



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Extraordinary Council Meeting

Tuesday, 14 December 2021

Time: 10:00 am

Location: Virtually via Microsoft Teams

Membership:

Mayor John Carter - Chairperson
Cr Ann Court
Cr David Clendon
Cr Dave Collard
Cr Felicity Foy
Cr Mate Radich
Cr Rachel Smith
Cr Kelly Stratford
Cr Moko Tepania
Cr John Vujcich

COUNCIL MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Hon Mayor John Carter QSO	Board Member of the Local Government Protection Programme	Board Member of the Local Government Protection Program		
	Carter Family Trust			
Deputy Mayor Ann Court	Waipapa Business Association	Member		Case by case
	Warren Pattinson Limited	Shareholder	Building company. FNDC is a regulator and enforcer	Case by case
	Kerikeri Irrigation	Supplies my water		No
	District Licensing	N/A	N/A	N/A
	Ann Court Trust	Private	Private	N/A
	Waipapa Rotary	Honorary member	Potential community funding submitter	Declare interest and abstain from voting.
	Properties on Onekura Road, Waipapa	Owner Shareholder	Any proposed FNDC Capital works or policy change which may have a direct impact (positive/adverse)	Declare interest and abstain from voting.
	Property on Daroux Dr, Waipapa	Financial interest	Any proposed FNDC Capital works or policy change which may have a direct impact (positive/adverse)	Declare interest and abstain from voting.
	Flowers and gifts	Ratepayer 'Thankyou'	Bias/ Pre-determination?	Declare to Governance
	Coffee and food	Ratepayers sometimes 'shout' food and beverage	Bias or pre-determination	Case by case
	Staff	N/A	Suggestion of not being impartial or pre-determined!	Be professional, due diligence, weigh the evidence. Be thorough, thoughtful, considered impartial and balanced. Be fair.
	Warren Pattinson	My husband is a builder and may do work for Council staff		Case by case

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Ann Court - Partner	Warren Pattinson Limited	Director	Building Company. FNDC is a regulator	Remain at arm's length
	Air NZ	Shareholder	None	None
	Warren Pattinson Limited	Builder	FNDC is the consent authority, regulator and enforcer.	Apply arm's length rules
	Property on Onekura Road, Waipapa	Owner	Any proposed FNDC capital work in the vicinity or rural plan change. Maybe a link to policy development.	Would not submit. Rest on a case by case basis.
David Clendon	Chairperson – He Waka Eke Noa Charitable Trust	None		Declare if any issue arises
	Member of Vision Kerikeri	None		Declare if any issue arises
	Joint owner of family home in Kerikeri	Hall Road, Kerikeri		
David Clendon – Partner	Resident Shareholder on Kerikeri Irrigation			
David Collard	Snapper Bonanza 2011 Limited	45% Shareholder and Director		
	Trustee of Te Ahu Charitable Trust	Council delegate to this board		
Felicity Foy	Flick Trustee Ltd	I am the director of this company that is the company trustee of Flick Family Trust that owns properties Seaview Road – Cable Bay, and Allen Bell Drive - Kaitia.		
	Elbury Holdings Limited	This company is directed by my parents Fiona and Kevin King.	This company owns several dairy and beef farms, and also dwellings on these farms. The Farms and dwellings are located in the Far North at Kaimaumau, Bird Road/Sandhills Rd, Wireless Road/ Puckey Road/Bell Road, the Awanui Straight and Allen Bell Drive.	

