

# **Appendix 3:**

# **Road Name Application Form**



## Application for Road Naming/Renaming

### GENERAL INFORMATION

- Proposed names are to be submitted for **new roads in subdivisions** to Infrastructure & Asset Management Department with the application for resource consent.
- Proposed names are to be submitted (in writing) for **existing legal but unnamed roads**, to the Administration Officer, Infrastructure & Asset Management Department.
- Proposed road **renamings** are to be submitted in writing. Requests from outside of Council must provide information and background as to why the road should be renamed. Written consent from affected residents and owners must be obtained.
- The proposed names will be checked against Council's Roading database to avoid duplication.
- Liaise with the iwi when using Maori names and provide supporting document of their approval.
- Several names (3 are recommended) should be submitted for each road or accessway, in order of preference in case of rejection
- A background to the names, their origins and their link with the area is to be supplied
- Personal names are to be discouraged unless the name submitted has a historical connection with the property being subdivided, or are that of a well-known identity or prominent Far Northerner, or New Zealander
- It is Council's prerogative under Section 319(j) Local Government Act 1974 to name streets and the Council may refuse to approve names considered unsuitable
- Where more than one road is being created in a subdivision, a common theme is recommended for road names
- Private road names are considered by Council. They will need to meet Council's Signage Guidelines (white background with blue lettering).
- Names are to be chosen in proportion to the type of road, and in accordance with the Naming Guide at the end of the form
- If you are unsure if the road you want to name is a Council maintained road or private road, please contact the Infrastructure & Asset Management Department.

### APPLICANT DETAILS

Applicant/Developer Name: Kohe Cottages Ltd - John Upperton - Director

Organisation: \_\_\_\_\_

Postal Address: P o Box 588 Kerikeri 0245

Phone: \_\_\_\_\_ Mobile: 027 7035999

Email: johnupperton@gmail.com

**ROAD LOCATION**

Address: 12-16 Raihera St Kaitiaki

Legal Description: Lot 9 DP 7437

Resource Consent Application Number: \_\_\_\_\_

*Please supply a scheme plan map that clearly indicates the location of the Road, Private Road or Right-Of-Way when submitting your application.*

**TYPE OF ROAD (Please tick) -**

Public Road

Private Road

Right-of-Way

**PROPOSED ROAD NAMES**

<b>Road 1</b>	First Choice: <u>Kohe Close</u>
	Second Choice: <u>Cottage Court</u>
	Third Choice: <u>Kohe Cottage Court</u>
<b>Road 2</b>	First Choice:
	Second Choice:
	Third Choice:
<b>Road 3</b>	First Choice:
	Second Choice:
	Third Choice:

**BACKGROUND**

*A background to the names, their origins and their link with the area is to be supplied*

Kohe Close - Original name of the development was Kohe Cottages.

Kohe being taken from the name of Kaitiaki

Cottage Court - Taken from original development name of Kohe Cottages

Kohe Cottage Court - As above

**ROAD RENAMING**

Please state the current road name and your reason for requesting the name change below then complete the rest of the form. Also, please ensure you attach the written consents of at least 85% of affected residents and attach to the application form.

N/A

**GENERAL INFORMATION AND GUIDELINES**

Ensure that road names are not duplicated in the Far North District (*both spelling and pronunciation to be considered*); this includes same road names with different suffix. To do this, please use [www.google.co.nz/maps](http://www.google.co.nz/maps) and search "proposed road name (excl suffix) Northland" to check if proposed names may be duplicates.

Ensure that road type appropriately matches the definition of the suffix, such as 'road', 'avenue' etc. Road names without a suffix are now strongly discouraged (e.g. Broadway). The following definitions provide a guide, but please note that other appropriate suffixes that are not in this list may be used.

