Local Grant Application Form

№

Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete**, **late**, or **non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of,** please contact the Governance team at DDI (09) 401 5231, freephone 0800 920 029, or governance@fndc.govt.nz – we're happy to help.
- **Send your completed form** to governance@fndc.govt.nz or to any Council service centre

The following *must* be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Kaikohe Business Association Inc	Number of Members	20+
Postal Address	P O Box 497	Post Code	0440
Physical Address	Kaikohe	Post Code	
Contact Person	Taunaha Smith	Position	Administrator
Phone Number		Mobile Number	0211600168
Email Address	admin@kaikohe.town		

Please briefly describe the purpose of the organisation.

The Kaikohe Business Association aims to develop a dynamic positive role contributing towards a better community and promoting the town of Kaikohe.

Local Grant Application Form

Financial Information

Is your organisation registered for GST? ☑ Yes ☐ No GST Number 103-589-665

How much money does your organisation currently have? $13,435

How much of this money is already committed to specific purposes? $10,040.

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Ongoing monthly admin Cost - Annual fee	$6900
CCTV Rental annual fee	$360-
Internet annual fee	$1500
Community Patrol annual	$1280
TOTAL	$10,040.

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
N/A.		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Past and Present	2000	20/08/2019	Y / N In Process
Community Patrol over 3 years	3000	10/04/2017	(Y) / N
CCTV System Upgrade	17,153	11/07/2016	(Y) / N
Blackboard + Seat in Library Square	439	10/11/2014	(Y) / N

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Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

You need to provide quotes (or evidence of costs) for everything listed inthe total costs column

If your organisation is GST registered, all requested amounts must be GST exclusive.

Do not enter cents – round the values up or down to the nearest dollar

Do not use the dollar sign ($) – just enter the dollar value

If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	1050	500
Advertising/Promotion	391	391
Facilitator/Professional Fees [2]		
Administration (incl. stationery/copying)	1500	539
Equipment Hire /sound	265	265
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)	50	50
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value ($20/hr)		not applicable
Other (describe) Face painting -	305	305
Lolly scramble -	50	
Kia Tupato, Road Closure -	1510	1510.
Magician -	200	200
Prizes -	200	
TOTALS Notifications re: road closure	250	250
TOTALS -	**5771**	

Event Cost $2500 Road Closure $1510.

[2] If the appliÐaioŶ is for professioŶal or faÐilitator fees, a joď desÐripioŶ or sÐope of ‖ork ŵust ďe ataÐhed.

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Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☐ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity	Christmas in the Village	Date	5th Dec 2019
Location	Kaikohe Pioneer Village, Recreation Road, Kaikohe	Time	4.30pm - 7.00pm

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☐ No

If so, how much? There will be a donation/koha box at the front gate for those who would like to donate to the Pioneer Village but it will be FREE to enter the Christmas event.

Outline your activity and the services it will provide. Tell us:

Who will benefit from the activity and how; and

How it will broaden the range of activities and experiences available to the community.

Christmas in the Village at the Kaikohe Pioneer Village prides itself on displaying a fun friendly family atmosphere at this event for everyone in and around the Kaikohe & Hokianga community to enjoy. This event is all about families spending time with each other, the community celebrating and enjoying the festive season but most of all - the children having fun!

Many local businesses and community groups from around the Kaikohe area will all be encouraged to participate in this event and there will be a range of fun activities for families to enjoy and late night shopping in town once the event is over.

Cash prizes will be given to the best community and business floats but the highlight of the evening will be Santa coming to town on his sleigh!

Christmas in the Village is FREE to enter and it will provide our community with a fun vibrant positive atmosphere for families to come along and enjoy.

This event is running on a Thursday so it can compliment the night market held in town. On a Thursday

Local Grant
Application Form

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Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

KAIKOHE BUSINESS ASSOCIATION INC

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place.

