



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Te Hiku Community Board Meeting

Tuesday, 13 February 2024

Time: 10:00 am

**Location: Conference Room - Te Ahu
Cnr State Highway 1 and Mathews
Avenue
Kaitaia**

Membership:

Chairperson Adele Gardner
Deputy Chairperson John Stewart
Councillor Felicity Foy
Member Darren Axe
Member Sheryl Bainbridge
Member William (Bill) Subritzky
Member Rachel Baucke

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and
Mathews Avenue, Kaitaia on:
Tuesday 13 February 2024 at 10:00 am

Te Paeroa Mahi / Order of Business

1	Karakia Timatanga / Opening Prayer	9
2	Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest	9
3	Te Wāhanga Tūmatanui / Public Forum	9
4	Ngā Tono Kōrero / Deputation	9
5	Ngā Kaikōrero / Speakers	9
6	Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes	10
6.1	Confirmation of Previous Minutes	10
7	Ngā Pūrongo / Reports	17
7.1	Road Naming - 1000 Sandhills Road, Ahipara	17
7.2	Ground Lease to Doubtless Bay Sea Scouts - East Street Taipa	21
7.3	Deferral of North Park Toilet Construction	30
7.4	Project Funding Reports	33
7.5	Funding Applications	37
8	Ngā Pūrongo Taipitopito / Information Reports	98
8.1	Summary of Applications July - December 2023	98
8.2	Te Hiku Community Board February 2024 Open Resolution Report	102
8.3	Chairperson and Member Reports	110
9	Karakia Whakamutunga / Closing Prayer	121
8	Te Kapinga Hui / Meeting Close	121

1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

- Diane Eaglesome representing Glass Ceiling Collective item 7.5, page 42 refers (virtually)
- Mark Crosby representing Mangonui Cemetery Committee item 7.5, page 53 refers
- Pat Miller representing Mangonui Community Patrol item 7.5, page 59 refers
- John Haines regarding Paewhenua Boardwalk item 7.5, page 70 refers
- Haylee Koroī representing Toi Tangata item 7.5, page 89 refers (virtually)

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4535859

Author: Ellie Greenwood, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirms the minutes of the meeting held 12 December 2023, to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

- 1. 2023-12-12 Te Hiku Community Board Minutes - A4508671** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE BANQUET ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON TUESDAY, 12 DECEMBER 2023 AT 10:00 AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart, Councillor Felicity Foy, Councillor Hilda Halkyard-Harawira, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke

STAFF PRESENT: Ellie Greenwood (Democracy Advisor – Democracy Services), Beverley Mitchell (Community Board Coordinator – Stakeholder Relationships), Kathryn Trewin (Funding Advisor - Stakeholder Relationships), Harley Alexander (virtually) (Multimedia Strategy & Communication – Communications & Engagement), Michelle Rockell (Team Leader – Property Management), Bonita Botha (Property & Contract Officer – Property Management)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Adele Gardner commenced the meeting at 10:08am and Member Rachel Baucke opened with a karakia.

2 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Amy Howse presenting a petition for a pedestrian crossing on Far North Road.

3 NGĀ KAIKŌRERO / SPEAKERS

- Thryl Weber representing Okaihau College, item 7.4b refers.
- Jordan Jujnovich representing Awanui Sports Complex Inc Soc, item 7.4c refers.

4 NGĀ TONO KŌRERO / DEPUTATIONS

- Stephen Allen regarding a verbal submission in support of the Lease Extension Request Aupouri Ngati Kahu Te Rarawa (ANT) Trust, item 7.1 refers.
- John Argent opposing the promotion of LGBTQA+ Rainbow benches in Kerikeri.
- Tuhi-Kura Adams regarding a verbal submission in support of the Lease Extension Request Aupouri Ngati Kahu Te Rarawa (ANT) Trust, item 7.1 refers.
- Manuera Riwai regarding a verbal submission in support of the Lease Extension Request Aupouri Ngati Kahu Te Rarawa (ANT) Trust, item 7.1 refers.

DOCUMENTS TABLED DURING DEPUTATIONS

Attachments tabled at meeting

- | | |
|---|---|
| 1 | Amy Howse Petition for Pukenui Pedestrian Crossing_Redacted |
| 2 | Stephen Allen Deputation Letter |

The meeting was adjourned from 10:55am to 11:04am.

5 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Councillor Hilda Halkyard-Harawira declared a conflict of interest in relation to item 7.1 Lease Extension Request Aupouri Ngati Kahu Te Rarawa (ANT) Trust.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4494974, pages 8 - 15 refers.

RESOLUTION 2023/117

Moved: Chairperson Adele Gardner
Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board confirms the minutes of the meeting held 21 November 2023, to be a true and correct record.

CARRIED

At 11:06am, Councillor Hilda Halkyard-Harawira left the meeting.

7 NGĀ PŪRONGO / REPORTS**7.1 LEASE EXTENSION REQUEST AUPOURI NGATI KAHU TE RARAWA (ANT) TRUST**

Agenda item 7.1 document number A4487562, pages 16 - 108 refers.

RESOLUTION 2023/118

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That Te Hiku Community Board recommends that Council:

- a) approves a new ground lease to Aupouri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, over 20,234 square metres being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia.

The terms of the proposed leased shall be:

- Term: 30 years (15 + 15)
- Rental: \$118 plus GST per year in conjunction with the Fees & Charges Schedule for 2023/24 and reviewed annually.

- b) approves further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations.

CARRIED

At 11:10am, Councillor Hilda Halkyard-Harawira returned to the meeting.

7.2 NEW GROUND LEASE TO TE RARAWA RUGBY CLUB INCORPORATED OVER RARAWA MEMORIAL DOMAIN RECREATION RESERVE

Agenda item 7.2 document number A4464595, pages 109 - 119 refers.

RESOLUTION 2023/119

Moved: Member Darren Axe

Seconded: Deputy Chairperson John Stewart

That the Te Hiku Community Board:

- a) recommends to Council that the public consultation process is commenced on the granting of a new ground lease to Te Rarawa Rugby Club Incorporated over part of the Rarawa Memorial Domain Recreation Reserve being Section 151 Block IV Ahipara SD, approximately 40,468 square metres, held in New Zealand Gazette 1979 page 1202 and Recreation Reserve held in Record of Title 308444, being of Lot 4 DP 366836, approximately 6010 square metres.

The terms of the proposed lease shall be:

- Term: 30 Years (15+15)
- Rental: As per FNDC Fees and Charges Schedule for a Community lease.
- \$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

CARRIED

At 11:16am, Deputy Chairperson John Stewart left the meeting.

At 11:17am, Deputy Chairperson John Stewart returned to the meeting.

7.3 KAITAIA BUSINESS ASSOCIATION ANNUAL REPORT, ANNUAL FINANCIAL REPORT, ANNUAL PLAN AND CHAIRPERSON REPORT

Agenda item 7.3 document number A4490066, pages 120 - 150 refers.

RESOLUTION 2023/120

Moved: Member Rachel Baucke

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board:

- a) release the \$50,000 (GST exclusive) funds collected via targeted rates to the Kaitaia Business Association for the 2024-2025 financial year, and;
- b) advise the Kaitaia Business Association to reduce its planned spend identified in the Annual Plan for the 2024-2025 financial year to match the \$50,000 (GST exclusive) that will be available via the targeted rate.

CARRIED

7.4a FUNDING APPLICATIONS

Agenda item 7.4 document number A4491113, pages 151 - 177 refers.

RESOLUTION 2023/121

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board approves the sum \$1,500 (plus GST if application) to be paid from the Board's Community Grant Fund account to Road Safety Education New Zealand for Road Safety Education Classes in Te Hiku Ward, to support the following Community Outcomes:

- i) Proud, vibrant communities.

ii) Communities that are healthy, safe, connected and sustainable.**CARRIED***Note The Board requests that the applicant works with REAP Far North in future.***7.4b FUNDING APPLICATIONS**

Agenda item 7.4 document number A4491113, pages 151 - 177 refers.

RESOLUTION 2023/122

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

That Te Hiku Community Board approves the sum \$6,647 (plus GST if application) to be paid from the Board's Community Grant Fund account to Okaihau College for 2024 Te Tai Tokerau Festival, to support the following Community Outcomes:

- i) Proud, vibrant communities.**
- ii) Communities that are healthy, safe, connected and sustainable.**

CARRIED**7.4c FUNDING APPLICATIONS**

Agenda item 7.4 document number A4491113, pages 151 - 177 refers.

RESOLUTION 2023/123

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board approves the sum \$13,751 (plus GST if application) to be paid from the Board's Community Grant Fund account to Awanui Sports Complex Inc Soc for resurfacing of the netball courts, to support the following Community Outcomes:

- i) Proud, vibrant communities.**
- ii) Communities that are healthy, safe, connected and sustainable.**

CARRIED**7.5 PROJECT FUNDING REPORTS**

Agenda item 7.5 document number A4491195, pages 178 - 181 refers.

RESOLUTION 2023/124

Moved: Chairperson Adele Gardner

Seconded: Member Rachel Baucke

That Te Hiku Community Board note the project report received from Peria School 150th.

CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**8.1 TE HIKU COMMUNITY BOARD DECEMBER 2023 OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A4494992, pages 182 - 188 refers.

RESOLUTION 2023/125

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board receive the report Te Hiku Community Board December 2023 Open Resolution Report.

CARRIED

SUPPORT OF PEDESTRIAN CROSSING**RESOLUTION 2023/126**

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

That Te Hiku Community Board supports the petition from Pukenui residents for a pedestrian crossing on State Highway 1, at 4133 Far North Road.

CARRIED

8.2 CHAIRPERSON AND MEMBER REPORTS

Agenda item 8.2 document number A4493581, pages 189 - 195 refers.

RESOLUTION 2023/127

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board note the December 2023 reports from Chairperson Adele Gardner and Members Darren Axe, Bill Subritzky and Darren Axe.

CARRIED

Note verbal reports received from Crs Felicity Foy and Hilda Halkyard-Harawira.

9 TE KAPINGA HUI / MEETING CLOSE

The meeting finished at 12:11pm and Councillor Hilda Halkyard-Harawira closed with a karakia.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 13 February 2024.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 ROAD NAMING - 1000 SANDHILLS ROAD, AHIPARA

File Number: A4510253

Author: Eden Ramsay, NTA - Finance and Customer Services Administrator

Authoriser: Andy Finch, District Engineer

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval from the Te Hiku Community Board to officially name a private road.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

A road naming application to name a private road addressed at 1000 Sandhills Road, Ahipara was received. Community Boards have delegated authority to allocate names for previously unnamed local roads, reserves and community facilities.

TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board, pursuant to Council's Naming Policy, name a private road Tiromoana Way, currently addressed at 1000 Sandhills Road, Ahipara.

1) TĀHUHU KŌRERO / BACKGROUND

One Thousand Sandhills Limited submitted a road naming application on the 8th of November 2023. The road was established as a result of a Resource Consent to create 21 lots.

Included in the application were two proposed names: Tiromoana Way and Tiromoana Road. Tiromoana is the name that was gifted to the developer for the road name by Te Rarawa hapu. It is a reference to the unique viewshaft looking down from the rise toward the sea. Tiromoana literally translates to "Seaview".

As this is a new subdivision, there are currently no other property owners who would be affected by the naming of this road.

The proposed names were sent to Land Information New Zealand for approval. A response was received stating the names are acceptable to use in this location.

