



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Extraordinary Council Meeting

Tuesday, 21 March 2023

Time: 1:00 pm
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Kahika - Mayor Moko Tepania - Chairperson
Kōwhai - Deputy Mayor Kelly Stratford
Cr Ann Court
Cr Felicity Foy
Cr Hilda Halkyard-Harawira
Cr Babe Kapa
Cr Penetaui Kleskovic
Cr Steve McNally
Cr Mate Radich
Cr Tāmati Rākena
Cr John Vujcich

Far North District Council
Extraordinary Council Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Tuesday 21 March 2023 at 1:00 pm

Te Paeroa Mahi / Order of Business

1	Karakia Timatanga / Opening Prayer.....	5
2	Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Declarations of Interest.....	5
3	Ngā tono kōrero / Deputations.....	5
4	Ngā Kōrero A Te Kahika / Mayoral Announcements	5
5	Reports	6
5.1	Adoption of Annual Plan 2023/24 Consultation Document.....	6
5.2	Adoption of Statement of Proposal to Amend Resource Consent Fees & Charges for 2023/24.....	13
6	TE WĀHANGA TŪMATAITI / Public Exclude	57
6.1	– Executive Review Committee Minutes	57
6.2	– General Employment Matters & Tabled Documents.....	57
6.3	– Chief Executive Recruitment.....	57
7	Karakia Whakamutunga / Closing Prayer.....	57
8	Te Kapinga Hui / Meeting Close.....	58

1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATIONS

No requests for deputations were received at the time of the Agenda going to print.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

5 REPORTS

5.1 ADOPTION OF ANNUAL PLAN 2023/24 CONSULTATION DOCUMENT

File Number: A4124705

Author: Jo Boyd, Corporate Planner

Authoriser: Janice Smith, Group Manager - Corporate Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To adopt the consultation document (CD) for the 2023/24 Annual Plan.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The Local Government Act 2002 (the LGA) requires Council to develop an Annual Plan for years two and three of the Long-Term Plan (LTP). Staff and Councillors have been working to draft a plan for year three (2023/24).
- While no significant or material changes to year three of the LTP are being considered, a new rating policy to enable housing development on Māori Freehold Land through the remission of rates must be consulted on (required by legislation).
- Since a Consultation Document must be developed, the opportunity will be taken to gather feedback on partnering with the Turner Centre to better deliver arts and culture for the district and provide an explanation to the rates increase.

TŪTOHUNGA / RECOMMENDATION

That Council:

- Adopts the Annual Plan 2023/24 Consultation Document for consultation pursuant to sections 82, 95 and 95A of the Local Government Act 2002.**
- Delegates to the Chief Executive Officer the authority to make any necessary minor formatting, typographical and administrative changes to the Consultation Document prior to public consultation.**

1) TĀHUHU KŌRERO / BACKGROUND

All councils are required by legislation to prepare and adopt an Annual Plan for each financial year. While consultation on an Annual Plan is only required where there are significant or material changes to the Long-Term Plan (in this case year three of the 2021-31 Long Term Plan), Council could choose to proceed if they feel a topic borders on significant.

For 2023/24 Council proposes a new rating policy to enable housing development on Māori Freehold Land through the remission of rates. This is a requirement under section 114A of the Local Government Rating Act and this policy needs to be in place by 1 July 2024. Council has Policy R23/13 – Incentivising Māori Economic Development this policy will sit alongside to better assist Māori in both areas of development and provide housing opportunities on Māori Freehold Land.

Because consultation will proceed, Councillors and staff thought it appropriate to use the opportunity to update the community on the impacts to council following recent weather events, where the rates increases is currently sitting pre-consultation and the option to partner with the Turner Centre to better deliver arts and culture for our district.

Consultation is scheduled to run from 24 March to 24 April 2023. Communication tools will include social media, email, a public notice and media release. If submitters wish to verbally present their submissions, there will be an opportunity to do so. Verbal submissions will be held in Kaikohe on

17 May with the option to present in person or virtually and an additional date of 18 May, should it be required. If verbal submissions are not required these dates will be amended or cancelled.

Council will discuss each of the proposals in the context of feedback received at a deliberations meeting scheduled for 23 May. Adoption of the final Annual Plan for 2023/24 is currently scheduled for take place at an extraordinary Council meeting on 22 June 2023.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Consultation Document (attachment 1) contains the following:

1. A message from the Council
2. A proposal to partner with the Turner Centre to better deliver arts and culture for the district.
3. A proposal to introduce a new rating policy to enable housing development on Māori Freehold Land through the remission of rates

Option 1: Adopt the Consultation Document and proceed to consultation. This captures valuable feedback on important topics and provides an opportunity to give communities an update on council.

Option 2: Do not adopt the Consultation Document. Without an adopted Consultation Document any consultation carried out subsequently will not occur in accordance with the requirements of the Local Government Act 2002.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Council must adopt an Annual Plan prior to 30 June 2023. The adoption of the Consultation Document is the first step in that process once Council has determined whether it must or would like to engage with its communities. The adoption of a Consultation Document is a requirement of the Local Government Act 2002.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The preparation of the Annual Plan including consultation and engagement is business as usual and budgeted for in the Long-Term Plan.

ĀPITIHINGA / ATTACHMENTS

1. **2023-03-23 AP-CD Council Agenda PDF - A4134877** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The Consultation Document does not contain any items that have been assessed as significant under the policy.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act 2002.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	District-wide relevance. Community Board chairs participate in Annual Plan budget workshops to ensure the Community Board's views are presented.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The specific implications for Māori have been identified as to benefit those wishing to enable housing development on Māori Freehold Land. This benefit has been prescribed through legislation (This is a requirement under section 114A of the Local Government Rating Act).
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	No implications have been identified for any particular demographic in the district.
State the financial implications and where budgetary provisions have been made to support this decision.	No financial implications outside of existing operating budgets.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



ME KŌRERO MAI HAVE YOUR SAY

ON THE

MAHĒRE Ā TAU

ANNUAL PLAN

2023/24



He pānui nā tōu kaunihera o A message from your council

Kia ora koutou

October 2022 saw changes for Far North District Council following the local elections. Your new council has set up portfolios and is settling into a new governance structure. Elected members and staff have turned their focus to delivering the key infrastructure and services Far North residents require. This mahi comes at a time when our district and Aotearoa New Zealand face growing economic challenges and there is heightened uncertainty globally.

In February this year, the North Island faced one of the most destructive weather events of this generation. While the Far North fared better than many others during Cyclone Gabrielle, we still face a long road to recovery, particularly for the district's roading infrastructure. Lessons we have learned from this event will help us to better prepare for the impacts of a changing climate.

Council resources and budgets are under pressure due to damage caused by a series of extreme weather events. This has been compounded by the highest levels of inflation New Zealand has experienced in over 30 years. Like the rest of Aotearoa, this has imposed significant extra costs on the council. In response, we've reassessed our spending line by line. We want to minimise impacts to our budgets, while continuing to deliver core services to residents.

In this Annual Plan we are proposing an 8.63 per cent rise in the total rates take.

We have done everything we can to keep this increase in line with the 5 per cent rise that was forecast in the Long

Term Plan 2021-31. Nationally, efforts are being made to slow inflation, which is the leading cause of this increase. However, the cost of projects the council has committed to in our Long Term Plan 2021-31 have gone up much more than we could have predicted. To keep an increase to our rates as low as possible, we have delayed some of the projects that we committed to.

Next year, we will be developing a new Long Term Plan. This will provide an opportunity to review our goals for 2024 to 2034, and factor higher inflation into our budgets.

Later this year, we will ask what you would like to see in the Long Term Plan 2024-34 and what you are prepared to remove. To keep rates in check, we need to seriously consider which council services have priority. We will need your help to make those decisions and are now working on a plan that will make it as easy as possible for all residents to make meaningful contributions to that discussion.

Until then, we invite you to share your feedback on the options presented for this Annual Plan 2023/24.

Ngā mihi nui

Take a look and let us
know what you think
We need your feedback by
Monday, 24 April 2023



He aha rā te kaupapa o tēnei pūrongo? What is this all about?

Our Annual Plan sets out what we plan to do over the next 12 months to achieve outcomes we identified in our Long Term Plan 2021-31 (LTP). The Annual Plan outlines the council's activities for the coming year and includes detailed budgets. It covers much more than what is included in this short document.

This is called a consultation document. It highlights two key proposals that were not included in the LTP but have the potential to impact rates. We are seeking your feedback on these two proposed additions.

Te mahi tahi ki te Turner Centre hei whakapai ake i te tuku o ngā mahi toi me te ahurea mō te rohe • Partnering with the Turner Centre to better deliver arts and culture for the district

The council is proposing to take over ownership of the Turner Centre building with The Centre at Kerikeri Limited continuing to manage the facility.

The Turner Centre is a regional arts facility that was built by a community-owned charitable trust and opened in 2005 to serve community and commercial purposes. The Turner Centre's vision is: "Te Ranga Toi Waka. To be the vessel that weaves all of the arts together, for our community." The centre aspires to be relevant, representative, and to resonate with our diverse community focused on engaging tamariki and rangitahi, and inspiring them through arts, culture and creativity.

The Turner Centre is a regional asset, supporting schools from across Northland and attracting national and international acts that the Far North would otherwise miss. It is the only facility of its kind in Te Tai Tokerau. In 2022, there were 420 bookings at the centre, 329 of these were community events that attracted discounts worth more than \$150,000 (Turner Centre Community Discounts Policy 2023).

The council has an obligation to support art and culture under the Local Government (Community Well-being) Amendment Act. Embracing art and culture helps communities build resilience, cohesion and vitality. For the council to provide another facility like the Turner Centre would be prohibitively expensive, costing ratepayers upwards of \$150 million, so partnerships with organisations like the Turner Centre are required to deliver on well-being priorities. Even the world's most successful arts centres rely on partnerships to survive. Unless we change the way that the Turner Centre operates, we risk losing it as a venue.

