

03 JUL 2019

F0080402



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to:

Governance Support
Far North District Council
Private Bag 752
KAIKOHE 0440

or email to: governance@fndc.govt.nz (PDF attachment via email is preferred)

Name of organisation:	Kaeo Festival Group
Name & location of project:	Nga Purapura 2019, Kaeo
Date of project/activity:	22nd March 2019

Which Community Board did you receive funding from?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Amount received from the Community Fund:

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
See attached event budget and statements	\$	
	\$	
	\$	
	\$	
Total:	\$	

Give a brief description of the highlights of your project including numbers participating:

A fantastic 780 people turned up for Nga Purapura 2019. We were delighted that so many people came along and got stuck in. All the workshops and drop in activities were bustling with whanau getting involved. The event is completely unique to Kaeo and our community contributes to creating it, feeling pride and demonstrating great community spirit. The event remains completely free of charge enabling it to be completely accessible to all. The highlights include seeing our local talents have a platform and being enjoyed by all and truly celebrating our local culture. Over 25 volunteers contributed to the day either by helping with the event logistics or by contributing their skills by providing workshops. Eight local organisations also contributed by providing activities and services.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Nga Purapura 2019 pulled the community together into creating a celebration for children and young people. Centred around a focus on music, arts and nature the event buzzed all day with activities for children and families to get involved with. It is great to see kids involved in creative and nature based activities with so much enthusiasm. Children were given the opportunity to get involved with activities that are often not available in the local area. Adults were getting involved and enjoying quality experiences with their children. The diversity of the programming meant that most ages were catered for but we noted that next year we need to focus more on making sure we are working with Whangaroa's youth to ensure their needs are met successfully. We also need to address the need for more shade / shelter in the future and possibly relocate the staging so that the music stage is a more prominent feature. The local business community reported a busy day with lots of visitors stopping in the area for the whole day. Overall the event was deemed a great success with enthusiasm from partners, collaborators and the committee to continue to produce the event and even to grow it.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

If you have a Facebook page that we can link to please give details:

www.facebook/ngapurapurakaeo

This report was completed by:

Name:

Address:

Phone: mob:

Email:

Date:

FNDC ADMIN

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Nga Purapura 2019 Whole Project budget			Notes on payment
Participation - Creative Communities Fund			
Workshop 1 & 2 - Hop Hop Dance and circus skills - Facilitators fee	\$ 350		cash
Workshop 3 - Wearable Arts - Upcycle and Super Heros Op shop and emporium, and fabric budget	\$ 165		cheque 43
Workshop 4 - Mosaic Public Art - tiles treasure packs 13.50 x4, mosiac mesh \$6, apoxie glue \$40, board and grout donated	\$ 148		cheque 36
Workshop 5 - Street Art Mural Painting with Yasma Smith - facilitator koha	\$ 50		cash
Workshop 6 - Yarn Bombing - Op shop Yarns	\$ 57		cash
Workshop 7 - Theatre with Willi (See facilitators expenses below)	\$ -		na
Workshop 8 - Trash Band Instrument making in advance, instrument making workshop, playing workshop, performance conductor 8 hours x \$25 plus \$50 materials	\$ 250		cheque 37
Workshop 9 - African Drumming with Ross	\$ 150		cheque 38
Workshop 10 - DiJ making and playing			na
Art in Nature - MTA \$136 + Warehouse \$36	\$ 172		cheque 29
Art in Nature - Clay Creatures and pottery wheel - clay 40kg	\$ 147		cheque 28
Rachel Palmer workshop materials	\$ 100		cheque 50
Workshop Tent hire 11x11 North Hire Marquees	\$ 500		cheque 47
Volunteer workshop helpers expenses 6 x \$50	\$ 300		cash
Logistics - Community Board Fund		\$ 2,389	
Main Stage sound system hire / tech support / cabling - Soundworks	\$ 1,127		cheque 48
First Aid Cover 11 hrs @ \$25 per responder x 2 less community discount - St Johns	\$ 362		cash/online banking
Security - Maori Wardens - koha	\$ 200		cheque 39
Hire portaloos on trailer, flood lights	\$ 109		cheque 32
Safety Fence - Mitre 10	\$ 95		cheque 27
Koha to Union Church for use of electricity and Hire fee	\$ 100		cheque 41
Public liability Insurance	\$ 575		cheque 31
Waste Management	\$ 219		cheque 32
Print and laminate 20 A4 safety signs - Stationary Warehouse \$1.29 x 20	\$ 74		cheque 34
Printing for group meetings, administration, operational plans 0.30 double sided printing Stationary Warehouse x 150 copies	\$ 49		
Portion of cost for signs	\$ 18		cash
Te Reo Maori Festival Phrase book design and print 199+gst	\$ 207		cheque 46
Healthy Food classes		\$ 3,135	
Anna's cook classes	\$ -		
Printing recipe cards - take home			
Marketing			
Poster design - Assesntion design inkind gift value \$300	\$ -		
Glow spot stickers x 300	\$ 23		cheque 30
Print poster x 100 posters	\$ 100		cheque 25
Print filers x 2000	\$ 120		cheque 26
Print programme A4 black and White double sided x 300 x .30	\$ 100		cheque 35
2nd portyion of signage - Lisa	\$ 14		cash
Photographer	\$ 200		cash
Programme			
Handline band - Chemamari	\$ 650		cash
Mr Roberelli Childrens Music performers	\$ 750		cheque 40
Book tent hire	\$ -		
Top up Dress up box - op shop budget	\$ 50		cash
Face paints for volunteer facepainters to give free facepaints 4 x \$20	\$ 62		cheque 42
Bankfees	\$ 75		as at 06.06.19
Volunteers			
Volunteer refreshments	\$ 30		cheque 49
Total Expenditure	\$ 7,697		
Event Income			
Stall holders fees 8 stalls x \$20	\$ 320		
Creative Communities	\$ 2,389		
Bay of Islands and Whangaroa Community Board	\$ 3,135		
Kaeoannes	\$ 300		
Walpapa Lions	\$ 400		
Trading post - Local business sponsorship	\$ -		
Farm and Fuel - local business sponsorsrhip	\$ -		
Donnas Mad Hatters - local business sponsorship	\$ -		
Kaeo BP - local business sponsorship	\$ -		
whangaroa Fishing Club sponsorship	\$ 150		
The Marlin Hotel sponsorship	\$ 150		
The Spice Grill - local business sponsorship	\$ 150		
The Saddlery - local business sponsorship	\$ -		
Balance in bank (incl. \$220 last years donation) from 2018	\$ 526		
Raffle & Koha box	\$ 90		
donations	\$ 232		
Total Income	\$ 7,841		
Balance	\$ 144		
Inkind Support			
Bunnings / Mitre 10 Road sign board, mural board, mosaic board, mosaic stout			
New World - Healthy food	\$ 300		
Four Square donations of goods value of \$24.98	\$ 25		
Volunteer value			
Volunteer value DIY workshop tent 8 hrs x 8 volunteers @ \$20 = \$1280	\$ 1,280		
Volunteer value site crew* \$15.75 per hour x 12 x 8 hours	\$ 1,512		
Volunteers value - festival group 4 people 6 meetings x 2 hours @ \$15.75	\$ 756		
Volunteer Value Co-ordinators hours 36 weeks @ 6 hrs per wk @ \$20 per hr	\$ 4,320		
Documentation / visitor surveys / photography	\$ 500		
Evaluation 14 hours @ \$20	\$ 280		
	\$ 8,648		
*welcome hosts, parking stewards, site stewards, visitor surveys			