

Review of Council Committee Structure

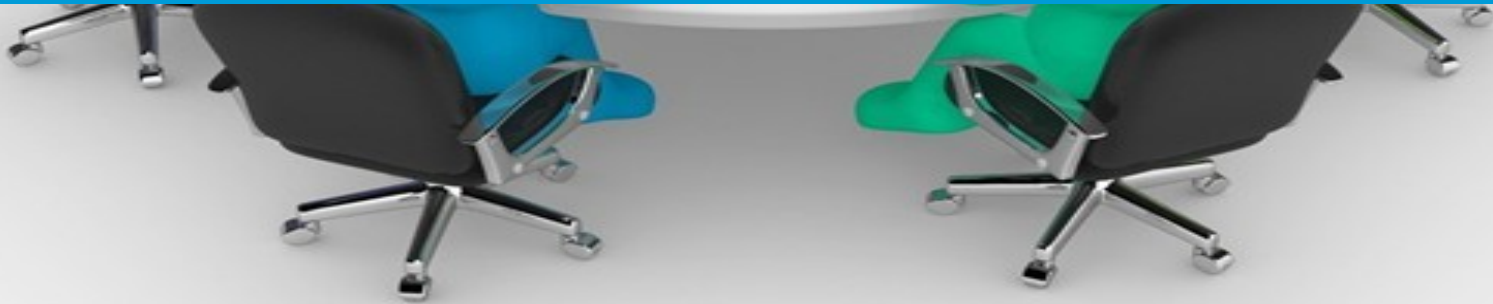
Elected Member Workshop

Kaikohe Chambers 14th November 2018

Purpose of workshop



Council resolved on 28 February 2018 to adopt a new committee structure, effective from 1 April 2018. It also resolved to review the operation of the new committee structure within six months of commencement.



Current Structure – key points

- Monthly cycle – Council every second month, three committees every alternate month
- Committees have full delegations, giving councillors decision points each month
- Community Board chairs are appointed to ARF and INC with full voting rights

What's working well?

Here's what we came up with:

- High quorum allowing robust decision making at committee level
- Monthly decision points allowing faster progress towards action
- High committee membership allowing participation by councillors in all areas of interest
- Full delegations for committees lessening burden on full Council
- Agenda previews with Chairs
- Appointment of independent member to ARF has contributed to continuous improvement in committee's role of providing targeted financial oversight and scrutiny
- ARF standing agenda

What Could Be Improved?

We've collated some discussion points below:

- Council meetings to focus on strategic decision making?
- Mayoral updates could instead be addressed with Governance only sessions?
- Advance notice of amendment motions to allow members to receive procedural advice regarding phrasing of resolutions?
- Time management of meeting discussions? Scheduling longer committee meetings when necessary
- Video conferencing – adherence to 2 working days' notice to staff and agreement to arrive 20 minutes ahead of meeting start to ensure technology is working?
- Standing agenda established for each Committee – include Charter / TOR in agendas?

Continued...What Could Be Improved?

We've collated some discussion points below:

- All Councillors receive all agendas and are welcome to contribute to all Committees?
- More effective use of workshops to support structured, open and fair conversations between Governance and Operations, with better timing to feed into meeting reports
- Run sheets for each Council and Committee with agreed (chair and CEO/GM) sequence - as this can often change between agenda print and prior to meeting?
- Governance Support, GM/CEO and Mayor 'walkthrough' full agenda in the week of Council meeting to ensure subject matter experts have briefed?

Next Steps



Let's Discuss