

## OUTSTANDING ACTIONS REPORT

Printed: Friday, 15 October 2021 9:40:22 AM

Division:  
Committee: Council  
Officer:

Date From: 1/01/2020  
Date To: 15/10/2021

Meeting	Title	Resolution	Notes
Council 9/04/2020	Request for funding of development of a supplementary water source for Kaikohe	<p><b>RESOLUTION 2020/15</b> Moved: Mayor John Carter Seconded: Cr Kelly Stratford That the Council:</p> <ul style="list-style-type: none"> <li>a) agrees to a budget of \$2,000,000 for a supplementary water supply for Kaikohe in the final Annual Plan for 2020/2021.</li> <li>b) approves the Chief Executive engaging Williamson Water and Land Advisory to provide detailed engineering design and cost estimates to connect the reservoir to the treatment plant in the Wairoro Stream.</li> <li>c) directs that the 10 August 2017 resolution of Council be initiated to investigate and address drought resilience in Kaikohe, and that hapu, community board and communities be involved in the process.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>15 Feb 2021 4:47pm Huriwai, Aisha - Reallocation</b> Action reassigned to Ackers, Roger by Huriwai, Aisha <b>14 May 2021 4:58pm Huriwai, Aisha - Target Date Revision</b> Target date changed by Huriwai, Aisha from 23 April 2020 to 30 October 2021 - Council though - Long Term Plan deliberations added additional funds to support the MN10 project with Te Tai Tokerau Trust to build better water resilience for Kaikohe. <b>02 Aug 2021 3:33pm Baker, Marlema - Reallocation</b> Action reassigned to Finch, Andy by Baker, Marlema - Requires an update</p>
Council 21/05/2020	Request for Financial Assistance for Kawakawa Community Owned Under Veranda Lighting Scheme	<p><b>RESOLUTION 2020/25</b> Moved: Cr Kelly Stratford Seconded: Mayor John Carter That Council:</p> <ul style="list-style-type: none"> <li>a) approve financial contributions of \$6,720 (GST exclusive) each to the Kawakawa Business and Community Association (KBCA) and no more than \$6,500 for the Kaikohe Business Association for expenses related to the Central Business District lighting schemes in those towns, to be funded from the Eastern and Western Amenity Development Levy Funds respectively.</li> <li>b) agree to consultation for a targeted rate be added to the Long-Term Plan for future funding of these schemes.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>14 May 2021 5:00pm Huriwai, Aisha</b> Funding has been paid to the 2 township associations for the running of the lighting schemes. <b>05 Aug 2021 12:20pm Huriwai, Aisha</b> Advice from finance that this has been paid. The second part to the resolution though for us to consult on a potential targeted rate to cover the cost for future years and this consultation did not occur. Is there a budget for it? Do we expect them to source funding outside of Council? <b>08 Sep 2021 8:43am Gannon, Casey</b> Janice advised there is annual funding allocated for under veranda lighting scheme in Kaikohe and Kawakawa 8 Sept 2021 per the resolution.</p>
Council 21/05/2020	Options for controlling and regulating trade in public places	<p><b>RESOLUTION 2020/29</b> Moved: Mayor John Carter Seconded: Cr Felicity Foy That Council, under the Local Government Act,</p>	<p><b>29 Apr 2021 11:38am Thomas, Caitlin</b> now being considered as part of a new road use bylaw - report to strategy and policy committee agenda 4th May 2021</p>

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		a) adopt Option Three – make a new bylaw, as the most appropriate response to addressing the perceived problems associated with trading in public places. b) develop guidelines and education programmes after the adoption of the bylaw.  <p style="text-align: right;">CARRIED</p>	
Council 10/12/2020	Roadside Rubbish and Recycling	<p><b>RESOLUTION 2020/91</b>                      Moved: Deputy Mayor Ann Court                      Seconded: Cr Moko Tepania                      That Council:</p> a) requests further investigation and analysis of future options for litter control, solid waste monitoring, kerbside collections will be considered in the S17A Service Delivery Review. b) requests a report outlining the findings of the review including future service level enhancements when the review is completed.  <p style="text-align: right;">CARRIED</p>	<p><b>14 May 2021 5:13pm Huriwai, Aisha</b>                      A regional approach is being developed for solid waste. Work is being done to develop a governance model to support a regional approach.</p>
Council 8/04/2021	Hihi Wastewater Treatment Plant Capital Works Business Case	<p><b>RESOLUTION 2021/24</b>                      Moved: Cr Felicity Foy                      Seconded: Cr Dave Collard                      That Council:</p> a) acknowledge the current risk being carried at Hihi Wastewater Treatment Plant. b) direct staff to consult with Iwi and the Hihi community on most sustainable and affordable future focused solution (with consultation to begin by May). c) direct staff to evaluate short term mitigation while the long-term solution is being developed.  <p style="text-align: right;">CARRIED</p>	<p><b>05 Aug 2021 12:57pm Moore, Mary</b>                      b) Drop-in session held with community 11 July. Community confirms existing site and wetlands as preferred locations. Concern is cost v connections with clear steer on defining affordability for them. Online survey open for feedback, this closed 31 July. Responses to drop-in session and survey being drafted by project team. Mana whenua have requested independent engagement, and this is being scheduled by project team. Next Project team meeting 6 July.  <b>05 Aug 2021 12:59pm Moore, Mary</b>                      c) Condition assessment has been commissioned but experiencing ongoing delays due to weather.</p>
Council 21/12/2020	Kerikeri CBD Ring Road Acquisition of Strategic Property	<p><b>RESOLUTION 2020/106</b>                      Moved: Mayor John Carter                      Seconded: Cr Rachel Smith                      That Council:</p>	<p><b>13 May 2021 9:13am Mitchell, Beverly - Reallocation</b>                      Action reassigned to Finch, Andy by Mitchell, Beverly - Reassigned to GM-IAMS and roading team with input from planning team.</p>

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		a) confirm its intent to complete the Kerikeri ring road development as identified in the Integrated Transport Strategy. b) authorise the CEO to negotiate and purchase the property at 13 Homestead Road, Kerikeri, as a strategic asset. c) resolve to continue acquiring properties for the future transportation needs of Kerikeri on a case-by-case basis and as they became available for the western route. d) receive an options report to the Infrastructure Committee in March 2021, outlining the next steps of the Strategic Western Route, including LTP considerations, to progress the project. <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>16 Jun 2021 8:52am Finch, Andy</b>                      A scoping paper for a future report to IC/Council has been agreed with Cllrs Court, Smith, Clendon and Foy. This paper is now being developed with a target date of the last quarter of 2021 calendar year.  <b>17 Jun 2021 10:34am Gannon, Casey - Target Date Revision</b>                      Target date changed by Gannon, Casey from 04 January 2021 to 01 October 2021 - Per Andy report expected to go to Council at last quarter of 2021</p>
Council 20/05/2021	New Parking and Road Use Bylaws	<p><b>RESOLUTION 2021/20</b>                      Moved: Deputy Mayor Ann Court                      Seconded: Cr Rachel Smith                      That Council determine, under section 155(1) of the Local Government Act 2002, that two new bylaws regulating parking and road use, made under the Land Transport Act 1998, are the most appropriate way of addressing the problems in the Far North District:</p> <ul style="list-style-type: none"> <li>i) competition for space in the central business districts.</li> <li>ii) congestion in the central business districts.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>02 Jul 2021 11:35am Smith, Siân</b>                      Proposal for new bylaws approved for consultation by Strategy &amp; Policy Committee on 7 September 2021</p>
Council 20/05/2021	Parking Enforcement Services	<p><b>RESOLUTION 2021/23</b>                      Moved: Deputy Mayor Ann Court                      Seconded: Cr Rachel Smith                      That Council:</p> <ul style="list-style-type: none"> <li>a) makes application for the delegation to enforce stationary parking offences on State Highway from Waka Kotahi (the New Zealand Transport Agency); and</li> <li>b) commences a trial period of enforcing stationary vehicle Warrants of Fitness and Registration offences across the district.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>20 Jul 2021 11:22am Deane, Rochelle</b>                      Parking Trial for WoF and unregistered vehicles began 1 July 2021. In discussion with NZTA regarding receiving delegation in time for the draft bylaw released for public consultation.</p>

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Council 20/05/2021	Review on Erosion Issues for Freese Park	<p><b>RESOLUTION 2021/28</b>                      Moved: Cr David Clendon                      Seconded: Cr Rachel Smith                      That Council approves:</p> <p>a) the Freese Park Erosion Management Consultation Strategy summarised in this report.</p> <p>b) the proposal to present concept designs 1A, 1B, 2 and 3 during public consultation, as presented in Attachment A.</p> <p>and notes:</p> <p>c) that an extensive investigation has been conducted into the coastal erosion processes at Freese Park.</p> <p>d) that erosion of the foreshore is occurring at a rate of approximately 0.7m/yr.</p> <p>e) a high-level options assessment has led to the selection of 'hold the line' as a preferred solution to the erosion issue. This will involve constructing a rock riprap structure of some description at the existing alignment of the erosion scarp. Advancing the seawall seawards towards the Mean High-Water Springs (MHWS) mark is also possible but is dependent on cost, consenting and public preference. Two options (one option includes two sub-options) have been presented (Attachment A).</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>09 Aug 2021 1:13pm Hammond, Kim</b>                      The Freese Park public engagement plan was submitted to elected members soon after the presentation at the May Council meeting. Since this time the project team has worked with Sheryl Gavin (Manager Corporate Planning &amp; Community Development) to confirm approach and staff involvement in the engagement process. Engagement collateral has largely been compiled and a date is being arranged for the first hui. Engagement with stakeholders (including local residents) is also about to get underway.</p>
Council 1/07/2021	Subsoil Lease to FNHL - The Strand, Russell	<p><b>RESOLUTION 2021/50</b>                      Moved: Cr Mate Radich                      Seconded: Cr Dave Collard                      That the Far North District Council:</p> <p>a) grants consent, pursuant to the Local Government Act 1974, to Far North Holdings Limited, for a new lease of the subsoil beneath The Strand, Russell; and that,</p> <p>i) Term: 14 years</p> <p>ii) Annual Rental: \$1.00 plus GST (if any)</p> <p>iii) Expiry Date: 30 June 2035</p> <p>iv) Renewal: Nil</p>	

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Council 1/07/2021	Proposal to Construct an Erosion Protection Structure on Council Owned Reserve, Omapere	<p><b>RESOLUTION 2021/51</b>                      Moved: Cr John Vujcich                      Seconded: Cr Dave Collard                      That Council:</p> <p>a) approves the construction of, and associated occupation with, an erosion protection structure on Far North District Council owned local purpose reserved legally described as Lot 5 DP196729; and</p> <p>b) approval is provided subject to a memorandum of encumbrance being recorded on the titles of Lot 1 DP196729 and Lot 1 DP310507 and that the encumbrance records the agreement that the owners of those properties:</p> <p>i) bear full responsibility for the maintenance, repair, removal of the seawall (if required) during its lifetime, and end of its lifetime.</p> <p>ii) incur cost of the agreement construction and registration against title.</p> <p>iii) notify FNDC of any variation or modification of the erosion protection structure</p> <p>To avoid doubt, approval is given both within Council's capacity as the administering body of the reserve and an affected person within the meaning of Section 95 of the Resource Management Act 1991.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Note: need to include climate change and erosion as part of the Reserves and Parks Policy review.</p>	<p><b>02 Aug 2021 11:18am Hammond, Kim - Reallocation</b>                      Action reassigned to Cottle, Kim by Hammond, Kim - Reallocating as Ruben Wylie no longer works at Council.</p> <p><b>02 Aug 2021 11:20am Hammond, Kim - Reallocation</b>                      Action reassigned to Crawford, Jessica by Hammond, Kim - Sorry - reassigning as requested by Kim Cottle</p> <p><b>02 Aug 2021 11:20am Hammond, Kim</b>                      Work is in the early stages post approval by Council in July 2021.</p> <p><b>04 Aug 2021 1:23pm Crawford, Jessica</b>                      FNDC's senior solicitor advises that Corporate Services is still awaiting draft memorandum of Encumbrance for review, from the property owners' lawyer and approval of this Council.</p>
Council 12/08/2021	Notice of Motion - Kaimaumau Road	<p><b>RESOLUTION 2021/58</b>                      Moved: Cr Mate Radich                      Seconded: Mayor John Carter                      That the Far North District Council:</p> <p>a) place speed bumps on the tar seal in the village of Kaimaumau.</p> <p>b) remove all illegal obstacles (road tyres, signs, rocks) obstructing this road immediately.</p>	<p><b>06 Sep 2021 9:27am Baker, Marlema - Reallocation</b>                      Action reassigned to Goes, Aram by Baker, Marlema - This item was referred to Aram Goes (NTA) and overseen by IAMs GM Andy Finch.</p> <p><b>15 Sep 2021 12:38pm Hammond, Kim</b></p>

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		c) agree that traffic calming measures on the metal portion of Kaimaumau Road, along with sealing of the short section of road to the Kaimaumau toilets, be initiated and d) approve an unbudgetted figure of \$50k towards this project. <p style="text-align: right;"><b>CARRIED</b></p>	Staff are putting together a list of stakeholders and contact details. Once this list has been completed then community engagement will start to take place with the completion date being January 2022.
Council 12/08/2021	Koutu Mangeroa Picnic Area Encroachment	<p><b>RESOLUTION 2021/63</b></p> Moved: Mayor John Carter Seconded: Cr Rachel Smith That Council a) refer this back to the Kaikohe-Hokianga Community Board for consideration. b) agree that a final report be presented to Council no later than December 2021. <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>06 October 2021 12:38pm Baker, Marlema</b></p> This report was presented to the KHCB 6 October 2021. A final report will be brought to the December Council meeting.
Council 12/08/2021	Pou Herenga Tai Twin Coast Cycle Trail Bylaw Review	<p><b>RESOLUTION 2021/65</b></p> Moved: Cr John Vujcich Seconded: Cr Rachel Smith That Council: a) agree, under section 155(1) of the Local Government Act 2002, that a Bylaw is the most appropriate way of addressing problems related to the Pou Herenga Tai - Twin Coast Cycle Trail. b) agree, under section 155(2) of the Local Government Act 2002, that the current Pou Herenga Tai - Twin Coast Cycle Trail Bylaw is not the most appropriate form because: i) it is not consistent with relevant laws and legislation ii) it is not certain. c) agree, the Pou Herenga Tai - Twin Coast Cycle Trail Bylaw be continued with amendment to: i) ensure consistency with relevant laws and legislation ii) improve certainty	<p><b>03 Sep 2021 9:20am Macken, Briar</b></p> Drafting of amendments underway

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		<p>d) note, that under section 155(2) of the Local Government Act 2002, a full analysis of any implications regarding the Pou Herenga Tai - Twin Coast Cycle Trail Bylaw under the New Zealand Bill of Rights Act 1990 cannot be completed until the amendments to the bylaw have been written.</p> <p>e) agree that a draft policy for the Pou Herenga Tai Twin Cost Cycle Trail Bylaw be presented to the Strategy and Policy Committee in the first quarter of 2022 prior to consultation.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
Council 23/09/2021	Housing for the Elderly, Oxford Street, Kaitaia	<p><b>RESOLUTION 2021/57</b>                      Moved: Cr Felicity Foy                      Seconded: Cr Dave Collard                      That Council:</p> <p>a) approves Option 2 to demolish the units at Lot 25, DP13820 – Oxford Street, Kaitaia due to structural deficiencies which make these units unsafe for habitation.</p> <p>b) approves an Operational budget of \$60,000 for the demolition of the units at Lot 25, DP13820 – Oxford Street, Kaitaia and;</p> <p>c) leaves the site vacant pending future work on divestment of the Housing for the Elderly portfolio</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Note: Staff would look at future options for the Oxford Street property, additional to the context of the housing for the elderly rationalisation project by Far North District Council.</p>	
Council 23/09/2021	Exemption to be Granted - Section 7 of the Local Government Act 2002 - Council Controlled Organisations	<p><b>RESOLUTION 2021/58</b>                      Moved: Mayor John Carter                      Seconded: Cr Moko Tepania                      That Council grant the following exemptions under Section 7 of the Local Government Act 2002:</p> <p>a) Roland’s Wood Trust is exempt under Section 7(3)-(5) of the Local Government Act 2002 on the grounds that the Trust is considered to be “a small organisation”;</p>	

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		<p>b) Te Ahu Charitable Trust is exempt under Section 7(3)-(5) of the Local Government Act 2002 on the grounds that the Trust is considered to be “a small organisation”;</p> <p>c) Pou Herenga Tai Twin Coast Cycle Trail Charitable Trust is exempt under Section 7(3)-(5) of the Local Government Act 2002 on the grounds that the Trust is considered to be “a small organisation;</p> <p>d) where the Trust Deeds requires financial statements to be prepared and an auditor appointed, the organisations are not exempted from these requirements and audited accounts must be presented to Council within six (6) months of the organisation’s balance date.</p> <p>CARRIED</p>	