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Foy Farms Partnership	Owner and partner in Foy Farms - a farm on Church Road, Kaingaroa		
	Foy Farms Rentals	Owner and rental manager of Foy Farms Rentals for 7 dwellings on Church Road, Kaingaroa and 2 dwellings on Allen Bell Drive, Kaitaia, and 1 property on North Road, Kaitaia, one title contains a cell phone tower.		
	King Family Trust	This trust owns several titles/properties at Cable Bay, Seaview Rd/State Highway 10 and Ahipara - Panorama Lane.	These trusts own properties in the Far North.	
	112 Commerce Street Holdings Ltd	Owner of commercial property in Commerce Street Kaitaia.		
	Foy Property Management Ltd	Owner of company that manages properties owned by Foy Farms Rentals and Flick Family Trust.		
	Previous employment at FNDC 2007-16	I consider the staff members at FNDC to be my friends		
	Shareholder of Coastline Plumbing NZ Limited			
Felicity Foy - Partner	Director of Coastal Plumbing NZ Limited			
	Friends with some FNDC employees			
Mate Radich	No form received			
Rachel Smith	Friends of Rolands Wood Charitable Trust	Trustee		
	Mid North Family Support	Trustee		
	Property Owner	Kerikeri		
	Friends who work at Far North District Council			
	Kerikeri Cruising Club	Subscription Member		
	Vision Kerikeri	Financial Member		
Rachel Smith (Partner)	Property Owner	Kerikeri		
	Friends who work at Far North District Council			
	Kerikeri Cruising Club	Subscription Member and Treasurer		
	Vision Kerikeri	Financial Member		

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Town and General Groundcare Limited	Director, Shareholder		
Kelly Stratford	KS Bookkeeping and Administration	Business Owner, provides book keeping, administration and development of environmental management plans	None perceived	Step aside from decisions that arise, that may have conflicts
	Waikare Marae Trustees	Trustee	Maybe perceived conflicts	Case by case basis
	Bay of Islands College	Parent Elected Trustee	None perceived	If there was a conflict, I will step aside from decision making
	Karetu School	Parent Elected Trustee	None perceived	If there was a conflict, I will step aside from decision making
	Māori title land – Moerewa and Waikare	Beneficiary and husband is a shareholder	None perceived	If there was a conflict, I will step aside from decision making
	Sister is employed by Far North District Council			Will not discuss work/governance matters that are confidential
	Gifts - food and beverages	Residents and ratepayers may 'shout' food and beverage	Perceived bias or predetermination	Case by case basis
	Taumarere Counselling Services	Advisory Board Member	May be perceived conflicts	Should conflict arise, step aside from voting
	Sport Northland	Board Member	May be perceived conflicts	Should conflict arise, step aside from voting
	He Puna Aroha Putea Whakapapa	Trustee	May be perceived conflicts	Should conflict arise, step aside from voting should they apply for funds
	Kawakawa Returned Services Association	Member	May be perceived conflicts	Should conflict arise, step aside from voting should they apply for funds
	Whangaroa Returned Services Association	Member	May be perceived conflicts	Should conflict arise, step aside from voting should they apply for funds
	National Emergency Management Advisor Committee	Member		Case by case basis

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Te Rūnanga ā Iwi o Ngāpuhi	Tribal affiliate member	As a descendent of Te Rūnanga ā Iwi o Ngāpuhi I could have a perceived conflict of interest in Te Rūnanga ā Iwi o Ngāpuhi Council relations	Declare a perceived conflict should there appear to be one
	Te Rūnanga ā Iwi o Ngāti Hine	Tribal affiliate member	Could have a perceived conflict of interest	Declare a perceived conflict should I determine there is a conflict
	Kawakawa Business and Community Association	Member		Will declare a perceived conflict should there appear to be one
Kelly Stratford - Partner	Chef and Barista	Opua Store	None perceived	
	Māori title land – Moerewa	Shareholder	None perceived	If there was a conflict of interest I would step aside from decision making
Moko Tepania	Teacher	Te Kura Kaupapa Māori o Kaikohe.	Potential Council funding that will benefit my place of employment.	Declare a perceived conflict
	Chairperson	Te Reo o Te Tai Tokerau Trust.	Potential Council funding for events that this trust runs.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Te Rarawa	As a descendent of Te Rarawa I could have a perceived conflict of interest in Te Rarawa Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Whaingaroa	As a descendent of Te Rūnanga o Whaingaroa I could have a perceived conflict of interest in Te Rūnanga o Whaingaroa Council relations.	Declare a perceived conflict
	Tribal Member	Kahukuraariki Trust Board	As a descendent of Kahukuraariki Trust Board I could have a perceived conflict of interest in Kahukuraariki Trust Board Council relations.	Declare a perceived conflict

