



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Ordinary Council Meeting

Thursday, 6 April 2023

Time: 10:00 am
Location: Council Chamber
Memorial Ave
Kaikohe

Membership:

Kahika - Mayor Moko Tepania - Chairperson
Kōwhai - Deputy Mayor Kelly Stratford
Cr Ann Court
Cr Felicity Foy
Cr Hilda Halkyard-Harawira
Cr Babe Kapa
Cr Penetaui Kleskovic
Cr Steve McNally
Cr Mate Radich
Cr Tāmati Rākena
Cr John Vujcich

Far North District Council
Ordinary Council Meeting
will be held in the Council Chamber, Memorial Ave, Kaikohe on:
Thursday 6 April 2023 at 10:00 am

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1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATIONS

Karen Campbell & Mary Cavell – Far North Citizens Advice

~~Raewyn Tipene And Ata Witana – Ngati Rangi Request Withdrawn~~

Linda Kaye – Kohukohu Residents

Fiona King - Drainage Area Committees

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4107477

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow Council to confirm that the minutes are a true and correct record of previous meetings.

RECOMMENDATION

That Council confirms the minutes of the Council meeting held 9 March 2023 and of the Extraordinary Council Meetings held 21 March 2023 and 23 March 2023 as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.




Reason for the recommendation

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

1. 2023-03-09 Council Minutes - A4116184 [↓](#) 
2. 2023-03-21 Extraordinary Council Minutes - A4137203 [↓](#) 
3. 2023-03-23 Extraordinary Council Minutes - A4140935 [↓](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MEMORIAL AVE, KAIKOHE
ON THURSDAY, 9 MARCH 2023 AT 10:05 AM**

PRESENT: Kahika - Mayor Moko Tepania, Cr Ann Court, Cr Hilda Halkyard-Harawira (virtually), Cr Babe Kapa, Cr Penetaui Kleskovic, Cr Steve McNally (virtually), Cr Mate Radich (virtually), Cr Tāmāti Rākena, Cr John Vujcich.

STAFF PRESENT: Jill Coyle (Acting Chief Executive Officer), Jacine Warmington (Group Manager Strategic Relationships), Ruben Garcia (Group Manager Community & Engagement), Roger Ackers (Group Manager Planning & Policy), Kevin Johnson (Group Manager Delivery & Operations), Margriet Veenstra (Group Manager People & Transformation) George Swanepoel (In-House Counsel), Aisha Huriwai (Team Leader Democracy Services), Marlema Baker (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika/Mayor Moko Tepania commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

2.1 APOLOGIES AND DECLARATIONS OF INTEREST

RESOLUTION 2023/21

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Babe Kapa

That Council receive apologies from Kōwhai-Deputy Mayor Kelly Stratford and Cr Felicity Foy and a leave of absence be granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- Claire Ganantchian read a prepared speech in relation to Climate Change (Tabled Document I.D A4138751 refers).
- Linda Kaye was scheduled to address Council virtually but deferred to the next meeting due to technical issues.
- Apologies were noted from Ngati Rangi representatives who will make arrangements to speak at a future meeting.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Jill Coyle acknowledged as Acting Chief Executive.
- Weather event Cyclone Gabrielle – the Mayoral Relief Fund approved 10's of 1000's of funds.
- Acknowledge local government for adopting a community. Four Council areas have adopted us Clutha, Waitaki, Waipa, Tasman.
- Acknowledging the Mayor of Clutha Council and New World Balclutha for holding a sausage sizzle with proceeds going to the Mayoral relief fund.

Ordinary Council Meeting Minutes - **Unconfirmed**

9 March 2023

- Thanked the community for their tireless work during and after Cyclone Gabrielle. There were multiple community centres opened.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 5.1 document number A4093996, pages 6 - 18 refers.

RESOLUTION 2023/22

Moved: Cr Penetaui Kleskovic

Seconded: Cr John Vujcich

That Council confirms the minutes of the Council meeting held 9 February 2023 as a true and correct record.**CARRIED**

6 REPORTS

6.1 ADOPTION OF THE ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

Withdrawn – to be included in the Extraordinary Council Agenda – 23 March 2023

6.2 ESTABLISHMENT OF AN "APPOINTMENT TO COUNCIL ORGANISATION COMMITTEE"

Agenda item 6.2 document number A3977804, pages 147 - 155 refers.

RESOLUTION 2023/23

Moved: Cr John Vujcich

Seconded: Cr Tāmāti Rākena

That Council;

1. **establish a "Te Koekoeā - Appointment to Council Organisation Committee" in line with the Appointment and Remuneration of Directors of Council Organisations Policy (#2117).**
2. **make the following appointments to the Committee;**
 - i) **Te Miromiro – Assurance Risk and Finance Committee Chairperson**
 - ii) **Council representative #1 Cr Steve McNally**
 - iii) **Council representative #2 Cr Hilda Halkyard-Harawira**
3. **appoint Cr Steve McNally as the Chair of the Appointment to Council Organisation Committee.**

Abstained: Cr Steve McNally**CARRIED**

6.3 APPOINTMENT OF INDEPENDENT HEARINGS COMMISSIONER

Agenda item 6.3 document number A4077714, pages 156 - 160 refers.

RESOLUTION 2023/24

Page 2

Moved: Kahika - Mayor Moko Tepania
 Seconded: Cr John Vujcich

That pursuant to section 34A of the Resource Management Act 1991, that Far North District Council appoint Barry Mosley to the Council's list of approved Commissioners.

CARRIED

7 INFORMATION REPORTS

7.1 MAYOR AND COUNCILLORS REPORTS

Agenda item 7.1 document number A4049974, pages 161 - 185 refers.

RESOLUTION 2023/25

Moved: Kahika - Mayor Moko Tepania
 Seconded: Cr Tāmāti Rākena

That Council note the reports from Kahika-Mayor Moko Tepania, Kōwhai-Deputy Mayor Kelly Stratford, Councillors Ann Court, Hilda Halkyard-Harawira, Babe Kapa and Tāmāti Rākena.

CARRIED

7.2 COUNCIL ACTION SHEET UPDATE MARCH 2023

Agenda item 7.2 document number A4094004, pages 186 - 199 refers.

RESOLUTION 2023/26

Moved: Kahika - Mayor Moko Tepania
 Seconded: Cr Babe Kapa

That Council receive the report Action Sheet Update March 2023.

CARRIED

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

Kahika-Mayor Moko Tepania explained that the following items listed on the public excluded agenda had been deferred to an Extraordinary Council meeting:

- Executive Review Committee Minutes
- General Employment Matters and Tabled Documents.

RESOLUTION 2023/27

Moved: Kahika - Mayor Moko Tepania
 Seconded: Cr Penetaui Kleskovic

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
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8.1 - Confirmation of Previous Minutes - Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
8.2 - Appointment of Te Miromiro - Assurance Risk and Finance Independent Chairperson	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

Council resolved that the Information and decisions contained in the part of the meeting held with public excluded not be restated in public.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kahika-Mayor Moko Tepania closed the meeting with a karakia.

10 MEETING CLOSE

The meeting closed at 10:59 am.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 6 April 2023.

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CHAIRPERSON

Extraordinary Council Meeting Minutes - **UNCONFIRMED**

21 March 2023

**MINUTES OF FAR NORTH DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON TUESDAY, 21 MARCH 2023 AT 1:00 PM**

PRESENT: Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr John Vujcich, Cr Babe Kapa, Cr Penetaui Kleskovic (Virtual), Cr Tāmari Rākena, Cr Mate Radich (Virtual)

IN ATTENDANCE: Te Hiku Community Board Chairperson Adele Gardner (Virtual)

STAFF PRESENT: Jill Coyle (Acting Chief Executive Officer), Andy Finch (District Engineer), Janice Smith (Group Manager - Corporate Services), Jacine Warmington (Group Manager – Strategic Relationships), Kevin Johnson (Group Manager – Delivery and Operations), Ruben Garcia (Group Manager – Community and Engagement), Joshna Panday (Democracy Services Advisor), Aisha Huriwai (Team Leader – Democracy Services), Jo Boyd (Corporate Planner)

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika-Mayor Moko Tepania commenced the meeting with a prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Noted Cr. Ann Court will depart the meeting early.
Acknowledged that Crs Mate Radich and Penetaui Kleskovic are attending virtually.

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations for this meeting.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Maramataka update - currently a low moon phase.
- Opened the Snapper Bonanza (Anglers competition) - appreciation is shown to the contribution of the competition to the economy.
- Cyclone Gabrielle Mayoral relief fund closing date for application is 31 March 2023.
- Temporary legislation has been introduced to allow council to meet virtually and still count for quorum.
- Extraordinary meeting on Thursday will be held virtually.

5 REPORTS

5.1 ADOPTION OF ANNUAL PLAN 2023/24 CONSULTATION DOCUMENT

Agenda item 5.1 document number A4124705, pages 6 - 12 refers

MOTION

Moved: Cr Felicity Foy

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

- a) Adopts the Annual Plan 2023/24 Consultation Document for consultation pursuant to sections 82, 95 and 95A of the Local Government Act 2002.
- b) Delegates to the Chief Executive Officer the authority to make any necessary minor formatting, typographical and administrative changes to the Consultation Document prior to public consultation.

AMENDMENT

Moved: Cr Felicity Foy

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

- a) ~~Lets the Annual Plan 2023/24 Consultation Documents lie on the table until the consultation documents is amended to include the divestment of Pensioner housing to FNHL as per the previous resolution and direction set by Council.~~

Meeting Adjourned at 1:25 pm and Meeting Resumed at 1:39 pm

Motion for Amendment Withdrawn by Cr Felicity Foy

AMENDMENT

Moved: Cr Ann Court

Seconded: Cr John Vujcich

That Council:

- c) Instructs the Chief Executive Officer to immediately commence workshops and special consultation processes to align with the 13 May 2021 resolution to ensure the divestment date of 30 June 2024 is met for the Housing for the elderly portfolio.

Abstained: Cr Mate Radich

CARRIED

The motion for amendment became a substantive motion.

At 2:00 pm, Cr Tāmati Rākena left the meeting.

At 2:04 pm, Cr Tāmati Rākena returned to the meeting.

RESOLUTION 2023/25

Moved: Cr Felicity Foy

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

- a) **Adopts the Annual Plan 2023/24 Consultation Document for consultation pursuant to sections 82, 95 and 95A of the Local Government Act 2002.**
- b) **Delegates to the Chief Executive Officer the authority to make any necessary minor formatting, typographical and administrative changes to the Consultation Document prior to public consultation.**
- c) **Instructs the Chief Executive Officer to immediately commence workshops and special consultation processes to align with the 13 May 2021 resolution to ensure the divestment date of 30 June 2024 is met for the Housing for the elderly portfolio.**

Against: Cr Mate Radich

CARRIED

5.2 ADOPTION OF STATEMENT OF PROPOSAL TO AMEND RESOURCE CONSENT FEES & CHARGES FOR 2023/24

Agenda item 5.2 document number A4132947, pages 13 - 56 refers

RESOLUTION 2023/26

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That Council:

- a) **adopts the Statement of Proposal for the proposed amendments to Resource Consent fees and charges.**
- b) **undertakes public consultation in accordance with section 83 of the Local Government Act 2002.**

Against: Crs Ann Court and Steve McNally

CARRIED

At 2:29 pm, Cr Ann Court left the meeting.

RESOLUTION TO MOVE INTO PUBLIC EXCLUDED

RESOLUTION 2023/27

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 – Executive Review Committee Minutes	s7(2)(a) the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(i) the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 – General Employment Matters & Tabled Documents	s7(2)(a) the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(i) the withholding of the information is necessary to enable	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

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21 March 2023

	Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	withholding would exist under section 6 or section 7
6.3 – Chief Executive Recruitment	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED**6 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

Kahika-Mayor Moko Tepania closed the meeting with a prayer.

7 MEETING CLOSE

The meeting closed at 3:17 pm.

The minutes of this meeting will be confirmed at the Council Meeting held on 6 April 2023.

.....
CHAIRPERSON

Extraordinary Council Meeting Minutes - **UNCONFIRMED**

23 March 2023

**MINUTES OF FAR NORTH DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD VIRTUALLY VIA MICROSOFT TEAMS
ON THURSDAY, 23 MARCH 2023 AT 10.00 AM**

PRESENT: Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Babe Kapa, Cr Penetaui Kleskovic, Cr Steve McNally, Cr Mate Radich, Cr Tāmati Rākena, Cr John Vujcich

IN ATTENDANCE: Adele Gardner (Chairperson Te Hiku Community Board), Bennie Greyling (Auditor – Deloitte.)

STAFF PRESENT: Joshna Panday (Democracy Advisor), Aisha Huriwai (Team Leader – Democracy Services), Marlema Baker (Democracy Advisor), Julia Lee (Senior Financial Accountant), Jill Coyle (Acting Chief Executive Officer), Andy Finch (District Engineer), Janice Smith (Group Manager - Corporate Services), Jacine Warmington (Group Manager – Strategic Relationships), Kevin Johnson (Group Manager – Delivery and Operations), Ruben Garcia (Group Manager – Community and Engagement)

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika-Mayor Moko Tepania commenced the meeting with a prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2023/28

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That the apology received from Cr Ann Court be accepted and leave of absence granted and the apology from Cr Steve McNally for lateness is received.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations for this meeting.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Cyclone Gabriele Relief Fund is still operational. We have about 40 applications.

Cr Steve McNally joined the meeting at 10:08 am

5 REPORTS

5.1 ADOPTION OF THE ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

Agenda item 5.1 document number A4104744, pages 6 - 138 refers

MOTION

Moved: Cr John Vujcich

Seconded: Cr Penetaui Kleskovic

That Council:

- a) Adopt the Annual Report for the year ended 30 June 2022;
- b) Agree that the Group Manager Corporate Services is authorised to make any grammatical changes that may be required.

AMENDMENT

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Kahika - Mayor Moko Tepania

- a) That the Audit Opinion circulated to Mayor and Councillors be appended to the agenda online subject to approval from the Office of the Auditor General.

CARRIED

Note: Audit Opinion to be discussed at Te Miromiro – Assurance, Risk & Finance Committee Meeting.

The amended motion is now a substantive motion.

RESOLUTION 2023/29

Moved: Cr John Vujcich

Seconded: Kahika - Mayor Moko Tepania

That Council:

- a) **Adopt the Annual Report for the year ended 30 June 2022, and that the Audit Opinion circulated to Mayor and Councillors be appended to the agenda online subject to approval from the Office of the Auditor General.**
- b) **Agree that the Group Manager Corporate Services is authorised to make any grammatical changes that may be required.**

CARRIED

6 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kahika-Mayor Moko Tepania closed the meeting with a prayer.

7 MEETING CLOSE

The meeting closed at 10:51 am.

The minutes of this meeting will be confirmed at the Council Meeting held on 6 April 2023.

.....
CHAIRPERSON

6 REPORTS

6.1 WASTEWATER DRAINAGE BYLAW REVIEW

File Number: A4061489

Author: Donald Sheppard, Policy Advisor

Authoriser: Roger Ackers, Acting General Manager - Strategic Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is for Council to agree to defer the review of the Wastewater Drainage Bylaw.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- On 24 May 2018 Council made the Wastewater Drainage Bylaw (the Bylaw)
- Under section 158 of the Local Government Act 2002, the Bylaw is due for review by 24 May 2023
- However, section 25, Part 6, Schedule 5, of the Three Waters Entities Act 2022 has amended section 158 of the Local Government Act 2002, so Council can decide to defer reviewing three waters bylaws
- If Council decides to defer the Bylaw review:
 - the Bylaw will remain in force until at latest 1 July 2026
 - Council can decide to review the Bylaw at any time before 1 July 2026.
- The Bylaw provides a clear legal framework to manage, operate and maintain Council's wastewater networks, protect the health and safety of the public and wastewater authority personnel, and protects public sewers from damage and interference by the public
- A bylaw is still the most appropriate way to address these problems
- Council staff recommend deferring the review of the Bylaw
- If council decides to conduct the review, the Bylaw should continue with amendments to improve certainty and clarity.

TŪTOHUNGA / RECOMMENDATION

That Council defer the review of the Wastewater Drainage Bylaw under section 158 of the Local Government Act 2002 as amended by section 25, Part 6, Schedule 5, of the Three Waters Entities Act 2022

1) TĀHUHU KŌRERO / BACKGROUND

The Wastewater Drainage Bylaw (Bylaw) was made on 24 May 2018. Under section 158 of the Local Government Act 2002, the Bylaw is due for review by 24 May 2023.

However, the Water Services Entities Act 2022 has amended section 158 of the Local Government Act 2002 to allow Council to decide to defer the review of three waters bylaws until no later than 1 July 2026. The decision to defer the Bylaw review must be made during the transition period from 14 December 2022 to 1 July 2024 before Water Services Entities come into existence under the Three Waters Reform Programme.

If Council decides not to defer the review and proceed with the review, Council is required under section 155 of the Local Government Act 2002 to consider whether the Bylaw:

- is still the most appropriate way of addressing the perceived problems with respect to wastewater drainage
- is still the most appropriate form of bylaw
- gives rise to any implications under the New Zealand Bill of Rights Act 1990.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Wastewater Drainage Bylaw

The Bylaw concerns domestic wastewater discharged into the public wastewater system, defined as either wastewater which is discharged from premises used solely for residential activities or wastes of the same character discharged from other premises. The Bylaw does not regulate 'trade waste' discharged into the wastewater system from trade or industrial premises.

Review findings

The review identified that a bylaw is still the most appropriate way to address the following problems relating to wastewater drainage.

- Needing a clear legal framework to manage, operate and maintain Council's wastewater networks
- Defining the dividing line between private wastewater drainage and the public system
- Risks to the health and safety of wastewater authority personnel and the general public by:
 - preventing unacceptable contaminants and stormwater entering the wastewater drainage system
 - preventing contamination of the wastewater drainage system by hazardous substances
 - ensuring connections to and disconnections from the public wastewater network meet correct technical standards
 - limiting excessive discharge flow rates into the wastewater network
 - restricting or prohibiting the discharge of wastewater in emergency situations.
- Risks to Council's investment in existing and any future wastewater infrastructure, treatment plant and disposal facilities by:
 - protecting public sewers from damage due to construction, excavation, and/or other work near these sewers
 - protecting the wastewater system from damage caused by hazardous substances
 - protecting the wastewater system from misuse and interference by the public.

The review identified that the current Bylaw is not the most appropriate form of bylaw because it is not clear and certain. Amendments were identified to provide greater clarity and certainty. See the attached Review Research Report for a full account of these amendments. These changes would not affect the enforcement of the Bylaw.

Review Options

Option One: Decide to defer the Bylaw review (recommended Option)

Under section 158 of the Local Government Act 2002 as amended by three waters legislation, Council can decide to defer reviewing the Bylaw until no later than 1 July 2026. The Bylaw would continue to be in effect, and Council can review the Bylaw at any time before 1 July 2026. This decision would not be the subject of public consultation.

Deciding to defer the Bylaw review means that potential amendments to the Bylaw would not occur. These amendments are assessed by Council staff to be of only low or medium importance.

If three waters reforms proceed as planned, 'Entity A' will regulate and control wastewater services in the district. However, there is some uncertainty regarding when and how these reforms will occur. For example:

- the Bylaw may be revoked in full on 1 July 2024 or at a later date
- Entity A may only regulate some of the district's wastewater drainage system and Council will still need to regulate and control some functions.

Advantages and disadvantages of deciding to defer the Bylaw review

- | | |
|-----------------|---|
| – Advantages | <ul style="list-style-type: none">– Continuing to have a Bylaw is an appropriate way to manage the problems associated with wastewater drainage– The Bylaw addresses the problems associated with wastewater drainage– Inefficient use of resources required to amend a Bylaw that may only be in effect until 01 July 2024 would be avoided– This Option recognises current uncertainties regarding three waters reforms – section 158 of the Local Government Act 2002 was amended to allow local authorities to defer reviews of three waters bylaws in recognition of these uncertainties– Even if the Three Waters Reform Programme does not proceed as currently planned, Council will still have a Bylaw in place to manage the problems associated with wastewater drainage for at least 3 years– The Council may decide to review the Bylaw at any time before 1 July 2026. |
| – Disadvantages | <ul style="list-style-type: none">– The Bylaw would not be amended. Council staff consider it acceptable to not make these amendments as the Bylaw is currently fit for purpose and the amendments are considered of only low or medium importance. |

If Option 1 is agreed to by Council, the following resolution would apply:

That Council defer the review of the Wastewater Drainage Bylaw under section 158 of the Local Government Act 2002 as amended by section 25, Part 6, Schedule 5, of the Three Waters Entities Act 2022.

Option Two: Decide to review the Bylaw and Continue the Bylaw with amendment

Council can decide not to defer reviewing the Bylaw and proceed with a review.

Under section 155 of the Local Government Act 2002, in conducting the review Council first needs to consider that the Bylaw:

- is still the most appropriate way of addressing the perceived problems with respect to wastewater drainage
- is still the most appropriate form of bylaw
- gives rise to any implications under the New Zealand Bill of Rights Act 1990.

Research indicates:

- that a bylaw is the most appropriate way to regulate wastewater drainage problems
- the Bylaw is not in the most appropriate form

- its current wording does not give rise to any implications under the New Zealand Bill of Rights Act 1990 (a final assessment of this will be made if the decision is made to amend the Bylaw).

The Bylaw would be amended to make the changes identified in the review. Once amendments have been made, the bylaw will remain in force for 10 years until 24 May 2033, unless revoked by Council or the three waters reform legislation.

Proposed amendments would be the subject of public consultation.

Advantages and disadvantages of continuing the Bylaw with amendment

- | | |
|-----------------|---|
| – Advantages | <ul style="list-style-type: none">– Continuing with the Bylaw is an appropriate way to manage the problems associated with wastewater drainage– The wording of the Bylaw would be amended to make the Bylaw clearer and more certain– Council will have ten years before another review is required.– A further Bylaw review could occur at a later date if required |
| – Disadvantages | <ul style="list-style-type: none">– Resources to amend the Bylaw may be inefficiently utilised, if the bylaw is revoked or requires further amendment following the three waters reforms.– Potential reputational risk to Council when consulting on the bylaw amendments, given the public's awareness of the three waters reforms. If three waters reforms proceed as planned the amended Bylaw may only be in effect for a few months before 'Entity A' takes over responsibility for wastewater services in the district– This Option does not recognise current uncertainties regarding three waters reforms |

If Option 2 is agreed to by Council, the following resolutions would apply:

That Council:

- a) approve, under section 155(1) of the Local Government Act 2002, that a Bylaw is the most appropriate way of addressing problems related wastewater drainage
- b) approve, under section 155(2) of the Local Government Act 2002, that the current Wastewater Drainage Bylaw is not the most appropriate form of bylaw
- c) Approve, the Wastewater Drainage Bylaw be continued with amendment
- d) agree, that determining whether the Bylaw provisions are reasonable limits on the rights in the New Zealand Bill of Rights Act 1990 be made once the Bylaw is amended.

Option Three: Do nothing (do not defer or review the Bylaw)

With this Option, no review would take place and Council would not decide to defer the review. The review date of 24 May 2023 would be missed. The Bylaw would remain in effect until it auto-revokes on 24 May 2025.

Under the current three waters reform plan, there is uncertainty as to whether or not the new proposed 'Entity A' rules will take effect on 1 July 2024. It takes approximately 18 months to make a bylaw. Therefore, there is a risk that wastewater drainage may be unregulated in the Far North District from 25 May 2025.

The decision to do nothing would not be the subject of public consultation.

Advantages and disadvantages of doing nothing

- Advantages
 - The Bylaw may be revoked on 01 July 2024 by the new three waters reform legislation. Doing nothing avoids unnecessarily allocating resources to bylaw review processes.
- Disadvantages
 - Having a Bylaw is an appropriate way to manage the problems associated with wastewater drainage. The Bylaw will auto-revoke on 25 May 2025
 - The wording of the Bylaw would not be amended to improve certainty and clarity
 - Council will not be able to review the Bylaw after 24 May 2023 as the review date will have passed
 - There is a risk the three waters reforms will not proceed as planned, leaving council without a mechanism to regulate wastewater drainage from 25 May 2025.

If Option 3 is agreed to by Council, the following resolution would apply:

That Council leaves the review of the Wastewater Drainage Bylaw to lie on the table.

Take Tūtohunga / Reason for the recommendation

Deferring the Bylaw review is recommended because the current Bylaw addresses the key problems associated with wastewater drainage. In addition, deferring the review means the Bylaw will stay in existence until at latest 1 July 2026 if the Three Waters Reform Programme does not proceed as planned. Deferring the review of the bylaw is preferable to doing nothing as the Bylaw will remain in force till 1 July 2026 rather than 24 May 2025 (the auto-revoke date if council decides to do nothing) and council can conduct a review at any time before 1 July 2026.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

If Council decides to defer the Bylaw review or do nothing, there will be no costs involved.

If Council decides to review the Bylaw and continue the Bylaw with amendment, the costs of making amendments and conducting public consultation will be met from existing budgets.

ĀPITI HANGA / ATTACHMENTS

1. Review Research Report - Wastewater Drainage Bylaw - A4079733 [↓](#) 
2. Wastewater Drainage Bylaw 2018 - A4079735 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	In line with the Significance and Engagement Policy the recommendation to defer reviewing the Bylaw is consistent with existing plans and policies. Therefore, the level of significance is low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Sections 145, 146, 155, 158 and 160 of the Local Government Act 2002, apply to the decision recommended in this report.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	As the recommendation relates to district-wide issues with wastewater drainage, Community Boards' views have not been sought.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Seeking the views and input of iwi in the development of bylaws is integral. If Council decides to review the Bylaw, Māori will be given the opportunity to contribute during the early engagement and consultation stages of the Bylaw development and consultation process.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	If Council decides to review the Bylaw, affected and interested parties will be given an opportunity to share their views and preferences during the consultation phase including: <ul style="list-style-type: none"> • those on Council's list of people who have asked to be notified of upcoming policies and bylaws • registered drainlayers and plumbers as well as civil engineers and property developers in the District.

<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>If Council decides to defer the Bylaw review or do nothing, there will be no costs involved in amending the Bylaw or conducting public consultation.</p> <p>If Council decides to review the Bylaw, the costs of making amendments and conducting public consultation will be met from existing budgets.</p>
<p>Chief Financial Officer review.</p>	<p>The Chief Financial Officer has reviewed this report.</p>



HE ARA TĀMATA
CREATING GREAT PLACES
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Research Report

Review of Wastewater Drainage Bylaw (2018)

1 Purpose

To describe and discuss the review of the Wastewater Drainage Bylaw (2018).

2 Context

Council currently manages and maintains reticulated sewerage schemes for 17 communities in the District, servicing around 13,000 properties.

The Wastewater Drainage Bylaw (the Bylaw) was made on 24 May 2018. The Bylaw only covers domestic wastewater discharges, not trade waste discharged into the wastewater system.

Under section 158 of the Local Government Act 2002, the Bylaw is due for review by 24 May 2023, 5 years after it was made.

Council is required under section 155 of the Local Government Act 2002 to consider whether the Bylaw:

- is still the most appropriate way of addressing the perceived problem/s with respect to wastewater drainage
- is still the most appropriate form of bylaw
- gives rise to any implications under the New Zealand Bill of Rights Act 1990.

3 Problem definition

3.1 Problems addressed by the Bylaw

The Bylaw was made to address the following problems:

- Needing a clear legal framework to manage, operate and maintain Council's wastewater networks
- Defining the dividing line between private drainage and the public system:
- Protecting the health and safety of wastewater authority personnel and the public by:
 - preventing unacceptable contaminants and stormwater entering the wastewater drainage system
 - preventing contamination of wastewater by hazardous substances
 - ensuring connections to and disconnections from the public wastewater network are made correctly
 - limiting excessive discharge flow rates into the wastewater network
 - providing the ability to restrict or prohibit the discharge of wastewater from premises if an accident or natural hazard disrupts sewer lines.
- Protecting investment in the existing and any future wastewater infrastructure by:
 - protecting infrastructure from damage:
 - caused by construction, excavation, and/or other work near public sewers
 - due to hazardous substances and contaminants such as wet wipes or nappies
 - protecting public sewers from misuse and interference by the public.

3.2 Purpose of the Bylaw

The purpose of the Bylaw is stated as:

- a) controlling wastewater discharges into the public sewer
- b) protecting the public sewer from damage, misuse and interference
- c) protecting the environment and the health of people in the District.

3.3 Other problems relating to domestic wastewater drainage not fully controlled or addressed by the Bylaw

Over 750 properties in five areas of the District (Kerikeri, Paihia, Kaikohe, Kaitaia and Awanui) have Low Pressure Sewer (LPS) systems that connect to public sewers.

Operational staff have identified two main issues with LPS systems:

- Compared with traditional gravity sewers, LPS system have relatively short life expectancies and LPS pumps are susceptible to pump failures. Staff would like gravity systems to be installed wherever technically possible.
- LPS systems that are on private property are owned by the Council and this is shown in Figure 9 in the Bylaw. However, this is not stated clearly in the Bylaw.

Staff identified no further problems relating to wastewater drainage.

3.4 Scope

In scope

- Problems relating to the public sewer which are a function of the Far North District Council to control or address. The public sewer is defined in the Bylaw as "the main public sewer pipe, lateral connections, and associated structures that carry wastewater away from the point of discharge".
- Domestic wastewater discharged into the public wastewater system. Domestic wastewater is defined in the Bylaw as wastewater that is discharged from premises used solely for residential activities, or similar wastes discharged from other premises.

Out of scope

- Private wastewater schemes, not owned by Council as these are not a function of council to control or address.
- On-site wastewater systems such as septic tank systems which do not discharge into the public sewer. These systems are regulated by the On-site Wastewater Disposal Systems Bylaw 2022
- Trade waste as specific provisions regarding trade waste are / will be provided for under the Three Waters Reform Programme.
- Technical specifications for wastewater drainage connections as these are regulated via Council's *Engineering Standards*.
- The requirement for properties to connect to the public wastewater network. This is regulated by:
 - clause G13.3.3 of the New Zealand Building Code 2020
 - section 459 of the Local Government Act 1974
 - section 5.1.1 of the Engineering Standards April 2022
 - the District Plan (Proposed District Plan - Part 2 District-wide matters, Subdivision, SUB S-5 Wastewater Disposal, Operative District Plan section 13.7.3.5).
- Authorising connecting a private drain to a public drain as this is regulated by the Building Act 2004.
- Directing the public to fix problems with their wastewater system as this is regulated by section 133BX the Building Act 2004.
- Preventing excavation work near public sewers that is likely to cause subsidence as this is regulated by section 237 of the Public Works Act 1981
- Power to prosecute people who damage or interfere with the public wastewater system as this is regulated by section 175 of the Local Government Act 2002.

4 Council's role relating to domestic wastewater drainage

4.1 Local Government Act 2002

Sections 145 and 146 of the Local Government Act 2002 empower Council to make bylaws to:

- Promote and maintain public health and safety
- Protect the public from nuisance
- Manage, regulate against or protect from, damage, misuse or loss, structures or infrastructure and land associated with wastewater.

These bylaw-making powers allow Council to address the problems associated with wastewater drainage.

5 Review of the Bylaw

5.1 Protecting the health and safety of wastewater authority personnel and the general public

Wastewater contains pathogens from human waste, which can cause disease if people or animals are exposed to it. Therefore, to protect the health and safety of the public and wastewater workers, Council can set rules to avoid sewage spills.

Preventing unacceptable contaminants and stormwater entering the wastewater drainage system

Unacceptable contaminants of domestic wastewater such as wet wipes, dental floss, feminine hygiene products, and nappies are a key cause of blockages to wastewater pipes and damage to LPS pumps, resulting in sewage spills. In addition, stormwater or groundwater entering sewage pipes can cause wastewater to overflow.

Wet wipes are a particular problem, with some members of the public mistakenly assuming that because these wipes are labelled as 'biodegradable' they can be safely flushed down the toilet. Council's website addresses this issue in a webpage [Wipes in pipes - Why not flush wipes?](#) with graphic pictures of blockages caused by contaminants such as wet wipes and nappies:



In the 21 months from 2 March 2021 to 26 October 2022, 62 blockages of the wastewater system were recorded due to contaminants in wastewater with 58 of these cases resulting in sewage spills. Blockages described as 'rag balls' with over a cubic metre of material have been recorded.

Some of the blockages are very serious. For example, two major blockages recorded in 2023 (at Haruru and Waitangi) threatened the complete closure of wastewater treatment plants, which would have posed very significant health and safety risks to these communities.

Continued public education is required to encourage people to follow the "three Ps – to flush only PEE, POO, PAPER" down the toilet.

However, blockages of public sewers due to contaminants can be very difficult to trace to particular household/s. Therefore, public education is the best way to help prevent these types of blockages.