   Two signatories to all bank accounts (if applicable)
   A regularly maintained and current cashbook or electronic equivalent
   A person responsible for keeping the financial records of the organisation
   A regularly maintained tax record (if applicable)
   A regularly maintained PAYE record (if applicable)
   The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
   Tracking of different funding, e.g. through a spreadsheet or journal entry
   Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

Local Grant Application Form

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We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	Kasuik Kanji.	Position	Area Manager
Postal Address	P O Box 12 5000 St Heliers Auckland	Post Code	1740
Phone Number	021 599 915	Mobile Number	
Signature		Date	7/10/2019

Signatory Two

Name	JOE NOL	Position	TREASURER.
Postal Address	47 ORRS RD KAIKOHE	Post Code	0405
Phone Number	027 260 2329	Mobile Number	
Signature		Date	7/10/19

Kaikohe Business Association Xmas in the village

Monday, 14 October 2019

To whom it may concern,

We are applying for funding to cover 50% of the costs associated with running the Christmas in the Village.

We are also applying for the costs of the Traffic Management Plan – we will close one lane of the road in front of the Kaikohe Pioneer Village – this will ensure the safety of the whanau and specifically the children attending the event.

This event is to celebrate Christmas – it is a free community event inviting and bringing in community groups from Kaikohe and surrounds – many community groups and businesses will be encouraged to take part in this event – and there will be a range f fun family activities to celebrate our community and Christmas! We will encourage the local businesses to have late night shopping and we also will encourage parade goers to go through to the night market in town.

To support the event we will call on certain businesses to fund some of the items needed to ensure that the event is a successful event. We already have community support offered from Kaikohe New World.

Please excuse page 5 of the application scanners were not helping the process!

Thank you in advance for your support of this event this year!

Kind regards,

Anika Whapshott

On behalf of Kaikohe Business Association

0211240382

Kaikohe Business Association

1st October 2019

This is a letter to confirm there is no comparative quote for the following items that we are applying for:

- Venue Hire – The Pioneer Village Kaikohe is the most suitable place to hire for this event
- Traffic Management of the event – we have asked for quotes from other companies but no one wants to quote on it.
- Microphone and speaker – we have this quote as a very competitive price and no one is prepared to put a quote in to match it.

I trust this is sufficient explanation please do not hesitate to call me if you need further information

