

**MINUTES OF FAR NORTH DISTRICT COUNCIL
INFRASTRUCTURE NETWORK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON TUESDAY, 31 JULY 2018 AT 10.00 AM**

PRESENT: Cr Ann Court, Mayor John Carter (VC), Cr Felicity Foy (VC), Cr Dave Hookway, Cr Sally Macauley, Cr John Vujcich, Cr Kelly Stratford, Cr Mate Radich (VC), Terry Greening, Adele Gardner (VC) and Mike Edmonds

IN ATTENDANCE:

STAFF PRESENT: Shaun Clarke - Chief Executive Officer; Andy Finch - General Manager - Infrastructure and Asset Management; Richard Edmonds - Manager Communication; Glenn Rainham – Manager - Alliances; Jessica Crawford - Infrastructure Consents Planner; Mandy Wilson - Infrastructure Consent Planner; Jon Pheloung - Communications and Stakeholder Engagement Advisor; Simon Millichamp - Solid Waste Engineer; Tim Elliot - Team Leader - Road Safety; Kim Hammond – Meetings Administrator.

1 APOLOGIES AND DECLARATIONS OF INTEREST

Nil

2 DEPUTATION

Nil

3 CONFIRMATION OF PREVIOUS MINUTES

3.1 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 2018/1

Moved: Cr Ann Court
Seconded: Cr Kelly Stratford

That the Infrastructure Network Committee confirm that the minutes of the meeting held 31 May 2018 are a true and correct record.

CARRIED

4 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD

4.1 TAURANGA BAY HOLIDAY PARK LEASE

RESOLUTION 2018/2

Moved: Cr Ann Court
Seconded: His Worship the Mayor

That the Infrastructure Network Committee:

- a) **Subject to S54 of the Reserves Act 1977 grants a lease on the Tauranga Bay Recreation Reserve being Lot 1 DP 69081 to the current lessee, Wupi Investments Ltd**

Council grants a lease on the freehold titles being Lot 1 DP 54531 and Lot 1 DP90523

to the current lessee, Wupi Investments Ltd

The term of both leases shall be:

Initial Term: 21 years

Right of Renewal: One further term of 21 years

- b) Council authorises the General Manager Infrastructure & Asset Management to negotiate further terms and conditions for both leases which shall be on industry practise commercial terms, at market rent and in accordance with Council policy #5020 - Council-Owned Campgrounds**

CARRIED

5 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP

SUSPENSION OF STANDING ORDERS

RESOLUTION 2018/3

Moved: Cr Ann Court

Seconded: Cr John Vujcich

A motion was moved that Council suspend standing orders: 3.8 – Rules of Debate.

CARRIED

RESUMPTION OF STANDING ORDERS

COMMITTEE RESOLUTION 2018/4

Moved: Cr Ann Court

Seconded: Cr Kelly Stratford

A motion was moved that Council resume standing orders.

CARRIED

5.1 WAIPAPA REFUSE TRANSFER STATION OPTIONS

RESOLUTION 2018/5

RECOMMENDATION

That subject to the identification of additional operational funding, the Infrastructure Network Committee:

- a) Delegate authority to the General Manager of Infrastructure and Asset Management to negotiate a variation of contract with Northland Waste to provide a class 1 public refuse transfer station for the Waipapa/Kerikeri area, at an approximate cost of \$14k per month until 2020 (the end of the current contract).
- b) Delegate authority to the General Manager of Infrastructure and Asset Management to negotiate with Waste Management to vary the existing contract from providing a class 1 facility at Whitehills, to a class 2 facility to assist in funding the operation of a Waipapa refuse transfer station in partnership with Northland Waste.
- c) authorise staff undertake a review of the long term plan option to build a refuse transfer station at Waipapa to determine what facilities are required and whether to build or lease

the facility.

.AMENDMENT

Moved: Cr Dave Hookway

Seconded: Cr Kelly Stratford

That subject to the identification of additional operational funding, the Infrastructure Network Committee:

- a) Delegate authority to the General Manager of Infrastructure and Asset Management to negotiate a variation of contract with Northland Waste to provide a class 1 public refuse transfer station for the Waipapa/Kerikeri area, at an approximate cost of \$14k per month until 2020 (the end of the current contract).
- b) Authorise staff undertake a review of the Long Term Plan option to build a refuse Transfer Station at Waipapa to determine what facilities are required and whether to build or lease the facility Waipapa/Kerikeri.