Sections 3.3 and 3.4 of the Bylaw prohibit unacceptable discharges and stormwater entering the public sewer. Given the public health issues that can arise from sewage spills, it is appropriate to continue with these rules in a bylaw as well as continuing public education to help address these issues.

Preventing contamination of the wastewater drainage system by hazardous substances

The Bylaw requires the public to take all reasonable steps to store hazardous substances, so they are prevented from entering the wastewater system. Examples include corrosive, flammable, radioactive and explosive

substances. It is appropriate to continue with these rules in a bylaw to avoid the health and safety risks from hazardous substances contaminating wastewater.

Ensuring connections to and disconnections from the public wastewater network are made correctly

Incorrect connections to or disconnections from the wastewater network can lead to spills and leakage of sewage and associated public health risks. The Bylaw addresses this problem by requiring connections to be made by licenced drainlayers or authorised agents of the Council and disconnections to be notified to the Council so these disconnections can occur in accordance with the requirements of the Building Act 2004.

Technical standards for wastewater connections and disconnections are included in section 5.2.8 of Council's *Engineering Standards April 2022*. These standards cover:

- how developers should apply to Council to make connections and disconnections
- where lateral connections should be placed in relation to the public sewer
- design requirements for connections (with associated tables).

Regulating wastewater connections and disconnections is appropriate in a bylaw, given the health and safety risks of wastewater leakage. The Bylaw currently does not refer to the *Engineering Standards* but should do so.

Limiting excessive discharge flow rates into the wastewater network

The Bylaw specifies maximum instantaneous and daily flow rates for discharges from domestic premises, with approval of Council required to exceed the maximum daily flow rate. These provisions are intended to avoid spillage from wastewater connections and thus protect public health and safety and are therefore appropriate to include in a bylaw.

Restricting or prohibiting the discharge of wastewater from premises if an accident or natural hazard such as a flood or earthquake has disrupted sewer lines

The Bylaw allows Council to restrict or prohibit the discharge of wastewater from households in emergency situations. Addressing this problem via a bylaw is appropriate to avoid health and safety risks to the community.

5.2 Protecting investment in existing and any future wastewater infrastructure

Protection from damage due to construction, excavation, and/or other work near public sewers

The Bylaw includes several provisions to protect public sewers from damage from work near these sewers:

- any building over a public sewer must have written permission from Council who will stipulate conditions for this building
- any building must not be within a 'zone of influence' around the sewer, unless written approval is received from the Council. A diagram illustrating the 'zone of influence' is included in a schedule to the Bylaw
- rules for excavating and placing material around the sewer must be followed.

A bylaw is an appropriate regulatory tool for preventing public sewers from damage.

Rules to prevent damage to sewer pipes are also included in section 5.2.9 of the *Engineering Standards (Building Over or Adjacent to Pipelines)* and therefore these rules should be referenced in the Bylaw.

Protecting infrastructure from damage caused by contaminants such as wet wipes or nappies

Contaminants such as wet wipes can damage infrastructure e.g. causing the failure of LPS pumps. Addressing this problem via a bylaw is appropriate to avoid damage to this infrastructure.

Protecting the wastewater system from damage caused by hazardous substances

Not only can hazardous substances entering the wastewater system pose health and safety risks, but these substances can also cause damage to the wastewater system. Examples include corrosive, flammable, and explosive substances. A bylaw is an appropriate mechanism to protect the wastewater system from damage caused by these hazardous substances.

Protecting public sewers from misuse and interference by the public

Two provisions in the Bylaw relate to protecting public sewers from misuse and interference:

- the public must not cover service openings for public sewers in any way

- the public must not place additional material over or near a public sewer.

As these rules deal with public behaviour that could cause damage to the network, a bylaw is an appropriate way to protect public sewers from misuse and interference.

There is no need to extend these rules as Section 175 of the Local Government Act 2002 says that someone who destroys, damages, stops, obstructs, or otherwise interferes with the public wastewater system commits an offence.

5.3 Protecting the general public from nuisance

The Bylaw could be strengthened by adding rules to protect the public from nuisance. Relevant types of nuisance are listed in section 29 of the Health Act, namely where the drainage system or a spill of sewage is "offensive or likely to be injurious to health". For example, a sewage spill can be extremely offensive due to odour problems and RFS records include complaints from the public about odour from these spills.

Section 145 of the Local Government Act 2002 authorises local authorities to make bylaws to protect the public from nuisance. Therefore, protecting the public from nuisance is appropriate in a bylaw.

5.4 Protecting the environment

Council does not have the power to make a bylaw protecting the environment under the Local Government Act 2002. Therefore, a bylaw is not the most appropriate regulatory tool for protecting the environment.

The purpose of the Bylaw should be amended to remove reference to the Bylaw protecting the environment.

5.5 Addressing issues with LPS (Low Pressure Sewer) systems

Section 5.2.4 of the Engineering Standards April 2022 states that specific approval by the Wastewater Manager is required to install wastewater systems with a design life expectancy of less than 100 years (such as LPS systems). As this is covered in the Engineering Standards, there is no need to amend the Bylaw to state that gravity sewers are generally preferred over LPS systems.

It could be stated more clearly in the Bylaw that LPS systems on private property are owned by the Council.

5.6 Enforcing the Bylaw

The Bylaw is enforceable with penalties listed for breaching its provisions. In some areas it can be administered efficiently, for example:

- building inspectors check and sign off connections to the wastewater system
- in a subdivision, Council's engineers specify conditions for building and excavating around sewers. Once a developer conducts this work it is usually signed off by an independent Chartered Professional Engineer
- where LPS pumps break down due to contaminants such as wet wipes, clear evidence is available regarding the contaminants that caused the problem and the household that discharged the contaminant.

5.7 Alignment with relevant laws and legislation and other Council policy instruments

The Bylaw aligns with relevant legislation including the Local Government Act 2002, the Local Government Act 1974, the Building Act 2004 and associated Building Code, the Health Act 1956, and the Public Works Act 1981.

Section 23 of the Health Act 1956 says that it is the duty of every local authority to improve, promote, and protect public health within its District. This is reflected in the Bylaw provisions that address the health and safety of the general public and wastewater authority personnel.

The Bylaw should align with other Council policy instruments dealing with wastewater drainage:

- *The District Plan* – both the Operative District Plan and the Proposed District Plan include brief high-level rules for wastewater drainage connections e.g. the Proposed District Plan says that wastewater disposal must be in accordance with Council's *Engineering Standards*
- Council's *Engineering Standards April 2022* – the Bylaw does not mention the Engineering Standards documents which set out technical specifications for connections, disconnections and avoiding damage to public sewers etc. However, the Engineering Standards do reference the Bylaw.

In several places the Bylaw refers to Council's *Trade Waste Bylaw* which no longer exists. These references should be removed.

6 Discussion

6.1 Is a bylaw the most appropriate way to address the regulation of wastewater drainage in the Far North District?

The review has identified that a bylaw is still the most appropriate way to address the following problems relating to wastewater drainage:

- Providing a clear legal framework to manage, operate and maintain Council's wastewater networks
- Defining the dividing line between private drainage and the public system
- Protecting the health and safety of wastewater authority personnel and the general public including:
 - preventing unacceptable contaminants and stormwater entering the wastewater drainage system
 - preventing contamination of the wastewater drainage system by hazardous substances
 - ensuring connections to and disconnections from the public wastewater network meet correct technical standards
 - limiting excessive discharge flow rates into the wastewater network
 - restricting or prohibiting the discharge of wastewater in emergency situations.
- Protecting public wastewater infrastructure from damage and interference including protection:
 - from damage due to construction, excavation, and/or other work near public sewers
 - from damage caused by hazardous substances
 - from misuse and interference by the public

A bylaw is an appropriate way to regulate wastewater drainage as it states the rules the public should follow. These rules have several benefits:

- providing clarity regarding what is expected of the public and the Council
- helping avoid ad hoc decisions
- helping resolve any issues or disputes
- being applicable to all users of the public wastewater system District-wide
- the rules are legally binding
- enforcement provisions help ensure compliance.

A bylaw is not the most appropriate way to address problems relating to protecting the environment.

6.2 Is the Bylaw the most appropriate form of bylaw?

The form of a bylaw is about its content and how it is drafted. The form of a bylaw will be appropriate if it:

- deals with the identified problems and meets the objectives it is intended to achieve
- is certain, e.g. it uses clear wording so people will understand what they are required to do
- is enforceable and able to be implemented and administered effectively and efficiently
- considers the relationship of Māori to land, water, sites, wāhi tapu, valued flora and fauna and other taonga
- complies with all relevant laws and legislation.

The costs and benefits of a bylaw also need to be considered and the form of a bylaw will be appropriate if the benefits outweigh the costs.

In general, the Bylaw has provisions which deal with the identified problems and meets its objectives. However, Council staff have identified some shortcomings in the content of the Bylaw which should be addressed:

- the purpose and provisions of the Bylaw should be amended to include protection from nuisance as defined in section 29 of the Health Act 1956
- the Bylaw purpose should not include protecting the environment
- there is no reference to the *Engineering Standards* in the Bylaw

Some provisions in the Bylaw are not certain. For example:

- the Bylaw includes some definitions for terms that are not included in the body of the Bylaw
- the wording does not follow a modern legislative drafting style
- Council's ownership of LPS systems on private property should be stated more explicitly
- the Bylaw refers to a revoked *Trade Waste Bylaw*.
- the Bylaw uses the outdated term "shall" throughout, whereas a clearer and more certain modern term is "must"
- in some places the Bylaw does not use plain English; for example, the word "deleterious" is used, where "harmful" would be simpler to understand etc.

The Bylaw should be amended to ensure ease of understanding and clarity.

The Bylaw is consistent with relevant laws and legislation as well as the *District Plan* and the *Engineering Standards April 2022*.

The benefits of the Bylaw (having a clear legal framework to manage, operate and maintain Council's wastewater networks; defining the dividing line between private drainage and the public system; protecting the health and safety of wastewater authority personnel and the public; protecting infrastructure from damage; and protecting the public from nuisance) outweigh current costs such as the costs of building inspectors checking connections and disconnections and the cost of ensuring that work near public sewers does not damage the sewers.

The bylaw should be amended to ensure that it is in the most appropriate form.

6.3 Does the Bylaw give rise to any implications under the New Zealand Bill of Rights Act 1990?

A full assessment of Bill of Rights implications under the New Zealand Bill of Rights Act 1990 is not possible, because if Council decides that an amended Bylaw should be developed, the Bylaw is not in its final amended form.

However, based on the Bylaw's current content, the amended Bylaw may give rise to implications for the right to be secure against unreasonable search or seizure (section 21 of the New Zealand Bill of Rights Act 1990). This is because the Bylaw gives the Council powers to enter private land to inspect and potentially work on parts of the wastewater system owned by the Council but situated on private property. However, the Bylaw provisions are fully within the scope of powers the Council has under sections 171 to 174 of the Local Government Act 2002 and section 332 of the Resource Management Act 1991. Therefore, the Bylaw provisions are reasonable limits on the rights in the New Zealand Bill of Rights Act 1990.

7 Conclusion

Under section 155 of the Local Government Act 2002 Council is required to consider whether the Bylaw:

- is still the most appropriate way of addressing the perceived problem/s with respect to wastewater drainage
- is still the most appropriate form of bylaw
- gives rise to any implications under the New Zealand Bill of Rights Act 1990.

A bylaw is the most appropriate way to regulate wastewater drainage by:

- providing a clear legal framework to manage, operate and maintain Council's wastewater networks
- defining the dividing line between private drainage and the public system
- protecting the health and safety of wastewater authority personnel and the public
- protecting Council infrastructure from damage and interference; and
- protecting the public from nuisance.

The form of the Bylaw is not appropriate, with a small number of potential amendments identified.

As the Bylaw is currently worded, the Bylaw provisions are reasonable limits on the rights in the New Zealand Bill of Rights Act 1990. If Council decides that the Bylaw should be amended, further analysis of Bill of Rights implications will be conducted.



WASTEWATER DRAINAGE BYLAW

2018

Pursuant to Section 145 of the
Local Government Act 2002
and every other enabling
power and authority.

To come into force:	1 July 2018
For the purpose of:	a) Controlling wastewater discharges into the public sewer; b) Protecting the public sewer from damage, misuse and interference; and c) Protecting the environment and the health of people in the District.
To be reviewed by:	2027
Document Number:	A2054375

HE WHENUA RANGATIRA
A DISTRICT OF SUSTAINABLE PROSPERITY & WELL-BEING

A2054375

Far North District Council | Wastewater Drainage Bylaw 2018 2

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1 Interpretation

For the purposes of this Bylaw the following definitions shall apply:

ACCEPTABLE DISCHARGE means wastewater with physical and chemical characteristics which does not require a trade waste consent under the Trade Waste Bylaw.

APPROVAL means approved in writing by the Far North District Council, either by resolution of the Council or by an officer of the Far North District Council authorised for that purpose.

BUILDING has the same meaning as in the Building Act 2004.

BURIED SERVICES means all public sewers, rising mains, trunk sewers, and other underground utilities under the responsibility of the Far North District Council.

CERTIFICATE OF TITLE means a certificate registering the freehold ownership of land available to any owner(s) under the Land Transfer Act 1952.

COUNCIL means the Far North District Council, including its authorised agents responsible for the collection, treatment, and disposal of wastewater.

CUSTOMER means a person who either discharges or has obtained a consent to discharge or direct the manner of discharge of wastewater from any premises to the public sewer of the Far North District Council.

DISCONNECTION means the physical cutting and sealing of the drain from a premise.

DOMESTIC WASTEWATER means either wastewater which is discharged from premises used solely for residential activities or wastes of the same character discharged from other premises, provided that the characteristics of the wastewater are an acceptable discharge. Such activities shall include the draining of domestic swimming and spa pools subject to 3.1.

DRAIN means wastewater drain or stormwater drain; and drainage has a corresponding meaning.

HAZARDOUS SUBSTANCES means, unless expressly provided otherwise by regulations, any substance with 1 or more of the following intrinsic properties:

- a) explosiveness;
- b) flammability;
- c) a capacity to oxidise;
- d) corrosiveness;

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- e) toxicity (including chronic toxicity);
- f) radioactivity; or
- g) ecotoxicity, with or without bioaccumulation;

or which, on contact with air or water (other than air or water where the temperature or pressure has been artificially increased or decreased), generates a substance with any 1 or more of the properties specified above.

INFILTRATION means water entering a public sewer or private drain from groundwater through defects such as poor joints and cracks in pipes or manholes. It does not include inflow.

INFLOW means water discharged into a private drain from non-complying connections or other drainlaying faults. It includes stormwater entering through illegal downpipe connections or from low gullytraps.

PERSON includes a corporation sole and also a body of persons whether corporate or incorporate.

POINT OF DISCHARGE means either:

- a) The connection to the public sewer; or
- b) The point where the wastewater pipe exits the particular private property (see Schedule 2 for examples).

PREMISES means either:

- a) A property or allotment which is held under a separate certificate of title or for which a separate certificate of title may be issued and in respect to which a building consent has been or may be issued; or
- b) A building that has been defined as an individual unit by a cross-lease, unit title, or company lease and for which a certificate of title is available; or
- c) Land held in public ownership (e.g. reserve) for a particular purpose; or
- d) Individual units in buildings which are separately leased or separately occupied.

PRIVATE DRAIN means that section of drain between the Premises and the point of discharge. Private Drains are owned and maintained by the property owner.

PUBLIC SEWER means the main public sewer pipe, lateral connections, and associated structures that carry wastewater away from the point of discharge. The public sewer is owned and maintained by the Far North District Council.

RISING MAIN means a sewer through which wastewater is pumped.

SERVICE OPENING means a manhole or similar means for gaining access for inspection, cleaning, or maintenance of a public sewer.

SEWER means the same as Public Sewer.

STORMWATER means all surface water run-off resulting from rainfall.

TRADE PREMISES means:

- a) Any Premises used or intended to be used for any industrial or trade purpose; or
- b) Any Premises used or intended to be used for the storage, transfer, treatment, or disposal of waste materials or for other waste management purposes, or used for composting organic materials; or
- c) Any other Premises from which a contaminant, as defined by the Resource Management Act, is discharged in connection with any industrial or trade process; or
- d) Any other Premises discharging other than Domestic Sewage; and includes any land or Premises wholly or mainly used for agricultural or horticultural purposes.

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TRADE WASTE means any liquid, with or without matter in suspension or solution, that is or may be discharged from a trade premises in the course of any trade or industrial process or operation, or in the course of any activity or operation of a like nature, but does not include condensing water, stormwater, or domestic wastewater. Condensing or cooling waters and stormwater which cannot practically be separated from wastewater may be included subject to specific approval.

TRADE WASTE BYLAW means the bylaw of the Far North District Council regulating wastewater discharges from trade premises to a sewer.

TRUNK MAIN means a sewer, generally greater than 150mm nominal diameter, which forms a part of the Council's wastewater drainage system.

UNACCEPTABLE DISCHARGE means any discharge or waste likely to interfere with the free flow of wastewater in the public sewer or damage any part of the public sewer, and includes wet wipes, dental floss, feminine hygiene products, nappies, cotton buds, condoms, clothing, toys, towels, and cloths.

WASTEWATER means water or other liquid, including waste matter in solution or suspension, discharged from a premise to a sewer.

ZONE OF INFLUENCE means a section of ground surrounding a public sewer where activities are restricted. Refer to Schedule 1 for schematic diagrams showing the extent of the zone of influence.

2 Approval to Connect

- 2.1 No person other than licenced drainlayers or authorised agents of the Council shall, without approval, make any connection to or otherwise interfere with any part of the Council's wastewater drainage system.
- 2.2 The acceptance of trade wastes is the subject of the Trade Waste Bylaw.

3 Premises and Flow

- 3.1 The maximum instantaneous flow rate discharged from a domestic premise, including swimming pools, spa pools, and the like, shall not exceed 2.0 litres/sec.
- 3.2 The maximum daily flow rate discharged from a domestic premise shall not exceed $2\text{m}^3/\text{day}$ without prior approval of the Council.
- 3.3 No person shall allow unacceptable discharge to enter the public sewer.
- 3.4 The customer shall prevent any stormwater or groundwater entering the wastewater drainage system. This includes roof downpipes, surface water run-off, overland flow, and sub-surface drainage.
- 3.5 Stormwater shall be excluded from a sewerage system by ensuring that:
 - a) There is no connection of any stormwater pipe or drain to the sewerage system;
 - b) Gully trap surrounds are set above stormwater ponding levels, or secondary overland flow path flood levels; and
 - c) Inspection covers are in place and are appropriately sealed.
- 3.6 For trade premises where stormwater cannot be separated from wastewater, refer to the Trade Waste Bylaw.
- 3.7 Authorisation for entry to premises is given under the Local Government Act 2002 and entry shall be in compliance with the health and safety policies of that particular site.

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4 Disconnection

- 4.1 A customer shall give 7 working days notice in writing of his or her intention to demolish or remove a building connected to the sewer. The demolition or removal shall not commence until the property has been disconnected from the sewer by the Council.
- 4.2 A customer shall give 2 working days notice in writing to the Council of his or her requirement for disconnection of the lateral connections if relaying of the private drain is required.

5 Building, Loading and Excavation around Public Sewers

- 5.1 No building shall be constructed over a public sewer, whether on public or private land, without the prior written approval of Council and subject to any conditions of that approval.
- 5.2 No building shall be constructed within the zone of influence without the prior written approval of Council and subject to any conditions of that approval.
- 5.3 Subject to written approval, a building developer may divert the public sewer (including any manholes) in accordance with Council standards and shall meet the cost of doing so
- 5.4 Unless otherwise approved, no person shall:
- a) Cause the crushing load imposed on a public sewer to exceed that which would arise from the soil overburden plus an HN-HO-72 wheel or axle load (as defined by New Zealand Transport Agency Bridge Manual 3rd edition 2013).
 - b) Place any additional material over or near a public sewer;
 - c) Change the elevation of the land above a public sewer ;
 - d) Cover service openings in any way. Removal of any covering material or adjustment of the opening shall be at the property owner's expense.
- 5.5 No person shall excavate or carry out piling or similar work closer than:
- a) 5 metres from the centre line of any rising main or trunk sewer; or
 - b) 2 metres from the centre line of any public sewer;
- without approval and subject to any conditions associated with that approval.

6 Storage of Hazardous Substances

- 6.1 No person shall store raw material, products, or wastes containing hazardous substances or any material which, when mixed with the wastewater stream, is likely to generate hazardous substances, or any other material likely to be deleterious to the Council wastewater system or the health and safety of Council staff and the public, without taking all reasonable steps to prevent entry into the Council sewer from leakage, spillage, or other mishap.

7 Emergency

- 7.1 Natural hazards (such as floods or earthquakes) or accidents beyond the control of Council which disrupt the ability of Council to receive wastewater via the public sewer will be deemed an emergency.
- 7.2 During an emergency, Council may restrict or prohibit the discharge of wastewater for any specified purpose, for any specified period, and for any or all of its customers. Such restrictions shall be publicly notified. The decision to make and lift restrictions and to enact additional penalties shall be made by Council or the officer of Council authorised for that purpose.

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8 Offences

- 8.1 Every person who breaches this Bylaw commits an offence under section 239 of the *Local Government Act 2002* and is liable on summary conviction to a fine not exceeding \$20,000.00 under section 242(2) of the *Local Government Act 2002*.
- 8.2 The Council may apply to the District Court under section 162 of the *Local Government Act 2002* for an injunction restraining a person from committing a breach of this Bylaw.

Schedule 1 – Zone of Influence

The zone of Influence is that section of the ground along the alignment of a buried pipeline, extending both horizontally and vertically where:

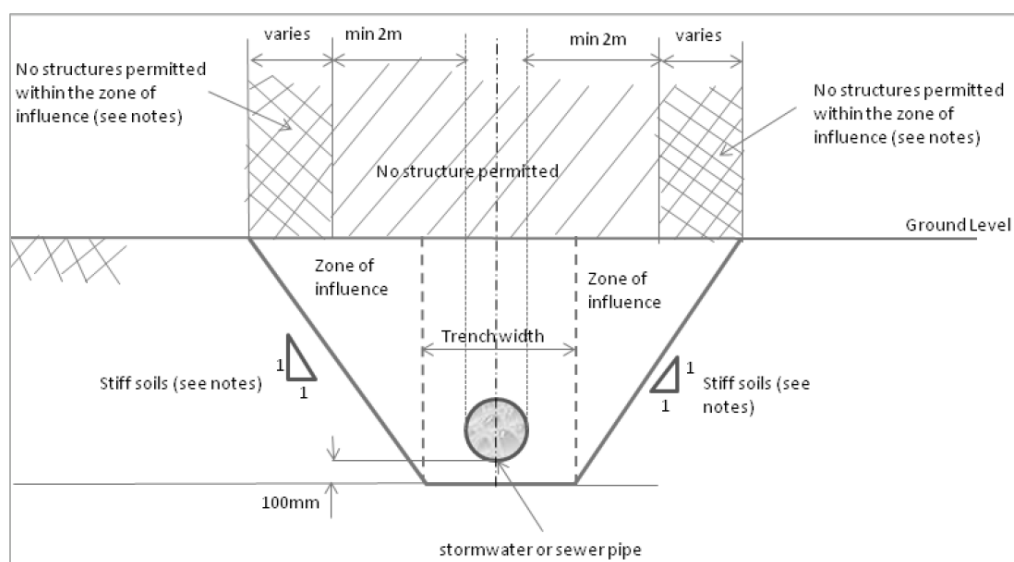
1. Settlement or disturbance of the ground surrounding the pipe may cause damage to buildings on the surface above.
2. Loads from buildings on the surface could be transmitted to the sewer.

The boundary of the Zone of Influence coincides with the angle of repose of the soil encountered. The zone of influence is a minimum of 2m from the outside of a pipe and varies depending on the depth of the pipe and soils surrounding the pipe.

Common practice shows that the angle of repose in stiff soils (clay etc.) is 1 horizontal:1 vertical. The angle of repose in sand, filled ground, loam, etc. is 2 horizontal:1 vertical.

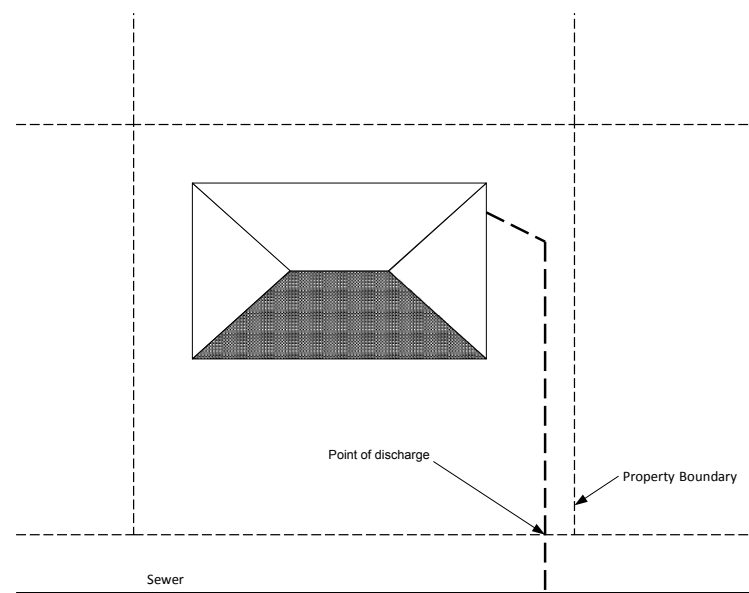
The zone of influence shall be determined by extending a line at an angle of repose to the surface, starting from a point 100mm below the invert of the pipe and half of the trench width measured horizontally from the pipes centreline (see below).

Figure 1 - Zone of influence around the public sewer



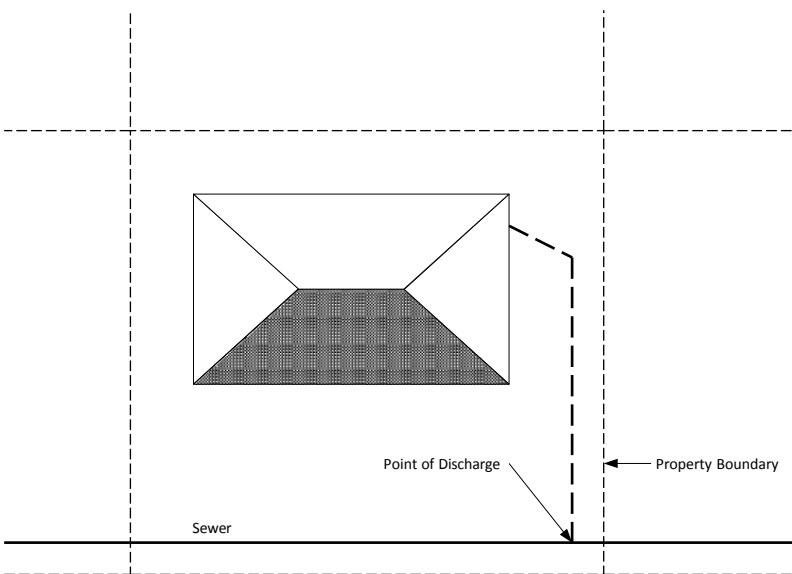
Schedule 2 - Point Of Discharge Locations

Traditional Gravity Sewer



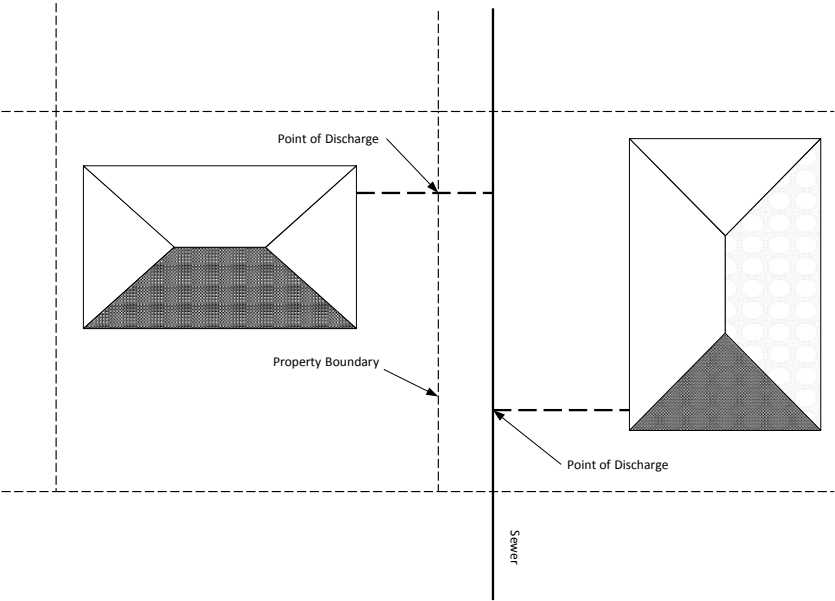
Single Dwelling with Road Frontage

Figure 2 - Point of Discharge for a Single Dwelling with Road Frontage



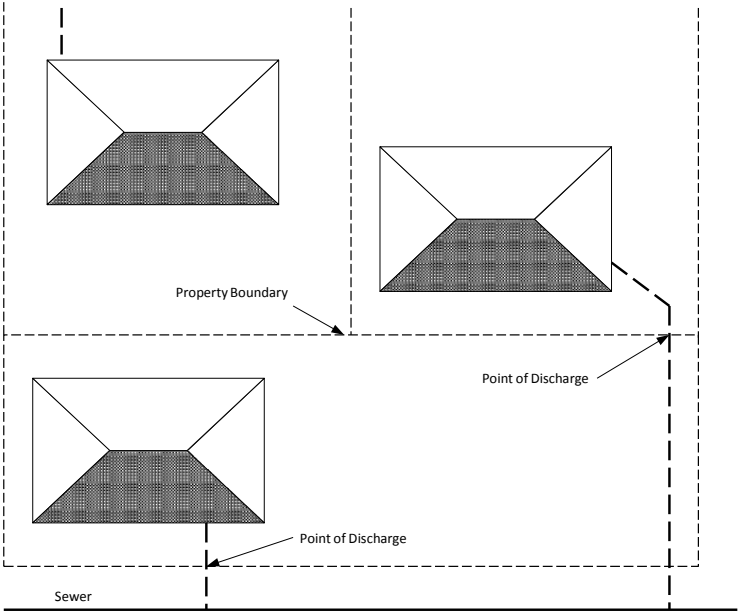
Sewer on Private Land

Figure 3 - Point of Discharge for a Single Dwelling with a Sewer on their Private Land



Sewer on Private Land

Figure 4 - Point of Discharge for a Dwelling with the Sewer on Neighbouring Private Land

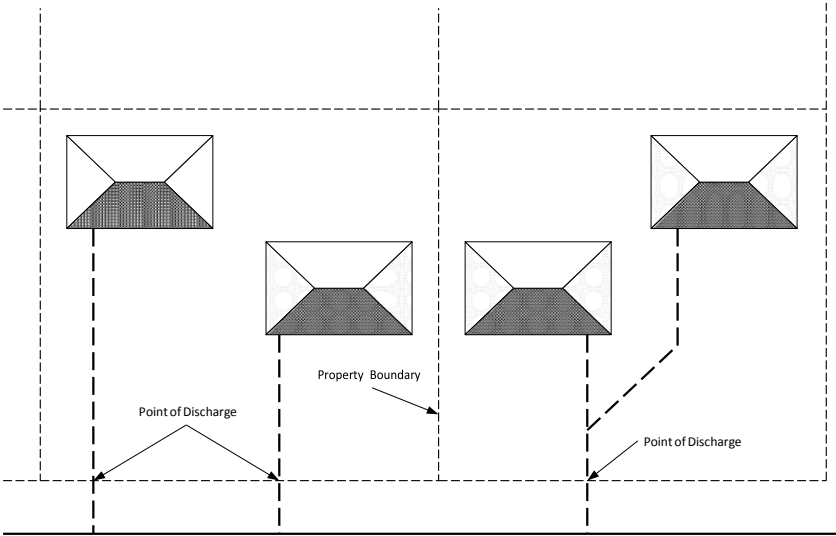


Lateral on Private Land

Figure 5 - Point of Discharge for a Lateral Crossing Neighbouring Private Land

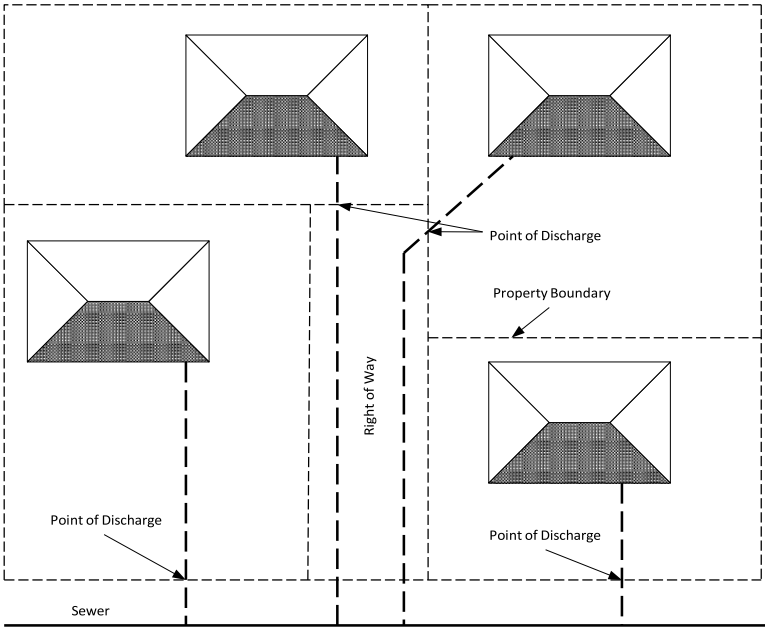
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Cross-Lease or Unit Title

