#### **UNCONFIRMED**

## MINUTES OF FAR NORTH DISTRICT COUNCIL REGULATORY COMPLIANCE COMMITTEE MEETING HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE ON TUESDAY, 30 NOVEMBER 2021 AT 1.01 PM

PRESENT: Chairperson Kelly Stratford, Cr Dave Collard, Cr David Clendon, Deputy

Mayor Ann Court, Cr Rachel Smith, Cr John Vujcich, Member Belinda Ward

IN ATTENDANCE: Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General

Manager Corporate Services), Dean Myburgh (General Manager Districts Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and

Policy)

STAFF PRESENT: Rochelle Deane (Manager - Environmental Services), Trent Blakeman

(Manager – Building Services), Marlema Baker (Democracy Services Advisor).

#### 1 KARAKIA TIMATANGA – OPENING PRAYER

Chair Kelly Stratford commenced the meeting and opened with a karakia.

# 2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

#### 2.1 APOLOGIES AND DECLARATIONS OF INTEREST

#### **RESOLUTION 2021/34**

Moved: Cr John Vujcich

Seconded: Deputy Mayor Ann Court

His Worship the Mayor John Carter gave apologies and a leave of absence was granted. Cr Rachel Smith gave apologies for lateness.

CARRIED

## 3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations at this meeting.

## 4 CONFIRMATION OF PREVIOUS MINUTES

#### 4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3052655, pages 14 - 18 refers.

## **RESOLUTION 2021/35**

Moved: Chairperson Kelly Stratford Seconded: Deputy Mayor Ann Court

That the Regulatory Compliance Committee confirms that the minutes of the meeting of the Committee held 12 October 2021 are a true and correct record.

**CARRIED** 

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## 5 INFORMATION REPORTS

#### 5.1 TRADE WASTE MONITORING

Agenda item 5.1 document number A3464313, pages 19 – 24 refers.

#### **RESOLUTION 2021/36**

Moved: Member Belinda Ward Seconded: Cr Dave Collard

That the Regulatory Compliance Committee receive the report Trade Waste Monitoring.

**CARRIED** 

Cr Rachel Smith joined the meeting at 1:20 pm.

## 5.2 ALCOHOL LICENSING UPDATE

Agenda item 5.2 document number A3468766, pages 25 – 46 refers.

## **RESOLUTION 2021/37**

Moved: Member Belinda Ward Seconded: Cr John Vuicich

That the Regulatory Compliance Committee receive the report Alcohol Licensing Update.

**CARRIED** 

## 5.3 UPDATE REPORT: ENVIRONMENTAL SERVICES MONITORING AND COMPLIANCE

Agenda item 5.3 document number A3471997, pages 47 – 51 refers.

## **RESOLUTION 2021/38**

Moved: Cr Dave Collard Seconded: Member Belinda Ward

That the Regulatory Compliance Committee receive the report Update Report: Environmental Services Monitoring and Compliance.

**CARRIED** 

#### 5.4 DISTRICT SERVICES MONTHLY BUSINESS REPORT FOR OCTOBER 2021

Agenda item 5.4 document number A3480356, pages 52 - 103 refers.

#### **RESOLUTION 2021/39**

Moved: Deputy Mayor Ann Court

Seconded: Cr John Vujcich

That the Regulatory Compliance Committee receive the report District Services Monthly Business Report for October 2021.

CARRIED

#### **UNCONFIRMED**

## 5.5 BUILDING SERVICES UPDATE

Agenda item 5.5 document number A3481456, pages 104 - 105 refers.

## **RESOLUTION 2021/40**

Moved: Cr Rachel Smith Seconded: Cr John Vujcich

That the Regulatory Compliance Committee receive the report Building Services update.

**CARRIED** 

## 5.6 REGULATORY COMPLIANCE COMMITTEE ACTION SHEET UPDATE NOVEMBER 2021

Agenda item 5.6 document number A3479035, pages 106 - 107 refers.

#### **RESOLUTION 2021/41**

Moved: Cr Rachel Smith Seconded: Cr John Vujcich

That the Regulatory Compliance Committee receive the report Action Sheet Update November 2021.

**CARRIED** 

## 6 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Chair Kelly Stratford closed the meeting with a karakia.

## 7 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 2:09 pm.

The minutes	of this	meeting	will be	e confirmed	at the	Regulatory	Compliance	Committee
Meeting held	on 1 Fe	bruary 20	22.					

CHAIRPERSON