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Tribal Member	Te Rūnanga ā-Iwi o Ngāpuhi	As a descendent of Te Rūnanga ā-Iwi o Ngāpuhi I could have a perceived conflict of interest in Te Rūnanga ā-Iwi o Ngāpuhi Council relations.	Declare a perceived conflict
John Vujcich	Board Member	Pioneer Village	Matters relating to funding and assets	Declare interest and abstain
	Director	Waitukupata Forest Ltd	Potential for council activity to directly affect its assets	Declare interest and abstain
	Director	Rural Service Solutions Ltd	Matters where council regulatory function impact of company services	Declare interest and abstain
	Director	Kaikohe (Rau Marama) Community Trust	Potential funder	Declare interest and abstain
	Partner	MJ & EMJ Vujcich	Matters where council regulatory function impacts on partnership owned assets	Declare interest and abstain
	Member	Kaikohe Rotary Club	Potential funder, or impact on Rotary projects	Declare interest and abstain
	Member	New Zealand Institute of Directors	Potential provider of training to Council	Declare a Conflict of Interest
	Member	Institute of IT Professionals	Unlikely, but possible provider of services to Council	Declare a Conflict of Interest

Far North District Council
Extraordinary Council Meeting
will be held in the Virtually via Microsoft Teams on:
Tuesday 14 December 2021 at 10:00 am

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1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 NGĀ TONO KŌRERO / DEPUTATIONS

10:05am Justin Blaikie on behalf of Sportsville Kaikohe.

10:10am – Northland Adventure Experience (item 8.3)

4 NGĀ KŌRERO A TE KOROMATUA / MAYORAL ANNOUNCEMENTS

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A3497795

Author: Casey Gannon, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow Council to confirm that the minutes are a true and correct record of previous meetings.

RECOMMENDATION

That Council confirms as a true and correct record the minutes of the Council meetings as follows;

- a) 14 October 2021 (Extraordinary)
- b) 4 November 2021

1) BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

- 1. 2021-10-21 Council Minutes - A3443054  
- 2. 2021-11-04 Council Minutes - A3463850  

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example, youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF FAR NORTH DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE VIRTUALLY VIA MICROSOFT TEAMS
ON THURSDAY, 21 OCTOBER 2021 AT 1.00 PM**

PRESENT: Mayor John Carter (HWTM), Deputy Mayor Ann Court, Cr David Clendon, Cr Dave Collard, Cr Felicity Foy, Cr Mate Radich, Cr Rachel Smith, Cr Kelly Stratford, Cr Moko Tepania, Cr John Vujcich

IN ATTENDANCE: Mike Edmonds (Member), Adele Gardner (Te Hiku Community Board Chairperson), Belinda Ward (Bay of Islands-Whangaroa Community Board), Dale Ofsoske (Electoral Officer), William J Taylor, MBE (Chief Executive Officer, Acting), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

1 KARAKIA TIMATANGA / OPENING PRAYER

His Worship the Mayor commenced the meeting with a prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Nil

3 NGĀ TONO KŌRERO / DEPUTATION

Nil

4 NGĀ KŌRERO A TE KOROMATUA / MAYORAL ANNOUNCEMENTS

Nil

5 REPORTS

5.1 REPRESENTATION REVIEW 2021 - DELIBERATION ON SUBMISSIONS

Agenda item 5.1 document number A3413095, pages 12 - 46 refers.

RESOLUTION 2021/52

Moved: Mayor John Carter

Seconded: Deputy Mayor Ann Court

That Council:

a) note the 129 valid submissions received on the Representation Review Initial Proposal for the 2022 triennial local government elections;

b) in deliberating on submissions relating to the Representation Review Initial Proposal for the 2022 triennial local government elections makes the following amendments to its initial proposal:

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Nil

CARRIED

4.1 ONE GENERAL WARD AND ONE MĀORI WARD WITH AT LARGE VOTING**MOTION**

Moved: Cr Moko Tepania

Seconded: Deputy Mayor Ann Court

That Council amend the initial proposal to establish one general ward and one Māori ward for the 2022 Election.

In Favour: Deputy Mayor Ann Court, Rachel Smith and Moko Tepania

Against: Mayor John Carter, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Kelly Stratford and John Vujcich

LOST 3/7

MOTION

Moved: Cr Felicity Foy

Seconded: Cr Dave Collard

That Council amend the initial proposal to establish 3 Māori wards, following the general ward boundaries.

In Favour: Dave Collard and Felicity Foy

Against: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Abstained: Mate Radich

LOST 2/7

3.15 DO YOU AGREE WITH COUNCIL'S PROPOSAL TO INCREASE THE NUMBER OF COUNCILLORS FROM NINE TO TEN?**MOTION**

Moved: Cr Mate Radich

Seconded: Cr Kelly Stratford

That Council amend the initial proposal to 12 councillors:

i. 8 General

ii. 4 Māori

In Favour: Dave Collard, Mate Radich and Kelly Stratford

Against: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Felicity Foy, Rachel Smith, Moko Tepania and John Vujcich

LOST 3/7

MOTION

Moved: Deputy Mayor Ann Court

Seconded: Cr Moko Tepania

That Council amend the initial proposal to 14 councillors:

- i. 9 General
- ii. 5 Māori

In Favour: Deputy Mayor Ann Court

Against: Mayor John Carter, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

LOST 1/9

MOTION

Moved: Cr Moko Tepania

Seconded: Cr John Vujcich

That Council amend the initial proposal to 20 councillors:

- i. 12 General
- ii. 8 Māori

In Favour: Deputy Mayor Ann Court, Rachel Smith, Moko Tepania and John Vujcich

Against: Mayor John Carter, David Clendon, Dave Collard, Felicity Foy, Mate Radich and Kelly Stratford

LOST 4/6

MOTION

Moved: Cr Felicity Foy

Seconded: Mayor John Carter

That Council amend the initial proposal to 9 councillors:

- i. 6 General
- ii. 3 Māori

In Favour: Dave Collard, Felicity Foy and Mate Radich

Against: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

LOST 3/7

At 2:35 pm, Cr Mate Radich left the meeting.

At 2:41 pm, Cr David Clendon left the meeting due to technical difficulties.

3.1 DO YOU SUPPORT ALL OF AWANUI BEING INCLUDED IN THE WHATUWHIWHI SUBDIVISION?

MOTION

Moved: Cr Felicity Foy
Seconded: Cr Dave Collard

That Council amend the initial proposal to move all of Awanui to North Cape subdivision.

In Favour: Dave Collard, Felicity Foy and John Vujcich

Against: Mayor John Carter, Deputy Mayor Ann Court, Rachel Smith, Kelly Stratford and Moko Tepania

LOST 3/5

At 2:44 pm, Cr David Clendon returned to the meeting.

**3.7 DO YOU SUPPORT THE ESTABLISHMENT OF A NEW WAIPAPA SUBDIVISION
WITHIN THE BAY OF ISLANDS-WHANGAROA WARD?**

RESOLUTION 2021/53

Moved: Mayor John Carter
Seconded: Cr Rachel Smith

That Council amend the initial proposal to adopt Option 1 - Alter Te Pēwhairangi-Whangaroa Community Board subdivision boundaries as follows:

a) Meshblocks 0044008 and 4010073 to be added to the Kerikeri Subdivision from the Waipapa Subdivision.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Nil

CARRIED

Deputy Mayor Ann Court declared conflict of interest on item 3.8 in the agenda.

**3.10 DO YOU SUPPORT MAROMĀKŪ AND WAIOMIO MOVING TO THE RUSSELL-ŌPUA
SUBDIVISION?**

RESOLUTION 2021/54

Moved: Cr Kelly Stratford
Seconded: Cr Rachel Smith

That Council amend the initial proposal to alter Te Pēwhairangi-Whangaroa Community Board subdivision boundaries as follows;

a) Meshblocks 0046100, 0046400, 0046700, 0046801, 0047801 to be added to the Kawakawa-Moerewa Subdivision from the Russell-Ōpua Subdivision.

to recognise Maromākū and Waiomio as communities of interest within the Kawakawa-Moerewa subdivision rather than the Russell-Ōpua subdivision and that Council note that it will be non-compliant with the +/- 10% rule but can be justified by not splitting communities of interest.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Nil

CARRIED

3.11 DO YOU SUPPORT RENAMING THE BAY OF ISLANDS-WHANGAROA WARD TO ITS MĀORI NAME, TE PĒWHAIRANGI-WHANGAROA?**RESOLUTION 2021/55**

Moved: Cr Rachel Smith

Seconded: Cr David Clendon

That Council amend the initial proposal and Te Pēwhairangi-Whangaroa be changed to Bay of Islands-Whangaroa (retain the existing ward name).

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford and John Vujcich

Against: Moko Tepania

CARRIED

6 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Cr Moko Tepania closed with a karakia.

7 MEETING CLOSE

The meeting closed at 3:15 pm.

The minutes of this meeting will be confirmed at the Council Meeting held on 4 November 2021.

.....
CHAIRPERSON

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE VIRTUALLY VIA MICROSOFT TEAMS
ON THURSDAY, 4 NOVEMBER 2021 AT 10.00 AM**

PRESENT: Mayor John Carter (HWTM), Deputy Mayor Ann Court, Cr David Clendon, Cr Dave Collard, Cr Felicity Foy, Cr Mate Radich, Cr Rachel Smith, Cr Kelly Stratford, Cr John Vujcich

IN ATTENDANCE: Mike Edmonds (Member), Adele Gardner (Te Hiku Community Board Chairperson), Belinda Ward (Bay of Islands-Whangaroa Community Board),

STAFF PRESENT: Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

1 KARAKIA TIMATANGA / OPENING PRAYER

His Worship the Mayor commenced the meeting with a prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

2.1 DECLARATIONS OF INTEREST AND APOLOGIES

RESOLUTION 2021/56

Moved: Mayor John Carter

Seconded: Cr Rachel Smith

That Council accept apologies for lateness from Crs Moko Tepania and David Clendon

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- 10:10 am Jane Johnston – Government Reform Proposals
- 10:15 am Craig Hobson, Josh Port & Freda Riwai – Northland Basketball
- 10:20 am Steve Mutton (NTA) – 2021 – 24 NTLP Outcomes

Cr David Clendon joined the meeting at 10:21 am.

- 10:25 am Shirley Ayers, Julie Scott & Nora Rameka - Housing

4 NGĀ KŌRERO A TE KOROMATUA / MAYORAL ANNOUNCEMENTS

The Mayor advised he would provide brief updates throughout the meeting.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 5.1 document number A3052395, pages 12 - 34 refers.

RESOLUTION 2021/57

Moved: Mayor John Carter

Seconded: Cr Felicity Foy

That Council confirms as a true and correct record the minutes of the Council meetings as follows;

- **14 September 2021 (Extraordinary)**
- **23 September 2021**
- **21 October 2021 (Extraordinary)**

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich

Against: Nil

CARRIED

6 REPORTS

6.1 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - OCTOBER 2021

Agenda item 6.1 document number A3450795, pages 35 - 56 refers.

RESOLUTION 2021/58

Moved: Mayor John Carter

Seconded: Cr Rachel Smith

That Council:

a) adopt the Far North 2100 Strategy.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, Dave Collard, Rachel Smith, Kelly Stratford and John Vujcich

Against: Crs David Clendon, Felicity Foy and Mate Radich

CARRIED

b) approve the Road Speed Limit Policy continue without amendment.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich

Against: Nil

CARRIED

c) approve the Community Initiated Infrastructure – Roading Contributions Policy, and the Limits of Council Responsibility for Formation / Maintenance of Roads Policy be continued with amendment.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Rachel Smith, Kelly Stratford and John Vujcich

Against: Crs Felicity Foy and Mate Radich

CARRIED

d) approve the Dust Management Policy, Private Roads and Rights of Way Policy, Road Maintenance Policy, and Road Mirrors – Private Crossings Policy be revoked.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard and Rachel Smith

Against: Crs Felicity Foy, Mate Radich, Kelly Stratford and John Vujcich

CARRIED

e) approve to develop a new Naming Policy for roads, open spaces, and Council facilities.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich

Against: Nil

CARRIED

f) support in principle the Far North Spaces and Places Plan as the plan to implement Kōkiri ai Te Waka Hourua 2021-2030; and that an enablement plan be developed in support of the 2022 Annual Plan.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford and John Vujcich

Against: Crs David Clendon and Mate Radich

CARRIED

6.2 REPRESENTATION ARRANGEMENTS REVIEW 2021 - FINAL PROPOSAL

Agenda item 6.2 document number A3339414, pages 57 - 106 refers.

RESOLUTION 2021/59

Moved: Mayor John Carter

Seconded: Deputy Mayor Ann Court

That the Far North District Council, pursuant to section 19N of the Local Electoral Act 2001 and having considered and deliberated on submissions received to the initial proposal for the 2021 review of representation arrangements, amends its initial proposal to the following final proposal for at least the 2022 triennial local government elections:

- a) The Far North District Council to comprise the Mayor elected at large and 10 councillors elected under the ward system, specifically six general ward councillors and four Māori ward councillors.**
- b) The Far North District Council be divided into four wards, these being:**
 - (i) Bay of Islands-Whangaroa General Ward (represented by three general ward councillors), comprising the area in the proposed Bay of Islands-Whangaroa General Ward map as shown on Attachment 1.**
 - (ii) Kaikohe-Hokianga General Ward (represented by one general ward councillor), comprising the area in the proposed Kaikohe-Hokianga General Ward map as shown on Attachment 2.**
 - (iii) Te Hiku General Ward (represented by two general ward councillors), comprising the area in the proposed Te Hiku General Ward map as shown on Attachment 3.**

- (iv) Ngā Tai o Tokerau Māori Ward (represented by four Māori ward councillors), comprising the whole of the district in the proposed Māori Ward map as shown on Attachment 4.
- c) That Te Pēwhairangi-Whangaroa General Ward and Te Pēwhairangi-Whangaroa Community Board be changed to Bay of Islands-Whangaroa General Ward and Bay of Islands-Whangaroa Community Board (retain the existing names).
- d) The Māori ward be named Ngā Tai o Tokerau.
- e) The above general wards are the current ward areas with the exception of the Kaikohe-Hokianga and the Bay of Islands-Whangaroa ward boundaries to be altered as follows:
- (i) Meshblock 0037202 be added to the Bay of Islands-Whangaroa General Ward from the Kaikohe-Hokianga General Ward.
 - (ii) Meshblock 0036401 be added to the Bay of Islands-Whangaroa General Ward from the Kaikohe-Hokianga General Ward.
 - (iii) Meshblocks 0034600, 0034800 be added to the Bay of Islands-Whangaroa General Ward from the Kaikohe-Hokianga General Ward.
- f) The three general wards, the number of general councillors per ward, the ward populations (estimated at 30 June 2020) and the population ratio per general councillor are as follows:

Ward	General Electoral Population	Number of Councillors	Average	% Variation
Te Hiku General	13,260	2	6,630	-13.61%*
Bay of Islands-Whangaroa General	25,160	3	8,387	+9.27%
Kaikohe-Hokianga General	7,630	1	7,630	-0.58%
Total	46,050	6		

In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each councillor represents must be within the population range of 7,675 plus or minus 10% (6,907 – 8,442) unless particular community of interest considerations justify otherwise. The representation of the Te Hiku General Ward falls outside of the stipulated range.

