

Monday 30 September 2019

Chairperson
Maromaku Hall
Barbara Clark
bs.clark@slingshot.co.nz

Dear Barbara

Please note that as part of the Council's 2016 Halls and Facilities strategy (attached), there is an expectation that the hall committee will submit to Council information pertaining to the previous year's use of the hall, that is for the period 1 July 2018 to 30 June 2019.

This is also an opportunity to ensure Council has the correct contact details of the hall and its committee members.

We would appreciate it if a representative of the committee could complete the below table.

Please provide this information, in full, to Council by Friday 29 November 2019. This will allow staff time to prepare and report your hall information to your local Community Board in early 2020.

HALL DETAILS	
Physical address:	Maromaku-Towai Rd, Maromaku
Postal address:	C/- Ashleigh Horsford, 37088 SH3, RD2 Hikurangi, 0182
Phone number:	027 464 8588
Email address:	brashorsford@hotmail.com
Website:	—
Other:	—

HALL COMMITTEE DETAILS				
Position	Name	Postal Address	Email address	Phone number
Chairperson	Butch Horsford			
Treasurer	Rhonda Simpson			
Secretary	Ashleigh Horsford			

attached document/PDF.

Please feel free to update on the reverse of this or add another piece of paper

COMMITTEE MEETING DETAILS

How often does the Committee meet annually?

3-4 meetings

How often did the Committee meet in 2018/19?

2 meetings

HALL INFORMATION 2018/19

Usage Data

Number of bookings: 15

Number of users: 7

Type of use

Community (regular users): Country Womens Institute, Marowuku School, Dental Clinic (mobile)

Casual (one off): Dentician appts.

Commercial: Painters

Hire rates (incl GST) per

Community: \$5 - country womens institute

Casual: \$20 - foyer only

Commercial: \$30 - church group

Other: Hall hire - \$100 (24 hours)
Taking table + chairs - \$50
Day hire only - \$30 (8 hours)

2018/19 Financial Statement

Attached yes / no

BWOF

Yes / No

Expiry Date: Unsure.

Insurance - Contents

Yes / No

Value:

Improvements completed

- New ramp for disabled access
- Toilet upgrade
- Lighting upgrade

Maintenance completed

- Heat pump installation
- mesh on foyer windows (fly screen)

Other:

Council is also improving its website content, and we would like to provide a basic description of what the hall can be booked for and how to make a booking etc. If you could provide information about the following, which we believe will help potential hall hirers that would be much appreciated:

Hall / meeting room details and capacities e.g.: Main hall - 250 pp	Foyer hire - (inc. toilets & kitchen) - 20pp max Main Hall - 100pp max
Kitchen facilities	1x full fridge - 1x prewarmer 1x chest freezer - glasses, cutlery, crockery 1x oven - for 100pp.
Toilets	2 unisex toilets (both disabled access)
Disabled access	Ramp access to hall 2 x toilets
Parking	Asphalt car parks - 40 field available for parking
Furniture available	10 dress trestle tables 50 chairs (plastic stacking chairs) 10 wooden bench seats
Other facilities / assets available e.g.: stage, lighting, heating	stage. (w dressing rooms either side) heat pump (in foyer) stage curtain.

Thank you for providing the requested information, please return in the envelope provided or email to districtfacilities@fnhc.govt.nz

Should you have any further queries, please contact me P: 0800 920 029.

Yours sincerely



Ngawaiata Harris
District Facilities Support Staff

Maromaku Reserves Board Committee Members

Name	Position	Postal Address	Email Address	Phone Number
Butch Horsford	Chairperson	PO Box 81 Kawakawa	horsford@ihug.co.nz	021 608 824 09 433 4806
Rhonda Simpson	Treasurer	413 Callaghan Road RD 1 Kawakawa 0281		09 433 4884
Ashleigh Horsford	Secretary	3708B SH1 RD 2 Hikurangi	brashorsford@hotmail.com	027 464 8588
Karen Horsford	Member	PO Box 81 Kawakawa	horsford@ihug.co.nz	09 433 4806
Colin Simpson	Member	282 Callaghan Road RD 1 Kawakawa 0281	rozcolin@gmail.com	027 458 1776 09 433 4710
Morgan Horsford	Member	190 Callaghan Road RD 1 Kawakawa 0281	morgan.horsford@gmail.com	021 286 3370 09 433 4821
Perry Clark	Member	C/- Clark Coachlines Gillies St Kawakawa		027 475 4481 09 433 4713
Fabian Kehoe	Member	350 Towai Road RD 1 Kawakawa 0281	amfjkehoe@gmail.com	021 038 8613 09 433 4705
Maromaku School Representative Lisa Neal	Member	Maromaku School Rd RD 1 Kawakawa 0281	office@maromaku.school.nz	09 433 4818

MAROMAKU RESERVES BOARD

Financial statement for 12 months ended 31 March 2019

Reserves Board

Bank balance as at 1 April 2018 \$26 888.86

Income

Grant F.N.D.C	5000.00	
Interest B.N.Z	22.73	
Electricity	433.38	
Hall Hire	95.00	
Total Income	5551.11	

Expenses

Electricity	1401.12	
Mowing & Spraying	350.00	
Gift	27.12	
Insurance	622.15	
Roofing Maintenance	6675.94	
Rubbish Bags	120.00	
Stationary	50.00	
Total Expenses	9246.33	
Deficit for year	3695.22	
Bank Balance as at 31 March 2019		\$23 193.64

Park Account

Bank balance as at 1 April 2018 \$24 622.38

Income

Donation	11.60	
Interest B.N.Z	26.31	
Total Income		37.91

Expenses

Donation Refunded	15 000.00	
Total Expenses	15 000.00	
Deficit for year		14 962.09

Bank Balance as at 31 March 2019 \$9660.29

Term deposit as at 1 April 2018

Bank balance	2 0078.34	
Plus interest	702.74	

Bank balance 31 March 2019 \$20 781.08

19 June 2019

To Whom it Concerns.

I advise that I have checked the attached accounts for the Maromaku Reserves & Park Board and have found them to be true & correct.

Nada Lennox