The details

Management of the Turner Centre, as an arts and culture venue, will continue to be the responsibility of the charitable company, The Centre at Kerikeri Limited, with annual reporting to council. Maintenance and core operational costs, like power and insurance, will become the council's responsibility. Ownership of the building would be transferred at zero-cost to council. The council already owns the land.

This proposal will give the charitable trust-owned entity the space and scope to do what they do best; deliver arts programming at a community and commercial level. It will continue to seek external funding opportunities to support this. It will also give the council the opportunity to provide community hall facilities to the wider Kerikeri community.

The options

1. The council takes over ownership of the Turner Centre building with The Centre at Kerikeri Limited managing the facility. This is our preferred option.

This option would add 0.3 per cent to the general rates portion of a property owner's annual rates total. The exact dollar amount would vary from ratepayer to ratepayer but for most it would add little more than the price of a cup of coffee each year.

2. Do not take over ownership of the Turner Centre building. This is not our preferred option.

The Far North risks losing the centre as a key community, arts and culture facility and the future of the building itself would be uncertain.



Te whakaahē i te whanaketanga ā-whare ki runga i ngā Whenua Māori Herekore • Enabling housing development on Māori Freehold Land

The council is required by legislation to enable housing development on Māori Freehold Land through the remission of rates – the suspension of rate payments under certain conditions. This provides immediate social benefits to whānau, and longer-term benefits to the entire district through future rates contributions once the development is complete. While the council is required to have this policy, we do get to frame how it is applied according to Far North-specific conditions. We want to hear from you to understand whether you support the conditions we are proposing.

The background

Aotearoa New Zealand has some of the least affordable housing in the developed world according to the 2022 Demographia International Housing Affordability report. As a result, many people face overcrowding and thousands of families are living in unacceptable housing conditions. When the cost of housing is disproportionate to incomes, it makes it harder for families to break the cycle of poverty.

The recent Rating of Whenua Māori Act acknowledges that Māori Freehold Land is significantly underdeveloped when compared to General Freehold Land. Approximately 17 per cent of the Far North is Māori land. Unused, undeveloped Māori land already qualifies for rates remission. In comparison, 0.5 per cent of land in Whangarei and 0.8 per cent of land in Kaipara is Māori land. This policy provides the opportunity to enable owners to develop Māori Freehold Land for housing which means it will be rateable once developed. Future developments will also go some way toward addressing housing shortages in the Far North.

Enabling development of Māori Freehold Land benefits everyone through:

- Creating employment opportunities
- Building new homes
- Increasing council's rating base over the long term
- Encouraging mana whenua to return home which can mean more support for marae
- Encouraging better use of land.

The details

This policy will give Māori Freehold Landowners the opportunity to apply for reduced rates if they intend to develop the land to provide housing. There are a number of criteria that the applicant needs to meet. These include:

- The land must be suitable for development and have a resource consent
- Applicants must apply for a building consent and code of compliance once building is complete
- Applicants will need to obtain suitable professional advice and appropriate financial arrangements for the development
- If the development does not proceed, rates will no longer be remitted.

Rates will not be remitted indefinitely. If the application is successful, rates will be remitted on a sliding-scale over a number of years.

- Years 1 - 3 - 100% remitted
- Years 4 - 5 - 75% remitted
- Year 6 - 50% remitted
- Year 7 - 25% remitted
- Year 8 - 0% remitted

You can find the draft policy in full at fndc.govt.nz/yoursay.

The options

1. The council adopts the draft Enabling Housing Development on Māori Freehold Land Policy with the proposed conditions. This is our preferred option.
2. The council amends the conditions in the draft policy. Let us know what changes you would like to make to the conditions. Remember, we are required to have this policy so not adopting it is not an option.

Mō ētahi atu whakamārama, ā, e pai ai hoki tō whakapuaki i āu kōrero whakahoki • For more information and to share your feedback

Ipurangi • Online

www.fndc.govt.nz/yoursay

Tuku • Deliver

whakataka atu ki te whare ratonga kaunihera, ki te whare pukapuka rāinei e pātata atu ana ki a koe drop it into your nearest council service centre or library

Īmēra • Email

submissions@fndc.govt.nz

Poutāpeta • Post

Far North District Council
Private Bag 752
Kaikohe 0440
Attention: AP Submissions team



Your feedback must be received by Monday 24 April 2023

5.2 ADOPTION OF STATEMENT OF PROPOSAL TO AMEND RESOURCE CONSENT FEES & CHARGES FOR 2023/24

File Number: A4132947

Author: Jo Boyd, Corporate Planner

Authoriser: Janice Smith, Group Manager - Corporate Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To adopt the Statement of Proposal to amend Resource Consent fees and charges for 2023/24 for consultation.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The annual review of fees and charges for the 2023/24 financial year has now been completed.
- Council may set all fees and charges by resolution without consultation except for Resource Consent fees which may only be set following a Special Consultative Procedure as prescribed by section 83 of the LGA.
- Section 83 of the LGA requires a Statement of Proposal.
- The attached Statement of Proposal details proposed amendments to Resource Consent fees and charges and invites public feedback.
- While the remainder of the adjustments made to fees and charges do not require consultation, the full draft schedule will be available for the public to make comment on should they wish.
- The final schedule of Fees and Charges for 2023/24 will be formally adopted at the June Council meeting, with amended fees and charges becoming effective on 1 July 2023.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) **adopts the Statement of Proposal for the proposed amendments to Resource Consent fees and charges.**
- b) **undertakes public consultation in accordance with section 83 of the Local Government Act 2002.**

1) TĀHUHU KŌRERO / BACKGROUND

Council reviews and adjusts fees and charges annually.

In most cases, increases are limited to the Local Government Cost Index (inflation factor), forecast at 4.2% for 2023/24, except for the following:

- Adjustments to resource consents fee structures relating to instalments.
- Adjustments to resource consents hourly processing charges to align with current market rates.
- Additional fees for Engineering plan approval and hourly processing charges for professional services pre-application meetings and concept development meetings. To reflect the time required to process resource consent applications.
- Increase to vehicle crossing application and inspection fees. These fees have been reviewed and adjusted to reflect an average of actual time take to process applications and inspections.
- A correction to the cemetery fee for Interment – oversize double depth due to a clerical error in 2022/23.
- Increase to hourly processing fees for building consents to reflect actual time required to process consents.

- New fees proposed in the certificate, licenses and permits activity related to the Food Control Programme of supply of thermometers and additional food control plan documents and national programme document packs.
- Removal of fees in the building consents, environmental health licenses, bylaw applications and water supply. Removed for duplication, bylaw revoke and changes in regulations.

All except the Resource Consent fees can be set by Council resolution (see section 36 of the RMA). Resource Consent fees can only be set following the Special Consultative Procedure as prescribed by section 83 of the Local Government Act 2002. The Local Government Act 2002 requires adoption of a Statement of Proposal for the proposed changes. This is attached and relates only to the Resource Consent fees.

Despite no legislative requirement to consult on all other fees and charges, a draft schedule of Fees and Charges is being prepared for upload so that the public can consider and provide feedback on Resource Consent fees and all others at the same time should they wish to.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Council could decide not to adjust Fees and Charges as proposed. However, by doing so Council risks not recovering the actual and reasonable costs associated with these activities and places the burden on rates revenue.

In accordance with usual practice, inflationary adjustments have been made to most fees and charges to reflect rising costs. The fees and charges recommended for adjustments beyond inflation are detailed below.

1. Application types for simple land use and land use are to be amended based on the review of the current processing costs compared with the instalment fee, with the look to increase the initial payment in line with actual charges currently invoiced for an application. This will reduce the amount of additional invoices/debt and manage customer's expectations of final costs.

Application type	Current instalment	Proposed instalment	Increase/ (decrease)
Simple land use (single zone rule breach)	\$1,204	\$1,500	\$296.00
Land use	\$1,933	\$2,500	\$567.00

2. That fees for hourly processing charges be aligning hourly rates with current market rates for planners' services.

Application type	Current instalment	Proposed instalment	Increase/ (decrease)
Principal Planner and Manager; Resource Management	\$185.00	\$210.00	\$25.00
Resource Consent Engineer	\$185.00	\$190.00	\$5.00
Team Leader	\$174.00	\$200.00	\$26.00
Senior Planner	\$174.00	\$190.00	\$16.00
Intermediate Resource Planner	\$174.00	\$185.00	\$11.00
Resource Planner	\$174.00	\$180.00	\$6.00
Consents Planner	\$138.00	\$160.00	\$22.00

Planning Technician and Monitoring Officer	\$138.00	\$155.00	\$17.00
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3. Additional resource consents fees are being proposed as follows:

- **Engineering Plan Approval (EPA)**

Engineering Plan Approvals have been included to reflect the Engineers time spent on reviewing technical reports that are required by condition of resource consent post approval. Currently there is no mechanism for council to charge for the significant amount of time spent on EPAs and council is absorbing the costs. The cost should be borne by the developer not the ratepayer.

- **Hourly processing charge for professional services pre-application meetings and concept development meetings)**

It is proposed to remove the free ½ hour session for pre-application meetings and concept development meetings. concept development meetings often have multiple professionals including planners, principal planners, engineers, development engineers, asset managers and roading engineers. The meetings should be charged an instalment then at an hourly rate thereafter and include the time that is taken prior to the meeting to undertake research. The developer should carry the costs of development not the ratepayer.

4. Other fee changes

New fees

New fees have been added into the Certificates, licenses and permits activity, specifically in relation to the Food Control Programme. These fees are:

- Thermometer (supply of)
Supplying of thermometers would ensure users have on hand, equipment to assist with complying with Health and Safety. As this is a primary function of the control programme, we are able to secure stock of thermometers at a reasonable cost.
- Additional food control plan document
This fee covers the cost of printing this documentation should an operator request it.
- Additional national programme document pack.
This fee would also cover the cost of printing this documentation should it be requested.