<b>Suffix</b>	<b>Definition</b>
Avenue	A generally broad straight roadway planted on each side with trees
Boulevard	A wide roadway well paved usually with trees and grass
Circle	A roadway that generally forms a circle or a short enclosed roadway bounded by a circle
Close	A short enclosed road.
Court	A short enclosed road usually surrounded by buildings
Crescent	A crescent or half-moon shaped street rejoining the road from which it starts
Drive	Wide main roadway without many cross streets - an especially scenic road or street
Esplanade	Level roadway along the seaside, lake or a river
Glade	Roadway usually in a valley of trees
Green	Roadway often leading to a grassed public recreation area
Grove	A road that often features a group of trees standing together
Lane	A narrow way, path, country road or street. A narrow passage between hedges or buildings, an alley
Loop	Roadway that diverges from and then rejoining a main thoroughfare
Mews	Roadway in a group of houses
<b>Suffix</b>	<b>Definition</b>
Parade	Public roadway or promenade
Place	A short sometimes narrow enclosed roadway
Quay	A roadway alongside or projecting into water
Rise	A roadway going to a higher place or position
Road	Route or way between places. General usage. Defined in Local Government Act 1974, Section 315
Terrace	Roadway on a hilly area that is mainly flat
Vale	A roadway along low ground between hills
Way	A winding or curved track or path for passing along

**The following are suitable suffixes for particular road types:**

<b>Road Type</b>	<b>Suffix</b>
Cul-de-sac ( <i>short dead-end street with turnaround at the end</i> )	Close, Court, Place
Wide spacious street	Avenue, Boulevard, Parade

**The following are suitable suffixes for private roads and private ways categorised into particular road types:**

<b>Road Type</b>	<b>Suffix</b>
Narrow road and right of way	Lane, Way
Associated with high ground	Rise,
Associated with low ground	Vale
Tree lined road	Avenue, Glade, Grove

Applicants Signature:  Date: 15/8/18

Return Application to Postal: Far North District Council or Email: [selina.topia@fndc.govt.nz](mailto:selina.topia@fndc.govt.nz)  
Private Bag 752  
KAIKOHE 0440  
**Attention: Selina Topia**

## **Appendix - Guidelines for Choosing a Road Name**

Road names should be chosen from the following categories provided they meet the criteria in clause 5.5 and 5.6 of this policy.

### **7.1 History – Weighting 3**

7.1.1 The name of a historical person, event, industry or activity associated with the area. Such names may include early settlers and early notable people such as conservationists or naturalists.

7.1.2 The family name of the former owner of a farm or property or the name of the farm or property may be used if a historical context is established.

### **7.2 Culture – Weighting 3 (*Cultural significance to Maori or culture other than Maori*)**

7.2.1 This category includes the name of a Maori heritage precinct, site or track or traditional appropriate Maori name for the area.

7.2.2 All Maori names are to be submitted to an Iwi representative to ensure that they are appropriate, spelt correctly, interpreted correctly and are not offensive to Maori.

7.2.3 Maori should be consulted as to whether they have an interest in the land on which the road is to be constructed and asked if they wish to contribute names at the beginning of the Resource Consent process.

7.2.4 Joint non-Maori/Maori names will not generally be considered.

### **7.3 Geography – Weighting 2**

7.3.1 This category includes local geographical, topographical, geological and landscape features.

7.3.2 Local flora and fauna also fall into this category e.g. trees, plants and animals that are widespread and plentiful in the area.

7.3.3 Views must be readily identifiable.

### **7.4 Theme – Weighting 2 (*Common or established themes in the area*)**

7.4.1 Where more than one road is being created in a development, a common theme is recommended for the names.

7.4.2 Where there is an established theme in an area, new road names should reflect this theme.

7.4.3 Proposed themes for a new subdivision must be submitted to council for approval.

7.4.4 When all the roads in a development or suburb fit a theme, the road layout of the development is easier to remember. The area will stand out on a map.

7.4.5 A theme may contribute to a sense of community within the area. A well chosen theme with the roads named accordingly can leave a lasting impression long after the development process has been completed.

### **7.5 Noteworthy Person – weighting 1 (*Personal name for special service to the District or community*)**

7.5.1 Persons who have made a notable contribution to the area or the District fall into this category. The contribution which can be duly recognised may be in conservation, community service, sport, arts, military, commerce, local government or other sphere of activity.

7.5.2 Names from local war memorials will be considered where appropriate. Permission of surviving relatives should be obtained where appropriate.

### **7.6 Weighting the Names**

7.6.1 Names may fit more than one category. The weighting reflects the relative importance of the categories and enables names to be ranked in order of merit - with the highest scored being the highest ranked.