

## OUTSTANDING ACTIONS REPORT

Printed: Friday, 5 August 2022 7:18:07 PM

Division:  
Committee: Council  
Officer:

Date From: 1/01/2020  
Date To: 5/08/2022

Meeting	Title	Resolution	Notes
Council 9/05/2022	1A Seaview Road, Paihia - approval to grant easement on Local Purpose Esplanade Reserve under the Reserves Act 1977  <b>GM: Will Taylor</b>  <b>Author: Carla Ditchfield</b>	<b>RESOLUTION 2022/22</b> Moved: Mayor John Carter Seconded: Cr Kelly Stratford <b>That Council approve the granting of an easement pursuant to section 48(1)(f) of the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 3 DP 124280 for the purpose of accepting works proposed and applied for pursuant to application EBC-2022-1188/0 affecting 1A Seaview Road, Paihia.</b>  <b>CARRIED</b>	<b>20 Jun 2022 3:06pm Baker, Marlema</b> Update provided by George Swanepoel and Inna Shibalova as follows: Easement has been granted Easement matter referred to Landowners lawyer to draft documents and undertaking to meet council's costs awaiting reply, 3 May 2022 planning issued RC 2220504-RMALUC decision (attached). 9 May 2022 Council Resolution to grant easement - Carried and email sent to Thomson Wilson Law requesting they prepare an Easement Instrument. 9 May 2022 Thomson Wilson Law responded. 11 May 2022 Thomson Wilson Law advised of Council's costs for raising a record of title for the Reservice. 17 June 2022 followed up.
Council 7/04/2022	Lindvart Park Pavilion, Kaikohe Project  <b>GM: Will Taylor</b>  <b>Author: Angie Thomas</b>	<b>RESOLUTION 2022/19</b> Moved: Cr John Vujcich Seconded: Cr Ann Court <b>That Council:</b> a) <b>Re-affirm the capital commitment of \$3,226,493 to the Lindvart Park Kaikohe – Sportsville project.</b> b) <b>Approve an increase in operational grant support to Sportsville of \$35,000 from year one of the 2024/2034 Long-Term Plan.</b>  <b>CARRIED</b>  <i>Note: that the CEO was asked to provide advice to the next meeting on how to ensure a consistent approach to the way that FNDC supports community facilities across the District, by way of operational grant</i>	<b>16 May 2022 1:25pm Baker, Marlema</b> Update from Andy Finch (GM-IAMs), <ul style="list-style-type: none"> <li>• Detailed design superstructure complete,</li> <li>• Pricing received and currently being reviewed for superstructure and fitout,</li> <li>• Additional Geotech investigation complete – longer piles required under the building (4m to circa 6.5m), settlement risk greater than previous report mitigation being worked through,</li> <li>• Substructure detailed design continuing ,</li> <li>• Pricing for substructure received (provisional) subject to detailed design completion,</li> </ul>

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			<ul style="list-style-type: none"> <li>• Civil tendering complete and report to board issued on outcome – awaiting board decision on preferred contractor, recommended contractor is \$30k below budget.</li> <li>• Civil contract to be signed imminently following approval to proceed,</li> <li>• Civil works to begin May 2022,</li> <li>• BC for main building to be lodged in June 2022</li> </ul>
Council 24/02/2022	Review on Erosion Issues for Freese Park  <b>GM: Andy Finch</b>  <b>Author: David Clamp</b>	<b>RESOLUTION 2022/9</b> Moved: Mayor John Carter Seconded: Cr Moko Tepania <b>That Council approves</b> a) <b>additional unbudgeted operational expenditure of \$57,000 for professional services in 2021/22;</b> b) <b>an additional \$10,000 operational budget be added to professional fees as part of the 2022/23 Annual Plan, to advance the project through to the start of the construction phase.</b>  <p style="text-align: right;"><b>CARRIED</b></p>	<b>29 Jul 2022 9:30am Heath, Tanya</b> Update provided by D Clamp. Meeting scheduled with local residents on Fri 04 August 2022, to discuss construction and easements. Next update due 30 August 2022.
Council 1/07/2021	Proposal to Construct an Erosion Protection Structure on Council Owned Reserve, Omapere  <b>GM: Will Taylor</b>  <b>Author: Bev Mitchell</b>	<b>RESOLUTION 2021/51</b> Moved: Cr John Vujcich Seconded: Cr Dave Collard <b>That Council:</b> a) <b>approves the construction of, and associated occupation with, an erosion protection structure on Far North District Council owned local purpose reserved legally described as Lot 5 DP196729; and</b> b) <b>approval is provided subject to a memorandum of encumbrance being recorded on the titles of Lot 1 DP196729 and Lot 1 DP310507 and that the encumbrance records the agreement that the owners of those properties:</b>	<b>20 Jun 2022 3:13pm Baker, Marlema</b> Update provided by George Swanepoel and Inna Shibalova, Still waiting for a response from the property owner's lawyer. 7 July 2021 email sent to M. Clutterbuck and T. Petrie requesting they forward contact details to the solicitor drafting the Memorandum of Encumbrance for Councils review and approval. 7 July 2021 email from John Kenyon Special Counsel at Martelli McKeeg Lawyers acknowledging receipt of that email.