Taunaha Smith

Administrator Kaikohe Business Association

0211600168

KAIKOHE BUSINESS ASSOCIATION INC

Current time 10 Oct 2019 09:01 NZT

Business Current Account

06-0333-0083641-00

$12,907.54

Available $12,907.54

Showing transactions from the last 30 days

Date ↓	Type	Details	Deposits	Withdrawals	Balance
08 Oct 2019	Direct Credit	Ngapuhi Asse Ngapuhi Asse Holding 687	$600.00		$12,907.54
04 Oct 2019	Bill Payment	Towers A M Active Physi 59 Broadway Subscription	$172.50		$12,307.54
01 Oct 2019	Automatic Payment	C Williams Camera Site		$30.00	$12,135.04
01 Oct 2019	Direct Credit	Lens Pies 1996 Lens Pies 20192020 Su Lens Pies	$172.50		$12,165.04
30 Sep 2019	Bank Fee	Monthly A/C Fee		$8.50	$11,992.54
30 Sep 2019	Bank Fee	Clearance Fee		$0.25	$12,001.04
30 Sep 2019	Direct Credit	Top Energy Ltd. Direct Credi 20000576	$172.50		$12,001.29
27 Sep 2019	Cheque	Cheque 100733		$3,191.26	$11,828.79
26 Sep 2019	Cheque	Cheque 100734		$2,890.81	$15,020.05
26 Sep 2019	Cheque	Cheque 100732		$133.27	$17,910.86
26 Sep 2019	Cheque	Cheque 100731		$105.54	$18,044.13
26 Sep 2019	Direct Credit	Far North District C 11980 Fndc	$2,300.00		$18,149.67
26 Sep 2019	Direct Credit	Beadle Taylor Beadletaylor Beadletaylor	$172.50		$15,849.67
25 Sep 2019	Direct Credit	2F2F Limited 2F2F Ltd Dine Dinner	$600.00		$15,677.17
24 Sep 2019	Payment	Bracken L M Lin Bracken N-B Ind Memb Fee	$28.75		$15,077.17
23 Sep 2019	Direct Credit	Northern Tyre Co Lim Bridgestone Kaikohe Subscription	$172.50		$15,048.42
23 Sep 2019	Direct Credit	Vault Nine Ltd Bank Bar Bank Bar	$172.50		$14,875.92
20 Sep 2019	Payment	Floyed Automo Floyed Auto	$172.50		$14,703.42
20 Sep 2019	Direct Credit	Palmer Macauley Palmer Macauley Subscription	$172.50		$14,530.92
20 Sep 2019	Direct Credit	Northland Chamber Of Chamber Of Commerce	$150.00		$14,358.42
20 Sep 2019	Direct Credit	Ngapuhi Serv Ngapuhi Service Station	$86.25		$14,208.42
20 Sep 2019	Direct Credit	Ngapuhi Asse Ngapuhi Asse Holding Sub 2019 20	$86.25		$14,122.17
20 Sep 2019	Direct Credit	Ngapuhi Book Ngapuhi Book Stationery Paperplus	$86.25		$14,035.92
19 Sep 2019	Direct Credit	Northland Chamber Of Chamber Of Commerce	$105.54		$13,949.67
17 Sep 2019	Deposit	0333P0101090 Dine Dinner Analysis Code: Dine Dinner	$150.00		$13,844.13
13 Sep 2019	Direct Credit	Personalised Educati V100093 2019-2020	$172.50		$13,694.13
13 Sep 2019	Direct Credit	Blah Blah Marketing Bbm 686	$75.00		$13,521.63
12 Sep 2019	Direct Credit	The Local Grocer Lim	$150.00		$13,446.63

2Xticketsasb Dinnerdance Nw Kaikohe

Totals for period	
Deposits	+$5,970.54
Withdrawals	−$6,359.63
Difference	−$389.09

KAIKOHE BUSINESS ASSOCIATION INC

ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2018

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KAIKOHE BUSINESS ASSOCIATION INC

DIRECTORY
AS AT 31 MARCH 2018

INCORPORATION DATE	24 July 2009
INCORPORATION NO	2290630
NATURE OF BUSINESS	Foster economic advancement of Kaikohe and the surrounding areas
BUSINESS LOCATION	Kaikohe
BANKERS	ANZ Bank Kaikohe
SOLICITORS	Palmer Macauley
IRD REG No	103-589-665
CHARITIES COMM REG No	CC42872
CHAIRMAN	M Anderson
SECRETARY	A Ruka
TREASURER	J Nol

KAIKOHE BUSINESS ASSOCIATION INC
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2018

INCOME	Note		**2018**	**2017**
Subscriptions		4,080		3,692
Donations				-
I-Site Rents				-
Grants		30,508		21,596
Miscellaneous		412		-
TOTAL INCOME			**$35,000**	**$25,288**
EXPENDITURE				
Administration				
Stationery & Postage		253		310
Advertising		27		118
Meeting Venues		-		-
Bank Charges		79	359	84
Membership and Reg Fees			389	170
Community Patrol				
Insurance and General Expenses			1,464	2,726
CCTV Cameras				
Maintenance and Room lease			19,341	15,190
Christmas Parade				
Advertising, parade costs, insurance		-		-
Prizes		-	-	1,100
Miscellaneous				-
Other Projects				
Street Banners			1,480	3,000
TOTAL EXPENDITURE			**$23,033**	**$22,698**
TOTAL NET INCOME(LOSS)			**$11,967**	**$2,590**
OTHER INCOME				
Interest received			22	75
OTHER EXPENSE				
Town Manager		-	-	1,775
NET OTHER INCOME			**$22**	**$(1,700)**
NET INCOME			**$11,989**	**$890**

