



At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to:

Governance Support
Far North District Council
Private Bag 752
KAIKOHE 0440

or email to: governance@fndc.govt.nz (PDF attachment via email is preferred)

Name of organisation: RESILIENT RUSSELL CHARITABLE TRUST
Name & location of project: FAR NORTH GO GREEN AWARDS, Duke of Marlborough Hotel
Date of project/activity: 28 MARCH 2019 Russell.

Which Community Board did you receive funding from?

- Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa

Amount received from the Community Fund: \$2,500

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
Duke of Marlborough Hotel - Catering + venue	\$ 8,591.00	✓
Dillon Te Puke - Trophies for awards	\$ 500.00	✓
Engraving of trophies, certificate, posters	\$ 123.63	✓
Event + media management	\$ 3,337.00	✓
Total:	\$ 12,551.63	

Give a brief description of the highlights of your project including numbers participating:

72 people actively participated. 151 people attended the dinner. The event was sold out 6 weeks prior with a waiting list. It was exceptionally well-managed & a very tight schedule went like clockwork. Feedback after the event has been glowing with expectations of a repeat next year. We have a great template that we can re-use for running the event again.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

It was a great community event enjoyed by all who attended with an expectation to do it again next year. We have only had ^{very} positive feedback. We were disappointed in the lack of support/sponsorship from the business community, but hoping for that to change next year as it was a big success. It has raised the awareness of the importance of good environmental practices and more people want to participate in the awards next year. It has raised the profile of RRCT so we are likely to get more help with researching our eco-projects.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Website: www.russellrecyclers.nz
Press release announcing the event
Powerpoint shown on big screen during the event
Post event media release
Summary of some of the media pick-up on the event
Photo of all of the awards winners & merit award certificate.

If you have a Facebook page that we can link to please give details:

RUSSELL RECYCLERS

This report was completed by:

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Date: 11 April 2019