

Rating Delegations Schedule 2021

- Local Government (Rating) Act 2002
- Rates Rebate Act 1973
- Rating Valuations Act 1998
- Rates Remission Policy (R19) – Section 85
- Rates Postponement Policy (P19) – Section 87
- Remission & Postponement of Rates on Maori Freehold Land (ML19)

Rating Delegations

Act	Section	Delegations	Title
Local Government (Rating) Act 2002	27(5)	Determine whether to divide rating units and the methodology for division.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Technical Rates Officer
Local Government (Rating) Act 2002	29	Determine objections to the Rating Information Database.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Technical Rates Officer
Local Government (Rating) Act 2002	35	Remove a name from the Rating Information Database.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Manager - Property Data & Business Compliance
Local Government (Rating) Act 2002	39	Determine objections to rates records.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer
Local Government (Rating) Act 2002	40	Correct an error in the rating information database or rates records.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Technical Rates Officer
Local Government (Rating) Act 2002	52	Agree the method by which rates may be paid.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services • Team Leader - Rating Services

Local Government (Rating) Act 2002	54	Determine that the rates payable on a rating unit in a financial year are uneconomic to collect, and not to collect them. Notify the ratepayer.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer
Local Government (Rating) Act 2002	61	Collect unpaid rates from the owner (<i>where ratepayer is other than the owner</i>)	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services
Local Government (Rating) Act 2002	62	Collect, accept, or recover as a debt unpaid rates from persons other than the owner	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services
Local Government (Rating) Act 2002	63	Commence proceedings to recover as a debt unpaid rates and execute all related statutory and legal documents on behalf of the Council	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services
Local Government (Rating) Act 2002	67	Apply to the Registrar of the High Court to have a judgment for rates enforced by sale or lease of the rating unit.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services
Local Government (Rating) Act 2002	72	Give consent of the Council to the sale or lease of a rating unit by private treaty for any consideration that the Registrar thinks reasonable	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services
Local Government (Rating) Act 2002	77	<p>Give public notice that the Council intends to have the land declared abandoned and to sell or lease the land.</p> <p>Apply to the District Court for an order that declares the land to be abandoned and authorises the Council to sell or lease the land.</p> <p>Commence proceedings under section 67 to sell or lease abandoned land</p>	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services
Local Government (Rating) Act 2002	78	Sell or lease the land under sections 79 to 83 of the Act	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services

Local Government (Rating) Act 2002	79	<p>Determine whether the sale or lease of abandoned land will be by public auction or public tender.</p> <p>Determine any terms or conditions of sale or lease and place a reserve on the land.</p> <p>Decide to refuse any tender; or put the abandoned land up for sale or lease as often as may be required until it is sold or leased.</p> <p>If the abandoned land is not sold or leased at public auction or by public tender, sell or lease the land by private treaty for any consideration that is not less than the reserve.</p> <p>Bid for the abandoned land at any public auction of it and buy the land on behalf of the Council.</p>	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services
Local Government (Rating) Act 2002	80	Approve documents for execution under Council seal.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer
Local Government (Rating) Act 2002	82	If the proceeds of a sale or lease of abandoned land under section 79 are not sufficient to meet the rates, interest, costs, and expenses, write off the deficiency.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer
Local Government (Rating) Act 2002	85	Remit all or part of the rates on a rating unit (including penalties for unpaid rates) in accordance with the rates remission policy.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services • Team Leader - Rating Services • Technical Rates Officer
Local Government (Rating) Act 2002	87	Postpone the requirement to pay all or part of the rates on a rating unit (including penalties for unpaid rates) in accordance with the rates postponement policy.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services • Team Leader - Rating Services • Technical Rates Officer

Local Government (Rating) Act 2002	99	Apply to the Maori Land Court for an order charging the unpaid rates against land.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services
Local Government (Rating) Act 2002	114	Remit all or part of the rates (including penalties for unpaid rates) on Maori freehold land in accordance with the policy on the remission and postponement of rates on Maori freehold land.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Team Leader - Transaction Services
	115	Postpone the requirement to pay all or part of the rates on Maori freehold land (including penalties for unpaid rates) in accordance with the policy on	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Transaction Services
Local Government (Rating) Act 2002			

Policy Delegations

Local Government (Rating) Act 2002 Section 85

Rates Remission and Postponement - Policy R19

Approval of any application for remission of rates up to \$20,000 by Chief Financial Officer

