

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING  
HELD AT THE RUSSELL TOWN HALL, 17 THE STRAND, RUSSELL  
ON MONDAY, 20 MAY 2019 AT 10.00 AM**

**PRESENT:** Chairperson Terry Greening, Member Lane Ayr, Member Bruce Mills, Member Martin Robinson, Member Rachel Smith, Member Belinda Ward, Member Manuwai Wells

**IN ATTENDANCE:**

**STAFF PRESENT:** Tanya Proctor (Team Leader – Infrastructure Programmes); Mike Fox (Capital Works – Project Manager); Rachael Pull (Urban Design); Alice Hosted (Community Development and Project Advisor); Robert Willoughby (Community Development Advisor); Kim Hammond (Meetings Administrator)

The meeting was opened with a prayer

**1 PUBLIC FORUM**

Rosemary Gardner and Steve Southworth, representing Oasis Community Centre spoke regarding the need for parking spaces outside the Oasis Community Centre in Russell.

Sandra Wallis representing the Towai-Maromaku Community spoke regarding Item 7.2 Towai-Maromaku Community Plan and a funding application that they will be submitting for a 'welcome' sign.

Morgan Horsford representing the Maromaku Reserve Board spoke regarding Item 7.2 Towai-Maromaku Community Plan.

**2 DEPUTATIONS**

Nil

**3 SPEAKERS**

Maureen Hei Hei, representative from Fundamental Force Enterprises Limited spoke in regard to their funding application agenda item 8.7 refers

Lyn Read, representative from Northland Area of FANZ spoke in regard to their funding application agenda item 8.9 refers

Pania Sigley (via phone), representative from Russell Birdman Trust spoke in regard to their funding application item 8.10 refers

Sonya Marsh representative from Russell Bowling Club spoke in regards to their funding application agenda item 8.11 refers

June Pitman representing Te Runanga o Ngati Rehia on behalf of Tuhono Kerikeri Partnership Project spoke in regards to their funding application agenda item 8.12 refers

**4 APOLOGIES AND CONFLICTS OF INTEREST**

|                           |
|---------------------------|
| <b>RESOLUTION 2019/30</b> |
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Moved: Member Manuwai Wells  
Seconded: Member Rachel Smith

**That apologies from Cr Kelly Stratford be received and accepted as she is attending the District Licensing Committee Hearing.**

**CARRIED**

The meeting was adjourned from 11.12 am to 11.19 am.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 5.1 document number A2463581, pages 10 - 11 refers

#### **RESOLUTION 2019/31**

Moved: Member Bruce Mills  
Seconded: Member Lane Ayr

**That the Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting of the Bay of Islands-Whangaroa Community Board held 15 April 2019 are a true and correct record.**

**CARRIED**

## **6 STRATEGIC PLANNING AND POLICY GROUP**

### **7.2 TOWAI-MAROMAKU COMMUNITY PLAN**

Agenda item 7.2 document number A2441891, pages 166 - 169 refers

#### **RESOLUTION 2019/32**

Moved: Chairperson Terry Greening  
Seconded: Member Rachel Smith

**That the Bay of Islands-Whangaroa Community board receives the Towai-Maromaku Community Plan from the Working Party**

**CARRIED**

## **7 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP**

### **6.1 COBHAM ROAD BUS STOP**

Agenda item 6.1 document number A2446740, pages 20 - 24 refers

#### **RESOLUTION 2019/33**

Moved: Member Rachel Smith  
Seconded: Member Lane Ayr

**That the Bay of Islands-Whangaroa Community Board:**

- a) **note the double bus park layout concept, the road safety audit and the feedback received;**
- b) **recommend that Council adopt the current layout and amend the Traffic and Parking**

**Bylaw;**

- c) **request that staff ask the Commercial Operators to provide a suitable bus shelter for patrons**

**CARRIED**Against: Cr Belinda Ward**6.2 2019 ANNUAL ASSESSMENT REPORT OF THE KERIKERI REDWOOD TREES**

Agenda item 6.2 document number A2450621, pages 53 - 53 refers

**RESOLUTION 2019/34**

Moved: Chairperson Terry Greening

Seconded: Member Lane Ayr

**That the Bay of Islands-Whangaroa Community Board receive the 2019 Arborist Assessment reports concerning the Kerikeri Redwood Trees.**

**CARRIED****6.3 ROAD NAMING - PLOUGHMANS CLOSE, KERIKERI**

Agenda item 6.3 document number A2453887, pages 62 - 64 refers

**AMENDMENT**

Moved: Member Martin Robinson

Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board agree to the report Road Naming – Ploughmans Close, Kerikeri be left to lie on the table until Ngati Rehia provide support for Huakiwi Place or a more suitable name.

