

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING  
HELD AT THE TOTARA NORTH HALL, 4 TOTARA SCHOOL ROAD, TOTARA NORTH  
ON MONDAY, 10 DECEMBER 2018 AT 10:00 AM**

**PRESENT:** Chairperson Terry Greening, Member Lane Ayr, Member Bruce Mills, Member Martin Robinson, Member Rachel Smith, Member Belinda Ward, Member Manuwai Wells

**IN ATTENDANCE:**

**STAFF PRESENT:** Tanya Nowell (Team Leader – Infrastructure Programmes), Gordon Deller (Assets Manager), Kim Hammond (Meetings Administrator)

## **1 APOLOGIES AND CONFLICTS OF INTEREST**

That apologies from Cr Kelly Stratford be received and accepted.

Member Manuwai Wells declared a conflict of interest in relation to item 9.7 – He Iwi Kotahi Tatou Trust.

## **2 PUBLIC FORUM**

Wade Rowsell and Ian Pope from Kerikeri Men's Shed spoke regarding upcoming projects and events for at the Kerikeri Men's Shed.

Douglas Turner from Rangitane Residents Association spoke regarding ongoing funding of the jetty.

Hannah Hunter from Kaeo Festival Group spoke regarding an upcoming funding application to be submitted to the Community Board requesting funding for the Nga Pura Pura event.

Darryl Francis from MINDS spoke regarding an upcoming funding application to be submitted to the Community Board requesting funding for the purchase of a portable hoist and motion med for Kawakawa pool.

## **3 DEPUTATIONS**

Nil

## **4 MAJOR ITEMS NOT ON THE AGENDA**

### **RESOLUTION 2018/46**

Moved: Chairperson Terry Greening

Seconded: Member Martin Robinson

**That the Bay of Islands-Whangaroa Community Board:**

- a) resolves to consider the items "Application for Funding - Russell Tennis Club and Application for Funding – Vision Kerikeri" not on the agenda as a matter of urgent consideration as provided in Section 46A(7) of the Local Government Official Information and Meetings Act 1987.
- b) notes the items were not on the agenda because an administration error occurred in collating the Bay of Islands-Whangaroa Community Board agenda for 10 December

**2018 meeting.**

- c) **notes the report's cannot be delayed until a subsequent meeting because the funding applications would be retrospective**

**CARRIED**

Against: Member Belinda Ward

**5 SPEAKERS**

Antoinette Kennard spoke regarding Item 9.4 Application for Funding - Bledisloe Domain Committee.

Pamela-Anne Ngohe-Simon spoke regarding Item 9.7 Application for Funding - He Iwi Kotahi Tatou Trust.

John Stockely spoke regarding Item 9.5 Application for Funding - Cherry Park House Management Committee.

Chrissy Angell spoke regarding Item 9.12 Application for Funding - Russell Tennis Club.

Ruth Heta spoke regarding Item 9.8 Application for Funding - Hope Centre Northland Community Trust.

Sandy Myhre spoke regarding Item 9.10 Application for Funding - Resilient Russell Charitable Trust.

Sam Morgan spoke regarding Item 9.6 Application for Funding - Epilepsy Association New Zealand.

Geoff Hazelden spoke regarding Item 9.11 Application for Funding - Whangaroa County Museum and Archives.

Rolf Muller and Howard Smith spoke regarding Item 9.13 Application for Funding - Vision Kerikeri.

David Lawton and Jim Murdoch spoke regarding Item 9.9 Application for Funding - Reinga Road Reserve Incorporated.

The meeting was adjourned from 11.56 am to 12.30 pm.

**6 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES****RESOLUTION 2018/47**

Moved: Member Lane Ayr

Seconded: Member Rachel Smith

**That the Bay of Islands-Whangaroa Community Board agree that the minutes of the meeting of the Bay of Islands-Whangaroa Community Board held 5 November 2018 be confirmed as a true and correct record.**

**CARRIED**

## **7 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP**

### **7.1 ROAD RENAMING - NEW ROAD NAME WAA HOTERENE ROAD**

#### **RESOLUTION 2018/48**

Moved: Member Manuwai Wells

Seconded: Chairperson Terry Greening

**That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, rename "James Road" to "Waa Hoterene Road".**

**CARRIED**

### **7.2 ROADING NAMING - APPLETREE LANE**

#### **RESOLUTION 2018/49**

Moved: Member Rachel Smith

Seconded: Member Martin Robinson

**That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way addressed at 7 Shepherd Road, Kerikeri as Appletree Lane as per map (A2268064).**

**CARRIED**

## **8 STRATEGIC PLANNING AND POLICY GROUP**

### **8.1 DISABILITY ACTION GROUP ANNUAL REPORT 2017-2018**

#### **RESOLUTION 2018/50**

Moved: Member Lane Ayr

Seconded: Member Belinda Ward

**That the Bay of Islands-Whangaroa Community Board receives the report Disability Action Group Annual Report 2017-2018.**

**CARRIED**

## **9 CORPORATE SERVICES GROUP**

### **9.1 CHAIRPERSON AND MEMBERS REPORT**

#### **RESOLUTION 2018/51**

Moved: Chairperson Terry Greening

Seconded: Member Belinda Ward

**That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Greening and Members Ward, Wells, Ayr and Mills.**

**CARRIED**

At 12:51 p.m., Member Lane Ayr left the meeting. At 12:52 p.m., Member Lane Ayr returned to the meeting.

## **9.2 STATEMENT OF COMMUNITY FUND ACCOUNT AS AT 31 OCTOBER 2018**

### **RESOLUTION 2018/52**

Moved: Member Martin Robinson

Seconded: Member Rachel Smith

**That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 31 October 2018".**

**CARRIED**

## **9.3 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD CALENDAR OF MEETINGS FOR 2019**

### **RESOLUTION 2018/53**

Moved: Chairperson Terry Greening

Seconded: Member Rachel Smith

**That the Bay of Islands-Whangaroa Community Board:**

- a) adopt the following meeting dates for 2019 until the end of the triennium at venues to be determined by the Board:**

**25 February 2019 – Kerikeri**

**15 April 2019 - Moerewa**

**20 May 2019 - Russell**

**01 July 2019 - Kaeo**

**12 August 2019 - Kawakawa**

**23 September 2019 - Paihia**

- b) delegate the authority to amend the schedule of Community Board meetings from January 2019 until the end of the triennium to the Chief Executive Officer.**

**CARRIED**

## **9.4 APPLICATION FOR FUNDING - BLEDISLOE DOMAIN COMMITTEE**

### **RESOLUTION 2018/54**

Moved: Member Belinda Ward

Seconded: Member Martin Robinson

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$3,897.41 to be paid from the Board's Community Fund account to Focus Paihia on behalf of Bledisloe Domain Committee for six months of rubbish collection, installation of footpath, purchase and install blinds, rubber flooring, shipping container and for flood lighting, for the following reason:**

- i) Proud vibrant communities**

**CARRIED****Attachments tabled at meeting**

- 1 Tabled Document - Additional Information for Funding Application - Bledisloe Domain Committee

**9.5 APPLICATION FOR FUNDING - CHERRY PARK HOUSE MANAGEMENT COMMITTEE****RESOLUTION 2018/55**

Moved: Member Rachel Smith

Seconded: Member Bruce Mills

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$3,105 (plus GST if applicable) to be paid from the Board's Community Fund account to Cherry Park House Committee for the installation and electrical work of heat pumps at Cherry Park House, for the following reasons:**

- i. Proud vibrant communities.

**CARRIED****Attachments tabled at meeting**

- 1 Tabled Document - Additional Information for Funding Application - Cherry Park House Management Committee

**9.6 APPLICATION FOR FUNDING - EPILEPSY ASSOCIATION NEW ZEALAND****RESOLUTION 2018/56**

Moved: Chairperson Terry Greening

Seconded: Member Bruce Mills

**That the Bay of Islands-Whangaroa Community Board**

- a) **approve the sum of \$2,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Epilepsy New Zealand toward the purchase of a field service vehicle for providing services to the Northland region for the following Community Outcomes:**

- i. Proud vibrant communities
- ii. Liveable communities that are healthy, safe, connected and sustainable

- b) **request that the community board is identified on the car as a funding agency providing support**

**CARRIED****9.7 APPLICATION FOR FUNDING - HE IWI KOTAHI TATOU TRUST****MOTION**

Moved: Chairperson Terry Greening

Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board approve the sum of \$5,400 (plus GST if applicable) to be paid from the Board's Community Fund account to He Iwi Kotahi Trust for costs associated for the Christmas at the Marae event, for the following reasons:

- i. Liveable communities that are healthy, safe, connected and sustainable
- ii. Proud vibrant communities

#### **AMENDMENT**

Moved: Member Belinda Ward

Seconded: Member Rachel Smith

That the Bay of Islands-Whangaroa Community Board

- a) approve the sum of \$2,500 as per the Bay of Islands-Whangaroa Strategic Plan Christmas Events (plus GST if applicable) to be paid from the Board's Community Fund account to He Iwi Kotahi Trust for costs associated for the Christmas at the Marae event, for the following reasons:
  - i. Liveable communities that are healthy, safe, connected and sustainable
  - ii. Proud vibrant communities
- b) approve the sum of \$2,900 as seed funding for a new event, (plus GST if applicable) to be paid from the Board's Community Fund account to He Iwi Kotahi Trust for costs associated for the Christmas at the Marae event, for the following reasons:
  - i. Liveable communities that are healthy, safe, connected and sustainable
  - ii. Proud vibrant communities

The amendment became the substantive motion

#### **RESOLUTION 2018/57**

**That the Bay of Islands-Whangaroa Community Board**

- a) **approve the sum of \$2,500 as per the Bay of Islands-Whangaroa Strategic Plan Christmas Events (plus GST if applicable) to be paid from the Board's Community Fund account to He Iwi Kotahi Trust for costs associated for the Christmas at the Marae event, for the following reasons:**
  - i. **Liveable communities that are healthy, safe, connected and sustainable**
  - ii. **Proud vibrant communities**
- b) **approve the sum of \$2,900 as seed funding for a new event, (plus GST if applicable) to be paid from the Board's Community Fund account to He Iwi Kotahi Trust for costs associated for the Christmas at the Marae event, for the following reasons:**
  - i. **Liveable communities that are healthy, safe, connected and sustainable**
  - ii. **Proud vibrant communities**

**CARRIED**

#### **Attachments tabled at meeting**

- 1 Tabled Document - Additional Information for Funding Application - He Iwi Kotahi Tatou Trust

### **9.8 APPLICATION FOR FUNDING - HOPE CENTRE NORTHLAND COMMUNITY TRUST**

#### **MOTION**

Moved: Member Bruce Mills

Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board approve the sum of \$4,700 (plus GST if applicable) to be paid from the Board's Community Fund account to Hope Centre Northland Community Trust towards costs associated as outlined in the application for Feast in the Street on 15 December 2018, which support the following Community Outcomes:

- i. Proud vibrant communities
- ii. Liveable communities that are healthy, safe, connected and sustainable

#### **AMENDMENT**

Moved: Member Martin Robinson

Seconded: Member Belinda Ward

That the Bay of Islands-Whangaroa Community Board approve the sum of \$2,500 (plus GST if applicable) to be paid from the Board's Community Fund account to Hope Centre Northland Community Trust towards costs associated as outlined in the application for Feast in the Street on 15 December 2018, which support the following Community Outcomes:

- i. Proud vibrant communities
- ii. Liveable communities that are healthy, safe, connected and sustainable

The amendment became the substantive motion:

#### **RESOLUTION 2018/58**

Moved: Member Martin Robinson

Seconded: Member Belinda Ward

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$2,500 (plus GST if applicable) to be paid from the Board's Community Fund account to Hope Centre Northland Community Trust towards costs associated as outlined in the application for Feast in the Street on 15 December 2018, which support the following Community Outcomes:**

- i. Proud vibrant communities**
- ii. Liveable communities that are healthy, safe, connected and sustainable**

**CARRIED**

### **9.9 APPLICATION FOR FUNDING - REINGA ROAD RESERVE INCORPORATED**

#### **RESOLUTION 2018/59**

Moved: Chairperson Terry Greening

Seconded: Member Lane Ayr

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$2,792 (plus GST if applicable) to be paid from the Board's Community Fund account to Reinga Road Reserve Incorporated for the purchase of installing tree protection cages and the annual supply of plants, for the following reason:**

- i) Proud vibrant communities**
- ii) A wisely managed and treasured environment**

**CARRIED**

**9.10 APPLICATION FOR FUNDING - RESILIENT RUSSELL CHARITABLE TRUST****MOTION**

Moved: Chairperson Terry Greening

Seconded: Member Rachel Smith

That the Bay of Islands-Whangaroa Community Board approve the sum of \$7,738 (plus GST if applicable) to be paid from the Board's Community Fund account to Resilient Russell Charitable Trust towards the advertising/marketing, trophies, catering, travel/mileage, accommodation and Master of Ceremonies costs to support the following Community Outcomes:

- i. Proud vibrant communities
- ii. Liveable communities that are healthy, safe, connected and sustainable

**AMENDMENT**

Moved: Member Martin Robinson

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board approve the sum of \$2,500 (plus GST if applicable) to be paid from the Board's Community Fund account to Resilient Russell Charitable Trust towards the advertising/marketing, trophies, catering, travel/mileage, accommodation and Master of Ceremonies costs to support the following Community Outcomes:

- i. Proud vibrant communities
- ii. Liveable communities that are healthy, safe, connected and sustainable

The amendment became the substantive motion

**RESOLUTION 2018/60**

Moved: Member Martin Robinson

Seconded: Member Bruce Mills

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$2,500 (plus GST if applicable) to be paid from the Board's Community Fund account to Resilient Russell Charitable Trust towards the advertising/marketing, trophies, catering, travel/mileage, accommodation and Master of Ceremonies costs to support the following Community Outcomes**

- i. Proud vibrant communities**
- ii. Liveable communities that are healthy, safe, connected and sustainable**

**CARRIED**

**9.11 APPLICATION FOR FUNDING - WHANGAROA COUNTY MUSEUM AND ARCHIVES SOCIETY INCORPORATED****RESOLUTION 2018/61**

Moved: Member Belinda Ward

Seconded: Member Rachel Smith

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) to be paid from the Board's Community Fund account to administration and overhead costs for the Whangaroa County Museum and Archives Society Incorporated, for the following reasons:**



**i. Proud vibrant communities.****CARRIED**Abstained: Bruce Mills**9.12 APPLICATION FOR FUNDING - RUSSELL TENNIS INCORPORATED****MOTION**

Moved: Chairperson Terry Greening  
 Seconded: Member Lane Ayr

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$20,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Russell Tennis Incorporated for the resurfacing of the tennis courts, for the following reasons:**

- i. Liveable communities that are healthy, safe, connected and sustainable**
- ii. Proud vibrant communities.**

**AMENDMENT**

Moved: Chairperson Terry Greening  
 Seconded: Member Martin Robinson

That the Bay of Islands-Whangaroa Community Board agrees that the Application for Funding – Russell Tennis Incorporated report be left to lie on the table for consideration at a upcoming meeting and request that confirmation of the status and terms of the lease be provided to the Board.

The amendment became the substantive motion

**RESOLUTION 2018/62**

**That the Bay of Islands-Whangaroa Community Board agrees that the Application for Funding – Russell Tennis Incorporated report be left to lie on the table for consideration at a upcoming meeting and request that confirmation of the status and terms of the lease be provided to the Board.**

**CARRIED****Attachments tabled at meeting**

- 1 Tabled Document - Report Application for Funding - Russell Tennis Incorporated
- 2 Tabled Document - Funding Application - Russell Tennis Incorporated
- 3 Tabled Document - Schedule of Supporting Documentation - Russell Tennis Club

**9.13 APPLICATION FOR FUNDING - VISION KERIKERI****MOTION**

Moved: Member Bruce Mills  
 Seconded: Member Lane Ayr

**That the Bay of Islands-Whangaroa Community Board approve the sum of \$4,658 (plus GST if applicable) to be paid from the Board's Community Fund account to Vision Kerikeri for the costs of tree felling and the purchase of timber for steps, for the following reasons:**

- ii. Proud vibrant communities.**

**AMENDMENT**

Moved: Member Rachel Smith

Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board agrees that the Application for Funding – Vision Kerikeri report be left to lie on the table for consideration at an upcoming meeting once approval of the easement for stages two and three have been granted.

The amendment became the substantive motion

**RESOLUTION 2018/63**

**That the Bay of Islands-Whangaroa Community Board agrees that the Application for Funding – Vision Kerikeri report be left to lie on the table for consideration at an upcoming meeting once approval of the easement for stages two and three have been granted.**

**CARRIED**

**Attachments tabled at meeting**

- 1 Tabled Document - Report Application for Funding - Vision Kerikeri
- 2 Tabled Document - Funding Application - Vision Kerikeri
- 3 Tabled Document - Schedule of Supporting Documentation - Vision Kerikeri

**10 ADDITIONAL PAPERS****COMMITTEE RESOLUTION 2018/64**

Moved: Chairperson Terry Greening

Seconded: Member Bruce Mills

**That the Bay of Islands-Whangaroa Community Board receive the following additional papers.**

- i. **Additional information for Item 9.4 – Application for Funding – Bledisloe Domain Committee**
- ii. **Additional information for Item 9.7 – Application for Funding - He Iwi Kotahi Trust**
- iii. **Additional information for Item 9.5 – Application for Funding – Cherry Park House Management Committee**

**CARRIED**

**Attachments tabled at meeting**

- 1 Letter from Douglas Turner - repairs to the jetty in Kerikeri Inlet
- 2 Petition from Rangitane Residents Association - repairs to the jetty in Kerikeri Inlet
- 3 Resource Consent from Rangitane Residents Association

**11 MEETING CLOSE**

**The meeting closed at 2.44 pm**

**The minutes of this meeting were confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 25 February 2019.**

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**CHAIRPERSON**