KAIKOHE BUSINESS ASSOCIATION INC
STATEMENT OF MOVEMENT IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2018

	Note	2018	2017
EQUITY AS AT 1 APRIL		**163,964**	**163,074**
Net Surplus for the Period		11,989	890
EQUITY AS AT 31 MARCH		**$175,953**	**$163,964**

KAIKOHE BUSINESS ASSOCIATION INC
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2018

	Note		2018	2017
EQUITY				
Capital Account			175,953	163,964
TOTAL EQUITY			**$175,953**	**$163,964**
Represented by:				
CURRENT ASSETS				
General Funds				
ANZ		4,409		4,941
Community Patrol Vehicle				
ANZ		841		408
CCTV Camera Grant				
ANZ		19,910	25,160	4,604
Goods & Service Tax			2,410	186
Accounts Receivable			-	(69)
TOTAL CURRENT ASSETS			**$27,570**	**$10,070**
NON CURRENT ASSETS				
Fixed Assets	**2**		157,014	154,288
TOTAL ASSETS			**$184,584**	**$164,358**
CURRENT LIABILITIES				
Accounts Payable			8,631	394
Goods & Service Tax			-	-
TOTAL LIABILITIES			**$8,631**	**$394**
NET ASSETS			**$175,953**	**$163,964**

On Behalf of Kaikohe Business Association Inc _____

NOTES TO THE FINANCIAL STATEMENTS
AS AT 31 MARCH 2018

NOTE 1 - STATEMENT OF ACCOUNTING POLICIES

REPORTING ENTITY

The Kaikohe Business Association is an Incorporated Society under the Incorporated Societies Act 1908. The financial statements of the Kaikohe Business Association Incorporated have been prepared in accordance with the requirements of that Act.

The Kaikohe Business Association Incorporated is an association established to foster economic development in Kaikohe and the surrounding areas.

The Kaikohe Business Association is a reporting entity. These Financial Statements have been prepared in accordance with generally accepted accounting principles.

MEASUREMENT BASE

The general accounting policies recognised as appropriate for the measurement and reporting of results, cash flows and financial position under the historical cost method have been followed in the preparation of these financial statements. Reliance is placed on the fact that the Club is a going concern. Accrual accounting is used to match expenses and revenues.

SPECIFIC ACCOUNTING POLICIES

Accounts Receivable
Accounts Receivable are shown at the amount due, after allowance for bad debts

Bad Debts
Bad debts are recorded only when actually written off as bad.

Fixed Assets
Fixed assets are recorded initially at their original purchase cost. The assets have not been depreciated.

Investments
Investments are stated at the lower of cost or realisable market value. Investment income, other than dividend income, is recognised on an accruals basis where appropriate.

Taxation Position
The association is a registered charity. Charitable activities undertaken by the association are not subject to income tax.

Goods and Services Tax
The financial statements have been prepared on a GST exclusive basis except for Accounts Receivable and Accounts Payable. Any tax outstanding at balance date is disclosed in the Statement of Financial Position.

KAIKOHE BUSINESS ASSOCIATION INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
AS AT 31 MARCH 2018

CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in the previous year.

NOTE 2 - FIXED ASSETS

Plant & Equipment	2018	2017
CCTV Cameras	127,364	124,637
I-Site Broadway	14,370	14,370
I-Sites Mangakahia Rd Taheke Rd	14,122	14,122
Street Banners "Our Home Town"	1,160	1,160
Total Fixed Assets	$157,106	$154,289

NOTE 3 – STATEMENT OF COMMITMENTS

As at 31 March 2018, the Kaikohe Business Association Incorporated had no commitments.
(Last Year: Nil)

NOTE 4 – STATEMENT OF CONTINGENT LIABILITIES

There are no known material Contingent Liabilities, other than those arising from normal trading operations.

NOTE 5 – SUBSEQUENT EVENTS

There were no events occurring after balance date which require disclosure in these financial statements.