**RESOLUTION 2019/35**

Moved: Member Martin Robinson

Seconded: Member Manuwai Wells

**That the Bay of Islands-Whangaroa Community Board agree to the report Road Naming – Ploughmans Close, Kerikeri be left to lie on the table until Ngati Rehia provide support for Huakiwi Place or a more suitable name.**

**CARRIED****6.4 EASTERN COMMUNITY HALLS FINANCIAL AND AGM REPORTS**

Agenda item 6.4 document number A2441671, pages 75 - 77 refers

**COMMITTEE RESOLUTION 2019/36**

Moved: Member Martin Robinson

Seconded: Member Bruce Mills

**That the Bay of Islands-Whangaroa Community Board receive the minutes of the Annual General Meeting, Financial Statement and / or usage data from hall Committees from the following halls:**

- a) **Cherry Park House**

- b) **Maromaku Hall**
- c) **Paihia War Memorial Hall**
- d) **Simpson Park Hall**
- e) **Totara North Hall**
- f) **Waipapa Hall**
- g) **Whangaroa Memorial Hall**

**CARRIED**

The meeting was adjourned from 12.25 pm to 1.01 pm.

## **8 STRATEGIC PLANNING AND POLICY GROUP CONTINUED**

### **7.1 KERIKERI DOMAIN RESERVE MANAGEMENT PLAN**

Agenda item 7.1 document number A2451923, pages 129 - 134 refers

#### **RESOLUTION 2019/37**

Moved: Member Rachel Smith

Seconded: Member Martin Robinson

#### **The Bay of Islands-Whangaroa Community Board**

- a) **recommends that Council pursuant to its powers under section 41 of the Reserves Act 1977, adopts the Draft Kerikeri Domain Reserve Management Plan 2019 subject to changes made at the 20 May 2019 community board meeting.**
- b) **Requests that Council urgently establish a reserve management committee for the Kerikeri Domain, to manage the domain and its use, and that the committee seek to be an incorporated society.**

**CARRIED**

At 1.30 pm, Member Bruce Mills left the meeting. At 1.32 pm, Member Bruce Mills returned to the meeting.

Note: The Bay of Islands-Whangaroa Community Board would like to thank Rachael Pull (Urban Design) for the work completed on the Kerikeri Domain Management Plan.

## **9 CORPORATE SERVICES GROUP**

### **8.1 CHAIRPERSON AND MEMBERS REPORT**

Agenda item 8.1 document number A2471921, pages 207 - 208 refers

#### **RESOLUTION 2019/38**

Moved: Member Belinda Ward

Seconded: Member Martin Robinson

**That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Greening and Member Ward, Ayr, Smith and Mills.**

**CARRIED**

At 2.18 pm, Member Manuwai Wells left the meeting. At 2.20 pm, Member Manuwai Wells returned to the meeting.

**8.2 STATEMENT OF COMMUNITY FUND ACCOUNT AS AT 31 MARCH 2019**

Agenda item 8.2 document number A2460485, pages 221 - 222 refers

**RESOLUTION 2019/39**

Moved: Member Belinda Ward  
Seconded: Member Manuwai Wells

**That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 31 March 2019".**

**CARRIED**

**8.3 VOLUNTEER PROJECT MANAGEMENT AGREEMENT: LIVING WATERS - BAY OF ISLANDS (RESERVES ACT 1977)**

Agenda item 8.3 document number A2419207, pages 224 - 226 refers

**RESOLUTION 2019/40**

Moved: Chairperson Terry Greening  
Seconded: Member Lane Ayr

**That the Bay of Islands – Whangaroa Community Board:**

- a) **approves the Project Management Agreement with Living Waters – Bay of Islands, Bay of Islands Maritime Park Incorporated ("Living Waters")**
- b) **authorises the General Manager – Infrastructure and Asset Management to sign the agreement on behalf of Council**

**CARRIED**

**8.4 RURAL TRAVEL FUNDING PROJECT REPORTS**

Agenda item 8.4 document number A2407151, pages 256 - 258 refers

**RESOLUTION 2019/41**

Moved: Member Bruce Mills  
Seconded: Member Rachel Smith

**That the Bay of Islands-Whangaroa Community Board note the Rural Travel Project Reports from:**

- a) **Bay of Islands College**
- b) **Bay of Islands Swimming Club**
- c) **Kerikeri High School**
- d) **Northland Inline Skating Club**
- e) **Northwave Amateur Swim Club Incorporated**

