Division: Committee: Officer:

Council

Printed: Wednesday, 8 November 2023 2:05:35 pm Date From:

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Meeting	Title	Resolution	Notes
Council 4/11/2021	Extension of Solid Waste and Waste Minimisation Education Contracts Michelle Sharp	BESOLUTION 2021/58 b) Council approve in principle to further extend the Waste Minimisation Education Contracts for a term of three years to 30 September 2025, to enable the completion of a strategic work programme, new contracts, and public tender CARRIED 10/0 c) officers commence discussion and negotiation with current contractors to extend the current contracts for a further three-year term. iii) Community Business and Enterprise Centre CBEC CARRIED 8/0 d) officers are to report quarterly to the Infrastructure Committee the progress being made to the proposed Solid Waste Strategic Programme. CARRIED	13 Jun 2023 1:04pm Panday, Joshna Michelle Sharp: Progress of the solid waste and waste education contract strategic work programme, development of new contracts and public tender are ongoing and reported to the D&O Business Report. Meetings with potential suppliers and incumbents are ongoing to inform the development of the Request for Proposal. An Elected Member workshop is planned for July 2023. 13 Jun 2023 1:04pm Panday, Joshna - Reallocation Action reassigned to Sharp, Michelle by Panday, Joshna 11 Oct 2023 11:32am Beresford, Fleur No further update received prior to running Agenda 11.10.23 01 Nov 2023 11:33am Greenwood, Ellie Michelle Sharp: EM workshop held on 19th July. The RFP went out to market on 7th August and closed on Thursday 26th October 2023. The Tender evaluation phase has now commenced and will include supplier presentations by respondents, price clarifications and substantive negotiations during November through to January 2024.
Council 1/06/2023	Approval for FNHL to borrow via LGFA Jonathan Slavich	RESOLUTION 2023/56 That Council approve: a) Far North Holdings Limited directly borrow funds from Local Government Funding Agency (LGFA); b) Staff work with Bancorp Treasury Services Limited to establish an "uncalled capital" agreement. c) Far North Holdings Limited commence the legal process to arrange for direct lending from Local Government Funding Agency and fund this from within existing Far North Holdings Limited operational budgets.	10 Oct 2023 2:49pm Beresford, Fleur Following Council approval, tabled at LGFA Board meeting 16/08/23. LGFA directors approved FNHL to join LGFA. Next Step: FNHL to begin the legal process with LGFA. Awaiting updates from FNHL. With Bob Trautz departure (FNHL CFO) this may move slowly. 10 Oct 2023 2:59pm Beresford, Fleur Action reassigned to Slavich, Jonathan by Beresford, Fleur - Advised by Veenstra, Margriet that correct assignment should be to Slavich, Jonathan. 01 Nov 2023 10:57am Greenwood, Ellie - Reallocation Action reassigned to Slavich, Jonathan by Greenwood, Ellie - Advised by Margriet Veenstra on 10 Oct 23 01 Nov 2023 11:36am Greenwood, Ellie Jonathan Slavich: No further update currently

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OPEN RESOLUTION REPORT

Printed: Wednesday, 8 November 2023 2:05:35 pm Date From: Date To:

Meeting	Title	Resolution	Notes
		Note: That a report on the final agreement be brought to the Te Miromiro Assurance, Risk and Finance committee.	
Council 24/08/2023	Rangitoto Reserve, Mangonui Robin Rawson	RESOLUTION 2023/98 That Council: a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Rangitoto Reserve (Allot 71 PSH of Mangonui East) as a Historic Reserve. b) appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to the Council in respect of the reserve classification. c) staff develop a Management Plan under s41 of the Reserves Act to eradicate the invasive wattle trees and moth plants. CARRIED	12 Sep 2023 11:24am Baker, Marlema At the meeting held 24 August 2023 Council resolved to:, a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Rangitoto Reserve (Allot 71 PSH of Mangonui East) as a Historic Reserve. , b) appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to the Council in respect of the reserve classification., c) staff develop a Management Plan under s41 of the Reserves Act to eradicate the invasive wattle trees and moth plants., RESOLUTION 2023/98 Moved: Cr Hilda Halkyard-Harawira - Seconded: Kōwhai - Deputy Mayor Kelly Stratford - CARRIED, This is a continued work in progress which will be monitored by staff. 08 Oct 2023 2:42pm Rawson, Robin Work continuing on project plan. Inital public consultation will be from mid-January to avoid overlap with Summer holidays. 01 Nov 2023 11:57am Greenwood, Ellie Robin Rawson: Work continuing on project plan.
Council 21/09/2023	Carry Forwards for Capital Programme 2022-23 Angie Thomas	RESOLUTION 2023/108 That the Council approve the capital budgets identified in the report "Carry Forwards for Capital Programme 2022-23" totalling \$51,583,548 be carried forward to the 2023-24 financial year. CARRIED NOTE: Councillors request deep-dive workshop on the Carry Forward report.	08 Nov 2023 7:51am Greenwood, Ellie Angie Thomas: The CFWDs have been loaded into the system