Figure 6 - Point of Discharge for Cross Lease or Unit Title



Rear Lots on a Right of Way

Figure 7 - Point of Discharge for Rear Lots of a Right of Way (1)

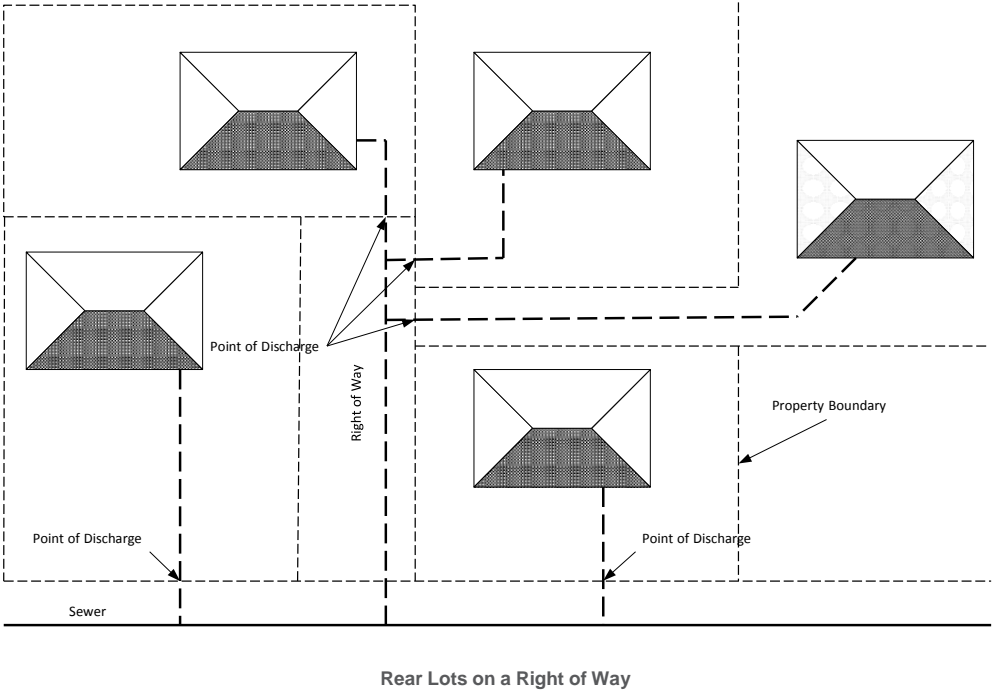


Figure 8 - Point of Discharge for Rear Lots of a Right of Way (2)

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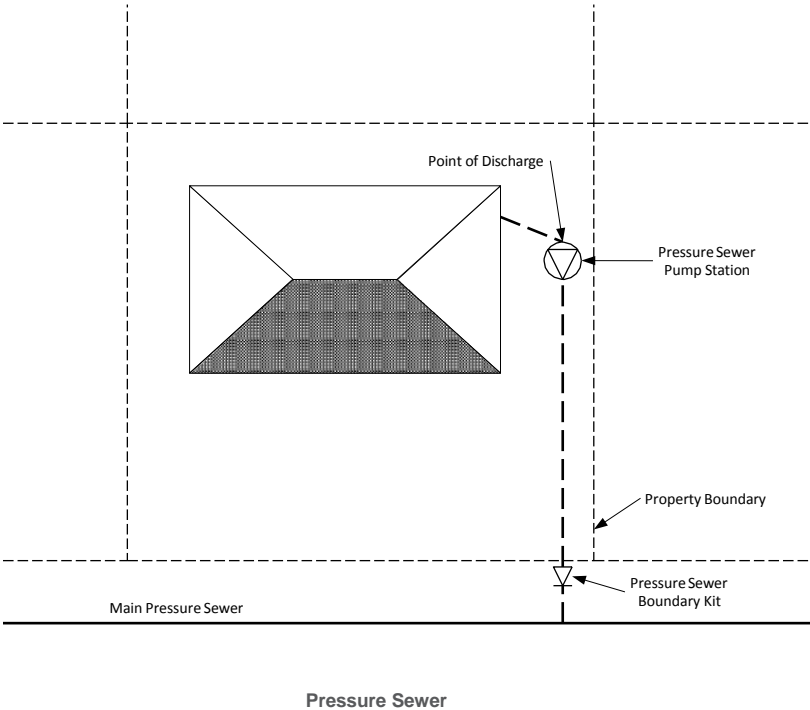


Figure 9 - Point of Discharge for Property Served by Council's Low Pressure Sewer Network

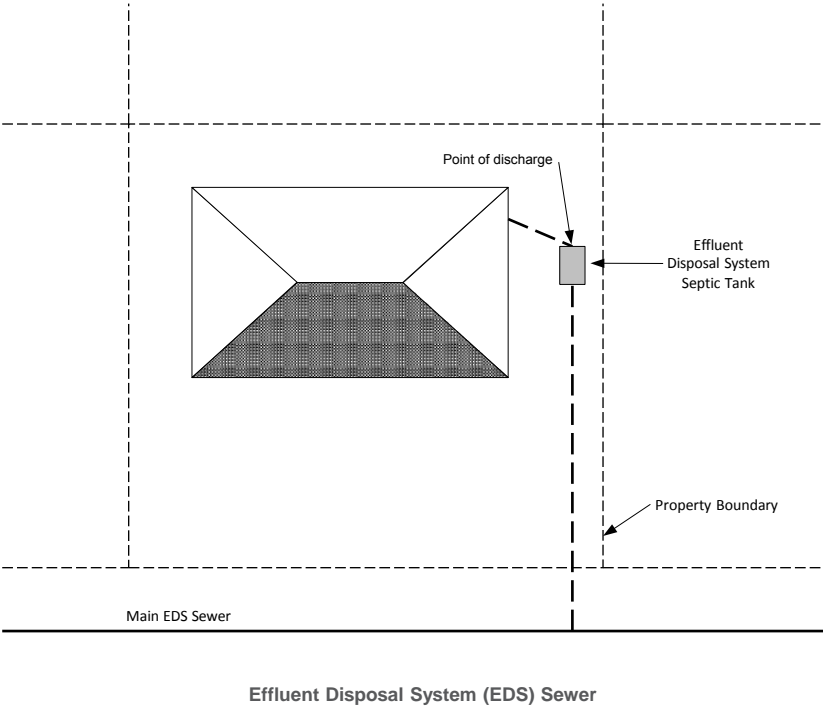
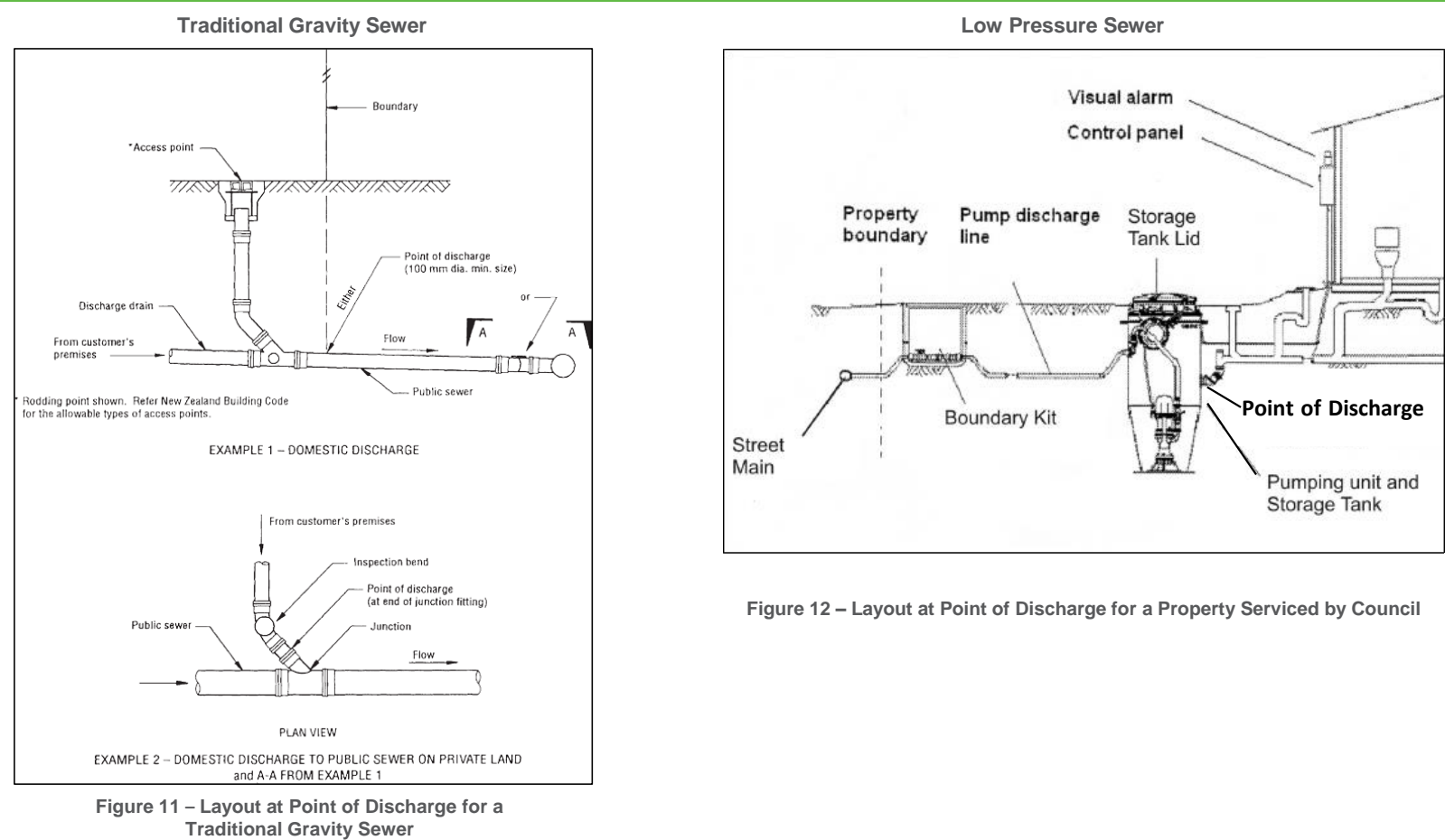


Figure 10 - Point of Discharge for a Property Served by Council's Effluent Disposal System (EDS) Sewer Network

Schedule 3 - Layout at Point of Discharge



6.2 TEMPORARY ROAD CLOSURE – CRUZ'N THE BAYZ

File Number: A4115691

Author: Dale Roberts, Road Corridor Manager - TMC

Authoriser: Andy Finch, District Engineer

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this paper is to obtain Council approval for temporary road closures to accommodate the safe operation of Cruz'n the Bayz.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The Northland Transportation Alliance manage temporary road closures for events on behalf of Council
- The task of approving Road Closures, specifically for the safe operation of Events, cannot be delegated by Council
- Advertising of each event will take place approximately two weeks before the event in accordance with requirements of the Local Government Act 1974.
- Without Council approval the event cannot take place.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) **approves the proposed temporary road closures to accommodate the safe operation of the Cruz'n the Bayz event.**

1) TĀHUHU KŌRERO / BACKGROUND

The background to this paper has been prepared by the Northland Transportation Alliance and is included as Attachment 1.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Public Notice for the proposed temporary road closures will be advertised in the Northern Advocate, Northern News & Bay Chronicle 42 days and 7 days in advance of the event.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To enable the Cruz'n the Bayz event to take place.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

No budgetary implications.

ĀPITI HANGA / ATTACHMENTS

1. **NTA Agenda item Temporary Road Closure for Cruz'n the Bayz - A4115689**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act, 1974
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Local Relevance
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No specific implications for Māori have been identified.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	N/A
State the financial implications and where budgetary provisions have been made to support this decision.	None
Chief Financial Officer review.	The Chief Financial Officer has approved this report.

**Name of item: Temporary Road Closure – Cruz'n the Bayz**

Author: Reporting officer – Dale Roberts
NTA / FNDC Road Corridor Manager - TMC

1 Purpose

The purpose of this paper is to obtain Council approval for a temporary road closure.

2 Recommendations

That Council approves the proposed temporary road closure to accommodate the safe operation of Cruz'n the Bayz.

3 Background

Cruz'n the Bayz: Friday 28/04/2023 – Sunday 30/04/2023

A 3-day Classic, Hot Rod, Muscle Car and Motorcycle event that will take place in Waitangi, Opuā, Kawakawa, Moerewa, Kaikohe, Paihia, Whangaroa, Kaeo and Kerikeri. The event will include driving from town to town, stopping to enjoy local food and music.

As part of this event the event organisers are asking local businesses to support and be a part of this event by dressing shop windows with the theme of Rock 'n' Roll, donating prizes and market stalls.

Road closed and times:

- Kerikeri Rd, Kerikeri
 - starting at the roundabout at Kerikeri Rd/Hobson Ave ending at the intersection of Kerikeri Rd/Fairway Dr.
- Saturday 29/04/2023 starting at 11:00 and ending at 16:00.

4 Discussion

The Public Notice for the proposed temporary road closures will be advertised in the Northern Advocate, Northern News & Bay Chronicle 42 days and 7 days in advance of the event.

5 Summary

Approval of the proposed road closure of Kerikeri Rd will allow the safe operation of Cruz'n the Bayz.



6 Report Approval

Approved by:

Dale Roberts
Road Corridor Manager - TMC
Monday, March 6, 2023

7 Appendix

- Kerikeri Rd Closure Diagram



6.3 TEMPORARY ROAD CLOSURE – INTERNATIONAL RALLY OF WHANGAREI

File Number: A4115705

Author: Dale Roberts, Road Corridor Manager - TMC

Authoriser: Andy Finch, District Engineer

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this paper is to obtain Council approval for temporary road closures for the International Rally of Whangarei in the Far North.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The Northland Transportation Alliance manage temporary road closures for events on behalf of Council
- The task of approving Road Closures, specifically for the safe operation of Events, cannot be delegated by Council
- Advertising of each event will take place approximately two weeks before the event in accordance with requirements of the Local Government Act 1974.
- Without Council approval the Christmas/Santa Parades cannot take place.

TŪTOHUNGA / RECOMMENDATION

That Council:

- Approves the proposed temporary road closure to accommodate the safe operation of the International Rally of Whangarei**

1) TĀHUHU KŌRERO / BACKGROUND

The background to this paper has been prepared by the Northland Transportation Alliance and is included as Attachment 1.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Discussion details have been prepared by the Northland Transportation Alliance and is included as Attachment 1.

The Public Notice for the proposed temporary road closures will be advertised in the Northern Advocate, Northern News & Bay Chronicle 42 days and 7 days in advance of the event.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To enable the International Rally of Whangarei to take place.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

No budgetary implications.

ĀPITIHINGA / ATTACHMENTS

- NTA Agenda item Temporary Road Closure for Whangarei International Rally - A4115688**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low Significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act, 1974
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Local relevance
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No specific implications for Māori have been identified.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	N/A
State the financial implications and where budgetary provisions have been made to support this decision.	None
Chief Financial Officer review.	The Chief Financial Officer has approved this report.



Name of item: Temporary Road Closure – International Rally of Whangarei

Author: Reporting officer – Dale Roberts
NTA / FNDC Road Corridor Manager - TMC

1 Purpose

The purpose of this paper is to obtain Council approval for a temporary road closure.

2 Recommendations

That Council approves the proposed temporary road closure to accommodate the safe operation of the International Rally of Whangarei.

3 Background

International Rally of Whangarei: Friday 12/05/2023 – Sunday 14/05/2023

The International Rally of Whangarei will take place on 12-14 May 2023 in the Northland area. It forms Round 2 of the 2023 New Zealand Rally Championship.

The part of the Rally and road closures that will affect the Far North District will be in the locations of Akerama, Hukerenui/Towai & Riponui and will take place on Saturday May 13th only.

Roads closed and times:

Special Stages 2 & 6

Saturday May 13th – 7:30 to 11:15 & 12:45 to 16:45

- Tapuhi Rd
 - starting at 187 Tapuhi Rd to the intersection of Tapuhi/Monument Rd
- Monument Rd
 - starting at the intersection of Tapuhi/Monument Rd and ending at the intersection of Monument/Akerama Rd.
- Akerama Rd
 - starting at the intersection of Monument/Akerama Rd and ending at the intersection Akerama/Russek Road.



Special Stages 3 & 7

Saturday May 13th – 09:00 to 13:00 & 14:15 to 18:00

- Paiaka Rd
 - starting at approximately 175 Paiaka Rd and ending at the intersection of Paiaka/Browns Rd.
- Browns Rd
 - starting at the intersection of Paiaka/Browns Rd and ending at the intersection of Browns/Oetzmans Rd.
- Oetzmans Rd
 - starting at the intersection of Browns/Oetzmans Rd and ending at the intersection of Oetzmans/Maromako - Towai Rd.
- Maromako - Towai Rd
 - starting at the intersection of Oetzmans/Maromako - Towai Rd and ending at the intersection of Maromako – Towai/Marlow Rd.

Special Stages 4 & 8

Saturday May 13th – 09:15 to 13:30 & 14:30 to 18:15

- Marlow Rd
 - starting at approximately 926 Marlow Road and ending at approximately 246 Marlow Rd.

4 Discussion

The Public Notice for the proposed temporary road closures will be advertised in the Northern Advocate, Northern News & Bay Chronicle 42 days and 7 days in advance of the event.

5 Summary

Approval of the proposed road closures will allow the safe operation of the International Rally of Whangarei.



6 Report Approval

Approved by:

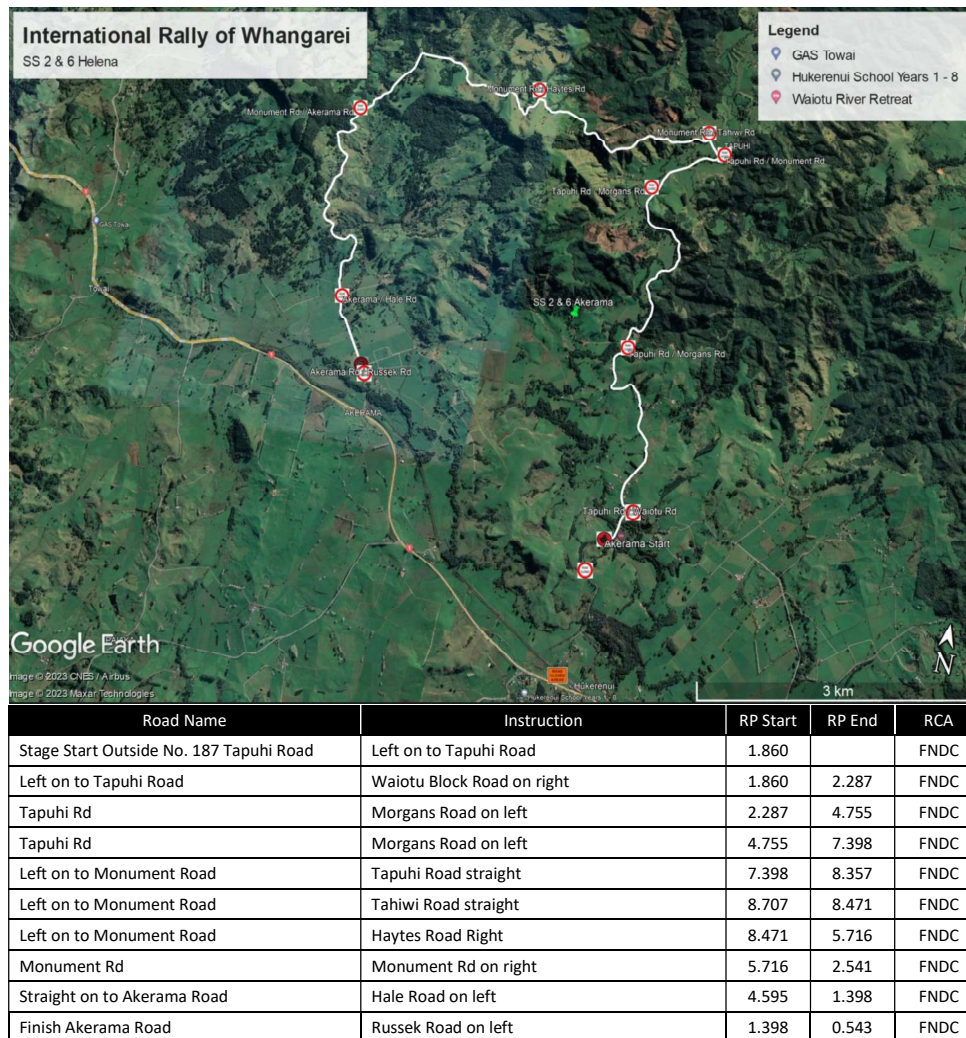
Dale Roberts
Road Corridor Manager - TMC
Monday, March 6, 2023

7 Appendix

- International Rally of Whangarei Road Closure Diagram 1
- International Rally of Whangarei Road Closure Diagram 2
- International Rally of Whangarei Road Closure Diagram 3

14

Date: Saturday May 13th
Activity: Special Stages 2 & 6
Location: Akerama
Closure Timing: 07:30 to 11:15 & 12:45 to 16:45

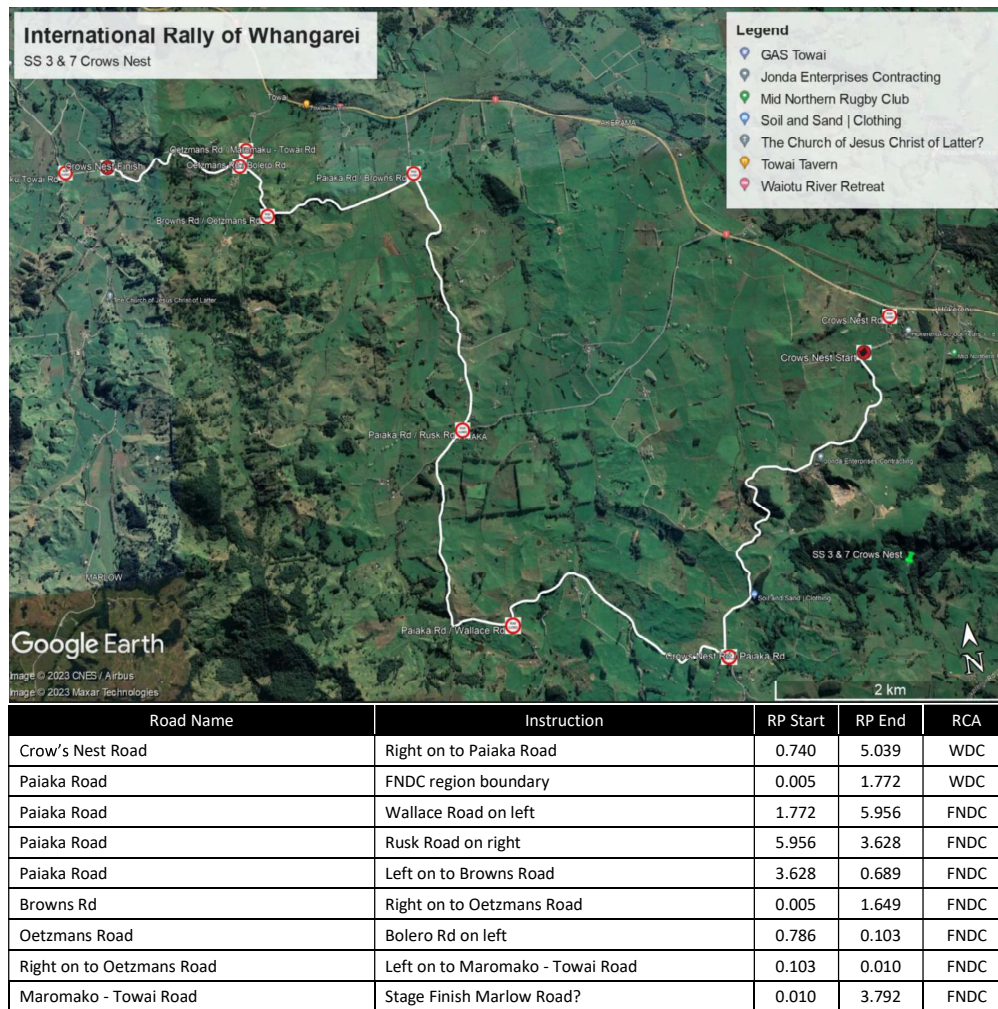


International Rally of Whangarei 2023
 Rooding Management Plan



15

Date: Saturday May 13th
Activity: Special Stages 3 & 7
Location: Crow's Nest
Closure Timing: 09:00 to 13:00 & 14:15 to 18:00

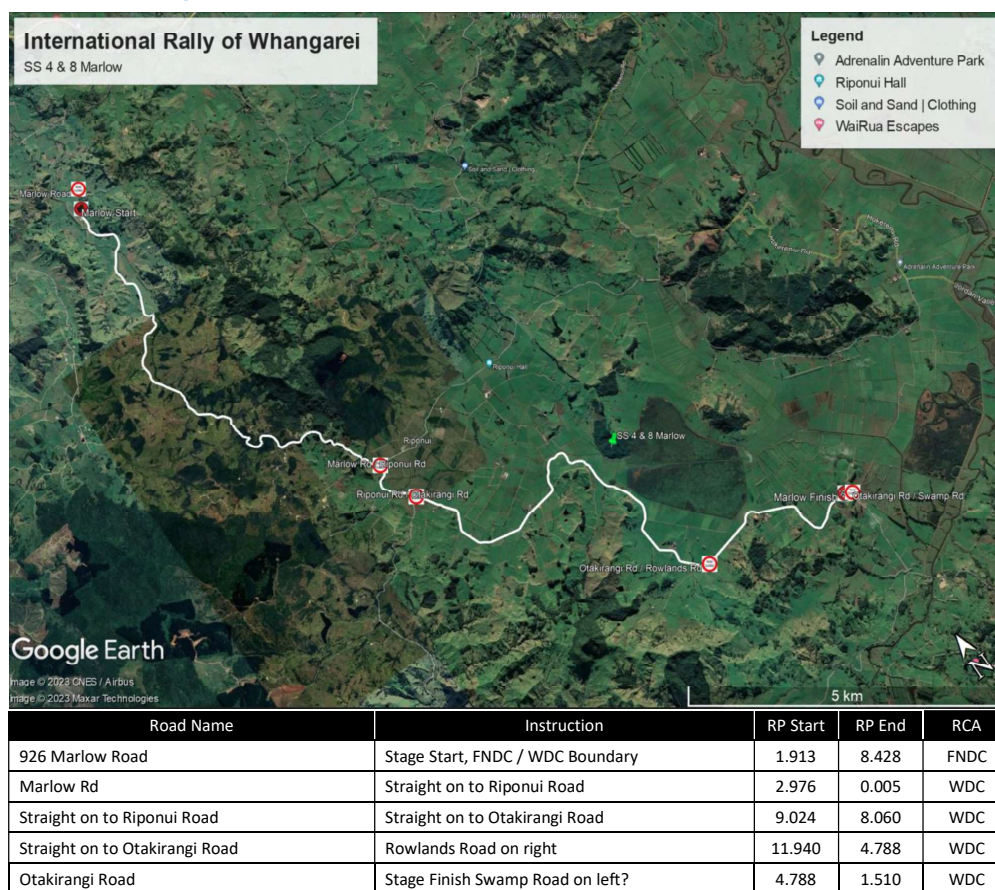


International Rally of Whangarei 2023
 Roading Management Plan



16

Date: Saturday May 13th
Activity: Special Stages 4 & 8
Location: Marlow
Closure Timing: 09:15 to 13:30 & 14:30 to 18:15



International Rally of Whangarei 2023
 Roading Management Plan



6.4 GROUND LEASE OVER PART OF OKAIHAU RECREATION RESERVE**File Number: A4129339****Author: Kay Meekings, Property Legalisation Officer****Authoriser: Janice Smith, Group Manager - Corporate Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That Council grant a new 15-year ground lease to the Ōkaihou Whanau House (OWH) over part of the Ōkaihou recreation reserve being Pt Lot 1 DP 24206, vested in Council, located at 3 Michie Street Ōkaihou.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- OWH is a local community group wishing to develop a safe space for people of the community to meet and create together.
- OWH believes they will bring value to the community of Ōkaihou. OWH will provide certified playgroups and be open to other groups in the area to carry out activities. See background below and attachment 2 refers.
- The Reserves Act 1977 requires a lease proposal to be publicly notified and consideration given to any objections and submissions received in relation to it.
- The Kaikohe-Hokianga Community Board recommended to Council that public consultation be undertaken. Report A3768981. Resolution 2022/44.
- Consultation ran from 16 January – 16 February 2023. A total of 19 submissions were received. 17 of the submissions were in support of the proposal, one requested more information which was provided, and one wished to be heard but later withdrew that request after receiving further information.
- OWH will take over the ownership and maintenance of the Ōkaihou Playcentre building on the granting of the proposed lease. The lease will require the building(s) and fixtures situated on the premises to be fit for business use, in a tidy and cared for condition at the Lessee's cost.
- Council does not want to become responsible for the building upgrade nor the removal of a substandard building, at cost to Council.

TŪTOHUNGA / RECOMMENDATION**That Council:**

- a) **approves a new ground lease to be issued to Ōkaihou Whanau House over part of the recreation reserve, approximately 780 square meters of land at 3 Michie Street, Ōkaihou being Pt Lot 1 DP 24206, being 31844 square meters and part of Record of Title NA638/155 and vested in Far North District Council as recreation reserve.**

The terms of the proposed lease shall be:

- i. **Term: 15 (5+5+5) – allowed for under the Reserves Act 1977**
 - ii. **Rental: \$113 + GST per annum – FNDC Fees and Charges Schedule 2022/23 – Community leases.**
- b) **approves further conditions to be negotiated and agreed upon by the Group Manager Corporate Services and Ōkaihou Whanau House.**

1) TĀHUHU KŌRERO / BACKGROUND

This matter was last before the Kaikohe-Hokianga Community Board on 14 September 2022 when the Board recommended initiation of the public consultation process in respect of the lease proposal. Furthermore, at their meeting held 15 March 2023, the Kaikohe-Hokianga Community Board resolved as follows

7.2 GROUND LEASE OVER PART OF OKAIHAU RECREATION RESERVE

Agenda item 7.2 document number A4096306, pages 35 - 38 refers

RESOLUTION 2023/4

Moved: Member John Vujcich

Seconded: Member Mike Edmonds

That the Kaikohe-Hokianga Community Board recommends that Council::

- a) approves a new ground lease to be issued to Ōkaihou Whanau House over part of the recreation reserve, approximately 780 square meters of land at 3 Michie Street, Ōkaihou being Pt Lot 1 DP 24206, being 31844 square meters and part of Record of Title NA638/155 and vested in Far North District Council as recreation reserve.

The terms of the proposed lease shall be:

i. Term: 15 (5+5+5) – allowed for under the Reserves Act 1977

ii. Rental: \$113 + GST per annum – FNDC Fees and Charges Schedule 2022/23 – Community leases.

- b) approves further conditions to be negotiated and agreed upon by the Group Manager Corporate Services and Ōkaihou Whanau House.

[CARRIED]

Ōkaihou Recreation Reserve is vested in Council and is occupied by the Ōkaihou Rugby Club, the Ōkaihou Bowling Club and until 3 years ago by the Ōkaihou Playcentre, under the New Zealand Play Centre Association. The building is at the south-eastern corner of the reserve with access from Michie Street.

A Council Officer reported that the abandoned building has suffered vandalism in late 2020 and is now considered derelict.

OWH wish to acquire the building, upgrade it and make it fit for community use as outlined in the attached proposal.

OWH have carried out substantial due diligence on the building and are confident they can meet the challenge and will bring the building up to relevant building code standards.

OWH is made up of a group of 5 local residents from Ōkaihou who wish to develop a safe space for people of the community to meet and create together. They believe they will provide value to the community of Ōkaihou, particularly for local families.