Removal of fees

- Building consents
Fixed fee applications: As part of the fee review, these fees are to be removed as they are duplicated and not based on actual cost as each building consent application differs in complexity.

Banded fees: The fees differed in nature and complexity for the consent work undertaken and do not necessarily fit into the bands. Building consent applications and processes vary in complexity and time and hourly processing charges are based on actual time taken to perform duties to process the applications.

- Environmental health license
Removal of the fee for charitable organisations as this is not applicable.

- Mobile shop, stall, hawkers, alfresco dining and tour operators' licenses (Road Use Bylaw)
Removal of market food premises and mobile shop. Duplicated non-applicable fee.
- Bylaw license applications
Removal of fees for applications for keeping animals, poultry and bees and entertainment premises as bylaw have been revoked.
- Water supply
Standpipes metered section removed due to changes in Taumata Arowai regulations.

Other changes to fees

The following fees have been changed to 'actual costs' to reflect the time taken to process each application:

- Vehicle crossing
Application and inspection fees: These fees have been reviewed and have been adjusted to reflect an average of actual time taken to process applications and inspections.
- Building consents
Hourly processing fees: adjusted to reflect actual time required to process consents.

The following fee has been adjusted due to a clerical error in 2022/23:

- Cemetery fee
Interment – oversize double depth: This fee is increased to allow for additional costs for the time that is required for burial at double depths interments by contractors.

Timeline for adoption

Should the Statement of Proposal be adopted for consultation, the following dates are indicative:

- Open for submission: 24 March 2023
- Closed for submissions: 24 April 2023
- Verbal submissions: To be determined, depends on the number wishing to present their submission verbally.
- Adoption: 1 June 2023




TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To enable staff to proceed to consultation on the proposed fees and charges for Resource Consents for 2023/24 as required by Section 36 of the RMA. Council will adopt all final fees and charges prior to 1 July 2023.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The proposals outlined are in intended to meet the funding arrangements specified in the Revenue and Financing Policy. Adjustments as proposed support cost-recovery intentions for the relevant activities.

ĀPITI HANGA / ATTACHMENTS

1. **Statement of Proposal fees charges Resource Consents final 17032023 - A4134875** 
2. **Fees_and_charges_schedule_sop proposed16032023 - A4134871**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low Significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act, Resource Management Act
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	District-wide relevance
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No specific implications.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	No specific demographic identified.
State the financial implications and where budgetary provisions have been made to support this decision.	The proposals outlined are intended to meet the funding arrangements specified in the Revenue and Financing Policy. Adjustments as proposed support cost recovery intentions for the relevant activities.
Chief Financial Officer review.	The Chief Financial Officer has approved this report.



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Email: ask.us@fndc.govt.nz
Website: www.fndc.govt.nz

Private Bag 752, Memorial Avenue
Kaikohe 0440, New Zealand
Freephone: 0800 920 029
Phone: (09) 401 5200
Fax: (09) 401 2137

Fees and Charges for the 2023/24 Financial Year

Statement of Proposal for Resource Consent fees and charges 2023/24

Introduction

New and/or amended fees and charges relating resource consents may only be set following consultation. This Statement of Proposal has therefore been prepared in accordance with requirements of section 83 of the Local Government Act (LGA) relating to the Special Consultative Procedure.

Section 36 of the Resource Management Act (RMA) enables the Far North District Council (Council) to set fees and charges payable by applicants for resource consent, by holders of resource consents, and for other matters set out in section 36 6 that relate to Council's administration of its functions under the RMA.

The review and amendment of Resource Consent fees was carried out as part of Council's annual review of all fees and charges. Council may set its schedule of all fees and charges by resolution under section 150 of the LGA, without consultation, with the exception of charges set through the RMA which must be set following the Special Consultative Procedure prescribed by the LGA.

Proposed changes to Resource Consent fees and charges for 2023/24

The following changes are as proposes:

1. Application types for simple land use and land use are to be amended based on the review of the current processing costs compared with the instalment fee, with the look to increase the initial payment in line with actual charges currently invoiced for an application. This will reduce the amount of additional invoices/debt and manage customer's expectations of final costs.

Application type	Current instalment	Proposed instalment	Increase/ (decrease)
Simple land use (single zone rule breach)	\$1,204	\$1,500	\$296.00
Land use	\$1,933	\$2,500	\$567.00

2. That fees for hourly processing charges be aligning hourly rates with current market rates for planners' services.

Application type	Current instalment	Proposed instalment	Increase/ (decrease)
Principal Planner and Manager; Resource Management	\$185.00	\$210.00	\$25.00
Resource Consent Engineer	\$185.00	\$190.00	\$5.00
Team Leader	\$174.00	\$200.00	\$26.00

Application type	Current instalment	Proposed instalment	Increase/ (decrease)
Senior Planner	\$174.00	\$190.00	\$16.00
Intermediate Resource Planner	\$174.00	\$185.00	\$11.00
Resource Planner	\$174.00	\$180.00	\$6.00
Consents Planner	\$138.00	\$160.00	\$22.00
Planning Technician and Monitoring Officer	\$138.00	\$155.00	\$17.00

3. Additional resource consents fees are been proposed as follows:

- **Engineering Plan Approval (EPA)**

Engineering Plan Approvals have been included to reflect the Engineers time spent on reviewing technical reports that are required by condition of resource consent post approval. Currently there is no mechanism for council to charge for the significant amount of time spent on EPAs and council is absorbing the costs. The cost should be borne by the developer not the ratepayer.

- **Hourly processing charge for professional services pre-application meetings and concept development meetings)**

It is proposed to remove the free ½ hour session for pre-application meetings and concept development meetings. concept development meetings often have multiple professionals including planners, principal planners, engineers, development engineers, asset managers and roading engineers. The meetings should be charged an instalment then at an hourly rate thereafter and include the time that is taken prior to the meeting to undertake research. The developer should carry the costs of development not the ratepayer.

Fees feeand charges review

We are currently in the process of reviewing all our fees and charges in depth. This process, ensures that we are meeting compliance as well making sure we are recovering only costs to cover that service or activity ensuring the user pays where applicable. It also allows in some cases to simplify fees or provide a more realistic indication of cost.

We also take the opportunity to review and adjust our fees annually with an inflationary adjustment in recognition of rising local government costs. However, some fees may be adjusted beyond inflation to meet cost recovery, while others may not change at all or have been change to 'actual costs' to reflect the typical process of that service vary for each user.

If you have feedback on any of the fees in that schedule, please feel free to make a submission using any of the methods at the end of this document.

Note: Fees have been increased by 4.2% (inflationary adjustment) for 2023/24 (unless otherwise stated).

New fees

New fees have been added into the Certificates, licenses and permits activity, specifically in relation to the Food Control Programme. These fees are:

- **Thermometer (supply of)**

Supplying of thermometers would ensure users have on hand, equipment to assist with

complying with Health and Safety. As this is a primary function of the control programme, we are able to secure stock of thermometers at a reasonable cost.

- **Additional food control plan document**
This fee cover the cost of printing this documentation should an operator request it.
- **Additional national programme document pack.**
This fee would also cover the cost of printing this documentation should it be requested.

Removal of fees

- **Building consents**
Fixed fee applications: As part of the fee review, these fees are to be removed as they are duplicated and not based on actual cost as each building consent application differs in complexity.

Banded fees: The fees differed in nature and complexity for the consent work undertaken and do not necessarily fit into the bands. Building consent applications and processes vary in complexity and time and hourly processing charges are based on actual time taken to perform duties to process the applications.
- **Environmental health license**
Removal of the fee for charitable organisations as this is not applicable.
- **Mobile shop, stall, hawkers, alfresco dining and tour operators' licenses (Road Use Bylaw)**
Removal of market food premises and mobile shop. Duplicated non-applicable fee.
- **Bylaw license applications**
Removal of fees for applications for keeping animals, poultry and bees and entertainment premises as bylaw have been revoked.
- **Water supply**
Standpipes metered section removed due to changes in Taumata Arowai regulations.

Other changes to fees

The following fees have been changed to 'actual costs' to reflect the time taken to process each application:

- **Vehicle crossing**
- **application and inspection fees**
These fees have been reviewed and have been adjusted to reflect an average of actual time taken to process applications and inspections.
- **Building consents**
Hourly processing fees: adjusted to reflect actual time required to process consents.

The following fee has been adjusted due to a clerical error in 2022/23:

- **Cemetery fee**
Interment – oversize double depth: This fee is increased to allow for additional costs for the time that is required for burial at double depths interments by contractors.

The full schedule of the Proposed Fees and Charges for 2023/24 can be found on our website.

Please note that this schedule will not be formally adopted by Council until early June 2023 and comes into effect from July 1 2023.

Making a submission

Anyone can make a submission regarding the amendments proposed in this document, and we encourage you to let us know your views.

We have provided a submission form online and at our service centres. The form is ideal for brief submissions, but you may attach additional pages if you wish.

The submission period opens on Friday, 24 March 2023 and closes on Monday, 24 April 2023.

Submitters will have the opportunity to be heard in support of their submissions, the date for which will depend upon the number of submitters wishing to present. **Submitters wishing to present their submission verbally will be contacted directly to make arrangements.**

Submissions can be:

- Made online: www.fndc.govt.nz/yoursay
- Emailed to: submissions@fndc.govt.nz. Subject heading should read "Fees and Charges 2023/24"
- Posted to: Far North District Council
Private Bag 752
Kaikohe 0440
Attention: F&C submissions team
- Delivered to: Any of our service centres:

KAIKOHE

5 Memorial Avenue
Open Monday-Friday 8am-5pm

KAITAIA

Te Ahu, corner Matthews Ave
& South Rd
Open Monday-Friday 8.30am-5pm

KERIKERI

John Butler Centre, 60 Kerikeri Rd
Open Monday-Friday 8am-5pm

Remember that written submissions must be received
by 24 April 2023

What happens next?

