

unconfirmed

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD AT THE HELD VIRTUALLY VIA MICROSOFT TEAMS  
ON WEDNESDAY, 20 OCTOBER 2021 AT 1.30 PM**

**PRESENT:** Chairperson John Vujcich, Member Bruce Robertson, Mayor John Carter (HWTM), Cr Mate Radich, Cr Kelly Stratford, Member Mike Edmonds, Member Adele Gardner

**IN ATTENDANCE:** Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

### 1 KARAKIA TIMATANGA – OPENING PRAYER

Chair Vujcich opened with a karakia.

### 2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

#### RESOLUTION 2021/1

Moved: Chairperson John Vujcich

Seconded: Cr Kelly Stratford

**That apologies from Deputy Mayor Ann Court, Cr Rachel Smith, and Cr Moko Tepania and early departure for His Worship the Mayor be received and accepted.**

In Favour: John Vujcich, Bruce Robertson, John Carter, Kelly Stratford, Mike Edmonds and Adele Gardner

Against: Nil

**CARRIED**

### 3 NGĀ TONO KŌRERO / DEPUTATION

Jane Johnston gave a deputation.

At 1:42 pm, Mayor John Carter left the meeting.

### 4 CONFIRMATION OF PREVIOUS MINUTES

#### 4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3051550, pages 12 - 19 refers.

#### RESOLUTION 2021/2

Moved: Member Adele Gardner

Seconded: Member Bruce Robertson

**That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 8 September 2021 as a true and correct record.**

In Favour: John Vujcich, Bruce Robertson, Mate Radich, Kelly Stratford, Mike Edmonds and Adele Gardner

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Against: Nil**CARRIED****5 INFORMATION REPORTS****5.1 OCTOBER 2021 RISK MANAGEMENT REPORT**

Agenda item 5.1 document number A3422395, pages 20 - 35 refers.

**MOTION**

Moved: Member Bruce Robertson

Seconded: Cr Mate Radich

**That the Assurance, Risk and Finance Committee receive the report October 2021 Risk Management Report.****AMENDMENT**

Moved: Member Mike Edmonds

Seconded: Chairperson John Vujcich

request that workplace harrasment risk and a high level treatment plan be added to the Health and Safety and Wellbeing plan and reported on as part of the regular Health and Safety and Wellbeing report.

In Favour: John Vujcich, Bruce Robertson, Mate Radich, Kelly Stratford, Mike Edmonds and Adele GardnerAgainst: Nil**CARRIED**

The amendment became the substantive motion

**RESOLUTION 2021/3**

Moved: Member Mike Edmonds

Seconded: Chairperson John Vujcich

**That the Assurance, Risk and Finance Committee:**

- a) receive the report October 2021 Risk Management Report; and,
- b) request that workplace harassment risk and a high level treatment plan be added to the Health and Safety and Wellbeing plan and reported on as part of the regular Health and Safety and Wellbeing report.

In Favour: John Vujcich, Bruce Robertson, Mate Radich, Kelly Stratford, Mike Edmonds and Adele GardnerAgainst: Nil**CARRIED****5.2 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 31 AUGUST 2021**

Agenda item 5.2 document number A3422393, pages 36 - 53 refers.

**RESOLUTION 2021/4**

Moved: Cr Mate Radich

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Seconded: Chairperson John Vujcich

**That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 31 August 2021.**

In Favour: John Vujcich, Bruce Robertson, Mate Radich, Kelly Stratford, Mike Edmonds and Adele Gardner

Against: Nil

**CARRIED**

### 5.3 REVENUE RECOVERY REPORT - 30 SEPTEMBER 2021

Agenda item 5.3 document number A3422699, pages 54 - 59 refers.

#### RESOLUTION 2021/5

Moved: Cr Kelly Stratford

Seconded: Member Adele Gardner

**That the Assurance, Risk and Finance Committee receive the report Revenue recovery report - 30 September 2021.**

In Favour: John Vujcich, Bruce Robertson, Mate Radich, Kelly Stratford, Mike Edmonds and Adele Gardner

Against: Nil

**CARRIED**

### 5.4 ASSURANCE, RISK AND FINANCE COMMITTEE ACTION SHEET UPDATE SEPTEMBER 2021

Agenda item 5.4 document number A3400605, pages 60 - 61 refers.

#### RESOLUTION 2021/6

Moved: Chairperson John Vujcich

Seconded: Member Bruce Robertson

**That the Assurance, Risk and Finance Committee receive the report Action Sheet Update September 2021.**

In Favour: John Vujcich, Bruce Robertson, Mate Radich, Kelly Stratford, Mike Edmonds and Adele Gardner

Against: Nil

**CARRIED**

## 6 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED

### RESOLUTION TO EXCLUDE THE PUBLIC

#### COMMITTEE RESOLUTION 2021/7

Moved: Cr Mate Radich

Seconded: Chairperson John Vujcich

**That the public be excluded from the following parts of the proceedings of this meeting.**

**unconfirmed**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>6.1 - Confirmation of Previous Minutes</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.2 - October Audit and Assurance Report</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.3 - Technology Update Report</b>	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**In Favour:** John Vujcich, Bruce Robertson, Mate Radich, Kelly Stratford, Mike Edmonds and Adele Gardner

**Against:** Nil

**CARRIED****RESOLUTION 2021/20**

Moved: Chairperson John Vujcich

Seconded: Cr Kelly Stratford

**That Assurance Risk and Finance Committee move out of Closed Committee into Open meeting.**

**In Favour:** John Vujcich, Bruce Robertson, Mate Radich, Kelly Stratford, Mike Edmonds and Adele Gardner

**Against:** Nil

**CARRIED**

unconfirmed

**CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC**

**RESOLUTION 2021/9**

Moved: Chairperson John Vujcich

Seconded: Cr Kelly Stratford

**That Assurance, Risk and Finance Committee confirms the information and decisions contained in the part of the meeting held with public excluded remain in public excluded.**

In Favour: John Vujcich, Bruce Robertson, Mate Radich, Kelly Stratford, Mike Edmonds and Adele Gardner

Against: Nil

**CARRIED**

**7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Cr Kelly Stratford closed with a karakia.

**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 2:29 pm.

The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee Meeting held on 1 December 2021.

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**CHAIRPERSON**