440.00	\$3,300.00	\$3,238.00	\$42,519.00
Net Surplus (Deficit)	-\$4,250.00	-\$5,290.00	-\$4,580.00	-\$4,420.00	-\$4,611.00	-\$4,720.00	-\$4,280.00	-\$4,390.00	-\$4,550.00	-\$4,390.00	-\$4,250.00	-\$3,893.00	-\$53,624.00

Wekaweka Valley Community Trust Report

Brief description of project:

The Wekaweka Valley Community Trust is an incredibly under-resourced organisation. We were able to utilize this funding to cover some of the operational costs involved in running the community Resource Centre. The Waimamaku Resource Centre is a community centre based in Waimamaku that provides services, facilities workshops and provides a space in Waimamaku for people to use for social or special interest groups to meet and gather.

Main findings - how the project benefited the community:

The Waimamaku Resource Centre is incredibly important to the Waimamaku community. Waimamaku is located in a very isolated area about an hour from any main town. This means that there is a lack of access to services. In Waimamaku there are also limited services. More recently the cafe has closed and the only place in town with wifi available is the Resource Centre. This grant has allowed us to pay for internet that we can make available for the community as many do not have access to the internet in their homes. This grant has covered some of the operational costs such as electricity so we can run our printers, computers and other technology that is available to the community to use.