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Meeting	Title	Resolution	Notes
Council 19/10/2023	Hokianga Harbour Long Term Plan Keith Kent	RESOLUTION 2023/135 That Council allocate \$175,000 in the 2024/27 Long Term Plan to allow the preparation of a long-term plan for the crossing of the Hokianga Harbour. CARRIED	01 Nov 2023 12:26pm Greenwood, Ellie Keith Kent: No action can happen before the draft 24/27 LTP is confirmed and made operational 1 July 2024
Council 29/06/2023	Speed Limit Review Kerikeri Bay of Islands (Author: Shawn Baker - Northland Transportation Alliance Contractor) Dan Bowmar	RESOLUTION 2023/71 That Council defer item 6.3 Speed Limit Review Kerikeri Bay of Islands to Te Koukou - Transport Committee (to be established). CARRIED 8/2	12 Sep 2023 10:43am Baker, Marlema This item will be placed before the Te Koukou Transport Committee and schedule to appear in their October meeting agenda. A briefing paper has been prepared and scheduled (by the Committee) for October. 01 Nov 2023 11:42am Greenwood, Ellie Report went to 30 October Te Koukou meeting and the recommendation was lost due to equal division. CE authorised for updated report to go to 16 November Council
Council 21/09/2023	Lease Extension Request Aupouri Ngati Kahu Te Rarawa (ANT) Trust Michelle Rockell	RESOLUTION 2023/111 That Council: a) approve the renewal of a further 5 year term, expiring on 31 August 2028, as allowed for in the current lease to Aupōuri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia. the terms being: Term: 5 years \$\frac{118}{118}\$ plus GST per year in conjunction with the Fees & Charges Policy for 2023/24 and reviewed annually. b) commences the public consultation process on the granting of a new ground 30 (15+15) year lease to Aupōuri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia. The terms of the proposed lease shall be: Term: 30 Years (15+15)	11 Oct 2023 11:16am Rockell, Michelle Public consultation will be initiated on 30th October for 4 weeks

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		 Rental: As per FNDC Fees and Charges Schedule for a Community lease. \$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule. that the Te Hiku Community Board is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council. and that Council adhere to the timeline of a lease to the February 2024 Council meeting. 	
		CARRIED	
Council 19/10/2023	Kerikeri-Waipapa Spatial Plan Project - Public Engagement on Emerging Themes Jaye Michalick	RESOLUTION 2023/127 That Council approves for public engagement in November/December 2023 the emerging themes for Te Pātukurea (Kerikeri-Waipapa Spatial Plan) as set out in this report. CARRIED	02 Nov 2023 8:39am Greenwood, Ellie Jaye Michalick: The public engagement approved as per the resolution is planned to occur from 6 November to 4 December, confirmed public event dates during that period will be added to Te Huinga
Council 19/10/2023	Kaikohe Wastewater Treatment Plant Desludging Contract 7/23/508 Mary Moore	RESOLUTION 2023/134 That Council delegate to the Chief Executive the authority to execute Contract 7/23/508 – Kaikohe WWTP Desludging in accordance with 3 August 2023 Council meeting resolution. CARRIED	01 Nov 2023 12:09pm Moore, Mary Contract documentation is being finalised for execution by 10 November 2023
Council 21/09/2023	Ground Lease to Doubtless Bay Sea Scouts - East Street Taipa Michelle Rockell	RESOLUTION 2023/112 That Council: a) commences the public consultation process on the granting of a new ground lease to Scouts Aotearoa over	11 Oct 2023 11:16am Rockell, Michelle Public consultation will commence on the 2nd November for 4 weeks

