

**MINUTES OF FAR NORTH DISTRICT COUNCIL
INFRASTRUCTURE NETWORK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON THURSDAY, 27 SEPTEMBER 2018 AT 1.15 PM**

PRESENT: Cr Ann Court (Chairperson), Cr Felicity Foy, Cr Dave Hookway, Cr John Vujcich, Cr Kelly Stratford, Cr Mate Radich (VC), Adele Gardner, Mike Edmonds, Terry Greening

IN ATTENDANCE:

STAFF PRESENT: Shaun Clarke - Chief Executive Officer; Andy Finch - General Manager - Infrastructure and Asset Management; Dean Myburgh - General Manager - District Services; Roger Ackers - Manager - Strategy Development; Kelvin Goode - Manager - Building Consents; Glenn Rainham - Manager - Alliances; Darren Edwards - Manager - Compliance and Resource Consents; Paul Carr - Manager - Infrastructure Project Delivery; Nina Gobie - Team Leader - Facilities Operations; Andrew Brown - Senior Asset Manager; Wil Pille - Manager - Transport Operations; Jessica Crawford - Senior Infrastructure Consents Planner; Melissa Parlane - Team Leader - Infrastructure Planning; Simon Millichamp - Solid Waste Engineer; Keith Kent - Transport Planner; Tanya Reid - Business Improvement Advisor; Kim Hammond - Meetings Administrator.

1 APOLOGIES AND DECLARATIONS OF INTEREST

The Infrastructure Network Committee accepts apologies from Cr Sally Macauley and His Worship the Mayor.

Cr Felicity Foy declared a conflict of interest in relation to Item Item 7.1 Resource Consent Pre-Application meetings/services (Supplementary Agenda).

2 PUBLIC FORUM

Neil Cooke (Interim Manager) Northland Transport Agency introduced himself to the Committee and gave a brief overview of the plans going forward:

- Priority one: resourcing and delivery of projects
- Priority two: organisation structure of the Northland Transport Agency

Note: A field trip with Northland Transport Agency and Councillors is to be arranged to view the network

3 DEPUTATION

Kelli Sullivan from New Zealand Transport Agency spoke regarding the Provincial Growth Fund as it is related to the Twin Coast Discovery and upcoming projects

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 2018/9

Moved: Cr Ann Court

Seconded: Cr Felicity Foy

That the Infrastructure Network Committee confirm that the amended minutes of the meeting held 31 July 2018 are a true and correct record.

CARRIED

5 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD

5.1 AIRSPACE LEASE - 30 SCHOOL ROAD, PAIHIA

RESOLUTION 2018/10

Moved: Cr Ann Court

Seconded: Cr Kelly Stratford

That the Infrastructure Network Committee approves on behalf of Council:

- a) **that the Council pursuant to section 341 of the Local Government Act 1974, grants a lease to occupy airspace above the side access road at 30 School Road, Paihia to be used for an entrance deck (level 1) and car parking (level 2) subject to the following conditions:**
- **The extent (dimensions) of the leased area shall be such as to enable the protrusions into airspace above legal road depicted in the Boyd Design plans for project no. 176 dated 10-11-2017 and 28-02-2018;**
 - **The lease shall commence on the date the building consent is granted for the proposed building, and the term of the lease shall be 30 years;**
 - **The annual rental shall be determined by a registered valuer;**
 - **The rental shall be reviewed 10 years after the commencement of the lease and reviewed again 20 years after the commencement of the lease;**
 - **The lessee shall pay the Council's costs incurred in preparing the lease, obtaining the rental valuation, and subsequently undertaking rent reviews.**

CARRIED

6 TE HIKU COMMUNITY BOARD

6.1 LEASE OF PART PIONEER HOUSE KAITAIA TO FAR NORTH COMMUNITY FOODBANK TRUST

RESOLUTION 2018/11

Moved: Cr Ann Court

Seconded: Cr Dave Hookway

That the Te Hiku Community Board recommends that the Infrastructure Network Committee

- a) **grants the Far North Community Foodbank Trust a lease of six years with an initial term of 2 years followed by two rights to renew of 2 years each at market rent and on standard commercial terms.**
- b) **authorises the GM Infrastructure and Asset Management to negotiate the terms and conditions of the lease and prepare the necessary documentation for**

execution by Council.

