



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Ordinary Council Meeting

Thursday, 11 August 2022

Time: 10:00 am

**Location: Te Ahu, Cnr State Highway 1 and
Mathews Avenue,
Kaitaia**

Membership:

Mayor John Carter - Chairperson
Cr Ann Court
Cr David Clendon
Cr Dave Collard
Cr Felicity Foy
Cr Mate Radich
Cr Rachel Smith
Cr Kelly Stratford
Cr Moko Tepania
Cr John Vujcich

Far North District Council Ordinary Council Meeting

**will be held in the Te Ahu, Cnr State Highway 1 and , Mathews Avenue, ,
Kaitaia on:**

Thursday 11 August 2022 at 10:00 am

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1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATIONS

Pamela-Anne Simon-Baragwanath regarding Better Off Funding and Pokapu Spillway

Joanne Civil regarding the Rangitane Jetty

4 NGĀ KŌRERO A TE KOROMATUA / MAYORAL ANNOUNCEMENTS

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A3793176

Author: Joshna Panday, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow Council to confirm that the minutes are a true and correct record of previous meetings.

RECOMMENDATION

That Council confirms the minutes of the Council meeting held 30 June 2022 and the Extraordinary Council meeting held 14 July 2022, as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

1. Council Minutes 30 June 2022 - A3769715 [↓](#) 
2. Council Extraordinary Minutes 14 July 2022 - A3791659 [↓](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON THURSDAY, 30 JUNE 2022 AT 10:00 AM**

PRESENT: Mayor John Carter (HWTM), Deputy Mayor Ann Court, Cr David Clendon, Cr Dave Collard, Cr Felicity Foy, Cr Mate Radich, Cr Rachel Smith, Cr Kelly Stratford, Cr John Vujcich

IN ATTENDANCE: Adele Gardner (Te Hiku Community Board Chairperson),

STAFF PRESENT: William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy), Janice Smith (Chief Financial Officer), Vickie Begbie (Manager – Business Development IAMS), Glenn Rainham (Manager – Infrastructure Operations), Jill Coyle (Chief People Officer), David Clamp (Manager – Major & Recovery Projects), George Swanepoel (In-House Counsel), Sheryl Gavin (Manager – Corporate Planning & Development), Tania Proctor (Manager – Infrastructure Programme Delivery), Aisha Huriwai (Team Leader – Democracy Services), Marlema Baker (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

His Worship the Mayor commenced the meeting with a prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2022/45

Moved: Mayor John Carter

Seconded: Cr Rachel Smith

That the apology received from Cr Moko Tepania, who is attending Parliament today, be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- Toa Faneva NorthTec CEO - presentation tabled (document number A3811833 refers)
- Jude Thompson Te Ohanga Rautaki Whanui – presentation tabled (document number A3811837 refers)
- Delwyn Shepherd Houhora Harbour Working Group via virtual link – presentation (document number A3811838 refers)

4 NGĀ KŌRERO A TE KOROMATUA / MAYORAL ANNOUNCEMENTS

- Youth Suicide Prevention fundraising raffle
- Winning of the NZ Award for Te Hiku Revitalisation
- Kerikeri Youth Council Joe Howell – co-winner of the Race Unity Aotearoa Speech Awards 2022

4.1 ACKNOWLEDGEMENT OF KERIKERI STUDENT YOUTH COUNCIL - JOE HOWELLS**RESOLUTION 2022/46**

Moved: Cr Rachel Smith
Seconded: Mayor John Carter

That Council congratulate Far North Youth Councillor Joe Howells from Kerikeri High School for his achievement as co-winner of the Race Unity Aotearoa Speech Awards 2022.

CARRIED**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 5.1 document number A3721528, pages 6 - 19 refers

RESOLUTION 2022/47

Moved: Mayor John Carter
Seconded: Cr John Vujcich

That Council confirms the minutes of the Council meeting held 19 May 2022, and the Extraordinary Council meeting held 15 June 2022, as a true and correct record.

CARRIEDFollow-up action items for the CEO.

- Item 6.1 Confirmation of Previous Minutes – *that the CEO was asked to provide advice to the next meeting on how to ensure a consistent approach to the way that FNDC supports community facilities across the District, by way of operational grant.*

Follow-up action items for In-house Counsel George Swanepoel.

- Item 7.2 Appointment of District Licensing Committee Chairperson and Deputy Chairperson: *point d) And that a paper be presented on the process of appointment of Commissioners to the District Licensing Committee be circulated to the Councillors within 10 days.*

6 REPORTS**6.1 ADOPTION OF THE 2022-23 ANNUAL PLAN**

Agenda item 6.1 document number A3717931, pages 20 - 78 refers

RESOLUTION 2022/48

Moved: Mayor John Carter
Seconded: Deputy Mayor Ann Court

That Council

- adopt the Annual Plan for 2022/23.**
- delegate authority to the Chief Executive Officer to approve any minor accuracy, grammatical or formatting amendments prior to the Annual Plan 2022/23 being published and uploaded to the Far North District Council website.**

Against: Cr Kelly Stratford
Abstained: Cr Mate Radich

CARRIED

6.2 SETTING OF RATES, DUE DATES AND PENALTIES FOR 2022-2023

Agenda item 6.2 document number A3717275, pages 79 - 88 refers

RESOLUTION 2022/49

Moved: Mayor John Carter

Seconded: Deputy Mayor Ann Court

- a) That, pursuant to Section 23 of the Local Government (Rating) Act 2002 (the Act), Council sets the rates as described below for the year commencing 1st July 2022 and concluding 30th June 2023;

All rates are shown inclusive of GST

GENERAL RATE**General Rate**

Differentiated on the basis of land use set on all rateable land

Differential	Basis	Rate
General Differential	Per \$ of Land Value	\$0.0047720
Commercial Differential	Per \$ of Land Value	\$0.0131230

Uniform Annual General Charge (UAGC):

A UAGC of \$450.00 per Separately Used or Inhabited Part (SUIP) on every rateable Rating Unit

Definition of a SUIP:

- Any part of a rating unit that is used or occupied by any person, other than the ratepayer, having a right to use or inhabit that part by virtue of a tenancy, lease, licence, or other agreement
- Any part or parts of a rating unit that is used or occupied by the ratepayer for more than one single use.

The following are considered to be separately used parts of a rating unit:

- individual flats or apartments
- separately leased commercial areas which are leased on a rating unit basis
- vacant rating units

TARGETED RATES**ROADING RATES****Uniform Roading Rate**

A Uniform Targeted Rate of \$100 per Separately Used or Inhabited Part (SUIP) on every rateable Rating Unit

Differential Roading Rate

Differentiated on the basis of land use set on all rateable land

Differential	Basis	Rate
Residential	Per \$ of Land Value	\$0.0001136

Lifestyle	Per \$ of Land Value	\$0.0001223
Farming General	Per \$ of Land Value	\$0.0001376
Horticulture	Per \$ of Land Value	\$0.0000846
Dairy	Per \$ of Land Value	\$0.0001997
Forestry	Per \$ of Land Value	\$0.0021526
Commercial	Per \$ of Land Value	\$0.0002913
Industrial	Per \$ of Land Value	\$0.0003762
Mining/Quarry	Per \$ of Land Value	\$0.0098430
Other	Per \$ of Land Value	\$0.0002238

Ward Services Rate

Differentiated on the basis of location set on all rateable land in the identified wards

Differential	Basis	Rate
BOI - Whangaroa Ward	Per SUIP	\$367.00
Te Hiku Ward	Per SUIP	\$353.30
Kaikohe - Hokianga Ward	Per SUIP	\$422.00

10% of the required funding for stormwater is from general rates and the remaining 90% is set on the basis of capital value on all rateable property identified in the rating area maps for the listed urban communities;

Ahipara	Haruru Falls	Kaikohe	Kawakawa
Awanui	Hihi	Kaimaumau	Karikari
East Coast	Houhora/Pukenui	Kaitaia	Kerikeri/Waipapa
Kohukohu	Okaihau	Paihia/Te Haumi	Taupo Bay
Moerewa	Opononi/Omapere	Rawene	Tauranga Bay
Ngawha	Opua/Okiato	Russell	Whangaroa/Kaeo

Basis	Rate
Per \$ of Capital Value	\$0.0003001

DEVELOPMENT RATES

Paihia CBD Development Rate

Differentiated on the basis of land use set on all rateable land identified in the rating area maps

Differential	Basis	Rate
General Differential	Per SUIP	\$18.00
Commercial Differential	Per SUIP	\$56.00

Kaitaia BID Rate

Commercial rating units defined in the rating area map	Basis	Rate
	Per \$ of Land Value	\$0.0012843

BOI Recreation Centre Rate

Rating Units defined in the rating area map	Basis	Rate
	Per SUIP	\$5.00

PRIVATE ROADING RATES

Hupara Road Sealing Rates

Rating Units defined in the rating area map	Basis	Rate
	Per SUIP	\$661.73

SEWERAGE RATES

Separate sewerage rates are set for each sewerage scheme on every rating unit that is connected to each scheme or to which the scheme is "available", that is capable of being connected to a public reticulated wastewater disposal system.

The additional pan rate is set on the basis of the third and subsequent water closet or urinal within the rating unit. A rating unit used primarily as a residence for a single household will be treated as having a single pan.

Ahipara Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$266.20
Available	Per Rating Unit	\$266.20
Additional Pan Rate	Per additional pan	\$159.72

East Coast Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$230.78
Available	Per Rating Unit	\$230.78
Additional Pan Rate	Per additional pan	\$138.47

Hihi Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$509.89
Available	Per Rating Unit	\$509.89
Additional Pan Rate	Per additional pan	\$305.93

Kaeo Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$588.30
Available	Per Rating Unit	\$588.30
Additional Pan Rate	Per additional pan	\$352.98

Kaikohe Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$192.94
Available	Per Rating Unit	\$192.94
Additional Pan Rate	Per additional pan	\$115.76

Kaitaia and Awanui Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$193.36

Available	Per Rating Unit	\$193.36
Additional Pan Rate	Per additional pan	\$116.02

Kawakawa Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$386.02
Available	Per Rating Unit	\$386.02
Additional Pan Rate	Per additional pan	\$231.61

Kerikeri Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$596.92
Available	Per Rating Unit	\$596.92
Additional Pan Rate	Per additional pan	\$358.15

Kohukohu Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$511.63
Available	Per Rating Unit	\$511.63
Additional Pan Rate	Per additional pan	\$306.98

Opononi Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$202.17
Available	Per Rating Unit	\$202.17
Additional Pan Rate	Per additional pan	\$121.30

Paihia Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$386.38
Available	Per Rating Unit	\$386.38
Additional Pan Rate	Per additional pan	\$231.83

Rangiputa Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$213.46
Available	Per Rating Unit	\$213.46
Additional Pan Rate	Per additional pan	\$128.08

Rawene Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$449.44
Available	Per Rating Unit	\$449.44
Additional Pan Rate	Per additional pan	\$269.66

Russell Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$346.07
Available	Per Rating Unit	\$346.07
Additional Pan Rate	Per additional pan	\$207.64

Whangaroa Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$496.15
Available	Per Rating Unit	\$496.15
Additional Pan Rate	Per additional pan	\$297.69

Whatuwhiwhi Sewerage Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$259.11
Available	Per Rating Unit	\$259.11
Additional Pan Rate	Per additional pan	\$155.47

Sewerage Public Good Rate is set on every rating unit in the district

Per Rating Unit	\$15.00
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District Wide Sewerage Operating Rate is set on every rating unit connected to a sewerage scheme

Operating Rate	Basis	Rate
Connected (All schemes)	Per SUIP	\$679.13
Additional Pan Rate	Per additional pan	\$407.48

WATER RATES

Separate water rates are set for each water supply scheme differentiated on the basis the supply or availability of supply to each scheme, that is, capable of being connected to a public reticulated water supply system.

Kaikohe Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$287.76
Available	Per Rating Unit	\$287.76

Kaitaia Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$452.62
Available	Per Rating Unit	\$452.62

Kawakawa Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$345.13
Available	Per Rating Unit	\$345.13

Kerikeri Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$173.69
Available	Per Rating Unit	\$173.69

Okaihau Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$307.37
Available	Per Rating Unit	\$307.37

Omapere/Opononi Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$525.66
Available	Per Rating Unit	\$525.66

Paihia Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$183.61
Available	Per Rating Unit	\$183.61

Rawene Water Capital Rate

Differential	Basis	Rate
Connected	Per SUIP	\$254.87
Available	Per Rating Unit	\$254.87

Water Public Good Rate is set on every rating unit in the district

Per Rating Unit	\$15.00
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District Wide Water Operating Rates

The District wide operating rates are assessed on the basis of the quantity of water supplied as recorded by meter.

Metered Supply rate (all schemes)

Operating Rate	Basis	Rate
Potable Water	Per m ³ Supplied	\$3.87
Non-potable Water	Per m ³ Supplied	\$2.52

Non-Metered Water Supply Rate (Includes 250 M³ Supply)

Operating Rate	Basis	Rate
Potable Water	Per SUIP	\$1,257.76
Non-potable Water	Per SUIP	\$918.99

DRAINAGE RATES are set on all rateable land in the relevant drainage area

Kaitia Drainage Area	Basis	Rate
Area of land within the defined rating area	Per hectare	\$8.61

Kaikino Drainage Area (as defined in the FIS)		
Differential	Basis	Rate
Differential A	Per hectare	\$11.73
Differential B	Per hectare	\$5.87
Differential C	Per hectare	\$1.96

Motutangi Drainage Area (as defined in the FIS)		
Differential	Basis	Rate
Differential A	Per hectare	\$39.94
Differential B	Per hectare	\$19.97
Differential C	Per hectare	\$6.67

Waiharara Drainage Area (as defined in the FIS)		
Differential	Basis	Rate
Differential A	Per hectare	\$14.81
Differential B	Per hectare	\$7.41
Differential C	Per hectare	\$2.47

- b) And that, pursuant to Section 24 of the Act and with the exception of the targeted rates set for the supply of water pursuant to Section 19 of the Act, Council charges the rates for the 2022-2023 rating year by way of four equal instalments. Each instalment to be paid on or before the due dates set out below;

Rate Instalment	Due Date	Penalty Date
<i>First Instalment</i>	<i>20 August 2022</i>	<i>27 August 2022</i>
<i>Second Instalment</i>	<i>20 November 2022</i>	<i>27 November 2022</i>
<i>Third Instalment</i>	<i>20 February 2023</i>	<i>27 February 2023</i>
<i>Fourth Instalment</i>	<i>20 May 2023</i>	<i>27 May 2023</i>

- c) And that, pursuant to Sections 57 and 58 of the Act and with the exception of the targeted rates set for the supply of water pursuant to Section 19 of the Act, Council imposes the following penalties:

A ten percent (10%) penalty on any portion of any instalment of rates assessed in the 2022-2023 financial year that is not paid on or by the due date for payment as detailed above. This penalty will be added on the penalty dates detailed above;

- d) And that the water meters be read and invoiced on a six-month cycle, or more often if required, and the subsequent invoices become due for payment set out overleaf.
- e) And that, pursuant to Sections 57 and 58 of the Act, Council imposes the following penalties in respect of targeted rates set for the supply of water pursuant to Section 19 of the Act:

A ten percent (10%) penalty on any portion of the rate for the supply of water charged pursuant to Section 19 of the Act, as separately invoiced, that is not paid on or by the due

date for payment as set out below;

Scheme	1 st Invoice	Due Date	Penalty Date	2 nd Invoice	Due Date	Penalty Date
Kaikohe	Nov-22	20/12/2022	27/12/2022	May-23	20/06/2023	27/06/2023
Kaitia	Aug-22	20/09/2022	27/09/2022	Feb-23	20/03/2023	27/03/2023
Kawakawa	Jul-22	22/08/2022	29/08/2022	Jan-23	20/02/2023	27/02/2023
Kerikeri	Sep-22	20/10/2022	27/10/2022	Mar-23	20/04/2023	27/04/2023
Okaihau	Jul-22	22/08/2022	29/08/2022	Jan-23	20/02/2023	27/02/2023
Omapere/ Opononi	Jul-22	22/08/2022	29/08/2022	Jan-23	20/02/2023	27/02/2023
Paihia	Oct-22	21/11/2022	28/11/2022	Apr-23	22/05/2023	29/05/2023
Rawene	Jul-22	22/08/2022	29/08/2022	Jan-23	20/02/2023	27/02/2023

- f) **And that, pursuant to Section 88 of the Act, Council set Postponement Fees as provided for in the relevant Rates Postponement Policies;**

FEES IN RESPECT OF POSTPONED RATES

Pursuant to Section 88 of the Local Government (Rating) Act 2002, Council will charge a postponement fee on all rates that are postponed under any of its postponement policies.

The Postponement fees are as follows:

- Application Fee: \$300
- Administration Fee: \$50 per year
- Financing Fee on all Postponements: Currently set at 3.00% pa but may vary to match Council's average cost of funds. At Council's discretion all these fees may be added to the total postponement balance.

Against: Cr Mate Radich

CARRIED

6.3 SPEED LIMIT BYLAW REVIEW

Agenda item 6.3 document number A3747675, pages 89 - 91 refers

RESOLUTION 2022/50

Moved: Deputy Mayor Ann Court

Seconded: Cr John Vujcich

That the Council revokes the Far North District Speed Limits Bylaw 2019, effective from 19 July 2022.

CARRIED

6.4 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - JUNE 2022

Agenda item 6.4 document number A3748987, pages 92 - 105 refers

RESOLUTION 2022/51

Moved: Cr Rachel Smith

Seconded: Cr Felicity Foy

That Council:*Proposed Far North District Plan – Public Notification (Strategy and Policy Committee)*

- a) approves the Proposed District Plan and associated section 32 reports for public notification pursuant to Schedule 1 of the Resource Management Act 1991.
- b) authorises the Mayor, Chairperson of the Strategic Planning and Policy Committee and Chief Executive to make any minor editorial or technical amendments to the Proposed District Plan and associated section 32 reports deemed necessary before public notification.

Alfresco Dining Policy – Recommendation to Revoke Policy (Strategy and Policy Committee)

- a) revoke the Alfresco Dining Policy 2014.
- b) delegate to Community Boards authority to comment on Alfresco Dining Applications

Parks and Reserves Policy Development (Strategy and Policy Committee)

- a) that research into a reduction in the use of herbicides on Council owned land be completed and reflected in the 2023-24 Annual Plan process and that either the Parks and Reserves Policy be amended in the future to capture the reduction in the use of herbicides or include such reference in the proposed Vegetation Policy.
- b) adopt the Parks and Reserves Policy.

Proposal for Consultation – Draft Parks and Reserves Bylaw (Strategy and Policy Committee)

- a) approve that the Parks and Reserves Bylaw be drafted under both the Reserves Act 1977 and the Local Government Act 2002 as it is the most appropriate way of addressing the problems of nuisance, health and safety and offensive behaviour on Council-controlled parks and reserves
- b) approve the Proposal for a new Parks and Reserves Bylaw in Attachment 1 to be released for public consultation to meet the requirements of the Local Government Act 2022 Section 156
- c) approve the period for making written submissions on the proposal be from 1 July to 29 July 2022
- d) approve the Strategy and Policy Committee to hear any oral submissions at the 26 July 2022 meeting, and agrees to delegate, to the Chair, the power to change the date of the oral presentations of submissions
- e) directs Council staff to make all necessary logistical arrangements for oral submissions to be heard on 26 July 2022, either in person in the Council chambers or online via Microsoft Teams.

CARRIED**6.5 FAR NORTH HOLDINGS STATEMENT OF INTENT 2023-2025**

Supplementary Agenda item 6.5 document number A3753312, pages 4 - 29 refers

RESOLUTION 2022/52

Moved: Deputy Mayor Ann Court

Seconded: Cr Kelly Stratford

That the Council accept the Far North Holdings Limited Statement of Intent 2023-2025.

CARRIED

Notes:

- That incoming Council consider developing an engagement policy to help Far North Holdings Ltd achieve their objective of transparent public engagement.
- That the communications and engagement calendar as outlined on page 13 of the statement of intent be included in the FNDC Formal Meeting Calendar going forward
- That the Statement of Intent be made clearly available on the FNDC website
- That transparency be increased around the way Council receives the annual dividend from FNHL, by way of a separate revenue line in financial reporting going forward, and that consideration be given to Council/ARF formally receiving the dividend, and strategically allocating for the following year.

6.6 REMITS FOR CONSIDERATION AT 2022 LGNZ AGM

Supplementary Agenda item 6.6 document number A3759444, pages 30 - 51 refers

MOTION 2022/53

Moved: Mayor John Carter

Seconded: Cr Kelly Stratford

That Council discuss the report 2022 Local Government New Zealand Remits:

MOTION

Moved: Mayor John Carter

Seconded: Cr Kelly Stratford

- a) abstains from voting for the Central Government funding for public transport remit.

LOST

RESOLUTION 2022/58

Moved: Cr Ann Court

Seconded: Cr David Clendon

oppose the Central Government funding for public transport remit.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, Crs David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith and John Vujcich

Against: Cr Kelly Stratford

CARRIED

RESOLUTION 2022/54

Moved: Cr Rachel Smith

Seconded: Cr Felicity Foy

- i. support the review of Government Transport funding remit.**

In Favour: Mayor John Carter, Deputy Mayor Ann Court, Crs David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich

Against: Nil

CARRIED

RESOLUTION 2022/55

Moved: Mayor John Carter
Seconded: Cr John Vujcich

ii. support the Illegal Street Racing remit.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich

Against: Crs David Clendon and Felicity Foy

CARRIED

RESOLUTION 2022/56

Moved: Mayor John Carter
Seconded: Cr Rachel Smith

iii. support the Bylaw Infringements remit

In Favour: Mayor John Carter, Deputy Mayor Ann Court, Crs David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich

Against: Nil

CARRIED

RESOLUTION 2022/57

Moved: Cr Rachel Smith
Seconded: Cr Felicity Foy

iv. support the Density and Proximity of Vaping Retailers remit

In Favour: Mayor John Carter, Deputy Mayor Ann Court, Crs David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich

Against: Nil

CARRIED

7 INFORMATION REPORTS

7.1 TE ŌHANGA RAUTAKI WHĀNUI - THE REGIONAL ECONOMIC DEVELOPMENT STRATEGY UPDATE – JUNE 2022

Agenda item 7.1 document number A3751384, pages 106 - 111 refers

RESOLUTION 2022/55

Moved: Cr Kelly Stratford
Seconded: Cr Felicity Foy

That the Council receive the report Te Ōhanga Rautaki Whānui - The Regional Economic Development Strategy Update – June 2022 .

CARRIED

7.2 PROGRESS REPORT: THE REINTRODUCTION OF DEVELOPMENT CONTRIBUTIONS IN THE FAR NORTH DISTRICT IN ALIGNMENT WITH THE 2024-34 LONG TERM PLAN

Agenda item 7.2 document number A3589456, pages 112 - 115 refers

RESOLUTION 2022/60

Moved: Mayor John Carter

Seconded: Cr Kelly Stratford

That the Council receive the report Progress Report: The Reintroduction of Development Contributions in the Far North District in Alignment with the 2024-34 Long Term Plan.

CARRIED

7.3 COMMUNITY BOARD UPDATES JUNE 2022

Agenda item 7.3 document number A3749088, pages 116 - 146 refers

RESOLUTION 2022/61

Moved: Cr John Vujcich

Seconded: Cr Kelly Stratford

That Council note the following Community Board minutes:

- a) 10 May 2022 - Te Hiku Community Board
- b) 11 May 2022 - Kaikohe-Hokianga Community Board
- c) 1 June 2022 - Kaikohe-Hokianga Community Board
- d) 2 June 2022 - Bay of Islands-Whangaroa Community Board

CARRIED

7.4 COUNCIL ACTION SHEET UPDATE JUNE 2022

Agenda item 7.4 document number A3750019, pages 147- 153 refers

RESOLUTION 2022/62

Moved: Mayor John Carter

Seconded: Cr Dave Collard

That Council receive the report Action Sheet Update June 2022.

CARRIED

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2022/63

Moved: Mayor John Carter

Seconded: Cr Felicity Foy

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the

passing of this resolution are as follows:		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Infrastructure Acceleration Fund Update & Preparation for Negotiations	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Extension of Community Services Contract with Recreation Services Ltd to 30 June 2024	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
8.4 - Ground Lease and Transfer of Buildings & Improvements to Fire and Emergency NZ (FENZ)	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.5 - New Lease for FENZ - 9 Homestead Road	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.6 - Kauri Kingdom - Consent Fees & Rates	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.7 - Kerikeri Domain Revitalisation Project - Stormwater Infrastructure	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.8 - Committee Public Excluded Resolutions - June 2022	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on,</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	
8.9 - Community Board Public Excluded Updates - June 2022	s48(2)(a)(i) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	s48(2)(a)(i) - the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation
8.10 - Contract Award Southern Animal Shelter	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

Meeting adjourned for lunch 12:17 pm – 1:00 pm.

Council confirms the information and decisions contained in the part of the meeting held with public excluded **be** restated in public.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Cr Stratford closed the meeting with a karakia.

10 MEETING CLOSE

The meeting closed at 3:44 pm.

Ordinary Council Meeting Minutes - **Unconfirmed**

30 June 2022

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 11 August 2022.

.....
CHAIRPERSON

Extraordinary Council Meeting Minutes - **Unconfirmed**

14 July 2022

**MINUTES OF FAR NORTH DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD VIRTUALLY VIA MICROSOFT TEAMS
ON THURSDAY, 14 JULY 2022 AT 10:02 AM**

PRESENT: Deputy Mayor Ann Court, Cr David Clendon, Cr Dave Collard, Cr Felicity Foy, Cr Mate Radich, Cr Rachel Smith, Cr Kelly Stratford, Cr Moko Tepania, Cr John Vujcich

IN ATTENDANCE: Belinda Ward (Bay of Islands-Whangaroa Community Board), Blair King (Chief Executive Officer), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

STAFF PRESENT: Caroline Wilson (District Administration Manager), Patrick Smith (Te Hono Manager), Ruben Garcia (Communications Manager), Casey Gannon (Project Manager), Emma Healey (Executive Officer), Shayne Storey (Community Development Advisor), Toni Kana (Strategic Planning & Policy Support Officer), Marlema Baker (Democracy Advisor), Joshna Panday (Democracy Advisor), Rhonda-May Whiu (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Councillor Rachel Smith commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2022/57

Moved: Cr Ann Court
Seconded: Cr Rachel Smith

That the apology received from Mayor John Carter and Te Hiku Community Board Chair Adele Gardner be accepted and leave of absence granted.

CARRIED

NOTE: Deputy Mayor Ann Court passed on the Council's sincere and heartfelt prayers and condolences to His Worship the Mayor John Carter on the loss of his brother Bruce. The Council meeting held a moment of silence in respect.

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations.

4 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2022/58

Moved: Cr Ann Court
Seconded: Cr Mate Radich

Page 1

Extraordinary Council Meeting Minutes - **Unconfirmed**

14 July 2022

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
5.1 - Appointed Members to Council Committees	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7.

CARRIED

5 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Councillor Moko Tepania closed the meeting with a karakia.

7 MEETING CLOSE

The meeting closed at 10:50 am.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 11 August 2022.

.....
CHAIRPERSON

6 REPORTS

6.1 THREE WATERS REFORM - BETTER OFF FUNDING

File Number: A3748171

Author: Andy Finch, General Manager - Infrastructure and Asset Management

Authoriser: Blair King, Chief Executive Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to obtain approval to submit a funding application to the Department of Internal Affairs for Tranche 1 of the Better off Funding package.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- A workshop was held with Elected Members on 12 May 2022 to explain the Better Off funding package
- Elected Members provided a steer that they agreed in principle to an application being submitted
- This steer was confirmed formally at a meeting of Council held on 19 May 2022
- Staff have developed a schedule of projects for consideration
- Elected Members were invited to supplement this list between 13 May and 27 May 2022
- The detailed funding application for Tranche 1 must be made by the end of August.

tŪtohunga / Recommendation

THAT COUNCIL:

- A) **APPROVE THE SCHEDULE OF TRANCHE 1 BETTER OFF FUNDING PROJECTS DETAILED IN ATTACHMENT 1.**
- B) **APPROVE AN UNBUDGETED OPERATIONAL COST OF \$250K OVER TWO YEARS FOR THE PROJECT MANAGEMENT AND REPORTING REQUIREMENT THAT WILL BE REQUIRED.**
- C) **DELEGATE TO THE GENERAL MANAGER INFRASTRUCTURE AND ASSET MANAGEMENT AUTHORITY**
 - I. **TO COMPLETE THE TRANCHE 1 FUNDING APPLICATION TO THE DEPARTMENT OF INTERNAL AFFAIRS.**
 - II. **TO NEGOTIATE AND APPROVE THE FINAL TRANCHE 1 FUNDING AGREEMENT FOR APPROVED PROJECTS WITH THE DEPARTMENT OF INTERNAL AFFAIRS.**

1) TĀHUHU KŌRERO / BACKGROUND

The "Better Off" support package has allocated \$35.18 million to Far North District Council. Tranche 1 funding of \$8.79m will be available from July 2022, with the balance, \$26.38m in Tranche 2, from July 2024.

The background to and risks around the Three Waters reform DIA Better Off funding package has been outlined through an Elected Member workshop held on 12 May 2022, and Council approved in principle the submission of an application for Tranche 1 of that funding at a meeting held on 19 May 2022.

7.1 THREE WATERS REFORM BETTER OFF FUNDING Supplementary Agenda item 7.1 document number A3705481, pages 5 - 52 refers
RESOLUTION [2022/37] Moved: Cr John Vujcich Seconded: Cr Rachel Smitt That Council: a) approves in principle a funding application from Far North District Council for Tranche 1 of the Better Off funding package. b) notes that staff will bring forward a further report to Council for approval of a schedule of projects for which funding will be sought. Against: Deputy Mayor Ann Court <div style="text-align: right;">CARRIED</div>

A schedule of prospective projects was prepared by staff and made available to Elected Members to supplement over a two-week period (13 to 27 May 2022).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed schedule of projects for Tranche 1 are included as Attachment 1. The total application sums to \$8.775m, spread over three years. There are three reserve projects totalling \$3.253m. If a reserve project is to be promoted then projects of equal value have to be demoted from the application.

The proposed projects are framed around core three waters compliance alongside activity aligned to Council's Climate Change Roadmap. This will contribute to the on-going work to deliver compliance and meet the quality standards across Three Waters and is also aligned to the expressed expectations of Northland Regional Council and Taumata Arowai. The funding will also provide a kick-start to implementing the Climate Change roadmap.

A submission was received from Whitiki Nga Punawai o Hokianga through Hokianga Consultants to support a range of private water projects to support provision to communities around the Hokianga harbour. The proposals were not costed. Council are reaching out to the group to identify opportunities to leverage other funding sources.

Take Tūtohunga / Reason for the recommendation

enable a funding application for Tranche 1 of Three Waters Better Off funding to be made by the end of August 2022. If this is not achieved then Council will lose the opportunity to apply for Tranche 1 funding, and the budget will carry forward to Tranche 2 available in 2024.

To allow staff to finalise a Funding Agreement with the DIA for approved projects.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no direct financial implications arising from this paper.

