

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 24 MARCH 2021 AT 1.00 PM**

PRESENT: Cr John Vujcich, , Cr Mate Radich, , Cr Moko Tepania, Kaikohe-Hokianga Community Board Chairperson Mike Edmonds

IN ATTENDANCE: Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Strategic Planning and Policy - Acting), Helen Ronaldson (General Manager Infrastructure and Asset Management - Acting), Dean Myburgh (General Manager District Services), Jamie Dyhrberg (General Manager Corporate Services - Acting)

1 KARAKIA TIMATANGA – OPENING PRAYER

Cr Moko Tepania opened with a karakia.

2 APOLOGIES AND DECLARATIONS OF INTEREST

RESOLUTION 2021/1

Moved: Cr John Vujcich
Seconded: Cr Moko Tepania

That apologies from His Worship the Mayor John Carter, Deputy Mayor Ann Court, Member Bruce Robertson, Cr Rachel Smith, Cr Kelly Stratford be received and accepted.

CARRIED

2.1 MEMBERSHIP OF COMMITTEE

RESOLUTION 2021/2

Moved: Cr John Vujcich
Seconded: Kaikohe-Hokianga Community Board Chairperson Mike Edmonds

That the Assurance, Risk and Finance Committee recommend to Council that Adele Gardner be appointed as a member of the Assurance, Risk and Finance Committee.

CARRIED

2.2 MOTION – SPREADING RIGHTS FOR TE HIKU COMMUNITY BOARD CHAIR ADELE GARDNER

RESOLUTION 2021/3

Moved: Cr John Vujcich
Seconded: Cr Moko Tepania

That the Assurance, Risk and Finance Committee welcome Te Hiku Community Board Chair Adele Gardner and that she be permitted to speak during member debate.

CARRIED

3 DEPUTATION

No deputations requested at the time of the meeting.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3110035, pages 12 - 19 refers.

RESOLUTION 2021/4

Moved: Cr John Vujcich
Seconded: Kaikohe-Hokianga Community Board Chairperson Mike Edmonds

That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 10 February 2021 as a true and correct record with the following amendments:

- a) Mate Radich attended virtually for 2 December 2021 and 10 February 2021 meetings, and;
- b) Shaun Clark apologies accepted for 10 February 2021.

CARRIED

5 REPORTS

5.1 RECOMMENDATION TO REMOVE ARF011 ORGANISATIONAL COHESION RISK FROM THE ORGANISATIONAL RISK DASHBOARD

Agenda item 5.1 document number A3110274, pages 20 - 24 refers.

RESOLUTION 2021/5

Moved: Cr Moko Tepania
Seconded: Cr John Vujcich

That the Assurance, Risk and Finance Committee approves the removal of ARF011 Organisational Cohesion risk from the organisational risk dashboard.

CARRIED

6 INFORMATION REPORTS

6.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 28 FEBRUARY 2021

Agenda item 6.1 document number A3111486, pages 25 - 49 refers.

RESOLUTION 2021/6

Moved: Cr John Vujcich
Seconded: Cr Moko Tepania

That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 28 February 2021.

CARRIED

6.2 RISK PROGRESS REPORT FOR PROGRAMME OF EXTERNALLY FUNDED PROJECTS

Agenda item 6.2 document number A3110299, pages 50- 58 refers.

RESOLUTION 2021/7

Moved: Cr John Vujcich
Seconded: Cr Moko Tepania

That the Assurance, Risk and Finance Committee receive the report Risk Progress Report for Programme of Externally Funded Projects.

CARRIED

6.3 MARCH RISK MANAGEMENT

Agenda item 6.3 document number A3111424, pages 59 - 81 refers.

RESOLUTION 2021/8

Moved: Cr John Vujcich
Seconded: Cr Moko Tepania

That the Assurance, Risk and Finance Committee receive the report March Risk Management.

CARRIED

6.4 ELECTED MEMBER SENSITIVE EXPENDITURE

Agenda item 6.4 document number A3111500, page 82-83 refers.

RESOLUTION 2021/9

Moved: Cr John Vujcich
Seconded: Kaikohe-Hokianga Community Board Chairperson Mike Edmonds

That the Assurance, Risk and Finance Committee receive the report Elected Member Sensitive Expenditure.

CARRIED

7 PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2021/10**

Moved: Cr John Vujcich
 Seconded: Cr Moko Tepania

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|--|---|--|
| 7.1 - Confirmation of Previous Minutes | s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 7.2 - Internal Audit and Assurance Program 2021 | s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

CARRIED**RESOLUTION 2021/11**

Moved: Cr John Vujcich
 Seconded: Kaikohe-Hokianga Community Board Chairperson Mike Edmonds

That Council moves out of Closed Council into Open Council.

CARRIED**8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Cr Moko Tepania closed with a karakia.

9 MEETING CLOSE

The meeting closed at 2:50 pm.

The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee Meeting held on 5 May 2021.

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CHAIRPERSON