Road Naming - 1000 Sandhills Road, Ahipara	
LINZ Approval	YES
Hapu Consultation	Te Rarawa
Map attached	YES
Owner Consent	N/A

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed names are as follows:

- Tiromoana Way
- Tiromoana Road

The Roding Team and Land Information NZ have no objections to the names suggested above.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

- The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Naming Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITI HANGA / ATTACHMENTS

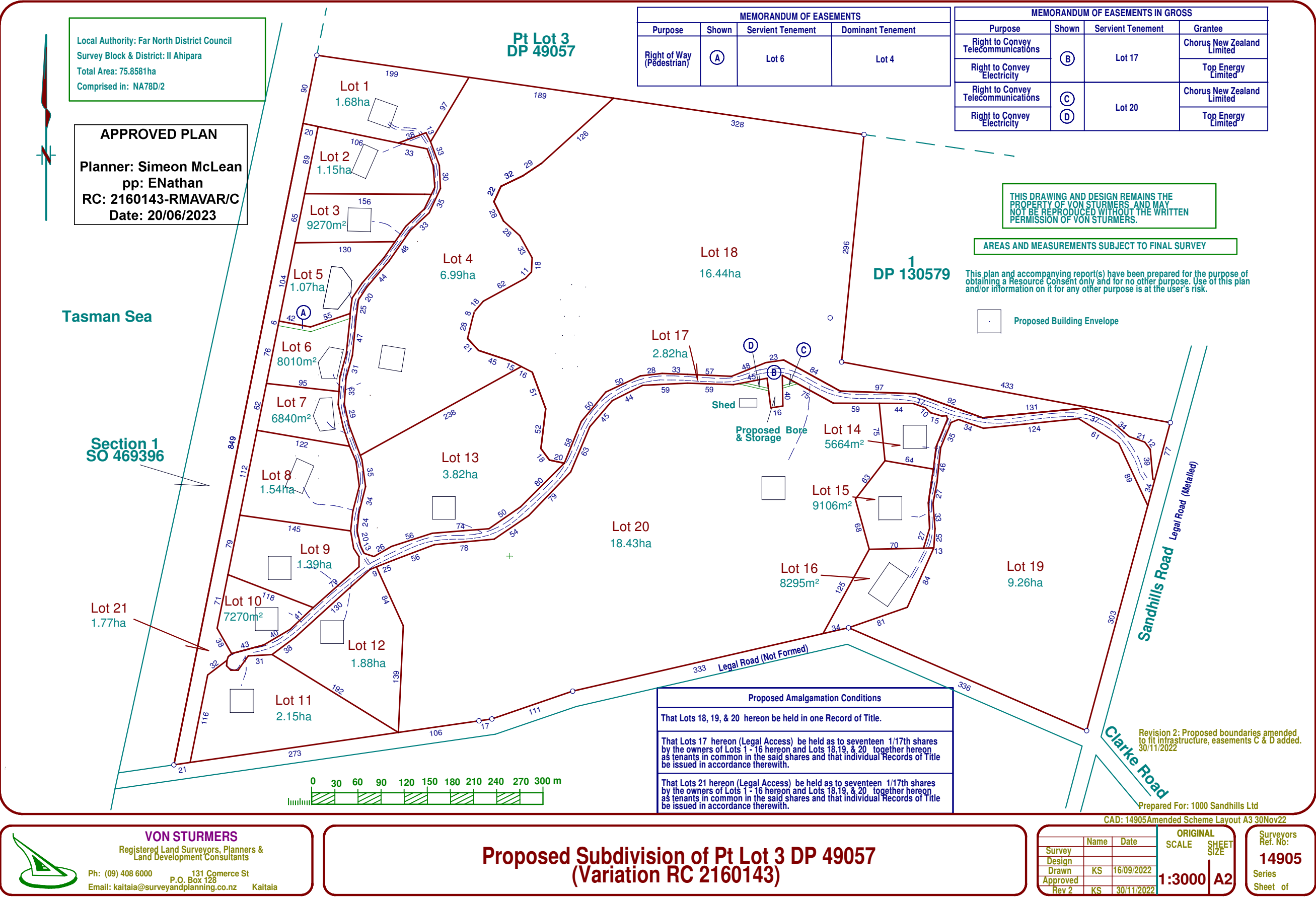
1. Map - A4510256 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Council's Naming Policy and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The name Tiromoana was gifted to the developer by Te Rarawa.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	There are currently no property owners as this is a new subdivision.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



7.2 GROUND LEASE TO DOUBTLESS BAY SEA SCOUTS - EAST STREET TAIPA**File Number: A4520101****Author: Michelle Rockell, Team Leader - Property Management****Authoriser: Kevin Johnson, Group Manager - Delivery and Operations****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek recommendation from the Te Hiku Community Board on the granting of a new ground lease over recreation reserve, under Section 54 Reserves Act 1977 for a portion of Part Allot 5 PSH OF Taipa, 10 East Street, Taipa to Scouts Aotearoa.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Doubtless Bay Sea Scouts Group (DBSSG), operating under the Scouts Aotearoa umbrella, have been established at 10 East Street, Taipa since May 1991.
- October 2022 DBSSG formally requested a new lease.
- There is no existing Reserve Management Plan for Taipa Sports Ground.
- The Reserves Act 1977 requires public consultation on the issuing of a lease over a Recreation Reserve when no Reserve management plan is in place.
- This report was presented to the Te Hiku community Board on 1st August 2023 who recommended that public consultation be initiated. Resolution 2023/60.
- Public consultation ran from 2 November to 30 November 2023. A total of 15 submissions were received, all in support of the proposed lease. No submissions wished to be heard.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board recommends that Council:

- a) approve a new ground lease to Scouts Aotearoa over part of the Recreation Reserve being approximately 860 square metres of Part Allot 5 PSH OF Taipa, held in New Zealand Gazette 1984 page 104.

The terms of the proposed lease shall be:

- **Term: 15 Years (5+5+5)**
 - **Rental: As per FNDC Fees and Charges Schedule for a Community lease.**
 - **\$113 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.**
- b) approve further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations.

1) TĀHUHU KŌRERO / BACKGROUND

At the 12 September 2023 Council meeting, the following resolution was passed:

6.6 GROUND LEASE TO DOUBTLESS BAY SEA SCOUTS - EAST STREET TAIPA

Agenda item 6.5 document number A4329039, pages 183 - 188 refers

RESOLUTION 2023/112

Moved: Cr Felicity Foy

Seconded: Cr John Vuicich

That Council:

- a) commences the public consultation process on the granting of a new ground lease to Scouts Aotearoa over part of the Recreation Reserve being approximately 860 square metres of Part Allot 5 PSH OF Taipa, held in New Zealand Gazette 1984 page

104.

The terms of the proposed lease shall be:

Term: 15 Years (5+5+5)

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

- \$113 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) appoints the Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to Council.

CARRIED

Taipa Recreation Reserve is vested in Council and has been partly occupied by DBSSG, operating under the Scouts Aotearoa umbrella, since 1991 and maintain their leased area and building to a high standard.

DBSSG occupy the site in conjunction with Taipa Plunket Clinic, Doubtless Bay Squash Racket Club and Eastern United Rugby Football Club.

In October 2022, Scouts Aotearoa approached Council formally seeking a new lease.

DGSSG is a well-established group with 87 years of service to the local community, providing young people with the ability to foster development in physical, emotional, spiritual and mental aspects through the provision of safe and nurturing environments. Their purpose is to empower young people from ages 5 to 26 to lead lives that make a positive difference, both to themselves and their community.

The longevity of the scout group at this site reinforces the valuable service DBSSG provides to the community of Taipa and surrounding localities.



2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

As per the Reserves Act 1977 section 54, public consultation is required on the granting of a lease over recreation reserve.

Public Notification

Public Notice was advertised in the Northern Advocate and ran from 2 November - 30 November 2023 as required under the Reserve Act.

A total of 15 submissions were received, all in support of the proposed lease. No submissions wished to be heard.

A copy of the submissions is attached.

The options available for this site are:

Option 1: Recommended

That Te Hiku Community Board recommends that Council:

- c) **approves a new ground lease to Scouts Aotearoa over part of the Recreation Reserve being approximately 860 square metres of Part Allot 5 PSH OF Taipa, held in New Zealand Gazette 1984 page 104.**

The terms of the proposed lease shall be:

Term: 15 Years (5+5+5)

Rental: As per FNDC Fees and Charges Schedule for a Community lease.

- **\$113 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.**

- d) **approves further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations.**

Option 1 will allow DBSSG to continue providing their service to the community.

Option 2:

- a. Decline DBSSG's request for a new lease
- b. ask DBSSG to remove the existing building and associated assets from the reserve and reinstate the recreation reserve at their cost.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

DBSSG provide a beneficial service to the community and requiring them to vacate the land will be detrimental to the whānau and tamariki of the area.

As per the FNDC Parks and Reserves Policy 2022, Council can grant exclusive leases to part or all of a reserve for a maximum term of 15 years with a further right of renewal for 15 years if it deems such terms to be appropriate. In this case, we deem the term of 15 years (5+5+5) acceptable for this site.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The lease will provide for the lessee to continue to be responsible for all ongoing maintenance of the associated green space.

The lease will provide for the lessee to be responsible for the payment of all utility charges, rates and insurances.

Should a lease not be provided to DBSSG and the land reinstated to reserve, Council will become responsible for any ongoing maintenance of the site, placing more pressure on the reserves maintenance budget.

ĀPITI HANGA / ATTACHMENTS

- 1. **Public submission results Doubtless Bay Sea Scouts 2023 - A4536261**  
- 2. **Doubtless Bay Sea Scout lease consultation letter 2023 - A4536292**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Medium - we are requesting the Community Boards feedback and recommendation.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Reserves Policy: The Policy supports a long-term lease being offered to community orientated groups wanting a permanent base. The Reserves Act 1977: Section 119 and 120 require that public consultation be initiated prior to the granting of a lease
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Public consultation ran from 2 November to 30 November 2023. 15 submissions were received, all in support of the granting of the lease. Of the 15 submissions, none wished to be heard by the Te Tiku Community Board. Far North District Council recognises the significant role of tangata whenua as set out in the Working with Māori chapter in the Long-Term Plan 2021-2031. Ngati Kahu Co-Chief Executive Officers were informed of the requested lease and notified of the commencement of public consultation.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The community have been notified and consulted via public notice and consultation.
State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The appropriate community rent for the land is set by the FNDC Fees Charges Policy.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

Do you support the proposal to grant a new 15-year ground lease over 10 East Street, Taipa Recreational Reserve to Doubtless Bay Sea Scouts?	Why do you support the proposed lease?	Why don't you support the proposed lease?	Would you like to share any further feedback on the proposed lease?	Would you like to be heard in support of your submission? Verbal submissions will be heard by the Te Hiku Community Board.
Yes, I want it to go ahead.	I totally support Sea Scouts being able to continue in this location.			
Yes, I want it to go ahead.	I am all in favour of this group continuing on this site.			
Yes, I want it to go ahead.	<p>Hello,</p> <p>Re this link: https://www.fndc.govt.nz/Whats-new/Have-your-say/Doubtless-Bay-Sea-Scouts-Lease</p> <p>The page says there is a survey we can complete, I can't see any link to it on this page? Can you share the survey location with me, thanks.</p> <p>I'm supportive of the proposal, but would like to make a submission so that is recorded.</p>			I'm supportive of the proposal, but would like to make a submission so that is recorded.

Yes, I want it to go ahead.	We need community groups that encourage young people to be involved in purposeful recreation.			No
Yes, I want it to go ahead.	They use the ground in a positive and constructive way.			No
Yes, I want it to go ahead.	It is an AWESOME group for our youngsters to have access to.			
Yes, I want it to go ahead.	Good community service		No	No
Yes, I want it to go ahead.	A great group who offer a fabulous opportunity for our kids.			No
Yes, I want it to go ahead.	We need to encourage youth groups. Without premises they will die out. Council should be making it as easy as possible without having to jump through hoops to help our young people.		I've said it.	No
Yes, I want it to go ahead.	This is a very important programme to offer the youth of the area, particularly because we're a coastal community.			No
Yes, I want it to go ahead.	I loved it as a kid		Amazing community work they do	No
Yes, I want it to go ahead.				No
Yes, I want it to go ahead.	The Scouts are an important part of our community.			No
Yes, I want it to go ahead.	Community groups require security of venue for all their volunteer efforts for youth.			No
Yes, I want it to go ahead.	Good for the community.			No
Yes, I want it to go ahead.	Anything that supports life skills and encourages our tamariki to be the best they can be is benefitting our rohe.			No
Yes, I want it to go ahead.	they are doing a good job			No

Yes, I want it to go ahead.	Doubtless Bay Sea Scouts is an important facility and resource for local youth.			No
-----------------------------	---	--	--	----



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Private Bag 752, Memorial Avenue
Kaikohe 0405, New Zealand
✉ ask.us@fndc.govt.nz
☎ 0800 920 029
www.fndc.govt.nz

8 November 2023

Tēnā koe

Ma whero ma pango ka oti ai te mahi.

We are seeking feedback on a proposal to grant Doubtless Bay Sea Scouts a new 15-year ground lease at their current location, 10 East Street, Taipa.

Key details:

- **Doubtless Bay Sea Scouts is seeking a new ground lease over 10 East Street, Taipa**
- **The proposal is to grant a new 15-year lease (three 5-year terms) on the site**
- **The council is seeking public feedback on the proposal**
- **Submissions are open from Thursday 2 November to Thursday 30 November**

With over 80 years of service to the community, Doubtless Bay Sea Scouts provides young people with a safe and nurturing environment to foster physical, emotional, spiritual, and mental development. This longstanding institution aims to empower individuals aged 5 to 26 to lead lives that make a positive difference for themselves and their community.

Under the Reserves Act, the council must notify the public of any proposal to lease a Recreation Reserve and seek feedback before making a decision.

How can I have a say?