ĀPITIHINGA / ATTACHMENTS

1. Better Off Fund Tranche 1 Programme - A3804712  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low Significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Three waters impact upon all wellbeing's.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	District Wide Relevance
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Consultation with Māori on Three Waters Reforms is being led by Government. However, this proposal will require significant Māori engagement.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All residents of the Far North.
State the financial implications and where budgetary provisions have been made to support this decision.	As detailed in the report.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

Three Waters Better Off Funding Package - Tranche 1															
Title	Description	Funding criteria	Wellbeing impact	Expected start date	Completion date	Project time-frame	Total funding required	LTP Outcome	FNDC Prioritisation	Notes	FY23	FY24	FY25	FY26	
Drinking Water Reliability and Safety Risk Reduction Programme	FNDC has recently completed an assessment of drinking water reliability and safety risks. Recommended improvements have been categorised and prioritised as part of a forward looking improvement plan. Some of the risks identified pose a potential threat to community wellbeing and sustainable growth. Funding is required to install new water safety treatment and monitoring equipment. The current LTP does not include all the projects required to resolve all the newly identified risks in an appropriate time frame. Taumata Arorua has released draft Drinking Water rules and standards. FNDC will be at risk of not meeting these standards if identified improvements are not funded. All three criteria are relevant.	Criteria 2: Delivery of infrastructure and/or services that enable housing development and growth.; Criteria 3: Delivery of infrastructure that support improvements in community well-being.; Criteria 1: Supporting communities to transition to a sustainable and low-emissions economy	#Social; #Economic; #Environmental; #Cultural	1/09/2022	1/09/2025	A three year programme of implementing priority 1 improvement actions as identified in Water Safety Plans.	\$ 1,870,000	Compliance	Infrastructure Enabler	The outcome will be enhanced compliance and confidence from Regulator. The cost of identified priority 1 improvements has already been estimated at a high level. This would be a three year project that would require Tranche 2 or other additional funding in year 3. There would be benefits to community drinking water reliability and safety, also operator morale and workplace safety. Also long term benefits to efficiency economically and environmentally as treated water would not be wasted.	\$ 670,000	\$ 800,000	\$ 400,000		
Russell PLC	Programmable Logic Controller (PLC) replacement for Russell so new UV and treatment equipment there can be timed/monitored/managed correctly	Criteria 3: Delivery of infrastructure that support improvements in community well-being.	#Economic #Environmental		30/06/2023	9 months	\$ 95,000	Compliance	Infrastructure Enabler	The outcome will be improved compliance with Resource Consents requirements.	\$ 95,000				
Install odour units	Install odour management units at pump stations in publicly sensitive areas (eg Jacaranda and Tokerau Beach) or high people traffic areas (allow for 5 units)	Criteria 3: Delivery of infrastructure that support improvements in community well-being.	#Social; #Environmental; #Cultural			2 Years	\$ 450,000	Compliance	FNDC Priority	The outcome will be improved compliance with Resource Consents requirements.	\$ 225,000	\$ 225,000			
Step screens	Install or upgrade screens for our Septage Waste Truck Receiver Stations (Kaitia, Kawakawa and Rawene) to improve BOD and pond function	Criteria 3: Delivery of infrastructure that support improvements in community well-being.	#Economic #Environmental			2 Years	\$ 500,000	Compliance	Infrastructure Enabler	The outcome will be improved compliance with Resource Consents requirements.	\$ 200,000	\$ 300,000			
Accelerate desludging	Increase funding for desludging to accelerate priority sites with a focus on constructed wetlands to improve discharge quality	Criteria 3: Delivery of infrastructure that support improvements in community well-being.	#Social; #Economic; #Environmental; #Cultural			2 Years	\$ 750,000	Compliance	FNDC Priority	The outcome will be improved compliance with Resource Consents requirements.	\$ 250,000	\$ 500,000			
Replace AC pipe	Replace lengths of AC pipe approaching 70 years old in Russell and Pahia	Criteria 3: Delivery of infrastructure that support improvements in community well-being.	#Economic #Environmental			2 Years	\$ 750,000	Resilience	FNDC Priority	The outcome will be improved compliance with Resource Consents requirements. Less breakages and leakage will assist abatement issues.	\$ 250,000	\$ 500,000			
Power supply for Pahia WWTP	There are recurring issues with power supply at this plant. Therefore a more resilient supply is needed. Consider larger generator or solar powered battery.	Criteria 3: Delivery of infrastructure that support improvements in community well-being.	#Economic #Environmental			1 year	\$ 350,000	Resilience	Infrastructure Enabler	The outcome will be improved compliance with Resource Consents requirements.	\$ 350,000				
Wreck Bay Road (Shippies)	Traction Seal. Very High Priority, High maintenance cost, steep incline, hair-pin bend, public beach access and popular tourist area (last 125m is worst)	Criteria 3: Delivery of infrastructure that support improvements in community well-being.	Economic;#Social	1/07/2022	30/06/2023	1 year	\$ 190,000	Community Well-being	Infrastructure Enabler	The outcome will be enhanced customer satisfaction.	\$ 190,000				
Upgrade Refuse and Recycling Centres	Upgrade surfaces and shelters at our net work of refuse and recycling centres to cope with increasing population numbers in the Far North. Some sites are in need of sealing to reduce the dust nuisance from increased traffic over metalled areas. Some need shelters erected over recycling receptacles to reduce rain ingress and subsequent leachate run off to the environment. These shelters would also make sorting recycling more comfortable for members of the public and assist in meeting compliance requirements.	Criteria 1: Supporting communities to transition to a sustainable and low-emissions economy; Criteria 2: Delivery of infrastructure and/or services that enable housing development and growth; Criteria 3: Delivery of infrastructure that support improvements in community well-being.	Environmental;#Social; #Cultural	1/08/2022	1/08/2023	one year	\$ 120,000	Community Well-being	Infrastructure Enabler	The outcome will be enhanced customer satisfaction.	\$ 120,000				
Cap of Russell Landfill	The Russell Landfill has been identified in the FNDC Greenhouse Gas Inventory as producing 21% of the FNDC's total Greenhouse Gas Emissions. This project proposes that the Landfill be capped therefore accounting for a substantial amount of FNDC's emissions and moving FNDC towards it's goal of being carbon zero by 2050 as per it's adopted Climate Change Roadmap and the adopted Far North 2100 - 80 year strategy. This will also be contributing to the communities overall emissions.	Criteria 1: Supporting communities to transition to a sustainable and low-emissions economy	Environmental;#Social; #Economic	1/01/2023	1/01/2025	Two years	\$ 350,000	Climate Change	COMMITTEE RESOLUTION 2020/16 Moved: Cr David Clendon Seconded: Cr John Vujcich That the Strategy and Policy Committee; a) receive the report FNDC Greenhouse Gas Inventory Report 2018/19; b) recommend Council consider the recommendations made in the report as part of the Long-Term Plan process.	The outcome will be a reduction in GHG emissions from the landfill and enanced enviromenti compliance. This is a funding contribution to the overall project not total costs which would amount to \$2m. It would fund technical studies, resource consent work and a site survey.	\$ 175,000	\$ 175,000			
Investigation into retired landfills and greenhouse gas emissions	Locate and measure the GHG emissions from all retired landfills in the Far North with the goal of producing a comprehensive remediation and gas emission reduction plan.	Criteria 1: Supporting communities to transition to a sustainable and low-emissions economy	Social;#Economic;#Environmental;#Cultural	1/02/2023	31/12/2023	12 months	\$ 250,000.00	Climate Change	Infrastructure Enabler	The outcome will be a greater understanding of how FNDC can reduce its GHG emissions from landfill.	\$ 250,000				
Additional budget to enable delivery of Resource Consent Compliance work.	Additional budget to support increased Resource Consent work across Three Waters activity including to deliver: a.Additional new consent work needed for stormwater and solid waste facilities b.Increased community/ iwi engagement across consents and planning for plant and network upgrades c.Extended discharge to land investigations The first step would be to produce a delivery plan that highlights Council's expectations around the timing of the required new or renewed consents. This can only be done once the financial resources are available to enable work to planned. At present the volume of work is not deliverable.	Criteria 1: Supporting communities to transition to a sustainable and low-emissions economy; Criteria 3: Delivery of infrastructure that support improvements in community well-being.	#Environmental; #Cultural	1/07/2022	1/07/2024	2 years	\$ 1,000,000	Compliance	Infrastructure Enabler	The outcome will be greater certainty around the delivery of new resource consents giving greater confidence to the community and the regulator. \$500,000 per annum. NRC as regulator have articulated that they expect this work to progress. The costs were removed from the Annual Plan after discussion with Elected Members that Better Off funding would be utilised.	\$ 500,000	\$ 500,000			

Increase and expand modelling capability	Ongoing development and expansion of network hydraulic capacity models across all three waters to enable identification of infrastructure response to growth predictions and levels of service demands. Additional budget will deliver accelerated modelling to support where large developments are proposed aside from the IAF proposals - Kerikeri/Waipapa, Kaero, Kaitaia, Whatuhihihi, Pahia. With the budget Council will have operating models that can inform infrastructure growth investment needs incrementally by June 2024.	Criteria 2: Delivery of infrastructure and/or services that enable housing development and growth.;Criteria 3: Delivery of infrastructure that support improvements in community well-being.	#Social;#Economic;#Environmental;#Cultural			3 Years	\$ 2,100,000	Growth	Infrastructure Enabler	The outcome will be the ability to model the impacts of community growth on infrastructure. This work supports the development of more robust asset management planning and capital programme development. There are no modelling staff within the team and therefore the analysis of the capacity models is only currently being done on an ad-hoc basis. Potentially the investment in building updated hydraulic models would be wasted without this investment. This budget would facilitate dedicated modellers across the three water hydraulic models, and would provide analysis of the implications on capacity of developments as well as maintain the models.	\$ 1,025,000	\$ 1,000,000	\$ 75,000	
							\$ 8,775,000				\$ 4,300,000	\$ 4,000,000	\$ 475,000	\$ -
Infrastructure for Lindvart Park	Funding to support the redevelopment of Lindvart Park to deliver social and community outcomes in Kaikohe. - Safety improvements for public access incl. crossings, paths, markings, disability and level access - Water Supply Infrastructure - Services and Community/ User Safety Lighting - Community Landscaping incl. cultural motifs, drinking fountains, benches, seats, cycle stands, connections/ links to existing facilities - Wastewater Supply Infrastructure - Transformer - Essential Infrastructure - Optional Community Hard Landscaping (Non-essential but will allow to be completed as per intent)	Criteria 3: Delivery of infrastructure that support improvements in community well-being.	Social;#Environmental;#Economic;#Cultural			Two years	\$ 752,772.09	Community Well-being	FNDC Priority	The outcome will be reduced crime and anti-social behaviour along with increased opportunities for community participation in sports. Funding support to enable development package to proceed. Contribute to community wellbeings. Currently insufficient funding to allow project to proceed to contruction due to recent inflationary pressures.	\$ 376,386	\$ 376,386		
Footpaths and Shared Paths	Undertake construction of identified Shared Paths and Footpaths to supplement existing unsubsidised programme (note that 2021/24 NLTP subsidy funding was declined): - Pukepot Settlement - Kokopu Street - Manning Street, Rawene - Parnell Street, Rawene - Florence Ave (Hope Ave to Pomare Rd) - Church Street, Russell - Church Road, Russell - Bowen Street, Kawakawa"	Criteria 3: Delivery of infrastructure that support improvements in community well-being.	Social;#Economic;#Environmental;#Cultural	1/07/2022	30/06/2024	2 Years	\$ 1,000,000.00	Community Well-being	Infrastructure Enabler	The outcome will be greater opportunity for modal shift and improved community road safety. New footpaths are and continue to be a significant local issue that have the support of the Community Boards.	\$ 500,000	\$ 500,000		
Otria-Moerewa Flood Mitigation	NRC are in the process of constructing the Otria-Moerewa Flood Mitigation Spillway and Bridge. This will reduce the flooding in Otria and Moerewa. NRC has budgeted \$5.1 Million for this project which has 3 stages. Stage 1 the Lower Spillway has been completed, Stage 2 the Pokapu Road Bridge replacement tender has just closed, and this has come in over budget. This has resulted in an approximate \$1.5 Million shortfall. There are several benefits for FNDC partially funding this project: 1.This project will signifiyngly reduce the flooding to Otria and Moerewa. 2.New Pokapu Road Bridge will replace an aging FNDC asset that will require increasing maintenance. 3.The New Pokapu Road Bridge is designed with a foot path for safety and will be flood free. 4.Flooding causes damage to FNDC roads (Otria, Ngapipito and Pokupu) , peeling off tar-seal and scour to road shoulders. 5.NRC has gained trust with the hapu Ngati Kopaki and Ngati Te Aua, we have strong relationships with the landowners and community members in the project space and can help FNDC with forging Hapu relationships in future drainage works for Moerewa. 6.Local Hapu do not see distinctions between FNDC and NRC and expect us to work collaborative to solve problems. 7.There is urgency to keep secure the contractors at current pricing. Prices are contigence on inflation. 8.This work is funded by the targeted Kawakawa Catchment Rate, and the additional cost would add increased burden to a very poor community.	Criteria 3: Delivery of infrastructure that support improvements in community well-being.			30/06/2024	2 Years	\$ 1,500,000.00	Community Well-being	FNDC Priority	The outcome will be improved flood resilience. Funding support to NRC to enable floodmitigation work to continue in a community that has been severely impacted by floods over many years. Cost escalations due to inflationary pressures have resulted in insufficnet funding to enable next phase of flood mitigation to progress.	\$ 1,000,000	\$ 500,000		
							\$ 3,252,772				\$ 1,876,386	\$ 1,376,386	\$ -	\$ -

6.2 RANGITANE MARITIME DEVELOPMENT

File Number: A3799803

Author: Andy Finch, General Manager - Infrastructure and Asset Management

Authoriser: Blair King, Chief Executive Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

For Council to restate its commitment for the Rangitane Maritime Development.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Council faces substantial and growing demand for greater community access to the coast across the District but is significantly concentrated in the Bay of Islands area.
- The Rangitane Boat ramp and car/trailer park development is a strategic Recreational Maritime development established to meet some of this demand.
- The project is currently funded, has been tendered and is under budget.
- An investment of \$612K has been made in the planning design and consenting process and needs to be secured.
- Technical aspects enabling the development to proceed are being addressed and require 6-18 months to resolve.
- Council needs to retain its support for the project and confirm this with its funding partner MBIE/Kanoa.
- Council needs to affirm its position to assist with resolving the rebuild of the derelict jetty on basis that the Consents are passed to public ownership. If not, then the project can proceed unimpeded without them.

TŪTOHUNGA / RECOMMENDATION

That Council:

- Confirms its support for the continued work to obtain Consent for the Maritime Facilities Development at Rangitane.**
- Confirms its support for the resolution of and amendments to the NES-F definition and changes to the NRC RPS to support regionally significant maritime infrastructure (which includes Rangitane).**
- Remains committed to the funding Agreement with MBIE and supports an approach to MBIE to continue its funding support as well for the period required to obtain Consent.**
- Advises the Residents Association of its continued support of the development to enable them to decide on whether they relinquish their Consent to Council for the derelict jetty or not. If relinquished, the jetty will be rebuilt as per the funding agreement with MBIE.**

1) TĀHUHU KŌRERO / BACKGROUND

The Rangitane site was considered for redevelopment in 2003/2004 to upgrade the existing boat ramp. No funding was available at that time but through the process several issues were highlighted. The ramp is short and steep and accesses directly onto the through road. The existing jetty is owned by the local Rangitane Residents Association and is in a state of disrepair and the Association has not been able to fund refurbishment. The Council were approached to take over the facility but at the time were unwilling to take over the liability. Parking for trailers is undefined on the edge of the carriageway posing a safety issue. This also poses a problem for pedestrians as there are no defined user areas.

Application to the Provincial Growth Fund (Covid Recovery Fund) in 2020 provided the funding to be able to develop much needed access to the marine area through upgrading the existing boat ramp and jetty at Rangitane and leading to the current proposal. The \$2.45M funding has allowed planning to encompass significantly more than repair of the existing jetty but the scale of the proposed development has raised questions within the local community leading to two distinct groups either for or against the project.

The proposed development impacts on a wider array of parties than just the local residents as it affects a coastal marine area, is in an area of Kiwi population, creates a much-needed access point for mid north boaties and has importance for local access to kai moana.

From a development perspective the Rangitane area has distinct advantages over other sites in that it is centrally located, is at the end of the restricted 5 knot zone and is close to an underutilised reserve area.

The Bay of Islands has seen residential growth rates of over 20% in recent years. As an area internationally renowned for fishing, diving, sailing and maritime tourism this growth has placed increased demand on land-based infrastructure. The Kerikeri area has seen the fastest growth of any part of the Far North District and with this has come a concurrent increase in the amount of people wanting to access the Bay.

It is the Far North District Council's role to provide the land-based facilities necessary for access to the Bay and with an estimated 2900 trailer boat users in the wider Bay of Islands area the demand for safe launching and parking facilities is significant and this demand causes congestion, parking issues and frustration for local residents at the limited number of safe and accessible public boat ramps that are currently available.

In recent years Council has looked at ways to develop facilities and has investigated possible new sites in a Maritime Options Report, commissioned a Far North Boat Ramp Study and developed the Windsor Landing/Rangitoto boat ramp and car parking on the southern side of the Kerikeri Inlet. The Windsor Landing Rangitoto project took 15 years to complete highlighting the significant difficulties in developing coastal sites with many and varied stakeholder groups.

Land around the coastline of the Bay of Islands is becoming increasingly difficult to access due to development and the high cost of land to develop maritime facilities. Council must therefore also look to upgrading existing facilities and in the 2018-2028 Long Term Plan (LTP) they have allocated \$1.1M to investigate opportunities to improve maritime access.

The existing Rangitane boat ramp and jetty were built by the community many years ago to cater for a very different boat user and the current ramp is too steep and narrow for modern trailer boats, there is no off-street parking available creating a traffic safety issue and the associated jetty, which is owned by the local Residents Association is in disrepair and is unsafe due to lack of funds for upkeep. With the funding available from the Provincial Growth Fund and with Council's LTP contribution we have the opportunity to provide the Rangitane community and the wider Kerikeri community a safe, environmentally designed and user-friendly facility that will be a significant community improvement to the current ramp. We hope too that the opportunity to repair and improve the existing jetty, with the earmarked funding, will also be realised.

The provision of 19 trailer boat parks, designed for modern rigs, while not solving all the wider maritime access issues will go a long way to supporting boat ramp users in Rangitane and the wider catchment.

While staff believe that there is significant community support for the proposal, there is also an appreciation that there is a level of opposition locally to the proposal. These concerns have been factored by the design team and the current proposal includes improvements to footpaths, road safety and Council are currently funding public toilets on the adjacent reserve.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Covid Recovery (Fast Track Consenting) Act

The current application was approved by Cabinet to be heard under the Covid 19 Recovery (Fast Track Consenting) Act as a fast-track project by an expert panel. The Act provided for projects to be heard within a limited timeframe with no rights to appeal making it quite different from a normal RMA hearing process.

In 2020, the Government introduced the Resource Management (National Environmental Standards for Freshwater) Regulations 2020 (NES-(f)). The aim of the NES (f) was to regulate activities that pose risks to the health of freshwater and freshwater ecosystems – including the following in or near to wetlands:

- earthworks,
- taking, using, damming, diversion, or discharge of water,
- vegetation clearance in or near wetlands.

Generally carrying out the above activities is either a “prohibited activity” or “non-complying” in and around wetlands.

As from November 2021, after an appeal by DOC and Forest and Bird, the High Court determined that the NES (f) “applies to natural wetlands in the coastal marine area”. This prevails over the Regional and District Plan rules and sets the activity status for a range of activities within or close to wetlands. As this currently stands, this has potentially huge ramifications for many developments.

The retrofitting of NES (f) to coastal wetlands without any detailed assessment and no definitions will in all probability lead to unintended consequences. It would apply to all RMA s12(1) disturbance of the foreshore and seabed. Therefore dredging, piling and stormwater activities become either prohibited or non-complying activities. The removal of mangroves and any seagrass is non-complying.

Due to the decision made by the High Court regarding NES (f) the Expert panel on the Rangitane Maritime Development found that it was not able to make a decision on consent for the project either to grant consent or to deny consent leaving the project hanging until such time as a final decision is made on the definition of a wetland in the coastal environment under NES (f). It needs to be noted that had maritime development been included in the Regional Policy Statement (maritime development is included in the National Policy Statement) then the development would NOT have been subject to the NES (f) prohibitions.

Submissions to Ministry for Environment are being made nationally by a range of entities including Regional Councils throughout New Zealand, Port Authorities, NZMOA and private developers. Therefore, there is a concerted effort by a collective of Regional Councils to resolve the wetland issue in the Coastal Marine Area. In addition to submissions to MfE on NES (f) support has been gained from NRC to engage in a Plan Change process to enable such developments to be considered as Regionally Significant (which as noted above will clear the way for the project to be reconsidered under the RMA). This provides a clear path for resolution of the development proposal in that it will have the ability to be Consented. It will still be subject to an RC process with NRC – who are supportive of such a development.

MBIE and Council Funding

Funding from the Covid Recovery Fund of \$2.45M to redevelop the maritime facilities at Rangitane was confirmed in late 2020. FNDC has also contributed \$1.1M to the project and associated community infrastructure.

Currently the MBIE funding remains in place while the issues of NES (f) are being discussed. However, this funding may be at risk as time moves on. It is therefore important that Council request MBIE to retain the current funding while the legal issue of NES (f) is being resolved.

A portion of the Government funding of \$384 000 was dedicated specifically to the refurbishment and repair of the Rangitane Jetty. As noted above the jetty consents are owned by the Rangitane Residents Association. The funding is specifically applied to the jetty through the contract signed with MBIE in 2020 and is contingent on the consents being passed to public ownership.

Professional fees and design expenditure – \$612, 167.

Construction has been tendered and awarded (subject to consent) at \$2,804,251 which would be adjusted now for inflation

Total budget of \$3,928,427 – the projected surplus would be spent on boardwalks, footpaths and landscaping.

Rangitane Jetty

The Rangitane Residents Association are very aware of the requirement to hand over consents for the jetty to be able to secure the funding. The Association has consistently used the issue of consent potentially as a lever to try and persuade Council to abandon the reclamation project.

The Association claims to speak for all the residents of Rangitane but it is very clear from the engagement process undertaken for the development that there are clearly many residents who do not agree with the stance taken by the Association who want the jetty to become public and be restored. This is borne out by the fact that a pro maritime development group formed to counter claims by the Residents Association and who demonstrated that there was significant support within the community and that the wider catchment area in and around Kerikeri overwhelmingly supported the development at Rangitane.

Take Tūtohunga / Reason for the recommendation

Demand for access to the marine area has been increasing rapidly due to the significant growth in population in the Kerikeri area. The existing ramps are aging and built for a very different user and type of boat to that of modern boat owners.

Because Rangitane is the best opportunity to redevelop an old facility it has attracted significant funding through the PGF making it a very cost-effective opportunity for Council to relieve some of the pressure it is under for launching facilities. The cost of a green fields site and the attendant development costs would mean that many millions of dollars and a significant time frame would be needed for any alternative.

The Government recognised this and approved the project to be considered under the Covid (Fast Track Consenting) Act and this was considered by an Expert Panel over the summer of 2021/22. However, the Panel was unable to make a decision due to the high Court decision in 2021 relating to NES(f). This High Court decision has repercussions for all current and future maritime proposals and is being challenged by a collective of Regional Councils and is currently being re-considered by MfE. In addition to this there is also support from the NRC to instigate a Plan Change to include maritime activity in the Regional Policy Statement. This will provide for the development to be considered through a resource consent process under the RMA with the NRC.

Because the project is still unresolved the MBIE funding is still available to be used for the main development and for the refurbishment of the Rangitane Jetty (in the latter case only if the consents are handed into public ownership). To retain this investment the MBIE will require the commitment of Council to

- a) retain its investment in the project
- b) pursue resolution of the NES(f) through the review process with MfE and the Plan Change process with NRC
- c) reapply for consents for the project through the RMA process

As stated above it has been demonstrated that the project is strongly supported in the wider community and that because of the significant Government investment it is a very cost effective solution, particularly compared to a green fields site.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no immediate additional budgetary implications arising from this report.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low Significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	N/A
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Local relevance
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No specific implications that have not previously been considered.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	N/A
State the financial implications and where budgetary provisions have been made to support this decision.	N/A
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report

6.3 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - JULY 2022**File Number:** A3793163**Author:** Marlema Baker, Meetings Administrator**Authoriser:** Aisha Huriwai, Team Leader Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

- To increase governance oversight of Committee business/discussions.
- Communicate resolutions of Committee meetings.
- Escalate Committee recommendations to Council.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The following Committee meetings have been held since the last ordinary Council meeting.
 - 23 June 2022 – Assurance, Risk and Finance
 - 26 July 2022 – Strategy and Policy Committee
 - 27 July 2022 – Infrastructure Committee
- Copies of the Committee meeting minutes are attached for information.
- Links to the agendas containing the reports that formed the basis of the recommendations below are included in this report.
- The Strategy & Policy and Infrastructure Committees makes the following recommendations to Council.

TŪTOHUNGA / RECOMMENDATION**That Council :**

Item 5.1 Accessibility Policy – Recommendation for making a new policy (Strategy and Policy Committee)

- a) **make the Accessibility Policy 2022 for the Far North District Council**
- b) **revoke the Equity and Access for People with Disabilities Policy 2016.**
- c) **Request that the implementation plan for this policy be bought back to the Strategy and Policy Committee for approval.**

Item 6.1 Resident Opinion Survey 2021/22 (Strategy and Policy Committee)

- d) **receive a report from the CEO demonstrating how the organisation will address these survey results.**

Economic And Practicability Assessment For Discharge Of Treated Wastewater To Land From Hihi Wastewater Treatment Plant (Infrastructure Committee)

- e) **agree the option of discharging treated wastewater from the Hihi Wastewater Treatment Plant to land is not pursued at this time as part of the application to replace the resource consents authorising discharge of contaminants from the Hihi Wastewater Treatment Plant, on the basis that the costs associated with that activity, are assessed as not economically viable.**

TĀHUHU KŌRERO / BACKGROUND

This is a regular report to provide greater governance oversight of discussions that occur at Committee meetings and to avoid duplication of reading for Councillors for decisions that are recommended to them, from each Committee meeting.

Copies of Committee meeting minutes that have occurred since the last ordinary Council meeting are attached for information.

From time to time, Committee's discuss items that are outside their delegations. This report, when necessary, will highlight recommendations from each Committee to Council for decision.

Information about Council, Committee or Community Board meetings is publicly available at <https://infocouncil.fndc.govt.nz/>

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Since the last Council meeting the following Committee meetings have occurred:

<p>23 June 2022 – Assurance, Risk and Finance Committee</p> <p>Agenda of Assurance, Risk and Finance Committee Meeting - Thursday, 23 June 2022 (fndc.govt.nz)</p> <p>The Assurance, Risk and Finance Committee made <u>no</u> recommendations to Council</p>
<p>26 July 2022 – Strategy and Policy Committee</p> <p>Agenda of Strategy and Policy Committee Meeting - Tuesday, 26 July 2022 (fndc.govt.nz)</p> <p>The Strategy and Policy Committee made the following recommendations listed below to Council:</p> <p>That Council:</p> <p><i><u>Item 5.1 Accessibility Policy – Recommendation for making a new policy (Strategy and Policy Committee)</u></i></p> <ul style="list-style-type: none"> a) make the Accessibility Policy 2022 for the Far North District Council b) revoke the Equity and Access for People with Disabilities Policy 2016. c) that the implementation plan for this policy be brought back to the Strategy and Policy Committee for approval. <p><i><u>Item 6.1 Resident Opinion Survey 2021/22 (Strategy and Policy Committee)</u></i></p> <ul style="list-style-type: none"> a) receive a report from the CEO demonstrating how the organisation will address these survey results.
<p>15 June 2022 – Infrastructure Committee</p> <p>Agenda of Infrastructure Committee Meeting - Wednesday, July 27, 2022 (fndc.govt.nz)</p> <p>The Infrastructure Committee made the following recommendation to Council.</p> <p>That:</p> <ul style="list-style-type: none"> a) The option of discharging treated wastewater from the Hihi Wastewater Treatment Plant to land is not pursued at this time as part of the application to replace the resource consents authorising discharge of contaminants from the Hihi Wastewater Treatment Plant, on the basis that the costs associated with that activity, are assessed as not economically viable.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

This report does not intend to repeat the financial implications, options or decision-making requirements for the recommendations listed. Please review the agendas via the provided links for further information.

ĀPITI HANGA / ATTACHMENTS

1. Assurance, Risk and Finance Minutes - 23 June 2022 - A3763713 [↓](#) 
2. Strategy and Policy Committee Minutes 26 July 2022 - A3807376 [↓](#) 
3. Infrastructure Minutes 27 July 2022 - A3806499 [↓](#) 

Assurance, Risk and Finance Committee Meeting Minutes

23 June 2022

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON THURSDAY, 23 JUNE 2022 AT 9:31AM**

CRS PRESENT: Chairperson John Vujcich, Deputy Mayor Ann Court, Cr Rachel Smith, Cr Kelly Stratford, Cr Moko Tepania, Member Mike Edmonds, Member Adele Gardner

CRS ONLINE: Cr Mate Radich (*left the meeting at 10:30am*)

GMS PRESENT: William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services),

GMS ONLINE: Andy Finch (General Manager Infrastructure and Asset Management),

STAFF PRESENT: Angie Thomas (Manager – Accounting Services), Sheryl Gavin (Manager – Corporate Planning & Community Development), George Swanepoel (In-House Counsel), Lisa Huria (Manager – ICT Operations and Delivery), Jamie Dyhrberg (Chief Transformation and Technology Officer), Tania Heath (Project Administrator), Rob Cottrell (Business Architect), Rakesh Pinao (Asset Investment Portfolio Manager), Marlema Baker (Democracy Advisor).

1 KARAKIA TIMATANGA – OPENING PRAYER

Chair John Vujcich commenced the meeting and Cr Stratford opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2022/1

Moved: Cr Rachel Smith
Seconded: Cr Kelly Stratford

That the apologies received from Deputy Chair Bruce Robertson for absence and Cr Mate Radich for early departure, be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations for this meeting.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3703038, pages 12 - 17 refers

RESOLUTION 2022/2

Moved: Chairperson John Vujcich
Seconded: Cr Kelly Stratford

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Assurance, Risk and Finance Committee Meeting Minutes

23 June 2022

That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 27 April 2022 as a true and correct record.

CARRIED

5 REPORTS

5.1 APPROVE ADDITION OF RESOURCE CONSENTS RISK TO ORGANISATION TOP RISK DASHBOARD

Agenda item 5.1 document number A3733521, pages 18 - 22 refers

MOTION

Moved: Cr Kelly Stratford

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee;

- a) approves the addition of the Resource Consents" risk onto the Organisational Top Risks Dashboard;

AMENDMENT

Moved: Deputy Mayor Ann Court

Seconded: Cr Rachel Smith

- b) and that this matter be escalated to Local Government New Zealand and the Crown.

The amendment became the substantive motion.

RESOLUTION 2022/3

Moved: Deputy Mayor Ann Court

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee;

- a) approves the addition of the Resource Consents" risk onto the Organisational Top Risks Dashboard;
- b) and that this matter be escalated to Local Government New Zealand and the Crown.

CARRIED

NOTE: Elected Members request that all graphs/statistics included in the report be scaled for legibility.

Cr Radich left the meeting 10:30am

6 INFORMATION REPORTS

6.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2022

Agenda item 6.1 document number A3731211, pages 23 - 52 refers

RESOLUTION 2022/4

Moved: Cr Moko Tepania

Seconded: Cr Kelly Stratford

That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 30 April 2022.

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Assurance, Risk and Finance Committee Meeting Minutes

23 June 2022

*Tabled Document: Capital Programme Update (Objective ID. A3765426)***CARRIED****6.2 JUNE RISK MANAGEMENT REPORT**

Agenda item 6.2 document number A3732299, pages 53 - 87 refers

RESOLUTION 2022/5

Moved: Cr Kelly Stratford

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee receive the report June Risk Management Report.**CARRIED***Cr Stratford left the meeting 11:10 am – returned at 11:12 am.**Meeting adjourned 11:38 am to 11:49 am***6.3 FAR NORTH HOLDINGS LTD - THIRD QUARTER FINANCIAL REPORT**

Agenda item 6.3 document number A3727235, pages 88 - 95 refers

RESOLUTION 2022/6

Moved: Cr Rachel Smith

Seconded: Cr Kelly Stratford

That the Assurance, Risk and Finance Committee receive the report Far North Holdings Ltd - Third Quarter Financial Report.**CARRIED****6.4 PEOPLE AND CAPABILITY QUARTERLY UPDATE: 1 JANUARY - 31 MARCH 2022**

Agenda item 6.4 document number A3732103, pages 96 - 101 refers

RESOLUTION 2022/7

Moved: Member Adele Gardner

Seconded: Cr Kelly Stratford

That the Assurance, Risk and Finance Committee receive the report People and Capability Quarterly Update: 1 January - 31 March 2022.**CARRIED****6.5 TAX GOVERNANCE FRAMEWORK AND POLICY**

Agenda item 6.5 document number A3727308, pages 102 - 108 refers

MOTION

Moved: Deputy Mayor Ann Court

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee receive the report Tax Governance Framework and Policy.

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Assurance, Risk and Finance Committee Meeting Minutes

23 June 2022

AMENDMENT

Moved: Member Mike Edmonds

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee **approve** the report Tax Governance Framework **and Policy**.

CARRIED

The amendment became the substantive motion.

RESOLUTION 2022/8

Moved: Member Mike Edmonds

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee approve the report Tax Governance Framework.

CARRIED**6.6 ASSURANCE, RISK AND FINANCE COMMITTEE ACTION SHEET UPDATE FOR JUNE 2022**

Agenda item 6.6 document number A3672062, pages 109 - 110 refers

RESOLUTION 2022/9

Moved: Chairperson John Vujcich

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee receive the report Action Sheet Update for June 2022.