In Favour: Crs Ann Court, John Carter, Felicity Foy, Dave Hookway, Sally Macauley, John Vujcich, Kelly Stratford and Mate Radich

Against: Nil

CARRIED 8/0

RESOLUTION

Moved: Cr Dave Hookway

Seconded: Cr Kelly Stratford

That subject to the identification of additional operational funding, the Infrastructure Network Committee:

- a) **Delegate authority to the General Manager of Infrastructure and Asset Management to negotiate a variation of contract with Northland Waste to provide a class 1 public refuse transfer station for the Waipapa/Kerikeri area, at an approximate cost of \$14k per month until 2020 (the end of the current contract).**
- b) **Authorise staff undertake a review of the Long Term Plan option to build a refuse Transfer Station at Waipapa to determine what facilities are required and whether to build or lease the facility Waipapa/Kerikeri.**

CARRIED

Notes – request Infrastructure and Asset Management staff provide an update at the next meeting, including the information requested from Councillors.

SUSPENSION OF STANDING ORDERS

COMMITTEE RESOLUTION 2018/6

Moved: Cr Ann Court

Seconded: His Worship the Mayor

A motion was moved that Council suspend standing: 3.8 – Rules of Debate.

CARRIED

Attendance: Terry Greening left the meeting at 11.08 am and rejoined the meeting at 11.09 am.

RESUMPTION OF STANDING ORDERS**RESOLUTION 2018/7**

Moved: Cr Ann Court
Seconded: Cr Dave Hookway

A motion was moved that Council resume standing orders.

CARRIED

5.2 DISTRICT WIDE SLUDGE MANAGEMENT STRATEGY**RESOLUTION 2018/8**

Moved: Cr Felicity Foy
Seconded: Cr John Carter

RECOMMENDATION

That Council:

- a) endorse the centralised sludge strategy outlined in the document *Far North District Council Sludge Study – Stage 2 and 3 Report - Final*
- b) authorise staff to develop a project to deliver the centralised sludge strategy, including a project plan, budget expenditure, and timeline
- c) authorise staff to commence engagement with Iwi and other stakeholders regarding the sludge strategy
- d) authorise staff to commence engagement with quarry owners and operators to confirm viability of former mine and quarry site
- e) request quarterly reports to the Infrastructure Network Committee regarding progress on the strategy

AMENDMENT

Moved: Cr Felicity Foy
Seconded: Cr John Carter

That Council:

- a) endorse the centralised sludge strategy outlined in the document *Far North District Council Sludge Study – Stage 2 and 3 Report - Final*
- b) authorise staff to develop a project to deliver the centralised sludge strategy, including a project plan, budget expenditure, and timeline
- c) authorise staff to commence engagement with Iwi and other stakeholders regarding the sludge strategy
- d) authorise staff to commence engagement with quarry owners and operators to confirm viability of former mine and quarry site use and/or consideration of option of large land block purchase for viability of site use
- e) request quarterly progress reports to the Infrastructure Network Committee regarding progress on the strategy.
- f) request staff to capture and report on all the recommendations in the sludge management strategy

RESOLUTION**That Council:**

- a) endorse the centralised sludge strategy outlined in the document *Far North District Council Sludge Study – Stage 2 and 3 Report - Final*
- b) authorise staff to develop a project to deliver the centralised sludge strategy, including a project plan, budget expenditure, and timeline
- c) authorise staff to commence engagement with Iwi and other stakeholders regarding the sludge strategy
- d) authorise staff to commence engagement with quarry owners and operators to confirm viability of former mine and quarry site use and/or consideration of option of large land block purchase for viability of site use
- e) request quarterly progress reports to the Infrastructure Network Committee regarding progress on the strategy.
- f) request staff to capture and report on all the information in the sludge management strategy.

CARRIED

Note: The Infrastructure Network Committee request information be provided to the Committee on the Taipa Waste Water Treatment Plan project.

5.3 RUSSELL COMMUNITY WATER SUPPLY DISCONTINUING**RESOLUTION 2018/9**

Moved: Cr Ann Court

Seconded: His Worship the Mayor

That Council:

- a) Notes the intention of the existing private water supplier, The Motor Camp, to discontinue the supply of potable water to a limited number of commercial users in Russell.
- b) Approves the recommendation to encourage the properties impacted to identify their own alternative water supply which would include working as a collective with the Motor Camp operators as to alternative options.
- c) that the Infrastructure Network Committee recommend the CEO be authorised to engage an appropriate external resource to undertake the consultation and lead technical input into a community based solution.

CARRIED**6 INFORMATION REPORTS****6.1 INFORMATION REPORT****COMMITTEE RECOMMENDATION**

Moved: Cr John Vujcich

Seconded: Cr Ann Court

This Report is noted.

Note: Report to be brought back to the Infrastructure Network Committee on the possibility of connecting Ahipara to Kaitaia sewage.

7 MEETING CLOSE

The meeting closed at 12.00 pm.

The minutes of this meeting will be confirmed at the Infrastructure Network Committee Meeting held on 27 September 2018.

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CHAIRPERSON