CARRIED

7 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP

SUSPENSION OF STANDING ORDERS

RESOLUTION 2018/12

Moved: Cr Ann Court
Seconded: Cr Felicity Foy

A motion was moved that the Committee suspend standing orders: 3.5 Rules of Debate, to allow free and frank discussion.

CARRIED

RESUMPTION OF STANDING ORDERS

RESOLUTION 2018/13

Moved: Cr Ann Court
Seconded: Cr John Vujcich

A motion was moved that Committee resume standing orders.

CARRIED

7.1 FOOTPATH REVIEW

RESOLUTION 2018/14

Moved: Cr Ann Court
Seconded: Cr Kelly Stratford

That the Infrastructure Network Committee note the report and accompanying Footpath Deep Dive.

CARRIED

Correction – Attachment 1 – Footpath Deep Dive August 18 V3, page 49 and 50, axis is incorrect

7.2 NEW WATER SOURCE FOR OPONONI/OMAPERE WATER SUPPLY - PROGRESS REPORT Q1 2018/2019

RESOLUTION 2018/15

Moved: Cr Ann Court
Seconded: Cr John Vujcich

That the Infrastructure Network Committee receive the report New Water Source for Opononi/Omapere Water Supply - Progress Report Q1 2018/2019.

CARRIED

SUSPENSION OF STANDING ORDERS**RESOLUTION 2018/16**

Moved: Cr Ann Court
Seconded: Cr John Vujcich

A motion was moved that the Committee suspend standing orders: 3.5 Rules of Debate, to allow free and frank discussion.

CARRIED

At 2:24 p.m., Cr Mate Radich left the meeting. At 2:25 p.m., Cr Mate Radich returned to the meeting.

At 2:30 p.m., Cr Kelly Stratford left the meeting.

RESUMPTION OF STANDING ORDERS**RESOLUTION 2018/17**

Moved: Cr Ann Court
Seconded: Cr Dave Hookway

A motion was moved that Council resume standing orders.

CARRIED

7.3 WAIPAPA REFUSE TRANSFER STATION BUSINESS CASE REVIEW**RESOLUTION 2018/18**

Moved: Cr Ann Court
Seconded: Cr Felicity Foy

That the Infrastructure Network Committee receives the report Waipapa Refuse Transfer Station Business Case Review.

CARRIED

7.4 WATER AND WASTEWATER COMPLIANCE TO 18 JULY 2018**RESOLUTION 2018/19**

Moved: Cr Ann Court
Seconded: Cr John Vujcich

That the Infrastructure Network Committee receive the report Water and Wastewater Compliance to 18 July 2018.

CARRIED

At 2:34 p.m., Cr Kelly Stratford returned to the meeting.

At 2:34 p.m., Cr Dave Hookway left the meeting.

7.5 ACCESSIBLE PARKING CHANGES

RESOLUTION 2018/20

Moved: Cr Ann Court
Seconded: Cr John Vujcich

That the Infrastructure Network Committee approve the following Community Board resolutions:

- a) **The Bay Of Islands Whangaroa Community Board recommend to the Council that the following proposed changes to Disability Parking be approved:**
- 1. Gillies Street, Kawakawa: provide 1 new disability park outside the relocated Post Office**
 - 2. Gillies Street (SH1), Kawakawa: reschedule existing disability park on the right hand side**
 - 3. Williams Road, Paihia: provide 1 new disability park outside the relocated Post Office**
 - 4. Fairway Drive, Kerikeri: provide 1 new disability park outside Community Fitness**
 - 5. York Street, Russell. provide 1 new disability park outside the Chemist**
 - 6. Chapel Street, Russell: remark, sign and schedule existing marked Disability Park outside RSA**
 - 7. Cass Street, Russell: sign and schedule existing marked disability park near Great Sights Booking Office**
 - 8. The Strand, Russell: remove disability park from Bylaw Schedule**
- b) **the Te Hiku Community Board recommend to the Council that the following proposed changes to Disability Parking be approved:**
- 1. Melba Street: Provide 2 new disability parks for the Remembrance Park War Memorial**
 - 2. Melba Street: Swap positions of the scheduled disability park with the taxi stand**
 - 3. Commerce Street: Remove the scheduled disability park on the right hand side which is obstructing the accessway**
 - 4. Commerce Street: Reduce the extent of the scheduled loading bay and provide 1 new disability park**
 - 5. Bank Street: Reposition the dropped kerb serving the disability park on the right hand side.**

CARRIED

8 DISTRICT SERVICES GROUP

8.1 PAWARENGA ROAD SLIPS PACKAGE 1 - VARIATIONS TO CONTRACT

RESOLUTION 2018/21

Moved: Cr Ann Court
Seconded: Cr Felicity Foy

That the Infrastructure Network Committee approves additional funding of \$100,966.81 to

Contract 7/17/191 Pawarenga Road Slips Package. This will increase the total Contract Value to \$1,016,779.46.