**CARRIED**

**8.5 RURAL TRAVEL FUND WINTER 2018/2019 APPLICATIONS**

Agenda item 8.5 document number A2399129, pages 268 - 271 refers

**RESOLUTION 2019/42**

Moved: Member Martin Robinson  
 Seconded: Member Belinda Ward

**That the Bay of Islands-Whangaroa Community Board allocates funding in accordance with the recommendations received from Sport Northland as follows:**

|  |            |
|--|------------|
| a) Bay of Islands College                      | \$1,000.00 |
| b) Kaikohe Amateur Football Club Inc           | \$658.51   |
| c) Kaikohe Rugby and Football Sports Club Inc  | \$1,000.00 |
| d) Kerikeri High School                        | \$1,000.00 |
| e) Moerewa Rugby Club                          | \$1,900.00 |
| f) Moerewa Tigers Rugby League Club            | \$1,700.00 |
| g) Northland Inline Skating Club               | \$1,700.00 |
| h) Northwave Amateur Swim Club Inc             | \$400.00   |
| i) Otiria Rugby Union and Football Sports Club | \$1,000.00 |
| j) Russell Soccer and Netball Club             | \$1,700.00 |

**CARRIED**

**8.6 FUNDING PROJECT REPORTS**

Agenda item 8.6 document number A2439780, pages 294 - 295 refers

**RESOLUTION 2019/43**

Moved: Chairperson Terry Greening  
 Seconded: Member Rachel Smith

**That the Bay of Islands-Whangaroa Community Board note the project reports received from**

- a) Hope Centre Northland Community Trust
- b) Resilient Russell Charitable Trust
- c) Tukau Community Trust

**CARRIED**

The meeting was adjourned from 2.40 pm to 3.29 pm.

**8.7 APPLICATION FOR FUNDING - FUNDAMENTAL FORCE ENTERPRISES LIMITED**

Agenda item 8.7 document number A2478076, pages 302 - 304 refers

**AMENDMENT**

Moved: Member Lane Ayr  
Seconded: Member Belinda Ward

That the Bay of Islands-Whangaroa Community Board decline the application from Fundamental Force Enterprises Limited as the applicant is not an Incorporated Society and would prefer to fund the applicant once they have been set up as a not –for-profit organisation.

**RESOLUTION 2019/44**

Moved: Member Lane Ayr  
Seconded: Member Belinda Ward

**That the Bay of Islands-Whangaroa Community Board decline the application from Fundamental Force Enterprises Limited as the applicant is not an Incorporated Society and would prefer to fund the applicant once they have been set up as a not –for-profit organisation.**

**CARRIED**

Abstained: Martin Robinson

**8.8 APPLICATION FOR FUNDING - NORTHERN FLASH FICTION DAY**

Agenda item 8.8 document number A2467981, pages 314 - 316 refers

**RESOLUTION 2019/45**

Moved: Member Martin Robinson  
Seconded: Member Manuwai Wells

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$694 (plus GST if applicable) to be paid from the Board's Community Fund account to Northern Flash Fiction Day for rent, advertising and facilitator/professional fee to support the following Community Outcome:**

- i. Liveable communities that are healthy, safe, connected and sustainable**

**CARRIED****8.9 APPLICATION FOR FUNDING - NORTHLAND AREA OF FLORAL ART SOCIETY NEW ZEALAND**

Agenda item 8.9 document number A2468122, pages 324 - 326 refers

**RESOLUTION 2019/46**

Moved: Member Lane Ayr  
Seconded: Member Manuwai Wells

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$2,963 (plus GST if applicable) to be paid from the Board's Community Fund account to Northland Area of Floral Art Society New Zealand for costs associated with the Floral Designer of the Year 2019 to support the following Community Outcome:**

- i. Liveable communities that are healthy, safe, connected and sustainable**

**CARRIED****Attachments tabled at meeting**

1 Tabled Documents - Northland Floral Art Area

**8.10 APPLICATION FOR FUNDING - RUSSELL BIRDMAN TRUST**

Agenda item 8.10 document number A2468283, pages 336 - 338 refers

**AMENDMENT**

Moved: Member Martin Robinson

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board approve the sum of \$2,500 (plus GST if applicable) to be paid from the Board's Community Fund account to Russell Birdman Trust for advertising, facilitator fees, equipment hire, purchase of hardware and refreshments for volunteers for the 2019 Russell Birdman Festival, to support the following Community Outcomes:

- i. Liveable communities that are healthy, safe, connected and sustainable
- ii. Proud, vibrant communities

**RESOLUTION 2019/47**

Moved: Member Martin Robinson

Seconded: Member Bruce Mills

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$2,500 (plus GST if applicable) to be paid from the Board's Community Fund account to Russell Birdman Trust for advertising, facilitator fees, equipment hire, purchase of hardware and refreshments for volunteers for the 2019 Russell Birdman Festival, to support the following Community Outcomes:**

- i. **Liveable communities that are healthy, safe, connected and sustainable**
- ii. **Proud, vibrant communities**

**.CARRIED**



**8.11 APPLICATION FOR FUNDING - RUSSELL BOWLING CLUB**

Agenda item 8.11 document number A2468547, pages 346 - 348 refers

**AMENDMENT**

Moved: Chairperson Terry Greening  
Seconded: Member Belinda Ward

That the Bay of Islands-Whangaroa Community Board agrees that the Application for Funding – Russell Bowling Club report be left to lie on the table for consideration at the Bay of Islands-Whangaroa Community Board meeting in July 2019 for a decision.

**RESOLUTION 2019/48**

Moved: Chairperson Terry Greening  
Seconded: Member Belinda Ward

**That the Bay of Islands-Whangaroa Community Board agrees that the “Application for Funding - Russell Bowling Club” report be left to lie on the table for consideration at the Bay of Islands-Whangaroa Community Board meeting in July 2019 for a decision.**

**CARRIED****8.12 APPLICATION FOR FUNDING - TE RUNANGA O NGATI REHIA ON BEHALF OF TUHONO KERIKERI PARTNERSHIP PROJECT**

Agenda item 8.12 document number A2474362, pages 356 - 358 refers

**AMENDMENT**

Moved: Chairperson Terry Greening  
Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board approve the sum of \$12,654 (plus GST if applicable) to be paid from the Board’s Community Fund account to Te Runanga o Ngāti Rēhia (on behalf of Tūhono Kerikeri Partnership Project) for advertising and equipment hire costs to support the following Community Outcomes:

- i. Liveable communities that are healthy, safe, connected and sustainable
- ii. Proud, vibrant communities

**RESOLUTION 2019/49**

Moved: Chairperson Terry Greening  
Seconded: Member Manuwai Wells

**That That the Bay of Islands-Whangaroa Community Board approve the sum of \$12,654 (plus GST if applicable) to be paid from the Board’s Community Fund account to Te Runanga o Ngāti Rēhia (on behalf of Tūhono Kerikeri Partnership Project) for advertising and equipment hire costs to support the following Community Outcomes:**

- i. **Liveable communities that are healthy, safe, connected and sustainable**
- ii. **Proud, vibrant communities**

**CARRIED**

Abstained: Cr Martin Robinson

**10 ALLOCATION OF THE PLACE MAKING FUND 2018/2019 – RUSSELL BAPTIST CHURCH****RESOLUTION 2019/50**

Moved: Chairperson Terry Greening  
Seconded: Member Bruce Mills

**The Bay of Islands-Whangaroa Community Board allocate \$8,000 from the Placemaking Fund 2018/2019 for the development of the carpark outside the Russell Baptist Church, Wellington Street, Russell as identified in the Bay of Islands-Whangaroa Community Board Strategic Plan.**

**CARRIED****11 ALLOCATION OF THE PLACE MAKING FUND 2018/2019 - KERIKERI BASKETBALL COURT****RESOLUTION 2019/51**

Moved: Member Rachel Smith  
Seconded: Member Lane Ayr

**The Bay of Islands-Whangaroa Community Board allocate \$25,333 from the Placemaking Fund 2018/2019 to Mai Lyfe for the resurfacing of the basketball court at the Kerikeri Domain as identified in the Bay of Islands-Whangaroa Community Board Strategic Plan.**

**CARRIED****12 ADDITIONAL INFORMATION****COMMITTEE RESOLUTION 2019/52**

Moved: Chairperson Terry Greening  
Seconded: Member Manuwai Wells

**The Bay of Islands-Whangaroa Community Board notes the following additional information tabled at the meeting:**

- a) **D’Vine Community Oasis Weekly Programme and photos of possible car park area.**

**CARRIED****Attachments tabled at meeting**

- 1 Tabled Documents - Divine Community Oasis

**13 MEETING CLOSE**

**The meeting closed at 3.40 pm.**

**The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 1 July 2019.**

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**CHAIRPERSON**