OWH's priority is to get the building certified for a play group catering for 0 to 6-year-olds. It is proposed that it will be used 2 to 3 mornings per week to provide a source of income to maintain the building and surrounding grounds. They also plan to offer the building to other groups in the area such as: home schoolers, infant classes, evening and after school classes and singing groups.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Reserves Act 1977

Section 73 of the Reserves Act 1977 ("the Act") authorises Council to grant leases over a vested recreation reserve by way of Minister of Conservation delegation 12 June 2013.

The Reserves Act section 73(3) provides for a lease over part of recreation reserve where any part of such a reserve is not likely to be used for that purpose and it is considered inexpedient to revoke the reservation at this time. The lease is subject to the conditions of Reserves Act Schedule 1.

Sections 119 and 120 of the Act require that before granting a lease the proposal must be publicly notified and all submissions/objections to the proposal are to be in writing and where requested, a submitter must be given the opportunity to appear before Council or a committee of Council, to speak to their objection/submission. Every submission/objection in relation to the proposal must be considered before proceeding with the proposal.

Council delegations to Community Boards:

To provide recommendations to the Council in respect of applications for the lease of reserves not contemplated by an existing reserve management plan.

The Kaikohe-Hokianga Community Board has considered submissions received following a public notification process (see attached list of submissions) and now makes a recommendation to Council in respect of the lease proposal.

Public Notification

Public Notice was advertised in the Northern Advocate 16th January 2023 as required under the Reserve Act.

Minister of Conservation 2013 Reserves Act delegation to Council:

Council, in considering the granting of a lease over recreation reserve for another purpose, is to wear the hat of the Minister and the hat of the Council by considering both the wider public interest as well as the interest of the local community.

Take Tūtohunga / Reason for the recommendation

OWH is a local community group wanting to provide a safe space for the community to meet and create together. The community has indicated support for these aims through the public consultation process. OWH is willing and able to take over and manage the run-down building. This in turn would relieve Council from ongoing maintenance and upkeep or removal of the building at significant cost to the ratepayer.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The outcome of this proposal is for Council not to be burdened with a building that requires upgrading, nor does Council want to be responsible for the cost of its removal.

ĀPITI HANGA / ATTACHMENTS

1. Okaihau Recreation Reserve - Proposed Lease Site Map - A4096274 [↓](#) 
2. Okaihau Whanau House - Introduction and Goals - A4096170 [↓](#) 
3. Public Consultation Response Export -3 Michie St Lease - 170223 - A4096175 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Reserves Policy: The Policy supports a long-term lease being offered to community orientated groups wanting a permanent base, requiring significant financial investment. The Reserves Act 1977: Section 73(3) provides for a lease over recreation reserve for other purposes without requiring a change of reserve classification.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Delegation to the relevant Community Board enables them to hear submissions and make a recommendation to Council.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Iwi were able to submit through the public consultation process.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Public consultation has been completed. 19 submissions were received. 17 of the submissions were in support of the proposal, one requested more information which was provided, and one wished to be heard but later withdrew that request after receiving further information. No hearings were requested.
State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The appropriate community rent for the land is set by the FNDC Fees Charges Policy.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

PROPOSED LEASE AREA AND LOCALITY PLAN

Part Lot 1 DP 24206 – Area 780m² approx.

LOCALITY MAP



Okaihau Whanau House

A place to meet and create together

Redacted for
Privacy

We a group of local mums in the community in Okaihau are wanting to purchase the old Okaihau play center and lease the land its sits on to run Okaihau whanau house

Okaihau Whanau house is going to a non-for-profit organization. The goal is to have a safe healthy environment for people to meet and create together. We don't have any place in Okaihau to meet with children. The main purpose for the building is for a certificated play group from 0-6 year to use 2-3 morning per week. This will be the main souse of income to maintain the building and ground.

Then we are offer the building to other groups in the area in the community

Home schoolers

Commuting playgrounds

Baby classes

Evening classes

After school classes

Singin group

Director

Redacted for privacy

Redacted for privacy

Receipt Number	Do you support the proposed lease of 3 Michie Street	Can you tell us why you chose that answer?	Is there anything else you would like to tell us?	Would you like to speak to your submission?	Which ward do you live in?	Would you like to be informed about future consultations?
2	Yes, I do support the proposed lease	Would be nice to have this option in Okaihau and not have to travel.		No		No
3	Yes, I do support the proposed lease	The public benefit to having childcare in the area, and education facilities. There is limited childcare in the wider area and would help more than just the okaihau community,		No	Kaikohe-Hokianga (West)	No
5	Yes, I do support the proposed lease	The grounds are empty and need looked after. This will bring some life to that part of Okaihau and will benefit our town.		No	Kaikohe-Hokianga (West)	No
6	I'm not sure	Need more information about who are the Okaihau Whanau Group		Yes		Yes
7	Yes, I do support the proposed lease	Great to have the building brought back to standard and great for our small community		No	Kaikohe-Hokianga (West)	Yes
8	Yes, I do support the proposed lease	Okaihau needs more facilities to the pre-school aged children in the community. The primary school no longer allows access to either playgrounds or swimming pool. We need this!	Can the council please also look into a public playground like most towns have	No	Kaikohe-Hokianga (West)	No
9	Yes, I do support the proposed lease	Okaihau is a small community that can benefit from interaction for young children. The space could also be used by others		No	Kaikohe-Hokianga (West)	Yes
10	I'm not sure	Other sites not supported e.g. Paihia Focus shop	No	No	Bay of Islands-Whangaroa (East)	No
11	Yes, I do support the proposed lease			No	Bay of Islands-Whangaroa (East)	No
13	Yes, I do support the proposed lease	This sort of community run initiative is what every community needs, and to ensure our community assets are available for this community building kaupapa is what council should be focussing on. This seems like a great opportunity, and I support it.		No	Kaikohe-Hokianga (West)	No
14	Yes, I do support the proposed lease	Returning the facility to the community, for its original purpose. Supporting this group whose desire it is to provide an inclusive facility in the community for families with young children to use.	FNDC needs to support the kaupapa, with their services and some support with funding to help this initiative start up.	No	Kaikohe-Hokianga (West)	Yes
15	Yes, I do support the proposed lease	The community originally funded this building and it has since fell into disrepair. It would provide a much needed space for families to connect and provide education to young children.		No	Kaikohe-Hokianga (West)	No
16	Yes, I do support the proposed lease	The property needs to be used to support the community. A space that supports mothers and the future generation needs to be available in every community.		No	Bay of Islands-Whangaroa (East)	Yes
17	Yes, I do support the proposed lease	I think this would be a great asset to the community		No	Bay of Islands-Whangaroa (East)	No
18	Yes, I do support the proposed lease	"This sort of community run initiative is what every community needs, and to ensure our community assets are available for this community building kaupapa is what council should be focusing on. This seems like a great opportunity and I support it." Ka pai to mahi		No		No
19	Yes, I do support the proposed lease	Our community need more initiatives like this		No	Kaikohe-Hokianga (West)	No
20	Yes, I do support the proposed lease	We are in need of more community led initiative for our tamariki and whanau at large	In full support of the above submission	No	Bay of Islands-Whangaroa (East)	Yes
21	Yes, I do support the proposed lease			No	Kaikohe-Hokianga (West)	No
22	Yes, I do support the proposed lease	Okaihau needs a social place like this for families and whānau. It would be a great enrichment for the community as there aren't any other places to gather and get together, especially those with little ones.		No	Kaikohe-Hokianga (West)	Yes

6.5 FAR NORTH HOLDINGS LTD ANNUAL REPORT FOR THE YEAR ENDED 30TH JUNE 2022**File Number: A4139999****Author: Julia Lee, Senior Financial Accountant****Authoriser: Janice Smith, Group Manager - Corporate Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

The purpose of the report is to present Far North Holdings Limited's Annual Report for the year ended 30th June 2022.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Far North Holdings Limited is a Council Controlled Organisation. Each year it is legislatively required that the entity produce an Annual Report. The Annual Report provided covers the period from 1st July 2021 – 30th June 2022.

TŪTOHUNGA / RECOMMENDATION

That Council accept the Annual Report for Far North Holdings Ltd for the year ended 30th June 2022.

1) TĀHUHU KŌRERO / BACKGROUND

S.67 of the Local Government Act 2002 requires that a Council Controlled Organisation must deliver to its shareholders an audited Annual Report within 3 months of the end of the financial year. Central Government approved an extension to this deadline to 31 December 2022 because of COVID-19, which impacted the recruitment of auditors available to complete audit work. As a result, Far North District Council, and its Council Controlled Organisation, Far North Holdings Ltd, were appointed a new auditor, Deloitte Limited, by the Office of the Auditor General on 19 August 2022 after the audit had commenced with Audit New Zealand, the previous auditor. This resulted in a lengthy audit as Deloitte familiarised themselves with both entities and their respective accounting systems, charts of accounts and reports. Unfortunately, due to resourcing constraints, Deloitte were not able to complete the audit within the December 2022 timeframe and Far North Holdings Ltd are in breach of the requirements of the LGA.

This is a technical breach and does not affect the outcome of the audit or trigger a qualified opinion.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Annual Report for Far North Holdings Ltd has been audited and received an unqualified opinion.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Compliance with the Local Government Act 2002 requirements for Council Controlled Organisations.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

None

ĀPITIHINGA / ATTACHMENTS

1. FNHL Annual Report 21_22 - A4140028  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	S.67 of the Local Government Act 2002
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	N/A
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	N/A
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	N/A
State the financial implications and where budgetary provisions have been made to support this decision.	None
Chief Financial Officer review.	The Senior Financial Accountant has prepared this report.



**Far North
Holdings Limited**

ANNUAL REPORT

2021/22



**FAR NORTH HOLDINGS LIMITED
ANNUAL REPORT 2022**

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**FAR NORTH HOLDINGS LIMITED
COMPANY DIRECTORY
AS AT 30 JUNE 2022**

Nature of Business	Property and infrastructural investment, management, development, operations and services
Registered Office	Unit 9b, 15 Baffin Street Opuā
Directors	William Birnie CNZM LLB (Chair) Kevin Baxter BCom (Ag) Resigned 31 May 2022 Hon Murray McCully CNZM CF LLB Sarah Petersen BMS Hons, FCA Nicole Anderson CMInstD appointed 1 June 2022 Kevin Drinkwater BCom, CA appointed 1 June 2022
Independent Auditor	Deloitte New Zealand
Bankers	Bank of New Zealand
Business Locations	Opuā, Kerikeri, Kaitiāia, Kaikohe and wider Northland area
Shareholders	Far North District Council
Share Capital	\$18,000,000



Far North Holdings Limited

Opuā Marine Park
P.O. Box 7
Opuā, 0241
Bay of Islands, New Zealand

CHAIRMANS REPORT

For the 12 months ended 30 June 2022

In accordance with Part 5, Section 67 of the Local Government Act 2002 and Far North Holdings Limited ("FNHL") Statement of Intent for the three years to June 2024 the Directors hereby report on the activities of the company for the 12 months from 1 July 2021 to 30 June 2022. Following are FNHL's Statement of Profit or Loss and Other Comprehensive Income, Statement of Changes in Equity, Statement of Financial Position, and Statement of Cash Flows, for the year ended 30 June 2022.

This financial year has again been challenged by the lingering and prolonged effects of the COVID pandemic and associated lockdowns. The restrictions implemented throughout New Zealand continued to impact FNHL, however, a diverse portfolio of assets and strong financial management afforded a modest profit for the year. This performance enabled the Company to continue to provide rent relief to affected tenants.

The FNHL Board is pleased to confirm a trading profit of \$383k. Whilst there is a reduction in operating profit from the prior year result, the Board remains committed to delivering those development projects that, whilst creating a commercial return, will also deliver strong economic, cultural and social outcomes. We acknowledge that significant capital expenditure and interest cost is incurred while developments are under construction, but upon completion the projects become income producing with expected revenue then realised. Total comprehensive income was \$17.49m (2021 \$11.26m) and includes the revaluation of assets and investments with an increase of \$17.56m (2021 \$8.83m).

Shareholder's equity in the year increased to \$90.25m from \$73.25m in 2021. FNHL's overdraft and borrowings have increased by \$11.36m whilst FNHL's assets increased by \$31.53m to \$167.62m. This was assisted by \$5.32m from Kānoa Regional Economic Development and Investment Unit funding and the capital expenditure on Ngāwhā Innovation and Enterprise Park (the Park) development.

The growth in asset value also reflects capital expenditure at the Bay of Islands Airport for the Avis building and the completion of the 18 community housing units in Kamo. During the financial year FNHL also purchased property in Dargaville which is for a 46-unit community housing development with opportunity for further development.

This year FNHL established two 100% owned subsidiaries, Bay of Islands Marina Limited, and Far North Housing Limited. These subsidiaries are anticipated to come fully operational during the 2022-2023 financial year and add an increased level of focus and industry sector experience in the governance and operation of these assets.

On the 1st of October 2021 FNHL boosted its initial 19% shareholding in Kaikohe Berryfruit Limited Partnership (KBLP) to 24% as Onyx Capital Limited, which held 21% of the Limited Partnership, exited the Limited Partnership. Ngāpuhi Asset Holding Company Limited acquired the additional 16% ownership. The latter part of the financial year saw the company begin the preparation and production of 3.3ha of strawberries (204,000 plants) on single tray tables to be marketed with Market Gardeners Limited ("MGs") for sale on the domestic market under the Kaikohe Berryfruit label. KBLP is continuing to assess crops and planting options for the remaining 6.6ha of tunnel houses that best suit the local climatic conditions and labour market as it continues to establish itself while delivering a substantial boost to employment opportunities for the Kaikohe area and further afield.

Telephone: (09) 402 5659 Email: enquiries@fnhl.co.nz

FNHL completed the re-development of several maritime projects during the year which included four Hokianga maritime upgrades with the districts longest recreational maritime facility at Rangi Point at over 180m long. A jetty and pontoon were completed for Te Ahurea in the Kerikeri Basin in conjunction with Te Rūnanga o Ngāti Rēhia. A new commercial wharf, pontoon, boat ramp and carpark at Pukenui Wharf, as well as upgrades at Unahi Wharf and the Mangonui Waterfront Development. In Russell, a project involving the wharf area encompassed a Waharoa (Entrance) and Wero (Challenge), while also acknowledging tikanga Māori and Māoritanga protocols and practices. This project was done in collaboration with the Kororāreka Wharf and Maritime Trust and Marae Committee.

The Bay of Islands Marina continued its on-going refurbishment work on Stage 1 replacing finger pile guides with stainless steel guides and replacing and sleeving over 140 finger piles. Pile heights were lifted an additional 750mm to accommodate sea level rise and to match heights in Stage 2. Also completed was the resurfacing of the boatyard hardstand to further improve the environmental outcomes in water catchment treatment and discharge. This upgrade includes the installation of catchpits where heavy metals from stormwater run-off is collected prior to discharge into the marina.

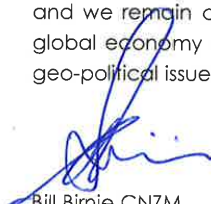
The Park development, which supports the aspirations of the local and wider Te Tai Tokerau community won the inclusive development award at the 2021 Economic Development New Zealand (EDNZ) Awards. Designed and developed by FNHL in conjunction with mana whenua Ngāti Rangi, Tinakori Enterprise and the local business community, with support from the regional economic development agency Northland Inc. The Park will significantly grow the economic potential of the entire region and local community and is founded on two guiding principles, "Opportunity", for businesses and community development and "Wellbeing", of the people and the land.

The Park is now well advanced with Stage 1 less than six months away from opening. Regent and Te Pūkenga will deliver the Far North's first true purpose-built campus-based education and trades training facilities. FNHL will move its office to the Innovation Centre alongside Northland Inc. FNHL believe the next 5-10 years of growth is likely to be around the future development of the Park and so to support this we need to be present on-site.

Designed to achieve economic, social, cultural, and environmental outcomes in a uniquely integrated and sustainable way, the Park is seeking to attain a "5 Green Star" rating, the first for this type of development in New Zealand. It is designed as a 'closed loop' eco-system where on-site businesses re-use waste products from other industries, add value to the waste products thus creating additional economic activity and employment.

The coming year includes some exciting projects with the Park officially opening, work commencing in Kaikohe on our second community housing project with Te Hau Ora Ō Ngāpuhi, the start of construction work on the Department of Corrections House building facility at the Park and the master planning at Kaitaia.

The Board is currently completing a financial review of the company and updating budgets to provide information for the Statement of Intent for the 2023-2026 period. Future profit is set to rise, and we remain cautiously optimistic for a strong few years ahead subject to the stability of the global economy as rising interest rates and inflation continue to impact along with international geo-political issues.



Bill Birnie CNZM
CHAIRMAN

Telephone: (09) 402 5659 Email: enquiries@fnhl.co.nz



INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF FAR NORTH HOLDINGS LIMITED'S GROUP FINANCIAL STATEMENTS AND PERFORMANCE INFORMATION FOR THE YEAR ENDED 30 JUNE 2022

The Auditor-General is the auditor of Far North Holdings Limited and its controlled entities (collectively referred to as 'the Group'). The Auditor-General has appointed me, Bennie Greyling, using the staff and resources of Deloitte Limited, to carry out the audit of the financial statements and the performance information of the Group, on his behalf.

Opinion

We have audited:

- the financial statements of the Group on pages 10 to 38, that comprise the consolidated statement of financial position as at 30 June 2022, the consolidated statement of profit or loss and other comprehensive income, consolidated statement of changes in equity and consolidated statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the performance information of the Group on pages 39 to 41.

In our opinion:

- the financial statements of the Group on pages 11 to 39:
 - present fairly, in all material respects:
 - its financial position as at 30 June 2022; and
 - its financial performance and cash flows for the year then ended; and
 - comply with generally accepted accounting practice in New Zealand in accordance with New Zealand Equivalents to International Financial Reporting Standards Reduced Disclosure Regime; and
- the performance information of the Group on pages 39 to 41 presents fairly, in all material respects, the Group's actual performance compared against the performance targets and other measures by which performance was judged in relation to the Group's objectives for the year ended 30 June 2022.

Our audit was completed on 6 March 2023. This is the date at which our opinion is expressed. We acknowledge that our audit was completed later than required by the Local Government Act 2002. This was due to the late timing of our appointment due to the auditor shortage in New Zealand.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Directors and our responsibilities relating to the financial statements and the performance information, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of the Board of Directors for the financial statements and the performance information

The Board of Directors is responsible on behalf of the Group for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Directors is also responsible for preparing the performance information for the Group.

The Board of Directors is responsible for such internal control as it determines is necessary to enable it to prepare financial statements and performance information that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the performance information, the Board of Directors is responsible on behalf of the Group for assessing the Group's ability to continue as a going concern. The Board of Directors is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Board of Directors intends to liquidate the Group or to cease operations, or has no realistic alternative but to do so.

The Board of Directors' responsibilities arise from the Local Government Act 2002.

Responsibilities of the auditor for the audit of the financial statements and the performance information

Our objectives are to obtain reasonable assurance about whether the financial statements and the performance information, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements and the performance information.

We did not evaluate the security and controls over the electronic publication of the financial statements and the performance information.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the performance information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Directors.
- We evaluate the appropriateness of the reported performance information within the Group's framework for reporting its performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Directors and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the



related disclosures in the financial statements and the performance information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements and the performance information, including the disclosures, and whether the financial statements and the performance information represent the underlying transactions and events in a manner that achieves fair presentation.
- We obtain sufficient appropriate audit evidence regarding the financial statements and the performance information of the entities or business activities within the Group to express an opinion on the consolidated financial statements and the consolidated performance information. We are responsible solely for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with the Board of Directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify in our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Directors is responsible for the other information. The other information comprises the information included on pages 2 to 9 and 42 to 44 but does not include the financial statements and the performance information, and our auditor's report thereon.

Our opinion on the financial statements and the performance information does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the performance information, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the performance information or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report the fact. We have nothing to report in this regard.

Independence

We are independent of the Group in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: International Code of Ethics for Assurance Practitioners, issued by New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the Group.

A handwritten signature in blue ink, appearing to read "Bennie Greyling".

Bennie Greyling
Deloitte Limited
On behalf of the Auditor-General
Auckland, New Zealand

FAR NORTH HOLDINGS LIMITED
ANNUAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

The Board of Directors present their Annual Report including the financial statements of the Company for the year ended 30 June 2022 and the independent auditor's report thereon.

Approved for and on behalf of the Board of Directors.




Director

Director

Date

**FAR NORTH HOLDINGS LIMITED
STATEMENT OF COMPLIANCE
FOR THE YEAR ENDED 30 JUNE 2022**

The Board of Directors of Far North Holdings Limited hereby confirm they are responsible for ensuring, and has in place appropriate systems and mechanisms to ensure, that all applicable aspects of legislative, regulatory and contractual requirements which impact on the activities and functions of Far North Holdings Limited have been complied with. To the best of its knowledge the Board of Directors has complied with all legislative, regulator and contractual requirements during the year.



Director

Director

FAR NORTH HOLDINGS LIMITED
CONSOLIDATED STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2022

	Note	2022 \$	2021 \$
Revenue from contracts with customers	4	14,881,018	14,097,587
Other income	5	433,694	1,871,775
		<u>15,314,712</u>	<u>15,969,362</u>
Employee benefits expenses	6	4,136,157	3,711,400
Depreciation and amortisation expenses	8	959,036	850,118
Other expenses	7	8,238,390	7,202,301
Operating profit before net financing costs		<u>1,981,129</u>	<u>4,205,543</u>
Finance income		497	26,267
Finance expenses		1,598,392	1,220,183
Net finance costs	9	<u>1,597,895</u>	<u>1,193,916</u>
Profit prior to movements in investment properties, share of associate and other non operating movements		383,234	3,011,627
Share of post-tax profits/(losses) of equity accounted associates	14	(142,043)	(2,217)
Devaluation of biological assets	17	(873,900)	(419,410)
Revaluation of investment property	12	<u>15,285,017</u>	<u>6,709,429</u>
Profit/(loss) before income tax		14,652,308	9,299,429
Income tax expense	10	<u>(177,699)</u>	<u>(75,665)</u>
Profit/(loss) for the period		<u>14,474,609</u>	<u>9,223,764</u>
Other comprehensive income items that will not be reclassified to profit or loss:			
Revaluation of property, plant and equipment	11	3,151,095	2,532,996
Share of associates other comprehensive income	14	265,320	
Revaluation/(evaluation) of equity investments	15	(131,234)	3,052
Tax on items that will not be reclassified to profit or loss	10	<u>(273,957)</u>	<u>(503,215)</u>
Other comprehensive income for the year net of tax		<u>3,011,224</u>	<u>2,032,833</u>
Total comprehensive income for the year		<u>17,485,833</u>	<u>11,256,597</u>

FAR NORTH HOLDINGS LIMITED
CONSOLIDATED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2022

	Share Capital	Property Revaluation Reserve	Equity Investment Reserve	Building & Maintenance Reserves	Capital Reserve	Retained Earnings	Total Equity
	\$	\$		\$	\$	\$	\$
Balance at 1 July 2020	18,000,000	7,546,587	(159,124)	307,777	71,804	36,645,168	62,412,212
Profit for the year	-	-	-	-	-	9,223,764	9,223,764
Other comprehensive income for the year	-	-	-	-	-	-	-
Revaluation of property, plant and equipment	-	2,029,781	3,052	-	-	-	2,032,833
Total comprehensive income for the year	-	2,029,781	3,052	-	-	9,223,764	11,256,597
Transfers	-	-	-	232,114	-	(232,114)	-
Transactions with owners of the company in their capacity as owners	-	-	-	-	-	-	-
Additional share capital	-	-	-	-	-	-	-
Dividends paid	-	-	-	-	-	(422,795)	(422,795)
Total transactions with owners of the company	-	-	-	-	-	(422,795)	(422,795)
Balance at 30 June 2021	18,000,000	9,576,368	(156,072)	539,891	71,804	45,214,023	73,246,014
Balance at 1 July 2021	18,000,000	9,576,368	(156,072)	539,891	71,804	45,214,023	73,246,014
Profit for the year	-	-	-	-	-	14,474,609	14,474,609
Other comprehensive income for the year	-	-	-	-	-	265,320	265,320
Revaluation of property, plant and equipment	-	2,877,138	(131,234)	-	-	-	2,745,904
Total comprehensive income for the year	-	2,877,138	(131,234)	-	-	14,739,929	17,485,833
Transfers	-	-	-	(439,957)	-	439,957	-
Transactions with owners of the company in their capacity as owners	-	-	-	-	-	-	-
Additional share capital	-	-	-	-	-	-	-
Dividends paid	-	-	-	-	-	(483,063)	(483,063)
Total transactions with owners of the company	-	-	-	-	-	(483,063)	(483,063)
Balance at 30 June 2022	18,000,000	12,453,506	(287,306)	99,934	71,804	59,910,846	90,248,784

FAR NORTH HOLDINGS LIMITED
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2022

	Note	2022 \$	2021 \$
EQUITY AND LIABILITIES			
EQUITY			
Share capital	20	18,000,000	18,000,000
Reserves	21	12,337,938	10,031,991
Retained earnings		59,910,846	45,214,023
Total Equity		90,248,784	73,246,014
LIABILITIES			
Non - Current Liabilities			
Interest-bearing loans and borrowings	22	38,659,962	37,124,992
Income in advance	25	12,239,161	10,227,914
Deferred tax liability	10	3,879,788	3,428,132
Total Non - Current Liabilities		54,778,911	50,781,038
Current Liabilities			
Trade and other payables	24	6,832,584	5,804,394
Employee benefits	23	360,341	246,477
Interest-bearing loans and borrowings	22	11,500,000	1,671,240
Income in advance	25	668,731	695,836
Government grants not yet spent		3,233,075	3,642,644
Total Current Liabilities		22,594,731	12,060,591
Total Liabilities		77,373,642	62,841,629
Total Equity and Liabilities		167,622,426	136,087,643

FAR NORTH HOLDINGS LIMITED
CONSOLIDATED STATEMENT OF FINANCIAL POSITION (continued)
AS AT 30 JUNE 2022

	Note	2022 \$	2021 \$
ASSETS			
Non - Current Assets			
Property, plant and equipment	11	29,744,351	25,413,261
Investment property	12	128,777,304	100,409,919
Biological assets	17	310,250	1,184,150
Intangible assets	13	100,000	100,000
Other investments/loans	15	665,000	-
Investments in equity accounted associates	14	1,355,242	1,232,203
Total Non - Current Assets		160,952,147	128,339,533
Current Assets			
Inventories	16	1,597,028	1,690,653
Properties intended for sale	26	1,360,042	1,558,678
Other investments/loans	15	(665,000)	573,768
Trade and other receivables and prepayments	18	2,976,094	3,837,729
Cash and cash equivalents	19	294,581	87,282
Total Current Assets		5,562,745	7,748,110
Total Assets		166,514,892	136,087,643

Approved for and on behalf of the Board of Directors

Director

Date

Director

Date

FAR NORTH HOLDINGS LIMITED
CONSOLIDATED STATEMENTS OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

	Note	2022	2021
		\$	\$
Cash flows from operating activities			
Cash receipts from customers		17,664,760	15,218,126
Cash paid to suppliers and employees		(11,093,043)	(8,097,821)
GST received/(paid)		(16,741)	(539,354)
Interest received		497	26,267
Interest paid		(1,598,392)	(1,057,605)
Income tax received/(paid)		144,787	(201,708)
Net cash inflow/(outflow) from operating activities		5,101,868	5,347,905
Cash flows from investing activities			
Purchase of property, plant and equipment and investment property, and biological assets		(17,262,766)	(4,381,700)
(Purchase)/sale of investments		(665,000)	(1,232,203)
Proceeds from sale of property, plant and equipment and investment property		2,152,530	890,544
Net cash inflow/(outflow) from investing activities		(15,775,236)	(4,723,359)
Cash flows from financing activities			
Loan advance/(repayment)		11,363,730	(146,300)
Dividends paid		(483,063)	(422,795)
Net cash inflow/(outflow) from financing activities		10,880,667	(569,095)
Net increase/(decrease) in cash and cash equivalents		207,299	55,451
Cash and cash equivalents at beginning of year		87,282	31,831
Cash and cash equivalents at end of year	19	294,581	87,282

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The above statements should be read in conjunction with the notes to and forming part of the financial statements

**FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022**

1. REPORTING ENTITY

Far North Holdings Limited (the "Company") is a company registered under the Companies Act 1993.

It is a Council Controlled Trading Organisation (CCTO) as defined in the Local Government Act 2002. The Company is wholly owned by the Far North District Council.

The consolidated financial statements comprise the results of Far North Holdings Limited (FNHL) and its subsidiaries (together the Group) and the results of the Group's equity accounted associates.

2. BASIS OF PREPARATION

Far North Holdings Limited owns 24% of Kaikohe Berry Limited Partnership. This has been accounted for as a share in an associate using the equity method. The company also owns 100% of the shares in Bay of Islands Marina Limited and Far North Housing Limited.

The financial statements have been prepared on a going concern basis. This is supported by:

- FNHL has the potential to defer capital expenditure, should it be required
- Continued support from FNHL's banking partners - refer note 22 for further details
- FNHL is expected to be solvent and able to meet cashflow obligations whilst remaining within banking covenants.

The accounting policies have been applied consistently throughout the period.

(a) Statement of Compliance

The financial statements of the Group have been prepared in accordance with the requirements of the Local Government Act 2002, Part 5, Section 67 which includes the requirement to comply with New Zealand Generally Accepted Accounting Practice ("NZ GAAP"). They comply with New Zealand equivalents to International Financial Reporting Standards - Reduced Disclosure Regime ("NZ IFRS (RDR)").

The Group is a Tier 2 For-profit entity and has elected to report in accordance with Tier 2 For-profit Accounting Standards as issued by the New Zealand External Reporting Board (XRB). The Group is eligible to report in accordance with Tier 2 For-profit Accounting Standards on the basis that it does not have public accountability and is not a large for-profit public sector entity. In applying NZ IFRS RDR the company has applied a number of disclosure concessions.

Breach of Statutory Reporting Deadline

Far North Holdings Limited was required under the Local Government Act to complete its audited financial statements and service performance information by 30 November 2022. This timeframe was not met due to the late appointment of the auditor as a result of the auditor shortage in New Zealand.

(b) Functional and Presentation Currency

The financial statements are presented in New Zealand dollars (\$) which is the Group's functional presentation currency, rounded to the nearest dollar.

(c) Basis of Measurement

The financial statements have been prepared on the historical cost basis except for the following material items in the statement of financial position, which are measured at fair value.

- Investment property
- Land and buildings, wharves and runways
- Financial instruments - fair value through other comprehensive income

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

2. BASIS OF PREPARATION (continued)

(d) Use of Estimates and Judgements

The Group makes certain estimates regarding the future. Estimates and judgements are continually evaluated based on historical experience and other factors including expectations of future events that are believed to be reasonable under the circumstances. In the future, actual experience may differ from these estimates and assumptions. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Property, plant and equipment useful lives and residual values

At each balance date the Group reviews the useful lives and residual values of its property, plant and equipment. Assessing the appropriateness of useful life and residual value estimates of property, plant and equipment requires the Company to consider a number of factors such as the physical condition of the asset, expected period of use of the asset by the Group, and expected disposal proceeds from the future sale of the asset.

An incorrect estimate of the useful life or residual value will impact on the depreciable amount of an asset, therefore impacting on the depreciation expense recognised in the Statement of Profit or Loss and Other Comprehensive Income, and carrying amount of the asset in the Statement of Financial Position. The Group minimises the risk of this estimation uncertainty by:

- Physical inspection of assets;
- Asset replacement programmes;
- Review of second hand market prices for similar assets; and
- Analysis of prior asset sales.

The Group has not made significant changes to past assumptions concerning useful lives and residual values.

Fair value measurement

A number of assets and liabilities in the Group's financial statements require measurement at, and/or disclosure of fair value. The fair value measurement of the Group's financial and non-financial assets and liabilities utilises market observable inputs and data as far as possible. Inputs used in determining fair value measurements are categorised into different levels based on how observable the inputs used in the valuation technique utilised are (the "fair value hierarchy").

Level 1: Quoted prices in an active market for identical items

Level 2: Observable direct or indirect inputs other than level 1 inputs

Level 3: Unobservable inputs (i.e. not derived from market data)

The classification of an item into the above levels is based on the lowest level of the inputs used that has a significant effect on the fair value measurement of the item.

The Group measures a number of items at fair value - revalued property, plant and equipment, investment property, equity investments, and biological assets. For more detailed information on the fair value measurement of these items please refer to the applicable notes.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

3. SIGNIFICANT ACCOUNTING POLICIES

(a) Revenue

(i) Goods sold

Revenue from the sale of goods in the course of ordinary activities is measured at the fair value of the consideration received or receivable, net of returns, trade discounts and volume rebates. Revenue is recognised when the significant risks and rewards of ownership have been transferred to the customer, recovery of the consideration is probable, the associated costs and possible return of goods can be estimated reliably, there is no continuing management involvement with the goods, and the amount of revenue can be measured reliably. If it is probable that discounts will be granted and the amount can be measured reliably, then the discount is recognised as a reduction of revenue as the sales are recognised.

The timing of the transfers of risks and rewards varies depending on the individual terms of the sales agreement.

(ii) Services

Revenue from services rendered is recognised in profit or loss in proportion to the stage of completion of the transaction at the reporting date. The stage of completion is assessed by reference to surveys of work performed.

(iii) Commissions

When the Company acts in the capacity of an agent rather than as the principal in a transaction, the revenue recognised is the net amount of commission made by the Company.

(iv) Rental income

Rental income from investment property is recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives granted are recognised as an integral part of the total rental income, over the term of the lease.

(b) Finance Income and Finance Costs

Finance income comprises interest income on funds invested. Interest income is recognised as it accrues in profit or loss, using the effective interest method.

Finance costs comprise interest expense on borrowings.

Borrowing costs that are not directly attributable to the acquisition, construction or production of a qualifying asset are recognised in profit or loss using the effective interest method. General and specific borrowing costs directly attributable to the acquisition, construction or production of qualifying assets, which are assets that necessarily take a substantial period of time to get ready for their intended use or sale are added to the cost of those assets, until such time as the assets are substantially ready for their intended use.

(c) Tax

Tax expense comprises current and deferred tax. Current tax and deferred tax is recognised in profit or loss except to the extent that it relates to a business combination, or items recognised directly in equity or in other comprehensive income.

Current tax is the expected tax payable or receivable on the taxable income or loss for the year, using tax rates enacted or substantively enacted at the reporting date, and any adjustment to tax payable in respect of previous years. Current tax also includes any tax liability arising from the declaration of dividends.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

(c) Tax (continued)

Deferred tax is recognised in respect of temporary differences between the carrying amounts of assets and liabilities for financial reporting purposes and the amounts used for taxation purposes. Deferred tax is not recognised for:

- temporary differences on the initial recognition of assets or liabilities in a transaction that is not a business combination and that affects neither accounting nor taxable profit or loss;
- temporary differences arising on the initial recognition of goodwill.

Deferred tax is measured at the tax rates that are expected to be applied to temporary differences when they reverse, using tax rates enacted or substantively enacted at the reporting date.

In determining the amount of current and deferred tax the Group takes into account the impact of uncertain tax positions and whether additional taxes and interest may be due. The Group believes that its accruals for tax liabilities are adequate for all open tax years based on its assessment of many factors, including interpretations of tax law and prior experience. This assessment relies on estimates and assumptions and may involve a series of judgements about future events. New information may become available that causes the Group to change its judgement regarding the adequacy of existing tax liabilities; such changes to tax liabilities will impact tax expense in the period that such a determination is made.

Deferred tax assets and liabilities are offset if there is a legally enforceable right to offset current tax liabilities and assets, and they relate to income taxes levied by the same tax authority on the same taxable entity, or on different tax entities, but they intend to settle current tax liabilities and assets on a net basis or their tax assets and liabilities will be realised simultaneously.

A deferred tax asset is recognised for unused tax losses, tax credits and deductible temporary differences, to the extent that it is probable that future taxable profits will be available against which they can be utilised. Deferred tax assets are reviewed at each reporting date and are reduced to the extent that it is no longer probable that the related tax benefit will be realised.

(d) Employee Benefits

(i) Defined contribution plans

Obligations for contributions to defined contribution pension plans are recognised as an employee benefit expense in profit or loss in the periods during which services are rendered by employees.

(ii) Short-term employee benefits

Liabilities for wages and salaries, including non-monetary benefits and accumulating sick leave that are expected to be settled wholly within 12 months after the end of the period in which the employees render the related service are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled.

These include salaries and wages accrued up to the reporting date and annual leave earned, but not yet taken at the reporting date. The Company recognises a liability and an expense for bonuses where they are contractually obliged or where there is a past practice that has created a constructive obligation.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Discontinued Operations

Classification as a discontinued operation occurs on disposal or when the operation meets the criteria to be classified as held for sale. When an operation is classified as a discontinued operation, the comparative statement of profit or loss and other comprehensive income is re-presented as if the operation had been discontinued from the start of the comparative year.

(f) Property, Plant and Equipment

(i) Recognition and measurement

Land, runways, wharves and buildings are measured at fair value, less accumulated depreciation (except for land) and accumulated impairment losses recognised after the date of the revaluation. Valuations are performed with sufficient frequency to ensure that the fair value of a revalued asset does not differ materially from its carrying amount. Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset, and the net amount is restated to the revalued amount of the asset.

All other property plant and equipment is measured at cost less accumulated depreciation and accumulated impairment losses.

Cost includes expenditure that is directly attributable to the acquisition of the asset. The cost of self-constructed assets includes the following:

- the cost of materials and direct labour;
- any other costs directly attributable to bringing the assets to a working condition for their intended use;
- when the Company has an obligation to remove the asset or restore the site, an estimate of the costs of dismantling and removing the items and restoring the site on which they are located; and
- capitalised borrowing costs.

Purchased software that is integral to the functionality of the related equipment is capitalised as part of that equipment.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Any revaluation surplus arising on the revaluation of an asset is credited to other comprehensive income and shown in the asset revaluation reserve in the Statement of Financial Position. A revaluation deficit in excess of the asset revaluation reserve balance for an asset is recognised in the profit or loss in the period it arises. Revaluation surpluses which reverse previous revaluation deficits recognised in the profit or loss are recognised in the profit or loss.

Any gain or loss on disposal of an item of property, plant and equipment (calculated as the difference between the net proceeds from disposal and the carrying amount of the item) is recognised in profit or loss. Any revaluation surplus on disposal of an item of property, plant and equipment is recognised in retained earnings.

(ii) Reclassification to investment property

When the use of a property changes from owner-occupied to investment property, the property is remeasured to fair value and reclassified as investment property. Any gain arising on remeasurement is recognised in profit or loss to the extent that it reverses a previous impairment loss on the specific property, with any remaining gain recognised in other comprehensive income and presented in the revaluation reserve in equity. Any loss is recognised immediately in profit or loss.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) Property, Plant and Equipment (continued)

(iii) Subsequent expenditure

Subsequent expenditure is capitalised only when it is probable that the future economic benefits associated with the expenditure will flow to the Group. Ongoing repairs and maintenance is expensed as incurred.

(iv) Depreciation

For plant and equipment, depreciation is based on the cost of an asset less its residual value, and for runways wharves and buildings is based on the revalued amount less its residual value. Significant components of individual assets that have a useful life that is different from the remainder of those assets, are depreciated separately.

Depreciation is recognised in profit or loss on a straight-line basis over the estimated useful lives of each component of an item of property, plant and equipment. Land is not depreciated. Assets under construction are not subject to depreciation.

The estimated useful lives for the current and comparative years of significant items of property, plant and equipment are as follows:

Buildings and structures - 33 years
 Plant, fittings and office equipment - 3-20 years
 Wharves - 33 years
 Ramps and moorings - 33 years
 Motor vehicles, boat transporters - 5-15 years
 Runways, including all airport infrastructure / civil works assets - 25 years
 Leasehold improvements - 29 years

Depreciation methods, useful lives and residual values are reviewed at reporting date and adjusted if appropriate. (see note 11).

(g) Intangible Assets

(i) Goodwill

Goodwill that arises upon the acquisition of a business is presented with intangible assets.

(ii) Subsequent measurement

Goodwill is measured at cost less accumulated impairment losses.

(iii) Other intangible assets

Other intangible assets that are acquired by the Group and have finite useful lives are measured at cost less accumulated amortisation and accumulated impairment losses.

(iv) Subsequent expenditure

Subsequent expenditure is capitalised only when it increases the future economic benefits embodied in the specific asset to which it relates. All other expenditure, including expenditure on internally generated goodwill and brands, is recognised in profit or loss as incurred.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

(g) Intangible Assets (continued)

(v) Amortisation

Except for goodwill and intangible assets that have indefinite lives or are not yet available for use, intangible assets are amortised on a straight-line basis in profit or loss over their estimated useful lives, from the date that they are available for use.

The estimated useful lives for the current and comparative periods are as follows:

Computer software 3 years

Amortisation methods, useful lives and residual values are reviewed at each reporting date and adjusted if appropriate.

(h) Investment Property

Investment property is property held either to earn rental income or for capital appreciation or for both, but not for sale in the ordinary course of business, use in the production or supply of goods or services or for administrative purposes. Investment property is measured at cost on initial recognition and subsequently at fair value with any change therein recognised in profit or loss.

Cost includes expenditure that is directly attributable to the acquisition of the investment property. The cost of self-constructed investment property includes the cost of materials and direct labour, any other costs directly attributable to bringing the investment property to a working condition for their intended use and capitalised borrowing costs.

Any gain or loss on disposal of an investment property (calculated as the difference between the net proceeds from disposal and the carrying amount of the item) is recognised in profit or loss. When an investment property that was previously classified as property, plant and equipment is sold, any related amount included in the revaluation reserve is transferred to retained earnings.

When the use of a property changes such that it is reclassified as property, plant and equipment, its fair value at the date of reclassification becomes its cost for subsequent accounting.

(i) Associates

Where the Company has the power to participate in (but not control) the financial and operating policy decisions of another entity, it is classified as an associate. Associates are initially recognised in the consolidated statement of financial position at cost. Subsequently associates are accounted for using the equity method, where the Company's share of post-acquisition profits and losses and other comprehensive income is recognised in the consolidated statement of profit and loss and other comprehensive income.

Profits and losses arising on transactions between the Company and its associate are recognised only to the extent of unrelated investors' interest in the associate.

(j) Inventories

Inventories are measured at the lower of cost and net realisable value with due allowance for any damaged and obsolete stock items. The cost of inventories is based on the first-in first-out principle, and includes expenditure incurred in acquiring the inventories, production or conversion costs and other costs incurred in bringing them to their existing location and condition. Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion and selling expenses. The cost of items transferred from biological assets is their fair value less point-of-sale costs at the date of transfer.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

(k) Biological Assets

Biological assets are measured at fair value less point-of-sale costs, with any changes therein recognised in profit or loss. Point-of-sale costs include all costs that would be necessary to sell the assets. Agricultural produce from biological assets are transferred to inventory at its fair value, by reference to market prices for honey, less estimated point-of-sale costs at the date of harvest.

(l) Share Capital

The Group has ordinary shares and convertible non participating redeemable shares. Refer note 20 for details.

(m) Properties Intended for Sale

Non-current assets, or disposal groups comprising assets and liabilities, that are expected to be recovered primarily through sale or distribution rather than through continuing use, and the sale is highly probable, are classified as held for sale or distribution. Immediately before classification as held for sale or distribution, the assets, or components of a disposal group, are remeasured in accordance with the Group's accounting policies. Thereafter generally the assets, or disposal group, are measured at the lower of their carrying amount and fair value less cost to sell. Impairment losses on initial classification as held for sale or distribution and subsequent gains or losses on remeasurement are recognised in profit or loss. Gains are not recognised in excess of any cumulative impairment loss.

Once classified as held for sale or distribution, the Group's intangible assets and property, plant and equipment are no longer amortised or depreciated.

(n) Financial Instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument in another entity. Financial instruments are comprised of trade and other receivables, cash and cash equivalents, debt securities, other financial assets, trade and other payables, borrowings and other financial liabilities.

Financial assets and financial liabilities are offset only when the entity has a legally enforceable right to set off the recognised amounts, and intends to settle on a net basis, or to realise the asset and liability simultaneously. The right of set off must not be contingent on a future event, and must be legally enforceable in the normal course of business, and in the event of default and in the event of insolvency or bankruptcy of the entity and all of the counterparties.

The Group initially recognises financial instruments on the date at which the Group becomes a party to the contractual provisions of the instrument.

The Group derecognises a financial asset when the contractual rights to the cash flows from the asset expire, or it transfers the rights to receive the contractual cash flows in a transaction in which substantially all the risks and rewards of ownership of the financial asset are transferred. Any interest in transferred financial assets that is created or retained by the Group is recognised as a separate asset or liability.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

(n) Financial Instruments (continued)

The Group has the following categories of financial assets;

Amortised cost

Financial assets with fixed or determinable payments that are not quoted in an active market, are recognised initially at fair value plus any directly attributable transaction costs. Subsequent to initial recognition they are measured at amortised cost using the effective interest method, less and impairment losses (see note 3 (q)). These comprise of cash and cash equivalents, trade and other receivables and short term loans.

Fair value through Other Comprehensive Income

Equity investments are recognised initially at fair value plus any directly attributable transactions costs. Subsequent to initial recognition they are measured at fair value, with all gains and losses recognised in other comprehensive income. Changes to fair value are not subsequently recycled to profit and loss. Dividends are recognised in profit or loss.

(o) Financial liabilities

The Group initially recognises debt securities on the date that the Group becomes a party to the contractual provisions of the instrument.

The Group derecognises a financial liability when its contractual obligations are discharged, cancelled or expire.

The Group classifies financial liabilities into the amortised cost category. Such financial liabilities are recognised initially at fair value plus any directly attributable transaction costs. Subsequent to initial recognition, these financial liabilities are measured at amortised cost using the effective interest method.

Financial liabilities comprise loans and borrowings, bank overdrafts, and trade and other payables.

Bank overdrafts that are repayable on demand and form an integral part of the Group's cash management are included as a component of cash and cash equivalents for the purpose of the statement of cash flows.

(p) Impairment

(i) Financial assets

A financial asset not carried at fair value through profit or loss is assessed at each reporting date to determine whether there is objective evidence that it is impaired. A financial asset is impaired if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset, and that the loss event(s) had an impact on the estimated future cash flows of that asset that can be estimated reliably.

Objective evidence that financial assets are impaired includes default or delinquency by a debtor, restructuring of an amount due to the Group on terms that the Group would not consider otherwise, indications that a debtor or issuer will enter bankruptcy, adverse changes in the payment status of borrowers or issuers in the Group, economic conditions that correlate with defaults or the disappearance of an active market for a security. In addition, for an investment in an equity security, a significant or prolonged decline in its fair value below its cost is objective evidence of impairment.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

(p) Impairment (continued)

(ii) Financial assets measured at amortised cost

The Group considers evidence of impairment for financial assets measured at amortised cost at both a specific asset and collective level. All individually significant assets are assessed for specific impairment. Those found not to be specifically impaired are then collectively assessed for any impairment that has been incurred but not yet identified. Assets that are not individually significant are collectively assessed for impairment by grouping together assets with similar risk characteristics.

In assessing collective impairment the Group uses historical trends of the probability of default, the timing of recoveries and the amount of loss incurred, adjusted for management's judgement as to whether current economic and credit conditions are such that the actual losses are likely to be greater or less than suggested by historical trends.

An impairment loss in respect of a financial asset measured at amortised cost is calculated as the difference between its carrying amount and the present value of the estimated future cash flows discounted at the asset's original effective interest rate. Losses are recognised in profit or loss and reflected in an allowance account against loans and receivables or held-to-maturity investment securities. Interest on the impaired asset continues to be recognised. When an event occurring after the impairment was recognised causes the amount of impairment loss to decrease, the decrease in impairment loss is reversed through profit or loss.

(iii) Non-financial assets

The carrying amounts of the Group's property, plant and equipment held at cost and inventories, are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists, then the asset's recoverable amount is estimated. Goodwill and indefinite life intangible assets are tested annually for impairment. An impairment loss is recognised if the carrying amount of an asset or its related cash-generating unit (CGU) exceeds its estimated recoverable amount.

The recoverable amount of an asset or CGU is the greater of its value in use and its fair value less costs to sell. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset or CGU. For the purpose of impairment testing, assets that cannot be tested individually are grouped together into the smallest group of assets that generates cash inflows from continuing use that are largely independent of the cash inflows of other assets or CGUs. Subject to an operating segment ceiling test, CGUs to which goodwill has been allocated are aggregated so that the level at which impairment testing is performed reflects the lowest level at which goodwill is monitored for internal reporting purposes. Goodwill acquired in a business combination is allocated to groups of CGUs that are expected to benefit from the synergies of the combination.

Impairment losses are recognised in profit or loss. Impairment losses recognised in respect of CGUs are allocated first to reduce the carrying amount of any goodwill allocated to the CGU (Company of CGUs), and then to reduce the carrying amounts of the other assets in the CGU (Company of CGUs) on a pro rata basis.

An impairment loss in respect of goodwill is not reversed. For other assets, an impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortisation, if no impairment loss had been recognised.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

(q) Income in Advance

Income in advance represents rental income received for future periods calculated on a straight line basis over the term of the lease. Car parks and marina berths lease income is spread to 2033 or 2049 if an extension has been granted.

(r) Government Grants

Government Grants received for assets have been deducted in arriving at the carrying amount of the assets. Where retention of a government grant is dependent on the Group satisfying certain criteria it is initially recognised as deferred income. When the criteria for retention have been satisfied, the deferred income balance is released to the carrying amount of the asset.

(s) Covid-19 Considerations

An assessment over the carrying value of assets and liabilities has been performed and the Group has recognised provisions where necessary relating to the impact of COVID-19. The Group continues to operate as a going concern and the board and senior management continue to closely monitor the situation.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

4. REVENUE FROM CONTRACTS WITH CUSTOMERS		2022	2021
		\$	\$
Goods sold		2,472,796	1,963,430
Services		7,807,627	7,630,351
Commission		52,174	63,191
Rental income		4,548,421	4,440,615
Total revenue from contracts with customers		14,881,018	14,097,587
5. OTHER INCOME		2022	2021
		\$	\$
Government wage subsidy		111,836	-
Non-Government grants received			1,865,108
Gain on sale of investment property		295,203	-
Depreciation recovered		26,655	6,667
Total other income		433,694	1,871,775
6. EMPLOYEE BENEFIT EXPENSES		2022	2021
		\$	\$
Salaries and wages		3,932,932	3,593,822
Contributions to Kiwisaver		105,058	96,844
Increase/(decrease) in employee benefit liabilities		98,167	20,735
Total employee benefit expenses		4,136,157	3,711,400
7. OTHER EXPENSES		2022	2021
		\$	\$
Fees to principal auditor			
Audit fees for current year		84,914	79,919
Directors' compensation:			
Directors fees		212,268	129,631
Donations		96,710	78,792
Inventories		2,040,606	1,594,232
Impairment of receivables		(79,031)	185,012
Loss on disposal of property, plant and equipment		-	28,304
Minimum lease payments under operating leases		61,065	60,318
Direct expenses from investment property generating income		1,362,153	1,276,785
Other operating expenses		4,459,705	3,769,308
Total other expenses		8,238,390	7,202,301
8. DEPRECIATION AND AMORTISATION	Note	2022	2021
		\$	\$
Depreciation property, plant & equipment	11	959,036	850,118
Total depreciation		959,036	850,118

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

9. NET FINANCE COSTS

Recognised in profit or loss:

	2022	2021
	\$	\$
Finance Income		
Interest income on loans and receivables	497	26,267
Finance Expense		
Interest expenses on financial liabilities measured at amortised cost (including finance leases)	1,598,392	1,220,183
Net finance costs	<u>1,597,895</u>	<u>1,193,916</u>

10. INCOME TAX

a) Income tax recognised in profit or loss and other comprehensive income

Income tax recognised in profit or loss:	2022	2021
	\$	\$
Current tax	-	-
Deferred tax expense	177,699	75,665
Total income tax expense	<u>177,699</u>	<u>75,665</u>
Income tax recognised in other comprehensive income:	273,957	503,215
Aggregate current and deferred tax relating to items in other comprehensive income	<u>273,957</u>	<u>503,215</u>

b) Reconciliation of income tax expense

Profit / (loss) before income tax expense	14,652,308	9,299,429
Tax expense at 28%	4,102,646	2,603,840
Permanent differences	(141,415)	(470,544)
Other movements	(3,783,532)	(2,057,631)
Tax expense	<u>177,699</u>	<u>75,665</u>

c) Deferred tax

	2022	2021
	\$	\$
Balance at the beginning of the year	3,428,132	2,849,252
Current year movement	451,656	578,880
Deferred tax asset/(liability)	<u>3,879,788</u>	<u>3,428,132</u>

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

10. INCOME TAX (continued)

Deferred tax assets/(liabilities) are attributable to the following:

	2022	2021
	\$	\$
Property, plant and equipment other	873,394	642,242
Property, plant and equipment buildings	60,908	245,966
Investment property	3,307,279	2,714,375
Biological assets	(231,263)	(47,169)
Employee benefits	(86,416)	(58,930)
Other items	(44,114)	(68,352)
Deferred tax asset/(liability)	3,879,788	3,428,132

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

10. INCOME TAX (continued)

d) Movement in deferred income tax assets and liabilities

The movement in deferred income tax assets and liabilities during the year, without taking into consideration the offsetting of balance within the same tax jurisdiction, is as follows:

	Balance at 30 June 2020	Recognised in Profit or loss	Recognised in other comprehensive income	Balance at 30 June 2021	Recognised in Profit or loss	Recognised in other comprehensive income	Balance at 30 June 2022
	\$	\$	\$	\$	\$	\$	\$
Property, plant and equipment other	487,997	(348,970)	503,215	642,242	(7,477)	238,629	873,394
Property, plant and equipment buildings	206,887	39,079	-	245,966	(220,386)	35,328	60,908
Investment property	2,265,225	449,150	-	2,714,375	592,904	-	3,307,279
Biological assets	(24,273)	(22,896)	-	(47,169)	(184,094)	-	(231,263)
Employee benefits	(53,124)	(5,806)	-	(58,930)	(27,486)	-	(86,416)
Other items	(33,460)	(34,892)	-	(68,352)	24,238	-	(44,114)
Total	2,849,252	75,665	503,215	3,428,132	177,699	273,957	3,879,788

From 1 July 2007 FNHL formed a consolidated group for tax purposes with Far North District Council. FNHL's subsidiaries joined the consolidated tax group from the date FNHL took ownership of the shares.

The tax profits in the Group are automatically offset against tax losses in Far North District Council.

FNHL and its subsidiaries do not maintain their own imputation credit accounts as they are part of a consolidated group.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

11. PROPERTY, PLANT AND EQUIPMENT

	Land	Buildings	Runways	Wharves	Ramps & moorings	Plant, fittings and office furniture	Motor vehicles, boat transporters	Leasehold improvements	Work in progress	Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cost or Valuation										
Balance at 1 July 2021	8,816,593	9,101,605	3,276,867	2,161,283	87,264	3,056,036	1,639,360	163,923	125,000	28,427,931
Additions		2,816,772				307,075	70,022		192,198	3,386,067
Disposals						(117,341)	(23,331)		(125,000)	(265,672)
Reclassified to property for sale	(385,000)	(596,364)								(981,364)
Revaluations	2,172,678	126,171	767,553	84,693						3,151,095
Balance at 30 June 2022	10,604,271	11,448,184	4,044,420	2,245,976	87,264	3,245,770	1,686,051	163,923	192,198	33,718,057
Accumulated depreciation and impairment										
Balance at 1 July 2021	-	(6,667)	-	-	24,907	2,215,276	749,996	31,158	-	3,014,670
Disposals									-	-
Depreciation		305,562	131,075	65,493	2,634	294,257	153,806	6,209	-	959,036
Elimination on revaluation			-	-					-	-
Balance at 30 June 2022	-	298,895	131,075	65,493	27,541	2,509,533	903,802	37,367	-	3,973,706

Net book value

At 30 June 2021	8,816,593	9,108,272	3,276,867	2,161,283	62,357	840,760	889,364	132,765	125,000	25,413,261
At 30 June 2022	10,604,271	11,149,289	3,913,345	2,180,483	59,723	736,237	782,249	126,556	192,198	29,744,351

The fair value of land and buildings is determined by direct reference to recent market transactions on arm's length terms for land and buildings comparable in size and location to those held by the Group, and to market based yields for comparable properties.

The fair value of runways and wharves is determined using depreciated replacement cost.

The most recent valuation of land, buildings, runways and wharves were performed by Brad Sworn, ANZIV of the firm Telfer Young (Northland) Limited, and the valuation is effective at 30 June 2022.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

11. PROPERTY, PLANT AND EQUIPMENT (continued)

Security

At 30 June 2022, certain land and buildings, with a carrying amount of \$102,919,000 (2021: \$66,602,000) are subject to a first mortgage to secure bank loans. There is also a General Security Agreement over all property, plant and equipment.

12. INVESTMENT PROPERTY

	2022	2021
	\$	\$
Balance at 1 July	100,409,919	85,474,561
Acquisitions	13,467,368	6,455,151
Disposals	(385,000)	(410,544)
Transfer to properties intended for sale		(1,558,678)
Reclassification from property plant & equipment		3,740,000
Fair value gain on acquisition	-	-
Change in fair value	15,285,017	6,709,429
Balance at 30 June	128,777,304	100,409,919

Investment property comprises a number of commercial properties that are leased to third parties. The leases all have variable terms. Subsequent renewals are negotiated with the lessee.

An external, independent valuation company, having appropriate recognised professional qualifications and recent experience in the location and category of property being valued, values the Group's investment property portfolio annually. The fair values are based on market values, being the estimated amount for which a property could be exchanged on the date of the valuation between a willing buyer and a willing seller in an arm's length transaction after proper marketing wherein the parties had each acted knowledgeably.

In the absence of current prices in an active market, the valuations are prepared by considering the estimated rental value of the property. A market yield is applied to the estimated rental value to arrive at the gross property valuation. When actual rents differ materially from the estimated rental value, adjustments are made to reflect actual rents.

Valuations reflect, when appropriate, the type of tenants actually in occupation or responsible for meeting lease commitments or likely to be in occupation after letting vacant accommodation, the allocation of maintenance and insurance responsibilities between the Group and the lessee, and the remaining economic life of the property. When rent reviews or lease renewals are pending with anticipated reversionary increases, it is assumed that all notices, and when appropriate counter-notices, have been served validly and within the appropriate time.

The most recent valuation was performed by Brad Sworn, ANZIV of the firm Telfer Young (Northland) Limited, and the valuation is effective at 30 June 2022. The prior valuation was completed 30 June 2021. Valuations are completed every year for all investment properties.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

13. INTANGIBLE ASSETS

<i>Cost</i>	Goodwill	Software	Total
	\$	\$	\$
Balance at 1 July 2021	301,287	179,959	481,246
Additions	-	-	-
Balance at 30 June 2022	301,287	179,959	481,246
<i>Accumulated amortisation and impairment</i>			
	Goodwill	Software	Total
	\$	\$	\$
Balance at 1 July 2021	201,287	179,959	381,246
Balance at 30 June 2022	201,287	179,959	381,246
Net book value			
At 30 June 2021	100,000	-	100,000
At 30 June 2022	100,000	-	100,000

14. INVESTMENT IN SUBSIDIARIES AND ASSOCIATES

The following entities have been included in these consolidated financial statements:

	Country of incorporation and place of business	Proportion of ownership interest held as at 30 June	
		2022	2021
Associate			
Kaikohe Berryfruit Limited Partnership	New Zealand	24%	19%
Joint venture			
Far North Skincare Limited	New Zealand	50%	50%
Subsidiaries			
Far North Housing Limited	New Zealand	100%	
Bay of Islands Marina Limited	New Zealand	100%	

The Directors of the Company consider it has the power to exercise significant influence over the Associate Kaikohe Berryfruit Limited Partnership even though it only owns 24% of the shares. This is because of the position it holds on the Board of Directors.

The joint venture Far North Skincare Limited is not trading and is in the process of being wound up.

15. OTHER INVESTMENTS/LOANS

	2022	2021
	\$	\$
Loan Manea (non current asset)	665,000	-
Shares Fonterra (current asset)	442,534	573,768
Shares Fonterra		
Opening value	573,768	570,716
Change in fair value	(131,234)	3,052
Closing value	442,534	573,768

The fair value of quoted securities is based on published market prices.

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

16. INVENTORIES

	2022	2021
	\$	\$
Honey	1,464,230	1,625,774
Fuel	111,860	51,321
Chandlery and boatyard	20,938	13,558
Total inventories	1,597,028	1,690,653

Some chandlery and boatyard inventories are subject to retention of title clauses.

17. BIOLOGICAL ASSETS

	2022	2021
	\$	\$
Balance at beginning of year	1,184,150	1,603,560
Purchases	-	-
Increase/(decrease) in fair value of queens and hives	(873,900)	(419,410)
Balance at 30 June	310,250	1,184,150

Biological assets have been valued at fair value by reference to the Ministry of Primary Industries published prices.

18. TRADE AND OTHER RECEIVABLES AND PREPAYMENTS

	2022	2021
	\$	\$
Far North District Council	291,105	276,076
Trade and other receivables	2,490,368	3,325,780
Tax receivable	238	145,025
Prepayments	194,383	90,848
Total trade and other receivables and prepayments	2,976,094	3,837,729

Impairment losses are recognised in other expenses in profit or loss - see note 7. Trade receivables generally have terms of 30 days and are interest free. Trade receivables of a short-term duration are not discounted.

Reconciliation of the allowance for impairment in respect of trade and other receivables:

	2022	2021
	\$	\$
Balance at 1 July	143,515	44,500
Receivables written off during the year	12,675	(85,997)
Additional provisions made during the year	(92,135)	185,012
Balance at 30 June	64,055	143,515

The allowance accounts in respect of loans and receivables are used to record impairment losses unless the Company is satisfied that no recovery of the amount owing is possible; at that point the amounts are considered irrecoverable and are written off against the financial asset directly.

FAR NORTH HOLDINGS LIMITED
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19. CASH AND CASH EQUIVALENTS

	2022	2021
	\$	\$
Cash at bank and in hand	294,581	87,282
Bank overdrafts	-	-
Total cash and cash equivalents and bank overdrafts for the purpose of the statement of cash flows	294,581	87,282

Bank overdraft facilities are provided by the Bank and secured by the first charge debenture. The interest rate on the bank overdraft was 5.6% (2021: 4.07%). The maximum overdraft facility available to the Group was \$2,000,000 (2021: \$2,000,000).

Interest rates applying to bank balances was 0.0% (2021: 0.0%). Bank balances are on call.

20. EQUITY

	2022	2021
	\$	\$
Ordinary shares - fully paid	7,000,000	7,000,000
Redeemable shares - fully paid	11,000,000	11,000,000
Total share capital	18,000,000	18,000,000

The holders of the convertible non-participating redeemable shares have no rights to participate in the profits or assets of the Group, other than by the discretion of the Directors, to vote at any General Meeting of the Group or to subscribe for or be offered or allotted any present or future issues of shares in the capital of the Group. Since 30 May 2004, FNHL is entitled to redeem half of the convertible non-participating redeemable shares at the available subscribed capital per share.

The holders of the ordinary shares are entitled to receive dividends as declared from time to time and are entitled to one vote per share at meetings of the Group, and rank equally with regard to the Group's residual assets.

21. RESERVES

	2022	2021
	\$	\$
Balances		
Asset revaluation reserve	12,453,506	9,576,368
Equity investment reserve	(287,306)	(156,072)
Maintenance reserve - Opuā Marina	(6,661)	448,365
Maintenance reserve - Opuā Wharf	85,895	73,126
MAF Building reserve	20,700	18,400
Capital reserve	71,804	71,804
Total reserves	12,337,938	10,031,991
Movements		
Asset Revaluation Reserve		
Opening balance	9,576,368	7,546,587
Revaluation - fixed and intangible assets	3,151,095	2,532,996
Transfer on disposal/reclassification	-	-
Less deferred tax	(273,957)	(503,215)
Closing balance	12,453,506	9,576,368

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

21. RESERVES (Continued)	2022	2021
	\$	\$
Equity Investment Reserve		
Opening balance	(156,072)	(159,124)
Devaluation Fonterra shares	(131,234)	3,052
Closing balance	(287,306)	(156,072)
Maintenance Reserve Opua Marina		
Opening balance	448,365	228,721
Transferred from/(to) retained earnings	(455,026)	219,644
Closing balance	(6,661)	448,365
Maintenance Reserve Opua Wharf		
Opening balance	73,126	62,956
Transferred from/(to) retained earnings	12,769	10,170
Closing balance	85,895	73,126
MAF Building Reserve		
Opening balance	18,400	16,100
Transferred from retained earnings	2,300	2,300
Closing balance	20,700	18,400
Capital Reserve		
Opening balance	71,804	71,804
Closing balance	71,804	71,804
22. INTEREST-BEARING LOANS AND BORROWINGS	2022	2021
	\$	\$
Secured Bank Loans		
Current	11,500,000	1,671,240
Non-current	38,659,962	37,124,992
Total interest-bearing loans & borrowings	50,159,962	38,796,232

The terms and conditions of outstanding loans are as follows:

In New Zealand Dollars	Nominal Interest rate	Year of Maturity	2022		2021	
			\$		\$	
			Face value	Carrying amount	Face value	Carrying amount
Secured bank loan	4.00%	2022-2023	2,500,000	2,500,000	1,671,240	1,671,240
Secured bank loan	4.71%	2022-2023	4,000,000	4,000,000	34,225,000	34,225,000
Secured bank loan	5.48%	2022-2023	3,000,000	3,000,000	2,899,992	2,899,992
Secured bank loan	5.59%	2022-2023	2,000,000	2,000,000		
Secured bank loan	4.96%	2024-2025	34,225,000	34,225,000		
Secured bank loan	5.14%	2024-2025	2,844,692	2,844,692		
Secured bank loan	5.60%	2028-2029	1,590,270	1,590,270		
Total interest-bearing liabilities			50,159,962	50,159,962	38,796,232	38,796,232

The bank loans are secured over certain land and buildings with a carrying amount of \$102,919,000 (2021: \$66,602,000), and a general security agreement over all company assets. Subsequent to Reporting Date \$4,000,000 of current loans have been repaid. The remaining loans maturing 2022-2023 have been rolled over and have a new maturity date of 2025. Interest rates on the loans at 30 June 2022 varied from 4.00% to 5.60% (2021 2.71% to 3.92%).

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

23. EMPLOYEE BENEFITS

	2022	2021
	\$	\$
Salaries payable	51,711	36,014
Liability for annual leave - current	308,630	210,463
Total employee benefits	360,341	246,477

24. TRADE AND OTHER PAYABLES

	2022	2021
	\$	\$
Far North District Council	2,093,657	486,820
Trade and other payables	4,738,927	5,317,574
Total trade and other payables	6,832,584	5,804,394

Trade payables generally have terms of 30 days and are interest free. Trade payable of a short-term duration are not discounted.

25. INCOME IN ADVANCE

	2022	2021
	\$	\$
Non current portion		
Income received in advance - long term	12,239,161	10,227,914
Total non current portion	12,239,161	10,227,914
Current portion		
Income received in advance - current	306,045	434,013
Marina Stage 2 berth sales	362,686	261,823
Total current portion	668,731	695,836
Total Income in advance	12,907,892	10,923,750

Income in advance relates to marina berth licences income which has been spread over the period of the licences.

26. PROPERTIES INTENDED FOR SALE

FNHL has two properties with a registered value of \$2,270,000 (2021: \$1,558,678) intended for sale. Properties intended for sale are recorded at the market value in the Statement of Financial Position at the point in time these properties were classified as properties intended for sale, and as such are not revalued thereafter. A lifestyle block located between Opua and Paihia is being actively marketed. The other property has a sale and purchase agreement in place, subject to subdivision, being a small part of the Ngawha Innovation and Enterprise Park for the Matawii Reservoir.

27. RELATED PARTIES

Identity of related parties

The Group has a related party relationship with its key management personnel being the directors and executive officers.

The Group also has a related party relationship with its parent Far North District Council.

**FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022**

27. RELATED PARTIES (Continued)

Key management personnel

Total key management personnel being the Chief Executive and General Management compensation for the year ended 30 June 2022 was \$788,000 (2021: \$681,820). Directors fees for the year were \$212,268 (2021: \$129,631).

Transactions with related parties

Transactions with related parties are to be settled in cash. None of these balances are secured. There have been no impairments of related party balances during the year (2021: nil) and there have been no write-offs of related party balances during the year (2021: nil).

Mr R Blackman was a director of Bay of Islands Marina Limited and rented a berth in the marina and used the boatyard facility to the value of \$344 (2021: \$7,251).

Mr K Drinkwater is a director of Far North Holdings Limited, he is a berth holder at Bay of Islands Marina and used the marina and boatyard facilities to the value of \$7,019 (\$4,967 annual fees & \$2,052 marina and boatyard services).

Ms S Petersen is a director of Far North Holdings Limited, Far North Housing Limited and Bay of Islands Marina Limited. SODA Group Limited, a company in which Ms Petersen is a director and 50% shareholder, was paid \$55,000 for provision of short-term CFO services provided by Ms Petersen under a contract for services. These services were made on normal commercial terms and at market rates.

Mr W Birnie CNZM is a director of Far North Holdings Limited and Bay of Islands Marina Limited. During the year, Far North Housing Limited provided services to Go Bloodstock New Zealand Limited, a company in which Mr Birnie CNZM is a Director, under a Property Management and Development Agreement and invoiced Go Bloodstock Limited \$165,000. These charges were negotiated on an arms length basis and represent the value as if undertaken by independent third parties.

Inter-group transactions and balances	2022	2021
	\$	\$
Receivables from Far North District Council (excluding agency transactions)	34,699	192,645
Sales to Far North District Council	332,203	319,924
Purchases from Far North District Council	636,671	430,262
Payables to Far North District Council	12,469	3,414

During the year FNHL also carried out capital works on behalf of Far North District Council to the value of \$6,162,313 (2021: \$2,101,267).

28. OPERATING LEASES

Non-cancellable operating leases as lessor	2022	2021
	\$	\$
Not later than one year old	2,138,871	2,041,077
Later than one and not later than five	5,309,499	4,993,657
Later than five years	6,267,498	7,897,669
Total Non-cancellable operating leases	13,715,868	14,932,403

FAR NORTH HOLDINGS LIMITED
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

29. COMMITMENTS

During the year FNHL entered into new contracts for Avis and Merlin Lab buildings at the Bay of Islands Airport, Regent Training, Te Pūkenga and Innovation Hub buildings at Ngāwhā Innovation & Enterprise Park, totalling \$14,714,839 (2021: \$18.399m). At 30 June 2022 \$9,059,803 (2021: \$10.445m) remained to be paid on contracts.

30. EVENTS OCCURRING AFTER THE REPORTING DATE

FNHL has entered into \$5.1 million of contracts for developments on the Ngāwhā Innovation and Enterprise Park and \$7.5 million contracts for development of community housing. Subsequent to Reporting Date FNHL sold a property to a Limited Partnership of which Far North Housing Limited own 50% with the other 50% owned by an unrelated party.

31. CONTINGENT ASSETS AND LIABILITIES

There are no contingent assets or liabilities that require disclosure in these financial statements.

32. GOVERNMENT GRANTS RECEIVED

FNHL received \$9.280 million in 2022 (2021: \$15.359 million) in grants from Far North District Council and the Ministry of Business, Innovation and Employment. This amount has been deducted from the carrying amount of the assets.

Government grants received in 2022 were for the following projects:

	2022	2021
	\$	\$
Far North wharves	2,366,000	1,500,000
Hokianga maritime upgrades	19,000	1,796,000
Mangonui waterfront	1,575,000	175,000
Ngawha Innovation & Enterprise Park	5,320,000	10,630,000
Paihia waterfront	-	800,000
Paihia wharf	-	10,900
Te Hononga, Kawakawa	-	446,800
Total government grants received	9,280,000	15,358,700

FAR NORTH HOLDINGS LIMITED STATEMENT OF SERVICE PERFORMANCE For the Year Ended 30 June 2022

Far North Holdings Limited (the "Company") was originally established by the Far North District Council ("Council") as a Local Authority Trading Enterprise (LATE) pursuant to Part XXXIVA of the Local Government Act 1974 (the "Act"). The Company is now a Council Controlled Trading Organisation (CCTO) under the Local Government Act 2002.

The Council's Long-Term Plan for 2018-28 provides general guidance on the strategic direction of the Company in the following areas as per the following extracts:

Far North Holdings Limited (FNHL) is a Council Controlled Trading Organisation (CCTO) that manages assets and commercial trading on behalf of Council. Council maintains a shareholding in FNHL, which manages a diverse range of district assets to boost investment and employment for the benefit of our communities. Council's return on its investment in FNHL is by way of annual dividends.

Key activities

- The provision of maritime, airport, property and car parking facilities;
- The management of maritime and aviation assets under contract to Council; and
- Investment in any commercial opportunity that arises including any proposed by its shareholder.

Objectives

As the Far North District Council's commercial vehicle, FNHL will facilitate and create commercial and infrastructural assets in the Far North District, or if outside the Far North District, with the Shareholders approval, with the aim of creating profits for its Shareholder and creating shareholder value.

3 Year work plan to deliver on Strategic Objectives

The table below shows the key capital projects and initiatives we plan to undertake in the 2021-2024 SOI period to deliver on our strategic objectives. (Updated with status as at 30 June 2022).

Key Project / Initiative	Description and Contribution to Strategic Objectives	Project status as at 30 June 2022
Ngawha Innovation and Enterprise Park	To create commercial business opportunities to grow the economic and employment opportunities in Northland.	Stage 1 under development as planned. Buildings under construction include Te Pūkenga, Regent Training and Innovation Hub with completion planned December 2022/January 2023, and Kaikohe Berryfruit development completed. Department of Corrections building in progress.
Community Housing Development	To create community housing developments supporting Northland.	Commercially viable and sustainable developments are underway, with the first development at Kamo Road, Whangarei completed and occupied from mid-May 2022. Kaikohe developments are progressing, with discussions in the advanced stages for developments in Kaitia and Dargaville.

Key Project / Initiative	Description and Contribution to Strategic Objectives	Project status as at 30 th June 2022
Rangitane Maritime Facilities	On behalf of FNDC, develop new maritime facilities at Rangitane.	This project remains on hold as there is ongoing FNDC review as to finalisation.
Kaitaia Town Planning	Work with Council and Community Board on a Master Planning exercise for Kaitaia, which hopes to revitalise parts of the town.	Ongoing.
Paihia Waterfront Development	To build breakwaters that will protect waterfront infrastructure.	Plans finalised and work tendered prior to project being put on hold due to forecast budget implications.

In addition to the above new capital projects, FNHL will continue to review, maintain and re-invest in existing assets and operations to ensure maximum benefit to the Company, plus review on an ongoing basis other capital investment opportunity as they arise.

Performance measures as per SOI for period 2021-2022

Financial performance results

Performance Objective

Engage in successful commercial transactions

Measure	Target 2021/22	Actual 2021/22	2020/21	2019/20	2018/19
Growth in shareholders' value	Shareholders' funds increase by \$955k, after payment of dividend	Achieved \$17.3 million	Achieved \$10.9 million	Achieved \$1.1 million	Achieved \$9.5 million
Narrative Significant uplift achieved, including revaluations of assets that received Kānoa Regional Economic Development and Investment Unit for capital improvements.					

Performance Objective

Provide a commercial return to FNDC

Measure	Target 2021/22	Actual 2021/22	2020/21	2019/20	2018/19
Dividend return to FNDC	Pay minimum \$955k	Not achieved \$124,593	Achieved \$483,063	Not achieved \$422,795	Achieved \$1,097,000
Narrative As the dividend is below target, the Board is considering the ability to declare a special dividend. This may impact FNHL work proposed in the current financial year and would be subject to maintaining working capital and banking covenants. Directors are aware of financial expectations from Council given current economic conditions and are working to maximise returns while maintaining business delivery and future growth.					

Performance Objective

Effective financial management

Measure	Target 2021/22	Actual 2021/22	2020/21	2019/20	2018/19
FNHL is to make profitable annual returns	\$1.9 million	Not Achieved \$249,186	Achieved \$1,146,519	Achieved \$1,131,167	Achieved \$2,070,239
Narrative Due to COVID impacts, inflationary pressure, and rising interest rates, FNHL did not meet the target. However, domestic tourism was somewhat more resilient which partially offset the declines due to COVID.					

Performance Objective

Ratio of consolidated shareholder funds to total assets

Measure	Target 2021/22	Actual 2021/22	2020/21	2019/20	2018/19
The ratio is to exceed 50%	50%	Achieved	Achieved	Achieved	Achieved
Narrative Shareholder funds are defined as total equity.					

Performance Objective

To achieve a return on funds invested

Measure	Target 2021/22	Actual 2021/22	2020/21	2019/20	2018/19
Return on investment is higher than the average cost of borrowing on its commercial assets	ROI 7% Average cost of borrowings 4.5%	Not Achieved ROI 2.8% ACoB 4.89%	Achieved ROI 8.9% ACoB 2.81%	Achieved ROI 9.7% ACoB 3.54%	Achieved ROI 12% ACoB 4.38%
Narrative Current ROI reflects the reduced net profit for the year. As current projects are completed during 2022-23, rental incomes will commence with returns improving.					

Performance Objective

Effective governance and financial control

Measure	Target 2021/22	Actual 2021/22	2020/21	2019/20	2018/19
Clean audit sign-off each year from Auditor	To achieve	Achieved	Achieved	Achieved	Achieved
Annual Board review with appointed auditor representative	To be held	Achieved	Achieved	Not undertaken	Not undertaken
To remain within banking covenants	To achieve	Achieved	Achieved	Achieved	Achieved
Board Audit and Finance committee meetings to be conducted semi-annually	To be held	Achieved	23-Sept-20 22-Jan-21 18-May-21	30-Mar-20	25-Feb-19

FAR NORTH HOLDINGS LIMITED
SHAREHOLDERS INFORMATION
For the Year Ended 30 June 2022

1. Interest Registers

The following entries were recorded in the Directors' Interest Registers of the Company during the year:

Share Dealings

No Director acquired or disposed of any interest in shares in the Company during the year.

Loans to Directors

There were no loans to Directors authorised during the year.

Directors' interests

Directors' interests have been updated regularly and recorded to manage perceived and potential conflicts.

2. Directors'

Directors of the Company and wholly owned subsidiaries during the year were as follows:

Far North Holdings Limited

W Birnie	Full Year Term
K Baxter	Term ended May 2022
M McCully	Full Year Term
S Petersen	Full Year Term
K Drinkwater	Term Began June 2022
N Anderson	Term Began June 2022

Far North Housing Limited

M McCully	Term Began March 2022
S Petersen	Term Began March 2022

Bay of Islands Marina Limited

W Birnie	Term Began March 2022
S Petersen	Term Began March 2022
R Blackman	Term Began March 2022
P Wardale	Term Began June 2022

3. Employees' remuneration

Number of staff with salaries and benefits in excess of \$100,000:

	2022	2021
\$100,000 – \$149,999	3	5
\$150,000 – \$199,999	2	1
\$200,000 – \$249,999		
\$250,000 – \$299,999		
\$300,000 – \$349,999		
\$350,000 – \$399,999	1	1

4. Indemnification and Insurance of Executive Employees' and Directors'

All Directors and Executive Officers of the Company have been insured against liabilities to other parties that may arise from their office.

FAR NORTH HOLDINGS LIMITED
SHAREHOLDERS INFORMATION
For the Year Ended 30 June 2022

5. Auditor

Deloitte New Zealand on behalf of the Auditor-General has been appointed as the Company's auditors.

6. Donations

The Company made donations in kind to the Bay of Islands Coastguard of \$6,154 (2021 \$6,154). This was by way of charging them lower than market rent.

The Company made other cash donations to:

The Company made other cash donations to:	2022 Amount excl GST	2021 Amount excl GST
Autism New Zealand	\$55.00	\$50.00
Caring Families Aotearoa	\$180.00	\$150.00
FNDC - Contribution to America's Cup Fanzone	\$0.00	\$180.00
Going Bananas Kids Show	\$43.48	\$0.00
Heart Kids	\$60.00	\$60.00
Honey Pai Ltd – beekeeping scholarship	\$1,014.70	\$0.00
Ngāti Rangi	\$400.00	\$0.00
NZ Marine Export Group Inc. Millennium Cup	\$0.00	\$3,500.00
Paihia Volunteer Fire brigade	\$0.00	\$200.00
Police Managers Guild Trust	\$260.87	\$260.87
R Tucker Thompson Sailing Trust (2 years due to Covid)	\$42,000.00	\$21,000.00
Russell Radio	\$300.00	\$376.00
Te Rūnanga o Taumarere ki Rākaumangamanga	\$40,995.92	\$40,995.92
Te Tiriti o Waitangi Marae	\$750.00	\$0.00
The Company made "in kind" donations to	2022 Amount excl GST	2021 Amount excl GST
Love Opuā	\$0.00	\$1,128.00
Opuā Business Assn – Bula fundraiser	\$474.11	\$0.00
Opuā Cruising Club & Annual Membership Prize	\$521.82	\$368.90
Russell Fire Brigade	\$0.00	\$1,049.65

7 INFORMATION REPORTS

7.1 MAYOR AND COUNCILLORS REPORTS

File Number: A4121248

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

This report is a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Council note the reports from Kahika-Mayor Moko Tepania, Kōwhai-Deputy Mayor Kelly Stratford and Councillors Ann Court, Hilda Halkyard-Harawira, Babe Kapa, Steve McNally, Mate Radich, Tāmāti Rākena, John Vujcich, Felicity Foy and Penetaui Kleskovic.

TE TĀHUHU KŌRERO / BACKGROUND

Kahika-Mayor Tepania has reintroduced Council members reports as a mechanism to have open communication and transparency on activities undertaken by Councillors as elected representatives. Members reports are compulsory for Councillors.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Members reports are attached for information.


REASON FOR THE RECOMMENDATION

To formally receive the Mayor and Councillor reports.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Mayor Tepania April Report - A4134580  
2. Deputy Mayor Stratford April Report - A4134581  
3. Cr Court April Report - A4134632  
4. Cr Halkyard-Harawira April Report - A4134579  
5. Cr Kapa April Report - A4134637  
6. Cr McNally April Report - A4134661  
7. Cr Mate Radich April Report - A4144535  
8. Cr Rakena April Report - A4134662  
9. Cr Vujcich April Report - A4144933  
10. Cr Foy Members April Report - A4146699  
11. Cr Kleskovic April Report - A4137545  



Pūrongo ā-Mema | Member Report

Mayor Moko Tepania

Date: 16/03/2023

Meetings Attended

Date	Meeting Topic
01/03/23	National Council – Pōneke/Wellington <ul style="list-style-type: none"> - Strategic priorities - Cyclone recovery and the Adopt a Community programme - Excellence Awards - Launch of Ākona - CouncilMark update
02/03/23 – 03/03/23	Rural & Provincial Sector Meeting – Pōneke/Wellington <ul style="list-style-type: none"> - Cyclone recovery, gave an update from the Far North - 3 Waters update from Minister McAnulty - Tiny homes regulations - Mental health and wellbeing awareness
04/03/23	Ngā Tohu Tākaro Māori o Te Tai Tokerau – Sports Awards – Waitangi Hosted by Ngāti Wai this year. The principal sponsor was the Census 2023 highlighting the importance for whānau to complete the census. Speech given on behalf of FNDC as the sponsors for the Tohu Haukāinga Award.
06/03/23	Far North Holdings Governance to Governance Workshops – Ngāwhā Discussion around Statement of Intent for the triennium.
07/03/23	Mayors Taskforce for Jobs – via Teams Fortnightly update on progress of our rural funding. 20 youth employment outcomes met. Te Hau Ora o Ngāpuhi Census Day – Kaikohe Community event – participated in group competition.
08/03/23	Workshop – Ngākahu Steering Group – Kaitiāia Update on progress to decommission the Kauri Dam at Ōkahu. Workshop – Moringaehe – Ahipara Update on reserve and pōhutukawa tree followed by site visit. Taitokerau Natives Jersey Blessing – Kerikeri Guest speaker for the blessing and handing out of the jerseys to the team heading to Hamilton to play against the NZ Harlequins.
09/03/23	Council Meeting – Kaikohe Three Waters Reform Programme – Kaikohe Meeting with the new CE of Water Entity A, Jon Lamonte Mayors and Councillors Catch Up – Kaikohe
10/03/23	Opening of Te Arapū – Kerikeri New housing development by Habitat for Humanity



Pūrongo ā-Mema | Member Report

	Housing Meeting – Kerikeri Met with officials from the Ministry of Housing and Urban Development and Kāinga Ora
13/03/23	Kiwi Yarns Podcast Interview – via Zoom Lindvart Park Multisports Venue Site Visit – Kaikohe Local workers for build and carpark upgrade. Hoping to be open before Easter 2024.
14/03/23	Rotary Club – Waipapa Guest speaker for meeting of Waipapa, Kaikohe, Kerikeri and Bay of Islands clubs.
15/03/23	SLT/Elected Members – Realignment Discussion – Kaikohe
16/03/23	Graeme Dingle Foundation Rangatahi Visit – Kaikohe Discussion on leadership with rangatahi from Bay of Islands College participating in the Ngā Ara Whetū programme. Kerikeri Business Association Meeting – Kerikeri Guest speaker for event on supporting resilience.
17/03/23	Northland Mayoral Forum Catch Up – via Teams Te Oneroa-a-Tōhē Board Meeting – Kaitāia

Community Matters:

- Safety – break in of store in Kaikohe. No police response for several days. Need to follow up with Northland Police on staffing numbers. Want to look into a Community Safety Strategy similar to Rotorua Lakes Council. Further work needed on Community Safety Trial similar to Citysafe Whangārei.
- Housing – concerns about infrastructure pressures in Kerikeri. Calls from community wanting more housing in Kaitāia and Hokianga. Deputy Mayor Stratford and Cr Kapa are scoping a District-wide Housing Strategy through their portfolio.



Member Report

Name: Kōwhai | Deputy Mayor Kelly Stratford

Ward: Bay of Islands - Whangaroa

Date: 17 March 2023

Meetings/Events Attended

Date	Meeting Topic	Comment
27 Feb 2023	Mayoral office meeting with Acting CE	Catching up on issues that are needing our attention or support from CE
28 Feb 2023	Annual Plan Workshop	
1 Mar 2023	Mangamuka Gorge Business Case	Workshopped with community, business and hapu making transport in Te Hiku resilient for the future.
	Council meeting agenda preview	
2 Mar 2023	Matauri X Wastewater Plant	With Constituent, developer and planner, to discuss the delays in the documentation allowing the developer to commission the plant. And the issues of zoning they are having.
	Mangamuka gorge site visit	Site visit with Waka Kotahi and contractors to understand next steps of repairs
3 Mar 2023	Kā Uri opening	Opening of the new visitor centre. Awesome kauri staircase has been refurbished. Good space for functions or workshops.
	Climate Action Rally	Acknowledged the march in Kaitia, and gave a speech
6 Mar 2023	Powhiri for new starters	
	Far North Holdings	A governance to governance workshop session to discuss priorities and how we will work together
7 Mar 2023	Kaeo Cell Tower	Meeting with staff and Rural Connectivity to resolve issues.
	Kaitia Airport Lease Update	Meeting with staff and fellow councillors to discuss the importance of this, and how the timeline will be met and some actions
	Mayor: Housing Portfolio holders	Meeting with the mayor to debrief some of the staff, agency and community emails and conversations to understand the issues being raised.



Member Report

8 Mar 2023	Ngakahu Wananga	Getting some action
	Moringai Wananga	As above
	Moringai at Ahipara	To hear the grievance over what has happened at this whenua and with the Pohutukawa
10 Mar 2023	Healthy Families	Engineering standards, Future for Local Government Review, Housing and development
	Habitat for Humanity	Opening of the 10 new homes in Kerikeri
	Kainga Ora and MHUD	Sharing how they may be able to assist with our strategy and infrastructure challenges
12 Mar 2023	Kohukohu Hall meeting	Facilitated the hall meeting
13 Mar 2023	CE, Mayor catchup, Kaikohe	
	Pateke Release, The Landing	Pateke (Brown Teal) released at the Landing, Kerikeri.
14 Mar 2023	Civil Defense	Kawakawa, Moerewa, Opahi, Pipiwai, Karetu, Waikare, Matawaia, Otiria, Taumatamakuku reps discussing response plans and groups and how we can be more resilient in our areas
15 Mar 2023	Kaikohe-Hokianga Community Board	Listened in to the deputations, in particular the Otua Road and funding applications
	Castle Management	Discussing plans for the backpackers, have been working towards refurbishing Base and have given notice to long-term tenants.
	SLT and FNDC wananga	Realignment and how it connects to our strategic priorities, and increased delivery
16 Mar 2023	Bay of Islands – Whangaroa Community Board	

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Kerikeri development	Development is taking off, and we don't have a full understanding of capacity. Town spatial and master planning not done, but the district



Member Report

	plan and notified District Plan allows for increased density. When will the lagging infrastructure catch up.
Kohukohu Hall	The hall refurbishment kept getting deferred. This has caused huge problems with pest management and Covid lockdowns have further exacerbated the damage. Community is waiting for it to reopen and has to have more information forthcoming on the refurbishment plans.
BOI Rec Centre	Closed health & safety with the roof and fire wall. Sport Northland, CBEC & Belgravia and Far North District Council are working together and have the funding to get this work done.
Kawakawa dog issues	Still a lot of roaming dogs.
Drainage committees	Staff are looking at the rating, consenting and management plans and how there can be a collaborative approach to ensure this piece of work is resourced and functioning like it should.
Kawakawa Slip	Slip at back of businesses, private landlord addressing but hindered by the bad weather. Has meant the Mayflower Takeaways closure for some time. I am going to follow this up again through building team, as it has been dry and still no works.

Portfolio Update: (Housing)

- Look forward to our portfolio catch up with staff. We do not need a reccy on what these will be though. We are ready to roll.

Matters for Discussion

This section should be completed for matters which the elected member wishes to raise with wider Council, Community Boards and/or in relation to delivery.

- **District Wide Rating** - Following submissions, information is being collated for Elected Members (summary, graphs, analysis, etc). Staff are aiming to have this distributed to Elected Members week 21st March.
- There is a placeholder for verbal submissions of 29 March (anticipating less than 7) and deliberations are tentatively set for 6 April.
- If the decision is made to change, there will be a decision in May so it is implemented for 1 July.



Member Report

Name: Councillor Ann Court

Date: March 2023

Portfolio Update: Transport

Automobile Association:

In February I was formally appointed onto the Automobile Association's Northland Council. Mayor Cocurullo from Whangarei, Councillor Gordon Lambeth from Kaipara, Far North Reap and Northland Road Safety Partners also sit on the Council. I have attended the AGM and two overnight Council meetings in Whangarei.

Concurrently I have been co-opted to participate in a 'Motoring Affairs' led multi-district roading maintenance advocacy group. The draft work programme includes:

- *Work with Motoring Affairs (MA) to get together info / data / research required, potentially making combined OIA requests*
- *Work with MA to generate advocacy materials (factsheets, media releases etc.) making use of core standardised AA positions, local knowledge and content tailored to individual Districts (e.g. using region specific member survey info, region specific road quality data)*
- *Jointly plan / coordinate advocacy: media, letters to respective local MPs and local government, taking similar approaches with Waka Kotahi in submissions*
- *Combined approaches to ministers or other influential people, for example, something like a letter to the Minister for Regional Communities signed by a number of Districts*

One notable take home message from the first meeting of the working group. HCV's pay 50 of total RUC yet contribute to only 10% of the damage

Clean Car Up-Grade Scheme and Social Leasing Car Scheme.

The Government has recently announced the abandonment of the Clean Car Up-Grade Scheme. At \$568m, that policy along with the Social Leasing Car Scheme \$19m when announced 10 months ago boldly stated that these two schemes would reduce carbon-equivalent emissions by 11.5m tonnes, it is therefore of some interest that in early March the Prime Minister announced the two schemes would be abandoned as in total they would only reduce carbon-equivalent emissions by 7000 tonnes (that's 0.06% of the predicted 11.5m tonnes). And that "These are relatively small contributions and there are actually better ways of achieving emissions reductions."

This raises questions in my mind about the integrity of some of the information that is informing transport related planning and investment decision making in Wellington.



Member Report

Government Policy Statement on Land Transport 2024 (GPS 2024)

Colleagues will be aware that transport officials in Wellington were working towards the 2024 GPS with a focus on emissions reductions as the no.1 priority. Projects that achieved a reduction in emissions would be the first tranche to secure NLTF moving forward.

To achieve this the GPS signalled the way road maintenance funding was applied would shift, with a focus of funding towards more cycle ways and bus lanes in our larger metropolitan areas in a move to encourage commuters to shift from their reliance on single occupancy vehicles. This was signed off by Cabinet late 2022.

Due to the devastating impact of Cyclone Gabrielle the Government has now announced a refocus on the policy, with an 'emergency-style' approach that will respond to the resilience and maintenance needs of the network as its first priority. It is deeply concerning that it took a national emergency to make this seismic shift in the minds of the decision makers and planners.

No final decisions have been made regarding changes to fuel excise duties or road user charges following extensive consultation by the Ministry last year.

As an aside. We are often told that the GPS is a binding statutory document. It is not. It is not a legal document! It is not gazetted! Some agencies hide behind this. It is a made-up construct. Yes, they have to give effect to it but is not legally enforceable.

Special Funding Assistance Rate

The Government has allocated \$250 million for emergency works for local roads, KiwiRail and state highways in response to the January flooding and Cyclone Gabrielle through to 30 June 2023.

The Waka Kotahi Board considered options on how best to allocate funding for local roads and approved a one-off special funding assistance rate (FAR) - an Approved Organisation's normal FAR, plus 40%. Our approved FAR is 69%.

This special FAR is:

- for immediate response activity only
- to alleviate short-term financial stress, and
- there is no threshold for qualifying requests for the special FAR.

The Board also made allowance for further bespoke FAR adjustments based on financial hardship to a maximum of 100%. The intention with this higher bespoke FAR is for a limited period, for an immediate response to these unprecedented events.

It is anticipated the special FAR will only be applicable for work completed before June 2023 and/or once additional Crown funding is used up as we may need to revert to our conventional Emergency Works Policy before that date.



Member Report

Road Side Drug Testing

Councillors may be aware that in 2023 the Government passed legislation to introduce roadside drug testing as is seen in Australia and many countries in Europe.

Since 2017 there have been close to 100 deaths each year involving a driver or rider with drugs in their system. Drugs, alcohol, distraction and/or speed factor in nearly every recorded crash in New Zealand.

It has been recently announced that the testing devices are not 100% accurate and have the potential to produce false positives. Whilst this was well known in the formation of the legislation and has been addressed by a requirement for a second test and/or subsequent blood test if requested. Crown Law has advised that the devices should not be introduced unless they could achieve a level of accuracy that no devices on the market can currently reach.

Officials are not looking to re-work the legislation in a similar process to Victoria to hopefully resolve the legal interpretation issue.

Speed Limit Reviews

In response to the Prime Ministers announcement that the speed limit reduction programme will be significantly narrowed to focus on the most dangerous 1% of the State Highway network, Waka Kotahi have advised:

“We will review our state highway speed management plan to ensure that the highest risk state highways are prioritised, alongside targeted changes to speeds around schools, marae and in townships which state highways transit. Waka Kotahi will await guidance from the Ministry of Transport on specific amendments to Land Transport Rules.”

Te Puawaitanga

Since 2012 Council had been considering the provision of additional sport fields for the greater Kerikeri/BOI area. (A sport needs assessment, commissioned in 2019 identified a significant shortfall in sports fields).

Council subsequently purchased a dairy farm, 46.77 hectares adjoining State Highway 10 in Waipapa, of which 13 hectares has been set aside to develop the new sports hub.

Thanks to a significant grant from the Provincial Growth Fund alongside Recreation Reserve and Rate Funding a working group of some sport code representatives was established to agree a preliminary design concept for the ultimate facility and to recommend a proposed governance structure to Council.



Member Report

Current funding has been expended on obtaining the resource consent and all the required permits. Upgrading the state highway to obtain access has been completed. Staff and contractors are currently working on the heavy site works which include extensive drainage and levelling to enable the establishment of five fields, a basic ablution block, wastewater disposal and parking as part of stage 1. The weather gods have not been kind this construction season which will inevitably see the completion date pushed out by a playing season.

Further stages will be required to be funded to see the 13 hectares fully developed. It is anticipated that external funding sources will be maximized where possible to enable this to happen in planned and staged phases.

No decisions have been reached on what will happen with the residual allotment noting that Council has recently commissioned a revised sports needs assessment to inform the spatial planning processes.

Whilst the TOR have now been extinguished, the working group is keen to continue and see themselves playing an integral role in managing the facility and overseeing future development. A number of meetings have been held this year with the working group on how this may eventuate. It is a difficult balance between being community enabling and led whilst retaining regulatory and governance control of what will ultimately be the most expensive asset on Councils books.

Whilst ultimately the final decision on this will be Councils. I wish to acknowledge the incredibly helpful role Ngati Rehia and our amazing volunteers have played in getting us to where we are today.

Liquor Licensing

Year to date 117 applications have been received.

Two hearings have been held.

- Sovrano Winery Limited (Granted on a truncated renewal period)
- Sandpit Pool Room and Bar Limited (Granted)

Hearings pending.

- Castle Management Limited
- Two Managers Certificate Applications (names withheld for privacy reasons)

All other applications were granted within 3 working days

Member Report



- Stage 1**
- ① Multipurpose Fields (x6)
 - ② Car park
 - ③ Changing room/shower building
 - ④ Entrance driveway
 - ⑤ Wastewater disposal field and reserve area enclosed by fence
 - ⑥ Waste water treatment plant
 - ⑦ Constructed wetland
 - ⑧ Existing pipe culvert
 - ⑨ New open Drain



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 - ⑥ Waste water treatment plant
 - ⑦ Constructed wetland
 - ⑧ Existing pipe culvert
 - ⑨ New open Drain

- Future full development**
- ① Hockey turf
 - ② Multipurpose field (x1)
 - ③ Car park extension x2 (TBC)
 - ④ Cricket nets
 - ⑤ Cricket wickets
 - ⑥ Playzone
 - ⑦ Possible shamenway path
 - ⑧ Gymnasium
 - ⑨ Clubrooms
 - ⑩ Indoor facility
 - ⑪ Croquet lawns
 - ⑫ Dog training area
 - ⑬ Viewing area
 - ⑭ Perimeter pathway
 - ⑮ Lighting. Refer to S&T Lighting documentation





Member Report hhh 17.3.23

Name: H Halkyard- Harawira

Ward: Nga Tai o Tokerau

Date: 17/3/23

Ngā Huihuinga

Rā	Take Hui	Kōrero
Fortnightly	Mayor & Councillors Catch Up	Find these valuable for progress reports, sharing concerns, information re portfolios, prioritising action & followup
1.3.23	Mangamuka Gorge Resilience	Kōrero tā te hāpori- no to heavy trucks, Waka Kotahi to make Broadwood a State Highway, roundabout at Awanui needed. See the value of hapu reps working with Waka Kotahi: Constituents
6.3.23	Pōhiri FNDC Far North Holdings- Governance to Governance	Kaimahi hōu, Kaikohe Ngawhā Hub- FNH projects completed. Kaitaia Airport lease to be completed by mid June. Reputation damage- Puketiti, Russel.
1.-14 March	Kaitaia Airport	<ul style="list-style-type: none"> Emailed marae reps. Informal kōrero 7th spoke with Runanga o Ngati Kahu staff. 8th Constituent responded mana whenua reps for Oturu Marae -have final say. Runanga Hui Mar 25 Lease document needs updating . Kua mate te kuini. Ensure 3 mana whenua are in lease. Set a date to meet
8.3.23	Workshops & site visits 1) Ngakahu/Ngakohu Ahuwhenua 2) Moringai, Moringaihe	Decommission of Kauri Dam- Steering Cttee work together with Trust to complete an action plan within a timeframe and budget.
13.3.23	Crown Infrastructure Rural Drinking Water Tour, Te Hapua, Te Kao, Waimanoni organised by Te Hiku Iwi Development Trust.	<p>Te Hapua Re Safe drinking water- water tanks supply, hooking up by accredited plumbers, uv water treatment. Met Marae Trustees at Te Reo Mihi who will move their marae site next to urupā. Te Hapua trustees wanted an equitable working relationship</p> <p>Te Kao . Welcomed by Te Runanga o Te Aupouri staff and visited Lake Wahakari- challenges of water quality- inability to uv treat. Tree planting to prevent pollution of water. Drove through papakainga site to visit spaces where new homes will be erected.</p> <p>Waimanoni Marae- showed Crown Infrastructure - uv treatment machine.</p>




Member Report hhh 17.3.23

14.3.23	Te Hiku Community Board 12-1.30	Appreciated the leadership of Staff - preparation of minutes, organised speakers, assistance to Chair Adele Gardner, and organisation memory of projects and how to match items to reports or retrieve reports.
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Take Hāpori

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Kaupapa Māori	Kōrero
Kua wheturangitia 	<ul style="list-style-type: none"> Ngawini Smith- dynamic Kaiako from Okaihau College Duncan Kapa – reknown Te Aupouri carver, who carved Aupouri pou in Te Ahu and Muriwhenua in Te Hiku Hauora Pharmacy entrance. Georgina Beyer- extra ordinary transgender member of Parliament Hone Popata senior – father of 10, 36 mokopuna who are all highly committed to Te Ao Māori
Whakatatae Waka ama	2 o Maehe, i te roto o Ngātu, hei whakanui te 30 tau o Te Rangi Aniwanuiwa. 13 ngā tīma taitamariki i tae mai. Ngā tuakana i tākaro poitukohu i te Kura . He Kaupapa Reo Māori.
Wānanga Waiata	I hopu waiata- Stebbing Studios- Creative Natives- ngā wahine o Tai Tokerau.
Matatini	Escape to Te Ao Māori- whakaaro Māori, hitori Māori. 4 kapa o Tai Tokerau Muriwhenua, Hātea, Ngā Manu Mātui me Waerenga Te Kaha
Constituent	Requested to be a hapu rep on Te Hiku Community Board-for planning process in Karikari Peninsula - to ensure tikanga and cultural aspects are covered- like sand dunes. Suggest secondment as ex officio hapu rep.
Kaumatua from Mangonui	Constituent - was served with a notice in March 2022 FNDC workers/ police removed his fence from a recreational reserve- adjoining Mangonui School. He says this is his land- Māori land Police still have his wood from a fence he erected.
Wai 45 Claim	Claimants – email briefs of evidence sent to me regarding unresolved / unheard Ngāti Kahu claims in Muriwhenua.
Wai 1718 Claim	Urgent claim for ngā Kura Kaupapa Māori .
Te Rarawa	Therapeutic Products Bill – impact of bill on Rongoa Māori- a contravention of Wai 262 claim
Rangitoto Reserve	Wāhi tapu -Change to Historic reserve – in Mangonui- feedback from Ngāti Kahu?
Coastal erosion	Coastal erosion/ restoration concerns : Kaimaumau, Whangape, Pawarenga, Te Oneroa a Tohe, impact on dunes, pingao, dangers of sand slides
Take whenua	Resolution of Māori land is not always simple- there are difficult histories and twists.
Constituent	Against liquor outlets in small rural towns. Happy Lisa McNab is on DLC



Member Report hhh 17.3.23

Gabrielle	Whai muri
Constituent	Was ineligible for cyclone relief in Mangamuka- sleeping in a tent and a truck in wet weather. Contacted other agencies. Te Hiku Iwi & MSD. Is in Manurewa at the moment working with staff at Marae- has signed her state house over to her son- great win for her. Moving back to Mangamuka once all that is settled. Now she may be eligible for support.
Constituent	Dangerous slips in Runaruna Panguru- RFS – CE office was following up. FNDC wanted specifics of whereabouts. Sent photos 15.3.23. Kaumātua rangi 16 th , to say he would bring photos but constituent had already messengered them in.
Maori Housing infrastructure slow	<ul style="list-style-type: none"> Resource consent process slow Wastewater connections fuzzy <p>HUD, Te Pauahi, TPK, many funding pools- how to work together to get maximum outcomes for Tai Tokerau</p>
Feedback re Gabrielle Communities rallied around	<ul style="list-style-type: none"> Communications are important during emergency Mangamuka Gorge- re opening to light traffic Roading repair critical Cleaning culverts, stormwater drains risk management Resilience in each community/ marae- cannot rely on external help. Communities being prepared for the next storms cyclone Starlink satellite phone, solar power with batteries for evacuation centres and marae. Helicopter coordinates for rescue operations. Scary looking after renal patients- who can't make it to hospital Kai, early delivery preferred Clean ups, slash, silt, rubbish . Removal of trees by power lines Why not utilise local contractors? Solar farms possibility MSD Tai Tokerau unhelpful- like during Covid Kaitia Comms Centre at Fire Station- good Iwi & Civil Defence Sustainable Gabrielle funding response- help wanted to fill in forms Matauri homes flattened Reimburse local tractor costs for clean ups Clean the culverts & drains Ask farmers for some sensible , low cost solutions Finally getting to town after several days locked in & ATMs don't work
Take whānui	
Small wins	<ul style="list-style-type: none"> Speed reduction outside Te Kao , Ngataki schools 1 exposed sewage pipe covered in Taipa FNDC only recognise He Whakaputanga Oct 28
Awanui	Awanui junction is now SH 1. Traffic volume increased – need a roundabout at Awanui / Mangonui/ Cape junction.
Shortage of doctors in Te Hiku	Withdrawal of doctors from Switzer Home- perilous. Government visa and registration policies work against attracting doctors, dentists, nurses – lack of accommodation . 3000 in Muriwhenua not registered with doctor service.
Locals Rural isolation	<ul style="list-style-type: none"> Life is tough daily. Keep rates and general costs down People want to be part of their own solutions PT is a dangerous element- splitting whanau apart



Member Report hhh 17.3.23

	<ul style="list-style-type: none"> • Sent RFS re potential slip below 202 Quarry Rd Awanui en route to airport • Kaitia Airport a life line necessity • Census papers haven't arrived
	<ul style="list-style-type: none"> • Getting electricians, plumbers to repair work- ring around to see if anyone else needs repairs to make the repair visit worthwhile. Won't travel out for less than \$100.

Portfolio Update:

- 1) **Steering Committee working with/ for Ngakahu/Ngakohu Ahuwhenua Trust-** with Mate, John , Babe & Kelly. I want to see an action plan, timeline, budget and fortnightly update how are we progressing with decommissioning the dam in a responsible way. Goal to achieve by December 2023.
- Set dates with trust for FNDC technical staff to visit site
 - Still mindful that Okahu is a potential site for water during a drought- in another form , not necessarily via Council.

RESOLUTION 2022/12

Moved: Cr Mate Radich
Seconded: Cr John Vujcich

That Council, in receiving the recommendations from the Ngakahu Steering Group and subject to discussion and agreement with the Ngakahu/Ngakohu Whanau Ahuwhenua Trust, agree to;

- obtain the processed and analysed data from the Northland Regional Council sonar soundings of the dam, done in 2017.
- stage the lowering of the dam water level, beginning with a water level drop of 2 metres, once lowered the water level will be maintained at the lower levels.
- staff assist the Ngakahu Steering Group to prepare a report showing a visual presentation, including landscaping, of the preferred option, or options, with a rough order of cost to implement.
- and that further recommendations be brought to the 7 April Council meeting.

In Favour: Mayor John Carter, Crs Dave Collard, Felicity Foy, Mate Radich, Kelly Stratford, Moko Tepania and John Vujcich
Against: Crs David Clendon and Rachel Smith

CARRIED

Note: The Potential Decommissioning of Kauri Creek Dam report from John Duder referenced in the report was commissioned by the Ngakahu/Ngakohu Whanau Ahuwhenua Trust.

- 2) **Assurance & Risk Committee-** will need training / toolkit for myself & Steve
An internal group to analyse and manage risks to the organisation
Perceptions

- 75% Council funds are spent in Kerikeri
- Too many Māori on Council will upset the old order, region will suffer
- CEO departure hasty
- Housing shortage for whanau and professionals-
- Far North 35% roading unsealed- terrible sewage problems –

Managing risks - mitigated by building good & strategic relationships-

- Waitangi, Puketiti, Moringai and other similar take
- Staff and councillors being on same page with each other



Member Report hhh 17.3.23

- 3) **Te Oneroa a Tohe Board**- quarterly hui- first hui March 17, Te Ahu
- 4) **Reform** – have written submissions – not always to & on behalf of FNDC- can be seen as conflict of interest

Hei Kōrerorero

- 1) I have confidence with **Senior Leadership Team** who had korero with Councillors and would like to thank Janice and Jill staff who stepped up and took on the role of Acting CEO.
- 2) Good to see Moko has an EA to help manage his and Kelly's diary commitments. The Kahika and Kowhai have worked around the clock
- 3) **For the upcoming planning meeting re annual budget – suggest we** confirm what we can/ should achieve
 - **Keeping rates low**- due to cost of living & high levels of poharatanga
 - **Austere budget & affordability**
 - **Prioritise projects –**
 - Community priorities spread over 3 years
 - Infrastructure needs & strategy better turnaround
 - Delivery of services and community projects
 - Equitable spend across 3 communities
 - trade training centres to build youth capacity
 - **FNDC Resilience**
 - **Rates , Roading , Drainage , 3 Waters, Housing, Extra Income**
 - Post Gabrielle recovery & risk prevention
 - CDEM at local level & mitigating risks
 - **Staffing** to achieve/support the annual and long term plan
 - Servicing our ratepayers
 - Gathering & measuring good feedback (per Jane Hindle's comments),
 - Advisory roles, consenting & compliance
 - Bringing in extra income
 - Devolving roles to other funders- ie halls , parks etc
 - Planning for climate resilience
 - Clear comms
 - Data collection & growth projections

Training / Conference Attendance

- I enjoyed the workshops with Rereata Makiha , Te Kahu o Taonui & Waka Kotahi with hapu navigators, prelim finance & several Waitangi workshops.
- Always appreciate Te Hiku Community Board Hui when I can make them or for part of the session.
- Still want to learn roles and skillsets of different staff .
- Request staff seek facilitators that are well versed in subject, interesting and an engaging facilitator. .
- Would like to attend in a non-speaking role- Te Kahu o Taonui- FNDC joint hui

This section is to be completed when an elected member has attended a professional development opportunity or a conference on behalf of Council. It should outline the learnings from attending the event and value to the organisation.

Name of Event: Date of Event: Learnings: Value for the organisation



Member Report

Name: Cr Kapa
Ward: Tai Tokerau Maori Ward
Date: 17 March

Meetings Attended

Date	Meeting Topic	Comment
14.Feb	Te Huia Hui [ERC] - Online	Steering Committee
20.Feb	New Staff – Council Khe	
22.Feb	Te Miromiro Hui – Kahika & Councillors	
23.Feb	Te Huia Hui / Library Civic Hui Khe	
24.Feb	Training Course: Kerikeri	
27. Feb	Sport Northland:	
28.Feb	Annual Plan Work Shop	Online
02.Mar	Mangamuka Site Visit.	
03,Mar	Kauri Museum Opening Turner Centre Meeting	
04.Mar	Tai Tokerau Maori Sport Awards: Waitangi	
06.Mar	Welcome new Staff	
07.Mar	Cycle Trail Kaitaia Airport	Online Online
08.Mar	Ngakahu Work Shop Moringai Steering Grp Cycle Trail Community Meeting	Kaitaia Kaitaia Moerewa
09.Mar	Monthly Meeting	
12.Mar	Community Hall Meeting:	Kohukohu
14,Mar	Cycle Trail Meeting CEM	Online Online



Member Report

15.Mar	Khe-Hokianga Community Board SLT Meeting	
16.Mar	BOI-Whangaroa Community Board	

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Turner Centre	Struggling to cover running cost for centre. Proposing Council to own.
Cycle Trail	Trail between Opua – Akeake dangerous; Committee talking with community along trail. Training carrying cyclists at council cost for months up to June. Alternate arrangements thereafter.

Training / Conference Attendance

This section is to be completed when an elected member has attended a professional development opportunity or a conference on behalf of Council. It should outline the learnings from attending the event and value to the organisation.

Name of Event: Engagement Essentials

Date of Event: Fri 24 Feb

Learnings: Not one mode of communication is reliable e.g emails. Other approaches should be tried.

Value for the organisation:

Roading

Since the election and being appointed onto RTC, my focus has been on road condition and maintenance, and I have the following observations that I would like addressed.

I am well aware the RTC is tasked with looking at all Transport options for Northland and this is guided by GPS, NLTF, RLTF and other policies, however none look at the **key function of RTC** which is

“to regularly monitor and review progress towards the performance targets and outcomes relative to land transport in the current LTP and AP”.

I would like to see previous monitoring reports submitted to prior RTC meetings to establish if the major roads both SH and local have been noted as being fit for purpose and providing a robust and resilient route network.

I believe we have a fundamental funding problem that has caused excessive failures across the networks as the monitoring & review process has been either completely ignored if completed, or simply not done.

- I asked CE KING for the road maintenance contracts for the Far North, he responded I could look but they couldn't leave the building, that was last November. I still have not seen them as apparently, they sit with NTA in Whangārei who have moved offices. Interesting in a digital age!
- The maintenance program is reactionary not preventative – this means we simply cannot get ahead of the maintenance required which = **rapidly escalating deterioration and increased recovery costs**
- I would like to see a schedule of works for all operations, inspections & basic maintenance of culverts, water tables, manhole grates and sump covers, grader operations, a list of repeated failure sites resulting in potholes, slumps, over & under slips and what is planned to mitigate these failures moving forward.

The recent Panguru slips, engineer report clearly stated one of the slips was due to a blocked culvert, that would be a great site to use as an example of the monitoring/inspection programme and culvert maintenance timetable that led to the failure and road loss.

Time lags till repair

I have read the requirements to get funding from central government prior to repairs. Motuti slip on Skyline to Panguru is another example that should be reviewed to look at how these timelines may be shortened, and how communicating exactly what is going on to the immediately affected communities can be improved.

While on communication, the recommendation from Cr Simon Reid RTC, after checking with a number of local trucking firms, that Brynderwyn reopening was for heavy traffic only in two way convoy, using traffic management, with cars and light vehicles using the detours either via Waipu/Mangawhai or Paparoa/Oakliegh. If that recommendation had been given proper consideration, the repair and maintenance work now required on the two bypass routes would have been reduced. Also the travel times for south bound fully loaded via Dargaville would have been reduced by over an hour. The local knowledge and skillset of current RTC members is significant and we are here to help.

National Land Transport Fund is not fit for purpose in the Rural & Provincial areas. This is something RTC picked up on early in the term, and a message we were sending to Central Government by lobbying multiple MP's over Waitangi weekend, with Gabrielle highlighting the concerns we had raised, and RTC managed to get the message presented directly to PM Hipkins in Dargaville, well done Ash.

It would seem the message has been received with PM announcing earlier this week that the NLT funding model would be reviewed to alter spend priorities.

Roads In Summary

NTA and local council roading staff must focus on a review of basic road maintenance to recover and improve the existing network, with priority strategy clearly defined, publicised and communicated clearly to road users and ratepayers.

Other issues

Kerikeri Domain

Dealt with community concerns due to the continued creep into the **domain** green space, with footpaths most recently. My review indicated the construction plan had deviated slightly from the plans the community were shown during consultation. We need to remember this land was gifted to the community in 1936 for a specific purpose and that land needs to be carefully managed so it does not end up desecrating the original gifting families wishes.

Kainga Ora development – I met with Chairpersons of **Our Kerikeri & Vision Kerikeri** to hear the communities concerns over the proposed development, which has pointed to the need for urgent completion of the Spatial & Master Plan for Kerikeri and other towns, as the proposed developments when combined will have a significant impact on town infrastructure of reticulated sewer and water, parks and reserves and transport as well as the wrap around services delivered by central government covering health, education, police numbers, etc. These OKK & VKK while not opposed to affordable social housing solutions, their concern relates to the style and density of the proposed development and the impacts of that on the existing town architecture, housing density and height proposed, and the social pressures that high density housing may produce.

Annual Plan/Budgets the budgets for the coming year 23/24 is being constructed, analysed and reviewed now.

Rates will be impacted by decisions on the current and proposed council spend.

I believe we need to review the funding model on our local road network, to focus on basic maintenance. The National Land Transport fund (NLTF) dictates that spend, with a strong push of the current road income earned from Road user and fuel excise tax into other transport options i.e. rail, coastal shipping, cycleways and public transport.

The result of this dictate is that basic road maintenance funding has been effectively wiped out of our budgets. The results of maintenance neglect are very clear after the two storm events in past year, so we need to rethink that immediately. My report to the Regional Transport Committee included here expands on this. That will result in a shift in where roading funds are spent, or rates increase to look after our roads outside the NLTF may be needed. I am talking with our roading team to see how this may be advanced.

Project delivery has been impacted by a number of issues over the past two years, and while Northland & the Far North have benefitted from funding via Regional Development funds and other government initiatives, clear priority strategies need to be further developed to ensure we complete Capital projects as per the Annual & Long-Term Plans developed and consulted with the community to improve delivery and effectively utilise ratepayer money.

Climate Change Risk

Waipapa Industrial development and Sports fields

The Waipapa development occupies a historical flood plain, and FNDC needs to seriously consider developments such as this and in other areas that are or have been susceptible to Flooding, coastal erosion, hillside slips, etc and make some decisions around land use. Continuing to allow buildings in these areas suggest inviting a calamity to happen at some stage as we have witnessed in the Hawkes bay and parts of Auckland.

Those of you old enough may recall Sir Bob Harvey the Waitakere Mayor back in the 80's/90's made the call to remove housing from a known flood plain/overland flow path in the

Kumeu area. That council of the day bought some property and added to existing park areas to ensure no future developments occurred in this high risk area.

Council is aware of the risks associated with buildings after the leaky home scenario, which cost owners, builders and council across NZ significant sums.

Northland Regional Council who are responsible for catchment and river work need to share or complete a risk analysis of susceptible areas to consider the implications of not doing something, and a starting point for FNDC is the Draft District Plan.



Member Report

Name: Mate Radich

Ward: Te Hiku

Date: 17 March 2023

Meetings/Events Attended

Date	Meeting Topic	Comment
28 Feb 2023	Annual Plan Workshop	
6 Mar 2023	Kaitaia Airport Lease Update	Meeting with staff and elected members to discuss how important this is, and how council can assist staff
8 Mar 2023	Ngakahu Workshop	Getting some action
8 Mar 2023	Moringai Workshop	As above
15 Mar 2023	SLT and FNDC workshop	How the realignment will work

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Blocked Culverts	Up at Te Hapua, and along Pukepoto Road. Has had NTA involvement. Constituent complaint has not been resolved. The residents are faced with doing the remedy themselves. Culvert cleaning is not being done, causing huge issues
Kaimaumau Road	Borders Awanui Harbour, Cyclone Gabrielle has caused eroding of the road
Kaitaia Airport	Look forward to it progressing very quickly and the go ahead with the upgrade, Because Kaitaia airport is so important to our people.
Sweetwater Aquifer	I am in contact fortnightly with the contractor, and it has been confirmed it is all ON at the end of this month and Kaitaia will be receiving Sweetwater Aquifer
Te Oneroa a Tohe	Need to follow up the 60 kph speed limit on ramp approach on the beach. Has that been confirmed and implemented by NTA or Waka Kotahi?
Unsealed road matrix	Sealing and dust mitigation that is programmed, there was a resolution for a review, what was the outcome of the review and there was also meant to be



Member Report

	a new matrix created for the roads that were never going to get up the list. The Matrix is not fit for purpose, because the criteria has changed. The road roads are being sealed.
Whangape	Having problems with their roads. It is a bus route all the way to the marae, to go to school in Kaitaia. It is FNDC responsibility to maintain these roads and they had not seen a grader in 5 months. Contractor has got back to me and it is not being grading as frequently as contractor is saying. Are the NTA inspectors doing their job and inspecting the roads?

Portfolio Update: (3 Waters)**Matters for Discussion**

This section should be completed for matters which the elected member wishes to raise with wider Council, Community Boards and/or in relation to delivery.

- **Kauri Dam** – Workshop was helpful, feel like things are able to progress
- **Sweetwater Aquifer** – should be on by end of March



Member Report

Name: Cr Rākena

Ward: Ngā Tai o Tokerau

Date: 17/3/23

Meetings Attended

Date	Meeting Topic	Comment
7/3/23	Creative Communities Hui	Ko te hui tuatahi tēnei o te tau hou, ā, koia hoki tēnei te hui tuatahi mōku hei kairiwhi ki a Cr Foy. He tini ngā tukanga hou i puta mā roto i tēnei hui he akoranga māku, ā, taihoa ake nei ka taunga ahau ki tēnei kāhui tuku pūtea ki te hunga auaha.
7/3/23	Kaitiāia lease update	He hui kei waenga i ngā kaikaunihera me tētahi o ngā kaimahi o FNDC. Ko te tikanga o tēnei hui, he hipokina ngā kōrero e hāngai ana ki te wāhi taunga rererangi me te whakahoutanga o te rēti. Ka mutu, he whānui tonu ngā mahi hei whakatutuki i ngā whāinga matua, he tini hoki ngā kōhao hei purupuru, kia puta ai ngā hua ki ngā iwi, ngā hapū, te kaurauna me te kaunihera.
7/3/23	Whānau Day Kaikohe	Nā Te Hau Ora o Ngāpuhi me CensusNZ te kaupapa nei i whakatū ki te pokapū o Kaikohe. He kaupapa tēnei e whakatairanga ana ngā mahi kōhi tatauranga me te whakakotahitanga o ngā whānau o te hāpori nei.
8/3/23	Ngākahu workshop	
8/3/23	Moringaehe workshop	He wānanga anō tēnei hei whiriwhiri i tētahi rautaki kia whakahoki atu te whenua o Moringaehe ki te iwi o taua takiwā me te whakatika i ngā hē o te kaunihera me a wai atu raini.
9/3/23	Kaunihera hui, kaikaunihera wānanga.	
10/3/23	Īmēra, Te Pū o Te Wheke	I whakaritea ko tēnei te rā hei whakautu i āku Īmēra. Waihoki i peka atu ahau ki te kaupapa o “Fries, Lies & Alibis” ki te whare toi o Te Pū o Te Wheke. I reira a Tame Iti me ētahi kaimahi toi e whakatairanga ana i ō rātou mahi, e wānanga hoki ana mā ngā mahi tūkinō o te pī. I konei hoki ahau e whakarite ana i ētahi uiui kei waenga i a Tautoko FM.
15/3/23	Kaikohe-Hokianga Community Board Hui	Koia tēnei ko te hui tuatahi māku i tēnei tau, waihoki, i tūhono ā-huitopa ahau ki tēnei hui.



Member Report

16/3/23	Communications Hui	Ko te hui tuatahi tēnei kei waenganui i a Cr Vujcich me Ruben Garcia. I te kōrero mātou mō ētahi rautaki hei whakatairanga i ngā mahi a te kaunihera, ā, me pēhea hoki te hunga tūmatawhānui e whakawhirinaki mai ki ngā mahi a te kaunihera. I pai te hui, ā, i pai hoki ki te whakarongo atu ki ngā mahi nui a Ruben me ōna kaimahi.
17/3/23	Census IV	I te uiui ahau kei waenga i tētahi kaihopu kiriata. Ko te tikanga o tēnei uiui, kia tuari atu i ētahi kōrero e whai pānga ana ki ngā mahi kohi raraunga mō ngā iwi o Te Hiku.
18/3/23	Puketōtara lease signing, Taiamai Day, Kāeo Whānau Fun Day	Hoino, ka tae atu ki ēnei kaupapa nā runga i te īnoi o ēnei iwi.

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Ngā rori	E hōhā tonu ana ki ngā kaimahi rori. Kei roto i taku kete īmēra te tini o ngā RFS' e hāngai pū ana ki ngā rori me te ngoikore a ngā kaimahi.
Ngā motopaika o Kaikohe	He hui kua whakaritea e Chair Rudkin ki Kaikohe mō ngā take motopaika.
Te roto o Ōmāpere	Kua tūtaki atu ahau ki ētahi tāngata e pukuriri ana ki ngā tūtae e rere ana ngā wai o te roto o Ōmāpere – e whakamate ana i ngā kīrehe o te roto. He take tēnei mā mātou, mā NRC raini? Me pēhea rā mātou o te kaunihera e mahi tahi ki ngā mana whenua me NRC?
Ngā tūtae/tiko e rere ana ki Te Hokianga	E raru pai tonu ana Te Hokianga ki ngā tiko! He aha rā ngā mahi hei whakatika i ngā whare tātari tiko kia mutu tā tātou mahi tukino ki te taiao? Kua roa nei ngā iwi o Te Hokianga e ngāngā ana ki te kaunihera, ki a NRC ki te whakatika i ēnei whare.

Portfolio Update: (Communications)

- 16/3/23 Hui tuatahi kei waenga i a Cr Vujcich rāua ko Ruben Garcia. Ko te whakarite mātou i tētahi hui ā-kanohi, kia kite ai a māua ko Cr Vujcich i te/ngā rautaki communications a ngā kaimahi mō te tau nei.

Name: John Vujcich

Far North Councillor

Date: 22/03/2023

Meetings Attended

Date	Meeting Topic	Comment
22/03/23	Northland Inc CE Meeting	
21/03/23	Cycleway Trust Executive Meeting	
20/03/23	-Mayor & Councillor Catch-up -Extraordinary Council Meeting	
16/03/23	-Business Call -Communication Portfolio Catch-Up	
15/03/23	-Kaikohe Hokianga Community, (KHCB) Board Meeting -KHCB & Northland Transport Alliance Meeting -SLT/Elected Members Realignment Update	
14/03/23	-Cycle Trust Executive -Meeting Kerikeri with some FNHL & North Inc board members	
13/03/23	-Meeting with Staff re furthering Social Procurement and Training Opportunities. -PHTTCCT March meeting Trustees	
12/03/23	Kohukohu Hall Meeting to hear public concerns about delays and costs	
10/03/23	-JREDC Formal Meeting Whangarei -Quarterly Workshop Northland Inc	
9/03/23	-Business Meeting -Council Meeting -Mayor and Councillor Catch-up -Meeting Jon Lamonte – Entity A 3 Waters CE	
8/03/23	-Ngakahu Steering Committee visit to Whenua Kaitaia -Ngakahu Steering Group Meeting Te Ahu	
7/03/23	Executive Meeting	
6/03/23	FNHL Governance to Governance Meeting	
3/03/23	Kaikohe Hokianga Community Board Extraordinary Meeting	
2/3/23	-Business call Meeting -KHCB Strategic Plan Workshop	
1/02/23	Community Hui Memorial Hall Kaikohe	
28/02/23	Annual Plan Workshop	
24/02/23	JREDC Induction??	
23/02/23	Business Call Meeting	

	ERC Meeting	
22/02/23	Te Miromiro - ARF Committee Meeting (Chaired) Mayor & Councillor Catch-up Te Miromiro (ARF) Interview	
21/02/23	Executive Meeting Te Miromiro (ARF) Interview	
17/02/23	Mayor urgent catch-up	
16/02/23	Business Call	
14/02/23	Emergency Operations Centre, Relief and Welfare related hui	
14/02/23	Cycle Trust Executive Meeting	
09/02/23	Council Meeting	

Community Matters

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Kohukohu Hall Delays in Opening	Council delays and broken promises have caused significant stress in the community and fracturing in the community. In the last triennium the Community Board asked that the hall governance be delegated to the board. This has not yet happened. With urgency the hall needs to open and the hall delegation be addressed.

Pūrongo ā-Mema | Member Report

Councillor Felicity Foy

Date: 24/03/2023

Meetings Attended

Meeting Topic

Waitangi day events

Attended Waitangi events for two days on behalf of fndc and attended the FNDC stand



New welcome sign unveiling for Kaitaia

-Lots of positive feedback from the community about the new welcome sign/gateway



Pūrongo ā-Mema | Member Report

Kaitiā A&P show – attend & open the event and judge stalls

-the best turn out at the show in years, the Te Hiku community board helped fund this event.



Attended the Mangonui festival

-great event but need support from rec services regarding the toilets being serviced and also cleaned/serviced on the day



Pūrongo ā-Mema | Member Report

Public noticeboard posts about fndc issues – footbridge in Bank street, Kaitaia

-maybe set up an fndc rfs social media link? To allow the public to tagg the fndc page? Currently elected members on social media are tagged on notice boards to address issues raised.

<
Dan's post


Kaitaia Noticeboard
 Dan Motu · 56 m · 📍

C'mon council this is a health hazard!!! There are so many people n tamariki that use this bridge!!!

👍👎 28
19 comments

👍 Like
💬 Comment



👍 1

Pūrongo ā-Mema | Member Report

Attended the Balance Farm Environment Awards

It was great to attend the Ballance Farm Environment Awards on behalf of FNDC. We have so many great farmers in Northland and it was such a fantastic event to give recognition and celebration to their work and their efforts in our Farming Sector.

Well done to this year's supreme winners of the Ballance Farm Environment Awards- Andrew & Vicky Booth (in photo shown below). They are Dairy Farmers from Titoki. It was so great to also see "The Landing" from the Far North there tonight, as the winners on the night of the Biodiversity Award and also the People in the Primary Sector Award



Community Matters:

- Broadwood/Herekino route through to Mangamuka. I drive this route frequently and it is dangerous and needs to be addressed to be resilient. There are still many slips that have not been addressed at all (they just have cones by them) and the condition of this road is very poor.

People use this route every day as an alternative route through to mangamuka and also the hokianga/kaikohe. Advice is needed for any extra funding for works to improve the resilience of this route and to fix the slips and dangerous slumps in this section of road, especially as it is used daily as the alternative route for the state highway.



Pūrongo ā-Mema | Member Report

- Snapper bonanza is currently on, it is a great event for Te Hiku and really needs to be facilitated within the organisation to assist them with any paper work or organising for these large events that have huge advantages for our District and our businesses. Our council could consider having a development enablement staff member to facilitate groups wanting investment and events in the Far North by being a single point of contact for our council.
- Due to the success of the Te Hiku o te Ika Masterplan that I scoped and initiated in Te Hiku, now other areas are asking for support to look at revitalising their townships and planning for opportunities within their town centres. The Te Hiku community board is currently scoping the options and consulting with the community about planning the open spaces, and cycle trail/shared path links in Doubtless Bay. Masterplanning opportunities for Kerikeri and Kaikohe are also currently being considered, and I am working with Our Kerikeri and Kaikohe community members to look at opportunities for their town centres.
- Area of benefit mapping and a clear and specific connections policy relative to the area of benefit defined area is paramount for our district. The mapping should also allow for changes to the area of benefit mapping relative to natural hazards, where housing or subdivision is unlikely to occur due to these hazards. This project directly aligns with the new District plan, the new DC's policy, and the asset management for our organisation that considers latent capacity within each of our schemes, and also planning for growth and new housing. Many rate payers and community members that are wanting to develop and construct new housing highlight this as a key issue that needs to be addressed with urgency for our council.



Member Report

Name: Penetaui Kleskovic

Ward: Nga Tai o Tokerau

Date: 20/3/2023

Meetings Attended

Date	Meeting Topic	Comment
24 th Feb	Joint Regional Economic Development Committee	Ka pai
7 th March	Te Ohanga Rautaki whanui o Te Taitokerau	Very high level strategic/ not enough focus on practical adaption. Needs new life and realignment.
7 th March	Kaitaia airport lease update.	Ngati Kahu hui on the 25 th of March and Ngai Tohianga will send a letter of support to Sonia Wikitera indicating that they support the 35 year lease agreement.
8 th March	Ngakahu steering group	I believe we need to work with Ngakahu to help them realise what an important resource this dam is. They will never ever be granted a water take in the future.
8 th Mar	Moringaihe workshop	Elated at the prospect of us attending as a strong roopu with our Kahika. It shows compassion but I still believe Council should purchase that land and put it in to a historic reserve.
9 th Marc	Council meeting	Very efficient.
9 th Mar	Meeting with Jon Lamonte	I believe that we can be the catalyst for 3 waters. We will not be able to cover the upgrade costs. Poor performance from Council in the past.
10 th Mar	JREDC Formal hui	I was elected as Deputy Chair after being beaten by John. Very pleased to be working alongside my Vujcich.
14 th Mar	Te Hiku community Board meeting	I went with Cr Halkyard Harawira and met the community Board members.
15 th Mar	Elected members realignment discussion	

Community Matters



Member Report

This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.

Topic	Comment
Wastewater & flooding and drainage related issues	In and around Kaitaia. Needs to be addressed.
Moringaihe	Why don't we just purchase the land and bring the issue to a close.
Airport lease	This will be resolved by the end of the month.
Roads	Cr McNally is doing a great job with Cr Court. I am receiving significant emails regarding the state of our roads.
Houhora wastewater	This is a huge issue in Pukenui as all septs are very old and are likely leeching in to our water table.
Kaeo flood mitigation	Whanau in Kaeo are extremely happy with the news that the application to DIA have been approved. This will be hugely appreciative.

Portfolio Update: (Name of Portfolio)

- **Waters update on 21st of March. Portfolio catch up with Andy Finch.**
- **JREDC have selected our Chair Mr Vujcich, not much to update as of yet.**

Matters for Discussion

This section should be completed for matters which the elected member wishes to raise with wider Council, Community Boards and/or in relation to delivery.

- Rangitoto pa site.
- 3 waters
- Building consents
- Dust suppression
- Removing all maori land from the provisions of the local govt building act. This will free Council up in an area they have struggled for so many years.
- Buy back lot1 at Ahipara and turn it in to a reserve.
- Contact Te Arawhiti about land at Waitangi near marae where the protestors are living.

7.2 COUNCIL ACTION SHEET UPDATE APRIL 2023**File Number:** A4121418**Author:** Rhonda-May Whiu, Democracy Advisor**Authoriser:** Aisha Huriwai, Team Leader Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide Council with an overview of outstanding Council and the previous term Committee decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Action sheets are a mechanism to communicate progress against decisions/resolutions.
- Action sheets are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Council Action Sheet Update April 2023.

1) TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an action sheet, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

The action sheet report also includes outstanding actions from previous triennium committees.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are often multi-facet projects that take longer to fully complete. Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through

Take Tūtohunga / Reason for the recommendation.

To provide Council with an overview of outstanding Council decisions from 1 January 2020.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Action Sheet 6 April Council - A4144888  

OUTSTANDING ACTIONS REPORT			
		Division: Committee: Council, Assurance, Risk and Finance Committee, Infrastructure Committee, Regulatory Compliance Committee and Strategy and Policy Committee Officer:	Printed: Friday, 24 March 2023 10:25:51 AM Date From: 1/01/2020 Date To: 23/03/2023
Meeting	Title	Resolution	Notes
Council 1/07/2021	Proposal to Construct an Erosion Protection Structure on Council Owned Reserve, Omapere	<p>RESOLUTION 2021/51</p> <p>Moved: Cr John Vujcich Seconded: Cr Dave Collard</p> <p>That Council:</p> <p>a) approves the construction of, and associated occupation with, an erosion protection structure on Far North District Council owned local purpose reserved legally described as Lot 5 DP196729; and</p> <p>b) approval is provided subject to a memorandum of encumbrance being recorded on the titles of Lot 1 DP196729 and Lot 1 DP310507 and that the encumbrance records the agreement that the owners of those properties:</p> <p>i) bear full responsibility for the maintenance, repair, removal of the seawall (if required) during its lifetime, and end of its lifetime.</p> <p>ii) incur cost of the agreement construction and registration against title.</p> <p>iii) notify FNDC of any variation or modification of the erosion protection structure</p> <p>To avoid doubt, approval is given both within Council's capacity as the administering body of the reserve and an affected person within the meaning of Section 95 of the Resource Management Act 1991.</p> <p style="text-align: right;">CARRIED</p> <p><u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, Crs David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Moko Tepania and John Vujcich</p>	

<p align="center">OUTSTANDING ACTIONS REPORT</p> <p>Division: Council, Assurance, Risk and Finance Committee, Infrastructure Committee, Regulatory Compliance Committee and Strategy and Policy Committee</p> <p>Officer:</p>		<p>Printed: Friday, 24 March 2023 10:25:51 AM</p> <p>Date From: 1/01/2020</p> <p>Date To: 23/03/2023</p>
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Meeting	Title	Resolution	Notes
		<u>Abstained:</u> Cr Kelly Stratford	
Infrastructure Committee 5/05/2021	Economic and Practicability Assessment for Disposal of Treated Wastewater to Land from Kaikohe and Kaitiāia Wastewater Treatment Plants	<p>RESOLUTION 2021/13</p> <p>That the Infrastructure Committee:</p> <p>a) agree the option of disposing treated wastewater to land from the Kaitiāia and Kaikohe Wastewater Treatment plants is further investigated, specifically:</p> <p>i) engagement with affected landowners and mana whenua to determine the selection of a preferred site to be taken forward for preliminary design.</p> <p>ii) complete a preliminary design that includes site specific technical, design, and cost investigation of land disposal in which mana whenua are to be included.</p> <p>b) request that the preliminary designs are to be completed prior to December 2023, to enable the Long Term Plan engagement process and request staff report back to the Infrastructure Committee to present the findings of the preliminary design reports.</p> <p>c) request staff seek replacement resource consents for discharge of treated wastewater to water from the Kaitiāia and Kaikohe Wastewater Treatment Plants and that during the term of the consent, staff progress investigation of disposal to land options for both the Kaitiāia and Kaikohe Waste Water schemes.</p> <p>d) request a treated wastewater disposal to land workshop be scheduled for late 2021 with the Infrastructure Committee, which will cover methodologies and processes associated with establishing a disposal to land scheme.</p>	<p>04 Nov 2022</p> <p>Kaitiāia: Initial landowner engagement resulted in a small number of landowners willing to further explore the option of having their land irrigated by treated wastewater, or of selling their land to FNDC for that purpose. Iwi engagement with Ahipara Takiwā is currently underway to determine whether any of the sites of interest (where landowners have indicated interest in this project) are acceptable to iwi. Should iwi engagement result in any of these sites being considered suitable, physical site investigations at a preferred site will be commenced. The resource consent application to authorise continued discharge of treated wastewater to water is currently on hold while staff continue to agree conditions of consent with iwi. , Kaikohe: The Working Group (comprising FNDC staff and representatives of Ngā hapū o Kaikohekohe) have agreed a short list of 15 sites potentially suitable to receive treated wastewater, initial contact with landowners will be made by either council staff or ngā hapū reps during November. The Working Group has also identified a short list of suitable WWTP upgrade options required to achieve environmental compliance and to meet future growth. The resource consent application to authorise continued discharge of treated wastewater to water is currently on hold while the Working Group carries out the discharge to land and WWTP upgrade options assessments.</p>

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council, Assurance, Risk and Finance Committee, Infrastructure Committee, Regulatory Compliance Committee and Strategy and Policy Committee Officer:		Printed: Friday, 24 March 2023 10:25:51 AM Date From: 1/01/2020 Date To: 23/03/2023	
Meeting	Title	Resolution	Notes
		<p>That the Infrastructure Committee recommend to Council that expenditure of up to \$330,000 to cover both the Kaitaia and the Kaikohe sites, is allocated in the Long Term Plan deliberations, to complete a preliminary design for each Wastewater Treatment Plant, and sufficient staffing resources are assigned to enable ongoing engagement with mana whenua and other stakeholders.</p> <p style="text-align: right;">CARRIED</p> <p><u>Abstained:</u> Crs Ann Court and Rachel Smith</p>	
Infrastructure Committee 4/05/2022	Boat Ramp Study Delivery Plan	<p>RESOLUTION 2022/16 Moved: Deputy Mayor Ann Court Seconded: Cr Rachel Smith That the Infrastructure Committee: a) receives the report “Boat Ramp Study Delivery Plan” dated January 2022 (Revised March 2022).</p> <p style="text-align: right;">CARRIED</p> <p>RESOLUTION 2022/17 Moved: Deputy Mayor Ann Court Seconded: Cr Kelly Stratford That the Infrastructure Committee:</p>	<p>04 Nov 2022 Item a) no action required, Item d) see updates from Janice Smith / Andy Finch, Item b) Blair Houlihan to confirm funding and progress feasibility study., Item c) no action required until after TIF R7 dates are set</p>

OUTSTANDING ACTIONS REPORT			
		Division: Committee: Council, Assurance, Risk and Finance Committee, Infrastructure Committee, Regulatory Compliance Committee and Strategy and Policy Committee Officer:	Printed: Friday, 24 March 2023 10:25:51 AM Date From: 1/01/2020 Date To: 23/03/2023
Meeting	Title	Resolution	Notes
		b) approves \$ 25,000 of operational expenditure for 2023/2024 for an engineering feasibility study at Russell car park and for supporting the scoping and costing of Floating Jetties c) approves \$ 34,650 capital expenditure for 2023/2024 for FNDC local share for a future TIF funding application for boat ramp safety guides d) recommends that Council consider the matter of \$5m annually, to be approved for strategic property purchases related to maritime infrastructure to be included in the capital programme commencing 2023/2024, and that an options paper on funding be prepared and an economic impact statement. <u>Abstained:</u> Cr Rachel Smith CARRIED	
Council 7/04/2022	Lindvart Park Pavilion, Kaikohe Project	RESOLUTION 2022/19 Moved: Cr John Vujcich Seconded: Cr Ann Court That Council: a) Re-affirm the capital commitment of \$3,226,493 to the Lindvart Park Kaikohe – Sportsville project. b) Approve an increase in operational grant support to Sportsville of \$35,000 from year one of the 2024/2034 Long-Term Plan. <u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich	16 May 2022 Update from Andy Finch (GM-IAMs), • Detailed design superstructure complete, • Pricing received and currently being reviewed for superstructure and fitout, • Additional Geotech investigation complete – longer piles required under the building (4m to circa 6.5m), settlement risk greater than previous report mitigation being worked through, • Substructure detailed design continuing, • Pricing for substructure received (provisional) subject to detailed design completion, • Civil tendering complete and report to board issued on outcome – awaiting board decision on preferred contractor, recommended contractor is \$30k below budget., • Civil contract to be signed imminently following approval to proceed, • Civil works to begin May 2022, • BC for main building to be lodged in June 2022

OUTSTANDING ACTIONS REPORT			
		Division: Committee: Council, Assurance, Risk and Finance Committee, Infrastructure Committee, Regulatory Compliance Committee and Strategy and Policy Committee Officer:	Printed: Friday, 24 March 2023 10:25:51 AM Date From: 1/01/2020 Date To: 23/03/2023
Meeting	Title	Resolution	Notes
		Against: Nil CARRIED	
Council 9/05/2022	1A Seaview Road, Paihia - approval to grant easement on Local Purpose Esplanade Reserve under the Reserves Act 1977	RESOLUTION 2022/22 Moved: Mayor John Carter Seconded: Cr Kelly Stratford That Council approve the granting of an easement pursuant to section 48(1)(f) of the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 3 DP 124280 for the purpose of accepting works proposed and applied for pursuant to application EBC-2022-1188/0 affecting 1A Seaview Road, Paihia. In Favour: His Worship the Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Mate Radich, Kelly Stratford, Moko Tepania and John Vujcich Against: Nil Abstained: Crs David Clendon and Rachel Smith CARRIED	20 Jun 2022 Update provided by George Swanepoel and Inna Shibalova as follows: Easement has been granted Easement matter referred to Land owners lawyer to draft documents and undertaking to meet council's costs awaiting reply, 3 May 2022 planning issued RC 2220504-RMALUC decision (attached)., 9 May 2022 Council Resolution to grant easement - Carried and email sent to Thomson Wilson Law requesting they prepare an Easement Instrument. , 9 May 2022 Thomson Wilson Law responded. , 11 May 2022 Thomson Wilson Law advised of Council's costs for raising a record of title for the Reservice , 17 June 2022 followed up.
Regulatory Compliance Committee 5/09/2022	Parking Enforcement	RESOLUTION 2022/16 Moved: Member Belinda Ward Seconded: Cr Rachel Smith That the Regulatory Compliance Committee; a) recommend that Council continue the trial period of enforcing stationary vehicle Warrants of Fitness and Registration offences across the district for a further 12 months to 30 June 2023 b) and that partnership opportunities be pursued to address road safety and resourcing issues. Abstained: Cr David Clendon CARRIED	30 Jan 2023 The trial period continues which now includes WoF and non-registered vehicles. A further report will be taken to Council with the results after June 2023. Team Leader Monitoring is investigating partnerships to address road safety and resourcing (police etc.)

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council, Assurance, Risk and Finance Committee, Infrastructure Committee, Regulatory Compliance Committee and Strategy and Policy Committee Officer:		Printed: Friday, 24 March 2023 10:25:51 AM Date From: 1/01/2020 Date To: 23/03/2023	
Meeting	Title	Resolution	Notes
Strategy and Policy Committee 6/09/2022	Kerikeri Bay of Islands Speed Limit Review Statement of Proposal	RESOLUTION 2022/59 Moved: Cr Kelly Stratford Seconded: Cr John Vujcich That the Strategy and Policy Committee: a) approve the attached “Statement of Proposal – Interim Speed Management Plan for Kerikeri Bay of Islands Catchment Area” for consultation. b) confirms that the submission period for the speed limit review will open on 28 th October and close on 5 th December, with oral submissions to be scheduled in February 2023. c) undertakes consultation on the proposed changes to speed limits set out in the attached Statement of Proposal in accordance with the Principles of Consultation set out in Section 82 of the Local Government Act 2002. d) delegates the Chief Executive to make any necessary minor drafting or presentation amendments to the attached Statement of Proposal and to approve the final design and layout of the documents prior to final printing and publication. CARRIED	16 Mar 2023 Speed limit hearing booked for 22 March 2023
Council 11/08/2022	Russell Landfill Options Report	RESOLUTION 2022/61 Moved: Deputy Mayor Ann Court Seconded: Cr Kelly Stratford That Council: a) approve in principle, the permanent closure of Russell Landfill (Option One). b) approve staff commence the resource consent application Northland Regional Council to close the Russell Landfill	04 Nov 2022 Staff are seeking a short-term consent to allow the discharges from the landfill to continue until the closure concept (timing, management, monitoring etc) is understood. Once that information is available work can begin on resource consents required for the closure and consultation can start.. Staff have received a draft proposal from PDP to develop the closure plan with a cost of around \$200K (includes \$50K subcontractor fees for bore drilling etc), Once budget is available, this work will likely span the order of 8-12 months given the need for new monitoring positions and seasonal baseline monitoring.. This project has been put forward on the “better off fund list” and we are awaiting a decision as to whether this will be approved.

OUTSTANDING ACTIONS REPORT			
		Division: Committee: Council, Assurance, Risk and Finance Committee, Infrastructure Committee, Regulatory Compliance Committee and Strategy and Policy Committee Officer:	Printed: Friday, 24 March 2023 10:25:51 AM Date From: 1/01/2020 Date To: 23/03/2023
Meeting	Title	Resolution	Notes
		<p>c) request staff bring back to Council the terms of the resource consent and investment required to close the landfill</p> <p>d) approve staff commence the community consultation process and report to Council the outcome of that consultation</p> <p>e) delegate to the Chief Executive, or his nominee, the negotiation, agreement and signing of contract variations with Northland Waste Ltd to provide on-going transport and disposal of waste from the Russell facility whilst Council progress the resource consent and consultation process.</p> <p><u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, Crs David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p>	
Council 22/09/2022	Notice of Motion - Rangitane Maritime Development	<p>RESOLUTION 2022/64</p> <p>Moved: Deputy Mayor Ann Court Seconded: Cr Rachel Smith</p> <p>That Council:</p> <p>a) Support the Maritime Facilities Development at Rangitane proceed through to the conclusion of the Resource Consent process.</p> <p>b) Remains committed to the funding Agreement with MBIE and supports an approach be made to MBIE to continue its funding support for the period required to conclude the consenting process</p>	<p>17 Mar 2023 Update from FNHL- Legislative changes have been passed to remedy the technical issue which precluded an EPA decision on the development application., Minor amendments being made now, and the application being re-lodged. MBIE investment remains.</p>

OUTSTANDING ACTIONS REPORT			
		Division: Committee: Council, Assurance, Risk and Finance Committee, Infrastructure Committee, Regulatory Compliance Committee and Strategy and Policy Committee Officer:	Printed: Friday, 24 March 2023 10:25:51 AM Date From: 1/01/2020 Date To: 23/03/2023
Meeting	Title	Resolution	Notes
		<u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, Cr Dave Collard, Cr Felicity Foy and Cr Rachel Smith <u>Against:</u> Cr David Clendon, Cr Mate Radich, Cr Kelly Stratford, Cr Moko Tepania and Cr John Vujcich EQUAL Mayor John Carter used a casting vote to carry the vote. CARRIED	
Council 22/09/2022	Matauri Bay Wastewater Scheme	RESOLUTION 2022/71 Moved: Mayor John Carter Seconded: Cr Kelly Stratford That Council a) Permits Cavalli Properties Ltd to commission the Innoflow wastewater treatment assets at Matauri Bay with Cavalli Properties agreeing to fund all operationalization and operating costs until 1 July 2024. b) Agrees that on the basis of Cavalli Properties experience of operating the Innoflow system, Council will consult with the relevant entities to transfer the operating of the system from Cavalli Properties Ltd from 1 July 2024. CARRIED	
Council 22/09/2022	Request for Encumbrance over Esplanade Reserve, Puketona Road	RESOLUTION 2022/72 Moved: Mayor John Carter Seconded: Deputy Mayor Ann Court That Council approve the granting of an encumbrance pursuant to the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 3 DP 142939 for the purpose of enabling the privately funded	21 Nov 2022 Encumbrance granted subject to Hapu consultation being undertaken. GN currently working with Te Hono to engage with Hapu. Two meetings have been undertaken (31/10/22 & 11/11/22) but no outcome has yet been achieved. 18 Jan 2023 Te Hono has been working with the relevant Hapu groups and the residents. Progress has been slow due to differing views within the Hapu but some positive progress has been made recently.

OUTSTANDING ACTIONS REPORT			
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		construction of an erosion control device that satisfies both FNDC and NRC requirements. CARRIED	
Council 20/12/2022	Turner Centre Stormwater Catchment	RESOLUTION 2022/94 Moved: Cr Tāmāti Rākena Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council: a) notes the storm water flooding risk within the Turner Centre sub-catchment b) approves a budget of \$200,000 to progress a design to mitigate this risk through a future physical works contract c) approves the direct appointment of Trine Kel to undertake the design work. CARRIED	16 Mar 2023 Trine Kel alongside Cook Costello appointed to progress design. Topographical survey organised. Work progressing for a design completion second half of year.
Council 20/12/2022	Road Maintenance of the upper section of Road - Peninsula Parade, Hihi	RESOLUTION 2022/95 Moved: Cr Ann Court Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council: a) Notes the Northland Transportation Alliance Report dated 8th November 2022 – Road Maintenance of the upper section of Road – Peninsula Parade, Hihi b) Approves Option 2: Confirm the inclusion of Peninsula Parade RP517-810m in the schedule of FNDC-maintained roads at the cost to Council to bring it up to standard c) Approves unbudgeted capital expenditure of \$40,000 to bring Peninsula Parade RP517-810m to an appropriate maintenance standard	23 Mar 2023 The end section (293m) of Peninsula Parade has been added to RAMM., The upgrade works have not started due to contractor resources busy with the storm event and other construction works that are currently in progress. The work has been programmed to end of April 2023, once resources are available.

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		d) Notes the risk of setting a precedent for the request for upgrading other unformed legal roads across the District. <u>Against:</u> Kōwhai – Deputy Mayor Kelly Stratford, Crs Babe Kapa, Mate Radich and Tāmati Rākena <u>Abstained:</u> Crs Hilda Halkyard-Harawira and Penetaui Kleskovic CARRIED	
Council 9/02/2023	Stormwater Issues 323 State Highway 10 - Cable Bay	RESOLUTION 2023/4 Moved: Cr Mate Radich Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council approves expenditure of up to \$300,000 to undertake a project to decommission the existing stormwater reticulation from the property located at 323 State Highway 10 and install new reticulation into the State Highway 10 (legal description Lot 2 DP 85116). <u>Against:</u> Cr Ann Court CARRIED	06 Mar 2023 The physical works package has been forwarded to Far North Waters for delivery.
Council 9/02/2023	Easement On Local Purpose Esplanade Reserve-Wairawarawa Stream	RESOLUTION 2023/5 Moved: Cr Ann Court Seconded: Cr Penetaui Kleskovic That Council approve the granting of a right of way easement pursuant to section 48(1)(f) of the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 16 DP 146304 for the purpose of constructing and using a private bridge over the Wairawarawa Stream connecting: i. 2276C State Highway 10 Kerikeri - Lot 1 DP 91402 contained in record of title NA64B/178; and	

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		ii. 15 Conifer Lane Kerikeri - Lot 1 DP 535123 and Lot 14 DP 158690 contained in record of title 884105; and iii. 2228 State Highway 10, Kerikeri - Lot 1 DP 457586 contained in record of title 593590. and that approval is provided subject to: 1. NRC granting Resource Consent for construction of the bridge; and 2. public consultation in accordance with sections 48(2), 119 and 120 of the Reserves Act 1977; and 3. compensation being negotiated and finalised in a written Compensation Agreement payable by the landowners to the Council; and 4. Landowners - a) bearing all costs and disbursements in relation to the required public consultation. b) if required by law and prior to commencing construction works, seeking relevant consent(s) and / or permits from the Council under Local Government Act 1974, Resource Management Act 1991 and / or Building Act 1991. c) bearing all legal and survey costs and disbursements in relation to creating and registering the easement instrument on all relevant titles; d) bearing full responsibility for the construction, maintenance, upkeep, repair, removal of the bridge (if required) during its lifetime, and end of its lifetime; e) the bridge being the landowner's asset, which if abandoned, neglected or on becoming a nuisance of any kind or degree, must be removed or	

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		<p>decommissioned and Reserve land remediated to Council's satisfaction;</p> <p>f) indemnifying the Council of all costs, claims and expenses arising from use and operation of the bridge during its lifetime.</p> <p><u>Abstained:</u> Cr Felicity Foy</p> <p style="text-align: right;">CARRIED</p>	
Council 9/02/2023	Procurement Plan and Contract Award > \$1m - FNDC Contract 7/22/100 – FNDC Raised Traffic Facilities 2021-24	<p>RESOLUTION 2023/7</p> <p>Moved: Kōwhai - Deputy Mayor Kelly Stratford Seconded: Cr Ann Court</p> <p>That Council:</p> <p>i) acknowledge the approved NTA Procurement Proposal, and,</p> <p>ii) delegate authority to the FNDC Chief Executive Officer (CEO) to award Contract 7/22/100 - FNDC Raised Traffic Facilities 2021-24 to a maximum contract value of \$1,961,000.00 (including contingency) upon satisfactory conclusion of the Tender Evaluation phase, including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Supplier Recommendation approval. <input type="checkbox"/> Contract Signing <input type="checkbox"/> Purchase Order approval <p><u>Against:</u> Cr Steve McNally</p> <p><u>Abstained:</u> Cr Penetaui Kleskovic</p> <p style="text-align: right;">CARRIED</p>	
Council 9/02/2023	Amended Class 4 Gaming and TAB Venue Policy - Approval of Draft for Public Consultation	<p>RESOLUTION 2023/9</p> <p>Moved: Cr Mate Radich Seconded: Cr Ann Court</p>	<p>16 Mar 2023</p> <p>Public consultation has occurred as per resolutions, Oral presentations of submissions to take place on 6 April 2023</p>

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		That the Council: a. approves the proposal for an amended Class 4 Gaming and TAB Venue Policy in Attachment 1 to be released for public consultation to meet the requirements of section 102 of the Gambling Act 2003 and section 97 of the Racing Industry Act 2020 b. approves the period for making written submissions on the statement of proposal in attachment 1 be from 15 February 2023 to 15 March 2023 c. approves Council will hear any people wanting to present their submissions orally on 6 April 2023 and agrees to delegate, to the Mayor, the power to change the date of the oral presentations of submissions d. directs Council staff to make all necessary logistical arrangements for people to be heard, on 6 April 2023, either in person in the council Chambers or online via Microsoft Teams. CARRIED	
Council 9/02/2023	Parks and Reserves Bylaw - Recommendations for making a new bylaw	RESOLUTION 2023/12 Moved: Cr Ann Court Seconded: Cr Mate Radich That Council: a. agree to staff recommendations in the analysis of submissions that: i. in clause 10(3) and 10(4) of the proposed bylaw the line “This restriction does not apply to emergency services” is added.	02 Mar 2023 Currently working with Department of Conservation on requirements of s108 of The Reserves Act 1977. Once approval has been acquired from Department of Conservation on behalf of the Minister, determination of commencement date and bylaw coming into effect can take place.

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		ii. in clause 12, a new sub-clause is added 12(3) that says, “No person shall bring any dog on to any park or reserve or allow any dog in their custody or under their control to remain on any park or reserve that is specified in the Council's Dog Management Policy as parks or reserves where dogs are not permitted.” iii. the subclauses be renumbered correctly. b. make the Parks and Reserves Bylaw under Section 106 of the Reserves Act 1977 and Section 145 of the Local Government Act 2002 c. note that, in accordance with section 108 of the Reserves Act 1977, the bylaw shall not have any force or effect until it is approved by the Minister of Conservation d. delegate to the Mayor the power to determine the commencement date of the bylaw, once approval has been received from the Minister of Conservation. CARRIED Note – members raised issue with signage on reserves to educate public regarding bylaws and the need for staff to check content and te reo translations for accuracy.	
Council 24/02/2022	Ngakahu Steering Group Update	RESOLUTION 2022/12 Moved: Cr Mate Radich Seconded: Cr John Vujcich That Council, in receiving the recommendations from the Ngakahu Steering Group and subject to discussion and agreement with the Ngakahu/Ngakohu Whanau Ahuwhenua Trust, agree to;	20 Mar 2023 1. Request made to NRC re sonar survey of dam. , 2. Staged lowering of dam completed under Blair King's direction., 3. Staff are awaiting confirmation of access to dam to undertake option analysis, 4. Further report to Council cannot be progressed until Item 3 has been completed.

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		<p>a) obtain the processed and analysed data from the Northland Regional Council sonar soundings of the dam, done in 2017.</p> <p>b) stage the lowering of the dam water level, beginning with a water level drop of 2 metres, once lowered the water level will be maintained at the lower levels.</p> <p>c) staff assist the Ngakahu Steering Group to prepare a report showing a visual presentation, including landscaping, of the preferred option, or options, with a rough order of cost to implement.</p> <p>d) and that further recommendations be brought to the 7 April Council meeting.</p> <p><u>In Favour:</u> Mayor John Carter, Crs Dave Collard, Felicity Foy, Mate Radich, Kelly Stratford, Moko Tepania and John Vujcich</p> <p><u>Against:</u> Crs David Clendon and Rachel Smith</p> <p style="text-align: right;">CARRIED</p> <p><u>Note:</u> The Potential Decommissioning of Kauri Creek Dam report from John Duder referenced in the report was commissioned by the Ngakahu/Ngakohu Whanau Ahuwhenua Trust.</p>	
Council 9/02/2023	Procurement Plan and Contract Award > \$1m - FNDC Contract 7/23/185 – FNDC Footpath Projects Suite	<p>RESOLUTION 2023/20</p> <p>Moved: Cr Ann Court Seconded: Cr John Vujcich</p> <p>That Council uplift the Procurement plan and contract award . \$1M – FNDC Contract 7/23/185 – FNDC footpath projects suite 03 Report.</p> <p>And that Council</p> <p>a) acknowledge the approved NTA Procurement Proposal, and,</p> <p>b) delegate authority to the FNDC Chief Executive Officer (CEO) to award Contract 7/23/185 - FNDC Footpath Projects Suite 3</p>	

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		<p>to a maximum contract value of \$2,747,000.00 including contingency upon satisfactory conclusion of the Tender Evaluation phase, including:</p> <ul style="list-style-type: none"><input type="checkbox"/> Supplier Recommendation approval.<input type="checkbox"/> Contract Signing<input type="checkbox"/> Purchase Order approval <p><u>Against:</u> Cr Steve McNally</p> <p><u>Abstained:</u> Cr Felicity Foy</p> <p style="text-align: right;">CARRIED</p>	

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

THAT THE PUBLIC BE EXCLUDED FROM THE FOLLOWING PARTS OF THE PROCEEDINGS OF THIS MEETING.

THE GENERAL SUBJECT MATTER OF EACH MATTER TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND THE SPECIFIC GROUNDS UNDER SECTION 48 OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48 FOR THE PASSING OF THIS RESOLUTION
8.1 - CONFIRMATION OF PREVIOUS MINUTES - PUBLIC EXCLUDED	<p>S7(2)(A) - THE WITHHOLDING OF THE INFORMATION IS NECESSARY TO PROTECT THE PRIVACY OF NATURAL PERSONS, INCLUDING THAT OF DECEASED NATURAL PERSONS</p> <p>S7(2)(B)(II) - THE WITHHOLDING OF THE INFORMATION IS NECESSARY TO PROTECT INFORMATION WHERE THE MAKING AVAILABLE OF THE INFORMATION WOULD BE LIKELY UNREASONABLY TO PREJUDICE THE COMMERCIAL POSITION OF THE PERSON WHO SUPPLIED OR WHO IS THE SUBJECT OF THE INFORMATION</p> <p>S7(2)(F)(I) - FREE AND FRANK EXPRESSION OF OPINIONS BY OR BETWEEN OR TO MEMBERS OR OFFICERS OR EMPLOYEES OF ANY LOCAL AUTHORITY</p> <p>S7(2)(H) - THE WITHHOLDING OF THE INFORMATION IS NECESSARY TO ENABLE COUNCIL TO CARRY OUT, WITHOUT PREJUDICE OR DISADVANTAGE, COMMERCIAL ACTIVITIES</p>	S48(1)(A)(I) - THE PUBLIC CONDUCT OF THE RELEVANT PART OF THE PROCEEDINGS OF THE MEETING WOULD BE LIKELY TO RESULT IN THE DISCLOSURE OF INFORMATION FOR WHICH GOOD REASON FOR WITHHOLDING WOULD EXIST UNDER SECTION 6 OR SECTION 7
8.2 - CONTRACT 7/19/187 MANAGEMENT AND OPERATION OF THE HOKIANGA FERRY SERVICE - CONTRACT EXTENSION	S7(2)(H) - THE WITHHOLDING OF THE INFORMATION IS NECESSARY TO ENABLE COUNCIL TO CARRY OUT, WITHOUT PREJUDICE OR	S48(1)(A)(I) - THE PUBLIC CONDUCT OF THE RELEVANT PART OF THE PROCEEDINGS OF THE MEETING WOULD BE LIKELY TO RESULT IN THE DISCLOSURE OF

	DISADVANTAGE, COMMERCIAL ACTIVITIES	INFORMATION FOR WHICH GOOD REASON FOR WITHHOLDING WOULD EXIST UNDER SECTION 6 OR SECTION 7

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE