

**Okaihau Community Association**  
**AGM**  
**Held on**  
**Monday 6<sup>th</sup> August 2018 7.30pm**

1. Present:  
Karen Campbell, Neil MacMillan, Hazel MacMillan, Lindy Mason, Chairman Robert (Blue) Newport, Ann Rolston, Eileen Pickery, Jackie Poole, Anna Anderson, Janet Graham, Daphne Graham, Lorna Smith, Mike Edmonds

2. Apologies:  
Russell Park *Neil / Anna*  
Apologies from Carlos & Siran Ward received via email, after the meeting

3. Minutes:  
The minutes of the previous AGM (7/08/2017) were read by Robert Newport, and accepted as true and correct. *Ann R / Hazel*

4. Matters Arising from the Minutes:  
Wil regards the query regarding the remainder of the Lotteries grant for the History Board (\$38.80) Robert noted that he had used that money spraying the History Board area for algae.

**To supply an invoice to Karen for the spraying** *Robert (Blue)*

5. Correspondence:  
Nil

6. Financial Report:  
Treasurer Karen Campbell presented the draft accounts (see attached) for the year ending 30 June 2018.  
It was noted that this year there was the need to include the accounts for the Okaihau 150<sup>th</sup> as the separate account for this was a new suffix under the OCA account.

We discussed the assets.

Agreed to write off the 2 pianos, crockery, Fridge 1 and the teapots.

Agreed to add the Hall curtains & rails.

**Provide a letter to Karen from the Okaihau Lions stating the curtains & rails were a donation – provide the specific value.** *Neil*

It was noted that Taratahi & M.Tuiloma no longer use the Hall – so it was agreed that Karen would repay their bonds.

Karen moved these changes to the accounts be accepted. *Janet / Eileen All agreed*

7. Matters Arising from the Financial Report:  
7.1. Janet asked if some of the Tennis Club money could be used to do some much-needed maintenance to the Tennis club building. This was agreed.

- 7.2. Robert gave thanks to Karen, and others who put in a huge amount of work for both the OCA and the Okaihau 150<sup>th</sup> over the past year.
- 7.3. Karen suggested that we give Adele a \$300 petrol voucher this year as thanks for auditing our accounts, as there was extra work involved due to the 150<sup>th</sup>. Neil suggested that \$150 could come from the 150<sup>th</sup> account, and the other \$150 from the OCA account.

Moved: *Neil*                      2<sup>nd</sup>: *Lorna*

- 7.4. Karen suggested that we should encourage people to pay accounts due to us online – it is much easier.

**Karen will make up a form for Lorna to give to Hall hirers which includes the account nbr & required reference info.** *Karen / Lorna*

Karen also suggested the OCA should try to move towards payments online, as banks are looking at phasing out the use of cheques.

8. Chairman’s Report:

Robert distributed his report (copy attached), and spoke briefly on the contents. He noted the success of the 150<sup>th</sup> celebrations and all the work that went into putting it together.

The Hall had a re-roof, & repaint, in time for the 150<sup>th</sup> celebrations – so it is looking great now. There is work underway to look at further improvements to the Hall. We have a good chance to get some traction with our improvement ideas, now that council has invested in the Hall with the recent work.

He talked about the progress being made on the Cycleway, with the establishment of the cycleway trust and recent appointment of the General Manager, Adrienne Tari. Robert sees her as a great choice – she has been involved from the start, knows all the interested parties and their views & has worked with all of them through the process, and knows the issues and concerns in detail.

We had another great Christmas parade last year, which was well supported by our community.

He finished by thanking all the office holders of the Community Association for their work – and also many who voluntarily work on different activities and quietly carry them out as necessary.

*Robert / Lindy*

**Send a letter of congratulations to Adrienne.**

***Lindy***

9. Election of Officers

Chairman	Robert Newport	<i>Lindy Mason / Neil MacMillan</i>
Treasurer	Karen Campbell	<i>Robert Newport / Janet Graham</i>
Secretary	Lindy Mason	<i>Robert Newport / Jackie Poole</i>
Vice-Chairman:	Neil MacMillan	<i>Robert Newport / Lorna Smith</i>
Auditor	Adele Maraki	

Cheque signatories:        To remain the same as for 20176, namely:  
Karen Campbell, Robert Newport, Lindy Mason

(2 people must sign each cheque)                      *All agreed.*

**Resolution:        Lindy Mason should be included as a signatory on the Tennis Club account – replacing Claire Parsons.** ***All agreed***

10. General Business:

10.1. Subs are due..... \$2 each.

This is a nominal amount as it is imperative that we have financial members before they can have speaking rights and / or vote. This protects the right of the committee.

10.2. The state of the Puriri tree, planted as part of the 150<sup>th</sup> celebrations was raised. It is not looking good and has been so badly damaged that it will probably always struggle. Ann R mentioned that Rob Henry said he has a good strong seedling and offered to replace it. **It was agreed that he should be asked to go ahead and replace the tree.** *Ann R*

10.3. Daphne raised the issue of the library. As far as she is aware there has never been a finalising of the Library. Brenda McLeish used to do the books, but says she handed them over to Sue Bartlett.

Jackie mentioned she spoke to someone who is involved with the Rawene library. They has their own books, but also borrows others somehow from FNDC. They would be happy to give us some advice.

**Suggested we put it out on Facebook to gauge interest in reopening the library.**

*Lindy*

10.4. Lorna asked whether we should review the Hall hire fees.

A discussion ensued regarding whether we should allow hire of the Kitchen only.

The general agreement was: No *Robert / Karen*

Robert suggested we postponed further discussion until our next meeting.

*All agreed*

Meeting closed at 8:45pm, and was immediately followed by the General Meeting.

Signed

Date