Share your feedback by completing the survey below. You can also:

- Email your submission to submissions@fndc.govt.nz
- Drop off a written submission at any council service centre or library
- Post your submission to Far North District Council, Private Bag 752, Kaikohe 0440

If you wish to share your feedback verbally, let us know by emailing submissions@fndc.govt.nz. Verbal submissions will be heard by the Te Hiku Community Board. The community board will make a recommendation to the council on granting the lease after considering all submissions.

Ngā mihi nui

A handwritten signature in black ink, appearing to read 'Kevin Johnson', with a stylized flourish at the end.

Kevin Johnson
Group Manager – Delivery & Operations

7.3 DEFERRAL OF NORTH PARK TOILET CONSTRUCTION

File Number: A4543612

Author: Katie May, Asset Manager District Facilities

Authoriser: Kevin Johnson, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval from the Te Hiku Community Board to defer the construction of a new toilet at North Park, Kaitaia for a minimum of 4 years.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The location identified as suitable for installation of a public toilet facility was within the Gull petrol station site on the corner of State Highway 1 and North Park Drive, Kaitaia.
- Agreement in principal was achieved for this site, however Council received notification from Gull NZ in November 2023 that they have withdrawn their approval for this site as the arrangement no longer fitted with their strategic goals.
- No other sites have been able to be identified at this time.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the deferral of this project until year one of the next LTP being 2027-28.

1) TĀHUHU KŌRERO / BACKGROUND

Budget was allocated in the 2021-31 Long Term Plan (LTP) for installation of a new toilet in the North Park industrial area after repeated requests from the community.

Three locations had been identified as being possible sites for a new toilet facility:

- The first location was a small reserve on North Park Way, that was deemed to be unsuitable due to parking and located next to a water way.
- The second location was at the Mitre 10 site which gained agreement in principle, however approval was not given once formal agreements were sort due to future works proposed at this site.
- The third location being the Gull petrol station site which gained agreement in principle, however again, in November 2023 Gull pulled out of the arrangement citing that it did not fit with their strategic goals.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Staff have spent considerable time trying to identify sites for this public toilet in this area and have determined that there are currently no suitable sites within the North Park area.

As Council is heading into a new LTP Lite for 3 years, staff recommend that the Te Hiku Community Board defer this project until year one of the next LTP being 2027-28.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The purpose of the toilet facility was to service the community within the industrial area of North Park, Kaitaia. The three sites identified previously have proven to be unsuitable due to not being able to successfully reach an agreement with the landowners leaving no viable options for a new toilet facility at this time.

Further investigations will be required to determine whether there is a suitable location in this area.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The financial impact of not proceeding with this facility results in savings on depreciation, loan interest and operating costs of approximately \$32,467 per year.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Considered to be of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Public toilets offer improved amenities for our communities.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This recommendation is within the Te Hiku Community Board delegations and is not of district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There is no specific impact to Māori and engagement will be undertaken once a new site is identified.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This matter may have impact on members of the community and business owners who were in support of a new toilet facility for the area.
State the financial implications and where budgetary provisions have been made to support this decision.	The financial implications of this recommendation result in a saving of costs that were associated with installing and maintaining a new facility.
Chief Financial Officer review.	The CFO has reviewed this report.

7.4 PROJECT FUNDING REPORTS

File Number: A4553587

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the project report received from Te Rununga o Te Rarawa.

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Te Rununga o Te Rarawa - A4553723  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council

Private Bag 752

KAIKOHE 0440

Name of organisation:	Ahipara Takiwa - umbrellled by Te Runanga o Te Rarawa
Name & location of project:	Te Ahu - Kaitaia
Date of project/activity:	September 2023

Which Community Board did you receive funding from?

☒

Te Hiku

☐

Kaikohe-Hokianga

☐

Bay of Islands-Whangarua

Amount received from the Community Fund:	\$ 5000
Board meeting date the grant was approved:	July 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for*
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Future Search Facilitator	\$ 13,133	v
90miletee - t-shirts	\$ 575	v
Stationary	\$ 1,350.78	v
Plant Hire	\$ 312.40	V
Total:	\$15,371.18	

Give a brief description of the highlights of your project including numbers participating:

<p>The 3 day event brought together a snapshot of the whole system that is relying on the ongoing health of Te Oneroa a The. This included tangata whenua, rangatahi, fisheries, aquaculture, locals, land owners and users, agencies, tourism and knowledge holders (inlcudes matauranga and science.</p>
--

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

1

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Aims of the conference include:

- Validation of Te Oneroa-a-Tohe Beach Management Plan and Toheroa Strategic Plan.
- New relationships are formed of diverse interests that form solid foundations for action.
- Data and information is shared and gaps and knowledge identified.
- Commitment to implement innovative actions together to restore the beach system.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

see attachment

Community Board logo was on the sponsorship board in Te Ahu, in the workbooks, which was given to each participant. And on the Beach Board site.

If you have a Facebook page that we can link to please give details:

<https://www.teoneroa-a-tohe.nz/your-board>

18/1/2024

2

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

7.5 FUNDING APPLICATIONS

File Number: A4553594

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable the Te Hiku Community Board to determine which application/s will receive funding at the February 2024 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Six applications were received for funding, requesting a total of **\$54,069**
- The Community Board has an available total of **\$86,257.56** in **Community Grant** Funding for the 2023/24 financial year.
- The Community Board has an available total of **\$61,260.39** in **Placemaking** Funding for the 2023/24 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$2,000** (plus GST if application) to be paid from the Board's Community Grant Fund account to Glass Ceiling Arts Collective for SparkLive at Te Ahu Centre, to support the following Community Outcomes:

- a) Proud, vibrant communities.
- b) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board leave the application from Mangonui Cemetery Committee to lie on the table to allow appropriate staff to work through the committee request to support the following Community Outcomes:

- a) Proud, vibrant communities.
- b) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board

- a) approve the sum of **\$4,680** (plus GST if application) to be paid from the Board's Community Grant Fund account for the 2023/24 financial year to Mangonui Community Patrol for secure storage of vehicle and safety equipment, to support the following Community Outcomes:
 - i) Proud, vibrant communities.
 - ii) Communities that are healthy, safe, connected and sustainable.
- b) approve the sum of **\$4,680** (plus GST if application) to be paid from the Board's Community Grant Fund account for the 2024/25 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board decline the application from John Haines for the construction of a boardwalk at Paewhenua as the boardwalk as permission from NRC has not been received and no iwi consultation or agreement appears to have been sought to support the following Community Outcomes:

- a) Proud, vibrant communities.
- b) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$2,372** (plus GST if application) to be paid from the Board's Community Grant Fund account to Te Whakaora Tangata for graduation ceremony at Te Ahu Centre, to support the following Community Outcomes:

- a) Proud, vibrant communities.
- b) Communities that are healthy, safe, connected and sustainable.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if application) to be paid from the Board's Community Grant Fund account to Toi Tangata – Te Hotu Manawa Māori for Māori kai wānanga, to support the following Community Outcomes:

- a) Proud, vibrant communities.
- b) Communities that are healthy, safe, connected and sustainable.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Glass Ceiling Collective	\$4,017	\$2,000	Glass Ceiling Arts Collective has created a multisensory theatre production, 'SparkLIVE' for audience members with profound and multiple learning disabilities, to enjoy with their support person or whānau member. This show is part of a tour.	Event

Applicant and Project	Requested	Recommend	Comments	Type
Mangonui Cemetery Committee	\$10,000	Leave to lie	Mangonui Cemetery is asking for \$10,000 as an annual grant from the Board. From their financial report, they already receive \$4,900 from FNDC. It is recommended this application be left to lie while staff work through options with the committee before bringing it back to the Board.	Community Development
Mangonui Community Patrol	\$4,680	\$4,680	The Community Patrol are seeking funding for storage for the Community Patrol vehicle as well as community safety equipment. There are two groups working together to minimise costs for the organisations. The Board may wish to choose to make this grant for two consecutive years to allow the organisations to seek further funding elsewhere.	Community Development
Paewhenua Boardwalk	\$28,000	Decline	The project cost does not take into account future maintenance, which is expected to be high in the area proposed, and there is no indication that a full project assessment or plan has been undertaken with appropriate consultation. NRC has responsibility for this area, with no permission noted, and there has been no feedback from local iwi or hapu for this project. While the group are to be commended for their enthusiasm, it is strongly recommended that this application be declined and the group encouraged to put together a more cohesive plan that ensures all stakeholders have been included and are supportive of the project.	Infrastructure
Te Whakaora Tangata	\$2,372	\$2,372	This organisation is seeking funding for a graduation event. The organisation runs social wellbeing courses.	Event
Toi Tangata – Te Hotu Manawa Māori	\$5,000	\$5,000	The wānanga series is an opportunity for whānau to learn about kai Māori its identification, properties, gathering, preparation, preservation and cooking using modern and traditional Māori cooking methods. This wānanga series is an expansion, and revision of the kaupapa 'Ngā Kai a te Māori' which took place in October 2022 at Waikarā marae led by Joe and Toi Tangata.	Event

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding







Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Glass Ceiling - A4554050** [↓](#) 
2. **Mangonui Cemetery - A4554052** [↓](#) 
3. **Mangonui Community Patrol - A4554051** [↓](#) 
4. **John Haines - A4554055** [↓](#) 
5. **Te Whakaora Tangatas - A4554054** [↓](#) 
6. **Toi Tangata - A4554053** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
Form Submitted 24 Jan 2024, 10:12AM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Glass Ceiling Arts Collective

Website

<https://www.glassceilingartscollective.com/>

Must be a URL.

Facebook page

<https://www.facebook.com/glassceilingartscollective/>

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
Form Submitted 24 Jan 2024, 10:12AM NZDT

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

To provide community wellbeing and belonging. We do this by enabling people who identify as marginalised, isolated, or who live with disabilities or challenges in the community access to Arts experiences that are inclusive, accessible and meet their needs.

We run an inclusive youth theatre programme that welcomes all young people, and we create multisensory theatre experiences for people with profound and multiple learning disabilities, to enjoy with their support person or whānau. Both these strands of work are 'vehicles' that enable community integration for the participants and their whānau.

This application is for funding towards the cost of multisensory theatre for audience members in the Far North.

Number of Members *

300

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
Form Submitted 24 Jan 2024, 10:12AM NZDT

Name of Activity *

SparkLIVE

Location *

Kaitaia,

Will there be a charge for the public to attend or participate in the project or event? *☒ Yes☐ No**Entry Cost****If yes, how much?**

\$15.00

Must be a dollar amount.

Project dates:

Start Date

Date

26/03/2024

Must be a date.

End Date:

Date:

27/03/2024

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Glass Ceiling Arts Collective has created a multisensory theatre production, 'SparkLIVE' for audience members with profound and multiple learning disabilities, to enjoy with their support person or whānau member. This community of people, which form our audiences, tend to be either older students attending schools in the special education sector or adults living in supported living environments. For this application we are requesting funding for the Kaitaia section of the Northland tour.

Multisensory theatre is immersive, inclusive and accessible, and very unique in that the story is told via song, music, dance, drama and sensory moments via taste, touch, smell, sight and hearing. Audiences are kept small and audience members are seated on stage with the performers, so sensory experiences can be delivered 1:1, for optimum enjoyment.

From the latest census statistics, Northland has the highest number of Disabled people than any other region. People who live with profound and multiple disabilities are among our most underserved with arts opportunities that meet their needs, especially in Northland in areas away from main centres and cities such as Auckland, Wellington and Christchurch.

To enable this community to enjoy Arts experiences, Glass Ceiling has created a sensory production that will tour local theatres and Arts Festivals. Our belief is that everyone should be able to experience the Arts for the immensely positive benefits to wellbeing it is known to

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
 Form Submitted 24 Jan 2024, 10:12AM NZDT

provide, with no exceptions.

Our experienced cast and crew first developed SparkDIGITAL, a sensory film to be enjoyed in the home, which has been adapted to provide a live theatre performance in the form of SparkLIVE. The leading character Kate is played alternately by Lily-Mae Ivatt-Oakley, a young woman with Down syndrome and Zoe Elvin, a Disabled young woman who lives with Cerebral Palsy symptoms following childhood strokes. They are joined by well known NZ singer and performer Jackie Clarke MNZM, (Christmas in the Park, NZ Idol judge, Saturday Live co-host, The Jacquie Brown diaries and theatre credits inc; A Christmas Carol, Porgy & Bess, Joseph, Little Shop of Horrors) playing Kate's mother and actor/musician Hamish Davies (trumpet player, CIMTSS, Stella Adler's Summer Conservatory, New York, Atlantic Acting School, Tim Bray Theatre, Hamilton Operatic Society). Spark's creator and director, Charlotte Nightingale is also the artistic director of Glass Ceiling Arts Collective, and trained in multisensory theatre techniques with Frozen Light UK. This is her fourth multisensory theatre production, and she has multiple live theatre and acting credits to her name inc Mamma Mia at Bruce Mason Centre, and Kinky Boots at The Civic, Auckland.

