

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE VIRTUALLY VIA MICROSOFT TEAMS
ON WEDNESDAY, 2 FEBRUARY 2022 AT 9.30 AM**

PRESENT: Chairperson John Vujcich, Member Bruce Robertson, Deputy Mayor Ann Court, Cr Mate Radich, Cr Rachel Smith, Cr Kelly Stratford, Cr Moko Tepania, Member Mike Edmonds, Member Adele Gardner

IN ATTENDANCE: Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

1 KARAKIA TIMATANGA – OPENING PRAYER

Chair Vujcich commenced the meeting and opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Apologies were received from His Worship the Mayor and from Member Adele Gardner for early departure at 12pm. Apologies for late arrival also received from Cr Rachel Smith.

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputation requests for this meeting.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3525653, pages 12 - 19 refers.

RESOLUTION 2022/1

Moved: Cr Kelly Stratford
Seconded: Member Adele Gardner

That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 1 December 2021 as a true and correct record.

In Favour: Deputy Mayor Ann Court, Crs John Vujcich, Member Bruce Robertson, Mate Radich, Kelly Stratford, Moko Tepania, Members Mike Edmonds and Adele Gardner
Against: Nil

CARRIED

5 REPORTS

5.1 RECOMMENDATION TO REMOVE ARF009 CUSTOMER SERVICE DELIVERY RISK FROM THE ORGANISATIONAL RISK DASHBOARD

Agenda item 5.1 document number A3545470, pages 20 - 26 refers.

RESOLUTION 2022/2

Moved: Member Bruce Robertson
Seconded: Chairperson John Vujcich

That the Assurance, Risk and Finance Committee approves the removal of ARF009 Customer Service Delivery risk from the organisational risk dashboard.

In Favour: Deputy Mayor Ann Court, Crs John Vujcich, Member Bruce Robertson, Mate Radich, Kelly Stratford, Moko Tepania, Members Mike Edmonds and Adele Gardner

Against: Nil

CARRIED

6 INFORMATION REPORTS

Attendance: 10:05 am Cr Rachel Smith joined the meeting.

6.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 30 NOVEMBER 2021

Agenda item 6.1 document number A3542579, pages 27 - 48 refers.

RESOLUTION 2022/3

Moved: Deputy Mayor Ann Court

Seconded: Cr Kelly Stratford

That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 30 November 2021.

In Favour: Deputy Mayor Ann Court, Crs John Vujcich, Member Bruce Robertson, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Mike Edmonds and Adele Gardner

Against: Nil

CARRIED

6.2 FEBRUARY 2022 RISK MANAGEMENT REPORT

Agenda item 6.2 document number A3547055, pages 49 - 75 refers.

RESOLUTION 2022/4

Moved: Cr Kelly Stratford

Seconded: Member Bruce Robertson

That the Assurance, Risk and Finance Committee receive the report February 2022 Risk Management Report.

In Favour: Deputy Mayor Ann Court, Crs John Vujcich, Member Bruce Robertson, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Mike Edmonds and Adele Gardner

Against: Nil

CARRIED

6.3 REVENUE RECOVERY REPORT - 31 DECEMBER 2021

Agenda item 6.3 document number A3550161, pages 76 - 80 refers.

RESOLUTION 2022/5

Moved: Cr Kelly Stratford

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee receive the report Revenue Recovery report - 31 December 2021.

In Favour:	Deputy Mayor Ann Court, Crs John Vujcich, Member Bruce Robertson, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Mike Edmonds and Adele Gardner
Against:	Nil
CARRIED	

6.4 ASSURANCE, RISK AND FINANCE COMMITTEE ACTION SHEET UPDATE FEBRUARY 2022

Agenda item 6.4 document number A3559202, pages 81 - 82 refers.

RESOLUTION 2022/6	
Moved:	Chairperson John Vujcich
Seconded:	Cr Rachel Smith
That the Assurance, Risk and Finance Committee receive the report Action Sheet Update February 2022.	
<i>NOTE: Program Darwin Working Group action update to be included in the ARF Action Sheet (Requested by Cr Smith).</i>	
In Favour:	Deputy Mayor Ann Court, Crs John Vujcich, Member Bruce Robertson, Mate Radich, Rachel Smith, Moko Tepania, Members Mike Edmonds and Adele Gardner
Against:	Nil
CARRIED	

7 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2022/7		
Moved:	Cr Rachel Smith	
Seconded:	Member Adele Gardner	
That the public be excluded from the following parts of the proceedings of this meeting.		
The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Technology Update Report	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

7.3 - February 2022 Audit and Assurance Report	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<p><u>In Favour:</u> Deputy Mayor Ann Court, Crs John Vujcich, Member Bruce Robertson, Mate Radich, Rachel Smith, Moko Tepania, Members Mike Edmonds and Adele Gardner</p> <p><u>Against:</u> Nil</p>		
<p style="text-align: right;">CARRIED</p> <p>The meeting adjourned at 10:54 am – reconvened at 11:00 am.</p>		

7.4 CONFIRMATION OF DECISIONS TO BE RELEASED IN PUBLIC

RESOLUTION 2022/8	
<p>Moved: Cr Kelly Stratford Seconded: Member Adele Gardner</p>	
<p>That the Assurance, Risk and Finance Committee confirms the information and decisions contained in the part of the meeting held with public excluded remain in public excluded.</p>	
<ul style="list-style-type: none"> • 7.2 Technology Update Report • 7.3 February 2022 Audit And Assurance Report 	
<p><u>In Favour:</u> Deputy Mayor Ann Court, Crs John Vujcich, Member Bruce Robertson, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania, Members Mike Edmonds and Adele Gardner</p>	
<p><u>Against:</u> Nil</p>	
<p style="text-align: right;">CARRIED</p>	

8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Cr Moko Tepania closed the meeting with a karakia.

9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 11:44 am.

The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee Meeting held on 16 March 2022.

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CHAIRPERSON