Council will acknowledge each submission received in writing.

Following the closing of submissions on 24 April 2023, all submissions will be reviewed by Councillors. Submitters will have an opportunity to present their submission verbally at a meeting that is open to the public. Council will then formally consider all submissions at the 1 June Council meeting where the schedule of Fees and Charges for 2023/24 will be formally adopted.

The adopted schedule will be enacted on 1 July 2023.



Contents

Animals	1
Building consents.....	3
Bylaw enforcement	7
Cemeteries	8
Certificates, licenses and permits	9
Leases and licenses of reserves / change of reserve status	12
Legal services	14
Libraries.....	15
Marine	16
Official information	17
Property information.....	18
Resource consents.....	19
Rubbish disposal services at transfer stations	24
Stormwater	25
Transport.....	26
Venues for hire.....	27
Wastewater	28
Water supply.....	29

Animals

Dogs

Registration fee for desexed dogs	1 July 2023 – 31 August 2023		Full fee and late registration penalty 1 September 2023 – 30 June 2024	
	Current	Proposed	Current	Proposed
Pet dog	\$55.00	\$57.00	\$83.00	\$86.00
Classified dangerous dog	\$82.50	\$85.50	\$124.50	\$129.00
Working / pig dog	\$43.00	\$45.00	\$63.00	\$66.00
Disability assist dog (approved organisation certified)	No charge	No charge	No charge	No charge
Multiple dog discount (Register five dogs, get the sixth dog free)	\$0.00	\$0.00	n/a	\$0.00
Discount for Gold Card or Community Card holders	10%	10%	n/a	10%

Full fee, penalty and debt recovery costs are incurred between 1 September 2023 and 30 June 2024.

Registration fee for non-desexed dogs	1 July 2023 – 31 August 2023		Full fee and late registration penalty 1 September 2023 – 30 June 2024	
	Current	Proposed	Current	Proposed
Pet dog	\$65.00	\$68.00	\$93.00	\$97.00
Working / pig dog	\$53.00	\$55.00	\$76.00	\$79.00
Disability assist dog (approved organisation certified)	No charge	No charge	No charge	No charge
Multiple dog discount (Register five dogs, get the sixth dog free)	\$0.00	\$0.00	n/a	\$0.00
Discount for Gold Card or Community Card holders	10%	10%	n/a	10%

Full fee, penalty and debt recovery costs are incurred between 1 September 2023 and 30 June 2024.

Other fees	Current	Proposed
Re-homing dog registration fee (applies to dogs re-homed by the SPCA or via Council pounds).	\$39.00	\$41.00
Dog adoption. Fee includes microchipping, dog registration until the end of the current year, vet check, vaccinations and desexing (if required).	Actual costs	Actual costs
Microchipping	\$33.00	\$34.00
Small dog collar	\$12.00	\$13.00
Large dog collar	\$17.00	\$18.00
Replacement registration tag (per tag)	\$4.60	\$5.00

De-sexed dog registration

Registration of desexed dogs is free for the first year of the dog's life (desexing certificate to be supplied) for the current registration year only. All other years shall be at normal fee.

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Dog impounding	Current	Proposed
Impounding	\$74.00	\$110.00
Daily handling	\$15.00 per day	\$20.00 per day
Veterinary care	Actual costs	Actual costs

Impounding fee contributes to covering the cost of collecting of the dog that is covered by the general ratepayer and serves as a form of penalty for the individuals own dog being collected.

Other animals

Stock impounding	Current	Proposed
Bovine (bull, cow, ox) where one to five head of stock are impounded	\$102.00	\$106.00
Bovine (bull, cow, ox) where six to 10 head of stock are impounded	\$201.00	\$209.00
Bovine (bull, cow, ox) where 11 plus head of stock are impounded	\$303.00	\$316.00
Equine (horse) where one to five are impounded	\$113.00	\$118.00
Equine (horse) where six to 10 are impounded	\$215.00	\$224.00
Equine (horse) where 11 plus are impounded	\$316.00	\$329.00
Ovine (sheep)	\$34.00	\$35.00
Calves, foals, lambs, piglets (feeding off the mother) – no impounding or sustenance charge	No charge	No charge
Sustenance fees for impounded stock (per head per day)	\$10.00	\$10.00
NAIT (National Animal Identification and Tracing) tagging	Actual costs	Actual costs
Advertising costs (Advertising of impounded stock as required prior to auction / disposal)	Actual costs + \$16.00 admin cost	Actual costs + \$17.00 admin cost
Transport of stock to pound	Actual costs + \$16.00 admin cost	Actual costs + \$17.00 admin cost
Officers time (per hour)	\$96.00	\$100.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Building consents

Building notes

It is important to note that each building project and site may be different, so please use this information as a guideline only.

Total consent costs may not be known until the consent has been processed to approval.

For an indication of fees payable with your building consent application, please use our building fee calculator or contact our building staff on free phone 0800 920 029 (Northland land lines only) or 09 401 5200.

When are building fees payable?

If your building project falls under the criteria for fixed fee applications, then you will be paying a fee as stated in the consolidated fees schedule. This fee will be required when lodging your application.

If your building project falls outside the criteria for fixed fee applications, then you will be in the banded fee bracket. These fees will be calculated based on processing time and will be invoiced at time of issue of your consent.

When issuing a Code Compliance Certificate a check is done to see if there are any outstanding inspection or processing fees and these will be invoiced at this time.

In all cases, Council payment terms apply to all issued invoices.

How do I work out the estimated value?

This is the total value of the building work including GST. Usually the designer or architect supplies the contract square metre rate and Council checks this against national statistics, the MBIE website, Building Economist and Codeword's publications.

Why do I get charged for inspections in advance?

Council policy is to release building consents as soon as possible. Estimated inspection fees are paid in advance to assist this process to avoid delays for all parties.

What are 'actual costs' and what will they include?

- Processing, inspections and administration services
- It may also include external services engaged to carry out reviews for Council e.g. New Zealand Fire Service and Heritage NZ etc.
- Disbursements like scanning, copying, telephone, travel and postage.

What are external services and why are they applicable to my application?

External services are usually for New Zealand Fire Service design review, engineering technical or weather-tightness review for complex design or when unproven methods are

proposed or input from Heritage NZ for any archaeological reviews.

When does my consent become commercial and trigger the higher fees?

Generally when the building use is associated with public use and the engagement of employees

Some descriptions of these building types include:

- Communal residential (hostel / prison)
- Communal non-residential (church / school)
- Commercial (bank / service station)
- Industrial (agricultural building / sewage plant)

These classified uses attract the higher fee due to the additional design complexity and use of specified systems.

What happens if I don't go ahead with my building consent, do I get a total refund?

This function is carried out on a case-by-case basis and no full refund is provided due to administration and cost overheads. In normal cases there will be a refund for unused inspections, and BRANZ / MBIE levies.

If processing has already begun, partially complete or fully completed fees will be deducted accordingly.

Other fee information

Some levies are set by other agencies and are not affected by this proposal.

All fees are GST inclusive unless otherwise stated.

Building application fees are based on the project value of the building works, simple structures or minor type applications.

Fixed fee applications

This fee applies to building work with a project value of less than \$20,000.

This fee applies to residential projects only.

This fee applies to specific works as listed in the chart below – the fee includes:

- Building processing
- District plan processing (where applicable)
- Inspections as nominated (additional inspections will be charged at the current fee rate)
- Code compliance certificate application fee.

This fee is non-refundable due to the reduced fee offered for these services.

Fixed fee applications	Current	Proposed
Solid fuel heating appliance – freestanding (includes inspection)	\$246.00	Actual costs
Solid fuel heating appliance – inbuilt (includes inspections)	\$382.00	Actual costs
Residential connection to Council reticulated sewer (includes inspections)	\$382.00	Actual costs
Residential ancillary buildings – e.g. carports, gazebo, garden sheds (includes inspections)	\$553.00	Actual costs
Residential outbuildings – e.g. garages unlined up to 120 m², pool changing rooms etc. (includes inspections)	\$553.00	Actual costs
Farm buildings any type up to 120 m² (includes inspections)	\$553.00	Actual costs
Residential swimming / spa pools and associated fencing (includes inspections)	\$553.00	Actual costs
Garage / sleep-out with plumbing and drainage (includes inspections)	\$1,108.00	Actual costs
Conservatories (includes inspections)	\$764.00	Actual costs
Other minor building work less than \$20,000 – e.g. TP58 effluent systems, minor internal alterations (includes inspections)	\$616.00	Actual costs

General building fees	Current	Proposed
Amended plans application	Actual costs	Actual costs
BRANZ Levy (applies to project values above \$20,000)	\$1.00 per \$1,000.00	\$1.00 per \$1,000.00
MBIE Levy (applies to project values above \$20,000)	\$1.75 per \$1,000.00	\$1.75 per \$1,000.00
Building warrant of fitness annual renewal	\$96.00	Actual costs
Building warrant of fitness audit report and inspection fee	\$362.00	Actual costs
Building warrant of fitness (audit only)	\$180.00	Actual costs
Certificate of acceptance application installment (actual processing costs are calculated and applied)	\$571.00 + actual costs	\$584 + actual costs
Certificate of public use application	\$398.00	Actual costs
Certificate of title request	\$41.00	\$42.00
Change of use application installment (actual processing costs are calculated and applied)	\$108.00 + actual costs	Actual costs
Code compliance certificate application	\$180.00	Actual costs
Older code compliance certificate application (includes review of building consents if over four years old)	Actual costs	Actual costs
Compliance schedule and statement	Actual costs	Actual costs
Compliance and accreditation levy (maximum levy fee \$276.00)	\$1.40 per \$1,000.00	\$1.40 per \$1,000.00
Condition assessment report application	\$108.00	\$110.00
Enforcement action under the Building Act (Notice to fix notice, dangerous or insanitary notice and breach investigation)	Actual costs	Actual costs
Exemption from requiring building consent application	\$180.00	Actual costs
Extension of time application	\$108.00	\$110.00
Field advice notice	\$180.00	\$200.00
Inspections – residential	\$180.00	\$230.00
Inspections – commercial	\$264.00	\$350.00
Request for information (charged on any application type)	Actual costs	Actual costs

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

General building fees	Current	Proposed
Scanning charge per application	\$11.50	\$12.00
Section 72 hazard notification	\$362.00	Actual costs
Section 75 building on two or more allotments notification	\$362.00	Actual costs
Specific expertise – inspection and processing required	Actual costs	Actual costs
Swimming pool inspections	\$180.00	\$314.00
Waiver / modification waiver application to existing building consent	Actual costs	Actual costs
Weekly building consent report (charge per annum)	\$425.00	\$680.00

Hourly processing fees	Current	Proposed
Development Engineer	\$189.00	\$265.00
Building Manager / Compliance Manager	\$169.00	\$225.00
Team Leader / Senior Building Officer / Senior Building Specialist	\$163.00	\$200.00
Building Specialist	n/a	\$190.00
Building Officer / Building Compliance Officer / Building Specialist	\$156.00	\$185.00
PIM Officer (District Plan check)	\$138.00	\$160.00
Building Administration / Compliance Administration	\$94.00	\$170.00

Banded fees (remove entire table)

The table below provides an estimate of fees that could be charged for processing a consent depending on project value and complexity. This estimate does not show all applicable fees that may be charged, for this use our Building Fees Calculator, which will again give an estimate of fees and show what other fees will be applicable like BRANZ and MBIE levies etc.

Note: these fees will only be charged on completion of processing when actual fees and charges are known. You must pay the invoice before you can uplift your consent and inspections can start on your project.

Building work to be undertaken	Building Officer		District Plan check		Administration	
	Current	Proposed	Current	Proposed	Current	Proposed
\$0 – \$19,999 (2 hrs officer time)	\$314.00	Remove	\$104.00 (0.75 hr officer time)	Remove	\$154.00 (1.5 hrs officer time)	Remove
\$20,000 – \$150,000 (3 hrs officer time)	\$471.00	Remove	\$173.00 (1.25 hrs officer time)	Remove	\$204.00 (2 hrs officer time)	Remove
\$150,001 – \$350,000 (4 hrs officer time)	\$627.00	Remove	\$277.00 (2 hrs officer time)	Remove	\$252.00 (2.5 hrs officer time)	Remove
\$350,001 – \$700,000 (5 hrs officer time)	\$784.00	Remove	\$277.00 (2 hrs officer time)	Remove	\$300.00 (3 hrs officer time)	Remove
\$700,001+ (6 hrs officer time)	\$941.00	Remove	\$277.00 (2 hrs officer time)	Remove	\$300.00 (3 hrs officer time)	Remove

Vehicle crossings	Current	Proposed
Vehicle crossing application and vehicle crossing inspection fee	\$235.00	\$300.00
<i>A bond deposit (minimum \$1,000.00) may be set to ensure construction of vehicle crossing</i>		
Vehicle crossing inspection fee	\$175.00	\$200.00
Re-application fee for expired approvals	\$74.00	\$77.00
Application for RAPID number	\$29.00	\$30.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Vehicle crossings	Current	Proposed
Replacement RAPID signs	\$11.00	\$11.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Bylaw enforcement

Bylaw license application	Current	Proposed
General bylaw license incorporates fees for:-	\$112.50 per application	\$117.00 per application
Application for advertising signs		
Application for brothel signs		
Application for keeping animals, poultry and bees (remove)		
Application for entertainment premises (e.g. billiard room) (remove)		
Reclaiming of seized advertising signs	\$84.00 per sign	\$88.00 per sign

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Cemeteries

Burial plots	Current	Proposed
Burial plot	\$1,106.00	\$1,152.00
Interment single depth	\$969.00	\$1,010.00
Interment double depth	\$1,099.00	\$1,145.00
Interment child (under 10)	\$239.00	\$249.00
Interment - oversize single depth	\$1,068.00	\$1,113.00
Interment - oversize double depth	\$1,068.00	\$1,217.00
Disinterment fee	\$2,156.00	\$2,247.00
Statutory holiday surcharge	\$534.00	\$556.00
Special circumstance surcharge (e.g late arrival or additional processing)	\$500.00	\$521.00

Ash burial	Current	Proposed
Ash berm (Russell)	\$502.00	\$523.00
Ash berm (All others)	\$258.00	\$269.00
Grave digging for ash burial	\$213.00	\$222.00
Concrete cap	\$110.00	\$115.00

Other fees	Current	Proposed
Cemetery fees (e.g search fee, headstone, memorial permit, installation fee)	\$38.00 per hour	\$40.00
Memorial bench	Actual costs	Actual costs

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Certificates, licenses and permits

Alcohol licensing	Current	Proposed
The following fees are set under the Sale and Supply of Alcohol (Fees) Regulations 2013		
Application fee - Managers Certificates	\$316.25	\$316.25
Renewal fee - Managers Certificates	\$316.25	\$316.25
Temporary License fee	\$296.70	\$296.70
Temporary Authority fee	\$296.70	\$296.70
Certificate of Compliance Liquor application - please see Page 25 - Resource consents for this fee		
Advertising of an alcohol application	\$47.50	\$47.50

Premises - On, off and club licenses		
Fee category and cost / risk rating score		Annual fee
		Set by legislation
Very low	0-2	\$368.00
Low	3-5	\$609.50
Medium	6-15	\$816.50
High	16-25	\$1,023.50
Very high	26 plus	\$1,207.50
Special licenses - risk based fees (see definition below)		Set by legislation
Class 1		\$575.00
Class 2		\$207.00
Class 3		\$63.25

Special license definition

Class 1	a large event (400+) people, or more than three medium events (100 - 400 people), or more than 12 small events (fewer than 100 people)
Class 2	One to three medium events (100 - 400 people), or Three to 12 small events (fewer than 100 people)
Class 3	One or two small events (fewer than 100 people)

Alfresco dining license	Current	Proposed
All licenses renewable on 1 July each year		
Application and renewal fee	\$113.00	\$113.00
Site inspection	\$79.00	\$79.00
One table	\$56.00	\$56.00
Two tables	\$112.00	\$112.00
Three tables	\$170.00	\$170.00
Four tables	\$225.00	\$225.00
Five tables	\$282.00	\$282.00
New application received during licensing year	Pro rata, according to number of tables (however the application fee and site inspection will be charged at full fee)	Pro rata, according to number of tables (however the application fee and site inspection will be charged at full fee)
Re-inspection fee	\$56.00	\$56.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

10 Far North District Council | Ngā Utu | Fees and Charges Schedule 2023/24 (draft)

Alfresco dining license	Current	Proposed
New application – not compliant and needing Community Board approval	\$170.00	\$170.00
Change of new ownership – new licensee	\$61.00	\$61.00

Amusement devices and entertainment premises	Set by legislation
These fees are set under Section 11 of the Amusement Devices Regulations 1978 and are applicable to devices such as merry-go-rounds, Ferris wheels and roller coasters, bumper cars and boats, indoor go-karts, mini-bikes, parasails, jet skis, bungee jumping. Bouncy castles, inflatable slides and non-powered playground equipment are not amusement devices and so you do not require a permit.	
Amusement devices only; one device, for the first seven days of operation or part thereof	\$10.00
Amusement devices only; for each additional device operated by the same owner, for the first seven days or part thereof	\$2.00
Amusement devices only; for each device, for each further period of seven days or part thereof	\$1.00

Collection and transportation of waste and diverted materials	Current	Proposed
Waste collector's license	\$543.00 per annum	\$543.00 per annum

Environmental health licenses	Current	Proposed
(Per annum) Health (Registration of Premises) Regulations 1966 annual renewal 1 July. Pro rata fees for new application throughout the registration year.		
Health (hairdressers, mortuaries, camping grounds and septic tank cleaners)	\$349.00	\$349.00
Charitable organisations (churches etc) (remove)	Remove	Remove
Re-inspection	\$202.00	\$202.00
Change of ownership (new certificate)	\$61.00	\$61.00
Replacement of lost certificate	\$29.00	\$29.00

Fire prevention	Current	Proposed
Section clearance (includes administration charge, site inspection if required and contractors' actual costs)	\$108.00 + actual costs	\$108.00 + actual costs

Food Act	Current	Proposed
Food Control Plan (FCP)		
Template FCP registration	\$310.00	\$310.00
Thermometer	n/a	\$30.00
Additional food control plan document	n/a	\$28.00
Renewal of registration (annual renewal)	\$232.50	\$232.50
Additional processing time	\$155.00	\$155.00
Registration amendment	\$155.00	\$155.00
FCP verification fixed fee	\$542.50	\$542.50
Failure to attend scheduled verification	\$155.00	\$155.00
Compliance and monitoring fee	\$155.00	\$155.00
National Programme (NP)		
NP registration	\$250.00	\$250.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Food Act	Current	Proposed
NP renewal (renewal required every 2 years)	\$142.50	\$142.50
Additional national programme document pack	n/a	n/a
Additional processing time	\$155.00	\$155.00
Registration amendment	\$155.00	\$155.00
NP verification fixed fee	\$387.50	\$387.50
Failure to attend scheduled verification	\$155.00	\$155.00
Compliance and monitoring fee	\$155.00	\$155.00

Gaming Act 2003	Current	Proposed
Gaming venue relocation and TAB venue application license fees	\$434.00	\$434.00

Mobile shop, stall, hawkers and tour operators licences (Road Use Bylaw)

Definitions:

Mobile shop means a vehicle (including a trailer) from which goods are offered for sale in any public place but does not include any vehicle used exclusively for the delivery of pre-ordered goods, nor any stall.

Hawker means any person who carries any goods for sale from property to property but does not include any person delivering pre-ordered goods, or any person exposing goods for sale in any public place, nor any mobile shopkeeper.

Regular annual licenses		Current	Proposed
Mobile shop	Non-food		
	Annual	\$544.00	\$544.00
	Seasonal – one month	\$48.00 per month	\$48.00 per month
	Food related		
	Annual <i>This fee is for the license to trade in a permitted public place. A food license will also be required</i>	\$810.00	\$810.00
	Seasonal*	\$69.00 per month	\$69.00 per month
Coffee vendor only	Annual	\$270.00	\$270.00
	Seasonal*	\$27.50 per month	\$27.50 per month
Hawkers	Annual	\$350.00	\$350.00
	Seasonal*	Pro rata \$33.00 per month	Pro rata \$33.00 per month
Market food premises and mobile shop (remove)		Remove	Remove
Street stalls (Fundraising events, charitable trusts, or street appeal collectors) Maximum 20 per year		No charge	No charge
Tour operators license (<i>Offer tourist activities in a specific site in a public space</i>)		\$215.00	\$215.00

* Minimum of one month

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Leases and licenses of reserves / change of reserve status

Change of reserve status – processing charges	Current	Proposed
Change of classification of reserve	\$341.00	\$355.00
Revocation of reservation of reserve	\$341.00	\$355.00

Note: This charge covers administrative costs and is to be paid on application for reserve status. This charge is not payable in cases where the application can be processed in conjunction with a request to lease the reserve, in which case the lease processing charge listed below covers the costs. Applicants will be required to meet other costs that may apply – Department of Conservation fees, resource consent application fees, survey costs etc.

Leases of reserves (one year or more) – processing charges	Current	Proposed
New lease of reserve; e.g. local purpose or recreation (including grazing leases)	\$454.00	\$473.00
Renewal of lease of reserve; e.g. local purpose or recreation	\$228.00	\$238.00

Administration charges to be paid on application for the lease. When applicable, applicants will also be required to meet legal expenses, Department of Conservation fees, resource consent and / or liquor license application fees.

Easements under Reserves Act – processing charge	Current	Proposed
Easement over reserve (plus any addition)	\$446.00	\$465.00

Leases of Reserves (one year or more) – rentals per year	Current	Proposed
Lease by commercial operator (e.g. motor camp, carpark)	Individually determined on percentage of Government value	Individually determined on percentage of Government value
Lease by semi-community group (e.g. bowling club, school)	\$113.00	\$118.00
Lease by community group (e.g. Marae committee)	\$113.00	\$118.00
Grazing leases	By tender process	By tender process

Note: Lessees are also required to pay rates and in some cases, where the lessees are occupying council owned buildings, they are required to reimburse council when annual insurance premiums are paid.

Temporary license to occupy reserves – processing charges	Current	Proposed
New license for grazing or other purposes	\$113.00	\$118.00
Renewal of license for grazing purposes	\$56.00	\$58.00

Rentals		
Licenses by commercial operator	Individually determined on percentage of Government value	Individually determined on percentage of Government value
Licenses by semi-community and community groups	\$113.00	\$118.00
Grazing licenses	By tender process	By tender process

Permits to occupy reserves – less than one month	Current	Proposed
No processing charge but written application required	No charge	No charge

Use of reserves	Current	Proposed
Commercial use (e.g. circus) per showing	\$85.00	\$89.00
Plus deposit (refundable if no turf damage)	\$625.00	\$651.00
Community use ground rental	No charge	No charge

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Paihia Village Green - stallholders / exhibitors		Current	Proposed
Residents of the Far North District (per site / per day)		\$10.00	\$10.00
Non-residents of the Far North District (per site / per day)		\$20.00	\$21.00
Community activities (e.g. Carols by Candlelight)		No charge	No charge
Hire of entire village green	By negotiation with Focus Paihia		By negotiation with Focus Paihia

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Legal services

Hourly rates	Current	Proposed
In-house Counsel	\$274.00	\$286.00
Property Legalisation Officer	\$107.00	\$111.00
Travelling costs – from nearest Council office	As per IRD mileage rates schedule	As per IRD mileage rates schedule

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Libraries

Item replacement	Current	Proposed
All items: Replacement value of item plus administration fee	Actual costs and \$10.00 per item	Actual costs and \$10.00 per item

Borrowing	Current	Proposed
Local resident borrower	No charge	No charge
Organisation borrower (limited users)	\$31.00	\$31.00
Replacement borrower card	\$2.20	\$2.20
Interloan search	from \$6.00	from \$6.00
Book repairs	from \$5.20	from \$5.20

We no longer charge overdue fees on any borrowed items.

Faxing	Current	Proposed
Local		
Transaction fee	\$2.60	\$2.60
Per page thereafter	\$1.00	\$1.00
National		
Transaction fee	\$2.60	\$2.60
Per page thereafter	\$1.00	\$1.00
International		
Transaction fee	\$2.60	\$2.60
Per page thereafter	\$1.00	\$1.00
Incoming fax		
Per page (one to four pages)	\$2.60	\$2.60
Per page thereafter (fifth page)	\$1.00	\$1.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Marine

Hokianga vehicle ferry	Current	Proposed
Children concession	\$4.00	\$4.00
Foot / car passenger – single	\$2.00	\$2.00
Passenger concession	\$10.00	\$10.00
Motorcycle – one way	\$5.00	\$5.00
Campervan – one way	\$40.00	\$40.00
Light vehicle (vehicles <2200 kg – trailers / caravans)	\$20.00	\$20.00
Resident light vehicle	\$7.00	\$7.00
Light vehicle concession – five trips	\$30.00	\$30.00
Light vehicle concession – 10 trips	\$55.00	\$55.00
Heavy vehicle single trip – per axle	\$15.00	\$15.00
Heavy vehicle concession – 10 trips	\$100.00	\$100.00
Special sailings	\$150.00	\$150.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Official information

Local Government Official Information and Meetings Act (LGOIMA) information requests	Current	Proposed
Staff time per half hour (first hour free)	\$38.00 per half hour	\$38.00 per half hour
Plan print	\$5.00	\$5.00
Photocopying	\$0.20	\$0.20

Copies of documents required to be available at a reasonable charge under the Local Government Official Information and Meetings Act (All postage payable).

Annual supply of agendas and minutes	Current	Proposed
Council	Actual costs	Actual costs
Community boards – per board	Actual costs	Actual costs
All Community boards	Actual costs	Actual costs
All agendas (Council, community boards, hearings)	Actual costs	Actual costs
Hearings agendas	Actual costs	Actual costs

Other Council publications	Current	Proposed
Hard copy of Annual Plan, Long Term Plans and Annual Report	Actual costs	Actual costs

Photocopying charges	Current	Proposed
A4 (black and white)	\$0.20	\$0.20
A4 (colour)	\$1.00	\$1.00
A3 (black and white)	\$0.40	\$0.40
A3 (colour)	\$2.00	\$2.00

Charges for supply of information when the information is not required to be provided free under the Local Government Official Information and Meeting Act, where the aggregate amount of staff time spent to action the request exceeds half an hour.

Document scanning	Current	Proposed
One to five pages	\$1.00	\$1.00
Six or more pages	\$2.00	\$2.00

Operative District Plan	Current	Proposed
Text volume	\$182.00	\$190.00
Map volume	\$163.00	\$170.00
Map pages (individual)	Actual costs	Actual costs
Text and maps (printed)	\$343.00	\$357.00

Rating information	Current	Proposed
Rate book (per book – annual)	Actual costs	Actual costs

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Property information

Electronic property file request	Current	Proposed
Collating and providing the property file online (per property file)	\$25.00	\$25.00

Digital data supply	Current	Proposed
DCDB parcels – per parcel	\$0.20	\$0.20
Staff time (per hour)	\$91.00	\$95.00
USB stick (with data on it)	\$6.00	\$6.00

Physical map requests (paper and pdf)	Current	Proposed
Staff time (per hour)	\$91.00	\$95.00
Hard copy – A3	\$44.00	\$46.00
Hard copy – A2	\$54.00	\$56.00
Hard copy – A1	\$76.00	\$79.00
Hard copy – A0	\$91.00	\$95.00
Soft copy (PDF format) – A3	\$44.00	\$46.00
Soft copy (PDF format) – A2	\$44.00	\$46.00
Soft copy (PDF format) – A1	\$44.00	\$46.00
Soft copy (PDF format) – A0	\$44.00	\$46.00
USB stick (with data on it)	\$6.00	\$6.00

Note: Where a request covers more than one property and/or requires additional time to process, the charges will be based on 10-minute intervals according to the schedule. FNDC does not provide A4 maps. These are accessible and printable via the mapping website www.fndcmaps.govt.nz

Property information products – maps	Current	Proposed
Vector maps: locality plan, property plan, property boundaries, addresses, legal description, area – A4	Actual costs	Actual costs
Street map (Cadastral) – reproduction costs	Actual costs	Actual costs

Land Information Memoranda (LIM's)	Current	Proposed
LIM application – All properties	\$299.00	\$312.00
Research fee – where extensive research is required. (This is additional to the application fee)	\$38.00 per half hour	\$38.00 per half hour

Residential rates postponement fees	Current	Proposed
Establishment fee: includes legal costs, and production of documents for registering statutory land charge (includes LINZ fee)	\$300.00	\$300.00
Annual administration fee for maintaining rates postponement	\$50.00	\$50.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Resource consents

Resource consent fees are calculated based on BERL Forecasts of Price Level Change Adjustors (with some rounding). This means that fees may increase each year in accordance with the changes to the BERL Forecast.

Notes:

1. These fees have been rounded up to the nearest whole dollar
 2. All fees GST inclusive unless otherwise stated
- Instalment fees are charged at the following stages: application lodgement;
 - limited or notification process; and
 - hearings process.

Where the instalment paid does not cover the actual processing costs Council shall require the applicant to pay an additional charge following the issuing of decision. Council reserves the right to interim invoice applications monthly where costs have been incurred and exceed the instalment fee paid.