SparkLIVE will add to the range of Arts experiences available to Far North audiences, but also offer something that is uniquely for people with profound disabilities to enjoy and share with their support person. This production will bring inclusion and accessibility into the community, using local theatres and arts centres, broadening the range of Arts on offer to marginalised people. Spark, we believe, will offer a new experience to those it has been created for and, as in other areas of Aotearoa, will offer for many their first, exciting trip to a theatre, something many of us take for granted. As far as we are aware, there are only two organisations offering multisensory theatre performances; Glass Ceiling, and Jolt who are based in Christchurch. We hope by bringing SparkLIVE to areas in the Far North, we can better include Disabled people in their community, and help make venues and Arts programmes more inclusive and accessible.

Reviews and feedback from previous performances in Auckland state that whānau and support staff struggle to find arts experiences to suit their family member or client's needs, and struggle to find venues welcoming and accepting of their person's unique needs and behaviours. They rarely find any arts experiences that are truly inclusive and accessible. SparkLIVE offers a refreshing change, in a warm, welcoming environment where everyone is valued, and can relax and be their true selves. Our audiences highly rate the quality of the performance and its ability to resonate with and be enjoyed by those with the most profound disabilities, society's most vulnerable. We are often told that nothing hits the spot quite like it, and we are inundated with requests to return with more performances. Further the longer term wellbeing effects of the sensory performance provide for happier dispositions for days afterwards, sleeping better at night, and hope for more inclusion and access to their local community.

Sent separately via email are links to SparkLIVE including reviews and media links.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
 Form Submitted 24 Jan 2024, 10:12AM NZDT

contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Director/Tour Manager fee, 2 days @ \$400 per day	\$800.00	\$800.00	Filename: QUOTE Charlotte Nightingale AAF, HAF, Northland Spark LIVE 2024_1.pdf File size: 41.7 kB
Facilitator/Professional Fees - 2 x Technician sound and lighting, 1 day @ \$280 per technician per day	\$560.00	\$560.00	Filename: Letter of Agreement, Matt Goldsbro', SparkLIVE 2024 AAF, HAF and Northland .pdf File size: 119.0 kB Filename: Letter of Agreement, Myles Ray', SparkLIVE 2024 AAF, HAF and Northland (1).pdf File size: 73.8 kB
Support person for Disabled cast members, 2 days @ \$300 per day	\$600.00	\$0.00	No files have been uploaded

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
 Form Submitted 24 Jan 2024, 10:12AM NZDT

Cast member fees, 5 people totalling \$1280 per day for 1 days	\$1,280.00	\$1,280.00	Filename: Letter of Agreement_Hamish Davies AAF, HAF, Northland Spark LIVE 2024.pdf File size: 64.8 kB Filename: Letter of Agreement_Jackie Clarke AAF, HAF, Northland Spark LIVE 2024.pdf File size: 68.4 kB Filename: Letter of Agreement_Lily-Mae Ivatt-Oakley AAF, HAF, Northland Spark LIVE 2024.pdf File size: 154.6 kB Filename: Letter of Agreement_Sonny Pring AAF, HAF, Northland Spark LIVE 2024.pdf File size: 82.4 kB Filename: Letter of Agreement_Zoe Elvin AAF, HAF, Northland Spark LIVE 2024.pdf File size: 98.0 kB
Consumable materials - sensory materials and props @ \$100 per day - for 1 day	\$100.00	\$0.00	Filename: Te Hiku Community Grants Fund 2023-2024 SparkLIVE Quotes.pdf File size: 43.4 kB
Refreshments - per diems for cast and crew, 2 days x 9 people x \$80 per day (inc rest day)	\$1,440.00	\$0.00	Filename: Te Hiku Community Grants Fund 2023-2024 SparkLIVE Quotes.pdf File size: 43.4 kB
Travel/Mileage - truck Rental	\$1,192.00	\$0.00	Filename: Warkworth Car Rentals _ Truck Rental.pdf File size: 298.7 kB

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
Form Submitted 24 Jan 2024, 10:12AM NZDT

Kaitaia cast and crew accommodation	\$917.00	\$917.00	Filename: Accommodation Quotes for Northland tour .pdf File size: 8.6 MB
Te Ahu Kaitaia Little Theatre venue hire	\$460.00	\$460.00	Filename: Te Ahu Kaitaia_Little Theatre Quote.pdf File size: 122.0 kB
Kaitaia cast and crew rest day, 8 people @ \$150 per day	\$1,200.00	\$0.00	Filename: Te Hiku Community Grants Fund 2023-2024 SparkLIVE Quotes (1).pdf File size: 44.9 kB

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$8,549

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,017

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

131-050-506

Current Funding

How much money does your organisation currently have? *

\$75,000.00

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
Form Submitted 24 Jan 2024, 10:12AM NZDT

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$75,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
salaries, current projects	\$75,000.00
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$75,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Foundation North	\$4,532.00	Yes
	\$	
	\$	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC?

☐ Yes ☒ No

[Last page](#)

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
 Form Submitted 24 Jan 2024, 10:12AM NZDT

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
Form Submitted 24 Jan 2024, 10:12AM NZDT

3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form (Version 3 of 3)
Application No. THCB00021 From Glass Ceiling Arts Collective
Form Submitted 24 Jan 2024, 10:12AM NZDT

Date

10/01/2024

Must be a date.

Date

23/01/2024

Must be a date.

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<input type="text"/>	Number of Members	<input type="text" value="5"/>
Postal Address	<input type="text"/>	Post Code	<input type="text" value="0442"/>
Physical Address	<input type="text"/>	Post Code	<input type="text" value="0442"/>
Contact Person	<input type="text"/>	Position	<input type="text" value="Treasurer"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text"/>
Email Address	<input type="text"/>		

Please briefly describe the purpose of the organisation.

Sale of burial plots and maintenance and beautification of Mangonui Public Cemetery

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☒ Te Hiku ☐ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

• Regrowth containment in Cemetery Reserve.

• Ongoing maintenance and upkeep of Mangonui Cemetery, i.e. Mowing; Seating; Fencing and Future Planting. This is of some importance also to neighbouring properties on Wrathall and Turvey Roads.

• Ongoing maintenance and upkeep of Cemetery carpark.

• Maintenance of the "Old Cemetery" on Wrathall and Turvey Roads.

• Regular clearing of roadside between the cemetery fence and Wrathall Road; this being the responsibility of the FNDC but never carried out.

• Pruning and future felling of larger trees.

Assuring ongoing mamangement and beautification of our local public cemetery; providing a safe and secure environment for members of the public, visiting graves and/or attending interment of loved ones at the cemetery.

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		Not Applicable
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
See attached letter and Financial Statement		
TOTALS		

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Audit Fee	\$ 300
General Mowing & maintenance - Annually	\$3,817
TOTAL	\$4,117

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
None currently		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Development of Cemetery Reserve	\$6,100	25/06/2020	Y / X
Tree felling	\$4,900	10/10/2022	Y / X
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Mangonui Cemetery Committee

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Michael Pooley

Signatory Two

Mark Crosby

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814 (version Sept 2018)

Page 5

Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text"/>	Position	<input type="text" value="Treasurer"/>
Postal Address	<input type="text"/>		Post Code <input type="text" value="0442"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text" value="23/01/2024"/>

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00019 From Mangonui Community Patrol Incorporated**

Form Submitted 1 Dec 2023, 7:27PM NZDT

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Mangonui Community Patrol Incorporated

Website

Must be a URL.

Facebook page<https://www.facebook.com/mangonuicp>

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00019 From Mangonui Community Patrol Incorporated**

Form Submitted 1 Dec 2023, 7:27PM NZDT

Contact details**Purpose of organisation****Please briefly describe the purpose of the organisation ***

The Society is established and maintained exclusively for charitable purposes (including any purposes ancillary to those charitable purposes), namely benefit the community by:

- preventing crime and reducing harm through the active presence of trained patrollers
- providing a visible and practical disincentive for the commission of crime, primarily in the Mangonui/Doubtless Bay area (and when directed by Police, in the greater Doubtless Bay community)
- supporting and training members of the community to become active, voluntary patrollers

Number of Members *

30

Project Details*** indicates a required field****Project Details**

Clearly describe the project or event:

Name of Activity *

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00019 From Mangonui Community Patrol Incorporated**

Form Submitted 1 Dec 2023, 7:27PM NZDT

Storage Space

Location *

245 State Highway 10, Cable Bay 0420 (accessed off Walters Way)

Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**Project dates:**

Start Date

End Date:

Date**Date:**

01/12/2023

01/12/2025

Must be a date.

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

We are requesting funding for storage space in a 10ft container at the Total Storage facility where our patrol vehicle is currently stored when not in use. Storage for the vehicle is provided by the owner of Total Storage as a donation to our patrol. The container will be used to store items such as banners, uniforms, road signs, first aid equipment and other equipment that we keep on hand. Some equipment is used intermittently, some is kept in case replacements are needed, and some items (like uniforms) are ready to issue to new members.

Currently these items are stored in the Secretary's house which is no longer suitable.

We have requested funds to cover the costs for two years and expect to either apply again for further funding thereafter, or make other arrangements.

Note: we propose sharing this container with Operation Flotation (another community organisation based in Mangonui) and would share the costs with them.

Project Cost*** indicates a required field****Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00019 From Mangonui Community Patrol Incorporated**

Form Submitted 1 Dec 2023, 7:27PM NZDT

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$0.00	\$0.00	<i>No files have been uploaded</i>
Advertising/Promotion	\$544.79	\$0.00	Filename: Speedy Signs banner 7 Sep 2023.pdf File size: 100.7 kB
Facilitator/Professional Fees	\$0.00	\$0.00	<i>No files have been uploaded</i>
Administration (inc. stationery/copying)	\$312.20	\$0.00	Filename: Gloss 2023 0408 photocopying paid 13 May 2023.pdf File size: 397.4 kB
Equipment Hire	\$4,680.00	\$4,680.00	Filename: Total Storage Container #200.pdf File size: 4.3 MB
Equipment Purchase (describe)	\$312.20	\$0.00	Filename: Invoice INV-036576 Terrain 2 x road cones.pdf File size: 55.9 kB

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00019 From Mangonui Community Patrol Incorporated**

Form Submitted 1 Dec 2023, 7:27PM NZDT

Utilities	\$481.12	\$	<div>Filename: 0212428197_112023 Nov 2023.pdf File size: 75.7 kB</div> <div>Filename: 20230612493595901 May - Jun 2023.pdf File size: 73.8 kB</div> <div>Filename: 628221889_139144163 Jul 2023.pdf File size: 75.0 kB</div> <div>Filename: 629174224_140092122 Aug 2023.pdf File size: 74.9 kB</div> <div>Filename: 630110852_141017038 Sep 2023.pdf File size: 75.9 kB</div> <div>Filename: 631071411_141987189 Oct 2023.pdf File size: 75.0 kB</div>
Hardware (e.g cement, timber, nails, paint)	\$	\$	<i>No files have been uploaded</i>
Consumable materials (craft supplies, books)	\$319.10	\$	<div>Filename: Receipt_2023-10-29 Noel Leeming paper and ink.pdf File size: 436.0 kB</div>
Refreshments	\$380.00	\$0.00	<div>Filename: Shanny Maginness Sponsors Catering 20231118.pdf File size: 51.9 kB</div>

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00019 From Mangonui Community Patrol Incorporated**

Form Submitted 1 Dec 2023, 7:27PM NZDT

Travel/Mileage	\$8,098.11	\$0.00	<div>Filename: Z Fuel Statement 0700052073_202306 Jun_2023.pdf File size: 632.5 kB</div> <div>Filename: Z Fuel Statement 0700052073_202307 Jul_2023.pdf File size: 634.7 kB</div> <div>Filename: Z Fuel Statement 0700052073_202308 Aug_2023.pdf File size: 752.2 kB</div> <div>Filename: Z Fuel Statement 0700052073_202309 Sep_2023.pdf File size: 871.7 kB</div> <div>Filename: Z Fuel Statement 0700052073_202310 Oct_2023.pdf File size: 474.3 kB</div>
Volunteer Expenses Reimbursement	\$286.93	\$0.00	<div>Filename: Arrow Uniforms Invoice_IN9029 45.1 - hi viz vests Pat paid.pdf File size: 963.5 kB</div> <div>Filename: Arrow Uniforms Invoice_IN9047 14.1 - polo Pat paid.pdf File size: 819.5 kB</div>
Other (vehicle repairs)	\$492.00	\$0.00	<div>Filename: Rod Knight Automotive repair drivers window.pdf File size: 657.4 kB</div> <div>Filename: Rod Knight Automotive repair backing camera 179471 1 20230919.pdf File size: 416.7 kB</div>

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00019 From Mangonui Community Patrol Incorporated**

Form Submitted 1 Dec 2023, 7:27PM NZDT

Other (Xero)	\$389.88	\$	<div>Filename: Invoice INV-7441513 072023 Jul.pdf File size: 18.3 kB</div> <div>Filename: Invoice INV-7536853 Aug 2023.pdf File size: 18.3 kB</div> <div>Filename: Invoice INV-7639698 Sept 2023.pdf File size: 18.3 kB</div> <div>Filename: Invoice INV-7742484 Oct 2023.pdf File size: 18.3 kB</div> <div>Filename: Invoice INV-7846056 Nov 2023.pdf File size: 18.3 kB</div> <div>Filename: Invoice INV-7950214 Dec 2023.pdf File size: 18.1 kB</div>
Other (vehicle insurance)	\$732.40	\$0.00	<i>No files have been uploaded</i>

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$17,029

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,680

Must be a dollar amount.