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		part of the Recreation Reserve being approximately 860 square metres of Part Allot 5 PSH OF Taipa, held in New Zealand Gazette 1984 page 104.	
		The terms of the proposed lease shall be:	
		Term: 15 Years (5+5+5)	
		Rental: As per FNDC Fees and Charges Schedule for a Community lease.	
		 \$113 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule. 	
		 appoints the Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to Council. 	
		CARRIED	
		RESOLUTION 2023/113	
		That Council:	
	Maritime Facilities	 a) approves the proposal for a new Maritime Facilities Bylaw in Attachment 1 to be released for public consultation to meet the requirements of section 156 of the Local Government Act 2002. 	11 Oct 2023 10:44am Beresford, Fleur Public Submissions on the Maritime facilities bylaw are open for 8 weeks from Tuesday 3 October to Tuesday 28
Council 21/09/2023	Bylaw - Approval of Draft for Public Consultation Dan Bowmar	b) approves a minimum four-week period for making written submissions on the proposal in Attachment 1.	November. (Elected members requested original 4 week period be extended to 8 weeks).
	Dan Downial	 approves to hear any oral submissions and agrees to delegate to the Mayor, the power to arrange and change the date of the oral presentations of submissions. 	01 Nov 2023 11:57am Greenwood, Ellie Dan Bowmar: Consultation is underway as planned
		d) directs Council staff to make all necessary logistical arrangements for people to be heard in person in the council Chambers or online via Microsoft Teams.	

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		e) authorises the Chief Executive to make minor changes to the proposal for a new Maritime Facilities Bylaw to correct grammatical or spelling errors, or formatting.	
		CARRIED	
Council 22/09/2022	Notice of Motion - Rangitane Maritime Development Kevin Johnson	RESOLUTION 2022/64 That Council: a) Support the Maritime Facilities Development at Rangitane proceed through to the conclusion of the Resource Consent process. b) Remains committed to the funding Agreement with MBIE and supports an approach be made to MBIE to continue its funding support for the period required to conclude the consenting process CARRIED	12 Sep 2023 10:41am Baker, Marlema August 23 – no change to as reported July 23. Working with MBIE planning work in progress as reported. 06 Oct 2023 12:17pm Beresford, Fleur September 23 – no change to as reported July 23. Working with MBIE planning work in progress as reported - Kevin Johnson. 09 Oct 2023 8:18am George, Tania The Hapu collective have their 3rd hui this week and are progressing with the CIA. MBIE have signed an amended Funding Agreement for their \$2.5m contribution which adjusted the milestone deliverables for the project and are keen for the project to proceed. The re-lodging of the application with the EPA is scheduled for November with a decision in March. Technical reports are being updated now. 01 Nov 2023 10:45am Greenwood, Ellie 09 October Update remains extant - K Johnson
Council 22/09/2022	Matauri Bay Wastewater Scheme Margriet Veenstra	RESOLUTION 2022/71 That Council a) Permits Cavalli Properties Ltd to commission the Innoflow wastewater treatment assets at Matauri Bay with Cavalii Properties agreeing to fund all operationalization and operating costs until 1 July 2024. b) Agrees that on the basis of Cavalli Properties experience of operating the Innoflow system, Council will consult with the relevant entities to transfer the operating of the system from Cavalli Properties Ltd from 1 July 2024. CARRIED	12 Sep 2023 12:05pm Baker, Marlema Innoflow onsite audit is due 24 September 2023. Providing no issues are raised, the site will be commissioned and available for use 06 Oct 2023 9:11am Smith, Janice Innoflow and S3 have carried out on onsite audit. There are a number of issues that need to be rectified before the system is appaoved as "live". These are being worked on by Innoflow. 03 Nov 2023 12:31pm Greenwood, Ellie - Reallocation Action reassigned to Veenstra, Margriet by Greenwood, Ellie - Janice Smith no longer FNDC staff

