

Totara North Hall

AGM & Monthly Committee Meeting

Date Meeting held: 3rd August 2021

Time Meeting Opened: 5.33 pm

Present: Ian Hughes, Birgitta Fribrant, Colleen Johanson, Kevin Saunders, Jean Saunders, Mary Vermy, Dawn Griffiths, Annie Frear

Apologies: Anne Gates

Absent: Haley

Minutes from Previous AGM:

Moved:

Seconded:

Chairpersons Report: Ian presented his AGM report (copy provided).
Moved for acceptance - Colleen - with adjustment to Colleen has introduced Housie opposed to reintroduced Housie as per report/Ian.

Seconded: Mary.

Election of committee:

All stand down; look for others who want to be on the committee.
Annie Frear nominated Colleen Johanson as Chairperson; Colleen accepted.
Mary is happy to continue as Treasurer.
Anne Gates is happy to stay on as Secretary.
Dawn Griffiths is happy to stay on re Hall Bookings for 1 more year.
Birgitta is happy to stay in charge of Domain.
Ian is happy to stay on as a Committee Member.
Hayley; The committee will accept her help when she's able to help.
Annie Frear states she would like to be involved in the same capacity as Haley i.e., pop in & assist.

Committee members thank Ian for his work over the last year.

Next AGM: August 2022

Monthly Minutes: Copy of minutes 15th June 2021 dispersed by Mary for everyone's perusal, moved to be true & correct by Mary.

Treasurers Report: Mary presented a treasurer's reports.

Cheque Account	\$3950.80
Savings Account	<u>\$1077.05</u>
	\$5027.85

Petty Cash	\$111.50
Total	\$5139.35

\$1200 of which is table tennis.

Hall Bookings: Dawn reports there is a possible booking re 19th or 20th December.

Paperwork has been revamped regarding a bond for the hall, \$500 is possibly too much for most people. Colleen suggested we make it a variable amount dependent on what type of event is being held i.e., afternoon tea versus alcohol event.

Correspondence In:

Dawn; The hall now has a Building Warrant of Fitness. P2 of the report is to be displayed where it can be seen. Mary will get this laminated.

Mary; Our power bill was \$28.78 re 19th July 2021. We are still in credit of \$158.89.

Correspondence Out:

Anne Gates sent a "Request for Service" (RFS) to the Far North District Council (FNDC) 4060826 number. To follow up whether this work has been done. Anne to please organise this.

General Business:

Crockery; Dawn & Colleen will audit all crockery to determine what we need to purchase. To be completed before our next meeting.

Housie;

A thankyou letter to be sent to A Ruth for her \$100.00 donation made on 14/04/2021. Anne to please write a letter & Dawn has offered to drop the letter into A Ruth's letterbox.

Miscellaneous Float; Funds arising from the shop, raffles & sale of dabbers at housie, Mary asks can this be used as petty cash opposed to being banked so committee members can be reimbursed straight away for items purchased.
Approved/Colleen.

Food at Housie; Dawn made scones for the last housie, this was very successful. She has offered to make soup for the next housie. This will be served with fresh bread.

Next Housie Date; 28/08/2021.

Owing; Funds are owed to Ian for the cost of keys \$22.90. This will be paid from petty cash after the meeting by Mary.

Working Bee/Domain; Birgitta brought up a working bee. There was a discussion re plants/seedlings. She had no date in mind for this to occur, Annie Frear has offered to work with Birgitta on this.

Maintenance; Annie reports the hall, ramp & decks need to be water blasted, spouting's cleaned, light fittings need to be checked & lightbulbs changed.
Anne to please do an RFS.

Projector & Screen; Annie will price these. This can be used for slideshows re weddings, funerals, movie nights etc. A screen could also hide the boat picture when people don't want it as a back drop.
There is an old screen in situ but it is too narrow, to be sold to recover some funds. If it doesn't sell it could possibly be used to shade one of the windows in summertime when ping pong is being played.

Next Meeting; 7th September 2021 at 5.30pm

Time Meeting Closed; 6.25pm.