**MINUTES OF FAR NORTH DISTRICT COUNCIL**
**ASSURANCE, RISK AND FINANCE COMMITTEE MEETING**
**HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE**
**ON WEDNESDAY, 16 JUNE 2021 AT 1.30 PM**

**PRESENT:** Chairperson John Vujcich, Deputy Chairperson Bruce Robertson, Mayor John Carter (HWTM) (via Microsoft TEAMs), Deputy Mayor Ann Court, Cr Rachel Smith, Cr Kelly Stratford (via Microsoft TEAMs), Cr Moko Tepania, Member Mike Edmonds, Member Adele Gardner

**SATFF:** Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

## 1 KARAKIA TIMATANGA – OPENING PRAYER

Chair Vujcich opened with a karakia**.**

## 2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

**APOLOGY**

**RESOLUTION 2021/1**

Moved: Cr Rachel Smith
Seconded: Member Adele Gardner
**That the apology received from Cr Mate Radich be accepted and leave of absence granted.**

**CARRIED**

## 3 NGĀ TONO KŌRERO / DEPUTATION

The meeting was adjourned from 1.38 pm to 1:44 pm to tend to technical difficulties.

## 4 CONFIRMATION OF PREVIOUS MINUTES

### 4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3217348, pages 12 - 18 refers.

**RESOLUTION 2021/2**

Moved: Member Bruce Robertson
Seconded: Cr Moko Tepania

**That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 5 May 2021 as a true and correct record.**

**CARRIED**

# 5 REPORTS

## 5.1 FAR NORTH HOLDINGS STATEMENT OF INTENT 2021 TO 2024

Agenda item 5.1 document number A3217104, pages 19 - 32 refers.

**RECOMMENDATION**

Moved: Chairperson John Vujcich
Seconded: Mayor John Carter

That the Assurance, Risk and Finance Committee receive the report Far North Holdings Statement of Intent 2021 to 2024.

**AMENDMENT**

Moved: Member Rachel Smith
Seconded: Member Kelly Stratford

Assurance, Risk and Finance Committee directs Chief Executive Officer to hold a workshop with Elected Members before 31 July 2021.

The amendment became the substative motion.

**RESOLUTION 2021/3**

Moved: Cr Rachel Smith
Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee:**

**a) receive the report Far North Holdings Statement of Intent 2021 to 2024; and,**

**b) direct Chief Executive Officer to hold a workshop with Elected Members before 31 July 2021.**

**CARRIED**

Against: Cr Kelly Stratford

# 6 INFORMATION REPORTS

## 6.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2021

Agenda item 6.1 document number A3212234, pages 33 - 61 refers.

**RESOLUTION 2021/4**

Moved: Member Bruce Robertson
Seconded: Cr Rachel Smith

**That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 30 April 2021.**

**CARRIED**

Note: Assurance, Risk and Finance Committee note the exemplary performance of Northland Transport Alliance.

At 2:11 pm His Worship the Mayor left the meeting.

### 6.2 REVENUE RECOVERY REPORT - 31 MARCH 2021

Agenda item 6.2 document number A3201566, pages 62 - 67 refers.

**RESOLUTION 2021/5**

Moved: Cr Moko Tepania
Seconded: Cr Rachel Smith

**That the Assurance, Risk and Finance Committee receive the report Revenue Recovery Report - 31 March 2021.**

**CARRIED**

At 2:29 pm Cr Kelly Stratford left the meeting.

### 6.3 JUNE RISK MANAGEMENT

Agenda item 6.3 document number A3198952, pages 68 - 86 refers.

**RESOLUTION 2021/6**

Moved: Chairperson John Vujcich
Seconded: Member Bruce Robertson

**That the Assurance, Risk and Finance Committee receive the report June Risk Management.**

**CARRIED**

### 6.4 PEOPLE AND CAPABILITY QUARTERLY UPDATE: 1 JANUARY - 31 MARCH 2021

Agenda item 6.4 document number A3211089, pages 87 - 88 refers.

**RESOLUTION 2021/7**

Moved: Cr Moko Tepania
Seconded: Chairperson John Vujcich

**That the Assurance, Risk and Finance Committee receive the report People and Capability Quarterly Update: 1 January - 31 March 2021.**

**CARRIED**

At 2:43 pm, Cr Rachel Smith left the meeting. At 2:45 pm, Cr Rachel Smith returned to the meeting.

### 6.5 AUDIT NEW ZEALAND MANAGEMENT REPORT FOR JUNE 2020

Agenda item 6.5 document number A3209230, pages 89 - 120 refers.

**RESOLUTION 2021/8**

Moved: Member Bruce Robertson
Seconded: Cr Rachel Smith

**That the Assurance, Risk and Finance Committee receive the report Audit New Zealand Management Report for June 2020.**

**CARRIED**

## 7 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED

### RESOLUTION TO EXCLUDE THE PUBLIC

**COMMITTEE RESOLUTION 2021/9**

Moved: Chairperson John Vujcich
Seconded: Member Bruce Robertson

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|---|---|---|
| **7.1 - Confirmation of Previous Minutes** | s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| **7.2 - Audit New Zealand Fraud Questionnaire for Governance - May 2021** | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information<br><br>s7(2)(e) - the withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public<br><br>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority<br><br>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| **7.3 - Far North District Council Current Legal Action and Potential Liability Claims as at 31 May 2021.** | s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

**CARRIED**

## 8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Cr Rachel Smith closed with a karakaia.

## 9 TE KAPINGA HUI / MEETING CLOSE

**The meeting closed at 3:33 pm.**

**The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee meeting to be held on 21 July 2021.**

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**CHAIRPERSON**