Financial Information*** indicates a required field****Financial Information**

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00019 From Mangonui Community Patrol Incorporated**

Form Submitted 1 Dec 2023, 7:27PM NZDT

If your organisation registered for GST *☐ Yes ☒ No**Current Funding****How much money does your organisation currently have? ***

\$5,417.66

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$5,417.66

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Fuel	\$5,417.66
	\$
	\$
	\$
	\$

Total Tagged Funds**Total Expenditure Amount**

\$5,417.66

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
None	\$0.00	Yes
	\$	
	\$	
	\$	
	\$	

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00019 From Mangonui Community Patrol Incorporated**

Form Submitted 1 Dec 2023, 7:27PM NZDT

Previous Funding from FNDC**Have you previously received funding from FNDC?**☐ Yes ☒ No**Last page***** indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agency, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00019 From Mangonui Community Patrol Incorporated**

Form Submitted 1 Dec 2023, 7:27PM NZDT

- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Te Hiku Community Grants Fund 2023-2024

Local Grant Application Form

Application No. THCB00019 From Mangonui Community Patrol Incorporated

Form Submitted 1 Dec 2023, 7:27PM NZDT

Date

01/12/2023

Must be a date.

Date

01/12/2023

Must be a date.

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00024 From Mr JOHN HAINES
Form Submitted 18 Jan 2024, 6:34PM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Website

Must be a URL.

Facebook page

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00024 From Mr JOHN HAINES
Form Submitted 18 Jan 2024, 6:34PM NZDT

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

Coralene, Steve Amon (another one of this group's members) and I are volunteer members of Friends of Rangikapiti. I was the chair of Friends of Rangikapiti for six years. We also belong to a weekly tramping group and know first hand the value of walking. We work diligently as volunteers to upgrade the walkways at Rangikapiti Historic reserve and have similarly been working for years attempting to upgrade the Paewhenua track, which this application applies to.

Number of Members *

6

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Upgrading the Paewhenua Walkway

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00024 From Mr JOHN HAINES
Form Submitted 18 Jan 2024, 6:34PM NZDT

Location *

Paewhenua Island outside Mangonui

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date

Date:

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Upgrading the Paewhenua Walkway is part of the Te Hiku Community Board's strategic plan. A number of walkways have been created and/or improved over the last several years in the Far North. A couple in point are the walkway from Opononi to the beginning of the Waima maku/Opononi Coastal Walkway and the newer one from Te Ahu to the Te Hiku sports hub. The old adage, 'build it and they will come' clearly applies when one observes the number of people respectfully using and enjoying these walkways. Likewise the tracks we have upgraded and created in Rangikapiti Historic Reserve are a mecca for those wishing to walk peacefully through the bush. The number of users of these tracks has exploded in recent years after the building of steps and the spreading gravel. The Community Board funded the building of the first of these steps to help get the ball rolling. Other steps were built by Rusty Tipping, who is the contractor we have received a quote from here, and by a keen little band of volunteers including Steve Amon, Coralene Crump and yours truly, John Haines.

People want to walk in today's world. They want to walk safely and immersed in the natural world. It helps them to stay fit and healthy - physically, emotionally, mentally and spiritually. By bringing the Paewhenua Walkway to a higher standard, we will encourage locals to walk and to enjoy the beauty and unique history of another precious part of our local area. Moreover, this will encourage visitors to stay longer in the area, thereby bringing more money to local businesses.

This specific project is designed to correct the bottleneck in the track. It is an extensive, muddy area of reeds that is overgrown and difficult and dangerous (reeds can poke people's eyes) to walk through. It goes underwater at times of heavy rainfall, essentially cutting off the last part of the walkway to visitors. We're proposing to build board walks after cutting and spraying a wide swath through the reeds as well as cutting through and clearing fallen trees.

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00024 From Mr JOHN HAINES
 Form Submitted 18 Jan 2024, 6:34PM NZDT

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$	\$	No files have been uploaded
Advertising/Promotion	\$	\$	No files have been uploaded
Facilitator/Professional Fees	\$	\$	No files have been uploaded
Administration (inc. stationery/copying)	\$	\$	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase (describe)	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00024 From Mr JOHN HAINES
 Form Submitted 18 Jan 2024, 6:34PM NZDT

Refreshments	\$	\$	<i>No files have been uploaded</i>
Travel/Mileage	\$	\$	<i>No files have been uploaded</i>
Volunteer Expenses Reimbursement	\$	\$	<i>No files have been uploaded</i>
Track work	\$4,000.00	\$4,000.00	Filename: Image of part of area to be cleared, widened, sprayed then have boardwalk built.jpeg File size: 7.7 MB Filename: Image of reeds and mud where boardwalks will go.jpeg File size: 5.1 MB Filename: Orchard Work Proposal January 2024.pdf File size: 459.1 kB
Building Boardwalk-side)	\$24,000.00	\$	Filename: Orchard Work drawing of boardwalks.pdf File size: 1.3 MB Filename: Overgrown area to be vastly improved and made safe and dry to walk.jpeg File size: 4.5 MB
Other (describe)	\$	\$	<i>No files have been uploaded</i>

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$56,000

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$28,000

Must be a dollar amount.

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00024 From Mr JOHN HAINES
Form Submitted 18 Jan 2024, 6:34PM NZDT

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$0.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$0.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
.	\$
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00024 From Mr JOHN HAINES
 Form Submitted 18 Jan 2024, 6:34PM NZDT

Ongoing labour by volunteers to clear and upgrade the walkway	\$28,000.00	
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC?

☐ Yes ☐ No

Last page

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00024 From Mr JOHN HAINES
 Form Submitted 18 Jan 2024, 6:34PM NZDT

5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
- Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00024 From Mr JOHN HAINES
Form Submitted 18 Jan 2024, 6:34PM NZDT

Date

18/01/2024

Must be a date.

Date

18/01/2024

Must be a date.

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00022 From Te Whakaora Tangata
Form Submitted 12 Jan 2024, 2:49PM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Te Whakaora Tangata

Website

<https://tewhakaora.org.nz/>

Must be a URL.

Facebook page

<https://www.facebook.com/tewhakaora>

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00022 From Te Whakaora Tangata
Form Submitted 12 Jan 2024, 2:49PM NZDT

Contact details

Purpose of organisation

Please briefly describe the purpose of the organisation *

Once our whānau are ready to grow, we empower them with knowledge and coaching so that they can redesign their lives - from practical things like running a home and general life skills to tools for navigating relationships and building emotional resilience.

When they are stable and drug-free, we encourage whānau to connect to their wider community through education, job opportunities, community groups, churches, and activities that increase meaningful community engagement and feelings of belonging.

Number of Members *

0

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Far North Restoration Programmes – Course Delivery & Graduation Costs - Term One

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00022 From Te Whakaora Tangata
Form Submitted 12 Jan 2024, 2:49PM NZDT

Location *

Graduation to be held at Te Ahu Community Centre, Kaitaia

Will there be a charge for the public to attend or participate in the project or event? *

☐ Yes

☒ No

Project dates:

Start Date

End Date:

Date

Date:

01/02/2024

31/07/2024

Must be a date.

Must be a date.

Project Outline

Outline your activity and the services it will provide. Tell us:

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Priority Alignment: To strengthen, support and uphold the wellbeing, prosperity, economy and resilience of Te Hiku O te Ika

Te Whakaora Tangata's vision is to see once-vulnerable families living well and children given every opportunity to reach their full potential. We don't just work to fix behavioural "symptoms" (like violence or substance abuse) but to heal the personal trauma at the heart of family dysfunction, breaking intergenerational cycles.

Te Whakaora's work successfully engages and assists those members of the community who are most disengaged, marginalised and discriminated against – whānau at the intersection of mental distress and poverty, who lack the resources to participate positively in the community.

By targeting the most at-risk members of the community, our work benefits the wider community through decreased crime and anti-social behaviour; increased work-ready candidates and improved work performance; a lesser social burden on schools and social services; and a reduced financial burden on the welfare system. There is also greater social inclusion of, and positive contribution from, families formerly marginalised and isolated.

Our Family Restoration (Emotional Healing) course entails five 3-hour sessions held over two weeks. Our first Kaitaia course for 2024 begins in March. We will hold a graduation celebration for participants, whānau and community stakeholders on March 20th at Te Ahu Community Centre. This will be a highlight for our whānau, many of whom have never been honoured before; it will be a special and memorable event for all who attend. Graduates will be invited to share stories of the transformation that has begun to take place in their lives, which is guaranteed to be inspiring and moving. We expect to have between 25-30 course participants graduate, with between 60-80 people attending Graduation.

We are also commencing our 6-month Community Leadership programme in February, with over 50 people signed up. Training sessions will be held fortnightly from February to July.

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00022 From Te Whakaora Tangata
 Form Submitted 12 Jan 2024, 2:49PM NZDT

As we continue to expand our programmes and services to marginalised Far North families, we are asking Te Hiku Community Board for a grant of \$2,372 towards the cost of delivering our Family Restoration and Community Leadership programmes in Kaitia.

Funding will be used to help cover the cost of venue hire, audio-visual equipment hire, catering and printing (resources).

(We have already secured the majority of the funding needed, but are asking the Community Board to help us with our funding shortfall (please see attached Budget).

Funding will directly benefit 50+ trainee leaders and 30 high-risk families, with a flow-on benefit to 280 vulnerable children in the Te Hiku Ward over the next six months.

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
PROJECT OUTLINE (incl Support Letters, Impact Lab Summary, latest Available Bank Statement, Health & Safety Plan & Audited Accounts)	\$0.00	\$0.00	Filename: Project outline and SUPPORTING DOCS.pdf File size: 11.8 MB

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00022 From Te Whakaora Tangata**

Form Submitted 12 Jan 2024, 2:49PM NZDT

Rent/Venue Hire (Te Ahu Community Centre - Graduation)	\$434.00	\$434.00	Filename: Budget Far North Programme Delivery.pdf File size: 39.8 kB Filename: Te Ahu Community centre 9594 508630.pdf File size: 94.3 kB
Advertising/Promotion	\$0.00	\$0.00	No files have been uploaded
Facilitator/Professional Fees	\$9,600.00	\$0.00	No files have been uploaded
Administration (inc. stationery/copying)	\$531.00	\$500.00	Filename: Ricoh Copying and Printing Far North 3 months.pdf File size: 649.9 kB
Equipment Hire	\$250.00	\$250.00	Filename: 2021-03-09 Whakaora Tangata (Jacey).pdf File size: 140.0 kB
Equipment Purchase (describe)	\$2,634.98	\$0.00	Filename: SQMN043915 - Tablet.pdf File size: 1.3 MB
Utilities	\$972.00	\$0.00	No files have been uploaded
Hardware (e.g cement, timber, nails, paint)	\$0.00	\$	No files have been uploaded
Consumable materials (craft supplies, books)	\$0.00	\$0.00	No files have been uploaded
Refreshments	\$1,200.00	\$1,188.00	Filename: Ani's Kai 9595994611.pdf File size: 93.2 kB
Travel/Mileage	\$1,162.12	\$0.00	No files have been uploaded
Volunteer Expenses Reimbursement	\$300.00	\$0.00	No files have been uploaded
Other (Decor for Graduation)	\$185.00	\$0.00	No files have been uploaded
Other (Refreshments - Community Leadership Programme)	\$1,000.00	\$0.00	No files have been uploaded

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00022 From Te Whakaora Tangata
Form Submitted 12 Jan 2024, 2:49PM NZDT

Other (Venue Hire - COmmunity Leader- ship Programme)	\$1,200.00	\$0.00	No files have been uploaded
---	------------	--------	--------------------------------

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$19,523

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,372

Must be a dollar amount.

