

8 February 2019

Maromaku Hall
bs.clark@slingshot.co.nz

Dear Sir / Madam

Reminder Annual Accounts - Maromaku Hall

Thank you for the on-going day to day management of the Maromaku Hall Hall.

This is a reminder that the Far North District Council requires the following information on an annual basis:

- A copy of the latest AGM Minutes
- A copy of the latest financial statement/audited accounts including income received
- Complete data usage form (attached)
- Committee member details contact names and details, including booking officer
- Any investments/maintenance work made in the Hall or general items that maybe of interest to the local Community Board

Please provide the requested information by **20 February 2019** in the enclosed return envelope.

In future, the timing of this information will be:

- September – Council sends all hall committee a reminder letter requesting an annual report and finances for the previous financial year
- November – reminder letter sent if applicable
- February – Hall information report prepared and presented to the local Community Board

Please contact me on 0800 920 029 or (09) 401 5200 for any further information.

Kind regards,



Estee Rapatini
Facilities Technical Officer
Infrastructure and Asset Management

Enclosed: Hall usage form
Return envelope

Please complete the following questions:

Name of Business / Hall: Marama

Contact Name: Butch Horsford

Contact Phone Number: 09 4334806

COUNCIL COMMUNITY HALL USAGE FORM - Number of bookings per month

Year/Month	January	February	March	April	May	June	July	August	September	October	November	December
2017		1	2	1	1		1			2		1
2018			1	1	2	4	1	1	2	1	1	2

Comments:

Dental clinic used hall facilities Aug - Sept 18

Painters painting school used hall over Dec 2018 - Jan 19.

School uses hall and stores equipment in the hall.

(They pay 1/2 the power)

FNDC ADMIN
18 FEB 2019
12 February 2019

Far North District Council

Private Bag 752

Kaikohe 0440

Attention: Estee Rapatini

Facilities Technical Officer

To Whom it May Concern,

Please find attached the requested information as per the letter received by the Maromaku Reserves Board.

For any further information please do not hesitate to contact me.

Kind Regards,



Ashleigh Horsford
Secretary
027 464 8588

Butch Horsford
Chairperson
09 433 4806



**Far North
District Council**
Te Kaunihera a Tai Tokerau ki te Raki

**HE ARA TĀMATA
CREATING GREAT PLACES**
Supporting our people

Local and national government
Hokitika and other private

Private Bag 752, Memorial Avenue
Kaitiaki 6140 New Zealand
Freephone 0800 920 029
Phone (09) 401 5200
Fax (09) 401 2137

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MAROMAKU RESERVES BOARD

Balance Sheet as at 31st March 2018

Opening Bank Account

Reserves Board 01/04/2017	15,726.44	
Plus surplus	11,162.42	
BALANCE 31/03/2018		26,888.86

Park Project

Opening Bank Account 01/04/2017	15,686.82	
Surplus for Year	8935.56	

BALANCE 31/03/2018	24,622.38	
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TERM DEPOSIT 01/04/2017	19,446.33	
Plus Interest	632.01	

BALANCE 31/03/2018		20,078.34
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TOTAL FUNDS		<u>71,589.58</u>
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✓ Certify that I have checked
the books and find them to be
true and correct.
Kylie Fitzhugh. *[Signature]* 3.5.18

MAROMAKU RESERVES BOARD

Financial Statement for the year ending 31st March 2018

INCOME

Grant - F.N.D.C.	10,000.00	
Electricity	278.48	
Hall Hire	145.00	
Interest - B. N. Z.	22.43	
Donations	1500.00	
Lease	900.00	
TOTAL INCOME		12,845.91

EXPENSES

Electricity	866.77	
Insurance	483.01	
Mowing	285.00	
Stationery	14.49	
Rubbish Bags	34.22	
TOTAL EXPENSES		1683.49
SURPLUS FOR YEAR		<u>11,162.42</u>

Committee members

Maxwell G Horsford (Butch) and Karen Horsford	414 Towai Road Maromaku PO Box 81 Kawakawa	09 433 4806 Cell 021 608 824 horsford@ihug.co.nz
Ashleigh Horsford	3708B State Highway 1 Towai RD 2 Hikurangi 0182	Cell 027 464 8588 brashorsford@hotmail.co m
Rhonda Simpson	413 Callaghan Road Maromaku RD 1 Kawakawa 0281	09 433 4884 No email
Colin Simpson	282 Callaghan Road Maromaku RD 1 Kawakawa 0281	09 433 4710 Cell 027 458 1776 <u>RozColin@gmail.com</u>
Morgan Horsford	190 Callaghan Road Maromaku RD 1 Kawakawa 0281	09 433 4821 021 286 3370 morgan.horsford@ gmail.com
Dianne McKee (as Maromaku School representative)	Maromaku School Maromaku RD 1 Kawakawa 0281	09 433 4818 maromaku@xtra.co.nz
Perry Clark	C/- Clarks Coachlines Gillies Street Kawakawa	09 433 4713 027 475 4481
Fabian Kehoe	350 Towai Road Maromaku RD 1 Kawakawa 0281	09 433 4705 021 038 8613 amfjkehoe@gmail.com

Minutes of the last AGM. Barbara read the minutes which were accepted with Rhonda seconding the motion.