An applicant shall upon request be provided an itemised breakdown of costs. For the purposes of these charges the terms 'actual and reasonable cost'* and 'standard charges' shall include but not be limited to:

- FNDC staff time for receiving, processing and issuing a decision
- Inspections
- Travel – breakdown of costs, etc.
- Administrative / technical support
- Contract services (e.g. landscape architect, engineers) engaged by Council to fulfil obligations of the Resource Management Act 1991; and
- Disbursements including photocopying, phone and postage.

An applicant required to pay an additional charge has a right of objection to the council in respect of that requirement and has a right of appeal to the Environment Court in respect of Council's decision on that objection.

All fees and charges are **INSTALMENTS** unless otherwise stated at the top of the particular table.

* Actual and reasonable cost based on an hourly rate, mileage and disbursements will be deducted from the instalment fee or charged to determine the final fee payable.

The following table has been modified to merge similar fees.

Application for resource consent, designation or heritage orders	Current	Proposed
Applications made under the Resource Management Act:	\$1,204.00	\$1,500.00
<ul style="list-style-type: none"> • Simple land use (single Zone Rule breach with no engineering assessment required) 		
This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.		
Applications made under the Resource Management Act:	\$1,204.00	\$1,204.00
<ul style="list-style-type: none"> • Change or cancellation of consent condition – Sec 127 • Change or cancellation of consent notice condition - 221(3) • Outline plan consideration (176A) • Application for extension – Sec 125 lapsing a consent • Fast track Consents 		
This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.		
Applications made under the Resource Management Act:	\$1,933.00	\$2,500.00
<ul style="list-style-type: none"> • Land use 		
This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.		
Applications made under the Resource Management Act:	\$2,900.00	\$2,900.00
<ul style="list-style-type: none"> • Subdivision 1-4 lots 		
This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.		

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Application for resource consent, designation or heritage orders	Current	Proposed
Applications made under the Resource Management Act:	\$4,800.00	\$4,800.00
<ul style="list-style-type: none"> Subdivision 5-8 lots <p>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply</p>		
Applications made under the Resource Management Act:	\$6,500.00	\$6,500.00
<ul style="list-style-type: none"> Subdivision 9+ lots <p>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</p>		
Applications made under the Resource Management Act:	\$2,700.00	\$2,700.00
<ul style="list-style-type: none"> Discharge to land <p>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</p>		
Applications made under the Resource Management Act:	\$2,900.00	\$2,900.00
<ul style="list-style-type: none"> Updating of cross lease flats plans <p>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply</p>		
Applications made under the Resource Management Act:	\$4,900.00	\$4,900.00
<ul style="list-style-type: none"> Combined subdivision / land use <p>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</p>		
Applications made under the Resource Management Act:	\$1,933.00	\$1,933.00
<ul style="list-style-type: none"> National Environmental Standards for Plantation Forestry National Environmental Standards for Contaminated Soil <p>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</p>		
Notices of requirement for a designation and / or heritage order	\$2,800.00	\$2,800.00
Removal of or alteration to a notice of requirement	\$840.00	\$840.00
Simple Sect 127 change of conditions (minor changes and where the approval remains consistent with the original proposal, no engineering assessment is required and there are no parties affected by the change)	\$671.00	\$671.00

Note: Deemed permitted boundary activities and deemed permitted marginal or temporary activities' fees can be found under 'Approvals and certificates'.

Limited notification for resource consents, notices of requirement and heritage orders	Current	Proposed
Land use and subdivision; combined land use and subdivision; notices of requirement; heritage orders; discharge to land.	\$5,000.00	\$5,000.00
Note: Where an instalment fee has already been paid, Council will require the balance owing to be paid before limited notification proceeds.		

Public notification for resource consents, notices of requirement and heritage orders	Current	Proposed
Land use and subdivision; combined land use and subdivision; discharge to land; changes to consent conditions – Section 127; notice of requirements; heritage orders.	\$8,000.00	\$8,000.00
Note: Where an instalment fee has already been paid, Council will require the balance owing to be paid before notification proceeds.		

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Hearings	Current	Proposed
Hearings required for any resource consent or other permission.	\$1,933.00	\$1,933.00

Hearing fee

- Cost of third party / hearing commissioners will be charged at actual costs
- Staff and consultant costs will be charged at actual costs
- Miscellaneous charges (copying, venue hire, printing, etc.) will be charged at actual costs
- All costs will be itemised
- The final fee in any one application will be determined by the Team Leader, Resource Consents or his / her appointee
- All charges will be actual and reasonable costs less the instalment fee.

Note: Actual and reasonable costs based on an hourly rate, mileage and disbursements will be deducted from the instalment fee or charged to determine the final fee payable.

Monitoring	Current	Proposed
Monitoring fee – monitoring of resource consents (including Certificate of Compliance). Based on two inspections being required when charged.	\$384.00	\$384.00

Approvals and certificates – installment	Current	Proposed
<i>These fees are calculated in instalment and are payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		
Certificate under Sec 221 (consent notice), certificate under Sec 222 (completion certificate), approval of survey plan Sec 223	\$262.00	\$262.00
Cancellation of building line restriction Sec 327A LGA 1974	\$240.00	\$240.00
Outline plan waiver	\$156.00	\$156.00
224 (c) certificates – without engineering conditions	\$612.00	\$612.00
Section 243 Cancellation of Easement	\$480.00	\$480.00
Deemed permitted boundary activities and deemed permitted marginal or temporary activities	\$480.00	\$480.00
Earthworks permit – includes administration and one inspection	\$480.00	\$480.00
Engineering Plan Approvals (RMAEPA)	n/a	\$760.00
Objections to Council on a decision or condition of consent under Section 357, 357A	\$925.00	\$925.00

Other approvals, certificates and fixed fees	Current	Proposed
Preparation of covenant against transfer of allotments – Sec 240	\$480.00	\$480.00
Any other certificate, authority, requirements, or actions requested of Council under the provisions of the Resource Management Act, the Local Government Act or any other related legislation	\$480.00	\$480.00
224 (c) Certificate with engineering conditions	\$1,136.00	\$1,136.00
Savings certificate issued under Sec 226(1)(e). Determination of and extension of existing use (Section 10)	\$925.00	\$925.00
Creation of right of way under Sec 348 Local Government Act	\$925.00	\$925.00
Section 139 Certificate of Compliance, Section 139(A) Existing Use Certificate	\$1,276.00	\$1,276.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Other approvals, certificates and fixed fees	Current	Proposed
Fees or charges levied on Council by other organisations; i.e. District Land Registrar, Department of Conservation	Actual and reasonable costs charged by the other organisation and Council admin charge	Actual and reasonable costs charged by the other organisation and Council admin charge
Request for consideration of District Plan change. Plus, actual and reasonable costs charged to Council by any other organisations and applicable hourly staff rates. This is the required lodgement fee should a change be requested. Should the requested change be accepted by the Council for processing as a private plan change, all additional costs will be charged	\$14,001.00	\$14,001.00
Charge for supplying information in respect of plans and resource consents per half hour, and any other associated costs that apply to the request	Actual and reasonable costs	Actual and reasonable costs
Any report required by Council in determining / processing a resource consent per half hour, and any other associated costs that apply to the request	Actual and reasonable costs	Actual and reasonable costs
Any meeting booked in advance with resource consent staff. Actual and reasonable costs will be calculated on a case by case basis. This includes concept development meetings and pre application meetings	Actual and reasonable costs	Actual and reasonable costs
CT – producing certificates of title; easement instruments; consent notices	\$41.00 per search	\$41.00 per search
Scanning charge – per application	\$12.00 per application	\$12.00 per application
Post approval charge. Part of administration associated with consents, statutory reports, inquiries and complaints about consents	\$228.00	\$228.00

Liquor compliance certificates	Current	Proposed
Certificate of Compliance Liquor application	\$448.00	\$467.00

Hourly processing charges	Current	Proposed
Principal Planner and Manager; Resource Management	\$185.00	\$210.00
Resource Consent Engineer	\$185.00	\$190.00
Team Leader	\$174.00	\$200.00
Senior Planner	\$174.00	\$190.00
Intermediate and Resource Planner	\$174.00	\$185.00
Resource Planner	\$174.00	\$180.00
Consent Planner	\$138.00	\$160.00
Planning Technician and Monitoring Officer	\$138.00	\$155.00
Consultants	Actual and reasonable costs	Actual and reasonable costs
Note: The actual costs the consultants charge plus a Council administration charge will apply. Please ask Council what charge may apply if your consent application has been allocated to a Consultant Planner or Consultant Engineer.		
Other – Professional services (Pre-application meetings and concept development meetings)	n/a	Actual and reasonable costs

Travel costs for resource consents	Current	Proposed
The travel cost is derived from the time the Council officer spends in a vehicle travelling to the site from the nearest Council service centre (Kaikohe, Kaitia and Kerikeri), charged at the Inland Revenue Department mileage rate. Actual time spent on site will be charged for at the appropriate hourly rate.	As per the IRD mileage rate schedule	As per the IRD mileage rate schedule

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Development contributions
Far North District Council does not currently charge development contributions.