CARRIED

At 2:35 p.m., Cr Dave Hookway returned to the meeting.

8.2 ALLOCATION OF ADDITIONAL OPERATIONAL FUNDING APPROVED THROUGH THE LONG TERM PLAN 2018 - 2028 FOR ANIMAL MANAGEMENT

RECOMENDATION 2018/22

Moved: Cr Ann Court

Seconded: Cr Dave Hookway

That Council:

- a) approves the creation of three additional Animal Management Officer roles utilising the additional operational funding (\$180,000) approved as part of the Long Term Plan 2018 – 2028; and
- b) approves the utilisation of the balance of this allocation for an annual 'Nga Kuri O Auau.' (Chip it 'n' Snip it) day.

SUSPENSION OF STANDING ORDERS

Moved: Cr Dave Hookway

Seconded: Cr John Vujcich

A motion was moved that the Committee suspend standing orders: 3.5 Rules of Debate, to allow free and frank discussion.

RESUMPTION OF STANDING ORDERS

Moved: Cr Felicity Foy

Seconded: Cr Kelly Stratford

A motion was moved that Council resume standing orders.

AMENDMENT

Moved: Cr Dave Hookway

Seconded: Cr John Vujcich

That Council:

- a) approves the creation of three additional Animal Management Officer roles utilising the additional operational funding (\$180,000) approved as part of the Long Term Plan 2018 – 2028; and
- b) that these additional roles are created and resourced specifically to enable council to fulfil its obligations in respect of current animal welfare regulations/future and for the rehoming of animals processed through its facilities
- c) approves the utilisation of the balance of this allocation for an annual 'Nga Kuri O Auau.' (Chip it 'n' Snip it) day.

LOST

AMENDMENT

Moved: Cr Felicity Foy

Seconded: Cr Kelly Stratford

That Council:

- a) approves the creation of three additional Animal Management Officer roles utilising the additional operational funding (\$180,000) approved as part of the Long Term Plan 2018 – 2028; and
- b) that these additional roles are created and resourced to enable council to fulfil its obligations in respect of current animal welfare regulations/future and for the rehoming of animals processed through its facilities
- c) approves the utilisation of the balance of this allocation for an annual 'Nga Kuri O Auau.' (Chip it 'n' Snip it) day.

The amendment became the substantive motion

RESOLUTION

Moved: Cr Felicity Foy

Seconded: Cr Kelly Stratford

That Council:

- a) **Approves the creation of three additional Animal Management Officer roles utilising the additional operational funding (\$180,000) approved as part of the Long Term Plan 2018 – 2028; and**
- b) **that these additional roles are created and resourced to enable council to fulfil its obligations in respect of current animal welfare regulations/future and for the rehoming of animals processed through its facilities**
- c) **Approves the utilisation of the balance of this allocation for an annual 'Nga Kuri O Auau.' (Chip it 'n' Snip it) day.**

CARRIED

Chairperson: Cr Felicity Foy took the Chair at 2:36 p.m. until 2:55 p.m

At 2:36 p.m., Cr Ann Court left the meeting. At 2:43 p.m., Cr Ann Court returned to the meeting.

At 2:51 p.m., Cr Mate Radich left the meeting.

8.3 RESOURCE CONSENT PRE - APPLICATION MEETINGS / SERVICES

COMMITTEE RESOLUTION 2018/23

Moved: Cr Ann Court

Seconded: Cr John Vujcich

That the Infrastructure Network Committee request that a workshop is to be provide to all Elected Members with an overview of the Resource Management Act, District Plan and the resource consenting process, is endorsed.

CARRIED

At 2:59 p.m., Cr Felicity Foy left the meeting. At 3:00 p.m., Cr Felicity Foy returned to the meeting.

9 MEETING CLOSE

The meeting closed at 3.00 pm.

The minutes of this meeting were confirmed at the Infrastructure Network Committee meeting held on 29 November 2018.

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CHAIRPERSON