

## 2023 - 24 Planning and Policy Group Work Programme

The **Planning & Policy Group** is made up of three departments:






- **Strategy and Policy (SP):** Responsible for developing and implementing strategies, policies, and bylaws.
- **Integrated Planning (IP):** Responsible for the district plan, growth planning and placemaking, and reserve management plans.
- **Climate Action & Resilience (CR):** Responsible for mitigation and adaptation to the effects of climate change on the Council and the communities of the Far North.






The following table outlines the work programme for each department for the current financial year 1 July 2023 to 30 June 2024. This is in addition to other business as usual tasks that the group does, such as inputting into central government reform (e.g., 3 waters, RMA, LGA) and providing advice and support to the wider organisation. As we progress closer to the end of the financial year, we will start showing upcoming projects in the next financial year period.









### Status Key










- on target to complete project
- at risk of not completing on time
- will not meet dates without major interventions and / or decision by Council

## Work in Progress

Project	Status	Upcoming Elected Member Touchpoint	Current Stage / Commentary	Target Completion Date	LEAD
Proposed District Plan		19 October Council Meeting	Agenda item to seek confirmation over whether it will be a fully independent hearing panel or include elected members and if the hearing panel will only have recommendation delegation. Further submissions closed 4 September 2023. Data entry of those submissions to be finished by end of November.	Later half of 2025	IP
Kerikeri / Waipapa Spatial Plan		19 October Council Meeting	October Council agenda item to seek approval to go out for public engagement in November 2023 on the themes. Finalising themes with Hapu Ropu Group in September. Meeting is being arranged with Critical Friends e.g Our Kerikeri to keep them informed of the project progress and next steps.	End of 2024	IP
District Wide Spatial Strategy		1 Nov Te Kuaka then 16 Nov Council Meeting	Council workshop 5 September to discuss the project. Project has not commenced. November Council agenda item to seek approval to proceed with this proposed project.	End of 2025	IP
Taipa Placemaking		22 September Hui with Taipa School students	Hui with Taipa School in September for them to present their concept plan. Andy Finch was project leading but has now handed over to the Growth Planning & Place making team	End of 2024	IP
Oruru Valley Project		Long Term Plan budget	Staff are determining which option provided by the consultant to undertake as it has implications for the LTP if certain options are progressed. This informs the wider plan change to identify all significant cultural heritage across the district in partnership with tangata whenua.	End of 2024 but dependent on what option is chosen	IP

Project	Status	Upcoming Elected Member Touchpoint	Current Stage / Commentary	Target Completion Date	LEAD
Significant Indigenous Biodiversity Mapping		Long Term Plan budget	Have requested to be on the working party group for a regionally lead approach on giving effect to the new National Policy Statement on Indigenous Biodiversity. We have 5 years to notify a plan change from the time the NPS was gazetted (August 2023)	August 2028	IP
Consolidated Reserve Management Plan		Seek Community Boards (x3) recommendations to Council for resolution to finalise list of sites for inclusion in the CRMP and go out for engagement on the CRMP.	This is the bucket reserve management plan that will cover most reserves owned / managed by Council. Anything not covered by this will need a separate reserve management plan created for it.	July 2025	IP
Te Hiku Reserve Management Plan: Rangitoto Pa		Next touchpoint with EM's will be to start the RMP process once the CVA's have been received.	Awaiting Cultural Values Assessment to be provided by two hapu groups. This is not a timeframe we can control, the recommendations in the CVA could also be contentious. One of the report writers business recently burnt down which is further impacting on timeframes. Classification of the site has started.	July 2025	IP
Climate Change Public Education Programme		Long Term Plan budget	Commenced engagement with Enviro Schools and library services. Fourth term 2023 integration with existing library programme and specific climate action programme in term one 2024.	Ongoing	CR
Climate Change Governance		Te Kuaka Committee decision on Climate Change Policy October 2023	Currently finalising internal Climate Change Policy after external review. Climate Action Reference Group to be established September 2023 to implement policy going forwards.	Ongoing	CR