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

105-370-202

Current Funding

How much money does your organisation currently have? *

\$300,599.13

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$300,250.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00022 From Te Whakaora Tangata
 Form Submitted 12 Jan 2024, 2:49PM NZDT

Payroll	\$55,000.00
Kingdom Legacy Trust Annual grant – tagged for salaries AKL	\$100,000.00
Preventing and Countering Violent Extremism Grant – tagged for youth project AKL	\$85,250.00
Frimley Foundation – annual grant -tagged for salaries	\$25,000.00
Strathlachlan Womens Fund – tagged for Free Woman workshop in July	\$10,000.00
Auckland Airport Community Trust – tagged for Auckland Programme costs	\$25,000.00

Total Tagged Funds

Total Expenditure Amount

\$300,250.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Caleb No. 2 Trust - Facilitator Costs	\$4,800.00	Yes
Lighthouse Foundation - Facilitator Costs	\$4,800.00	Yes
Genesis Foundation - Community Leadership Programme – travel	\$1,116.12	Yes
A K Franks - Course costs – Utilities	\$500.00	Yes
COGS - Course Costs – Equipment	\$2,634.98	Yes
Kaitaia Christian Fellowship - Venue Hire & Catering (Community Leadership Programme (in Kind donation)	\$2,200.00	Yes
L W Nelson Trust - Course Costs	\$1,000.00	Pending

Previous Funding from FNDC

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00022 From Te Whakaora Tangata
Form Submitted 12 Jan 2024, 2:49PM NZDT

Have you previously received funding from FNDC?

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Te Hiku Community Board - Te Ahu Community Centre Venue Hire	\$1,304.00	08/10/2021	Yes
Kaikohe-Hokianga Community Board - Mobile Delivery Equipment	\$1,951.00	05/12/2022	Yes
	\$		
	\$		

Last page

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00022 From Te Whakaora Tangata**

Form Submitted 12 Jan 2024, 2:49PM NZDT

2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Te Hiku Community Grants Fund 2023-2024
Local Grant Application Form
Application No. THCB00022 From Te Whakaora Tangata
Form Submitted 12 Jan 2024, 2:49PM NZDT

Signatures

Date

12/01/2024
Must be a date.

Date

12/01/2024
Must be a date.

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00023 From Toi Tangata (Te Hotu Manawa Māori)**

Form Submitted 16 Jan 2024, 11:03AM NZDT

Applicant Details*** indicates a required field****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details**Applicant ***

Toi Tangata (Te Hotu Manawa Māori)

Website<https://toitangata.co.nz/>

Must be a URL.

Facebook page<https://www.facebook.com/>

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00023 From Toi Tangata (Te Hotu Manawa M#ori)**

Form Submitted 16 Jan 2024, 11:03AM NZDT

Contact details**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Toi Tangata exists to contribute positively to the continuation of whakapapa. Our mission is to connect all communities across Aotearoa to kaupapa oranga Māori. The organisation works in ways that acknowledge the tapu, mana and whakapapa of everyone we interact with. Toi Tangata's ultimate strategy is to enable whānau throughout Aotearoa, New Zealand to improve their physical health and wellbeing through the following objectives as outlined by Mason Durie's Māori Public Health model, Te Pae Mahutonga:

Autonomy

Community leadership

Positive physical environments

Participation in community

Cultural identity

Healthy lifestyles

Number of Members *

16

Project Details*** indicates a required field**

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00023 From Toi Tangata (Te Hotu Manawa M#ori)**

Form Submitted 16 Jan 2024, 11:03AM NZDT

Project Details

Clearly describe the project or event:

Name of Activity *

Ngā kai a te Māori - with Joe Mcleod

Location *

Omanaia - Te Piti Marae

Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**Project dates:**

Start Date

Date

12/04/2024

Must be a date.

End Date:

Date:

15/04/2024

Must be a date.

Project Outline**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project outline: *

Ngā Kai a te Māori with Joe McLeod is a three part wānanga series taking place across the far North, from Omanaia, to Whangaroa to Pukepoto in March and April 2024. This wānanga series will be facilitated by Joe, hosted and led by local marae and supported by Toi Tangata and local partner organisations. The wānanga series is an opportunity for whānau to learn about kai Māori its identification, properties, gathering, preparation, preservation and cooking using modern and traditional Māori cooking methods. This wānanga series is an expansion, and revision of the kaupapa 'Ngā Kai a te Māori' which took place in October 2022 at Waikarā marae led by Joe and Toi Tangata.

The 3 day wānanga is very practical. Participants will partake in every aspect of the wānanga. Joe's team of chefs will also cater the wānanga, providing opportunities and examples to show and inspire whānau to incorporate kai māori into their everyday food preparations. On the final day, Te Hākari Whakatāteha, wider whānau and hapū are welcomed onto the marae to join and share in the kai that has been prepared. During this time, Joe will share kōrero about his kai Māori research and his collection of taonga kai Māori.

This wānanga is intended for those who are passionate about kai Māori from marae cooks, to kai gatherers, to current or aspiring Māori chefs, to parents of tamariki Māori, to our whānau invested in te taiao. This wānanga opens up space for whanau and hapū kōrero tuku iho to be shared by haukainga, and for mokopuna to engage in local taiao and mahinga

Te Hiku Community Grants Fund 2023-2024

Local Grant Application Form

Application No. THCB00023 From Toi Tangata (Te Hotu Manawa M#ori)

Form Submitted 16 Jan 2024, 11:03AM NZDT

kai in an intergenerational setting. We hope that this wānanga will reignite an enduring curiosity and love for taiao, and for kai Māori within marae, while also providing the practical experience and tools for whānau to engage with taiao in a way that is accessible and easy both in and beyond the wānanga.

Agenda:

Day 1:

Foraging, harvesting and preparation of food.

Exploration of local kai Māori and its whakapapa.

Introduction to rongoā.

Day 2:

Exploring local environment

Exploring marae aspirations

Continuation of rongoā,

Methods of food preparation

Tikanga o te kai

Day 3:

Māori and other methods of cooking

Sharing of taonga

Te Hākari Whakatāteha: Kai tahi with the community

Project Cost

*** indicates a required field**

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
-------------	------------	------------------	--------

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00023 From Toi Tangata (Te Hotu Manawa M#ori)**

Form Submitted 16 Jan 2024, 11:03AM NZDT

	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$1,400.00	\$0.00	<i>No files have been uploaded</i>
Advertising/Promotion	\$	\$	<i>No files have been uploaded</i>
Facilitator/Professional Fees	\$5,000.00	\$5,000.00	Filename: Quote QU0801 (1).pdf File size: 46.4 kB
Administration (in-kind payment)	\$1,500.00	\$0.00	<i>No files have been uploaded</i>
Equipment Hire	\$	\$	<i>No files have been uploaded</i>
Equipment Purchase (describe)	\$	\$	<i>No files have been uploaded</i>
Utilities	\$	\$	<i>No files have been uploaded</i>
Hardware (e.g cement, timber, nails, paint)	\$	\$	<i>No files have been uploaded</i>
Food	\$3,000.00	\$0.00	<i>No files have been uploaded</i>
Refreshments	\$	\$	<i>No files have been uploaded</i>
Travel/Mileage	\$1,650.00	\$0.00	<i>No files have been uploaded</i>
Volunteer Expenses Reimbursement	\$	\$	<i>No files have been uploaded</i>
Other (describe)	\$	\$	<i>No files have been uploaded</i>
Other (describe)	\$	\$	<i>No files have been uploaded</i>
Other (describe)	\$	\$	<i>No files have been uploaded</i>

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$12,550

Must be a dollar amount.

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00023 From Toi Tangata (Te Hotu Manawa M#ori)**

Form Submitted 16 Jan 2024, 11:03AM NZDT

What is the amount you are requesting from the Board? *

\$5,000

Must be a dollar amount.

Financial Information*** indicates a required field****Financial Information****If your organisation registered for GST ***☒ Yes ☐ No**GST Number****GST Number**

069-106-482

Current Funding**How much money does your organisation currently have? ***

\$7,550.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$7,550.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Administration	\$1,500.00
Travel/Mileage	\$1,650.00
Venue hire	\$1,400.00
Food	\$3,000.00
	\$

Total Tagged Funds**Total Expenditure Amount**

\$7,550.00

This number/amount is calculated.

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00023 From Toi Tangata (Te Hotu Manawa M#ori)**

Form Submitted 16 Jan 2024, 11:03AM NZDT

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Tangata Whenua Network	\$3,450.00	Yes
Bateman Books	\$1,600.00	Yes
MPI	\$1,000.00	Yes
Toi Tangata	\$1,500.00	Yes
Foundation North	\$5,000.00	Pending

Previous Funding from FNDC**Have you previously received funding from FNDC?**☐ Yes ☒ No**Last page***** indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

Te Hiku Community Grants Fund 2023-2024**Local Grant Application Form****Application No. THCB00023 From Toi Tangata (Te Hotu Manawa M#ori)**

Form Submitted 16 Jan 2024, 11:03AM NZDT

3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.

5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.

6. We have the following set of internal controls in place:

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journal entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two

Te Hiku Community Grants Fund 2023-2024

Local Grant Application Form

Application No. THCB00023 From Toi Tangata (Te Hotu Manawa M#ori)

Form Submitted 16 Jan 2024, 11:03AM NZDT

Date

16/01/2024

Must be a date.

Date

16/01/2024

Must be a date.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 SUMMARY OF APPLICATIONS JULY - DECEMBER 2023

File Number: A4553655

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report gives a summary breakdown of the applications considered by the Board from 1 July – 31 December 2023.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the report Summary of Applications July – December 2023.

1) TĀHUHU KŌRERO / BACKGROUND

The Board considers a wide range of applications each year, and has expressed an interest in seeing an overview showing the types of activities and projects it has been approached to fund in the first half of this financial year.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

A summary breakdown is attached to this report. Should Board members have concerns or issues with this breakdown, or require further information, this should be discussed at this part of the meeting.



Take Tūtohunga / Reason for the recommendation

To receive the summary of application report.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITI HANGA / ATTACHMENTS

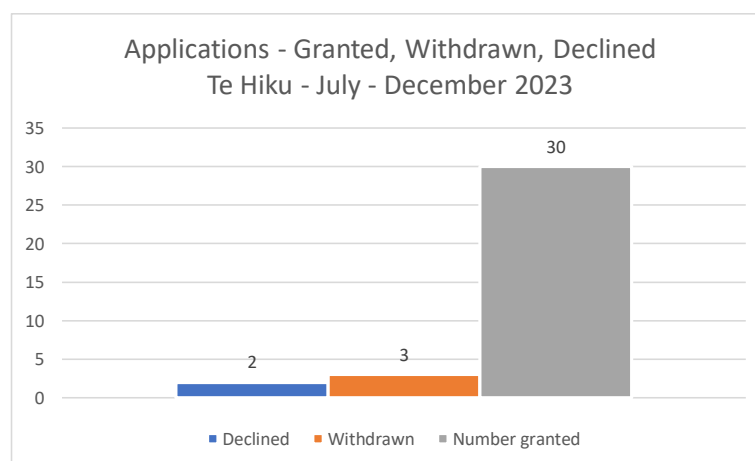
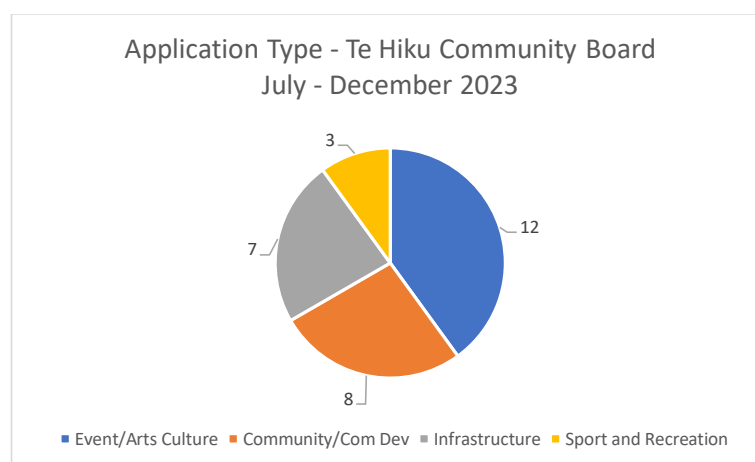
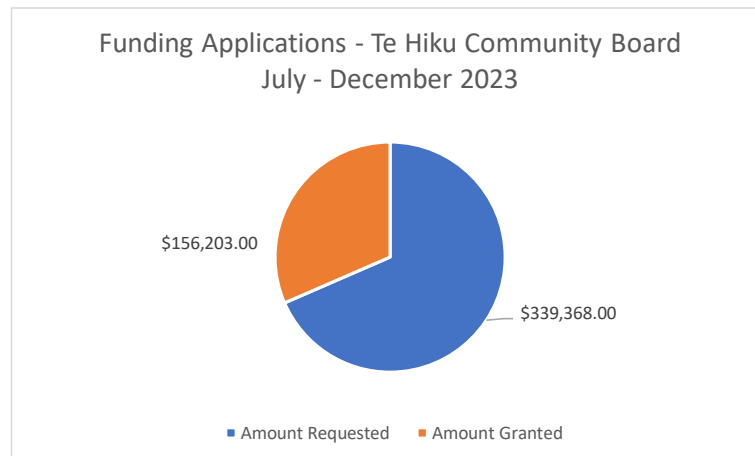
- 1. Summary of Funding July - December 2023 - A4553669**  

