



Please read carefully:

- Read carefully:**
- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
 - Please see Section 1 of the Community Grant Policy to ensure you are eligible.
 - All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
 - **Incomplete, late, or non-complying** applications will not be accepted.
 - Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
 - **If there's anything on this form you're not sure of**, please contact the Governance team at DDI (09) 401 5231, freephone 0800 920 029, or governance@fndc.govt.nz – we're happy to help.
 - **Send your completed form** to governance@fndc.govt.nz or to any Council service centre

The following *must* be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Organisation	Mai Lyle	Number of Members	
Postal Address	45 B Riverstream Drive, Waipapa	Post Code	0295
Physical Address		Post Code	
Contact Person	Tiana Poharama	Position	Chairmen
Phone Number		Mobile Number	0211490312
Email Address	mailyk16@gmail.com		

Please briefly describe the purpose of the organisation.

To empower our local communities by supporting their needs and aspirations

Local Grant Application Form

Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Mai hylfe 3on3 Basketball

Date 26.10.2019

Location Kerikeri

Time 9am - 15pm.

Will there be a charge for the public to attend or participate in the project or event?

☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Mai hylfe is running a Free 3on3 Basketball event that will create a pathway for positive change in our Community.

Mai hylfe is a registered Society that's been operating for 7 years. We Mai hylfe has achieved outstanding results by putting 2x youth from Kerikeri towards Scholarships in America

Mai hylfe has proven that we have the right team to achieve these goals. Help us help our Community for change.

Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
venue Hire	\$ 200 (donated)	
signing/Promotion		
or/Professional Fees ²		
tration (incl. stationery/copying)	\$ 150 (donated)	
ent Hire	\$ 100 (donated)	
ent Purchase (describe)		
e (e.g. cement, timber, nails, paint)		
ble materials (craft supplies, books)	\$ 50 (donated)	
ents		
age	\$ 300 (donated)	
Expenses Reimbursement	Referees = \$400	
ary		not applicable
/alue (\$20/hr)	104 hours @ \$20 = \$1,080	not applicable
cribe)	Mai Life 3on3 Basketball Equipment. 4,291.22	Mai Life and sponsors will contribute to the purchase of the cost of equipment for 3on3 Basketball event.
	\$4,291.22	\$2,145.61

Documentation for professional or facilitator fees, a job description or scope of work must be attached.

Application Form

Financial Information

Is your organisation registered for GST?

☐ Yes

☒ No

GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Community Donations	\$500.00	Yes / Pending
Fundraisers	\$645.61	Yes / Pending
Sponsors	\$1,000.00	Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Tiana Poharama Position Chairman
Postal Address 45B Riverstream Drive, Waipapa Post Code 0295
Phone Number Mobile Number 021 1490362
Signature [Signature] Date 07.06.19

Signatory Two

Name Peter Poharama Position Volunteer
Postal Address 45B Riverstream Drive, Waipapa Post Code 0295
Phone Number Mobile Number 021 297 8576
Signature [Signature] Date 07.06.19