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Meeting	Title	Resolution	Notes
Council 1/07/2021	Proposal to Construct an Erosion Protection Structure on Council Owned Reserve, Omapere Carla Ditchfield	RESOLUTION 2021/51 That Council: a) approves the construction of, and associated occupation with, an erosion protection structure on Far North District Council owned local purpose reserved legally described as Lot 5 DP196729; and b) approval is provided subject to a memorandum of encumbrance being recorded on the titles of Lot 1 DP196729 and Lot 1 DP310507 and that the encumbrance records the agreement that the owners of those properties: i) bear full responsibility for the maintenance, repair, removal of the seawall (if required) during its lifetime, and end of its lifetime. ii) incur cost of the agreement construction and registration against title. iii) notify FNDC of any variation or modification of the erosion protection structure To avoid doubt, approval is given both within Council's capacity as the administering body of the reserve and an affected person within the meaning of Section 95 of the Resource Management Act 1991. CARRIED	23 May 2023 10:04am Ditchfield, Carla Works are underway on the structure. March 2023 we had asked the land owners to instruct their lawyers to provide draft Memorandum of Encumbrance for Council approval (a repeated instruction). We are waiting for the document. 09 Jun 2023 5:02pm Ditchfield, Carla Nothing new to update. Maintaining status quo. 11 Oct 2023 11:34am Beresford, Fleur No further update received prior to running Agenda 11.10.23 01 Nov 2023 10:41am Greenwood, Ellie Same status, awaiting on external parties.
Council 11/08/2022	Russell Landfill Options Report Simon Millichamp	RESOLUTION 2022/61 That Council: a) approve in principle, the permanent closure of Russell Landfill (Option One). b) approve staff commence the resource consent application Northland Regional Council to close the Russell Landfill	06 Oct 2023 10:35am Beresford, Fleur - Reallocation Action reassigned to Millichamp, Simon by Beresford, Fleur - Change from Kevin Johnson requested 06.10.23 06 Oct 2023 10:38am Beresford, Fleur Hoskin Civil acting as PM, project ongoing and progressing. Nothing further to report., Reallocation Action reassigned to Millichamp, Simon by Beresford, Fleur at the request of George, Tania. 01 Nov 2023 10:43am Greenwood, Ellie

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		c) request staff bring back to Council the terms of the resource consent and investment required to close the landfill d) approve staff commence the community consultation process and report to Council the outcome of that consultation	Status quo, waiting for project plan and timeline from Hoskins
		e) delegate to the Chief Executive, or his nominee, the negotiation, agreement and signing of contract variations with Northland Waste Ltd to provide on-going transport and disposal of waste from the Russell facility whilst Council progress the resource consent and consultation process. CARRIED	
		OAKKIED	00.01000044.04
Council 20/12/2022	Turner Centre Stormwater Catchment Andy Finch	RESOLUTION 2022/94 That Council: a) notes the storm water flooding risk within the Turner Centre sub-catchment b) approves a budget of \$200,000 to progress a design to mitigate this risk through a future physical works contract c) approves the direct appointment of Trine Kel to undertake the design work. CARRIED	O6 Oct 2023 11:04am Beresford, Fleur Planning Assessment complete. Site inspection undertaken. Extent of the sub-catchment determined. Undertaken topographical surveys and Drone Flight Survey. Stormwater flood modelling undertaken in the established catchments to imitate a 1% AEP MPD+CC flood scenario. Determine location and extent of overland flow. Work is now progressing to develop solutions from the models captured above. O1 Nov 2023 1:49pm Finch, Andy Design solution from devloped hydraulic models to be agreed by the end of November. A further report to be brought to Council in New Year.
Council 24/02/2022	Ngakahu Steering Group Update	RESOLUTION 2022/12 That Council, in receiving the recommendations from the Ngakahu Steering Group and subject to discussion and agreement with the Ngakahu/Ngakohu Whanau Ahuwhenua Trust, agree to; a) obtain the processed and analysed data from the Northland Regional Council sonar soundings of the dam, done in 2017.	24 Jul 2023 4:54pm Baker, Marlema Tanya Proctor: An update report has been scheduled for 21 September Council Agenda. Options 1 and 2 timelines are expected after the site visit scheduled for 2 August 2023. 12 Sep 2023 10:51am Baker, Marlema - Reallocation Action reassigned to Proctor, Tanya by Baker, Marlema - I have removed Andy Finch and reallocated this action item to you at his request 11 Oct 2023 11:35am Beresford, Fleur No further update received prior to running Agenda 11.10.23 07 Nov 2023 1:18pm Greenwood, Ellie

