



At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to:

Governance Support
Far North District Council
Private Bag 752
KAIKOHE 0440

or email to: governance@fndc.govt.nz (PDF attachment via email is preferred)

Name of organisation: Bay of Islands Arts Festival Trust

Name & location of project: Upsurge Festival - Kerikeri, Kawakawa, Russell, Okaihau,

Date of project/activity: Sept 18-25 2022.

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 5,128.00

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
Pivotal Print - Festival brochure	\$ 2791.05	✓
Kerikeri Design + Print - corflute billboards	\$ 565.80	✓
Kerikeri Design + Print - A3 posters	\$ 379.50	✓
Banner Buzz - Upsurge Banners x 6	\$ 1334.82	✓
Kerikeri Design + Print - A2 AI posters	\$ 217.35	✓
Total:	\$ 5288.52	

Upsurge had a total marketing budget of \$25,200.

Give a brief description of the highlights of your project including numbers participating:

Upsurge involved 166 local artists, supported numerous local venues, sold 1548 tickets with an estimated extra 850 people at free events, and performed to 605 school students. We also supported 57 performing artists from around Aotearoa. See Full Report attached.

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

see full report attached

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

See full report attached.

If you have a Facebook page that we can link to please give details:

facebook.com/upsurgefestival.

This report was completed by:

Name: Caroline Armstrong - Festival Co-Director
Address: 16 Roy St, Newtown, Wellington
Phone: 021 486 681 mob: 021 486 681
Email: armstrongs@upsurgefestival.co.nz
Date: 14/11/2022

Schedule of Supporting Documentation

BAY OF ISLANDS ARTS FESTIVAL TRUST

(Upsurge Festival 2022)

The following supporting documentation has been provided in support of the project report and is emailed under separate cover.

1	Detailed Information on Event – x 10 pages
2	Detailed Budget – x 2 pages
3	Marketing – x 8 pages