NOTE 6 – RELATED PARTIES

There were no related party transactions and no debts have been written off or forgiven.
(Last Year: Nil)

HasTrak

SHE 45

Kaikohe Business Association

Emergency Plan

Emergency Situations

The potential emergencies that could arise in our worksite are:

Gas Leak	Fire	Chemical Spill	Earthquake
Vehicle Accident	Electrical Event	Accident/Harm	Heights Event
Tsunami	Other		

Accident Procedures:

1. **Stay calm**
2. **Shut down** any plant or equipment
3. **Provide First Aid** is someone is injured and stay with them
4. **Dial 111** and ask for **AMBULANCE**
5. **Arrange** for someone to meet the ambulance at the front of the site

Earthquake Procedures:

1. **Seek shelter** under a table or solid object that will provide protection from falling debris
2. **Keep clear** of collapsible structures
3. **Evacuate the workplace** to the Safe Assembly Area, when safe to move
4. **Remain** in the Assembly Area
5. **Report** to your Supervisor or Manager

Other Emergency Procedures:

In the event of a **Fire, Chemical Spill, Gas Leak, Electrical Event** or any other **Emergency**

1. **Evacuate the Workplace** to the Safe Assembly Area
2. **Dial 111** and ask for **FIRE**
3. **Remain** in the Assembly Area
4. **Report** to your Supervisor or Manager
5. **Arrange** for someone to meet the ambulance at the front of the site

Our **Evacuation Signal** for the site is:
Announcement over loud speaker from stage of what the emergency is.

Our **Safe Assembly Area** for the site is located at:
Lindvart park grounds.

Mike's Magic & Entertainment
267 Kamo Road Whangarei
09 437 0789
magic@mike-easterbrook.co.nz

23rd September2019

Kaikohe Business Association

Kaikohe

Quote 348826

FOR: Strolling entertainment and Balloon animal modelling $200.00
For family event at the Pioneer Village Kaikohe

5th December 2019

QUOTE

Kaikohe Business Association

Date
30 Sep 2019

Expiry
20 Oct 2019

Quote Number
QU-0516

GST Number
109-422-103

AV Northland Limited
Trading As The Music Workshop
5 Waipapa Road
Kerikeri 0230
NEW ZEALAND
Phone Number: 09-4077860
Mobile Number: 021-583986
musicwks@outlook.com

Description	Quantity	Unit Price	Discount	Amount NZD
Travel costs Van Kerikeri - Kaikohe Return	1.00	85.00		85.00
Vantec 12A Speaker	2.00	75.00	20.00%	120.00
Radio microphone handheld/headset	1.00	75.00	20.00%	60.00
		Subtotal *(includes a discount of 45.00)*		265.00
		TOTAL GST 15%		39.75
		TOTAL NZD		**304.75**

Terms

Terms and condition as stated on the

https://www.avnorthland.co.nz/terms-and-conditions

From: paul@halvosigns.co.nz <paul@halvosigns.co.nz>
Sent: Thursday, 26 September 2019 3:37 pm
To: 'Anika' <anika@blahblahmarketing.co.nz>
Subject: RE: Posters and Signage for Kaikohe Business Association Xmas in the Village

Hi Anika,

I have allowed $100 for artwork, just a guess, will need a lot more detail.

Artwork $100 + gst
30x A4 posters - $75 + gst
2x 1220 x 1220mm corflutes - $140 + gst each

Kind Regards,
Paul Halvorson,

HALVO SIGNS
SIGNAGE | DESIGN | PRINT

PAUL HALVORSON | Managing Director
09 407 5350
021 0345 227
paul@halvosigns.co.nz
www.halvosigns.co.nz

Rachel Bray
Paihia

Kaikohe Business Association

25 September 2019

Dear Kaikohe Business Association,

Quote – Kaikohe Business Association – Christmas Parade 2019

As requested my quote for the administration and organization of the Christmas Parade, the total costs would be $2,200.00. All printing and advertising costs would be exclusive of this price.

Duties would be – organize the day, marketing and promotion. Letting key groups know like the schools etc.

Please call me if you have any queries, I look forward to hearing from you.

Kind Regards

Rachel Bray
09 402 6248

QUOTE

Kaikohe Business Association

Date
25 Sep 2019

Expiry
25 Oct 2019

Quote Number
QU-0050

Reference
xmas 19

GST Number
117220621

Blah Blah Marketing & Events Limited
1 Johnson Lane
Haruru 0204
NEW ZEALAND
021 122 9307
info@blahblahmarketing.co.nz
www.blahblahmarketing.co.nz

Description	Quantity	Unit Price	GST	Amount NZD
Administration - preparation of documentation, collating float entries Event organisation Health and Safety Operations on the day sponsorship liaison	30.00	50.00	15%	1,500.00
Facebook promotion Copy and creation of Posters and pr material encouraging community involvement	5.00	50.00	15%	250.00
			Subtotal	1,750.00
			TOTAL GST 15%	262.50
			TOTAL NZD	**2,012.50**

PHONE: 09 407 8824
98 Kerikeri Road, PO Box 135, Kerikeri
info@keriprint.co.nz www.keriprint.co.nz

Date: 21/09/19

Quote No. 6717

Kaikohe Business Assn

Phone: Fax:

Attention:

We have much pleasure in offering this quote for your consideration.

Posters & Signage Xmas In The Village
Print and Design for both

" 30 A4 Posters
" 2 x 1200 x1200 Corflute road signs

Have allowed 1.5 hours for design, may be more or less.

Quantity	***1***
Printing	$45.00
Design & Artwork	$135.00
Signage	$211.00
Total	**$391.00**

The above prices are exclusive of GST. Freight charged extra (if required).
Any variations on the above specifications will result in this quote being invalid and requiring review.

PAYMENT: Full payment is required on pickup / delivery unless account arrangements have been made.

ARTWORK: Supplied artwork must meet our requirements. Any extra design work may incur an additional charge.

OUR GUARANTEE: We will match or better any other price of comparable quality.

This quote will be valid for one month from the above date.

Entered By:

Accepted .....

Quantity .....

QUOTE

Kaikohe Business Association

Date
19 Sep 2019

Expiry
17 Oct 2019

Quote Number
QU-0031

Reference
Christmas in the Village

GST Number
101-541-231

The Kaikohe & District Historical & Mechanical Trust
1A Recreation Road
Kaikohe 0405
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Venue Hire- Christmas in the Village 4.00pm - 7.00pm (includes 1/2 hour set up pack down times)	3.00	150.00	450.00
Public amenity incidentals rubbish removal, toilet facilities, Power for stage and entertainment	1.00	150.00	150.00
Vintage Vehicle Hire Traction Engine (Santa's appearance)	1.00	150.00	150.00
Costume Hire	10.00	30.00	300.00
		Subtotal	1,050.00
		TOTAL GST 15%	157.50
		TOTAL NZD	**1,207.50**

QUOTE

anika@blahblahmarketing.co.nz

Date
24 Sep 2019

Expiry
20 Oct 2019

Quote Number
QU-0363

Reference
Christmas Parade for Kaikohe 2019

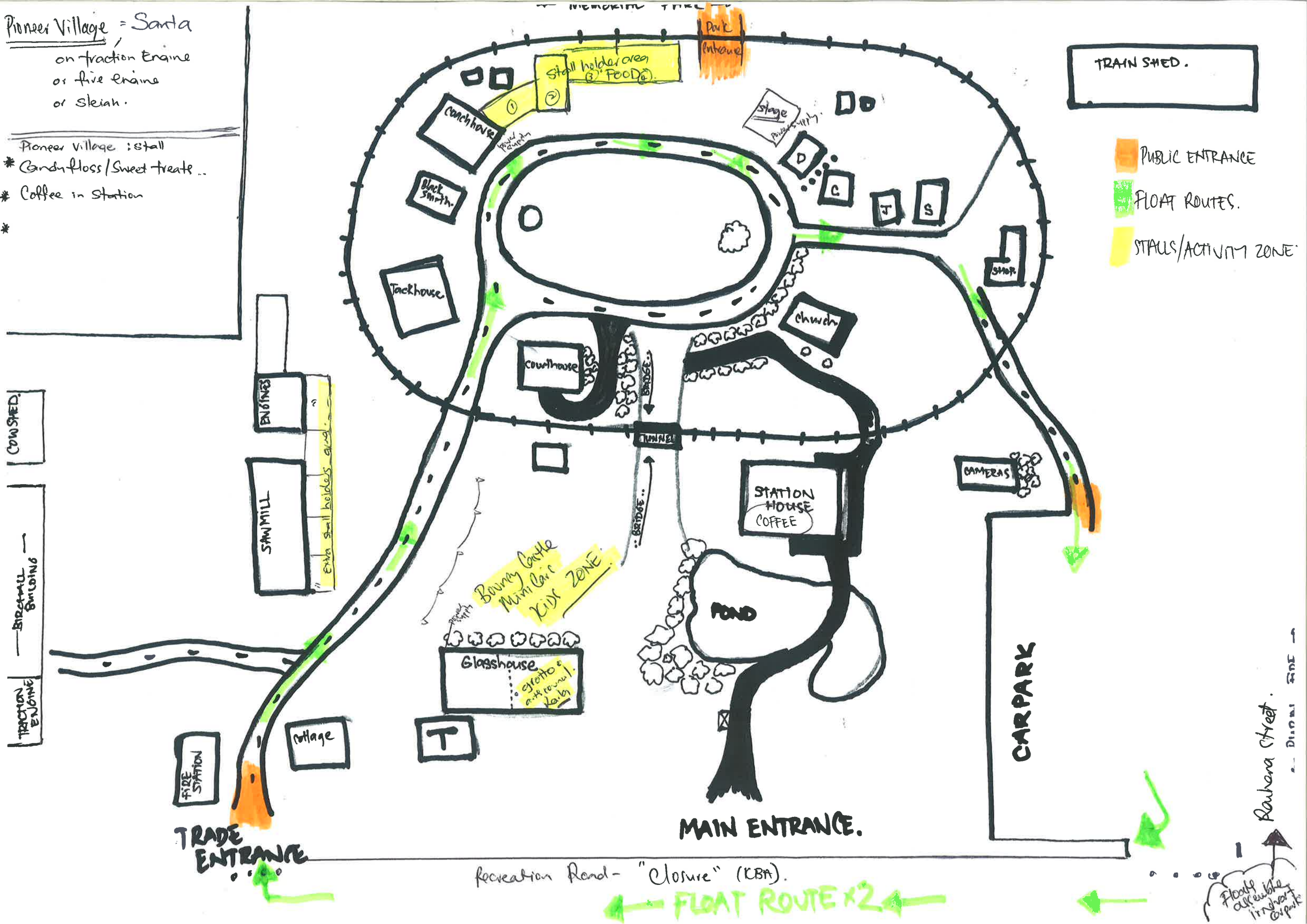
GST Number
083 392 428

Kia Tupato Limited
Security & Traffic NZ Wide
Phone 021 734 477
Fax 09 437 6986
wayne@kiatupato.co.nz

Description	Quantity	Unit Price	Amount NZD
Christmas Parade for Kaikohe 2019			
Traffic Management Plan - Plan drawn up to meet the needs of the client and the requirements of roading authorities.	1.00	260.00	260.00
STMS x 1 TC x 2 TRUCK / SIGNS 1/2 Day Rate up to 6 hours	1.00	1,250.00	1,250.00
		Subtotal	1,510.00
		TOTAL GST 15%	226.50
		TOTAL NZD	**1,736.50**

Terms

Please advise when accepted.

Pioneer Village = Santa
on traction Engine
or five engine
or sleigh.

Pioneer Village : stall
* Candyfloss / Sweet treats ..
* Coffee in Station
*