No matters arising but Butch mentioned that the goal repairs needed from our February meeting had been completed.

Financial Report was ~~presented by~~ tabled by Rhonda and accepted 2nd Perry Clark

Accounts Lawn mowing to Clarks Garage \$65.

Rhonda moved that Barbara be paid \$50 for stationery needs as the secretary for printing, postage etc. 2nd Karen

Correspondence

1. Letter to donating family had been written
2. Letter from Ministry in charge of companies reminding us we needed send to send in our financial report. – Posted 9th May 2018
3. FNDC letter with conditions as stated earlier by Terry – Posted 9th May 2018

Chairpersons report.

Main progress was work with council and efficiency of new team members. Work inside the hall was to start in June.

General

The park toilet had been discussed but plans for the playground were put on hold as PK Engineering had looked at the site and felt that it was not stable for land alterations. The chairperson felt that we should only spend the \$15,000 that has been donated and only have swings and smaller items. Terry was to check rules about consents for swings. Dianne and Fabian suggested options more suited to the nature quality of the park.

Security for the park is going to be very expensive and large solar lights were suggested with the possibility of a light over the toilet supplied by FNDC in the future for night time use.

Rubbish bins are also needed at the lower end of the park. People are using the park as a toilet currently and leaving the toilet paper.

We need to put down poison to remove rodents from under the stage. Butch to place baits.

Barbara to check out prices for curtain material to replace curtains above the hall doors

Barbara to spray all the area inside and outside the courts

There being no more business the meeting was closed at 9pm

MINUTES OF THE AGM OF THE MAROMAKU RESERVE BOARD HELD ON 8TH May 2018 AT THE MAROMAKU HALL AT 6.30PM.

Welcome: Butch Horsford

Present : Paul Carr FNDC, DominiqueThelemaque FNDC, Terry Greening FNDC Community Board Rep, Butch, Karen and Morgan Horsford, Perry, Danny and Barbara Clark, Dianne McKee, Malvina Ferris, Rhonda Simpson, Ora Going and Fabian Kehoe.

Apologies: Colin Simpson

The time was turned over to the FNDC members present to keep us informed with projects.

1. The hall toilets will be replaced with 2 disability toilets starting in June 2018 and all the lights will be replaced along with the meter board, the ramps outside, some woodwork damaged by termites, a heat pump/ air conditioner will be fitted in the foyer, the fire hose will be removed and though it was not mentioned by the FNDC fly screens are supposed to be fitted in the foyer and kitchen. Contracts are currently coming in and work is set to start late June but not impact on Rugby Netball day.
2. The tennis courts were discussed at length and preliminary reports are in with estimates but surveying and consultation need to be done to get the design correct before firm contracts can be in place. The obvious problem is that the project is going to cost much more than the original plans in place several years ago but the job will be done more effectively. We may have to look for grants to assist with topping up what the FNDC is willing to pay so Morgan has the assignment to search for funding options on Fundview.

Butch offered a special thank you to the men for being in attendance and to Dominique for his efficiency in working with the committee.

The FNDC members asked if there were any other matters we wished to discuss with them and so the toilet at the park was discussed in relation to land stability and additional costs and alterations that were needed to cover this instability. PK Engineering is preparing a report and we may have a toilet in 2 months. Morgan expressed appreciation for the FNDC import into the problem solving and organising of the toilet.

The recycle station was discussed as working well and Lexie kept it very clean. We had some bulk dumpers but generally it was being used as planned.

Terry Greening told us that generally the FNDC was responsible for hall exterior work, the committee was responsible for indoor work and if we had a shortfall we may be able to get help from the Community Board.

He also talked about the \$5000 grant which had finally been approved and which was only to be used for domain repairs and maintenance of buildings excluding the hall. Butch had a quote for the re- roofing of the football pavilion and so we can use the grant for that purpose.

Paul and Dominique were excused and the meeting continued with

RECEIVED

12 FEB 2018

12 FEB