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		 b) stage the lowering of the dam water level, beginning with a water level drop of 2 metres, once lowered the water level will be maintained at the lower levels. c) staff assist the Ngakahu Steering Group to prepare a report showing a visual presentation, including landscaping, of the preferred option, or options, with a rough order of cost to implement. d) and that further recommendations be brought to the 7 April Council meeting. 	The Ngākahu/Ngākohu Steering Group will meet online on Wednesday 8th November to discuss progress on the Kauri Dam project
		CARRIED	
Council 1/06/2023	Kerikeri Water Source - Options Review Tanya Proctor	RESOLUTION 2023/63 That Council a) indicate to the Te Tai Tokerau Trust Water Trust its conditional approval to invest with the purchase of 200 shares in the planned Otawere Domain Reservoir and appropriate watermain infrastructure. This would be subject to Council being able to obtain the necessary approvals for this purchase from the Department of Internal Affairs under the Affordable Waters regime and the negotiation of satisfactory commercial terms that protect Council's borrowing position. b) determine the best option out of the suggested solutions including consent/design/build costs c) request that the investigative work for water source options identified in the Kerikeri Water Supply Strategy Study be prioritised for 2023/2024. CARRIED	08 Jun 2023 4:28pm Baker, Marlema Part a) assigned to Glenn Rainham., Part b) & c) assigned to Tanya Proctor. 11 Sep 2023 5:02pm Baker, Marlema - Reallocation Action reassigned to Finch, Andy by Baker, Marlema 12 Sep 2023 10:51am Baker, Marlema - Reallocation Action reassigned to Proctor, Tanya by Baker, Marlema - I have removed Andy Finch and reallocated this action item to you at his request 11 Oct 2023 11:34am Beresford, Fleur No further update received prior to running Agenda 11.10.23 07 Nov 2023 1:18pm Greenwood, Ellie Tanya Proctor: Future Kerikeri Water Sources will need to be considered with the current uncertainty around Affordable Waters
Council 20/12/2022	Road Maintenance of the upper section of Road - Peninsula Parade, Hihi	RESOLUTION 2022/95 That Council:	06 Oct 2023 1:10pm Beresford, Fleur - Reallocation Action reassigned to Rokobigi, Apikali by Beresford, Fleur - Advised by Downie, Cara that correct assignment should be to Rokobigi, Apikali.

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	a) Notes the Northland Transportation Alliance Report dated	06 Oct 2023 1:11pm Beresford, Fleur
	8th November 2022 – Road Maintenance of the upper section of Road – Peninsula Parade, Hihi	September 2023: Works on carriageway and drainage has been completed on Peninsular Road, however, there are a few trees that need to be trimmed/removed. Gareth will
	b) Approves Option 2: Confirm the inclusion of Peninsula Parade RP517-810m in the schedule of FNDC-maintained roads at the cost to Council to bring it up to standard	provide an update once a programme is finalised as \$4,477 budget is still available to carry out this work. 08 Nov 2023 2:21pm Greenwood, Ellie Apikali Rokobigi: The tree removal is programmed for this
	c) Approves unbudgeted capital expenditure of \$40,000 to bring Peninsula Parade RP517-810m to an appropriate maintenance standard	week 6/11-10/11/2023.
	d) Notes the risk of setting a precedent for the request for upgrading other unformed legal roads across the District.	
	CARRIED	
Council 9/02/2023 Easement On Local Purpose Esplanade Reserve-Wairawarawa Stream Carla Ditchfield	RESOLUTION 2023/5 That Council approve the granting of a right of way easement pursuant to section 48(1)(f) of the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 16 DP 146304 for the purpose of constructing and using a private bridge over the Wairawarawa Stream connecting: i. 2276C State Highway 10 Kerikeri - Lot 1 DP 91402 contained in record of title NA64B/178; and ii. 15 Conifer Lane Kerikeri - Lot 1 DP 535123 and Lot 14 DP 158690 contained in record of title 884105; and iii. 2228 State Highway 10, Kerikeri - Lot 1 DP 457586 contained in record of title 593590. and that approval is provided subject to: 1. NRC granting Resource Consent for construction of the	 09 Oct 2023 3:52pm Beresford, Fleur Independent valuer instructed. ETA for Valuation 31.10.23. Once Valuation obtained and compensation amount agreed, documentation will be prepared for registration of easement in favour of private land owner. 01 Nov 2023 10:42am Greenwood, Ellie Same status, awaiting on external parties.

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 public consultation in accordance with sections 48(2), 119 and 120 of the Reserves Act 1977; and compensation being negotiated and finalised in a written Compensation Agreement payable by the landowners to the Council; and Landowners - bearing all costs and disbursements in relation to the 	
Compensation Agreement payable by the landowners to the Council; and 4. Landowners -	
a) bearing all costs and disbursements in relation to the	
required public consultation. b) if required by law and prior to commencing construction works, seeking relevant consent(s) and / or permits from the Council under Local Government Act 1974, Resource Management Act 1991 and / or Building Act 1991. c) bearing all legal and survey costs and disbursements in relation to creating and registering the easement instrument on all relevant titles; d) bearing full responsibility for the construction, maintenance, upkeep, repair, removal of the bridge (if required) during its lifetime, and end of its lifetime; e) the bridge being the landowner's asset, which if abandoned, neglected or on becoming a nuisance of any kind or degree, must be removed or decommissioned and Reserve land remediated to Council's satisfaction; f) indemnifying the Council of all costs, claims and expenses arising from use and operation of the bridge	
during its lifetime. CARRIED	