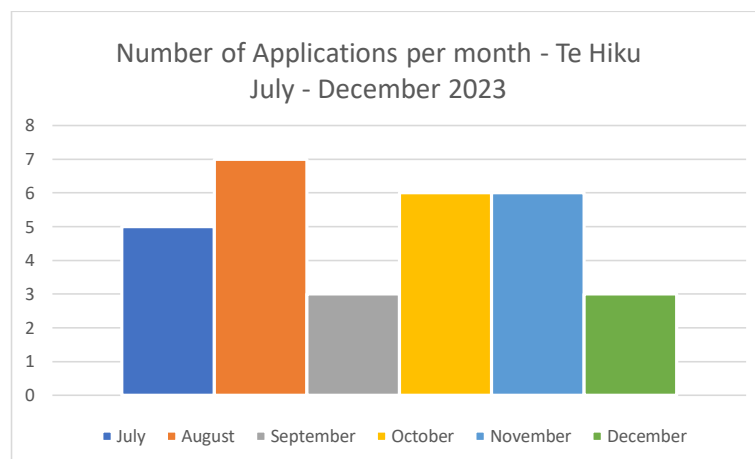
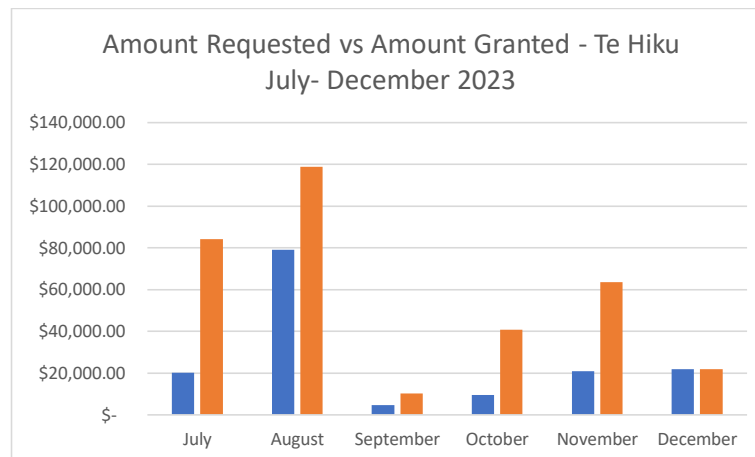
Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.





Grants were made to the follow areas:

- Ward-wide Projects 12
- Ahipara 1
- Awanui 2
- Kaitaia 11
- Oruaiti 1
- Peria 1
- Te Hapua 1
- Te Kao 1

8.2 TE HIKU COMMUNITY BOARD FEBRUARY 2024 OPEN RESOLUTION REPORT**File Number:** A4535910**Author:** Ellie Greenwood, Democracy Advisor**Authoriser:** Casey Gannon, Manager - Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2020.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board February 2024 Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. February Open Resolution Report - A4561794 [↓](#) 

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Friday, 2 February 2024 12:32:17 pm Date From: 1/01/2020 Date To: 2/02/2024	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 21/11/2023	Te Hiku Community Board 2024-2027 Footpath Programme Priority	RESOLUTION 2023/114 That Te Hiku Community Board a) receive the report Te Hiku Community Board 2024-2027 Footpath Programme Priority report. b) confirm the listed locations below for inclusion in the draft 2024-2027 Long Term Plan. i) Mill Bay Road - SH10 to Rangakapiti, Mangonui ii) SH 1@ Gill, Awanui iii) Kaitaia - Awaroa Rd @ Pukepoto - School to approx #673, Pukepoto iv) Kaitaia-Awaroa Rd - Okahu Rd to 240, Kaitaia CARRIED	13 Dec 2023 11:42am The footpath prioritisation list is included in the draft 2024-2027 LTP and a request for this to be published on the FNDC website has been sent through to Ken Lewis - Manager of Communications and Engagement 12 Jan 2024 12:44pm Elizabeth Stacey: Te Hiku's footpath programme priority has been presented to the Te Koukou Transport Committee and included in the draft 2024-2027 LTP. No further information on the LTP funding levels, Waka Kotahi subsidy is available at this time. We anticipate further information on funding to be available to the Board by July 2024.
Te Hiku Community Board 1/08/2023	Ground Lease to Doubtless Bay Sea Scouts - East Street Taipa	RESOLUTION 2023/60 That the Te Hiku Community Board: a) recommends to Council that the public consultation process is commenced on the granting of a new ground lease to Scouts Aotearoa over part of the Recreation Reserve being approximately 860 square metres of Part Allot 5 PSH OF Taipa, held in New Zealand Gazette 1984 page 104. The terms of the proposed lease shall be: Term: 15 Years (5+5+5) Rental: As per FNDC Fees and Charges Schedule for a Community lease.	12 Jan 2024 2:03pm Report being presented to Council on 8th Feb for resolution

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Friday, 2 February 2024 12:32:17 pm Date From: 1/01/2020 Date To: 2/02/2024	
Meeting	Title	Resolution	Notes
		<ul style="list-style-type: none"> ▪ \$113 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule. <p>b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.</p> <p style="text-align: right;">CARRIED</p>	
Te Hiku Community Board 12/12/2023	Lease Extension Request Aupouri Ngati Kahu Te Rarawa (ANT) Trust	<p>RESOLUTION 2023/118</p> <p>That Te Hiku Community Board recommends that Council:</p> <p>a) approves a new ground lease to Aupōuri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, over 20,234 square metres being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia.</p> <p>The terms of the proposed leased shall be:</p> <ul style="list-style-type: none"> • Term: 30 years (15 + 15) • Rental: \$118 plus GST per year in conjunction with the Fees & Charges Schedule for 2023/24 and reviewed annually. <p>b) approves further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations.</p> <p style="text-align: right;">CARRIED</p>	<p>12 Jan 2024 2:02pm Report being presented to Council on 8th Feb for resolution</p>
Te Hiku Community Board 12/12/2023	Support of Pedestrian Crossing	<p>RESOLUTION 2023/126</p> <p>That Te Hiku Community Board supports the petition from Pukenui residents for a pedestrian crossing on State Highway 1, at 4133 Far North Road.</p> <p style="text-align: right;">CARRIED</p>	<p>12 Jan 2024 12:45pm NTA to share the community petition with the Waka Kotahi Safety Engineer as improvement is proposed for the state highway. We will compose a joint response for both the Board and Petitioners by March, 2024.</p>

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Friday, 2 February 2024 12:32:17 pm Date From: 1/01/2020 Date To: 2/02/2024	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 12/12/2023	New ground lease to Te Rarawa Rugby Club Incorporated over Rarawa Memorial Domain Recreation Reserve	RESOLUTION 2023/119 That the Te Hiku Community Board: a) recommends to Council that the public consultation process is commenced on the granting of a new ground lease to Te Rarawa Rugby Club Incorporated over part of the Rarawa Memorial Domain Recreation Reserve being Section 151 Block IV Ahipara SD, approximately 40,468 square metres, held in New Zealand Gazette 1979 page 1202 and Recreation Reserve held in Record of Title 308444, being of Lot 4 DP 366836, approximately 6010 square metres. The terms of the proposed lease shall be: <ul style="list-style-type: none"> • Term: 30 Years (15+15) • Rental: As per FNDC Fees and Charges Schedule for a Community lease. • \$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule. b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council. CARRIED	12 Jan 2024 2:02pm Report being presented to Council on 8th Feb for resolution
Te Hiku Community Board 1/08/2023	Lease extension request Aupouri Ngati Te Rarawa (ANT) Trust	RESOLUTION 2023/59 That the Te Hiku Community Board recommends that Council: a) approve the renewal of a further 5 year term, expiring on 31 August 2028, as allowed for in the current lease to Aupōuri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia.	23 Nov 2023 8:36am Report for recommendation to Council will be presented to the 12th December Te Hiku CB meeting 18 Dec 2023 11:04am Report will be presented to Council on 8th feb for resolution on the granting of the lease

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Te Hiku Community Board	
		Printed: Friday, 2 February 2024 12:32:17 pm Date From: 1/01/2020 Date To: 2/02/2024	
Meeting	Title	Resolution	Notes
		<p>The terms being:</p> <ul style="list-style-type: none"> • Term: 5 years • \$118 plus GST per year in conjunction with the Fees & Charges Policy for 2023/24 and reviewed annually. <p>b) recommends to Council that the public consultation process is commenced on the granting of a new ground 30 (15+15) year lease to Aupōuri Ngāti Kahu – Te Rarawa Trust over Tangonge Domain, being Recreation Reserve DP 108 Title NA530/132, located at 63 Bonnet Road, Kaitaia.</p> <p>The terms of the proposed lease shall be:</p> <ul style="list-style-type: none"> • Term: 30 Years (15+15) • Rental: As per FNDC Fees and Charges Schedule for a Community lease. • \$118 plus GST for 2022/23 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule. <p>c) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.</p> <p style="text-align: right;">CARRIED</p>	

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Friday, 2 February 2024 12:32:17 pm Date From: 1/01/2020 Date To: 2/02/2024	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 25/08/2020	Notice of Motion - Investigation into Divesting Rangitoto Reserve, Mangonui	RESOLUTION 2020/45 That the Te Hiku Community Board: a) requests that staff investigate the process of divesting the ownership of Rangitoto Recreation Reserve, Mangonui to the Crown. b) requests that a report be provided back to the Te Hiku Community Board with information and options. CARRIED	14 Sep 2023 3:05pm The Rangitoto Reserve, Mangonui report was submitted to Council at their meeting held 24 August 2023. Council resolved to: a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Rangitoto Reserve (Allot 71 PSH of Mangonui East) as a Historic Reserve. , b) appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to the Council in respect of the reserve classification., c) staff develop a Management Plan under s41 of the Reserves Act to eradicate the invasive wattle trees and moth plants. 08 Oct 2023 2:33pm Work continuing on project plan. Initial public consultation will be in mid-January to avoid holiday period.
Te Hiku Community Board 7/12/2021	Notice of Motion - Waterfront Cafe and Bar - Mangonui	RESOLUTION 2021/77 That Te Hiku Community Board recommends that the Far North District Council: a) approve the occupation and use of 1.5 car parking spaces (8,5m of legal road reserve) in front of the Waterfront Café, Waterfront Road Mangonui to be approved as a formal license to occupy, to the Waterfront Café and Bar. b) and prioritise and enable increased alfresco dining and activate street frontages in waterfront locations and town centres. CARRIED	27 Sep 2023 8:29am From THCB meeting of 26/9/23 - There is currently no funding. Sheryl Bainbridge also advised there have been no adverse incidents resulting from the current parking configuration. 23 Jan 2024 4:18pm Status is the same - currently no funding
Te Hiku Community Board 9/05/2023	Kaitaia Drainage Area 2022/2023 Programme	RESOLUTION 2023/33 That the Te Hiku Community Board;	08 Nov 2023 8:23am Appointment of Drainage District Specialist progressing. EOI for 3 year spraying contract being prepared. HOI progressing drain spraying work this year. 02 Feb 2024 12:29pm

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Friday, 2 February 2024 12:32:17 pm Date From: 1/01/2020 Date To: 2/02/2024	
Meeting	Title	Resolution	Notes
		a) approve the reviewed Kaitaia Drainage Area 2023/2024 work programme. b) approve the proposed 2023/24 Spraying Programme. c) request the proposed rate change for \$133k, including drone hireage and machine cleaning, be reported back to all Drainage Committees. d) and submit to Council a request for a Public Good component in the rates to be reviewed for the Long-Term Plan. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. CARRIED	The contract is due to be signed week starting 5 February 2024 to complete further works
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	RESOLUTION 2023/35 That the Te Hiku Community Board; a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme. b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund. c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees. d) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw	08 Nov 2023 8:25am Appointment of Drainage District Specialist progressing. EOI for 3 year spraying contract being prepared. HOI progressing drain spraying work this year. 02 Feb 2024 12:31pm The purchase order has been raised for works already complete and shall be raised for any additional spray works to be completed

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Friday, 2 February 2024 12:32:17 pm Date From: 1/01/2020 Date To: 2/02/2024	
Meeting	Title	Resolution	Notes
		breaches and a timeline for appointment of the land drainage staff member and job description. e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. CARRIED	
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	RESOLUTION 2023/34 That the Te Hiku Community Board; a) approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000. c) approve the use of other local spray contractors in the area. d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine cleaning, be reported back to the Drainage Committees. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. CARRIED	08 Nov 2023 8:25am Appointment of Drainage District Specialist progressing. EOI for 3 year spraying contract being prepared. HOI progressing drain spraying work this year. 02 Feb 2024 12:31pm The purchase order has been raised for works already complete and shall be raised for any additional spray works to be completed

8.3 CHAIRPERSON AND MEMBER REPORTS

File Number: A4547957

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The reason for the recommendation is to note the reports from the Chairperson and Members. The reports provide feedback to the community on matters of interest or concern to the Community Board and how the Community Board has communicated with community organisations and special interest groups within the community.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the February 2024 reports from Chairperson Adele Gardner and Members Darren Axe, Sheryl Bainbridge and Rachel Baucke.

1) TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a community board is to represent, and act as an advocate for the interests of its community.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised.

The reports from the Chairperson and Members are attached.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITI HANGA / ATTACHMENTS

1. THCB Chair Gardner report for February 2024 - A4548674  
2. THCB Member Axe report for February 2024 - A4548675  
3. THCB Member Baucke report for February 2024 - A4548676  
4. THCB Member Bainbridge report for February 2024 - A4548680  

Te Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Not applicable.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Not applicable.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is a Community Board report.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Not applicable.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Yes.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Te Hiku Community Board Chairperson's Report

Name: Adele Gardner

Subdivision: Kaitaia Te Hiku

Date: 6 December 2023 – 12 December 2023

Meetings Attended

Date	Meeting
06/12/2023	Te Hiku Revitalisation Project working group
08/12/2023	Te Ahu Trust
11/12/2023	Mayor/Community Board Chairs
11/12/2023	Council – HQ
12/12/2023	THCB with CEO FNDC
12/12/2023	Te Hiku Community Board – Te Ahu
12/12/2023	Data Analytics / GIS mapping session

Requests for Service (RFS)

RFS number	Date	Comment
4184009	30/11/2023	Urgent - Allen Bell Park playground - D Shackles stolen from play equipment apparatus. 01/12/2023 Works completed - the stolen shackles have been replaced on rope structures and graffiti removed off tables and playground.
4184152	28/11/2023	Garden outside Kiwibank, the shrub in the middle requires trimming or taking out as very hard to see people on pedestrian crossing if one is driving south 05/12/2023 completed, cut back overgrown plant, cleaned up mess and taken to green waste

4184014	27/11/2023	Gardens in Jaycee/Centennial Park require weeding 28/11/2023 with RSL
4184158	28/11/2023	Memorial Park Kaitaia - the Pump track gardens within the track require weeding 29/11/2023 with RSL via dayworks until new contract/provider is sorted
4182654	16/11/2023	<p>Puwheke Beach - Vehicles on Beaches - referred to the Policy Team & Legal Department.</p> <p>23/11/2023 Vehicle restricted areas on beaches - Northland Regional Council (nrc.govt.nz)</p> <p>a. whether any further review of FNDC bylaws involving use of vehicles on beaches is programmed/anticipated</p> <p>Our vehicles on beaches bylaw was reviewed in 2022 and as an outcome of that review, the regulation regarding prohibiting vehicles on beaches was included in the Road Use bylaw instead of a stand-alone bylaw.</p> <p>Investigations into potential additions to the Road Use Bylaw schedules regarding vehicle use on beaches can be added to the work programme at any time, and do not need to wait for a review of the bylaw. Investigations can be requested by the community, elected members, or staff. We are currently in the process of investigating the use of vehicles on beaches on the Karikari Peninsula. Engagement with Iwi, hapu and the wider community will take place in 2024.</p> <p>b. whether any review of bylaws is likely to consider coordinating district controls with exclusion of vehicles from VEZ beaches as included in the regional plan i.e. to address the point raised by the Environment Court of the need for unified controls across district and regional boundaries (?)</p> <p>We anticipate working closely with the Northland Regional Council (NRC) in taking Vehicle Exclusion Zones (VEZ) into consideration. NRC is the government agency that is responsible for VEZ implementation, and we have been advised by NRC that this work is currently underway.</p>



Te Hiku Community Board Member Report

Name: Darren Axe

Subdivision: North Cape

Date: 22 January 2024

Meetings Attended

Date	Meeting
12/12/2023	THCB monthly meeting
Dec 2023	Invited to Hope House Limited rehabilitation centre to present certificates in passing Te Reo classes
06/12/23	Invited to ANT Trust to visit and learn about complex in Bonnett Road

Requests for Service (RFS)

RFS number	Date	Comment
4185619	08/12/2023	Road speed signs to be put up in Houhora Heads Road
4187172	22/12/2023	Footpath repair corner Waterfront Road, SH1 Houhora. <i>Fulton Hogan have inspected and programmed for footpath repair</i>
4189448	19/01/2024	Shade sale for playground in Te Kao
4189450	19/01/2024	Broken concrete footpath just north of Pukenui playground beside phase transformer SH1 Pukenui



Te Hiku Community Board Member Report

Name: Rachel Baucke

Subdivision: Kaitaia

Date: 22 January 2024

Meetings Attended

Date	Meeting	Comment
08/11/2023	Community Board Combined Workshop	Ngawha Innovation Park
21/11/2023	THCB Monthly Meeting	
21/11/2023	THCB CEO Catchup with CEO	
21/11/2023	THCB Monthly Meeting	
04/12/2024	Next Steps with New Government	Online through Teams
12/12/2023	THCB Monthly Meeting	
13/12/2023	NCB Online Hui	Online through Teams

Community Issues

Issue name	Comment
Rubbish at Ruaroa Road	<p>Seeking Residents feedback about whether the refuse pick up remains at end of the road.</p> <p>A residence Poll has been conducted and strong vote to not have the pickup point any more as its causing too much mess and abuse.</p> <p>We have requested a caged bin from northland Waste, however if they refuse, we will request the facility be withdrawn.</p> <p>Sent email to follow up – no response</p>

Requests for Service (RFS)

RFS number	Date	Comment
4181445	03/08/2023	<p><i>Request from Ahipara Aroha group to follow up on the RFS.</i></p> <p>Awaiting response to determine if council is wanting to install and then maintain new parking lines, and whether the works described below fit within the remit of the Road Maintenance as ordered works i.e.:</p> <p>b) outside the dairy/post office/gas station area Takahe Road, Ahipara c) outside Bidz takeaways 4, 6 and 9 Takahe Road,</p> <p>I am following up on the maintenance request and will report back to them.</p>



Te Hiku Community Board Member Report

Name: Sheryl Bainbridge

Subdivision: Doubtless Bay

Date: 21 January 2024

Community Issues

Issue name	Comment
Financial contributions workshop 21 February 2024	I have a dentist appointment on that day. As I have waited over one month for it, I intend to keep that appointment so will not be at this meeting. I believe that Council should have a development contribution policy that provides funding towards footpaths, roading, water and reserves. To be used in the area where the development occurs. The council should also take the opportunity to look into giving incentives to those who install water tanks as a resilience measure.
Drainage	We discussed the drainage issues with the CEO but having been copied into emails that involve the Chair of the Drainage Committees we still don't seem to be making progress. What now?
Freshwater Plan – NRC livestock setback proposal	<p>The Board's concern as highlighted by Member John Stewart is that in the event of legal challenges, how will the NRC address these situations, and could ratepayers potentially be burdened with funding court cases? I believe clarity on these matters is essential for maintaining transparency and ensuring that decisions align with legal frameworks.</p> <p>In failing to consider the economic and social impacts of the proposal NRC is failing in its obligations under the Local Government Act 2002 to provide social, economic, environmental, and cultural well-being of their communities, which is the purpose of local government.</p> <p>I haven't got much confidence in the submission process based on our previous experience, but I feel that we should make a submission to show our communities that we are behind them.</p>

Paewhenua Island walk	I recently did this walk with the facilities technical officer-District Facilities, John Haines, Friends of Rangikapiti and others. A shared path between the end of the current boardwalk system and Paewhenua Island is included in the Board's strategic plan. However, the Paewhenua Island walk itself can be upgraded as a stand-alone project. I understand that a local group is interested in undertaking this upgrade and will complete a funding application. There has been interest from community members regarding this walk, including seeing it as a good place to walk dogs. If that is the case there may need to be some restrictions e.g. dogs on leashes only, as we have been advised that there are several seabirds along the track including banded rail, a pheasant-sized bird whose status is 'declining'. Since our visit the first part of the track has been mown and a replacement bollard installed at the gate that prevents vehicle access.
Arethusa walk	Can we have an update on this 1.5km walk please. There has been discussion on Facebook about pedestrian safety on Lambs Road, and this should be added to the matrix.
Northland Age article 10 August <i>(from my 13/08/23 report)</i>	Ratepayers who have talked to me want to see resilience and repairs to existing council assets done now so that they can see what their rates are paying for. Perhaps the 'lite LTP' will take this into consideration.
Proceeds of Crime Fund Proceeds of Crime Fund New Zealand Ministry of Justice	On June 2023 we were advised by the Justice Department (attached below) that the Proceeds of Crime Fund had paused and that Covid had a major impact on revenue flows. It is now 2024 and crime has not reduced. Community Board Co-ordinator to follow up please on the status of this fund. I believe that proceeds of crime funding would go a long way to paying for street lighting that would make people feel safer.
CEO discussion	<p>Prior to the Board's December meeting we had a discussion with the CEO that covered several topics including the value of and cost to ratepayers regarding climate change and cultural enhancement when the council should instead by looking at the resilience of its core infrastructure and services. A response would be good please. RFS:4189857 raised. Also noted in a more recent email was the proposal to set up a new Infrastructure Strategy group. Will this be as well as or instead of NTA and once again can the benefit/cost ratio be explained please.</p> <p><i>Head of Infrastructure Strategy position has been created to identify and remediate complex outstanding infrastructure issues, managing financial and reputational impact whilst ensuring best for community outcomes. This position will ensure Council's infrastructure strategy is fit for purpose, driving infrastructure work programmes, and aligned to Council's other strategies and plans, including the Long Term Plan. The NTA remains as a separate Alliance. The benefits of having a centralised point of oversight for Alliances etc outweighs the financial cost of having this position.</i></p>

Requests for Service (RFS)

RFS number	Date	Comment
4160114 4157755	Countless times and in my June 2023 report	Pothole Coopers Beach carpark has been the subject of at least 20 emails and has been 'fixed' at least 3-4 times. The 'fix' lasts a few weeks and then the pothole develops again. Apparently, it will be properly fixed this financial year. <i>Please leave this on here until something is done permanently.</i>

From: O'Connor, Kirsten <Kirsten.O'Connor@justice.govt.nz>
Sent: Wednesday, June 7, 2023 12:08 PM
To: Beverly Mitchell Beverly.Mitchell@fndc.govt.nz
Subject: Proceeds of Crime Fund

Kia ora Beverly,

On behalf of the Proceeds of Crime Fund Secretariat, thank-you for your interest in the Fund, and for your patience as we continue to work through the next steps.

Last year we made the decision not to accept any new applications until we could be confident that there would be sufficient funds available. It was initially anticipated that this would be relatively short delay while the Proceeds of Crime Fund (PoCF) was replenished with recovered criminal proceeds.

As you will know, the PoCF is obtained through the recovery of criminal proceeds. The dual impact of COVID-19 and the global economic downturn have significantly reduced the flow of money into the PoCF. COVID-19 has had a major impact on actual and projected revenue due to significant delays in both national and international justice systems and markets. The global economic downturn has also slowed down asset disposal and reduced asset values.

In accordance with the fund's criteria, Cabinet can draw from the PoCF to support urgent justice requirements to address crime related harm to communities and improve community wellbeing. Details of initiatives funded in this way are available on the PoCF website: [Proceeds of Crime Fund | New Zealand Ministry of Justice](#) (being updated later this week).

The Criminal Proceeds (Recovery) Amendment Bill was passed in March 2023. This widens Police's ability to seize assets that may have been funded through organised crime. It estimated that this could generate an additional \$25 million for the fund, however this will take time to implement. Given the current slow rate of inflow into the PoCF, it may not be sufficiently replenished to support new applications until 2024.

Regular updates will be posted on the PoCF website. If you have any questions or concerns, please contact PoCF@justice.govt.nz

Kirsten O'Connor | Senior Advisor (She/Her)
Sector Directorate
[Justice Sector](#)
Email Kirsten.O'Connor@justice.govt.nz
Phone 04 4664021 Ext 50739
Justice Centre, 19 Aitken Street, Wellington

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

8 TE KAPINGA HUI / MEETING CLOSE