Project	Status	Upcoming Elected Member Touchpoint	Current Stage / Commentary	Target Completion Date	LEAD
Climate Change Adaption Programme		Long Term Plan budget	Finalising adaptation methodology and the community exposure and vulnerability analysis report. Adaptation programme to commence January 2024.	Ongoing	CR
Open Space Strategy		Te Kuaka Committee decision on Te Ao Māori governance and participation framework	Design stage: Engagement planning underway. District profile of open space underway.	December 2025	SP
Infrastructure Strategy		Presented along with Long Term Plan draft document	Design stage: Statutory requirement as part of LTP. Review of previous strategy completed.	October 2024	SP
Parking Strategy			Design stage: Council decision to develop strategy 03 August 2023 Parking occupancy study underway.	July 2025	SP
Art, Culture and Heritage Strategy		Feb 2024 Council meeting	Design stage: Draft completed. Under peer review. Te Reo Māori translations underway. Draft to be shared via Te Huinga for elected member feedback before adoption in February	March 2024	SP
Regional Accessibility Strategy		Feb 2024 Council meeting	Design stage: Working group established and workshops completed. Writing of draft document underway. Draft planned to be presented to Northland Forward Together Forum by end of 2023.	July 2025	SP
Community Facilities/Social Infrastructure Strategic Planning		Feb 2024 Council meeting	Research stage: Research report underway.	December 2025	SP
Housing Strategy		Elected member workshop	Research stage: Draft research report completed. Internal review underway. Workshop with elected members planned for December. Options report planned to be presented to December Council meeting	December 2026	SP

Project	Status	Upcoming Elected Member Touchpoint	Current Stage / Commentary	Target Completion Date	LEAD
Regional Economic Development Strategy		19 October Council meeting	Design Stage: Draft strategy completed. Awaiting decision for endorsement from Joint Regional Economic Development Committee in November	December 2024	SP
Trees and Vegetation Policy		07 December Council meeting	Research stage: Draft research report completed. Awaiting peer review.	December 2025	SP
Development Contributions Policy		16 November Council meeting	Research Stage: Workshop held with Elected Members 07 August. Report due to 16 November Council meeting	Ongoing	SP
Community Board Funding Policies		08 November Combined Community Board Workshop	Research stage: Review underway. Staff issues and opportunities workshops complete.	July 2024	SP
Solid Waste Strategy			Project on hold due to conflict of interest risk and consultation risks arising from procurement of waste services project. Project will resume in June 2024.	Dec 2024	SP
Alcohol Control Bylaw		16 November Council meeting	Research stage: Bylaw must be reviewed by 13 December 2023. Stakeholder engagement and data received from NZ Police and Te Whatu Ora. Research report due 16 November Council meeting.	July 2024	SP
Road Use Bylaw – Vehicles on Beaches Bylaw		16 November Council meeting	Design stage: Engagement with identified communities completed. Drafting of recommendations report underway.	December 2023	SP
Maritime Facilities and Mooring Charges Bylaw		Oral submissions	Consult stage: Consultation underway – submissions close 28 November 2023.	March 2024	SP
Animals Bylaw		February 2024 Council meeting	Design stage: Drafting of bylaw underway. Draft bylaw and proposal for consultation due February 2024	May 2024	SP

### Upcoming Work

<b>Project</b>	<b>Target Start Date</b>	<b>Current Stage / Commentary</b>	<b>LEAD</b>
Russell Placemaking	February 2024	Workshopped with Elected Members 5 September advising the placemaking programme. Has been prioritised due to previous commitment by Council to undertake this work, which included dedicated community board funding.	IP
Kaikohe-Hokianga Reserve Management Plan	September 2023	Seeking recommendation in September from KHCB which site to progress an RMP for. RMP process will commence once a priority site has been recommended by the Community Board.	IP
Bay of Islands-Whangaroa: Reserve Management Plan	September 2023	Seeking recommendation in September from BOIWCB which site to progress an RMP for. RMP process will commence once a priority site has been recommended by the Community Board.	IP
Kerikeri / Waipapa Placemaking	July 2024	Workshopped with Elected Members 5 September advising the placemaking programme. Will be informed by the Kerikeri / Waipapa spatial plan work, which it needs to integrate with.	IP
Smokefree Policy	January 2024		SP
Community Halls Strategy and Policy	January 2024	Priority for community boards and a community facilities strategy workstream	SP
Local Alcohol Policy	January 2024	Recent legislative changes have removed the ability for appeals on policy content. Support from community and stakeholders.	SP
Cemeteries Policy and Bylaw	January 2024	Legislation under review. Bylaw made in 1990. No legislative requirement for review. Burial and crematorium processes have changed since 1990.	SP
Freedom Camping	January 2024	Legislation has changed. Camping in public places policy not compliant with new legislation. Survey conducted over summer but affected by poor weather.	SP
Land Drainage Bylaw	May 2024	Review due by October 2024.	SP
Earthworks Bylaw	May 2024	Review due by October 2024. The intention is to revoke it and replace it with rules in the new District Plan.	SP