

 Far North District Council <i>Te Kaunihera o Tai Tokerau ki te Raki</i>	Authorising Body	Audit, Risk and Finance Committee
	Status	Standing Subcommittee
DATA GOVERNANCE SUBCOMMITTEE	Title	Data Governance Subcommittee Terms of Reference
	Approval Date	25 July 2019
	Responsible Officer	Chief Executive

Purpose

The purpose of the Data Governance Subcommittee is to:

- develop a clear understanding and definition of Data Governance at the Far North District Council.
- recommend direction to the Chief Executive Officer, through the Audit, Risk and Finance Committee, of a Far North District Council Data Governance Framework.

Membership

The Audit, Risk and Finance Committee have appointed 4 members to the subcommittee:

- Councillor Vujcich,
- Councillor Hookway,
- Member Edmonds,
- Member Bruce Robertson.

The Chief Executive will also appoint technical staff to the subcommittee: Technical staff may include staff with knowledge in:

- Risk,
- Information Management,
- Business Intelligence,
- Information Services.

The Chairperson of the Data Governance Subcommittee shall be appointed by the subcommittee.

Quorum

The quorum at a meeting of the Data Governance Subcommittee is 4 members, at least 2 Committee members and 2 technical staff.

Frequency of Meetings

The subcommittee shall meet in workshop form as required and hold a formal subcommittee meeting on 12 September 2019. The purpose of that meeting will be to make a recommendation to the Audit, Risk and Finance Committee to endorse the recommendation to the Chief Executive.

Subcommittees Objectives

- Develop a shared vision and strategy for data governance through the establishment, with staff, of the Data Governance Framework, that addresses:
 - Assurance of data security and data quality
 - Maximizing the benefit generation of information
 - Designating accountability for data quality
 - Enabling evidence-based policy development
 - Increasing consistency and confidence in decision making
 - Consistency in reporting
 - Enabling evidence-based business cases and strategies

Rules and Procedures

Council's Standing Orders and Code of Conduct apply.