

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON WEDNESDAY, 21 OCTOBER 2020 AT 1.00 PM**

**PRESENT:** Cr John Vujcich, Member Bruce Robertson (via VC), Deputy Mayor Ann Court,  
Cr Kelly Stratford, Cr Moko Tepania, Cr Rachel Smith

**IN ATTENDANCE:**

**1 KARAKIA TIMATANGA – OPENING PRAYER**

**2 MEMBERSHIP OF COMMITTEE**

**RESOLUTION 2020/1**

Moved: Cr John Vujcich

Seconded: Deputy Mayor Ann Court

**That the Assurance, Risk and Finance Committee recommend to Council that Cr Rachel Smith be appointed as a member of the Assurance, Risk and Finance Committee.**

**.CARRIED**

NOTE: There is an item on the Council agenda to formalise this appointment among others at the Council meeting next Thursday. This appointment is already in hand via the report following on from previous conversations

**3 APOLOGIES AND DECLARATIONS OF INTEREST**

**COMMITTEE RESOLUTION 2020/2**

Moved: Cr John Vujcich

Seconded: Cr Kelly Stratford

**Apologies for absence from His Worship the Mayor, Cr Mate Radich, Mike Edmonds and an apology for lateness from Cr Moko Tepania were accepted.**

**CARRIED**

**4 DEPUTATION**

**5 CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A2969318, pages 12 - 18 refers.

**RESOLUTION 2020/3**

Moved: Cr John Vujcich

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 9 September 2020 as a true and correct record.**

**CARRIED**

Cr Moko Tepania joined the meeting at 1:19 pm.

## **6 INFORMATION REPORTS**

### **6.1 2020-10-21 REVENUE RECOVERY REPORT**

Agenda item 5.1 document number A2962676, pages 19 - 25 refers.

#### **RESOLUTION 2020/1**

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee receive the report “2020-10-21 Revenue recovery report”.**

**CARRIED**

### **6.2 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 31 AUGUST 2020**

Agenda item 5.2 document number A2967248, pages 26 - 39 refers.

#### **RESOLUTION 2020/2**

Moved: Cr Kelly Stratford

Seconded: Member Bruce Robertson

**That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 31 August 2020.**

**CARRIED**

### **6.3 TENDER PANEL QUARTERLY INFORMATION REPORT MAY – AUGUST 2020**

Agenda item 5.3 document number A2963355, pages 40 - 53 refers.

#### **RESOLUTION 2020/3**

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee receive the report Tender Panel Quarterly Information Report May – August 2020.**

**CARRIED**

### **6.4 INTERNAL AUDIT AND ASSURANCE - OCTOBER 2020**

Agenda item 5.4 document number A2967061, pages 54 - 57 refers.

#### **RESOLUTION 2020/4**

Moved: Cr Kelly Stratford

Seconded: Cr Moko Tepania

**That the Assurance, Risk and Finance Committee receive the Internal Audit and Assurance – October 2020 report.**

**CARRIED**

**6.5 RISK MANAGEMENT - OCTOBER 2020**

Agenda item 5.5 document number A2960017, pages 58 - 70 refers.

**COMMITTEE RESOLUTION 2020/5**

Moved: Cr John Vujcich  
Seconded: Cr Moko Tepania

**That the Assurance, Risk and Finance Committee receive the Risk Management - October 2020 report.**

Cr Stratford left the meeting 2:29 pm and returned 2:33 pm.

**CARRIED**

**6.6 ORGANISATIONAL RISK ASSESSMENT FOR PROGRAMME OF EXTERNALLY FUNDED PROJECTS**

Agenda item 5.6 document number A2970308, pages 71 - 84 refers.

**COMMITTEE RESOLUTION 2020/6**

Moved: Cr Kelly Stratford  
Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee:**

- a) receive the Organisational Risk Assessment for Programme of Externally Funded Projects report; and**
- b) request regular risk progress reports on the Programme of Externally Funded Projects.**

**CARRIED**

**7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Cr Stratford closed with a karakia.

**8 MEETING CLOSE**

The meeting closed at 3:05 pm.

The minutes of this meeting were confirmed at the Assurance, Risk and Finance Committee Meeting held on 2 December 2020.

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**CHAIRPERSON**