CARRIED**7 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2022/10**

Moved: Chairperson John Vujcich

Seconded: Cr Rachel Smith

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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23 June 2022

	without prejudice or disadvantage, commercial activities	
7.2 - Technology Update Report	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - FNDC Current Legal Action Potential Liability Claims Report	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

Meeting adjourned for lunch 12:23 pm – 12:54 pm

The Assurance, Risk and Finance Committee confirms the information and decisions contained in the part of the meeting held with public excluded not be restated in public meeting.

8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Cr Rachel Smith closed the meeting with a karakia

9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 1:29 pm.

The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee Meeting held on 31 August 2022.

.....
CHAIRPERSON

**MINUTES OF FAR NORTH DISTRICT COUNCIL
STRATEGY AND POLICY COMMITTEE MEETING
HELD VIRTUALLY VIA MICROSOFT TEAMS
ON TUESDAY, 26 JULY 2022 AT 9:40 AM**

PRESENT: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter (HWTM), Deputy Mayor Ann Court, Cr Dave Collard, Cr Felicity Foy, Cr Kelly Stratford, Cr Moko Tepania, Cr John Vujcich, Member Raniera Kaio, Member Sam Napia and Member Belinda Ward

STAFF PRESENT: Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy), Marlema Baker (Democracy Advisor), Aisha Huriwai (Team Leader Democracy Services)

1 KARAKIA TIMATANGA – OPENING PRAYER

Deputy Chair David Clendon commenced the meeting at 9:40 am and adjourned the meeting at 9:41 am. Chair Rachel Smith commenced the meeting at 9:43 am and opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

No apologies or conflicts of interest were received for this meeting.

3 NGĀ TONO KŌRERO / DEPUTATION

No deputations were received for this meeting.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3778857, pages 10 - 16 refers.

RESOLUTION 2022/44

Moved: Cr Kelly Stratford
Seconded: Chair Rachel Smith

That the Strategy and Policy Committee agrees that the minutes of the meeting held 14 June 2022 be confirmed as a true and correct record.

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Sam Napia and Raniera Kaio

Against: Nil

Abstained: Cr John Vujcich and Member Belinda Ward

CARRIED

At 9:44 am, Cr Kelly Stratford left the meeting due to a power cut and returned 10:02 am.
At 9:57 am, Member Belinda Ward left the meeting due to a power cut and returned at 10:03 am

5 REPORTS

5.1 ACCESSIBILITY POLICY – RECOMMENDATION FOR MAKING A NEW POLICY

Agenda item 5.1 document number A3739268, pages 17 - 28 refers.

MOTION

Moved: Member Sam Napia
Seconded: Deputy Mayor Ann Court

That the Strategy and Policy Committee recommends that Council:

- a) make the Accessibility Policy 2022 for the Far North District Council
- b) revoke the Equity and Access for People with Disabilities Policy 2016.

AMENDMENT

Moved: Cr Felicity Foy
Seconded: Cr Kelly Stratford

- c) Request that the implementation plan for this policy be brought back to the Strategy and Policy Committee for approval of the Committee.

In Favour: Mayor John Carter, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Belinda Ward, Sam Napia and Raniera Kaio

Against: Chair Rachel Smith and Deputy Chair David Clendon

Abstained: Deputy Mayor Ann Court and Cr John Vujcich

CARRIED

The amendment became the substantive motion.

RESOLUTION 2022/45

Moved: Cr Felicity Foy
Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee recommends that Council:

- a) make the Accessibility Policy 2022 for the Far North District Council
- b) revoke the Equity and Access for People with Disabilities Policy 2016.
- c) request that the implementation plan for this policy be brought back to the Strategy and Policy Committee for approval.

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich, Members Belinda Ward, Sam Napia and Raniera Kaio

Against: Nil

CARRIED

5.2 EASTER SUNDAY SHOP TRADING POLICY - RECOMMENDATIONS FOR MAKING A NEW POLICY

Agenda item 5.2 document number A3747991, pages 29 - 42 refers.

MOTION

Moved: Chair Rachel Smith
Seconded: Mayor John Carter

That the Strategy and Policy Committee recommend that Council:

- a) agree to the recommendations in the staff report on submissions and recommendations for consideration that:
 - i) the word "shop" is replaced with the word "Shop" throughout the Policy;
 - ii) in the 'Application' section of the policy, the words "legislative provisions" be replaced with "legislative instruments" and the words "licensing provisions" be replaced with "licensing laws";
 - iii) in the 'Definitions' section, the words "section 2 of" be added before "the Shop Trading Hours Act 1990";

- iv) in the 'Legislative Context' section, the date of the Supply of Alcohol Act be changed from "2021" to "2012".
- b) under section 5A of the 'Shop Trading Hours Act 1990', make the Easter Sunday Shop Trading Policy as per attachment 2;
- c) revoke the Easter Sunday Trading Policy 2017.

PROCEDURAL MOTION

Moved: Member Sam Napia

Seconded: Cr Moko Tepania

That the proposed Easter Sunday Shop Trading Policy lie on the table to provide for email-invited input from religious organisations, including any inter-denomination associations, in the district.

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Crs Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich, Members Sam Napia and Raniera Kaio

Against: Deputy Mayor Ann Court and Cr Dave Collard

Abstained: Member Belinda Ward

CARRIED

The procedural motion became the substantive motion.

RESOLUTION 2022/466

Moved: Member Sam Napia

Seconded: Cr Moko Tepania

That the proposed Easter Sunday Shop Trading Policy lie on the table to provide for email-invited input from religious organisations, including any inter-denomination associations, in the district.

**CARRIED
LEFT TO LIE**

NOTE: Author Donald Sheppard to work on rewording the policy as it does not override other legislative instruments, such as liquor licensing, and restriction on selling alcohol on Good Friday and Easter Sunday.
At 10:47 am, Cr Dave Collard left the meeting and returned at 10:51 am.

The meeting was adjourned from 11:30 am to 11:41 am.

5.3 AMENDMENTS TO COMMUNITY INITIATED INFRASTRUCTURE - ROADING CONTRIBUTION POLICY

Agenda item 5.3 document number A3757467, pages 43 - 54 refers.

MOTION

Moved: Cr Kelly Stratford

Seconded: Chair Rachel Smith

That the Strategy and Policy Committee recommend the Council adopt the amended Community Initiated Infrastructure – Roading Contribution Policy 2022.

AMENDMENT

Moved: Deputy Mayor Ann Court

Seconded: Cr Dave Collard

subject to Policy Statement 2 being amended to read as follows: the Community must contribute 100 % of the cost.

In Favour: Chair Rachel Smith, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy and Member Sam Napia

Against: Deputy Chair David Clendon, Crs Kelly Stratford and John Vujcich

Abstained:	Cr Moko Tepania, Members Belinda Ward and Raniera Kaio	CARRIED
PROCEDURAL MOTION		
Moved:	Cr Felicity Foy	
Seconded:	Cr Moko Tepania	
That this Policy <u>lay on the table</u> , and that a workshop be held with all relevant staff, to ensure that a holistic Policy for the process of both unsealed and sealed roading upgrade, and road vesting to the Maintenance Schedule, to be imbedded in the Policy.		
In Favour:	Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Belinda Ward, Sam Napia and Raniera Kaio	
Against:	Deputy Mayor Ann Court	
Abstained:	Cr John Vujcich	
		CARRIED
The procedural motion became the substantive motion		
RESOLUTION 2022/47		
Moved:	Cr Kelly Stratford	
Seconded:	Chair Rachel Smith	
That this Policy <u>lay on the table</u>, and that a workshop be held with all relevant staff, to ensure that a holistic Policy for the process of both unsealed and sealed roading upgrade, and road vesting to the Maintenance Schedule, to be imbedded in the Policy.		
In Favour:	Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Sam Napia and Raniera Kaio	
Against:	Deputy Mayor Ann Court	
Abstained:	Cr John Vujcich and Member Belinda Ward	
		CARRIED 9/1 LEFT TO LIE
Note: NTA staff to attend all future Strategy and Policy Committee meetings. At 11:41 am, Cr Moko Tepania left the meeting and returned at 11:46 am.		

6 INFORMATION REPORTS

6.1 RESIDENT OPINION SURVEY 2021/22

Agenda item 6.1 document number A3786091, pages 55 - 147 refers.

MOTION
Moved: Chair Rachel Smith
Seconded: Cr Kelly Stratford
That the Strategy and Policy Committee receive the report Resident Opinion Survey 2021/22.
AMENDMENT
Moved: Chair Rachel Smith
Seconded: Member Sam Napia
and that the Strategy and Policy Committee recommends that Council receive a report from the CEO demonstrating how the organisation will address these survey results.

Strategy and Policy Committee Meeting Minutes - **Unconfirmed**

26 July 2022

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Members Belinda Ward, Sam Napia and Raniera Kaio

Against: Nil

CARRIED

The amendment became the substantive motion

RESOLUTION 2022/48

Moved: Chair Rachel Smith

Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee receive the report Resident Opinion Survey 2021/22 and, that the Strategy and Policy Committee recommends that Council receive a report from the CEO demonstrating how the organisation will address these survey results.

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Members Belinda Ward, Sam Napia and Raniera Kaio

Against: Nil

CARRIED

At 12:56 pm, Cr Moko Tepania left the meeting.

At 1:05 pm, Cr John Vujcich left the meeting.

6.2 STRATEGY AND POLICY ACTION SHEET UPDATE JULY 2022

Agenda item 6.2 document number A3778934, pages 148 - 152 refers.

RESOLUTION 2022/49

Moved: Member Raniera Kaio

Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee receive the report Action Sheet Update for July 2022.

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Members Belinda Ward, Sam Napia and Raniera Kaio

Against: Nil

CARRIED**7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Darren Edwards (General Manager Strategic Planning and Policy) closed the meeting with a karakia.

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 1:17 pm.

The minutes of this meeting will be confirmed at the Strategy and Policy Committee Meeting held on 6 September 2022.

.....
CHAIRPERSON

**MINUTES OF FAR NORTH DISTRICT COUNCIL
INFRASTRUCTURE COMMITTEE MEETING
HELD VIRTUALLY VIA MICROSOFT TEAMS
ON WEDNESDAY, 27 JULY 2022 AT 9:32 AM**

PRESENT: Chairperson Felicity Foy, Mayor John Carter (HWTM), Deputy Mayor Ann Court, Cr Dave Collard, Cr Rachel Smith, Cr Kelly Stratford, Cr John Vujcich, Member Adele Gardner, Member Mane Tahere

STAFF PRESENT: William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy), Aisha Huriwai (Team Leader Democracy Services), Rhonda-May Whiu (Democracy Advisor)

1 KARAKIA TIMATANGA – OPENING PRAYER

Chair Felicity Foy commenced the meeting and newly appointed Committee Member Mane Tahere opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

There were no apologies or conflicts of interest for this meeting.

3 NGĀ TONO KŌRERO / DEPUTATION

There are no deputations for this meeting.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item document number A3769306, pages 8 - 12 refers.

RESOLUTION 2022/22

Moved: Chairperson Felicity Foy

Seconded: Cr John Vujcich

That the Infrastructure Committee confirm that the minutes of the meeting held 15 June 2022 be confirmed as a true and correct record.

In Favour: Chairperson Felicity Foy, Deputy Mayor Ann Court, Crs Dave Collard, Kelly Stratford, John Vujcich and Member Adele Gardner

Against: Nil

Abstained: Mayor John Carter, Cr Rachel Smith and Member Mane Tahere

CARRIED

5 REPORTS

5.1 ECONOMIC AND PRACTICABILITY ASSESSMENT FOR DISCHARGE OF TREATED WASTEWATER TO LAND FROM HIHI WASTEWATER TREATMENT PLANT

Agenda item document number A3772151, pages 13 - 112 refers.

RESOLUTION 2022/23

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

That the Infrastructure Committee recommends to Council that:

1. the option of discharging treated wastewater from the Hihi Wastewater Treatment Plant to land is not pursued at this time as part of the application to replace the resource consents authorising discharge of contaminants from the Hihi Wastewater Treatment Plant, on the basis that the costs associated with that activity, are assessed as not economically viable.

and that the Infrastructure Committee notes that:

2. staff will continue engagement with mana whenua and the community on a discharge to land option; and
3. should this eventuate and a possible site(s) be identified after affected landowners have been engaged, staff will prepare a budget request for this Committee to consider making funding available for the site assessment and concept design for the discharging to land from the Hihi wastewater treatment plant that includes site specific technical, design and cost investigation of this option, in which mana whenua are included.
4. staff are preparing a paper for Council seeking adoption of a District Wide rating policy for wastewater. This would make land-based disposal at Hihi more affordable.

In Favour: Chairperson Felicity Foy, Deputy Mayor Ann Court, Crs Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich and Member Adele Gardner

Against: Nil

Abstained: Member Mane Tahere

CARRIED

6 INFORMATION REPORTS

6.1 INFRASTRUCTURE COMMITTEE ACTION SHEET UPDATE JULY 2022

Agenda item document number A3769314, pages 113 - 117 refers.

RESOLUTION 2022/24

Moved: Chairperson Felicity Foy

Seconded: Cr Kelly Stratford

That the Infrastructure Committee receive the report Action Sheet Update July 2022.

In Favour: Chairperson Felicity Foy, Deputy Mayor Ann Court, Crs Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich, Members Adele Gardner and Mane Tahere

Against: Nil

CARRIED

7 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2022/25

Moved: Chairperson Felicity Foy

Seconded: Cr Dave Collard

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Kerikeri CBD Bypass Property Acquisition	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

In Favour: Chairperson Felicity Foy, Deputy Mayor Ann Court, Crs Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich, Members Adele Gardner and Mane Tahere

Against: Nil

CARRIED

The Infrastructure Committee confirmed the information and decisions contained in the part of the meeting held with public excluded **not be** restated in public meeting.

8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Member Mane Tahere closed the meeting with a karakia

9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 11:34 am.

The minutes of this meeting will be confirmed at the Infrastructure Committee Meeting held on 7 September 2022.

.....
CHAIRPERSON

6.4 INCREASE IN CONTRACT VALUE FOR ROADING MAINTENANCE CONTRACTS**File Number: A3812028****Author: Calvin Thomas, General Manager - Northland Transportation Alliance****Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management****TAKE PŪRONGO / PURPOSE OF THE REPORT**

The purpose of this Paper is to request that Council approves an increase in contract value to meet Council's contractual obligations for the Road Maintenance and Renewals Contracts 7/18/100 (North Area) and 7/18/101 (Southern Area) covering the approved Separable Portion 2 extension through to June 30, 2024.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

The attached Northland Transportation Alliance (NTA) report outlines the background and summarises the contract expenditure by the Contractors over the past 4-years to support the requested increases in total Contract Sum for Separable Portion 2 period (2-year period of July 22 – June 24) noting that:

- the contract expenditure to date, and the values requested for approval for Separable Portion 2 contract term, are fully covered through the following existing and future approved budgets, and,
- all associated works have been, and will continue to be, delivered in line with procurement guidelines and within the scope of the Contract works
- representatives from the NTA will be available to speak to the report.

TŪTOHUNGA / RECOMMENDATION**That Council:**

- a) note the increase in contract values requested does not require any additional unbudgeted investment, and**
- b) approve the contract value for 7/18/100 North Area Road Maintenance and Renewals Contract to be increased by the sum of \$34,227,212.16 and the total contract value increased to \$97,718,819.92 exclusive of GST.**
- c) approve the contract value for 7/18/101 South Area Road Maintenance and Renewals Contract to be increased by the sum of \$24,873,540.70 and the total contract value increased to \$83,035,276.51 exclusive of GST.**

1) TĀHUHU KŌRERO / BACKGROUND

As detailed on the attached NTA report.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

For Council to meet its existing contractual obligations completing the 4-year contract period (Separable Portion 1, expired in 30 June 2022) and an extension of 2-year contract period (Separable Portion 2, expiring in 30 June 2024) as per **Council Resolution [2021/59]** to ensure the road network is maintained to the required level of service an increase in Contract Sums is required, noting that the funds required to facilitate this increase in Contract Sums are available through the existing approved and adopted 2021-2024 LTP Budgets.

Take Tūtohunga / Reason for the recommendation

The reason for the recommendation that both contract sums be increased is to ensure continuation of these essential Roding activities. The NTA seeks to formalise approvals for increased Contract Sum, with sufficient funding to meet the required work demand and ensure Council fulfils its funding obligations under the contracts.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The additional funding approval sought is budgeted within the adopted 2021/2024 LTP and does not result in any unbudgeted expenditure.

ĀPITI HANGA / ATTACHMENTS

1. Increase in Contract Value for FNDC Maintenance Contracts - July 2022 - A3810711 [↓](#)



Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	N/A
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	District Wide relevance. Type here
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No specific implications for Māori have been identified at this time.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	N/A
State the financial implications and where budgetary provisions have been made to support this decision.	As detailed in the report.
Chief Financial Officer review.	Type here



Meeting: Council Meeting – 11 August 2022

Name of item: Maintenance and Renewal Contracts – Increases in Contract Sums

Author: Apikali Rokobigi – NTA Maintenance Lead

Date of report: 26 July 2022

Purpose

The purpose of this Paper is to request that Council approves an increase in contract value to meet Council's contractual obligations for the Road Maintenance and Renewals Contracts 7/18/100 (North Area) and 7/18/101 (Southern Area) covering the recently approved Separable Portion 2 extension through to June 30, 2024.

Executive Summary

This report:

- outlines the background and summarises the contract expenditure by the Contractors over the past 4-years to support an increase in total Contract Sum for Separable Portion 2 period as summarised in Table 1.1 below, and

Table 1.1 – Estimated total contractual Expenditure (2-year period of July 22 – June 24)

Description	North Area Con 7/18/100	South Area Con 7/18/101
Current approved value of the contract	\$ 63,491,607.76	\$ 58,161,835.81
Contract Sum increase request	\$ 34,227,212.16	\$ 24,873,540.70
The proposed new value of this contract	\$ 97,718,819.92	\$ 83,035,276.51

- confirms the contract expenditure to date, and the values requested for approval for Separable Portion 2 contract term, is fully covered through the following existing and future approved budgets:
 - Historic (2018/22) approved funding for roading maintenance, renewals, and associated improvement budgets.
 - Additional approved funding and subsidies for Emergency Works.
 - External Central Government Funding received by Council (PGF, MBIE, TIF etc.)
 - Council's approved and adopted 2021/2031 LTP funding for roading maintenance, renewals, and associated improvement budgets.
- Confirms all works have been, and will continue to be, delivered in line with procurement guidelines and within the scope of the Contract works.



Recommendations

That Council:

- Notes the increase in contract values requested does not require any additional unbudgeted investment, and
- Approves the contract value for 7/18/100 North Area Road Maintenance and Renewals Contract to be increased by the sum of **\$34,227,212.16** and the total contract value increased to **\$97,718,819.92** exclusive of GST.
- Approves the contract value for 7/18/101 South Area Road Maintenance and Renewals Contract to be increased by the sum of **\$24,873,540.70** and the total contract value increased to **\$83,035,276.51** exclusive of GST.

Background

These contracts commenced on 1 July 2018 for an initial four-year period with provisions to extend the contract for a further two plus one, plus one years; (4+2+1+1 years), dependant on the Contractor's performance.

Council approved Separable Portion 2, an extension of 2-year contract from July 2022 to June 2024 **Council Resolution [2021/59]**.

This is a measure and value contract and the actual payments to the contractors are based on the quantity of works completed and the tendered schedule of rates. All these works are completed within the Council's approved budget in any one year.

Due to the competitiveness of the rates, combined with Council's desire to achieve delivery targets, significant volumes of both Council and externally funded works have been added to the original contract scopes via the direct award mechanism over the first four years of the contracts resulting in the current approved values for Contract No. 7/18/100 (North) and Contract No. 7/18/101 (South) exceeded at the end of the first Separable Portion (30th June 2022).

The full scope of completed and remaining work for each contract, funded through combination of approved LTP roading budgets and additional central government funding, is summarised in the tables below:

Contract 7/18/100 FNDC North



Table 2.1 – Recommended new Contract Sum for 7/18/100 FNDC North

Roothing Works – Contract 7/18/100 FNDC North		
Description	Value (\$)	Comment
SUBTOTAL 2.2	63,316,908.41	Completed Roothing Programme July 2018 – June 2022 (4years)
SUBTOTAL 2.3	3,461,529.41	Additional Funded Works programmed for 2022/23 and 2023/24
SUBTOTAL 2.4	30,940,382.10	2022/23 and 2023/24 Annual Works Plan
Total North	\$ 97,718,819.92	New Contract Sum

Table 2.2 - Scope of Works and Expenditure for Contract 7/18/100 FNDC North completed to date

Roothing Works – Contract 7/18/100 FNDC North		
Description	Value (\$)	Comment / Reason
Renewals and Maintenance & Operations Work	54,040,067.53	Asset Renewals, Vegetation Control, Traffic, Drainage, Sealed & Unsealed Road & Footpath Maintenance etc.
Other funded Roothing Works	9,276,840.88	PGF, MBIE, Emergency Works etc
SUBTOTAL 2.2	\$ 63,316,908.41	Completed Roothing Work July 2018 – June 2022 (4 years)

Table 2.3 – Additionally Funded Works and Expenditure added to Contract 7/18/100 FNDC North

Other funded Roothing Works	Value	Comment/Reason
PGF Funded Projects	2,708,770.31	Peria Road (CFWD) Programmed for 2022/23 and 2023/2024
Emergency Works	752,759.10	Response & minor repairs to Storm Event (CFWD)
SUBTOTAL 2.3	\$ 3,461,529.41	Extra Works

Table 2.4 – Approved and Budgeted 2022/23 and 2023/24 Works and Expenditure for Contract 7/18/100 FNDC North

Roothing Works – Contract 7/18/100 FNDC North



Description	Value (\$)	Comment / Reason
Renewals	15,698,615.43	Programmed for 2022/23 and 2023/24 (incl. CFWD) Rehab., Reseal, Drainage, Traffic & Footpath
Maintenance & Operations Work (subsidised & unsubsidised)	13,031,202.86	Programmed for 2022/23 and 2023/24 (Vegetation Control, Traffic, Drainage, Sealed & Unsealed Road & Footpath Maintenance & Dust Mitigation)
Corridor Safety Treatments & HRI Intersection Safety Treatments	891,000.00	Programmed for 2022/23 and 2023/24
Unsubsidised Capital Works	1,319,563.81	Various Roads approved by Council (incl. CFWD) – Seal Extension, Capital Sealing, Unahi Wharf Road, Panguru Flood Mitigation
SUBTOTAL 2.4	\$ 30,940,382.10	2022/23 and 2023/24 Annual Works Plan

Contract 7/18/101 FNDC South

Table 3.1 – Recommended new Contract Sum for 7/18/101 FNDC South

Roading Works – Contract 7/18/101 FNDC South



Description	Value (\$)	Comment
SUBTOTAL 3.2	52,377,989.04	Completed Roding Programme July 2018 – June 2022 (4 years)
SUBTOTAL 3.3	1,199,312.98	Additional Funded Works programmed for 2022/23 and 2023/24
SUBTOTAL 3.4	29,457,974.49	2022/23 and 2023/24 Annual Works Plan
Total South	\$ 83,035,276.51	New Contract Sum

Table 3.2 - Scope of Works and Expenditure for Contract 7/18/101 FNDC South completed to date

Roding Works – Contract 7/18/101 FNDC South		
Description	Value (\$)	Comment / Reason
Renewals and Maintenance & Operations Work	38,072,251.91	Asset Renewals, Vegetation Control, Traffic, Drainage, Sealed & Unsealed Road & Footpath Maintenance etc.
Other funded Roding Works	14,305,737.13	PGF, MBIE, TIF, Emergency Works etc
SUBTOTAL 3.2	\$ 52,377,989.04	Completed Roding Work July 2018 – June 2022 (4 years)

Table 3.3 – Additionally Funded Works and Expenditure added to Contract 7/18/101 FNDC South

Other funded Project	Value (\$)	Comment / Reason
PGF Funded Project	416,801.62	Ngapipito Road (CFWD), Ruapekapeka Road (CFWD)
TIF Funded Project	29,752.26	Bayly Road & Pungaere Road (CFWD)
Emergency Works	752,759.10	Response & minor repairs to Storm Event (CFWD)
SUBTOTAL 3.3	\$ 1,199,312.98	Extra Works

Table 3.4 – Approved and Budgeted 2022/23 and 2023/24 Works and Expenditure for Contract 7/18/101 FNDC South

Roding Works – Contract 7/18/101 FNDC South		
Description	Value (\$)	Comment / Reason



Renewals	16,114,553.13	Programmed for 2022/23 and 2023/24 (incl. CFWD) Rehab., Reseal, Drainage, Traffic & Footpath
Maintenance & Operations Work (subsidised & unsubsidised)	13,082,093.18	Programmed for 2022/23 and 2023/24 (Vegetation Control, Traffic, Drainage, Sealed & Unsealed Road & Footpath Maintenance & Dust Mitigation)
Unsubsidised Capital Works	261,328.18	Various Roads approved by Council – Capital Sealing
SUBTOTAL 3.4	\$ 29,457,974.49	2022/23 and 2023/24 Annual Works Plan

Discussion and Options

These two contracts involve carrying out maintenance and renewal work on sealed and unsealed roads that covers approximately 902 kilometers of sealed and 1606 kilometers of unsealed roads across the District.

The core scope of works includes routine road maintenance, drainage maintenance, vegetation control, traffic facilities maintenance, street cleaning, sign maintenance, road marking, footpath maintenance, road strengthening, road surface maintenance, pre-reseal repairs and renewals as well as emergency response and other authorised road works.

For Council to meet its existing contractual obligations completing the 4-year contract period (Separable Portion 1, expired in 30 June 2022) and an extension of 2-year contract period (Separable Portion 2, expiring in 30 June 2024) as per **Council Resolution [2021/59]** to ensure the road network is maintained to the required level of service an increase in Contract Sums is required, noting that the funds required to facilitate this increase in Contract Sums are available through the existing approved and adopted 2021-2031 LTP Budgets (see Tables above).

Reason for the recommendation

The reason for the recommendation that both contract sums be increased is:

- because of the extension of 2-year contract period as Separable Portion 2 Council Resolution [2021/59], increased work volumes and associated expenditure is forecast to result in exceeding the original approved contract sum(s), and
- to ensure the Contractors can fulfil their obligations to undertake the works required for the 2022/23 and 2023/24 Financial Year (FY).

To ensure continuation of these essential Roading activities the NTA seeks to formalise approvals for increased Contract Sum, with sufficient funding to meet the required work demand and ensure Council fulfils its funding obligations under the contracts.

Financial Implications and Budgetary Provision

Council approves a financial authority to spend up to the value of the tendered sum when awarding a contract. If that financial authority is exceeded, then staff are required to return to Council for a new or additional financial authority to cover the remaining obligations of the contract.



These additional works completed through the North and South contract have resulted in the original financial authority being exhausted. This does not mean Council has exceeded the overall budgets, with the additional works being funded from existing approved annual Rooding LTP / Annual Plan budgets and approved external funding received.

The additional funding approval sought is budgeted within the adopted 2021/2031 LTP and does not result in any unbudgeted expenditure.

This is a measure and value contract and the actual payments to the contractors are based on the quantity of works completed and the tendered schedule of rates. All these works are completed within the Council's approved budget in any one year.

In summary it has been estimated to meet their obligations to the end of Separable Portion 2 (30 June 2024);

- a) the value of works required for the North Area will be **\$34,227,212.16 + GST**. This will take the approved contract sum to **\$97,718,819.92 + GST** (see Tables 1.1 & 2.1 above), and
- b) the value of works required for the South Area will be **\$24,873,540.70 + GST**. This will take the approved contract sum to **\$83,035,376.51 + GST** (see Tables 1.1 and 3.1 above).

Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via the publication of this agenda on the Council website.

Report Approval

Approved by:

Calvin Thomas
General Manager – Northland Transportation Alliance

27th July 2022



Annex 1

Far North District Council						
Summary of Funding Request for 2021/2024						
FNDC Maintenance, Operations and Renewals						
W/C	Description	Original 2021/24 "Bid"				CWFD
		2021/22	2022/23	2023/24	Total	
111	Sealed Pavement Maintenance	2,331,203	2,330,003	2,367,203	7,028,410	\$ -
112	Unsealed Pavement Maintenance	3,947,449	3,947,449	3,947,449	11,842,346	\$ -
113	Routine Drainage Maintenance	1,722,884	1,608,084	1,545,084	4,876,051	\$ -
114	Structures Maintenance	2,020,934	2,337,934	2,020,934	6,379,803	\$ -
121	Environmental Maintenance	1,958,155	1,958,155	1,958,155	5,874,466	\$ -
122	Network Services Maintenance (was Traffic Services Maintenance)	1,911,855	1,987,255	1,991,855	5,890,965	\$ -
123	Network Operations (was Operational Traffic Management)	0	0	0	0	\$ -
124	Cycleway Maintenance	0	0	0	0	\$ -
125	Footpath Maintenance	160,000	160,000	160,000	480,000	\$ -
131	Level Crossing Warning Devices	0	0	0	0	\$ -
140	Minor Events	100,000	100,000	100,000	300,000	\$ -
151	Network and Asset Management	2,690,000	2,703,600	2,707,344	8,100,944	\$ -
211	Unsealed Road Metalling	5,506,350	5,506,350	5,506,350	16,519,050	\$ 654,848.45
212	Sealed Road Resurfacing	4,477,800	4,579,554	4,678,664	13,736,018	\$ 56,857.42
213	Drainage Renewals	803,000	745,000	660,000	2,208,000	\$ 225,109.84
214	Sealed Road Pavement Rehabilitations	3,154,000	3,058,000	3,394,000	9,606,000	\$ 465,141.15
215	Structures Component Replacement	1,797,000	2,001,000	1,750,000	5,548,000	\$ -
216	Bridge and Structures Renewals	1,465,000	1,405,000	1,560,000	4,430,000	\$ 919,591.76
221	Environmental Renewals	0	0	0	0	\$ -
222	Traffic Services Renewals	430,000	460,000	460,000	1,350,000	\$ 64,437.30
224	Cycleway Renewals	0	0	0	0	\$ -
225	Footpath Renewals	500,000	500,000	500,000	1,500,000	\$ 298,856.73
TOTAL 3 YEAR BUDGET		34,975,630	35,387,384	35,307,038	105,670,051	\$ 2,684,842.65

	MAINTENANCE	FH	Ventia
Subsidised	Sealed Pavement Maintenance - WC111	\$ 2,254,659.22	\$ 2,442,547.49
	Unsealed Pavement Maintenance - WC112	\$ 4,026,397.53	\$ 3,868,499.59
	Routine Drainage Maintenance - WC113	\$ 1,576,583.57	\$ 1,576,583.57
	Structures Maintenance - WC114 (Balance of Fund for Separate Contract)	\$ 87,177.37	\$ 87,177.37
	Environmental Maintenance - WC121	\$ 1,958,155.23	\$ 1,958,155.23
	Network Services Maintenance (was Traffic Services Maintenance) -	\$ 1,989,554.93	\$ 1,989,554.93
	Footpath Maintenance - WC125	\$ 160,000.00	\$ 160,000.00
Unsubsidised	Berm Maintenance	\$ 226,820.00	\$ 226,820.00
	Top Energy	\$ 154,650.00	\$ 154,650.00
	Quarries	\$ 30,930.00	\$ 30,930.00
	Dust Mitigation Unsub.	\$ 515,500.00	\$ 515,500.00
	Powell Road Culvert Ext, Cable Bay	\$ 25,000.00	\$ -
	Unsub. Daraoux drive, Waipapa	\$ -	\$ 45,900.00
	State highway cleaning	\$ 25,775.00	\$ 25,775.00
		\$ 13,031,202.86	\$ 13,082,093.18
Subsidised	RENEWALS		
	Unsealed Road Metalling (Incl. CFWD) - WC211	\$ 5,950,449.54	\$ 5,717,098.58
	Sealed Road Resurfacing (Incl. CFWD) - WC212	\$ 4,471,236.20	\$ 4,843,839.22
	Drainage Renewals (Incl. CFWD) - WC213	\$ 815,054.92	\$ 815,054.92
	Sealed Road Pavement Rehabilitations (Incl. CFWD) - WC214	\$ 3,320,227.75	\$ 3,596,913.40
	Traffic Services Renewals (Incl. CFWD) - WC222	\$ 492,218.65	\$ 492,218.65
	Footpath Renewals (Incl. CFWD) - WC225	\$ 649,428.37	\$ 649,428.37
		\$ 15,698,615.43	\$ 16,114,553.13
Unsubsidised	OTHER FUNDED		
	Seal Extension (incl. CFWD Brass & Parapara/Toatoa Rd)	\$ 627,173.32	\$ -
	Unsubsidised Capital Sealing	\$ 241,221.22	\$ 261,328.18
	Panguru Flood Mitigation	\$ 133,481.26	\$ -
	Unahi Wharf Road (incl. CFWD)	\$ 317,688.01	\$ -
	Emergency Events	\$ 752,759.10	\$ 752,759.10
	Contract 7/21/216 Corridor Safety Treatments & HRI Intersection Safe	\$ 891,000.00	\$ -
		\$ 2,963,322.91	\$ 1,014,087.28



TIF		
Pungaere Road sealing TIF (CFWD)	\$ -	\$ 7,928.52
Bayly Road TIF (CFWD)	\$ -	\$ 21,823.74
	\$ -	\$ 29,752.26
PGF		
PGF - Peria Road (CFWD)	\$ 2,708,770.31	\$ -
PGF - Ngapipito Road (CFWD)		\$ 296,801.62
PGF - Ruapekapeka Road (120K allocation to Ventia, \$2.72M for United Civil separate contract)		\$ 120,000.00
	\$ 2,708,770.31	\$ 416,801.62

Far North Roding Network July 2022

Far North NETWORK	Length Jul 22	Percentage	
Sealed Length (km)	902.03	36%	
Unsealed Length (km)	1606.43	64%	
Far North Network Length Total Jul 2022	2508.46	100%	
CON 7/18/100 NORTH Far North Network	Units	Length	Percentage
Sealed Length (km)	km	434.91	48%
Unsealed Length (km)	km	825.26	51%
Network Total	km	1260.17	100%
CON 7/18/101 SOUTH Far North Network	Units	Length	Percentage
Sealed Length (km)	km	467.11	52%
Unsealed Length (km)	km	781.17	49%
Network Total	km	1248.28	100%

6.5 RUSSELL LANDFILL OPTIONS REPORT

File Number: A3812686

Author: Louise Wilson, Infrastructure Compliance Lead

Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management

TAKE PŪRONGO / PURPOSE OF THE REPORT

- To present the findings of the Russell Landfill Options report prepared by Pattle Delamere Partners (PDP) Consultant Engineers and to seek approval in principle, to close the Russell Landfill and transport waste to Puwera Landfill, Whangarei

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The Russell Landfill is an unlined 50-year-old landfill located adjacent to the Russell Waste-Water Treatment Plant (WWTP).
- Northland Waste Ltd issued FNDC formal notice at the commencement of their contract of potential subsidence and recommended an independent review of the state and future options for the landfill.
- FNDC temporarily closed the landfill from 1 July 2021 with all waste destined for the landfill currently being transported to the Puwera Landfill at Whangarei.
- The current resource consents to operate the Russell Landfill expire April 2023 and a decision regarding the future use of the landfill is required by Council in order for the appropriate consents to be applied for with the Northland Regional Council.
- Officers recommend the closure of the landfill due to the remaining short life (approximately three years) of the landfill, operating at less than current industry best practice, potential leachate issues and its proximity to the shoreline.

tŪtohunga / Recommendation

THAT COUNCIL:

- A) APPROVE IN PRINCIPLE, THE PERMANENT CLOSURE OF RUSSELL LANDFILL (OPTION ONE).**
- B) APPROVE STAFF COMMENCE THE RESOURCE CONSENT APPLICATION NORTHLAND REGIONAL COUNCIL TO CLOSE THE RUSSELL LANDFILL**
- C) REQUEST STAFF BRING BACK TO COUNCIL THE TERMS OF THE RESOURCE CONSENT AND INVESTMENT REQUIRED TO CLOSE THE LANDFILL**
- D) APPROVE STAFF COMMENCE THE COMMUNITY CONSULTATION PROCESS AND REPORT TO COUNCIL THE OUTCOME OF THAT CONSULTATION**
- E) DELEGATE TO THE CHIEF EXECUTIVE, OR HIS NOMINEE, THE NEGOTIATION, AGREEMENT AND SIGNING OF CONTRACT VARIATIONS WITH NORTHLAND WASTE LTD TO PROVIDE ON-GOING TRANSPORT AND DISPOSAL OF WASTE FROM THE RUSSELL FACILITY WHILST COUNCIL PROGRESS THE RESOURCE CONSENT AND CONSULTATION PROCESS.**

1) TĀHUHU KŌRERO / BACKGROUND

The Russell Landfill is an unlined 50-year-old landfill located adjacent to the transfer station and the Russell wastewater treatment plant.

Northland Regional Council (NRC) issued resource consents for the landfill in 2008. The resource consents will expire in April 2023.

The current contractor, Northland Waste Ltd issued formal communication to FNDC regarding their concerns of the state of landfill and potential slippage and subsidence late July 2021, prior to commencing the contract on 1 August 2021.

The landfill is currently non-operational with all waste destined for the landfill transported and disposed to the Puwera landfill in Whangarei. A contract variation agreement for the non-operation of the landfill and transportation of refuse to Puwera is in place. The tendered sum for the contract is being honoured by Northland Waste Ltd, provided tonnages for the landfill do not exceed 50 tonne per month.

Refuse tonnages have previously been estimated at around 600 tons per year. In the past eleven months of operation by Northland Waste, Russell has received 1326 tons of rubbish as weighed by weigh bridge at Puwera.

The landfill has an estimated 5.8 years capacity remaining assuming 7,000 m³/1200 tons per annum. However, if the amount of refuse increases and modern cover standards are applied, the remaining capacity could be as little as three years. Although current resource consent conditions are met, the landfill does not follow current industry best practice. It is likely that considerable upgrades would be required to meet modern standards.

Staff sought technical advice on whether to renew the resource consent for the continued use of the landfill or seek a new resource consent for landfill rehabilitation and closure.

PDP Consultants (Attachment 1) assessed the geotechnical, environmental, and consenting risks of the following options:

- Option One - Closing the landfill and transferring waste to Puwera Landfill, Whangarei
- Option Two - Continuing to use the landfill long term
- Option Three - Continued short-term use with planned closure

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

PDP Consultants undertook a site investigation on 29 March 2022 to assess the existing landfill condition. The inspection was undertaken by qualified landfill engineering, geotechnical and environmental management specialists.

The visual inspection did not reveal any imminent instability concerns. However, it was identified that continued use of the landfill would require considerable upgrades to meet Ministry for Environment (MFE) guidance for leachate management. This would require complete closure (capping) of the existing fill and the construction of a new leachate capture system. The estimated cost of capping was \$200,000 - \$400,000. The estimated cost of upgrading the leachate collection and reticulation system was \$300,000 - \$600,000.

PDP also considered MFE guidance on landfill gas generation. Landfill gas is a health and safety risk and contributes to greenhouse gas emissions. Transferring waste to the Puwera landfill reduces the emissions footprint of the Far North District because Puwera is a lined engineered landfill that has gas capture.

Climate Change Roadmap

The Russell Landfill has been identified in the FNDC Greenhouse Gas Inventory as producing 21% of FNDC's total greenhouse gas emissions. Capping the Russell Landfill will move FNDC towards the goal of carbon zero by 2050 as per the Climate Change Roadmap and Far North 2100.

Puwera Landfill

Northland Waste operates the Puwera landfill as a partnership with Whangarei District Council. Puwera has sufficient capacity to provide refuse disposal for the Northland Region for 35 years.

The Puwera landfill has:

- A fully engineered stormwater diversion
- A layered liner system to ensure capture of leachate

- A full gas capture system to minimise the production of greenhouse gases
- A fully engineered landfill capture and restoration plan.

Current Contract Arrangements

Under the current contract to operate and maintain the Russel Landfill, Northland Waste Ltd transports and disposes waste to Puwera for the same cost as they tendered to operate the landfill provided the tonnage of refuse does not exceed 50 tonnes per month.

When tonnage is exceeded then an agreed rate per tonne is payable by FNDC. The agreed rate per tonne includes carbon credit costs.

Benefits of closing the landfill

Closing the Russell landfill has ecological benefits as it will reduce the presence of rats and feral cats in a well-known weka habitat. Capping and closing will also reduce leachate into the adjacent wetland and estuary.

The Russell Walkway is adjacent to the landfill. Closing and restoring the site will improve visual amenity along the walkway.

Levels of service to Russell residents would not be adversely affected as the transfer station would still operate.

Waste would be disposed at Puwera at a modern facility, operating at current industry best practice, minimising impacts on the environment.

Take Tūtohunga / Reason for the recommendation

The reasons for the recommendation are:

- The Russell Landfill is over 50 years old and does not comply with current industry best practice.
- Minimise the impacts to the environment regarding leachate, gas emissions and the location of the landfill next to a marine environment.
- Levels of Service would be maintained, as residents would still be able to dispose of waste at Russell.
- With current refuse tonnage trends, the landfill has only a short life estimated at three years and permanent closure will be required.
- Application of resource consents will be completed once in the next three years as opposed to applying for resource consent to keep the landfill operational.
- Improve the visual scenery of the Russell shoreline
- Option One represents the lowest cost option to ratepayers
- Closing Russell landfill moves FNDC closer to the goal of carbon zero by 2050.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Operational Costs

The operational cost of transferring waste to Puwera, under the current contract with Northland Waste Ltd is the same as operating the landfill, provided the tonnages of waste to be transported are no greater than 50 tonnes per month, otherwise an agreed rate is payable by FNDC.

Discussion and negotiation will be required with the contractor regarding the pro-longed (and proposed) closure of the landfill whilst Council progresses the resource consent to permanently close the landfill.

Estimated Costs for Options

Cost options include the initial scope and investment and the operational costs over a thirty-year life of the closed landfill.

- Initial scope and investment include: Survey and design, physical works i.e. earthworks, capping, re-vegetation, assessment of environmental effects i.e. groundwater, ecological, gas assessments, management plans, resource consents application.
- Operational costs over the lift of thirty years are based on the current Russell Landfill and waste contract and transfer and disposal variation with Northland Waste Ltd. 5% annual inflation has been applied across all costs. The costs include waste levies and carbon credits.

Table 7: 'Whole of Life' Cost Summary			
Phase of Works	Cost Estimate (\$) (Risk Adjusted) ¹		
	Option 1	Option 2	Option 3
CAPEX			
<i>Survey & Design</i>	\$75,000	\$105,000	\$105,000
<i>Physical Works</i>	\$1,100,000	\$1,900,000	\$1,300,000
<i>Assessment of Environmental Effects</i>	\$415,000	\$455,999	\$445,000
<i>Resource Consent Application</i>	\$75,000	\$300,000	\$200,000
<i>Closure Plan</i>	-	\$1,665,000	\$1,665,000
Total CAPEX	\$1.665M	\$4.425M	\$3.715M
Total OPEX	\$10.8M	\$19.1M	\$12.1M
Total 'Whole of Life' Cost	\$12.5M	\$23.5	\$15.8M

Note – All estimated costs will be operational expenditure as opposed to PDP Consultants classification as CAPEX for the design and physical works.

2022-2023 Annual Plan

At the time of developing the annual plan, the recommendations of the Russell Landfill Review were not clear, and there are no funds allocated in the annual plan to progress any of the options.

The estimated costs for Options One are: \$1.665M to design, apply for resource consent with expert reports and assessments and then undertake the physical work. The work would be spread over a minimum of two years.

FIRST YEAR	SURVEY AND DESIGN, ASSESSMENT OF ENVIRONMENTAL EFFECTS AND RESOURCE CONSENT APPLICATION	\$565,000
SECOND YEAR	PHYSICAL WORKS	\$1,100,000
	TOTAL	\$1,665,000

The current resource consent for the landfill expires March 2023, and regardless of whether the landfill is closed or remains open, a new resource consent will still be required.

There is no operational funding for this project in the 2022-2023 Annual Plan or the 2023/2024 Annual Plan. Any expenditure in the current year will be unbudgeted.

Currently, any expenditure to close the landfill is considered an operational expense rather than capital. The rating impact for Option One, based on the above estimates would be 0.565% for the first year and 1.1% for the second.

At the time of writing an application will be made for the Tranche 1 of the Better Off Fund (\$350k over two years) subject to Elected Member approval.

A further funding contribution could be made available in Tranche 2.

Subject to approval of this report staff will prepare an operational implementation plan that will outline a programme of work and associated costs including any requirement for resources.

Resource Consent Process

To meet the requirements of the RMA the resource consent renewal application must be lodged within six months of the expiry of the existing consent or within three months with written agreement from Northland Regional Council (NRC). This means the Assessment of Environmental Effects (AEE) component will need to be completed by October 2022 or with NRC written agreement by January 2023.

Timeline for resource consent would be at best an 11-month process. This timeline includes the following:

- Maximum 6 months resource consent application preparation consisting of a Schedule 4 RMA Assessment of Environmental Effects containing multiple technical supporting reports including a Cultural Impact Assessment by tangata whenua.
- Maximum 6 months of community and stakeholder engagement concurrently with the Resource Consent application preparation (type and level of engagement still to be decided).
- Provided all information is supplied, NRC must decide to notify the application within 20 RMA process days of the application being received.
- Probable notification of the resource consent means there is a further 110 RMA days available for NRC to decide.
- Resource consent should be granted provided there is sufficient information about the effects on the environment. Any grant of consents will be subject to conditions.

If a decision to grant the resource consents is made, as a notified application there is potential for appeal of that decision which is not included in the 11-month estimate timeline.

Once granted, timeline for various activities will be dictated by the consent conditions. Staff will be relying on the expert advice to draft a set of proposed consent conditions to include in the application.

The application preparation timeline is condensed as Council must lodge the application by 30 January 2023 at the latest. Even then, the NRC has discretion to allow Council to continue to exercise the current consent for the landfill past its expiry should a decision not be made by then (Section 124 RMA). Both internal staff and consultant resources would be used to deliver the resource consent application.

ĀPITI HANGA / ATTACHMENTS

1. Russell Landfill Options Assessment FINAL - A3812697

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Medium –The future management of public land and access to waste disposal services may be of interest to the community. The resource consent will be publicly notified.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Resource Management Act 1991 Climate Change Road Map Far North 2100
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report will be of interest to the whole district and the Bay of Islands-Whangaroa Community Board
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	This report has considered how kaitiaki Māori can be included in decision making about the future use of the Russell Landfill area. FNDC will need to engage with Kaitiaki about the impact of closing the Russell Landfill.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Potentially affected parties include residents of Russell, hapu, kaitiaki, community waste minimisation groups
State the financial implications and where budgetary provisions have been made to support this decision.	As covered in PDP Consultants report and summarised above.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report



Auckland Hamilton Tauranga Wellington Christchurch Invercargill

PATTLE DELAMORE PARTNERS LTD

Russell Landfill Options Assessment

Far North District Council

solutions for your environment

Russell Landfill Options Assessment

✦ Prepared for

Far North District Council

✦ June 2022



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Limitations:

This report has been prepared by Pattie Delamore Partners Limited (PDP) on the basis of information provided by Far North District Council and others (not directly contracted by PDP for the work), including Northland Waste Ltd. PDP has not independently verified the provided information and has relied upon it being accurate and sufficient for use by PDP in preparing the report. PDP accepts no responsibility for errors or omissions in, or the currency or sufficiency of, the provided information.

This report has been prepared by PDP on the specific instructions of Far North District Council for the limited purposes described in the report. PDP accepts no liability if the report is used for a different purpose or if it is used or relied on by any other person. Any such use or reliance will be solely at their own risk.

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Appendices

Appendix A: Site Photographs



1.0 Introduction

Pattle Delamore Partners Ltd (PDP) have been engaged by Far North District Council (FNDC) to review the existing condition of the Russell Landfill and develop a structured decision-making framework to help FNDC decide the best future for the Russell Landfill following resource consent expiration (30 April 2023).

1.1 Background

The Russell Landfill is an unlined municipal facility situated adjacent to the Russell WWTP at the head of an unnamed Uruti Bay tributary.

The site currently consists of a transfer station (accessible from Florance Avenue to the north) and a sloped fill area, the toe of which extends to an unclassified 'wetland' to the south-east (referred to as the 'Raupo Swamp', associated with the Uruti Bay tributary).

The site has been operated for approximately 50 years, initially as an 'uncontrolled' activity. Given the age of the fill site the landfill is understood to be unlined.

Resource consent for solid waste disposal at the landfill expires 30 April 2023. Following which time, a decision must be made regarding the future use of the landfill.

The landfill is currently non-operational due to operator (Northland Waste Ltd) concerns regarding geotechnical stability of the placed fill. Northland Waste Ltd have subsequently recommended FNDC to immediately cease using the landfill and seek geotechnical specialist advice before any fill activity can recommence.

Since the Russell Landfill's closure, collected waste is currently being transported and disposed of at the Puwera Landfill, Whangarei.

2.0 Aim of Assessment

The overall aim of this assessment is to determine the most beneficial option for the future of the landfill site.

2.1 Project Objectives

In order to achieve the above aim, the following project objectives are defined to guide the scope of works.

- ✧ Determine the current state of the landfill with regards to geotechnical risk and environmental compliance.
- ✧ Determine the consenting risk and associated requirements to meet MfE (Ministry for the Environment) landfill guidelines for the following FNDC defined options.



1. Closure
2. Continued long-term landfill operation
3. Continued short-term use with planned closure.

Each of the above options are presented in detailed as part of this assessment.

- ✧ Develop a scope and high-level cost estimate for each option.
- ✧ Develop a Multi-Criteria-Analysis (MCA) to rank options as a framework to aid structured decision-making. The MCA will incorporate investment costs associated with geotechnical, environmental, engineering and consenting requirements, as well as qualitative assessment of social, cultural and strategic considerations for each option.
- ✧ Deliver a report to FNDC detailing the above assessment to inform stakeholder decision making, including concise table presentation of the MCA outcomes.

3.0 Current Landfill Status

3.1 Key Source of Information

The following reports / source of information have been reviewed as part of this assessment.

- ✧ Resource Consent (CON20060478901);
- ✧ Landfill Management Plan (VK Consulting, 2002);
- ✧ Previously undertaken Geotechnical Assessment (Bruce Judd, 2001);
- ✧ Northland Waste Landfill Operation Contract (Contract 07/21/601);
- ✧ Anecdotal discussion regarding historic landfill construction and operational practices with FNDC; and
- ✧ Site Inspection undertaken by PDP geotechnical engineer, landfill engineering and environmental specialists.

3.2 Site Inspection

PDP undertook a site inspection on 29 March 2022 to assess the existing landfill condition. The inspection was undertaken by qualified landfill engineering, geotechnical and environmental management specialists.

In the absence of any previous intrusive geotechnical or environmental sampling investigations, an initial site inspection by experienced technical specialists was required to determine the sites' existing condition with regards to the following key areas:

**Geotechnical**

- ✧ Visual evidence of instability (slips and slope subsidence);
- ✧ Fill placement ('Terrace' structure and compaction);
- ✧ Angle of battered slopes;
- ✧ Composition of fill material;
- ✧ Stormwater control / diversion.

Environmental

- ✧ Leachate collection system;
- ✧ Visible discharge of leachate (seep zones);
- ✧ Inspection of receiving environment (Wetland);
- ✧ Inspection of 'daily', 'intermediate' and 'final cover'.
- ✧ Odour.

3.3 Key Findings

The following section provides a summary of the landfill condition based on a review of available information, anecdotal discussion with FNDC and visual inspection of the landfill site.

Annotated site photos from the recent site inspection are presented in Appendix A.

Geotechnical Observations

- ✧ The Russell Landfill is a valley in-fill site. The landfill generally comprises of a sloped fill area from the elevated northern landfill boundary (head of valley accessible off Florence Avenue) to the down-gradient south-eastern landfill boundary, immediately adjacent to the Raupo Swamp. The topography of the landfill comprises an elevated level area to the north and two battered slopes separated by a central bench, accessed via ramp cut down the eastern site boundary.
- ✧ There are no visual signs of any scarps, cracking or excessive hammocking indicative of any significant movement of the placed fill;
- ✧ Evidence of a small slump was observed at the base of the main ramp to central bench;
- ✧ The top of the landfill (northern fill area), adjacent to the transfer station has been levelled and a gravel pad has been created to accommodate several containers associated with waste recycling. It is unknown if the fill has been suitably prepared and capped prior to gravel/container placement. No assessment of the potential effect of loading the upper landfill area on slope stability has been made. It is recommended that slope failure assessment is undertake to quantify this potential risk.



- ✧ The upper slope (approximately 4:1, above the central bench) is the active fill area. At the time of site inspection, intermediate cover was being placed by an excavator across this area.
- ✧ The lower fill slope (below the central bench) is a steep (approximately 3:1), un-terraced fill slope extending approximately 200 m from the central bench to the landfills south-eastern boundary immediately abutting the downgradient Raupo Swamp. This old fill area is densely vegetated. The surface is hummocky, although it was not possible to determine if this is a result of uneven waste placement or settlement.
- ✧ Although there are no clear visual signs of significant instability of the landfill, given the age of the fill material and steep unterraced lower slope it is recommended that a desktop slope stability assessment be undertaken. This modelling assessment approach will assess the potential risk of both shallow and deep slope failure across site.

Environmental

- ✧ It is understood that given the age and historically 'uncontrolled' nature of the landfill that the fill is unlined. Little is known about the underlying groundwater setting or the estimated volume of leachate generation and discharge to the receiving environment.
- ✧ Stormwater from the slopes above the landfill are intercepted by a contoured ring drain, diverted around the landfill and discharged down-gradient to the Raupo Swamp.
- ✧ Environmental monitoring is limited to surface water 'grab sampling' from the Uruti Bay tributary. A preliminary review of recent monitoring data indicates minor anoxic conditions but does not suggest any gross contamination of the Raupo Swamp. PDP has not assessed all historic data at this stage.
- ✧ There are no groundwater monitoring bores surrounding site to assess the impact to groundwater quality.
- ✧ A rudimentary leachate collection 'rock-drain' has been constructed behind the bund at the southern fill boundary (date of construction unknown). The efficacy of the leachate collection system to intercept migrating landfill leachate is unquantified.
- ✧ Intercepted leachate is gravity fed to a down-gradient leachate collection chamber to the south of site which is subsequently pumped to the neighbouring wastewater treatment plant (WWTP). The WWTP currently has a maximum leachate acceptance limit of 5 m³/day (rolling average).
- ✧ Preliminary review of pumped leachate volumes from the leachate collection chamber suggests that leachate collection is highly impacted by rainfall run-off. This is either indicative of high rainfall infiltration



across the fill site or poor separation of the stormwater and leachate collection systems. As a result, pumped leachate volumes to WWTP are at times significantly above the maximum daily leachate acceptance limit stipulated by the WWTP consent conditions (AUT.008339.02.03).

4.0 Options to be Assessed

The following options for the future of the Russell Landfill were provided by FNDC. Each option is described in detail below, including key design, consenting and operational considerations.

4.1 Option 1 – Immediate closure

This option proposes to permanently close the Russell Landfill.

No new consent to operate the Russell Landfill will be sought when consent expires in April 2023. However, discharge consents for stormwater, leachate and landfill gas will be required for the closure and aftercare period.

The waste transfer station will be maintained and received waste will be transported and disposed of at Puwera Landfill, Whangarei.

Key Considerations

- ✧ Formal closure planning in accordance with WasteMINZ (MfE, 2001) landfill closure guidance will be required to ready the existing fill site for permanent closure. A detailed scope of works for Option 1 is provided in Section 5.
- ✧ The Russell Landfill is the only landfill site within the district. The strategic implications of closing the Russell landfill on long-term solid waste management should be considered.

4.2 Option 2 – Landfill expansion & continued long-term landfill operation

This option proposes to seek re-consent for continued long-term landfill operation.

This option aims to extend the life of the Russell Landfill to accept additional waste for a long-term (~30 year) resource consent.

Key Consideration

- ✧ There is likely to be consenting challenges associated with attempting to expand the fill volume due to the site's situation (close proximity to wetland and Uruti Bay tributary) and the unlined nature of the historic landfill.
- ✧ Given the physical constraints of site, any additional fill will need to be placed on top of the existing fill.



- ✧ Because the landfill is unlined, complete closure of the existing fill site will be required prior to any successive fill placement (new consented activity). This will involve capping the historic fill area and the installation of a new leachate collection system on top of the old fill to meet current MfE guidance.
- ✧ Detailed assessment of the site's existing impact on the environment will also be required to support any new resource consent application.

A detailed scope of works for Option 2 is provided in Section 5.2.

4.3 Option 3 – Continued short-term landfill operation to maximise fill capacity, followed by planned closure

This option proposes to continue operating the Russell Landfill for approximately 5-6 years until the originally consented fill volume is exhausted, following which the landfill will be closed.

Key Consideration

- ✧ It is understood that this option aims to efficiently maximise the remaining landfill area without the requirement for significant design and/or earthworks to facilitate a larger scale landfill expansion (as per Option 2).
- ✧ This option will require new resource consents to continue any waste disposal after April 2023.
- ✧ This option proposes to fill the remaining landfill capacity under the existing consent. The existing consent however expires in April 2023 and therefore a new consent will need to be sought to progress this option. A short-term consent will require a similar consenting process as per Option 2.

A detailed scope of works for Option 3 is provided in Section 5.3.

5.0 Option Scoping

PDP have developed a preliminary scope of works to advance each option. Each scope has been developed based on technical review of the available information and PDP industry experience on similar landfill projects in New Zealand.

The purpose of this preliminary scoping exercise is to estimate investment cost (CAPEX) and identify project risks associated with scope uncertainty. Where appropriate, a risk-based 'cost multiple' is applied to reflect the perceived level of uncertainty to generate a risk adjusted cost estimate for fair option comparison.

The presented scope of works and rough order costs (ROC) are intended to be conservative pre-concept design level estimates to aid decision making. Scope and costing will require refinement as part of a future stage of works once a preferred option is selected.



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FAR NORTH DISTRICT COUNCIL - RUSSELL LANDFILL OPTIONS ASSESSMENT

5.1 Option 1 Scope – Immediate Closure

Table 1: Option 1 – Scope and Investment Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple (Risk Adjusted Cost Estimate)
1	Survey & Design	1.1	Survey <i>To calculate capping material volume and cut/fill for earthworks.</i>	\$20,000	Assumption that there is enough potential capacity to enable a full 30-year consent term.	Cost Multiplier 1.5x \$30,000
		1.2	Concept Design <i>Engineering concept design / drawings to inform landfill improvement works (physical works)</i>	\$30,000	Full extent of earthworks required to close fill site to be confirmed following completion of geotechnical assessment.	Cost Multiplier 1.5x \$45,000
2	Physical Works	2.1	Earthworks <i>Required to prepare the site for capping and closure (i.e. vegetation removal, contouring, terracing, construction of down-gradient buttress (if required), stormwater upgrades etc).</i>	\$100,000		Cost Multiplier 2x \$200,000
		1.2	Engineered fill capping. <i>Cost estimate based on indicative material pricing and estimated capping coverage.</i>	\$200,000		Cost Multiplier 2x \$400,000
		1.3	Topsoil / Revegetation <i>Cost estimate based on indicative material pricing and estimated capping coverage.</i>	\$200,000		Cost Multiplier 2x \$400,000
		1.4	Site security (fencing partition for waste transfer station etc)	\$50,000	Final cost estimate to be confirmed following design of final layout.	Cost Multiplier 2x \$100,000

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Table 1: Option 1 – Scope and Investment Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiplier <i>(Risk Adjusted Cost Estimate)</i>
3	Assessment of Environmental Effects <i>AEE in accordance with MFE best practice to support Resource Consent</i>	3.1	Groundwater & Surface Water Assessment of Effects / Leachate Management Plan for Closure <i>There is currently no information regarding volume and quality of leachate leakage to the receiving environment. Furthermore, there is limited information on existing leachate collection system and underling hydrogeological setting.</i> <i>Baseline monitoring will be required to support an assessment of effects for resource consent. This will involve the construction of groundwater monitoring piezometers and a comprehensive monitoring program (both groundwater and surface-water sampling of the downstream wetland).</i> <i>Estimated cost inclusive of drilling new groundwater monitoring bores, groundwater, and surface water sampling, completion of technical report and monitoring plan to support consent application.</i>	\$150,000	Unknown environmental impact of existing fill. Further investigation and/or remediation works may be required following outcome of baseline assessment.	Cost Multiplier x1.5 \$225,000
		3.2	Geotechnical Risk Assessment (Slope Stability and Settlement – Desktop Modelling Assessment) <i>Assess the stability of the current slopes based on the existing survey for both static and seismic conditions (modelling). Settlement will be determined based on engineering judgement and empirical experience on similar landfill projects.</i>	\$25,000	Potential need for intrusive site investigation to support stability assessment.	Cost Multiplier 2x \$50,000

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Table 1: Option 1 – Scope and Investment Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiplier <i>(Risk Adjusted Cost Estimate)</i>
		3.3	Land Gas Risk Assessment <i>In accordance with MFE, Landfill gas generation is considered a human health and safety risk. No previous assessment of landfill gas risk as be undertaken. Landfill gas monitoring will likely be required to define potential risk and support closure plan.</i>	\$25,000	Potential need for additional physical works to mitigate identified gas risk (gas venting / harvesting). To be confirmed following baseline assessment.	Cost Multiplier 2x <i>\$50,000</i>
		3.4	Stormwater Management Plan <i>Alterations and/or updates to the stormwater management plan for long-term site closure.</i>	\$20,000	Potential requirement for further detailed design depending on the scale of earthworks undertaken (i.e. change to existing profile).	Cost Multiplier x1.5 <i>\$30,000</i>
		3.5	Ecological Assessment <i>Terrestrial ecological survey required to support AEE.</i>	\$20,000	Potential requirement for freshwater ecological assessment following surface monitoring (see scope item 3.1)	Cost Multiplier x1.5 <i>\$30,000</i>
		3.6	Traffic Management Plan	\$20,000		Cost Multiplier x1.5 <i>\$30,000</i>



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FAR NORTH DISTRICT COUNCIL - RUSSELL LANDFILL OPTIONS ASSESSMENT

Table 1: Option 1 – Scope and Investment Cost Estimate					
Preliminary Scope				Rough Order Cost Estimate (\$)	Proposed risk-based Cost Multiple (Risk Adjusted Cost Estimate)
3	Resource Consent Application	3.1	Consent Application & Stakeholder Engagement <i>Estimated costs to prepare and submit consent application including planning and legislative requirements (RMA, regional and district plans)</i>	\$50,000	Potential risk associated with stakeholder opposition and requirement for extensive stakeholder engagement. Cost Multiplier 1.5x \$75,000
Total Estimate Cost				\$910,000	\$1,665,000 (Risk adjusted)

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5.2 Option 2 Scope – Landfill expansion & continued long-term landfill operation

Table 2: Option 2 – Scope and Investment Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple (Risk Adjusted Cost Estimate)
1	Survey & Design	1.1	Survey <i>To determine achievable new fill volume. Also used to calculate capping material volume and cut/fill for earthworks.</i>	\$20,000	Assumption that there is enough potential capacity to enable a full 30-year consent term.	Cost Multiplier 1.5x \$30,000
		1.2	Concept Design <i>Engineering concept design / drawings to inform landfill improvement works (physical works)</i>	\$50,000	There is risk associated with constructing a new fill cell on top of an historical landfill of unknown construction.	Cost Multiplier 1.5x \$75,000
2	Physical works <i>Given the age of the existing fill site, the current landfill will need to be capped and a new leachate collection system installed before additional fill material is placed.</i>	2.1	Earthworks for existing fill closure (i.e. vegetation removal, contouring, terracing, construction of down-gradient buttress (if required)).	\$100,000	Major buttressing and/or construction of a large down- gradient toe bund represent significant risk to CAPEX increase.	Cost Multiplier 3x \$300,000
		2.2	Earthwork for site expansion (buttressing, new toe bund, site boundary upgrades, new stormwater diversion etc.)	\$200,000	Furthermore, construction of toe-bund on down-gradient site boundary may require major earthworks through old fill material. This would be significantly more expensive (on a m ³ basis).	Cost Multiplier 3x \$600,000



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FAR NORTH DISTRICT COUNCIL - RUSSELL LANDFILL OPTIONS ASSESSMENT

Table 2: Option 2 – Scope and Investment Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple <i>(Risk Adjusted Cost Estimate)</i>
		2.3	Engineered Fill Capping. <i>Placement of engineered capping layer over existing fill site.</i> <i>Cost estimate based on indicative material pricing and estimated capping coverage.</i>	\$200,000	Cost of capping / topsoil dependant on source availability, location etc. Final volumes of import to be determined.	Cost Multiplier 2x <i>\$400,000</i>
		2.4	Leachate Collection System <i>A new leachate collection system will need to be installed on top of the capped old fill.</i> <i>Cost estimate inclusive of detailed design.</i>	\$200,000	Detailed design and contractor cost estimate	Cost Multiplier 2x <i>\$400,000</i>
		2.5	Leachate Reticulation <i>Upgrades to the existing leachate collection, reticulation, and treatment. Treatment at the adjacent WWTP will need to be confirmed.</i> <i>Cost estimate inclusive of detailed design.</i>	\$100,000	Assumption that leachate will continue to be sent to neighbouring WWTP.	Cost Multiplier 2x <i>\$200,000</i>

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Table 2: Option 2 – Scope and Investment Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple (Risk Adjusted Cost Estimate)
3	Assessment of Environmental Effects AEE in accordance with MFE best practice to support Resource Consent	3.1	Groundwater & Surface Water Assessment of Effects / Leachate Management Plan for Closure <i>There is currently no information regarding volume and quality of leachate leakage to the receiving environment. Furthermore, there is limited information on existing leachate collection system and underlying hydrogeological setting.</i> <i>Baseline monitoring will be required to support an assessment of effects for resource consent. This will involve the construction of groundwater monitoring piezometers and a comprehensive monitoring program (both groundwater and surface-water sampling of the downstream wetland).</i> <i>Estimated cost inclusive of drilling new groundwater monitoring bores, groundwater, and surface water sampling, completion of technical report and monitoring plan to support consent application.</i>	\$150,000	Unknown environmental impact of existing fill. Further investigation and/or remediation works may be required following outcome of baseline assessment.	Cost Multiplier x1.5 \$225,000
		3.2	Geotechnical Risk Assessment (Slope Stability and Settlement – Desktop Modelling Assessment)	\$25,000	Potential need for intrusive site investigation to support stability assessment.	Cost Multiplier 2x \$50,000

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Table 2: Option 2 – Scope and Investment Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple (Risk Adjusted Cost Estimate)
			Assess the stability of the current slopes based on the existing survey for both static and seismic conditions. Settlement will be determined based on engineering judgement and empirical experience on similar landfills projects.			
		3.3	Land Gas Risk Assessment <i>In accordance with MfE landfill closure requirement, Landfill gas generation is considered to be a human health and safety risk consideration. No previous assessment of landfill gas risk has been undertaken. Landfill gas monitoring will likely be required to support closure plan.</i>	\$25,000	Potential need for additional physical works to mitigate identified gas risk (gas venting / harvesting). To be confirmed following baseline assessment.	Cost Multiplier 2x \$50,000
		3.4	Stormwater Management Plan <i>Alternations and/or updates to the stormwater management plan for long-term site closure.</i>	\$20,000	Potential requirement for further detailed design depending on the scale of earthworks undertaken (i.e. change to existing profile).	Cost Multiplier x1.5 \$30,000
		3.5	Ecological Assessment <i>Terrestrial ecological survey required to support AEE.</i>	\$20,000	Potential requirement for freshwater ecological assessment following surface monitoring (see scope item 3.1).	Cost Multiplier x1.5 \$30,000

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Table 2: Option 2 – Scope and Investment Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple <i>(Risk Adjusted Cost Estimate)</i>
		3.6	Air Quality & Odour	\$20,000		Cost Multiplier x1.5 \$30,000
		3.7	Traffic Management Plan	\$20,000		Cost Multiplier x1.5 \$30,000
4	Resource Consent Application (Land discharge consent)	4.1	Stakeholder Engagement <i>To include social and cultural engagement with iwi and local communities.</i>	\$50,000	Potential risk associated with opposition and requirement for extensive stakeholder engagement.	Cost Multiplier x3 \$150,000
		4.2	Consent Application <i>Estimated costs to prepared and submit consent application based on the above detailed AEE as well as all planning and legislative requirements (RMA, regional and district plans)</i>	\$50,000		Cost Multiplier 3x \$150,000
5	Closure Planning <i>Landfill closure at the end of the landfill life (allowing for 30 year aftercare).</i>		Scope and associated costs as per Option 1.	\$910,000	See Option 1	\$1,665,000
Total Estimated Cost				\$2,160,000		\$4,425,000 (Risk adjusted)

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FAR NORTH DISTRICT COUNCIL - RUSSELL LANDFILL OPTIONS ASSESSMENT

5.3 Option 3 Scope – Continued short-term landfill operation to maximise fill capacity followed by planned closure

Table 3: Option 3 – Scope and Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple <i>(Risk Adjusted Cost Estimate)</i>
1	Survey & Design	1.1	Survey <i>To determine achievable new fill volume. Also used to calculate capping material volume and cut/fill for earthworks.</i>	\$20,000	Assumption that there is capacity to enable continued fill activity.	Cost Multiplier 1.5x <i>\$30,000</i>
		1.2	Concept Design <i>Engineering concept design / drawings to inform landfill improvement works (physical works)</i>	\$50,000		Cost Multiplier 1.5x <i>\$75,000</i>
2	Physical works <i>Given the age of the existing fill site, the current landfill will need to be capped and a new leachate collection system installed before additional fill material is placed.</i>	2.1	Earthworks for existing fill closure (i.e. vegetation removal, contouring, terracing, construction of down-gradient buttress (if required)).	\$100,000	There is risk associated with constructing a new fill cell on top of an historical landfill of unknown construction.	Cost Multiplier 3x <i>\$300,000</i>
		2.2	Engineered Fill Capping. <i>Placement of engineered capping layer over existing fill site.</i> <i>Cost estimate based on indicative material pricing and estimated capping coverage.</i>	\$200,000		Cost Multiplier 2x <i>\$400,000</i>

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Table 3: Option 3 – Scope and Cost Estimate					
Preliminary Scope			Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple (Risk Adjusted Cost Estimate)
		2.3	Leachate Collection System <i>A new leachate collection system will need to be installed on top of the capped old fill.</i> <i>Cost estimate inclusive detailed design.</i>	\$200,000	Detailed design and contractor cost estimate Cost Multiplier 2x \$400,000
		2.4	Leachate Reticulation <i>Upgrades to the existing leachate collection, reticulation, and treatment. Treatment at the adjacent WWTP will need to be confirmed.</i> <i>Cost estimate inclusive detailed design.</i>	\$100,000	Assumption that leachate will continue to be send to neighbouring WWTP. Cost Multiplier 2x.
3	Assessment of Environmental Effects <i>AEE in accordance with MFE best practice to support Resource Consent</i>	3.1	Groundwater & Surface Water Assessment of Effects / Leachate Management Plan for Closure <i>There is currently no information regarding volume and quality of leachate leakage to the receiving environment. Furthermore, there is limited information on existing leachate collection system and underling hydrogeological setting.</i> <i>Baseline monitoring will be required to support an assessment of effects for resource consent. This will involve the construction of groundwater monitoring piezometers and a comprehensive monitoring program (both groundwater and</i>	\$150,000	Unknown environmental impact of existing fill. Further investigation and/or remediation works may be required following outcome of baseline assessment. Cost Multiplier x1.5 \$225,000

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Table 3: Option 3 – Scope and Cost Estimate					
Preliminary Scope			Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple (Risk Adjusted Cost Estimate)
		<p>surface-water sampling of the downstream wetland).</p> <p>Estimated cost inclusive of drilling new groundwater monitoring bores, groundwater, and surface water sampling, completion of technical report and monitoring plan to support consent application.</p>			
		<p>3.2 Geotechnical Risk Assessment (Slope Stability and Settlement – Desktop Modelling Assessment)</p> <p>Assess the stability of the current slopes based on the existing survey for both static and seismic conditions. Settlement will be determined based on engineering judgement and empirical experience on similar landfills projects.</p>	\$25,000	Potential need for intrusive site investigation to support stability assessment.	Cost Multiplier 2x \$50,000
		<p>3.3 Land Gas Risk Assessment</p> <p>In accordance will MfE landfill closure requirement, Landfill gas generation is considered to be a human health and safety risk consideration. No previous assessment of landfill gas risk as be undertaken. Landfill gas monitoring will likely be required to support closure plan.</p>	\$25,000	Potential need for additional physical works to mitigate identified gas risk (gas venting / harvesting). To be confirmed following baseline assessment.	Cost Multiplier 2x \$50,000

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Table 3: Option 3 – Scope and Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple <i>(Risk Adjusted Cost Estimate)</i>
		3.4	Stormwater Management Plan <i>Alternations and/or updates to the stormwater management plan for long-term site closure.</i>	\$20,000	Potential requirement for further detailed design depending on the scale of earthworks undertaken (i.e. change to existing profile).	Cost Multiplier x1.5 \$30,000
		3.5	Ecological Assessment <i>Terrestrial ecological survey required to support AEE.</i>	\$20,000	Potential requirement for freshwater ecological assessment following surface monitoring (see scope item 3.1)	Cost Multiplier x1.5 \$30,000
		3.6	Air Quality & Odour	\$20,000		Cost Multiplier x1.5 \$30,000
		3.7	Traffic Management Plan	\$20,000		Cost Multiplier x1.5 \$30,000
4	Resource Consent Application (Land discharge consent)	4.1	Stakeholder Engagement <i>To include social and cultural engagement with iwi and local communities.</i>	\$50,000	Potential risk associated with opposition and requirement for extensive stakeholder engagement.	Cost Multiplier x2 \$100,000
		4.2	Consent Application <i>Estimated costs to prepared and submit consent application based on the above detailed AEE as</i>	\$50,000		Cost Multiplier 2x \$100,000



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FAR NORTH DISTRICT COUNCIL - RUSSELL LANDFILL OPTIONS ASSESSMENT

Table 3: Option 3 – Scope and Cost Estimate						
Preliminary Scope				Rough Order Cost Estimate (\$)	Risks / Assumptions	Proposed risk-based Cost Multiple <i>(Risk Adjusted Cost Estimate)</i>
			<i>well as all planning and legislative requirements (RMA, regional and district plans)</i>			
5	Closure Planning <i>Landfill closure at the end of the landfill life (allowing for 30-year aftercare).</i>		Scope and associated costs as per Option 1.	\$910,000	See Option 1	\$1,665,000
Total Estimated Cost				\$1,960,000		\$3,715,000 <i>(Risk adjusted)</i>

A03889701R001_Russell Landfill Options Assessment_FINAL.docx

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6.0 Risk Assessment

An initial risk assessment has been undertaken to highlight key risks for each option.

Risks associated with investment CAPEX is summarised in Section 5.0. Cost risks are presented in the below risk registers in addition to non-cost risks associated with resource consent, environmental, social, cultural and strategic considerations.

Option 1

Table 4: Option 1 Risk Register		
Phase of Works	Risk Category	Risk
Physical Works	Cost	<ul style="list-style-type: none"> Cost of imported capping (clay) and topsoil dependant on source availability and location. Final volumes of import material to be determined following survey.
Assessment of Environmental Effects	Environmental	<ul style="list-style-type: none"> Unknown environmental impact of existing fill on receiving groundwater and surface water.
	Cost	<ul style="list-style-type: none"> Potential requirement for extensive leachate monitoring and/or remediation. Unknown landfill gas generation prior to detailed assessment. Potential need to gas venting / flaring infrastructure.
Resource Consent Application Process	Cost	<ul style="list-style-type: none"> Risk of potential cost increase due to stakeholder engagement.
Operation (Transfer and disposal to Purewa Landfill)	Strategy	<ul style="list-style-type: none"> By closing the Russell Landfill, FNDC are committed to long-term solid waste transfer out of district. This may reduce flexibility of waste management within the district and create dependency on third-party contractors to transfer and disposal of waste.



Table 4: Option 1 Risk Register		
Phase of Works	Risk Category	Risk
		<ul style="list-style-type: none"> FNDC will have limited control over the end point of waste disposal. For example, what is the lifespan of the Puwera Landfill and will FNDC have long-term assurance to transfer waste? Reduced contingency in the event that waste cannot be transferred out of district. For example, road closure, ferry limits to heavy vehicles etc.
	Logistics	<ul style="list-style-type: none"> Additional truck movements may face opposition.
	Cost	<ul style="list-style-type: none"> Limited long-term contractor cost control due to dependency.

Option 2

Table 5: Option 2 Risk Register		
Phase of Works	Risk Category	Risk
Physical Works	Cost	<p>All as per Option 1 (see Table 4), plus the addition of the following:</p> <ul style="list-style-type: none"> Prior to completion of detail Geotechnical Assessment, the potential requirement for major buttressing and/or construction of a large down-gradient toe bund represent significant risk to CAPEX increase. Construction of toe-bund on down-gradient site boundary may require major earthworks through old fill material. This would be significantly more expensive on a cost per cube (m³) of earth moved. Contractor cost estimate to construct leachate collection system.



Table 5: Option 2 Risk Register		
Phase of Works	Risk Category	Risk
Assessment of Environmental Effects	Cost, Consenting	<ul style="list-style-type: none"> Unknown volume of leachate generation prior to detailed design / Leachate Management Plan. Leachate collection volumes on new fill likely to exceed WWTP daily acceptance limit (5 m³/day). Potential requirement for costly WWTP upgrades to accept collected leachate volume.
	Consenting	<ul style="list-style-type: none"> Key consenting risk associated with community and/or iwi opposition to landfill expansion. Loss of existing community led recycling activity to accommodate new fill. May result in community opposition.
Resource Consent Application Process	Cost	<ul style="list-style-type: none"> Potential for significant cost increase to undertake prolonged stakeholder engagement.
	Risk	<ul style="list-style-type: none"> Operational Health and Safety concerns associated with public access to operational landfill and operator safety.
Operation (Expanded Russell Landfill)	Strategy	<ul style="list-style-type: none"> Operation the landfill asset may be considered to be a FNDC liability.
	Logistics	<ul style="list-style-type: none"> Engagement of a limited number of suitably qualified landfill operators in the district.
	Cost	<ul style="list-style-type: none"> Costly long-term monitoring requirements.
	Environmental	<ul style="list-style-type: none"> Continued landfill operation carries risk of future environmental impact (contaminated leachate migration, air quality, ecological degradation etc)



Option 3

Table 6: Option 3 Risk Register		
Phase of Works	Risk Category	Risk
Physical Works	Cost	All as per Option 2 (see Table 5)
Assessment of Environmental Effects	Cost	All as per Option 2 (see Table 5)
Resource Consent	Risk	All as per Option 2 (see Table 5)
Operation	Strategy, Logistics, Cost, Environment	All as per Option 2 (see Table 5)

7.0 Cost Estimate

7.1 CAPEX

Estimated CAPEX (investment cost) is outlined in in Section 5.0. CAPEX summary of each option is presented in Table 7 below.

7.2 OPEX

To accurately compare each option's 'whole of life' cost, estimated operational costs (OPEX) are considered.

The 'whole of life' timeframe for each option is assumed to be 30 years for fair comparison. This lifespan is based upon the typically sought consent period for a new landfill activity (as per Option 2).

OPEX cost for each option have been generated based on the recent Northland Waste Ltd contract cost comparison between Russell landfill operation and 'transfer and disposal' to Puwera Landfill (Contract 07/21/601). Northland Waste Ltd consent costs provided by FNDC (May 2022).

OPEX costs are inclusive of Northland Waste Ltd contract costs, Waste Levy and Carbon Credits. Future OPEX forecasting has been made based on known short-term cost increases to the waste levy and carbon credit system (FNDC Comms. May 2022). Long-term, a 5% annual inflation is assumed across all costs.

It is recognised that there is significant uncertainty associated with predicting future operational costs for both landfill operation and waste transfer. Nevertheless, the OPEX estimate presented is considered to provide fair cost comparison suitable for the purposes of decision making.



7.3 Cost Summary

Option 1 (landfill closure) is identified as the cheapest CAPEX and OPEX solution with a total 'whole of life' cost estimate of \$12.5M over the next 30 years.

Options 2 is the most costly option with regards to both initial CAPEX and OPEX with a 'whole of life' cost estimate of \$23.5M.

The ranking for cost has been assigned as a percentage of the total 'whole of life' cost estimate for each option. The lowest cost is given a score of 100%. Each option is subsequently ranked as a percentage of the lowest cost option.

The integration of cost rankings with non-cost criteria into the MCA is discussed in detail in the following Sections.

Table 7: 'Whole of Life' Cost Summary			
Phase of Works	Cost Estimate (\$) (Risk Adjusted) ¹		
	Option 1	Option 2	Option 3
CAPEX			
Survey & Design	\$75,000	\$105,000	\$105,000
Physical Works	\$1,100,000	\$1,900,000	\$1,300,000
Assessment of Environmental Effects	\$415,000	\$455,999	\$445,000
Resource Consent Application	\$75,000	\$300,000	\$200,000
Closure Plan	-	\$1,665,000	\$1,665,000
Total CAPEX	\$1.665M	\$4.425M	\$3.715M
Total OPEX			
	\$10.8M	\$19.1M	\$12.1M
Total 'Whole of Life' Cost	\$12.5M	\$23.5	\$15.8M
Score	100%	53%	79%
Notes: 1. Presented costs are 'risk adjusted' to reflect uncertainty associated with CAPEX and future cost inflation ('whole of life'). 2. Highest ranked option shown in bold .			



8.0 Assessment Process

A Multi-criteria Analysis (MCA) has been developed to provide a structured and transparent framework on which the three options can be compared.

The following sections outline the MCA framework including criteria section, definition, weighting and assessment scoring.

PDP has developed the following MCA framework based on industry standard guidelines specifically developed to aid long-term infrastructure decision-making (Australian Infrastructure, 2021 & UK Government Publication, 2009).

8.1 Multi Criteria Analysis (MCA) Framework

The aim of the Multi-Criteria-Analysis (MCA) is to combine cost and non-cost (consenting, social, cultural & strategy) elements of each option into a clearly defined, structured decision-making framework to enable FNDC and elected members to make an informed decision.

MCA process consists of the following stages:

1. Establish a decision context - define the purpose of the MCA and decision makers.
2. Identify options to be assessed
3. Define assessment criteria (agreed to by decision makers)
4. Define criteria scoring (agreed to by decision makers)
5. Define criteria weighting (agreed to by decision makers)
6. Combine the weights and scores for an overall option score
7. Undertake a sensitivity analysis
8. Provide recommendation on outcome.

8.2 Criteria Definition

The following criteria have been selected to assess each option against.

These industry standard criteria are considered to be appropriate given the nature and complexity of the Russell Landfill assessment.

Each criterion is discussed in detail below.

Sub-criteria under each project outcome have been developed to define each criteria's measurable outcomes more clearly. Selected criteria are presented below.

- ✧ Cost
- ✧ Risk



- ✧ Environment
- ✧ Social
- ✧ Cultural
- ✧ Strategic & Logistical Considerations

Cost

Table 8: Cost Criteria Definition			
Outcome	Outcome	Definition	Measurement
Cost effective management and disposal of solid waste.	C1 – CAPEX Upfront investment cost.	Whole of life cost including CAPEX & OPEX.	Rough order cost estimate (CAPEX) provided by PDP.
	C2 – OPEX Operational cost estimate over the duration of the consent term.		OPEX estimate by PDP based on existing Northland Waste Ltd contact rates (provided by FNDC).

Risk

Table 9: Risk Criteria Definition			
Outcome	Criteria	Definition	Measurement
Overall project risk management to best practical extent	R1 –Consenting & Legal	Risk associated with achieving resource consent and avoidance of potential legal action.	Qualitative assessment of perceived risk. Feedback to be sought from decision makers.
	R2 – Timeframe	Not meeting timeframes set out by FNDC	
	R3 – Operational Risk	Risks associated with ongoing operation of the landfill, including; health and safety compliance, risk to property and people and/or potential environmental impact.	



Environment

Table 10: Environment Criteria Definition			
Outcome	Criteria	Definition	Measurement
Long-term environmental impact of the landfill with regards to potentially adverse effects on area ecology, landscape and recreation are to be minimised.	E1 – Ecology (Terrestrial and Freshwater)	The impact on self-sustainability and inter-relationships among plants, animals and insects.	The degree of change compared to the existing environment
	E2 – Landscape	The impact on the character of sites and places and their aesthetic qualities.	A degree of change compared to the existing environment
Temporary effects from construction are to be managed as best as practicable.	E3 – Construction	Effect of construction activities of the option including the natural environment, traffic, noise, disruption to public and services, health and safety risk, damage to assets and/or access to private property.	The degree of adverse effects from construction activities.



Social

Table 11: Social Impact Criteria Definition

Outcome	Criteria	Definition	Measurement
Long-term environmental impact of the landfill with regards to potentially adverse effects to social cohesion and community are to be minimised.	S1 – Community Impact (Social & Recreation)	The option recognised the social value of the site, including existing value and future potential value (recreation etc.) to the local community.	Qualitative assessment of impact – recreation, community use, cohesion, health and wellbeing. Feedback to be sought from decision makers.

Cultural

Table 12: Cultural Impact Criteria Definition

Outcome	Criteria	Definition	Measurement
Long-term environmental impact of the landfill with regards to potentially adverse effects to culture and heritage are to be minimised.	H1 – Culture & Heritage	The impact on sites and activities of historical and/or cultural significance. The impact on local heritage protection groups and Iwi/Hapū views of the sites existing and potential resource and value.	Qualitative assessment of cultural impact. Alignment to FNDC Significance and Engagement Policy (2021) and Iwi/ Hapū Management Plan Policy (2016) FNDC to lead to assessment to ensure due consideration.



Strategy & Logistical Considerations

Table 13: Strategy & Logistics Criteria Definition			
Outcome	Criteria	Definition	Measurement
Long term strategic / logistical consideration to regional waste management.	L1 –Strategy	Assess the strategic value of the landfill to FNDC to meet long-term waste management aims.	Qualitative assessment of strategic value and logistic considerations. Feedback from FNDC required.
	L2 – Logistics	Logistical consideration of options (contractor engagement etc).	

8.3 Weighting

In the simplest form, MCA weighting can be applied equally to all assessment criteria. This is typically appropriate where there is broad agreement concerning equal importance of each criterion. This approach is generally less contentious as it avoids perceived decision-maker bias. Alternatively, in more complex applications, MCA weightings can be used to place emphasis on key criterion either to align with key objectives or where there is minimal concern/objection to certain criterion.

It is recommended that decision-maker and stakeholder engagement be sought as part of the criteria weighting process.

For the purposes of this assessment criteria weighting is equal.

FNDC to provide feedback regarding the weighting.



8.4 Scoring

Each assessment criteria are assigned a numerical score between 1 and 5. A higher MCA score indicates a more favourable option. The scale and magnitude of each score is defined in Table 14 below.

Important Note

Scoring of non-cost criteria can be subjective depending on the point of view of the decision maker. It is therefore recommended that a 'workshop' discussion is undertaken to collectively decide on criterion scoring to encompass the collective priorities of all stakeholders.

Table 14: Scoring System ¹		
Magnitude	Score	Description
Strong Positive	5	Strong positive impact for the criteria or measure
Moderate Positive	4	Moderate positive impact
No Significant Impact	3	Neutral. No significant positive or negative impact
Moderate Negative	2	Moderate negative impact
Strong Negative	1	Strong negative impact
Notes:		
1. Recommended criteria scoring system from Infrastructure Australia 2021.		

9.0 MCA Results

9.1 Non-Cost Assessment

Table 15 summarises the comparative scores for each option based on the MCA (non-cost) assessment criteria.

Important Note

MCA scoring of non-cost assessment criteria is subjective based on the perceived importance of criteria to stakeholder / decision-makers. The scores presented by PDP are to be considered a preliminary score only at this time, pending review by FNDC and other stakeholder groups considered critical to the decision-making process.



Table 15: Scoring Summary of MCA (non-cost)			
Criteria	MCA Scoring		
	Option 1	Option 2	Option 3
Risk	4	2	3
Environment	4	2	2
Social Impact	5	2	2
Cultural Impact	5	2	2
Strategy & Logistics Considerations	2	4	4
Total	20	12	13
Percentage²	80%	48%	52%
Notes: 1. Highest ranked option in bold . 2. Percentages are determined by MCA total non-cost assessment score divided by the maximum potential score of 25.			

9.2 Final Results

Combining both the non-cost (Table 15) and cost (Table 7) MCA assessment criteria gives a final score for each option.

Table 16 presents the overall weighted scores for each option as a percentage score. All non-cost and cost scores have been given an equal weighting.

Final weighting to be determined following FNDC review.

Table 16: Final MCA Assessment Results ¹			
Criteria	MCA Scoring		
	Option 1	Option 2	Option 3
Sum of non-cost assessment ²	80%	48%	52%
Sum of cost assessment	100%	53%	79%
Total Score	83%¹	49%	57%
Notes: 1. MCA is equally weighted across all 6 assessment criteria each with a 1/6 th weighting. 2. Percentages are determined by MCA total non-cost assessment score divided by the maximum potential score of 25. Non-cost assessment accounts for 5/6 th weighting. 3. Percentages are determined as per 'whole of life' cost estimate with lowest score getting 100%.			



Option 1, 'Landfill Closure' scored the highest overall (83% total scoring). Option 1 scored highest for both cost and non-cost based assessment criteria.

9.3 Sensitivity Analysis

To assess the relative impact of criteria weighting on the overall MCA outcome, a sensitivity analysis has been undertaken. The weighting of each criterion has been systematically increased (relative to other criterion) to quantify the sensitivity of MCA to each criterion assessed.

Table 17 shows the impact of doubling the weighting of each criterion in turn on the MCA outcome.

Based on the preliminary scoring of the MCA, the sensitivity analysis shows no change to the overall outcome of the MCA. This suggests a general robustness of the MCA findings.

Table 17: Sensitivity Analysis Summary			
Criteria	Final MCA Score ¹		
	Option 1	Option 2	Option 3
Equal Weighting	83%	49%	57%
2x Weighting to Cost	86%	49%	60%
2x Weighting to Risk	83%	48%	57%
2x Weighting to Environment	83%	48%	52%
2x Weighting to Social Impact	86%	48%	54%
2x Weight to Cultural Impact	86%	48%	54%
2x Weighting to Strategy / Logistics	77%	53%	60%
Notes: 1. Final MCA score inclusive of both non-cost and cost criterion. 2. Percentages are determined by MCA total non-cost assessment score divided by the maximum potential score of 25. Non-cost assessment accounts for 5/6 th weighting. 3. Percentages are determined as per 'whole of life' cost estimate with lowest score getting 100%. 4. Highest scoring option highlighted in bold .			



10.0 Conclusion

Based on the MCA undertaken, closure of the Russell landfill (Option 1) is identified as the preferred option based on both cost and non-cost criteria.

Preliminary scope of works required to advance Option 1 is outlined in Table 1. Recommended next stage of works is as follows:

- ✧ Geotechnical Risk Assessment;
- ✧ Concept Design to inform required engineering works; and
- ✧ Groundwater / Surface Water Assessment of Effects to support resource consent.

11.0 References

Bruce Judd Consultancy (2001) Geotechnical Investigation of the Russell Landfill. Report prepared for Far North District Council (August, 2001)

Department for Communities and Local Government (2009) Multi-criteria analysis: a manual. UK Government Publication (January 2009).

Far North District Council (2016) Iwi/Hapu (Environmental) Management Plans Policy.

Infrastructure Australia (2021) Technical guide of the Assessment Framework: Guide to multi-criteria analysis (July, 2021)

Ministry for the Environment (2001) A Guide for the Management of Closing and Closed Landfill in New Zealand.

Northland Waste Ltd (2021) Russell Landfill Operation Waste and Recycling Contract 07/21/601 (Variation Agreement dated 16 August 2021).

VK Consulting Environmental Engineers Ltd (2002) Russell Landfill Management Plan. Report prepared for Far North District Council (July, 2002).

Appendix A: Site Photographs



A - 1

FAR NORTH DISTRICT COUNCIL - RUSSELL LANDFILL OPTIONS ASSESSMENT



Photo 1: View looking east from waste transfer station.



Photo 2: View looking west. Central bench (left of photo), working slope (right of photo) above bench.

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A - 2

FAR NORTH DISTRICT COUNCIL - RUSSELL LANDFILL OPTIONS ASSESSMENT



Photo 3: View looking north-east from central bench. Top of landfill in distance, old fill slope (right of photo).



Photo 4: View looking north from based on lower slope. Densely vegetated and hummocky surface.

A03889701R001_Russell Landfill Options Assessment_FINAL.docx

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A - 3

FAR NORTH DISTRICT COUNCIL - RUSSELL LANDFILL OPTIONS ASSESSMENT



Photo 5: Leachate collection chamber to the south of landfill footprint / adjacent to Raupo Swamp.

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7 INFORMATION REPORTS

7.1 PROGRESS REPORT: THE REINTRODUCTION OF DEVELOPMENT CONTRIBUTIONS IN THE FAR NORTH DISTRICT IN ALIGNMENT WITH THE 2024-34 LONG TERM PLAN

File Number: A3589458

Author: Roger Ackers, Manager - Strategy Development

Authoriser: Janice Smith, Chief Financial Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

To report back to Council on the progress against the indicative project schedule for the reintroduction of development contributions in alignment with the 2024-34 Long Term Plan.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

This report provides an update to elected members on the progress made towards the reintroduction of development contributions with the 2024-34 Long Term Plan.

A workshop on delivery priorities held on 6 July 2022 captured the description, the objectives, the strategy, and actions required to deliver a new development contributions policy that becomes operational on 1 July 2024.

The output of this workshop has informed the tasks, actions, and dependencies in this report.

TŪTOHUNGA / RECOMMENDATION

That the Council receive the report Progress Report: The Reintroduction of Development Contributions in the Far North District in Alignment with the 2024-34 Long Term Plan.

TĀHUHU KŌRERO / BACKGROUND

On 16 December 2021 Council approved that a new development contributions policy be adopted with the 2024-34 Long Term Plan and that staff report on the progress against the indicative project schedule as captured in the 16 December 2021 report on development contributions.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

A new development contributions policy has been included in the list of Chief Executive Officer delivery priorities. The Development Contributions Policy was included in a workshop facilitated by the Integral Group on 6 July 2022 that was attended by staff, Deputy Mayor Court and Councillor Vujcich. The output from this workshop was an action plan that captured the description of the issues and opportunities, the objective of the project and the strategy and actions required to deliver on the objectives. The development of this action plan has resulted in several changes to the original plan put forward in December 2021 that are now captured in the table below replacing what has previously been reported. The action plan has also clarified the objective for this project as per the following statement;

Project Objective

A new Far North District Council development contributions policy operative on 1 July 2024 that charges fair and reasonable development contributions to property developers for the following activities that can be directly attributed to growth;

- ***new transport infrastructure***
- ***new reserves and parks and***
- ***new community infrastructure***

The following table captures the strategy and actions identified to deliver on the above stated objective.

Task #	Task	Actions	Dependency
1	Complete internal stocktake of evidence that is required to inform a list of new projects to be included asset management plans for waters (as required by the DIA), transportation, parks, reserves and community facilities.	<p>Workshop with internal staff to consider which of the following is a "must have" to inform growth related projects for inclusion in asset management plans.</p> <ul style="list-style-type: none"> • Population Projections (completed) • District Plan section 32 reports • Proposed District Plan • Kerikeri/Waipapa Spatial Plan • Asset Condition Assessments • Water Modelling • Transport Modelling • Open Spaces Strategy • Social, Community Infrastructure Strategy (covering playgrounds, toilets, sports facilities) • Marine Facilities Strategy • Other as identified in a workshop with staff 	
2	Legal Review, Expert Review	<ul style="list-style-type: none"> • Commissioning of a legal review of the evidence based required to inform growth related projects. The objective of this report is to assess vulnerability to a legal challenge where evidence could be missing that informs and supports growth related new projects. 	1
3	Feedback from elected members on content of a draft DC Policy	<ul style="list-style-type: none"> • Draft a strawman of a development contributions policy (less a list of specific growth projects) for elected members to consider the following; 	

Task #	Task	Actions	Dependency
		<ul style="list-style-type: none"> ○ Council's approach to using development contributions (summary of reason why Council has concluded that DCs are appropriate). ○ Catchments for activities (District, Ward, Locality, Urban Area, Serviced Area for activities subject to Development Contributions) ○ Draft Household Equivalent Unit (HUE) per unit charges ○ Draft on when Development Contributions will be assessed and invoiced ○ Draft provision for developer agreements ○ Basis for valuing land/allotments ○ Draft rationale for funding growth costs with development contributions ○ A draft of how and when financial contributions will be taken for reserves. 	
4	Complete a policy development and engagement project plan based on feedback from internal subject matter experts and elected members	<ul style="list-style-type: none"> • Finalisation of the scope of work to develop a new development contributions policy that can be consulted on as per Special Consultative Procedure requirements of the Local Government Act with the consultation on the 24-34 Long Term Plan • Include communication and engagement tasks and deliverables in the project plan. 	1,2,3
5	Work alongside Asset Managers developing Asset Management Plans for waters, transport, reserves, parks and community facilities	<ul style="list-style-type: none"> • Collaborate and join up with the Asset Management Planning Process (as a member of any project team). 	

Task #	Task	Actions	Dependency
6	Work with senior asset managers on the development of the Infrastructure Strategy	<ul style="list-style-type: none"> Collaborate and join up with staff member developing 30-year Infrastructure Strategy. Asset Planning and the Infrastructure Strategy will inform financial modelling that considers the total cost of capital expenditure for growth to recover through DCs. 	
7	Confirm initial list of growth-related new projects	<ul style="list-style-type: none"> Confirm with the Asset Management Planning Teams for waters, transport, reserves and parks and community facilities an initial list of Section 201A schedule of Assets for inclusion in a new development contributions policy. 	5,6
8	Work with Financial Planning Team to run scenarios of impacts on rates and development contributions for different ratios of charging based on initial listings of new projects	<ul style="list-style-type: none"> Run different scenarios across catchments and activities applying a range of scenarios from 100% development contributions funded to 0% DC funded for new projects across transport, parks and reserves and community facilities. Aim is to test initial assumptions equity and fairness with real numbers (presented back to elected members) Join this project up with the rating review project (on the priority list) and the development of new revenue and finance policy for the 24-34 Long Term Plan that informs the Financial Management Strategy. 	7
9	Development of implementation plan	<ul style="list-style-type: none"> The implementation plan will be developed with (1) finance (2) operations who will assess and invoice Development Contributions (3) Business Intelligence for reporting and monitoring. 	7
10	Draft of Development Contributions Policy	<ul style="list-style-type: none"> First draft of policy ready for the Long Term Plan engagement (including a schedule of new assets) Review by internal stakeholder group (finance, asset management, consenting, operations) Draft approved for inclusion in Long Term Plan public consultation. 	6,8
11	LTP engagement		10
12	Submissions Analysis	<ul style="list-style-type: none"> As part of Long Term Plan submissions. 	11

Task #	Task	Actions	Dependency
13	Deliberations	<ul style="list-style-type: none"> Deliberations as part of Long Term Plan deliberations. 	12
14	Adoption of new Development Contributions Policy	<ul style="list-style-type: none"> Adopted with a new Long Term Plan. 	13
15	Execution of implementation plan	<ul style="list-style-type: none"> The new development contributions policy becomes 'live' in operations (Development Contributions are assessed ready for invoicing). 	9,14
16	Close Project	<ul style="list-style-type: none"> Close Report, Handover to operations. 	15

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial or budgetary implications that will result from Council receiving this report.

ĀPITIHINGA / ATTACHMENTS

Nil

7.2 COMMUNITY BOARD UPDATES JULY 2022

File Number: A3793157

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To enable oversight of Community Board resolutions at Council and provide Community Board Chairperson's with a formal opportunity to speak with Council about discussions at Community Board.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Minutes from the following Community Board meetings are attached for Council information:
 - 21 June 2022 - Te Hiku Community Board
 - 6 July 2022 - Kaikohe-Hokianga Community Board
 - 7 July 2022 - Bay of Islands-Whangaroa Community Board
- The Kaikohe-Hokianga Community Board and Bay of Islands-Whangaroa Community Boards also have August meetings which will occur between printing of this agenda and the Council meeting. The minutes for those meetings will be included in the 22 September 2022 Council agenda.

TŪTOHUNGA / RECOMMENDATION

That Council note the following Community Board minutes:

- 21 June 2022 - Te Hiku Community Board
- 6 July 2022 - Kaikohe-Hokianga Community Board
- 7 July 2022 - Bay of Islands-Whangaroa Community Board

TĀHUHU KŌRERO / BACKGROUND

This report is to provide Council oversight of resolutions made at Community Board meetings and provide Community Board Chairperson's with a formal opportunity to raise any Community Board issues with Council.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

This is intended as an information report.

From time-to-time Community Board's may make recommendations to Council. This report is not considered to be the appropriate mechanism for Council to make a decision from a Community Board recommendation. Council could however move a motion to formally request a report on a particular matter for formal consideration at a subsequent meeting. The report would then ensure that Council have sufficient information to satisfy the decision-making requirements under the Local Government Act 2002 (sections 77-79).

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budget provision in considering this report.

ĀPITI HANGA / ATTACHMENTS

- Te Hiku Community Board Minutes - 21 June 2022 - A3759540  
- Kaikohe-Hokianga Community Board Minutes - 6 July 2022 - A3779480  
- Bay of Islands-Whangaroa Community Board Minutes - 7 July 2022 - A3778657  

Te Hiku Community Board Meeting Minutes

21 June 2022

**MINUTES OF TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM, TE AHU, CNR MATTHEWS AVE AND SOUTH ROAD, ,
KAITAIA, 0410 ON TUESDAY, 21 JUNE 2022 AT 11:00 AM**

PRESENT: Chairperson Adele Gardner, Member Jaqi Brown, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William (Bill) Subritzky, Member Felicity Foy

IN ATTENDANCE: Blair King (CEO) departed 12:06pm

STAFF PRESENT: Kim Hammond (Funding Advisor), Shayne Storey (Community Development Advisor), Marlema Baker (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chair Adele Gardner commenced the meeting and member Brown opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2022/42

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That the apology received from Member John Stewart be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

No public forum speakers for this meeting.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Kaitaia Police – Daniel Williams

5 NGĀ KAIKŌRERO / SPEAKERS

Representative from Far North Land Search and Rescue.

Representative from Mangonui Cemetery Committee.

Representative from Te Hapua Sports Recreation Club (booklet tabled).

Representative from Te Pokapu Tiaki Taio o Te Tai Tokerau Trust.

12:05 pm meeting adjourned for lunch – returned 12:15pm

Te Hiku Community Board Meeting Minutes

21 June 2022

6 CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A3538600, pages 12 - 14 refers

RESOLUTION 2022/43

Moved: Member Darren Axe

Seconded: Member Jaqi Brown

That Te Hiku Community Board agrees that the minutes of the meeting held 10 May 2022 be confirmed as a true and correct record.**CARRIED****7 REPORTS****7.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.1 document number A3742559, pages 21 - 22 refers

RESOLUTION 2022/44

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board note the reports from Chairperson Adele Gardner and Members Darren Axe, Jaqi Brown and Bill Subritzky.**CARRIED****7.2 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 APRIL 2022**

Agenda item 7.2 document number A3713468, pages 28 - 29 refers

RESOLUTION 2022/45

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 30 April 2022.**CARRIED****7.3 FUNDING APPLICATIONS**

Agenda item 7.3 document number A3729047, pages 32 - 37 refers

RESOLUTION 2022/46

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

That Te Hiku Community Board;

- a) approves the sum of \$5,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Far North Land Search and Rescue for the lease of 218**

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Te Hiku Community Board Meeting Minutes

21 June 2022

Wiroa Road, Kerikeri to support the following Community Outcomes:

- i) Proud, vibrant communities
- ii) Communities that are healthy, safe, connected and sustainable.

CARRIED

7.3 FUNDING APPLICATIONS

RESOLUTION 2022/47

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board

- b) approves the sum of **\$1,788.70** (plus GST if applicable) to be paid from the Board's Community Fund account to Living Theatre Charitable Trust for the purchase of 120 tickets for the Matariki Show which will be given to Bald Angles to distribute, to support the following Community Outcomes:

- i) Proud, vibrant communities
- ii) We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

CARRIED

7.3 FUNDING APPLICATIONS

MOTION

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

That Te Hiku Community Board

- c) approves the sum of **\$9,581** (plus GST if applicable) to be paid from the Board's Community Fund account to Mangonui Cemetery Committee for the removal of four large pine tree at Mangonui Cemetery, to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable.

LEFT TO LIE

7.3 FUNDING APPLICATIONS

RESOLUTION 2022/48

Moved: Member Sheryl Bainbridge

Seconded: Member Jaqi Brown

That Te Hiku Community Board

- d) approves the sum of **\$1,200** (plus GST if applicable) to be paid from the Board's Community Fund account to Pamapurua School for the purchase of basketball poles from Basketball Northland, to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable

CARRIED

Te Hiku Community Board Meeting Minutes

21 June 2022

7.3 FUNDING APPLICATIONS

RESOLUTION 2022/49

Moved: Member Felicity Foy

Seconded: Member Darren Axe

That Te Hiku Community Board

- e) approves the sum of **\$20,000** (plus GST if applicable) to be paid from the Board's Community Fund account to Te Hapua Sports Recreation Club, for the costs of fixing the roof and septic drainage at Te Hapua Sports Recreation Club, to support the following Community Outcomes:
- i) Proud, vibrant communities
 - ii) Communities that are healthy, safe, connected and sustainable.

CARRIED

7.3 FUNDING APPLICATIONS

RESOLUTION 2022/50

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

That Te Hiku Community Board

- f) approves the sum of **\$5,000** (plus GST if applicable) to be paid from the Board's Community Fund account to Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust (Eco Centre Kaitiaia) for facilitator fees and materials for the Community Upcycling for the Environment (CUE) programme, to support the following Community Outcomes:
- i) Proud, vibrant communities
 - ii) Communities that are healthy, safe, connected and sustainable
 - iii) A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki.

CARRIED

7.3 FUNDING APPLICATIONS

MOTION

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

That Te Hiku Community Board

- g) approves the sum of **\$2,673** (plus GST if applicable) to be paid from the Board's Community Fund account to Te Whakaora Tangata for the purchase and installation of a heat pump at 44 Puckey Avenue, Kaitiaia, to support the following Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable.

LOST

Te Hiku Community Board Meeting Minutes

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7.3 FUNDING APPLICATIONS

RESOLUTION 2022/51

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

That Te Hiku Community Board

- h) approves the amount of **\$10,000** (plus GST if applicable) to be paid from the Board's Community Funds 2021/2022 account, **\$10,000** (plus GST if applicable) from the Board's 2021/2022 Placemaking Fund, and **\$100,000** (plus GST if applicable) from the Boards 2022/2023 Placemaking Fund to the Kaitia Business Association for the Town Centre Retail Strategy to support the following Community Outcomes:

- i) Proud, vibrant communities
- ii) Communities that are healthy, safe, connected and sustainable

CARRIED

7.3 FUNDING APPLICATIONS

RESOLUTION 2022/52

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

That Te Hiku Community Board

- i) allocates the sum of **\$2,000** (plus GST if applicable) to be paid from the Board's Community Fund account to remove a Monkey Apple Tree in the Coopers Beach Shopping Centre and
- j) allocates the sum of **\$7,150** (plus GST if applicable) to be paid from the Board's Placemaking Fund 2021/22 to Hawthorne Landscape Architects for Placemaking Consultation, and
- k) allocates the sum of **\$2,122.13** (plus GST if applicable) to be paid from the Board's Community Fund account 2021/22 to Far North Safer Communities for graffiti removal to support the following Community Outcomes:

- i) Proud, vibrant communities
- ii) Communities that are healthy, safe, connected and sustainable

CARRIED

7.4 PROJECT FUNDING REPORTS

Agenda item 7.4 document number A3739809, pages 162 - 163 refers

RESOLUTION 2022/53

Moved: Member William (Bill) Subritzky

Seconded: Member Felicity Foy

That Te Hiku Community Board:

- a) Note the project report received from Houhora Big Game Sports Fishing Club.
- b) Note the project report received from Te Pokapu Tiaki Taiao O Te Tai Tokerau

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Te Hiku Community Board Meeting Minutes

21 June 2022

(EcoCentre Kaitaia).**CARRIED****7.5 ROAD NAMING - 9 WHANGATANE DRIVE, KAITAIA**

Agenda item 7.5 document number A3679751, pages 170 - 173 refers

RESOLUTION 2022/54

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

That the Te Hiku Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a public road, Te Paia Lane that is currently addressed at 9 Whangatane Drive, Kaitaia as per map (A3640109).**CARRIED****7.6 ROAD NAMING - 189 STATE HIGHWAY 10, COOPERS BEACH**

Agenda item 7.6 document number A3736574, pages 187 - 190 refers

RESOLUTION 2022/55

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private road, Hunter Way that is currently addressed at 189 State Highway 10, Coopers Beach as per map (A3710128).**CARRIED****7.7 ROAD NAMING - 1A-5A JAMIESON ROAD, KAITAIA**

Agenda item 7.7 document number A3736576, pages 200 - 203 refers

RESOLUTION 2022/56

Moved: Chairperson Adele Gardner

Seconded: Member Felicity Foy

That the Te Hiku Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private road, Ohotu Way that is currently addressed at 1a-5a Jamieson Road, Kaitaia as per map (A3690681).**CARRIED****7.8 ROAD NAMING - LOT 3 SPICER ROAD, MANGONUI**

Agenda item 7.8 document number A3736578, pages 216 - 218 refers

RESOLUTION 2022/57

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

That the Te Hiku Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private road, Ōhumuhumu Lane that is currently addressed at Lot 3 Spicer Road, Mangonui as per map (A3710125).

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Te Hiku Community Board Meeting Minutes

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CARRIED

8 INFORMATION REPORTS

8.1 KAITAIA BUSINESS IMPROVEMENT DISTRICT TARGETED RATE 2022-2023

Agenda item 8.1 document number A3706335, pages 237 - 242 refers

RESOLUTION 2022/58

Moved: Member Sheryl Bainbridge
Seconded: Chairperson Adele Gardner

That the Te Hiku Community Board receive the attached reports from the Kaitaia Business Association and recommend that Council levy the Kaitaia Business Improvement District Targeted Rate 2022-2023 for \$50,000.

CARRIED

NOTE:

That the Te Hiku Community Board hold a workshop with the Kaitaia Business Association regarding updating the Memorandum of Understanding

8.2 TANGONGE RECREATION RESERVE - STATUS OF EXISTING LEASE

Agenda item 8.2 document number A3625814, pages 271 - 272 refers

RESOLUTION 2022/59

Moved: Chairperson Adele Gardner
Seconded: Member Jaqi Brown

That the Te Hiku Community Board;

- a) receive the report Tangonge Recreation Reserve - Status of Existing Lease,
- b) recommends to Council that the process for a new long-term lease commence now, and
- c) that the existing lease remain in place until the new long-term lease is executed.

CARRIED

8.3 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE MAY 2022

Agenda item 8.3 document number A3700969, pages 294 - 294 refers

RESOLUTION 2022/60

Moved: Member Sheryl Bainbridge
Seconded: Chairperson Adele Gardner

That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet Update May 2022.

CARRIED

Notes

- Remove Rangitoto
- Follow-up and report on action items
- Only include resolutions

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Te Hiku Community Board Meeting Minutes

21 June 2022

- Remove Tangonge Reserve

9 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2022/61

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

10 TE KAPINGA HUI / MEETING CLOSE

The meeting closed with a karakia at 2:24pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 16 August 2022.

.....
CHAIRPERSON

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 6 JULY 2022 AT 10:30 AM**

PRESENT: Chairperson Mike Edmonds, Deputy Chairperson Emma Davis, Member Louis Toorenburg, Member Kelly van Gaalen, Member Alan Hessel, Member Laurie Byers, Member John Vujcich, Member Moko Tepania

IN ATTENDANCE:

STAFF PRESENT: Kim Hammond (Funding Advisor), Marlema Baker (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chair Edmonds commenced the meeting.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

No apologies or conflicts declared.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Shaun Reilly
 - Roadside cleaning is non-existent. They need to be cleaned.
 - Bunnings needs to be encouraged to stay in Kaikohe.
 - A banking hub in Kaikohe would be an innovative idea.
- Linda Bracken
 - Need more than Bunnings to service our area, like a Hammer Hardware
 - Kaikohe Business Association is looking at ways to support the community as a whole.
 - Roding Priority Taheke Bridge – if it floods, that part of Hokianga is cut off.
 - The Kaikohe Business Association and community would like to meet with new CEO. *Or Vujcich will liaise with the CE's office.*
 - Petersen Building has historical meaning to the Ngawha and Kaikohe communities. Could it be moved to the Pioneer Village and re-purposed, instead of demolished?
 - Innovation Park special event – July 25th, 4pm will be a 1 hour bus tour and guest speakers.
 - Kaikohe looks untidy, buildings need maintenance from absentee owners. Drains are blocked, kerb and verge overgrowth is unruly and traffic speed through town is concerning.

4 NGĀ TONO KŌRERO / DEPUTATIONS

There were no deputations for this meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

There were no speakers for this meeting.

6 CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A3763868, pages 10 - 17 refers

RESOLUTION 2022/39

Moved: Deputy Chairperson Emma Davis

Seconded: Member Alan Hessel

That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 1 June 2022 as a true and correct record with the following amendment/s:

- a) **Item 7.4 Major Item Not On The Agenda – Pohutukawa Trees in Opononi.**
- d) ***please include, as background, the contrast between the policy and the decision to put the footpath near the Pohutukawa trees and the refusal to consider amenity lighting around the trees.***

CARRIED

7 REPORTS**7.1 PROJECT FUNDING REPORTS**

Agenda item 7.1 document number A3747239, pages 18 - 28 refers

RESOLUTION 2022/40

Moved: Member John Vujcich

Seconded: Member Moko Tepania

That the Kaikohe-Hokianga Community Board

- a) **note the project report received from Kaikohe Business Association.**
- b) **note the project report received from Youthline Auckland Charitable Trust.**
- c) **note the thank you letter from Mukoto Suzuki Guest.**

CARRIED

7.2 FUNDING APPLICATIONS

Agenda item 7.2 document number A3747431, pages 29 - 45 refers

RESOLUTION 2022/41

Moved: Member Louis Toorenborg

Seconded: Member Kelly van Gaalen

That the Kaikohe-Hokianga Community Board:

- a) **approves the sum of **\$2,575** (plus GST if applicable) be paid from the Boards Community Fund account to Hokianga Historical Society for the purchase of a lawnmower and line trimmer, laminator, signage/advertising and a cell phone to support the following Community Outcomes:**
 - i) **Proud, vibrant communities**
 - ii) **We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride**

CARRIED

RESOLUTION 2022/422

Moved: Member Kelly van Gaalen

Seconded: Deputy Chairperson Emma Davis

- b) approves the sum of **\$1,110** (plus GST if applicable) to be paid from the Boards Community Fund account to Living Theatre Trust for the purchase of **60** tickets to the Matariki Glow Show 2022 at the Turner Centre, Kerikeri to support the following Community Outcomes:
- i) Proud, vibrant communities
 - ii) We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

CARRIED**8 INFORMATION REPORTS****8.1 KAIKOHE-HOKIANGA COMMUNITY BOARD ACTION SHEET UPDATE JULY 2022**

Agenda item 8.1 document number A3747215, pages 46 - 49 refers

RESOLUTION 2022/43

Moved: Member Moko Tepania

Seconded: Member Alan Hessel

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board Action Sheet Update July 2022.

CARRIED**Notes**

Start dates and updates requested on action sheet items for Omapere Wharf and Freese Park.
Request for hall delegations update to be added to the action sheet.

9 MAJOR ITEMS NOT ON THE AGENDA THAT CANNOT BE DELAYED**RESOLUTION 2022/44**

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board;

- a) resolves to consider the item not on the agenda:
- 1. Kohukohu Hall progress report
 - 2. Progress report on hall delegations
- b) and notes that Deputy Chair Emma Davis provided an explanation of why these items were not on the agenda and why they could not be delayed.

CARRIED**9.1 MAJOR ITEMS NOT ON THE AGENDA THAT CANNOT BE DELAYED****RESOLUTION 2022/45**

Moved: Deputy Chairperson Emma Davis

Kaikohe-Hokianga Community Board Meeting Minutes - **Unconfirmed**

6 July 2022

Seconded: Member Moko Tepania

That the Kaikohe-Hokianga Community Board requests that the CE provide a report to the Board addressing the following;

- a. Kohukohu Hall progress report**
- b. Progress report on hall delegations**

CARRIED

10 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 11:29 am.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 3 August 2022.

.....
CHAIRPERSON

Bay of Islands-Whangaroa Community Board Meeting Minutes

7 July 2022

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD VIRTUALLY VIA MICROSOFT TEAMS
ON THURSDAY, 7 JULY 2022 AT 10:00 AM**

PRESENT: Chairperson Belinda Ward, Member Lane Ayr, Member Bruce Mills, Member Frank Owen, Member Manuwai Wells, Member Dave Hookway-Kopa, Member Rachel Smith

IN ATTENDANCE: Councillor David Clendon

STAFF PRESENT: Joshna Panday, Rhonda-May Whiu, Kathryn Trewin

1 KARAKIA TIMATANGA / OPENING PRAYER

Chair Belinda Ward opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

No conflicts of interest were noted. Refer to the end of the minutes for apologies.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

There were no public forum speakers

4 NGĀ TONO KŌRERO / DEPUTATIONS

There were no deputations

5 NGĀ KAIKŌRERO / SPEAKERS

Jaime Pavlicevic from Kerikeri Gymnastics Club spoke regarding item 7.4b funding application

Russell Shaw and Tracy Wakeford from Kerikeri Rifle and Pistol Club spoke regarding item 7.4c funding application

Charles Parker and Hellen McNeil from Bay of Islands Yacht Club spoke regarding item 7.4d funding application

Lorraine Goulton from Whangaroa County Museum and Archives spoke regarding item 7.4f funding application

Teresa Wakelin for Kerikeri Theatre Company spoke regarding item 7.4e funding application

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A3538442, pages 10 - 21 refers

RESOLUTION 2022/47

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the Bay of Islands-Whangaroa Community Board meeting held 2 June 2022 are a true and correct record.

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7 July 2022

<u>In Favour:</u>	Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa
<u>Against:</u>	Nil
<u>Abstained:</u>	Rachel Smith
CARRIED	

7 REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.1 document number A3702463, pages 22 - 28 refers

RESOLUTION 2022/48	
Moved:	Member Frank Owen
Seconded:	Member Manuwai Wells
That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward, Deputy Chair Frank Owen, and member Manuela Gmuer-Hornell.	
<u>In Favour:</u>	Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa
<u>Against:</u>	Nil
<u>Abstained:</u>	Rachel Smith
CARRIED	

7.3 PROJECT FUNDING REPORTS

Agenda item 7.3 document number A3760774, pages 49 - 67 refers

RESOLUTION 2022/49	
Moved:	Member Dave Hookway-Kopa
Seconded:	Member Manuwai Wells
That the Bay of Islands-Whangaroa Community Board note the project report received from:	
a) Kerikeri Gymnastics Club	
b) Kerikeri Paddlers	
c) Youthline	
<u>In Favour:</u>	Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen and Manuwai Wells
<u>Against:</u>	Nil
<u>Abstained:</u>	Dave Hookway-Kopa (Dissatisfied with the level of details provided by the Kerikeri Gymnastics Club) and Rachel Smith
CARRIED	

7.2 ROAD NAMING - 405 KERIKERI INLET ROAD, KERIKERI

Agenda item 7.2 document number A3713060, pages 29 - 48 refers

MOTION

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way (ROW), Egret Way that is currently addressed at 405 Kerikeri Inlet Road, Kerikeri as per map (A3640647).

AMENDMENT

Moved: Member Dave Hookway-Kopa

Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board, refers the application for the private right-of-way road naming back to staff for further consultation with Manawhenua.

In Favour: Manuwai Wells and Dave Hookway-KopaAgainst: Belinda Ward, Lane Ayr, Bruce Mills and Frank OwenAbstained: Rachel Smith**LOST 2/4****MOTION**

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way (ROW), Egret Way that is currently addressed at 405 Kerikeri Inlet Road, Kerikeri as per map (A3640647).

In Favour: Belinda Ward, Lane Ayr, Bruce Mills and Frank OwenAgainst: Manuwai Wells and Dave Hookway-Kopa (Concerns over the report and options presented)Abstained: Rachel Smith

The original motion became the substantive motion.

RESOLUTION 2022/50

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private right-of-way (ROW), Egret Way that is currently addressed at 405 Kerikeri Inlet Road, Kerikeri as per map (A3640647).

In Favour: Belinda Ward, Lane Ayr, Bruce Mills and Frank OwenAgainst: Dave Hookway-Kopa (Concerns over the report and options presented)Abstained: Manuwai Wells and Rachel Smith**CARRIED**

Meeting adjourned at 11:55 am and resumed at 12:05 pm

At 12:17 pm, Member Rachel Smith left the meeting.

Bay of Islands-Whangaroa Community Board Meeting Minutes

7 July 2022

7.4 FUNDING APPLICATIONS

Agenda item 7.4 document number A3760765, pages 68 - 118 refers

RESOLUTION 2022/51

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board;

- a) approves the sum of \$17,000 (plus GST if applicable) be paid from the Board's Community Fund account to Bay of Islands Animal Rescue for costs towards 2022/23 animal desexing programme 2022 to meet the following Community Outcomes:**

i) Communities that are healthy, safe, connected and sustainable

ii) Proud, vibrant communities

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED**RESOLUTION 2022/52**

Moved: Member Lane Ayr

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board;

- b) approves the sum of \$12,500 (plus GST if applicable) be paid from the Board's Community Fund account to Kerikeri Gymnastics Club for costs towards purchasing a van to transport children to gymnastics to meet the following Community Outcomes:**

i) Communities that are healthy, safe, connected and sustainable

ii) Proud, vibrant communities

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen and Manuwai Wells

Against: Dave Hookway-Kopa

CARRIED**RESOLUTION 2022/53**

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board;

- c) approves the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kerikeri Rifle and Pistol Club for costs towards construction of a shelter to meet the following Community Outcomes:**

i) Communities that are healthy, safe, connected and sustainable

ii) Proud, vibrant communities

In Favour: Belinda Ward

Against: Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

LOST 1/5

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7 July 2022

RESOLUTION 2022/54

Moved: Member Lane Ayr

Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board;

- d) approves the sum of \$3,235 (plus GST if applicable) be paid from the Board's Community Fund account to Bay of Islands Yacht Club for costs towards CCTV to link in to the Paihia system to meet the following Community Outcomes:**

i) Communities that are healthy, safe, connected and sustainable

ii) Proud, vibrant communities

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen and Manuwai Wells

Against: Dave Hookway-Kopa

CARRIED

RESOLUTION 2022/55

Moved: Chairperson Belinda Ward

Seconded: Member Dave Hookway-Kopa

That the Bay of Islands-Whangaroa Community Board;

- e) approves the sum of \$8,536 (plus GST if applicable) be paid from the Board's Community Fund account to Kerikeri Theatre Company for costs towards Blackadder Stage Show to meet the following Community Outcomes:**

i) Communities that are healthy, safe, connected and sustainable

ii) Proud, vibrant communities

In Favour: Belinda Ward

Against: Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Abstained: Lane Ayr

LOST 1/4

RESOLUTION 2022/56

Moved: Member Bruce Mills

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board;

- f) approves the sum of \$4,500 (plus GST if applicable) be paid from the Board's Community Fund account to Whangaroa County Museum and Archives for annual operating costs to meet the following Community Outcomes:**

i) Communities that are healthy, safe, connected and sustainable

ii) Proud, vibrant communities

In Favour: Belinda Ward, Lane Ayr, Bruce Mills and Frank Owen

Against: Dave Hookway-Kopa

Abstained: Manuwai Wells

CARRIED

Bay of Islands-Whangaroa Community Board Meeting Minutes

7 July 2022

8 INFORMATION REPORTS**8.1 FUNDING GRANTED BY THE BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD 2016-2022 FINANCIAL YEARS**

Agenda item 8.1 document number A3760510, pages 119 - 123 refers

MOTION

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board receive the report Funding Granted by the Bay of Islands-Whangaroa Community Board 2016-2022 Financial Years.

AMENDMENT

Moved: Member Manuwai Wells

Seconded: Member Dave Hookway-Kopa

That the Bay of Islands-Whangaroa Community Board leaves the report Funding Granted by the Bay of Islands-Whangaroa Community Board 2016-2022 Financial Years to lie on the table pending the inclusion of the additional information provided by Staff.

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

The amendment became the substantive motion.

RESOLUTION 2022/57

Moved: Member Lane Ayr

Seconded: Member Manuwai Wells

That the Bay of Islands-Whangaroa Community Board leaves the report Funding Granted by the Bay of Islands-Whangaroa Community Board 2016-2022 Financial Years to lie on the table pending the inclusion of the additional information provided by Staff.

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE JULY 2022

Agenda item 8.2 document number A3702474, pages 124 - 130 refers

MOTION

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update July 2022.

AMENDMENT

Moved: Member Bruce Mills

Seconded: Chairperson Belinda Ward

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update July 2022 and includes the following RFS 4070342 onto the next Action Sheet Update:

- That the overflow carpark, south of the Whangaroa Fishing Club (green area) to be metaled or surfaced appropriately as an all-weather site. Member Mills to liaise with the CEO.

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

The amendment became the substantive motion.

RESOLUTION 2022/58

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update July 2022 and includes the following RFS 4070342 onto the next Action Sheet Update:

- **That the overflow carpark, south of the Whangaroa Fishing Club (green area) to be metaled or surfaced appropriately as an all-weather site. Member Mills to liaise with the CEO.**

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

APOLOGY**RESOLUTION 2022/59**

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the apology received from Member Manuela Gmuer-Hornell, be accepted and leave of absence granted.

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

9 RESOLUTION TO EXCLUDE THE PUBLIC**RESOLUTION 2022/60**

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

That the public be excluded from the following parts of the proceedings of this meeting. The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

In Favour: Belinda Ward, Lane Ayr, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED**10 TE KAPINGA HUI / MEETING CLOSE**

The meeting ended with a karakia by Member Dave Hookway-Kopa and closed at 13:42pm.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 4 August 2022.

.....
CHAIRPERSON

7.3 ROADING MAINTENANCE AND OPERATIONS CONTRACT COST ESCALATION IMPACTS

File Number: A3810028

Author: Calvin Thomas, General Manager - Northland Transportation Alliance

Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide details of the scale and impact of cost pressures on roading maintenance activities. The Northland Transportation Alliance will have staff available to speak to the report.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Council has previously been made aware of cost pressures that have been impacting upon the construction industry and in particular the impact on operational and capital delivery. This paper outlines the cost escalation and impact relating to the existing Road Maintenance and Renewal Contract managed on behalf of Council by the Northland Transportation Alliance (NTA).

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Roothing Maintenance and Operations Contract Cost Escalation Impacts.

TĀHUHU KŌRERO / BACKGROUND

As detailed in the attached report prepared by the NTA.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

As detailed in the attached report prepared by the NTA.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The financial implication are outlined in the attached report prepared by the NTA.

ĀPITIHINGA / ATTACHMENTS

- 1. FNDC Escalation Costs 2022-2023 - A3811996**  



Meeting: FNDC Council

Name of item: Contract Escalation and Level of Service (LoS) impacts

Author: Dawn Spence – Asset Strategy & Management Lead

Meeting Date: 11 August 2022

1 Purpose

The purpose of this paper is to provide Council with an update of the NTA Road Maintenance & Renewal Contract Escalation for the Separable Portion 2 – commencing 1st July 2022 and the impact thereof.

2 Background

Each of the NTA Road Maintenance & Renewal Contracts have provision for Cost Fluctuation Adjustments under their Basis of Payments¹. All calculated adjustments are applied to the rates in the Schedule of Prices on 1st July each year and shall be valid for the following 12 months.

The maintenance works are structured around:

- Routine work – work that the contract provides clear authorisation for the Contractor to get on and do,
- Ordered work – Work that must specifically receive authorisation by the Engineer prior to work being commenced, and
- Cyclic work – a type of routine work where work is initiated by a time frequency and usually confirmed with the Engineer in the approval of the annual work programme.

The renewal works are defined from Engineer prepared forward work programmes.

The routine and cyclic works are paid as Lump Sums per month.

The ordered maintenance works, and renewal works are actions raised as dispatches through the contract mechanisms and are measured and paid based upon the Schedule of Rates.

Both the Lump Sums rates and the measured item rates are eligible for cost adjustment / escalation. As the total cost of the Contract remains the same as the prior years², this will therefore impact on the quantities of measure works that can be achieved.

In brief the average contract escalation / cost fluctuation adjustment for 2022-23 is 12.4% on the rates.

\$100 = 100% work quantity (2021-22)
Escalation of 12.4% for 2022-23
 \$112 = 100% work quantity (2022-23)
 or
 \$100 = 89% work quantity (2022-23)
Figure 1 - Escalation vs Work quantity

¹ Part 4 – Basis of Payment, NTA Road Maintenance & Renewal Contracts

² Cost escalation of approx. 2% is included in all budgets and forecasts.



3 Discussion

The breakdown of the Payment schedules into Lump Sums and Measures items (by average percentage) has been depicted in Figure 2 – Proportion of works paid by Lump Sum and measure items for the three Districts, for 2021-22.

Whangarei 2021-22		Kaipara 2021-22		Far North 2021-22	
Contract Sum \$\$	Work quantity	Contract Sum \$\$	Work quantity	Contract Sum \$\$	Work quantity
Percentage of Measured items in Contract Sum \$\$ (86%)	Proportion of ordered work quantities (86%)	Percentage of Measured items in Contract Sum \$\$ (76%)	Proportion of ordered work quantities (76%)	Percentage of Measured items in Contract Sum \$\$ (66%)	Proportion of ordered work quantities (66%)
Percentage of Lump Sums items in Contract Sum \$\$ (14%)	Proportion of routine & cyclic work quantities (14%)	Percentage of Lump Sum items in Contract Sum \$\$ (24%)	Proportion of routine & cyclic work quantities (24%)	Percentage of Lump Sums items in Contract Sum \$\$ (34%)	Proportion of routine & cyclic work quantities (34%)

Figure 2 - Proportion of works paid by Lump Sum and Measure Items for the three Districts

When the total contract cost does not change from the previous year³ and escalation @ 12.4% is applied to all the rates there are two major issues:

- The Lump Sum item costs are increased by 12.4%, which reduces the sum available for the measured items of work.
- The 'buying power' or work quantity achievable for the measured items sum is only 89% of the previous year, due to escalated rates.

The overall impact is then compared with the percentage of measured works achievable in 2021-22 against the percentage of measured works achievable in 2022-23. For each District Council this figure is slightly different, and a representation has been depicted for each of the three.

³ Forecast inflation of approx. 2% is ignored for this example.

3.1 Far North District Council

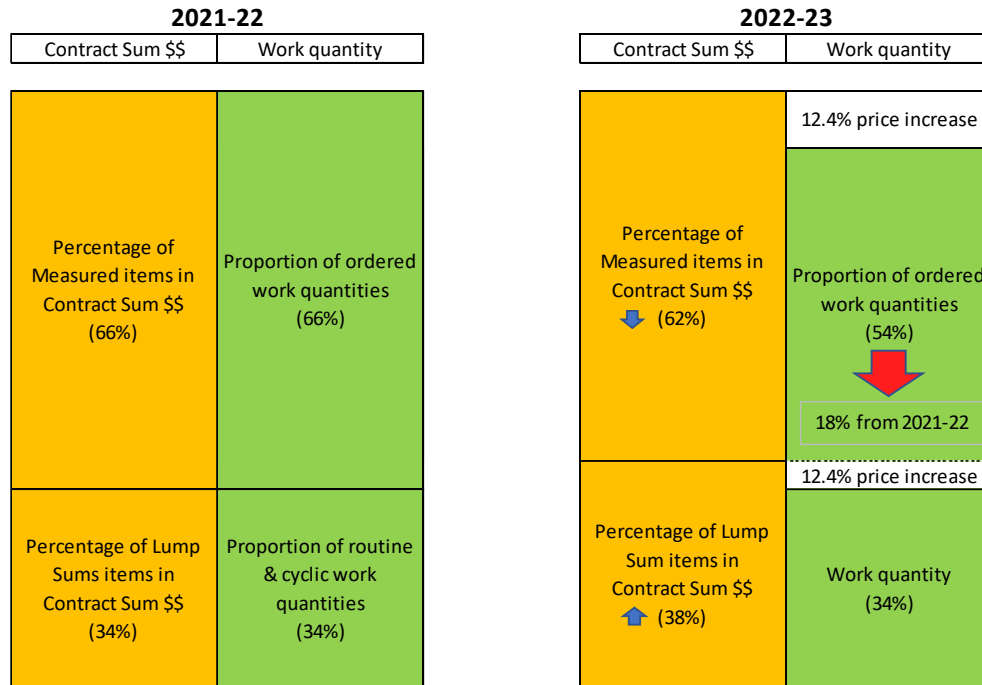


Figure 3 - Percentage of costs vs work quantity for 2021-22 and 2022-23 in Far North

Both maintenance and renewal contracts have very similar percentages of Lum Sum rates – 34% against the measured work rates – 66%.

In 2021-22 each contract was able to achieve 100% of the work quantity for 100% of the Contract sum (in essence – some actual quantities varied slightly).

When 12.4% escalation is applied to the Lum Sum rates of 2021-22, the percentage of the total value of the contract cost becomes 38%.

The result of this increase in cost is that the funds remaining for the measured works reduces from 66% to 62% of the Contract sum.

Furthermore, the quantity of work that can be achieved for this 62% of the Contract Sum is only 54% (89% x 62%)

The real impact is the reduction from 66% to 54% of work quantity achievable – a 18% reduction in achievable ordered and measured works.



3.2 Whangarei District Council

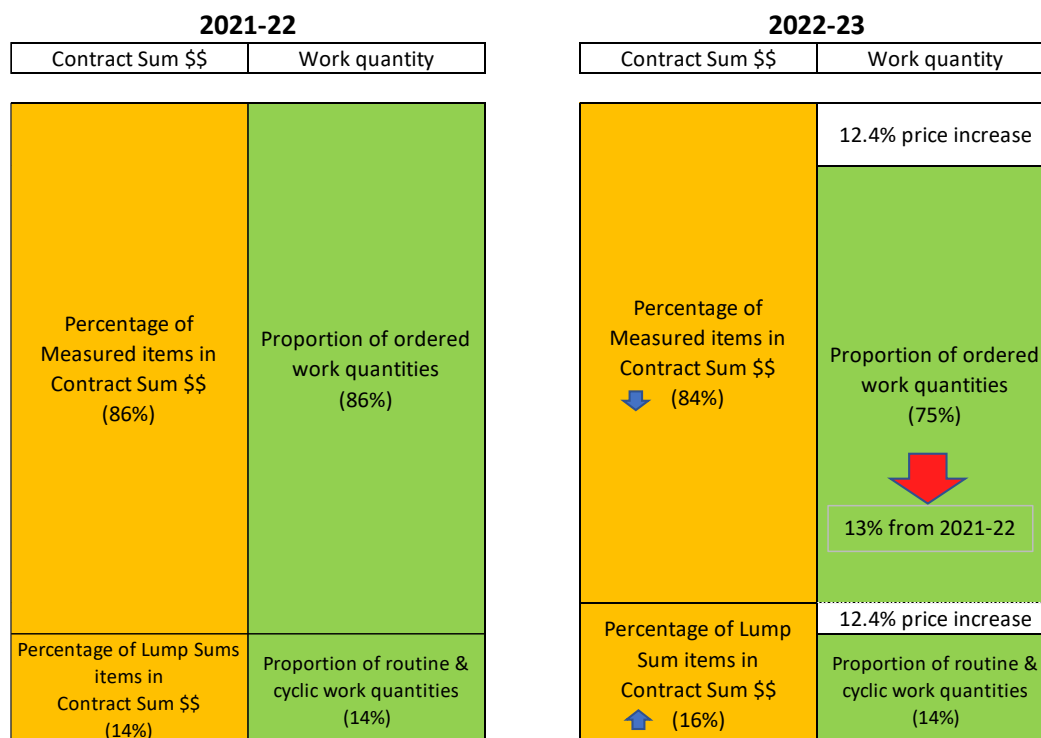


Figure 4 - Percentage of costs vs work quantity for 2021-22 and 2022-23 for Whangarei

Both maintenance and renewal contracts have very similar percentages of Lump Sum rates – 14% against the measured work rates – 86%.

In 2021-22 each contract was able to achieve 100% of the work quantity for 100% of the Contract sum (in essence – some actual quantities varied slightly).

When 12.4% escalation is applied to the Lump Sum rates of 2021-22, the percentage of the total value of the contract cost becomes 16%

The result of this increase in cost is that the funds remaining for the measured works reduces from 86% to 84% of the Contract sum.

Furthermore, the quantity of work that can be achieved for this 84% of the Contract Sum is only 75% (89% x 84%)

The real impact is the reduction from 86% to 75% of work quantity achievable – a 13% reduction in achievable ordered and measured works.

3.3 Kaipara District Council

2021-22		2022-23	
Contract Sum \$\$	Work quantity	Contract Sum \$\$	Work quantity
Percentage of Measured items in Contract Sum \$\$ (76%)	Proportion of ordered work quantities (76%)	Percentage of Measured items in Contract Sum \$\$ (73%)	Proportion of ordered work quantities (65%)
Percentage of Lump Sum items in Contract Sum \$\$ (24%)	Proportion of routine & cyclic work quantities (24%)	Percentage of Lump Sum items in Contract Sum \$\$ (27%)	Proportion of routine & cyclic work quantities (24%)

Figure 5 - Percentage of costs vs work quantity for 2021-22 and 2022-23 in Kaipara

The maintenance and renewal contracts have percentages of Lum Sum rates of 24% against the measured work rates – 76%.

In 2021-22 the contract was able to achieve 100% of the work quantity for 100% of the Contract sum (in essence – some actual quantities varied slightly).

When 12.4% escalation is applied to the Lum Sum rates of 2021-22, the percentage of the total value of the contract cost becomes 27%.

The result of this increase in cost is that the funds remaining for the measured works reduces from 76% to 73% of the Contract sum.

Furthermore, the quantity of work that can be achieved for this 73% of the Contract Sum is only 65% (89% x 73%)

The real impact is the reduction from 76% to 65% of work quantity achievable – a 14% reduction in achievable ordered and measured works.



4 Summary

Cost Escalation of 12.4% has been applied to all rates of the five NTA managed Road Maintenance and Renewal Contracts. With the increase to the Lump Sum routine and cyclic works but no corresponding increase for the total contract Sum, there is less funds available for the ordered measured works. Furthermore, the quantity of works achievable with the funds is reduced as the rates have been escalated.

Overall, an 12.4% escalation applied to all the rates reduces the amount of ordered and measured works that can be achieved by 15% (range of 13% to 18%) for the same spend as last year which will negatively impact the Level of Service that the contracts can achieve.

The NTA is continuing with moderating and risk assessing all its planned forward work programmes (ordered works) to achieve the best outcome for the funds available.

5 Report Approval

Approved by:

A handwritten signature in blue ink, appearing to read "Calvin Thomas", is positioned above the printed name.

Calvin Thomas
General Manager - NTA
26th July 2022

7.4 FLUORIDATION DIRECTION FROM MINISTRY OF HEALTH

File Number: A3812177

Author: Glenn Rainham, Manager - Infrastructure Operations

Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management

TAKE PŪRONGO / PURPOSE OF THE REPORT

To advise the Council that a direction notice has been received from the Director-General of Health that he has exercised his statutory powers under section 116E of the Health Act to direct Council to fluoridate both the Kaitaia and Kerikeri drinking water supplies.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Following an information request process, Council has received a formal direction notice under section 116E of the Health Act, directing Council to fluoridate the Kaitaia and Kerikeri drinking water supplies by June 2024.

They indicate that funding maybe available and information on this will follow.

TŪTOHUNGA / RECOMMENDATION

That the Council receive the report Fluoridation Direction from Ministry of Health.

TĀHUHU KŌRERO / BACKGROUND

Just prior to Christmas, Council received a request from the Ministry of Health seeking information on which of our drinking water supplies were un-fluoridated, an estimated cost to fluoridate those supplies, whether this is budgeted, and when could this be undertaken should the decision be taken to direct the fluoridation of all or some of the supplies.

A response was provided in March 2022 [refer attachment 4] providing the requested information and also making it clear that should the Ministry require fluoridation, that both the capital and ongoing operational costs have not been budgeted in our Long-Term Plan. We further advised that our expectation would be that the Ministry would meet these costs.

In May 2022, we received a further letter from the Ministry [refer Attachment 3] advising that after consideration they have made a preliminary assessment to require fluoridation of the Kaitaia and Kerikeri drinking water supplies. The letter outlined their reasoning for this preliminary assessment that included both these towns having a population greater than 5,000 people.

Council responded last month [refer Attachment 2] re-iterating our response provided back in March and strongly suggesting that should they proceed, that it be aligned with the 3-waters Reform and introduced post June 2024.

A formal direction notice [refer Attachment 1] under section 116E of the Health Act has been received on 27 July 2022 directing Council to fluoridate the Kaitaia and Kerikeri drinking water supplies by June 2024. They indicate that funding maybe available and information on this will follow.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

1. Engage with the Ministry on the potential funding available and the associated criteria. I anticipate this conversation will take place during August 2022
2. Obtain more robust costings
3. Following some clarity on the availability of funding, either
 - a. Commence detailed design; or

- b. Seek unbudgeted funds
4. The Ministry have advised that they are responsible for communicating this decision at a national level, however, Council may wish to consider *what* and *how* it wishes to communicate and engage with the communities of Kaitaia and Kerikeri

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The financial implications at this stage are unknown. Early costings have estimated the cost at \$400k per Plant.

No budget provision exists within the current LTP.

The Director-General of Health has indicated that funding may be available to assist where work begins prior to the end of 2022. Detailed information on the application process is to be provided shortly.

ĀPITI HANGA / ATTACHMENTS

1. **Attachment 1 - Direction Letter FNDC - A3812122** [!\[\]\(8d139a66f540002704b5c70b7fe6cc7a_img.jpg\)](#) [!\[\]\(c209541a4bc5f45e44bd7791f9477320_img.jpg\)](#)
2. **Attachment 2 - Fluoridation Response to MoH July 22 - A3812121** [!\[\]\(8fd54d112e752061b5361c5bdf346185_img.jpg\)](#) [!\[\]\(3525fd0bd3680f905a850c70520e38c7_img.jpg\)](#)
3. **Attachment 3 - CWF next steps letter Far North District Council - A3812123** [!\[\]\(3c3fba180f5a473bd1cb3c114e029235_img.jpg\)](#) [!\[\]\(e4e94fc8df185dfabcff49964cc4dd39_img.jpg\)](#)
4. **Attachment 4 - Community Water Fluoridation questionnaire_FarNorthDistrictCouncil - A3812118** [!\[\]\(fdd6f407d8c5866c7bd62e139ad13d49_img.jpg\)](#) [!\[\]\(76458e872a39caac300a32463fa679ff_img.jpg\)](#)



133 Molesworth Street
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New Zealand
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27 July 2022

Blair King
Chief Executive
Far North District Council
Blair.King@fndc.govt.nz

Tēnā koe Mr King

Decision in relation to fluoridation direction

Thank you for responding to my letter of 3 May 2022. I have considered the information you have provided, alongside further information I am required to consider under section 116E of the Health Act 1956 (the Act). I have also received and considered advice from the Director of Public Health.

Informed by the matters I am required to consider, I have decided to exercise my statutory powers under section 116E of the Act to direct you to fluoridate the Kaitaia and Kerikeri drinking water supplies in your region.

In accordance with section 116I of the Act, you are required to ensure that by 30 June 2024 you are fluoridating at the optimal levels (between 0.7ppm to 1ppm, parts per million) at both the Kaitaia and Kerikeri supplies. Contravening these requirements, or permitting these requirements to be contravened, constitutes an offence under section 116J of the Act.

Fluoridation of the Kaitaia and Kerikeri drinking water supplies is an important step in improving the oral health of your communities, and it is my intention that Manatū Hauora (the Ministry of Health) will work constructively with you to implement these important changes.

In reaching my decision to issue this direction to you, I considered the scientific evidence on the effectiveness of adding fluoride to drinking water in reducing the prevalence and severity of dental decay. I am satisfied that community water fluoridation is a safe and effective public health measure that significantly reduces the prevalence and severity of dental decay. In reaching this conclusion, I considered: *Water fluoridation to prevent tooth decay* (Cochrane Collaboration 2015), *Health effects of water fluoridation: A review of the scientific evidence* (PMCSA and Royal Society Te Apārangi 2014) and *Fluoridation: An update on evidence* (PMCSA 2021).

In reaching my decision, I also considered whether the benefits of adding fluoride to the drinking water outweigh the financial costs, taking into account: the state or likely state of the oral health of your communities served by the Kaitaia and Kerikeri supplies; the number of people who are reasonably likely to receive drinking water from these

supplies; and the likely financial cost and savings of adding fluoride to the drinking water of these supplies, including any additional financial costs of ongoing management and monitoring.

I am satisfied that the benefits of introducing community water fluoridation across the Kaitaia and Kerikeri drinking water supplies outweigh the financial costs of doing so. In reaching this conclusion, I gave weight to the following:

- the Kaitaia and Kerikeri communities would receive significant benefit, through improvement to the state of its oral health, because fluoridation of the water supply would significantly reduce the prevalence and severity of dental decay in its community
- approximately 5,400 and 6,700 people are reasonably likely to receive drinking water from the Kaitaia and Kerikeri supplies, respectively
- the likely financial cost and savings of adding fluoride to drinking water for the Kaitaia and Kerikeri supplies including any additional financial costs of ongoing management and monitoring.

My decision-making process included inviting written comment from Far North District Council, and having regard to the comments I received. Below I summarise and respond to the comments I received:

- the estimated capital cost of introducing fluoridation for the Kaitaia and Kerikeri drinking water supplies is \$400,000 for each supply. The estimated ongoing management and monitoring costs are \$100,000 per annum across both supplies
- the date by which Far North District Council would be able to comply with a direction for both the Kaitaia and Kerikeri drinking water supplies is 30 June 2024.

As part of considering whether to issue a direction to fluoridate, I considered the cost estimates you provided. I also accept the date you specified by which you could comply with a direction for both supplies. This date is reflected in the compliance date stated earlier in this letter.

Appendix 1 presents a more extensive summary of the information that informed my decision-making, including the advice I received and considered from the Director of Public Health.

Funding

Manatū Hauora is making capital works funding available for local authorities that have been issued a direction to fluoridate, and that begin work to fluoridate drinking water supplies by the end of 2022. It will shortly provide detailed information about the application process for this funding to cover fluoridation-related capital costs.

Communicating this 'direction to fluoridate' decision

Manatū Hauora is responsible for communicating this decision at a national level. Please note too, that as required under section 116E(5) of the Act, all direction letters will be published on the Manatū Hauora website in due course.

Next steps

An official from Manatū Hauora will contact your team in the coming weeks to discuss any needs you might have for further clarity or additional information. Manatū Hauora recognises that this is a busy time for local authorities and wishes to work with you to make the process as straightforward as possible for your team.

Nākū noa, nā



Dr Ashley Bloomfield
Te Tumu Whakarae mō te Hauora
Director-General of Health

Appendix 1:

Far North District Council: Kaitāia and Kerikeri water supplies

Analysis	
Criterion	1. Scientific evidence on the effectiveness of adding fluoride to drinking water in reducing the prevalence and severity of dental decay
Evidence	<p>The Ministry has considered the following information:</p> <ul style="list-style-type: none"> • Fluoridation: an evidence update Office of the Prime Minister's Chief Science Advisor (June 2021) • Health effects of water fluoridation: A review of the scientific evidence (August 2014) Office of the Prime Minister's Chief Science Advisor and Royal Society of New Zealand Te Apārangi • Water fluoridation to prevent tooth decay Cochrane Collaboration (June 2015) <p>Fluoridation: An update on evidence (PMCSA 2021) examines new evidence on water fluoridation published since the Royal Society Te Apārangi report in 2014. The Cochrane Collaboration's water fluoridation to prevent tooth decay (2015) is a high-quality scientific meta-analysis of a large number of high-quality research studies conducted over a long period worldwide.</p>
Analysis	<p>The sources of evidence referred to above are reviews that examine substantial bodies of research generated over periods of time on the safety of community water fluoridation (CWF) and its effectiveness at reducing dental decay. Considered together, these reports provide an up-to-date and high-quality scientific assessment of the state of the scientific evidence on the health effects of CWF. They find that the provision of CWF at a level of 0.7-1 mg/L is safe and significantly reduces the prevalence and severity of dental decay.</p> <p>The summary analysis of evidence stated above justifies the conclusion that provision of CWF at a level of 0.7-1 mg/L in the Kaitāia and Kerikeri water supplies would be safe and effective at significantly reducing the prevalence and severity of dental decay in the populations serviced by each of these water supplies.</p>
Director of Public Health advice	Informed by the findings of the reviews noted in 'Criterion 1 Evidence' above on CWF, my assessment is that there is strong evidence that CWF is a safe and effective way to improve oral health outcomes, by reducing and preventing dental decay. I also consider that this strong evidence applies to the communities served by the Kaitāia and Kerikeri water supplies.
Criterion	2. whether the benefits of adding fluoride to drinking water outweigh the financial costs, taking into account:
Criterion	2a. the state or likely state of the oral health of a population group or community where the local authority supply is situated
Evidence	The Ministry has considered the following information:

	<ul style="list-style-type: none"> • data on Age 5 and Year 8 oral health outcomes from the Community Oral Health Service (Ministry of Health) • data from the New Zealand Health Survey: Oral Health (New Zealand Health Survey Ministry of Health NZ) • Oral Health Survey Report (Our Oral Health: Key findings of the 2009 New Zealand Oral Health Survey Ministry of Health NZ) • 2013 New Zealand Index of Deprivation (NZDep) (Socioeconomic deprivation profile ehinz) <p>This is the most relevant up-to-date data available. It should be noted that oral health outcome data can take a long time to change substantially.</p>
Analysis	<p>Kaitāia and Kerikeri water supplies are situated within the previous Northland District Health Board area.</p> <p>2020 data for children aged 0-12 in Northland District Health Board shows:</p> <ul style="list-style-type: none"> - overall, 58 percent of children had experienced tooth decay at age five - on average, children at age five have 3.41 decayed, missing or filled primary teeth, and at school year 8 have on average 1.15 decayed, missing or filled adult teeth - Māori and Pacific children have significantly worse outcomes than other children within Northland District Health Board. For example, 75 percent of Māori children had experienced decay at age five compared to 42 percent for all other (non-Māori and non-Pacific) children. <p>The 2017-2020 New Zealand Health Survey results for Far North District Council show:</p> <ul style="list-style-type: none"> - 58.6 percent of adults (15+) had one or more teeth removed in their lifetime due to decay, an abscess, infection or gum disease - 11.8 percent of adults (15+) had one or more teeth removed in the last 12 months due to decay, an abscess, infection or gum disease. <p>From the data summarised above, it is reasonable to conclude that there are significant levels of dental decay in the communities serviced by the Kaitāia and Kerikeri water supplies. There is strong evidence that CWF reduces dental decay. There are therefore also significant opportunities for oral health improvement for the communities served by the Kaitāia and Kerikeri water supplies. The evidence indicates that fluoridation of the Kaitāia and Kerikeri water supplies would make significant improvements to oral health outcomes for the communities it serves.</p>

	Within the Kaitiāia and Kerikeri areas, there are significant areas of deprivation. In the 10-level score in which decile 1 has the least deprivation, Kaitiāia is decile 10 and Kerikeri is decile 7. There is a significant body of evidence that levels of tooth decay are highest among the most deprived socioeconomic groups.						
Director of Public Health advice	Informed by the evidence and data sources listed above at 'Criterion 1 Evidence' and 'Criterion 2a Evidence', I have reviewed the state of oral health of the populations served by the Kaitiāia and Kerikeri water supplies. In summary, my assessment is as follows. The Kaitiāia and Kerikeri populations each presently have significant levels of preventable dental decay. The evidence that CWF improves oral health outcomes by reducing dental decay is applicable to each of these two populations. So too is the evidence that these benefits tend to be greater for populations that experience higher levels of tooth decay, such as Māori and Pacific communities. Fluoridation of the water supply that serves each of these communities would consequently improve oral health outcomes for each, and is likely also to reduce health inequities.						
Criterion	2b. the number of people who are reasonably likely to receive drinking water from the local authority supply						
Evidence	The Ministry has considered the following information: <ul style="list-style-type: none"> the Public Register of Drinking Water Suppliers 						
Analysis	<table border="1"> <thead> <tr> <th>Water supply</th><th>Population size</th></tr> </thead> <tbody> <tr> <td>Kaitiāia</td><td>5400</td></tr> <tr> <td>Kerikeri</td><td>6700</td></tr> </tbody> </table>	Water supply	Population size	Kaitiāia	5400	Kerikeri	6700
Water supply	Population size						
Kaitiāia	5400						
Kerikeri	6700						
Criterion	2c. the likely financial cost and savings of adding fluoride to the drinking water, including any additional financial costs of ongoing management and monitoring						
Evidence	We have considered the following information: <ul style="list-style-type: none"> Review of the Benefits and Costs of Water Fluoridation in New Zealand. Sapere Research Group. May 2015. Water Fluoridation Engineering Costs. August 2015. Far North District Council's estimated costs, including ongoing management and monitoring costs (for more detail on Far North District Council's comments see table below). 						
Analysis	The 2015 Sapere Report estimated that adding fluoride to New Zealand's water treatment plants classified as medium sized and above (ie, those supplying populations of over 5000) is cost-saving, and for smaller supplies (ie, those supplying populations of over 500) is likely to be cost-saving. The Sapere report also noted: <ul style="list-style-type: none"> - an estimated total net discounted saving over 20 years for smaller supplies and above to be \$1,401 million, made up of a cost of fluoridation of \$177 million and cost offsets of \$1,578 million from reduced dental decay 						

	<p>- “We estimate the 20-year discounted net saving of water fluoridation to be \$334 per person, made up of \$42 for the cost of fluoridation and \$376 savings in reduced dental care”</p> <p>The Kaitiāia and Kerikeri supplies each fit into the category of supplies servicing over 5000 people (see further detail in Criterion 2b).</p> <p>The estimated costs provided by Far North District Council are presented in the table below. These estimates vary from the cost estimates Sapere 2015 used in reaching its conclusion that fluoridation is cost-saving for supplies servicing over 5000 people. For water supplies servicing 5001 - 10,000 people, Sapere 2015 estimated \$61,034 for capital costs and \$8742 per annum for management and monitoring costs; while for the Kaitiāia supply servicing 5400 people and the Kerikeri supply servicing 6700 people, Far North District Council estimated it could cost \$400,000 for each supply, and \$100,000 per annum for management and monitoring costs for both supplies.</p>		
	Water Supply	Population size	Far North District Council estimate of capital cost
	Kaitiāia	5400	\$400,000
	Kerikeri	6700	\$400,000
	Total	12,100	\$800,000

Summary of the information received from Far North District Council
<p>As required by section 116G, Far North District Council was invited to give written comments on the estimated financial costs of adding fluoride to the drinking water, including any additional costs of ongoing management and monitoring; and the date by which each local authority would be able to comply with a direction. Far North District Council responded within the required timeframe. A copy of Far North District Council’s formal response is attached to this Report as Appendix One.</p> <p>For Far North District Council’s estimated financial costs of adding fluoride to the drinking water, including any additional costs of ongoing management and monitoring please see Criterion 2c above.</p>

Kaitāia Water Supply

Far North District Council stated that the date by which it would be able to comply with a direction for the Kaitāia supply is 30 June 2024.

Kerikeri Water Supply

Far North District Council stated that the date by which it would be able to comply with a direction for the Kerikeri supply is 30 June 2024.



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

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Phone: (09) 401 5200
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Director-General of Health
Ministry of Health
PO Box 5013
Wellington 6140

5 July 2022

Dear Dr Ashley Bloomfield

RE: Community water fluoridation

I write in response to your letter dated 3 May 2022 requesting feedback relating to your proposal to fluoridate the Kaitia and Kerikeri water supplies and the ability to meet costs and timeframes.

I do not propose to comment on the advantages and disadvantages of fluoridation as your Ministry is best placed to engage with our communities on this public health matter.

My response is to re-iterate our earlier comments in that:

1. Council has no funding within our Long-Term Plan (ending 30 June 2024) to fund the installation of the necessary infrastructure or to meet the annual operating costs of the chemicals
2. Indicate costings to install the necessary infrastructure and address the requirements under the hazardous substances regulations, are \$800,000 for both Plants.
3. Based on the above 2 points, we would strongly suggest that if your proposal was to proceed that it be aligned with 3-Water Reforms and be introduced in a staged approach. Site assessments and detailed design in 24/25 year and installation during 25/26 year.

The suggested timeframe outlined in point 3 would allow time for the Ministry to engage with our local communities.

If you require any further information, please do not hesitate to contact me on 09 401 5200 or free-phone 0800 920 029.

Yours sincerely,
FAR NORTH DISTRICT COUNCIL

A handwritten signature in black ink, appearing to be 'Glenn Rainham', written over a horizontal line.

Glenn Rainham
Manager, Infrastructure Operations
glenn.rainham@fndc.govt.nz



133 Molesworth Street
PO Box 5013
Wellington 6140
New Zealand
T+64 4 496 2000

3 May 2022

Shaun Clarke
shaun.clarke@fndc.govt.nz

Tēnā koe Shaun

Community water fluoridation next steps

Thank you for responding to my letter of 15 December 2021 and providing information on your local authority's 'readiness' to fluoridate, and estimated costs and timeframes to install the necessary related infrastructure.

I have now made a preliminary assessment of the Kaitaia and Kerikeri drinking water supplies against the decision-making requirements set out under Part 5A Section 116E (3) of the Health Act 1956 (the Act). Appendix One outlines the factors and information that I have considered in my preliminary assessment.

In view of this assessment, I am proceeding with the next steps. Before I can consider issuing a direction to fluoridate, I am required under the Act to invite written comment from you, in relation to Kaitaia and Kerikeri supplies, on:

- a) the estimated financial cost of adding fluoride to the drinking water, including any additional costs of ongoing management and monitoring
- b) the date by which your local authority would be able to comply with a direction.

The Act requires that I give you at least 40 working days to respond to my request for written comment. As such, I require that you provide written comment to me by 29 June 2022. Please send your response to fluoride@health.govt.nz. I will consider any written comment received when considering issuing a direction.

I note that your local authority has already provided some of the information (eg, estimated costs) that I am seeking written comment on now. Please confirm or update any information already provided, and where applicable provide additional comment.

As previously advised, there is some funding available to local authorities that commence fluoridation in 2022. Further details on funding will be provided in due course.

Nāku noa, nā

Dr Ashley Bloomfield
Te Tumu Whakarae mō te Hauora
Director-General of Health

Appendix One – Far North District Council

Analysis	
Criterion	1. Scientific evidence on the effectiveness of adding fluoride to drinking water in reducing the prevalence and severity of dental decay
Evidence	<p>We have considered the following information:</p> <ul style="list-style-type: none"> • Fluoridation: an evidence update Office of the Prime Minister's Chief Science Advisor (June 2021) • Health effects of water fluoridation: A review of the scientific evidence (August 2014) Office of the Prime Ministers Chief Science Advisor and Royal Society of New Zealand Te Aparangi • Water fluoridation to prevent tooth decay Cochrane Collaboration (June 2015)
Analysis	<p>The sources of evidence referred to above are reviews that examine significant bodies of research over a long time period on the safety and effectiveness of community water fluoridation at reducing dental decay. The evidence indicates the provision of community water fluoridation at a level of 0.7-1 mg/L significantly reduces the prevalence and severity of dental decay. While the review's outcome is not dependent on any specific study, findings from individual studies cited in the reviews include:</p> <ul style="list-style-type: none"> - data from the 2009 New Zealand Oral Health Survey showed that children and adolescents from un-fluoridated areas had 1.7 times as many decayed, missing or filled teeth (when adjusted for sex, ethnic group and socio-economic status) than those from fluoridated areas - an Australian review undertaken in 2017 found that fluoridation reduces tooth decay in children and adolescents by 26 to 44 percent, and in adults by 27 percent - the UK NHS/York review calculated that in the United Kingdom the “number needed to treat” was six (ie, a median of six people needed to receive community water fluoridation for one additional person to be caries- free). <p>On this basis, the provision of community water fluoridation at a level of 0.7-1 mg/L in Kaitia and Kerikeri would significantly reduce the prevalence and severity of dental decay within these areas. Fluoridation at these levels is considered to be safe and effective at reducing decay.</p>
Criterion	2. whether the benefits of adding fluoride to drinking water outweigh the financial costs, taking into account:
Criterion	2a. the state or likely state of the oral health of a population group or community where the local authority supply is situated
Analysis	We have considered the following information:

	<ul style="list-style-type: none"> • data on Age 5 and Year 8 oral health outcomes from the Community Oral Health Service (Ministry of Health) • data from the New Zealand Health Survey: Oral Health (New Zealand Health Survey Ministry of Health NZ) • Oral Health Survey Report (Our Oral Health: Key findings of the 2009 New Zealand Oral Health Survey Ministry of Health NZ) • New Zealand Index of Deprivation (NZDep) (Socioeconomic deprivation profile ehinz).
Analysis	<p>Kaitaia and Kerikeri water supplies are situated within Northland District Health Board.</p> <p>2020 district health board data for children aged 0-12 in Northland District Health Board shows:</p> <ul style="list-style-type: none"> - overall, 58 percent of children had experienced tooth decay at age five (compared to national average of 43 percent) - on average, children at age five have 3.41 decayed, missing or filled primary teeth, and at school year 8 have on average 1.15 decayed, missing or filled adult teeth (compared to the national average of 1.98 and 0.73 respectively) - Māori and Pacific children have significantly worse outcomes than other children within Northland District Health Board. For example, 75 percent of Māori children had experienced decay at age five compared to 42 percent for all other (non-Māori and non-Pacific) children. - <p>The 2017-2020 New Zealand Health Survey results for Far North District Council show:</p> <ul style="list-style-type: none"> - 58.6 percent of adults (15+) had one or more teeth removed in their lifetime due to decay, an abscess, infection or gum disease (compared to the national average of 46.2 percent) - 11.8 percent of adults (15+) had one or more teeth removed in the last 12 months due to decay, an abscess, infection or gum disease (compared to the national average of seven percent). <p>Within Far North District Council, there are significant areas of high deprivation. A large proportion of Far North District Council are in decile 10. There is a significant body of evidence that higher deprivation areas are likely to have poorer oral health outcomes.</p> <p>Overall, a person living in the Far North District Council area is likely to have worse oral health outcomes than the average person in New Zealand. The data shows there are significant opportunities for improvement. There are inequitable oral health outcomes between Māori and non-Māori. Approximately 48 percent of the population in Far North District council are Māori. It is very likely the communities that experience high deprivation within Far North District Council have poorer oral health outcomes. These could be better addressed via community water fluoridation.</p>

Criterion	2b. the number of people who are reasonably likely to receive drinking water from the local authority supply			
Evidence	We have considered the following information: <ul style="list-style-type: none">the Public Register of Drinking Water Suppliers			
Analysis	Water supply		Population size	
	Kaitaia		5400	
	Kerikeri		6700	
Criterion	2c. the likely financial cost and savings of adding fluoride to the drinking water, including any additional financial costs of ongoing management and monitoring			
Evidence	We have considered the following information: <ul style="list-style-type: none">Review of the Benefits and Costs of Water Fluoridation in New Zealand. Sapere Research Group. May 2015.Water Fluoridation Engineering Costs. August 2015.			
Analysis	Community water fluoridation is recognised as one of the most cost-effective, equitable, and safe measures communities can take to prevent decay and improve oral health. There is evidence estimating that adding fluoride to New Zealand’s water treatment plants classified as medium (ie, those supplying populations over 5,000), is cost-saving.			
	Water Supply	Population size	Estimated cost from Far North District Council	Cost saving
	Kaitaia	5400	\$400,000	Considered to be cost-saving
	Kerikeri	6700	\$400,000	Considered to be cost-saving
	Total	12,100	\$800,000	

NOTE:

- If a supply is already fully fluoridated, please enter "installed- in use" in Column C and no further information is required for that supply.
- If there are additional non-fluoridated supplies servicing a population of 500 or over that are not listed please add these supplies in a new row and enter the required information.
- In some cases the water supply referred to may already be partly fluoridated, and therefore the information requested relates only to the zones of that supply that are non-fluoridated.
- In other cases zones rather than the parent water supply may be listed.

Local Authority- Water Supplier	Water supply (servicing population of 500 people or more)	What is the status of fluoridation infrastructure? (select an option)	Are fluoridation capital works underway or planned? (Yes/No)	Expected date for completion of capital works, if relevant (enter date)- ie: respond if answer to Column D was yes	Estimated capital works cost to fluoridate supply if a direction is issued (dollars)	Budgeted capital works costs to fluoridate supply included in long term plans or budgets (dollars and allocation year/s)	Estimated number of months that would be required to fluoridate water supply if a direction is issued	Name and contact details of key contact for Community Water Fluoridation	Any other comments
Far North District Council	Kaikohe	Not Installed	No		800,000	Zero \$\$ in LTP	18	Manager, Infrastructure Operations glenn.rainham@fndc.govt.nz	If direction issued, subject to Council approval of funds in LTP, 2022/23 year would be detailed design and site assessments; 2023/24 year would be capital works installations. Costs doubled as 2 x treatment plants in Kaikohe Estimated months to deliver subject to availability of specialised contractors and availability of fluoridation systems. Earliest fluoridation would be on-line would be 2024/25 year.
Far North District Council	Kaitaia	Not Installed	No		400,000	Zero \$\$ in LTP	18	Manager, Infrastructure Operations glenn.rainham@fndc.govt.nz	If direction issued, subject to Council approval of funds in LTP, 2022/23 year would be detailed design and site assessments; 2023/24 year would be capital works installations. Estimated months to deliver subject to availability of specialised contractors and availability of fluoridation systems. Earliest fluoridation would be on-line would be 2024/25 year.
Far North District Council	Kawakawa / Moerewa	Not Installed	No		400,000	Zero \$\$ in LTP	18	Manager, Infrastructure Operations glenn.rainham@fndc.govt.nz	If direction issued, subject to Council approval of funds in LTP, 2022/23 year would be detailed design and site assessments; 2023/24 year would be capital works installations. Estimated months to deliver subject to availability of specialised contractors and availability of fluoridation systems. Earliest fluoridation would be on-line would be 2024/25 year.
Far North District Council	Kerikeri	Not Installed	No		400,000	Zero \$\$ in LTP	18	Manager, Infrastructure Operations glenn.rainham@fndc.govt.nz	If direction issued, subject to Council approval of funds in LTP, 2022/23 year would be detailed design and site assessments; 2023/24 year would be capital works installations. Estimated months to deliver subject to availability of specialised contractors and availability of fluoridation systems. Earliest fluoridation would be on-line would be 2024/25 year.
Far North District Council	Paihia	Not Installed	No		400,000	Zero \$\$ in LTP	18	Manager, Infrastructure Operations glenn.rainham@fndc.govt.nz	If direction issued, subject to Council approval of funds in LTP, 2022/23 year would be detailed design and site assessments; 2023/24 year would be capital works installations. Estimated months to deliver subject to availability of specialised contractors and availability of fluoridation systems. Earliest fluoridation would be on-line would be 2024/25 year.
Far North District Council	Okaihau	Not Installed	No		300,000	Zero \$\$ in LTP	18	Manager, Infrastructure Operations glenn.rainham@fndc.govt.nz	If direction issued, subject to Council approval of funds in LTP, 2022/23 year would be detailed design and site assessments; 2023/24 year would be capital works installations. Estimated months to deliver subject to availability of specialised contractors and availability of fluoridation systems. Earliest fluoridation would be on-line would be 2024/25 year.

Far North District Council	Omapere	Not Installed	No	300,000	Zero \$\$ in LTP	18	Manager, Infrastructure Operations glenn.rainham@fndc.govt.nz	If direction issued, subject to Council approval of funds in LTP, 2022/23 year would be detailed design and site assessments; 2023/24 year would be capital works installations. Estimated months to deliver subject to availability of specialised contractors and availability of fluoridation systems. Earliest fluoridation would be on-line would be 2024/25 year.
Far North District Council	Rawene	Not Installed	No	300,000	Zero \$\$ in LTP	18	Manager, Infrastructure Operations glenn.rainham@fndc.govt.nz	If direction issued, subject to Council approval of funds in LTP, 2022/23 year would be detailed design and site assessments; 2023/24 year would be capital works installations. Estimated months to deliver subject to availability of specialised contractors and availability of fluoridation systems. Earliest fluoridation would be on-line would be 2024/25 year.

7.5 COUNCIL ACTION SHEET UPDATE JULY 2022**File Number:** A3793149**Author:** Marlema Baker, Democracy Advisor**Authoriser:** Aisha Huriwai, Team Leader Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide Council with an overview of outstanding Council decisions from 1 January 2020.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against Council decisions and confirm when decisions have been implemented.
- The focus of this paper is on Council decisions.
- Action sheets are also in place for Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Action Sheet Update July 2022.

1) TĀHUHU KŌRERO / BACKGROUND

The Democracy Services Team have been working on a solution to ensure that elected members can receive regular updates on progress against decisions made at meetings, in alignment with a Chief Executive Officer key performance indicator.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

Action sheets are not intended to be public information but will provide updates to elected members, who, when appropriate can report back to their communities and constituents.

Officers recognise that the action sheet format is not yet fully meeting the expectations of the elected members. This is a system generated report over which officers have no current ability to change the format. Discussions are underway with the software provider to assess costs of a customisation option for these reports to make them bespoke to our council requirements.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are multi-facet projects that take longer to fully complete.

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

Take Tūtohunga / Reason for the recommendation

To provide Council with an overview of outstanding Council decisions from 1 January 2020.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. Council Action Sheet - July 2022 - A3812758  

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Friday, 5 August 2022 7:18:07 PM Date From: 1/01/2020 Date To: 5/08/2022	
Meeting	Title	Resolution	Notes
Council 9/05/2022	1A Seaview Road, Paihia - approval to grant easement on Local Purpose Esplanade Reserve under the Reserves Act 1977 GM: Will Taylor Author: Carla Ditchfield	RESOLUTION 2022/22 Moved: Mayor John Carter Seconded: Cr Kelly Stratford That Council approve the granting of an easement pursuant to section 48(1)(f) of the Reserves Act 1977 on Local Purpose Esplanade Reserve Lot 3 DP 124280 for the purpose of accepting works proposed and applied for pursuant to application EBC-2022-1188/0 affecting 1A Seaview Road, Paihia. CARRIED	20 Jun 2022 3:06pm Baker, Marlema Update provided by George Swanepoel and Inna Shibalova as follows: Easement has been granted Easement matter referred to Landowners lawyer to draft documents and undertaking to meet council's costs awaiting reply, 3 May 2022 planning issued RC 2220504-RMALUC decision (attached). 9 May 2022 Council Resolution to grant easement - Carried and email sent to Thomson Wilson Law requesting they prepare an Easement Instrument. 9 May 2022 Thomson Wilson Law responded. 11 May 2022 Thomson Wilson Law advised of Council's costs for raising a record of title for the Reserve. 17 June 2022 followed up.
Council 7/04/2022	Lindvart Park Pavilion, Kaikohe Project GM: Will Taylor Author: Angie Thomas	RESOLUTION 2022/19 Moved: Cr John Vujcich Seconded: Cr Ann Court That Council: a) Re-affirm the capital commitment of \$3,226,493 to the Lindvart Park Kaikohe – Sportsville project. b) Approve an increase in operational grant support to Sportsville of \$35,000 from year one of the 2024/2034 Long-Term Plan. CARRIED <i>Note: that the CEO was asked to provide advice to the next meeting on how to ensure a consistent approach to the way that FNDC supports community facilities across the District, by way of operational grant</i>	16 May 2022 1:25pm Baker, Marlema Update from Andy Finch (GM-IAMs), <ul style="list-style-type: none"> Detailed design superstructure complete, Pricing received and currently being reviewed for superstructure and fitout, Additional Geotech investigation complete – longer piles required under the building (4m to circa 6.5m), settlement risk greater than previous report mitigation being worked through, Substructure detailed design continuing , Pricing for substructure received (provisional) subject to detailed design completion,

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Friday, 5 August 2022 7:18:07 PM Date From: 1/01/2020 Date To: 5/08/2022	
Meeting	Title	Resolution	Notes
			<ul style="list-style-type: none"> Civil tendering complete and report to board issued on outcome – awaiting board decision on preferred contractor, recommended contractor is \$30k below budget. Civil contract to be signed imminently following approval to proceed, Civil works to begin May 2022, BC for main building to be lodged in June 2022
Council 24/02/2022	Review on Erosion Issues for Freese Park GM: Andy Finch Author: David Clamp	RESOLUTION 2022/9 Moved: Mayor John Carter Seconded: Cr Moko Tepania That Council approves a) additional unbudgeted operational expenditure of \$57,000 for professional services in 2021/22; b) an additional \$10,000 operational budget be added to professional fees as part of the 2022/23 Annual Plan, to advance the project through to the start of the construction phase. CARRIED	29 Jul 2022 9:30am Heath, Tanya Update provided by D Clamp. Meeting scheduled with local residents on Fri 04 August 2022, to discuss construction and easements. Next update due 30 August 2022.
Council 1/07/2021	Proposal to Construct an Erosion Protection Structure on Council Owned Reserve, Omapere GM: Will Taylor Author: Bev Mitchell	RESOLUTION 2021/51 Moved: Cr John Vujcich Seconded: Cr Dave Collard That Council: a) approves the construction of, and associated occupation with, an erosion protection structure on Far North District Council owned local purpose reserved legally described as Lot 5 DP196729; and b) approval is provided subject to a memorandum of encumbrance being recorded on the titles of Lot 1 DP196729 and Lot 1 DP310507 and that the encumbrance records the agreement that the owners of those properties:	20 Jun 2022 3:13pm Baker, Marlema Update provided by George Swanepoel and Inna Shibalova, Still waiting for a response from the property owner's lawyer. 7 July 2021 email sent to M. Clutterbuck and T. Petrie requesting they forward contact details to the solicitor drafting the Memorandum of Encumbrance for Councils review and approval. 7 July 2021 email from John Kenyon Special Counsel at Martelli McKegg Lawyers acknowledging receipt of that email.

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Printed: Friday, 5 August 2022 7:18:07 PM Date From: 1/01/2020 Date To: 5/08/2022	
		Council	
Meeting	Title	Resolution	Notes
		i) bear full responsibility for the maintenance, repair, removal of the seawall (if required) during its lifetime, and end of its lifetime. ii) incur cost of the agreement construction and registration against title. iii) notify FNDC of any variation or modification of the erosion protection structure To avoid doubt, approval is given both within Council's capacity as the administering body of the reserve and an affected person within the meaning of Section 95 of the Resource Management Act 1991. CARRIED	30 Jul 2021 provided Council's Report leading to Council's resolution and precedents to legal team for M Clutterbuck and T Petrine and awaiting draft memorandum of Encumbrance for review and approval of this Council. 20 June 2022I followed up with email
Council 8/04/2021	Hihi Wastewater Treatment Plant Capital Works Business Case GM: Andy Finch Author: Mary Moore	RESOLUTION 2021/24 Moved: Cr Felicity Foy Seconded: Cr Dave Collard That Council: a) acknowledge the current risk being carried at Hihi Wastewater Treatment Plant. b) direct staff to consult with Iwi and the Hihi community on most sustainable and affordable future focused solution (with consultation to begin by May). c) direct staff to evaluate short term mitigation while the long-term solution is being developed. CARRIED	28 Jul 2022 3:49pm Moore, Mary b)Residents & Ratepayers Association continue to query costing information detailed within the Business Case from March 2021. Presentation of preferred short-term mitigation (tank replacement) option to hapū and the community (incl R&RA), as agreed, is to be scheduled for August 2022. 28 Jul 2022 3:50pm Moore, Mary c) Technical discussion group has confirmed a preferred short-term mitigation (tank replacement) option. Final report with recommended option, risk analysis, and costings is due 1 August 2022. Project brief based on this option will be finalised after discussion with hapū and the community as agreed.
Council 10/12/2020	Roadside Rubbish and Recycling	RESOLUTION 2020/91 Moved: Deputy Mayor Ann Court Seconded: Cr Moko Tepania	. 28 Jul 2022 6:07pm George, Tania

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Council	Printed: Friday, 5 August 2022 7:18:07 PM Date From: 1/01/2020 Date To: 5/08/2022
Meeting	Title	Resolution	Notes
	GM: Andy Finch Author: Simon Millichamp	That Council: a) requests further investigation and analysis of future options for litter control, solid waste monitoring, kerbside collections will be considered in the S17A Service Delivery Review. b) requests a report outlining the findings of the review including future service level enhancements when the review is completed. CARRIED	The shortlisted service delivery options have been assessed. Increased levels of service i.e. kerbside collection options have been reviewed, costings developed, and funding/rating implications are being assessed. Community consultation timing is also being considered and the alignment to the Solid Waste Management and Minimisation Plan. A Procurement Plan will be developed that aligns to the recommendations of the review., The report of recommendations and findings of the review is now planned for mid-August, which will then progress to the September Council meeting for adoption.

7.6 ELECTED MEMBER REPORT - WATER NZ WORKSHOP AND CONFERENCE 2021, HAMILTON**File Number: A3765739****Author: Rhonda-May Whiu, Democracy Advisor****Authoriser: Janice Smith, Acting General Manager - Corporate Services****PURPOSE OF THE REPORT**

An elected member's attendance at a conference, course, seminar or training event is subject to the provision of elected members allowances and reimbursement policy. This policy requires the elected member to provide a report to Council after attendance and event in order to provide transparency to the public that ratepayer funds are being used effectively.

EXECUTIVE SUMMARY

- Councillor Stratford attended the Water NZ Workshop and Conference 2021. Part one of the conference was held virtually in 2021 and Part two was held in Hamilton in May 2022.

RECOMMENDATION

That Council note the report entitled "Elected Member Report – Water NZ Workshop and Conference 2021, Hamilton"

1) BACKGROUND

The Elected Members Allowances and Reimbursement Policy sets out the provisions which apply to an Elected Member's attendance at a conference, course, seminar or training event. The policy provides that each Elected Member may attend on conference or professional development event per representative body to which they are elected or appointed per annum. The conference, course, seminar or training event must contribute to the Councillor's ability to carry out Council business and be approved by His Worship the Mayor and Chief Executive Officer, or the Council, depending on the request. Following attendance, a report must be written by the Elected Member to the next meeting of Council.

2) DISCUSSION AND OPTIONS

The Elected Members report (attached) reports back to Council on the background, learnings and highlights.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary provision required as a result of this report.

The cost to ratepayers in sending Councillor Stratford to this conference was \$3,767.08

ATTACHMENTS

1. **Elected Member Report - Water NZ Workshop and Conference 2021 - A3765755**  

MEETING: COUNCIL – 11 August 2022
Name of item: ELECTED MEMBER TRAINING AND CONFERENCE ATTENDANCE REPORT
Author: Kelly Stratford - Councillor
Date of report: 19 June 2022
Document number:

Event

Water NZ Workshop and Conference 2021, Hamilton

Purpose

Water NZ Conference 2021 was postponed twice. Part of the conference was streamed online, and then finally Part Two took place May 2022 in Hamilton.

Delegates that attended included workers in the 3 waters industry both in the public and private sector, business, government and non-government agencies, with a handful of mayors, chairs, chief executives and councillors, and senior management from New Zealand's councils.

Report

Water New Zealand is the industry body for the three waters sector – drinking water, wastewater and stormwater. Their role is advocating and promoting the sustainable management of water and the environment, by supporting members and engaging with key partners and stakeholders. Officially known as The Water and Wastes Association, the Association has its origins in several different organisations dating back to the late 1950s. Through a process of formal amalgamation in 1992, these organisations came together to form New Zealand Water and Wastes Association (NZWWA).

PART ONE

We kicked off with a workshop on 3 waters reform, with updates from the new water regulator Taumata Arowai and the Department of Internal Affairs.

- Safe, clean drinking water everywhere, every day is the goal for Taumata Arowai
- The regulator is one of the first organisations giving effect to Te Mana o Te Wai and their regulating powers are in legislation, to support them to do so
- During the workshop some of the questions from attendees were around, “Is reform a done deal? What if a future government repeal?” Members of the National Transition Unit replied, “we are doing all the work in this space to benefit the people, and infrastructure needed. Regardless of what happens, from a transition and operations perspective, it’s good sense to take part and do the work. It is work that needed doing anyway, the work will not be wasted.”
- Chief Executive of Taumata Arowai, Bill Bayfield gave the keynote address. Key statements included Calm the Farm – let’s dispel the misinformation for water suppliers getting ready to work with the regulator. Unregistered water suppliers have up to four years to register, and a further 3 years to meet requirements of the Water Services Act 2021. The entities and regulator are

not taking privately owned water supplies. “Some of the misinformation may be winding people up. They may be feeling pressured. There are 74,000 of you, Taumata Arowai are there to work WITH you”.

Further highlights from online sessions:

- Shannon Davies from AECOM presented on incorporating a cultural context into water management, she took us through her India Exchange. It was a fabulous insight into how cultures have different relationships with a river, with water...to many cultures it is not just water. Lesson she wanted to impart on us is that water staff need to listen and to take time to learn the cultural context water has in Aotearoa.
- BECA and Tonkin + Taylor presentation on measuring drought resilience, the UK 2004 – 2006 drought and the uncertainty of supply or when the drought would end. So too for the Auckland 2019 drought. Water resources got down to 40%. Watercare had restrictions on use for homes and businesses. Predictions were all they had, or prior droughts, which didn't give them an idea of when the drought would ease.
- Climate Change Pressures in the Wastewater Sector and Adaptive Planning cemented a lot of what we already knew but on a national scale. 19% of NZ wastewater treatment plants are at risk due to sea level rise. Precipitation and flooding are set to increase in some parts of NZ, and projected decreases too. NZ projections are highly variable. Flooding can overwhelm a wastewater treatment plant.
- Future of wastewater: There is an overall cost issue. Especially for small rating bases. Risk vulnerability varies significantly. National level guidance needs to be flexible for the varying needs. There are concerns for future planning and development – consents need to have a staged approach to be able to adapt to climate change.
- The Paihia Wastewater Treatment Plant was in the spotlight for our Bioshells® we used to provide an in-pond treatment system within existing assets. With over 550 Bioshells® operating, this is the first NZ nitrifying plant and the largest of its kind outside of the USA. Performance monitoring over more than 1 year of operation has demonstrated that ammonia concentrations have been reduced from typically 50 mg/l to less than 2 mg/l. Total nitrogen has been reduced by 40% and additional benefits to BOD, TSS and E coli concentrations have been recorded. Alkalinity has been identified as a major issue within pond treatment, resulting in the need for chemical addition to ensure full ammonia removal occurs and to maintain acceptable discharge pH. In a tight capital programme and space restricted site an innovative solution has been realised, saving ratepayers \$18M. And the project was recognised at the Public Works Engineering Australasia (IPWEA) 2021 NZ Excellence awards.
- Microplastics in the NZ water environment was a startling session. We have an important role as leaders to raise awareness of plastics ending up in the environment. Kitchen sponges and our plastic kitchenware break down into smaller pieces, clothing is a contributor too. A lot of us don't think of glitter as a microplastic, but it is. Make better choices, reduce, even with filters on, the plastics break down and NEVER go away. Presenter Helen Ruffell also took the opportunity to remind everyone, “If you are one of the naughty ones flushing wet wipes, you need to stop that now”.

PART TWO – Wednesday 25 May – Thursday 26th May**Pre-Conference Workshop**

I attended the pre-conference workshop which was all about 3 waters transition, with Taumata Arowai and the Department of Internal Affairs team. A panel provided a good opportunity for Q & A

- Day One looks like - a seamless transition for customers, the workforce and wider industry; taps still run, toilets continue to flush and stormwater continues to drain; rapid response from the entities to any unexpected faults
- Taking 69 providers of services and amalgamating into 4 entities whilst achieving continuity of services
- Gave assurance that the legislation will withstand future attempts to sell our public assets to overseas or private investors

Conference

The conference was opened with a powhiri and address from the Water NZ president. Then our guest speaker was Minister of Local Government, Nanaia Mahuta. She spoke about the 3 waters reform legislation. Reiterating that there has been underspend in water, wastewater and stormwater by successive local and central governments. And the opportunity the entities along with Taumata Aromai present in working with iwi and hapu to give effect to Te Mana o Te Wai. She also highlighted the significant amount of works with about \$180 Billion forecast to be spent over the next 30 years. She acknowledged too, the workforce constraints.

- Encourage participation, it will address some of the mistruths
- The bill sets out the ownership, accountability and essential provisions for ongoing public ownership and sanctions against privatisation.
- Powers of internal affairs during transition. TO assist in smooth operating during the transition.
- We cannot get the details of these bills right, without working together. Reflect on how we implement the changes – we need local expertise and experience to stand up these four entities to provide services. NTU has been working with councils to establish regional transitional teams, to be the primary interface to enable continuity and effective service. Councils to be involved in this space too. Closer coordination between water services has already begun.

She closed with comments about the interrelationship with climate change adaptation, and “Leave no footprints – play our part to reduce our carbon footprint”.

There were simultaneous sessions, it was hard to choose which sessions to attend.

Climate Change

Goal is low emission solutions. Zero Carbon Act helped take some of the politics out of the equation. The Climate Commission provides independent evidence based advice to government of the day. The commission will have to report on the implementation of zero carbon, emissions reduction plan, national adaptation plan. 3 waters reform – resilience to climate change and natural hazards. Will require concerted sustained actions. Commission recommended shadow emission pricing, and will help LG to do the same. But LG needs support on how to implement shadow emission pricing. Need to encourage RDD in our operations so that they can come up with new technology. We all need to understand our emissions and where they come from.

Within 10 years – a clear picture of what our emissions are. Also have a clearer understanding on what the impacts are. We will have plants that are effective, not invest in infrastructure on coasts that aren't going to be there in 20 – 30 years!

120 – 160 Billion, does not include climate change and net zero infrastructural upgrades. At a global level there are founders looking for places to invest their money – to address climate change. The capital is coming from stimulus packages. Big investment funds. For example, Black Rock investment who are prioritising climate change, which is one of their key risk.

Measuring Carbon Emissions on a Pathway to Net Zero

A look at carbon accounting guidelines for wastewater treatment. There is a 2022 detailed guide on measuring emissions for organisations.

Moata Carbon Portal – Mott McDonald sponsored, creating models to estimate what our carbon values are. You can get a baseline on how much carbon at the completion of the asset.

CONSTRUCT – how to convert your site-based materials into GHG measurables.

Why is updating the mission factors important? Based on updated emission factors the Auckland Efs went down, the activity didn't change, the measuring did.

What are the variables – we have a global methodology being used. "Typically for process emissions IPCC looks at the NZ population, estimate how much protein we are eating, 0.5% we were told by commission yesterday". We want to measure in influent effluent, but we aren't there yet. We want to have some accurate data to ensure we are showing how the plants are working. So we have a Pecaro monitor, and gas hood. \$100k worth of equipment. Kevin Brian is measuring the gas coming straight off the effluent. This will help us determine the emissions. Rosedale are using it to measure greenhouse gas emissions.

We want to measure so we can set targets and reduce our emissions. As an emission reductions hierarchy – avoid, change where they come from and/or offset where they come from. There are some opportunities to avoid, by designing it out. Scenarios showing emissions pathways, helps with decision making.

Process emissions from wastewater – aeration and capturing the emission as a fuel – look for the opportunities. Integrating trees into our portfolio is the way of the future. Once you have realised what your emissions baseline is, set targets, measure. Think about what you as an organisation can do to get there!

Lessons on Green Infrastructure with 3 Waters Reform

- Proactive maintenance schedules are the priority.
- Lack of maintenance turns a wetland into a liability rather than an asset
- Make sure the design at outset is not creating a liability
- Lack of operational input at design can result in unsafe and/or expensive assets to maintain
- Need to have right policy environment around green infrastructure
- Land ownership should guide public private status of new green infrastructure. Access can be limited on private land.
- Where there is required to be private green infrastructure, there is risk so there needs to be a compliance regime.

RMA Reform Implications for 3 waters

- WSEs will need to operate within the existing RMA framework for some time
- WSEs need to be integrated into the RMA right now

Minister Parker expects the NBA and Built environment changes in the later part of this year to be introduced to parliament. It will take some time before all the planning transition is completed.

WSEs need to be involved with the planning processes at a regional and district level.

- WSEs will be the largest users of the new RMA framework. There are some huge infrastructure projects that will be impacted by the RMA reform
- Environmental protection and improvement, infrastructure has effects that will occur – without them the costs will climb
- The new regime will bring in further limits, minimum bottom lines for certain resources, that prevail over enablement of three waters infrastructure

One of the key features of the natural and built environment act and meeting planning outcomes, will be achieved through spatial planning. Aims to address growth related issues and better integrate infrastructure planning and growth.

- Critical documents in informing the 14 NBA plans
- Clear provision for infrastructure in spatial plans

There is likely to be maximum allowable limits specified /contaminate limits

Wetlands as Carbon Sinks

We had a presentation on the Awarai Kākariki wetland restoration programme and 4G wetlands project in Florida, USA.

Wetlands can act as carbon sink converting greenhouse gases into carbon. Improve water quality and water storage to reduce flooding, stabilise water tables, have high aesthetic appeal – destination for recreation. Taonga to Māori.

They say that superhero's come in all shapes and sizes, after you have heard all the wonderful things wetlands do – do you think wetlands are a superhero?

Blue carbon – government organisations are using wetlands to offset carbon.

Rainwater detection – A young engineer came up with innovative technology to detect water levels and alert leaders of a community or emergency management. Te Kao area water tanks project in conjunction with NRC

Becky McDonald, Chemical Engineer, on Emerging Contaminants in Wastewater

A contaminant is any synthetic or naturally occurring chemical or microorganism that is not commonly monitored in the environment but has the potential to enter the environment and cause known or suspected adverse ecological and/or human effects" US Geological Survey.

Enormous array of chemicals. Acidic, positive charged - so many. Big challenge globally.

Key guidelines: ANZ Guidelines for fresh and marine water quality, NZ Municipal Wastewater Monitoring Guidelines, Landfill Guidelines, Guidelines for beneficial use of organic materials on productive land.

- Changing legislation – Te Mana o Te Wai, NPS Fresh water, Guidelines for Drinking water, coastal policy statement.
- Chemical engineers get information on emerging contaminants by doing a discreet study of all reports
- Resource consents: AEEs, technical reports, and monitoring (its focussed on the receiving environment)
- SOE environment monitoring. Driven by regional councils.

Looked at 250 consents. They are an average of 24 years long. Many commenced around 2010. In the early 2030s many will need renewing. This is when we need to have baseline data and work done to address emerging contaminants.

There isn't a lot of regular monitoring for VOCs. PAH, DDT, SVOC, TPH, Phenols BTEX

AUCKLAND COUNCIL – HEALTHY WATERS

Monitoring and reporting on 27 sites every two years since 1998, and regional discharges project 51 sites.

TAURANGA COUNCIL – TCC AND BPORC

Three global stormwater consents, threshold values, 51 stormwater monitoring sites across 28 sub catchments.

Summary: Emerging contaminants are not routinely monitored in NZ. Monitoring is inconsistent between regions and studies.

Solutions:

- Well-developed guidelines
- Extensive experience internationally
- Standard indicators based on global expertise

Clare Feeney, on Workforce

2008 korero prompted the environmental switch, which led to Environmental management training companies and boards.

She has found that companies who are delivering environmental training, aren't measuring the full suite of amazing across all their deliverables.

There is a war for talent – "people are fleeing to the councils". There is a growing sweatshop mentality within the sector – people constantly working long hours just to get through the projects. Sweating the new graduates, don't have the time to mentor them properly. Working at or beyond the limits of your competence. You know what training your staff need, but you don't find it. Your most capable staff will be able to deliver training, but they will end up doing it during the weekend or at nights. NO overarching strategy for continuing learning. Need seed funding to do the work, to set up requirements for skills update.

Communicating Difficult Topics, Dr Siouxsie Wiles

Disinformation is false information created with the intention of harming a person, group, organisation or even a country.

Misinformation is false information that people didn't create with the intention to hurt others. For example, some health conspiracy theories circulate with good intentions for the wellbeing of others.

Science doesn't end with a published paper. It is not engaging. Dr Wiles prompted us to reflect on what we do with information, and how we can make it more engaging so that it is in the hands of those that need it most.

With media, you can't ignore their calls, they want you straight away. Want your responses quick and sharp and to the point.

She even highlighted, put energy into talking to adults, a lot of focus on communicating in schools on big issues. But don't forget to engage with the adults, the decisionmakers.

1. It takes lots of practice communicating difficult information
2. Work with the professionals. Collaborate (like what we have done with League of Illustrators)
3. Work with trusted voices. Think about how you could communicate information in a trusted manner. During Covid, they sought out Tina Ngata, a trusted Maori health advocate.

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDE

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RESOLUTION TO EXCLUDE THE PUBLIC**RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Loan to Manea Footprints of Kupe	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - 11 Matthews Avenue, Kaitaia	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8.4 - Extension of Contract 7/15/603 Waste Management and Minimisation Services - Northern	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
8.5 - Extension of Contract 7/15/604 Waste Management and Minimisation Services - Southern	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
8.6 - Committee Public Excluded Resolutions - July 2022	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
8.7 - Community Board Public Excluded Updates - July 2022	<p>s48(2)(a)(i) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to</p>	<p>s48(2)(a)(i) - the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in</p>

	enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	private on its decision or recommendation

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE