

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON WEDNESDAY, 12 FEBRUARY 2020 AT 1.00 PM**

**PRESENT:** Cr John Vujcich, Mayor John Carter (HWTM), Member Bruce Robertson, Cr Ann Court, Cr Mate Radich, Cr Kelly Stratford, Cr Moko Tepania

## **1 APOLOGIES AND DECLARATIONS OF INTEREST**

### **APOLOGY**

#### **COMMITTEE RESOLUTION 2020/1**

Moved: Cr Kelly Stratford

Seconded: Member Bruce Robertson

**That the apology received from His Worship the Mayor and Cr Mate Radich be accepted and leave of absence granted.**

**CARRIED**

## **2 DEPUTATION**

There were no requests for deputations for this meeting.

## **3 INFORMATION REPORTS**

### **3.1 AUDIT MANAGEMENT REPORT FOR JUNE 2019**

Agenda item 3.1 document number A2823691, pages 10 - 38 refers.

Audit New Zealand representatives David Walker and Trevor Rusling spoke to the report.

#### **COMMITTEE RESOLUTION 2020/2**

Moved: Cr John Vujcich

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report "Audit Management Report for June 2019".**

**CARRIED**

### **3.2 REVENUE RECOVERY REPORT - FEBRUARY 2020**

Agenda item 3.2 document number A2825732, pages 39 - 44 refers.

#### **COMMITTEE RESOLUTION 2020/3**

Moved: Cr Ann Court

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report "Revenue Recovery Report - February 2020".**

**CARRIED****3.3 INTERNAL AUDIT AND ASSURANCE REPORT**

Agenda item 3.3 document number A2826403, pages 45 - 47 refers.

**COMMITTEE RESOLUTION 2020/4**

Moved: Member Bruce Robertson  
Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee receive the report Internal Audit and Assurance Report.**

**CARRIED****3.4 RISK MANAGEMENT REPORT**

Agenda item 3.4 document number A2826762, pages 48 - 54 refers.

**COMMITTEE RESOLUTION 2020/5**

Moved: Cr Kelly Stratford  
Seconded: Cr Moko Tepania

**That the Assurance, Risk and Finance Committee receive the report Risk Management Report.**

**CARRIED****3.5 FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2019**

Agenda item 3.5 document number A2827848, pages 55 - 55 refers.

**COMMITTEE RESOLUTION 2020/6**

Moved: Deputy Mayor Ann Court  
Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee receive the report "Financial Report for the period ending 31 December 2019".**

**CARRIED**

The following two items were issues late under supplementary agenda. Members requested they instead be deferred to the 26 February 2020 Council meeting for consideration.

1. Level of Service KPI Quarter 1 and 2 Performance Report.
2. Building Consent Authority Accreditation.

**4 PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION 2020/7**

Moved: Cr John Vujcich

Seconded: Deputy Mayor Ann Court

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>4.1 - Fraud Near Miss Report</b>	s6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>4.2 - FNDC Current Legal Action Potential Liability Claims</b>	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>4.3 - Rate Arrears - Collection Options</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority  s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

## 5 MEETING CLOSE

The meeting closed at 4.17 pm.

The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee Meeting to be held on 25 March 2020.

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**CHAIRPERSON**