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Rubbish disposal services at transfer stations

Rubbish	Current	Proposed
At transfer station		
Per bag (standard 65L)	\$3.00	\$3.00
Oversized bag (130L)	\$6.00	\$6.00
Wheelie bin (240L)	\$11.00	\$11.00
Loose material per m ³	\$46.00	\$46.00
Compacted material per m ³	\$74.50	\$74.50
Greenwaste m ³	\$22.00	\$22.00

Whole tyre disposal	Current	Proposed
At transfer station		
Motorcycle tyre	\$3.50	\$3.50
Passenger car tyres	\$5.00	\$5.00
Light truck and 4x4 tyres	\$8.00	\$8.00
Truck tyres	\$16.00	\$16.00
Tractor and super single	\$23.00	\$23.00
Earth mover tyres	Not accepted	Not accepted

e-Waste	Current	Proposed
Transfer station pricing for householders		
TV's CRT	\$10.00	\$10.00
TV's flat screen	\$10.00	\$10.00
Computer CRT	\$10.00	\$10.00
Monitors LCD	\$5.00	\$5.00
PC's		
Desktop / laptop / server	\$5.00 each	\$5.00 each
UPS's	\$5.00	\$5.00
Laptop batteries	\$5.00	\$5.00
Network equipment	\$5.00	\$5.00
Printers		
Printers / scanners / fax	\$5.00 each	\$5.00 each
Photocopier small / medium	\$10.00	\$10.00
Photocopier large	\$10.00	\$10.00
Copier cartridges	\$4.00 per kg	\$4.00 per kg
Household appliances etc.		
Heaters (No oil filled)	\$3.00	\$3.00
Vacuums	\$3.00	\$3.00
Microwaves	\$5.00	\$5.00
Consumer electronics		
DVD and VCR players	\$3.00	\$3.00
Stereo system and games	\$3.00	\$3.00
Radios etc	\$3.00	\$3.00
Other		
Cell phones	No charge	No charge

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Stormwater

Any works on Councils' stormwater network can only be undertaken by Council approved contractors. Excludes charges included with rates.

Activity / service	Current	Proposed
Application fee for a stormwater connection	\$47.00	\$49.00
Application fee to build close to, or excavate close to a public storm water line not within a legal road*	\$47.00	\$49.00
New connection	Quote to be provided	Quote to be provided
Approximate marking of single of single location services of mains with minimum 3 days' notice	\$251.00	Quote to be provided
Accurate marking of mains including excavation with minimum 10 day notice	Quote to be provided	Quote to be provided
Accurate marking of mains including excavation with minimum 10 day notice or location of mains over a wide area	Quote to be provided	Quote to be provided
Urgent location of mains	Quote to be provided	Quote to be provided

*If site visit required additional costs of staff time, administration and mileage apply.

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Transport

Road closures	Current	Proposed
Applications for motor sprint events	\$150.00	\$156.00
Note: if event spans more than one ward an extra \$50 per ward is chargeable		
Applications for parades	\$52.00	\$54.00
Other road closures will be charged based on an estimated cost at normal charge out rates – minimum	\$52.00	\$54.00

Note: all advertising costs are the responsibility of the applicant.

Traffic overweight permit	Current	Proposed
Traffic overweight permit	\$138.00	\$144.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Venues for hire

Corporate and private hireage	Full day (8:30-5:00)		Half day		Hourly	
	Current	Proposed	Current	Proposed	Current	Proposed
Kaeo – Meeting room	\$80.00	\$80.00	\$45.00	\$45.00	\$15.00	\$15.00
Kerikeri – Procter Library	-	-	-	-	\$20.00	\$20.00
Kerikeri – John Butler Centre, Tane Mahuta room	\$100.00	\$100.00	\$55.00	\$55.00	\$20.00	\$20.00
Kaikohe Memorial Hall – Entire complex	\$300.00	\$300.00	Full day or hourly only	Full day or hourly only	\$40.00	\$40.00
Kaikohe Memorial Hall – Supper room and kitchen	\$200.00	\$200.00	Full day or hourly only	Full day or hourly only	\$30.00	\$30.00
Kaikohe Memorial Hall – Main hall only	\$150.00	\$150.00	Full day or hourly only	Full day or hourly only	\$25.00	\$25.00
Kaikohe Memorial Hall – Bond	\$300.00	\$300.00	Full day or hourly only	Full day or hourly only	\$40.00	\$40.00

Community groups	Full day (8:30-5:00)		Half day		Hourly	
	Current	Proposed	Current	Proposed	Current	Proposed
Kaeo – Meeting room	\$40.00	\$40.00	\$20.00	\$20.00	\$10.00	\$10.00
Kerikeri – Procter Library	-	-	-	-	\$15.00	\$15.00
Kerikeri – John Butler Centre, Tane Mahuta room	\$50.00	\$50.00	\$30.00	\$30.00	\$15.00	\$15.00
Kaikohe Memorial Hall – Entire complex	\$150.00	\$150.00	Full day or hourly only	Full day or hourly only	\$25.00	\$25.00
Kaikohe Memorial Hall – Supper room and kitchen	\$75.00	\$75.00	Full day or hourly only	Full day or hourly only	\$20.00	\$20.00
Kaikohe Memorial Hall – Main Hall only	\$50.00	\$50.00	Full day or hourly only	Full day or hourly only	\$15.00	\$15.00
Kaikohe Memorial Hall – Bond	\$150.00	\$150.00	Full day or hourly only	Full day or hourly only	\$25.00	\$25.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Wastewater

Any works on Councils wastewater networks can only be undertaken by Council approved contractors. Excludes charges included with rates.

Activity / service	Current	Proposed
Administration fee for a wastewater connection	\$47.00	\$49.00
Administration fee to build close to/over or excavate close to a public sewer not within a legal road*	\$47.00	\$49.00
Upgrade or modify existing connection	Quote to be provided	Quote to be provided
New connection provided by Council's contractor up to 150mm main (includes connection to main and one metre of pipe from Council main)	Quote to be provided	Quote to be provided
New connection provided by Council's contractor to mains greater than 150mm or connection lengths greater than one metre or where a manhole / chamber is required	Quote to be provided	Quote to be provided
New connection to a pressure wastewater network provided by Council's contractor	Quote to be provided	Quote to be provided
Inspection by Council officers of connection work not undertaken by Council's contractor (single connection)	Quote to be provided	Quote to be provided
Inspection by Council Officers of connection work not undertaken by Council's contractor (multiple connections)	Quote to be provided	Quote to be provided

Wastewater connected rate for all new connections

Where a property connects to sewerage after 1 July in any year, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant capital, operating and additional pan rates for the scheme concerned for every complete month until 30 June in the following year.

Service availability charge where a new wastewater connection is provided but the property does not connect

Where sewerage is made available to a property after 1 July in any year but the property does not connect, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant availability rate for the scheme concerned for every complete month until 30 June in the following year.

Approximate marking of single location services of mains with minimum three days' notice	\$251.00	Quote to be provided
Accurate marking of mains including excavation with minimum 10 day notice	Quote to be provided	Quote to be provided
Accurate marking of mains including excavation with minimum 10 day notice or location of mains over a wide area	Quote to be provided	Quote to be provided
Urgent location of mains	Quote to be provided	Quote to be provided
Inspection of onsite wastewater system by Council Monitoring Officer*	\$93.00 per hour	\$97.00 per hour
Sampling of onsite wastewater system by Council Monitoring Officer	Actual costs	Actual costs

*If site visit required additional costs of staff time, administration and mileage apply.

Approved commercial operators discharge fees	Current	Proposed
Cubic metre rate	\$32.00 / m ³	\$33.00 / m ³
Lost card replacement	\$34.00 per card	\$35.00 per card

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Water supply

Any works on Councils' water supply networks can only be undertaken by Council approved contractors. Excludes charges included in rates.

Activity / service		
Administration fee for a water connection	\$47.00	\$49.00
Administration fee to build or excavate close to a public water main not within a legal road*	\$47.00	\$49.00
Water connected rate for all new connections		
Where a property connects to water after 1 July in any year, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant capital rates for the scheme concerned for every complete month until 30 June in the following year.		
Service availability charge where a new water connection is provided but the property does not connect		
Where water is made available to a property after 1 July in any year but the property does not connect, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant availability rate for the scheme concerned for every complete month until 30 June in the following year.		
Non-standard water connections including meter and meter box	Quote to be provided	Quote to be provided
Standard 20 mm water meter connection in footpath within five metres of main	\$1,478.00	Quote to be provided
Standard 20 mm water meter connection in berm within five metres of main	\$1,175.00	Quote to be provided
Relocation of existing service or meter	Quote to be provided	Quote to be provided
Approximate marking of single location services of mains with minimum three days' notice	\$251.00	Quote to be provided
Accurate marking of mains including excavation with minimum 10 day notice	Quote to be provided	Quote to be provided
Accurate marking of mains including excavation with minimum 10 days' notice, or location of mains over a wide area	Quote to be provided	Quote to be provided
Urgent location of mains	Actual costs	Actual costs
Meter checking fee (calibration check – refundable if meter incorrect)	\$471.00	\$491.00
Restrictor installation	Quote to be provided	Quote to be provided
Special meter readings	\$94.00	\$98.00
Standpipes metered (Direct from Broadspectrum) (Remove section)		
Weekly hire (minimum charge one week)	Remove	Remove
Charge rate per m ³	Remove	Remove
Bulk water supply		
Bond	\$1,968.00	\$2,051.00
Annual administration fee (covers billing and vehicle inspection)	\$656.00 for first vehicle \$339.00 for each subsequent vehicle	\$684.00 for first vehicle \$353.00 for each subsequent vehicle
Charge rate per m ³	Standard domestic rate in the area concerned	Standard domestic rate in the area concerned

*If site visit required additional costs of staff time, administration and mileage apply.

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Water by meter rates		Current	Proposed
Potable water	Per M ³	\$3.87	Information to be supplied from final 2023/24 rates calculations.
Non-potable water	Per M ³	\$2.52	
Non-metered rates			
Non-metered potable rate	Per SUIP	\$1,260.15	
Non-metered non-potable rate	Per SUIP	\$921.38	

Location of services		Current	Proposed
Marking of approximate services locations			
Urgent (within 24 hours)		\$267.00	Quote to be provided
Programmed (within 3 days)		\$186.00	Quote to be provided
Dig up and locate (10 days' notice)		Quote to be provided	Quote to be provided

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)



6 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDE**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 – Executive Review Committee Minutes	s7(2)(a) the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(i) the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 – General Employment Matters & Tabled Documents	s7(2)(a) the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(i) the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.3 – Chief Executive Recruitment	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

7 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

8 TE KAPINGA HUI / MEETING CLOSE