

 Far North District Council <i>Te Kaunihera o Tai Tokerau ki te Raki</i>	Authorising Body	Local Government Act 2002
	Status	Council
COUNCIL COMMITTEE	Title	Executive Review Committee Terms of Reference
	Approval Date	19 December 2019

Role of the Executive Review Committee

Council sets its vision and values to underpin its strategic direction. This guides the organisation as it works to make the Far North District an attractive place to live, work, and play. Council is forward looking, acting strategically to prepare for the district's future.

Council employs the Chief Executive, who in turn employs and manages Council staff. Council therefore has a responsibility to set and monitor the performance of the Chief Executive.

Membership

The Executive Review Committee will comprise of at least five elected members (one of which will be the chairperson).

Mayor Carter - Chairperson
 Kelly Stratford
 Rachel Smith
 John Vujcich
 Felicity Foy

Quorum - Committee

The quorum at a meeting of the Executive Review Committee is 3 members.

Frequency of Meetings

The Executive Review Committee shall meet at least twice per year, but may convene more frequently as required.

Committees Responsibilities

The Committees responsibilities are described below:

Performance of the Chief Executive

- Review the chief executive's performance as required in the employment agreement between the Council and chief executive.
- Annually consider the CE remuneration.
- Supervise any recruitment and selection process for a chief executive.
- Consider any issues regarding the employment of the chief executive.