Over \$20,000 by General Manager – Corporate Services and the Chief Financial Officer jointly

Policy Statement No		Officer/s	Amount
R21/01	Remission of Penalty Remission	<ul style="list-style-type: none"> • Chief Executive Officer ⇒ 100% • GM – Corporate Services ⇒ 100% • Chief Financial Officer ⇒ 100% • Team Leader - Rating Services ⇒ 100% • Team Leader - Transaction Services ⇒ \$1,000 • Technical Rates Officer ⇒ \$1,000 	
R21/04	Remission of Rates on Community, Sports and Not-for Profit Organisations	<ul style="list-style-type: none"> • General Manager – Corporate Services and the Chief Financial Officer 	Jointly
R21/05	Remission of charges on properties spanning multiple districts	<ul style="list-style-type: none"> • Chief Executive ⇒ 100% • GM: Corporate Services ⇒ 100% • Chief Financial Officer ⇒ 100% • Team Leader - Rating Services ⇒ 100% • Technical Rates Officer ⇒ 100% • Team Leader - Transaction Services ⇒ 100% 	
R21/06	Remission of charges on Common-Use properties	<ul style="list-style-type: none"> • Chief Executive ⇒ 100% • GM: Corporate Services ⇒ 100% • Chief Financial Officer ⇒ 100% • Team Leader - Rating Services ⇒ 100% • Technical Rates Officer ⇒ 100% • Team Leader - Transaction Services ⇒ 100% 	

R21/07	Remission of school sewerage charges	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Technical Rates Officer • Team Leader - Transaction Services 	⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100%
R21/08	Remission of excess water charges	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Technical Rates Officer • Team Leader - Transaction Services 	⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100%
P21/01	Remission of rates on land subject to protection for outstanding natural landscape, cultural, historic or ecological purposes. <i>(This now requires confirmation that the land concerned meets conservation or other requirements pursuant to the District Plan and that the covenant meets Council requirements.)</i>	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Technical Rates Officer • Team Leader - Transaction Services 	⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100%
R21/02	Remission of rates on unusable land.	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Technical Rates Officer • Team Leader - Transaction Services 	⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100%
R21/14	Treaty Settlement Lands	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Technical Rates Officer • Team Leader - Transaction Services 	⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100%

Local Government (Rating) Act 2002 Section 87

Rates Remission and Postponement - Policy P19

Any application for a postponement of rates outside of those allowed under these policies must be made in writing to Council. It must set out in detail the reasons why the application is being made outside of the policies established under the LG (Rating) Act 2002. Council is under no obligation to approve any applications that do not comply with the established policies and Council's decision on the matter is final

Over \$20,000 by General Manager – Corporate Services and the Chief Financial Officer jointly

Policy Statement No		Officer/s	Amount
P21/03	Postponement of rates on landlocked land	<ul style="list-style-type: none">• Chief Executive• GM: Corporate Services• Chief Financial Officer• Team Leader - Rating Services• Technical Rates Officer• Team Leader - Transaction Services	<p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p>
P21/04	Transitional policy for the postponement of rates on farmland	<ul style="list-style-type: none">• Chief Executive• GM: Corporate Services• Chief Financial Officer• Team Leader - Rating Services• Technical Rates Officer• Team Leader - Transaction Services	<p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p>
P21/06	Residential Rates Postponement for Senior Citizens	<ul style="list-style-type: none">• Chief Executive• GM: Corporate Services• Chief Financial Officer• Team Leader - Rating Services• Technical Rates Officer• Team Leader - Transaction Services	<p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p> <p>⇒ 100%</p>

Local Government (Rating) Act 2002 Section 108 & 109

Remission and Postponement of Rates on Maori Freehold Land ML19

All applications to be authorised by any two (2) delegated officers jointly

Policy Statement No		Officer/s	Amount
ML21/01	Remission of rates Maori Freehold Land Not used	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Technical Rates Officer • Team Leader - Transaction Services 	⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100%
ML21/02	Remission of rates on Maori freehold land used for the purposes of Papakainga or other housing projects subject to occupation licences or other informal arrangements	<ul style="list-style-type: none"> • Chief Executive • GM: Corporate Services • Chief Financial Officer • Team Leader - Rating Services • Technical Rates Officer • Team Leader - Transaction Services 	⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100% ⇒ 100%