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		<p>i) bear full responsibility for the maintenance, repair, removal of the seawall (if required) during its lifetime, and end of its lifetime.</p> <p>ii) incur cost of the agreement construction and registration against title.</p> <p>iii) notify FNDC of any variation or modification of the erosion protection structure</p> <p>To avoid doubt, approval is given both within Council's capacity as the administering body of the reserve and an affected person within the meaning of Section 95 of the Resource Management Act 1991.</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>30 Jul 2021 provided Council's Report leading to Council's resolution and precedents to legal team for M Clutterbuck and T Petrine and awaiting draft memorandum of Encumbrance for review and approval of this Council.</p> <p>20 June 2022 followed up with email</p>
Council 8/04/2021	<p>Hihi Wastewater Treatment Plant Capital Works Business Case</p> <p><b>GM: Andy Finch</b></p> <p><b>Author: Mary Moore</b></p>	<p><b>RESOLUTION 2021/24</b></p> <p>Moved: Cr Felicity Foy Seconded: Cr Dave Collard</p> <p><b>That Council:</b></p> <p>a) acknowledge the current risk being carried at Hihi Wastewater Treatment Plant.</p> <p>b) direct staff to consult with Iwi and the Hihi community on most sustainable and affordable future focused solution (with consultation to begin by May).</p> <p>c) direct staff to evaluate short term mitigation while the long-term solution is being developed.</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>28 Jul 2022 3:49pm Moore, Mary</b></p> <p>b) Residents &amp; Ratepayers Association continue to query costing information detailed within the Business Case from March 2021. Presentation of preferred short-term mitigation (tank replacement) option to hapū and the community (incl R&amp;RA), as agreed, is to be scheduled for August 2022.</p> <p><b>28 Jul 2022 3:50pm Moore, Mary</b></p> <p>c) Technical discussion group has confirmed a preferred short-term mitigation (tank replacement) option. Final report with recommended option, risk analysis, and costings is due 1 August 2022. Project brief based on this option will be finalised after discussion with hapū and the community as agreed.</p>
Council 10/12/2020	Roadside Rubbish and Recycling	<p><b>RESOLUTION 2020/91</b></p> <p>Moved: Deputy Mayor Ann Court Seconded: Cr Moko Tepania</p>	<p><b>28 Jul 2022 6:07pm George, Tania</b></p>

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	<p><b>GM: Andy Finch</b></p> <p><b>Author: Simon Millichamp</b></p>	<p><b>That Council:</b></p> <p><b>a) requests further investigation and analysis of future options for litter control, solid waste monitoring, kerbside collections will be considered in the S17A Service Delivery Review.</b></p> <p><b>b) requests a report outlining the findings of the review including future service level enhancements when the review is completed.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>The shortlisted service delivery options have been assessed. Increased levels of service i.e. kerbside collection options have been reviewed, costings developed, and funding/rating implications are being assessed.</p> <p>Community consultation timing is also being considered and the alignment to the Solid Waste Management and Minimisation Plan.</p> <p>A Procurement Plan will be developed that aligns to the recommendations of the review., The report of recommendations and findings of the review is now planned for mid-August, which will then progress to the September Council meeting for adoption.</p>