- g) The Far North District Council be divided into three subdivided communities, these being:
- (i) Bay of Islands-Whangaroa Community subdivided into:
 1. Kawakawa-Moerewa Subdivision comprising the area in the proposed Kawakawa-Moerewa Subdivision map as shown on Attachment 5.
 2. Kerikeri Subdivision comprising the area in the proposed Kerikeri Subdivision map as shown on Attachment 6.
 3. Paihia Subdivision comprising the area in the proposed Paihia Subdivision map as shown on Attachment 7.
 4. Russell-Ōpua Subdivision comprising the area in the proposed Russell-Ōpua Subdivision map as shown on Attachment 8.

- 5. Waipapa Subdivision comprising the area in the proposed Waipapa Subdivision map as shown on Attachment 9.**
- 6. Whangaroa Subdivision comprising the area in the proposed Whangaroa Subdivision map as shown on Attachment 10.**

being the existing community board and subdivision areas with the exception of the following:

- a. Meshblock 0047701 be added to the Kawakawa-Moerewa Subdivision from the Russell-Ōpua Subdivision**
- b. Meshblocks 0046100, 0046400, 0046700, 0046801, 0047801 be added to the Kawakawa-Moerewa Subdivision from the Russell-Ōpua Subdivision**
- c. Meshblocks 4009371, 4009372, 0043905, 0044701 be added to the Kerikeri Subdivision from the Whangaroa Subdivision**
- d. Meshblocks 0033600, 0033800, 0043902, 0043904, 0043905, 0043907, 0044003, 0044004, 0044005, 0044503, 0044504, 0044505, 0044506, 0044507, 0044508, 0044603, 0044604, 0044605, 0044606, 0044607, 0044608, 0044609, 0044701, 0044703, 0044801, 4007581, 4007583, 4008359, 4008360, 4008361, 4009371, 4009372, 4011285, 4011286, 4011319 be added to the Waipapa Subdivision from the Kerikeri Subdivision**
- e. Meshblocks 0044008 and 4010073 be added to the Kerikeri Subdivision from the Waipapa Subdivision**

(ii) Kaikohe-Hokianga Community subdivided into:

- 1. Kaikohe Subdivision comprising the area in the proposed Kaikohe Subdivision map as shown on Attachment 11.**
- 2. North Hokianga Subdivision comprising the area in the proposed North Hokianga Subdivision map as shown on Attachment 12.**
- 3. South Hokianga Subdivision comprising the area in the proposed South Hokianga Subdivision map as shown on Attachment 13.**

being the existing community board and subdivision areas with the exception of the following:

- a. Meshblocks 0032600, 0033200, 0033100, 0032700, 0033000 be added to the Kaikohe Subdivision from the South Hokianga Subdivision**
- b. Meshblocks 0039200, 0039500, 0040501, 0040502, 0040601 and 0040602 to be added to the South Hokianga from the Kaikohe Subdivision.**

(iii) Te Hiku Community subdivided into:

- 1. Doubtless Bay Subdivision comprising the area in the proposed Doubtless Bay Subdivision map as shown on Attachment 14.**
- 2. Kaitāia Subdivision comprising the area in the proposed Kaitāia Subdivision map as shown on Attachment 15.**
- 3. North Cape Subdivision comprising the area in the proposed North Cape Subdivision map as shown on Attachment 16.**
- 4. Whatuwhiwhi Subdivision comprising the area in the proposed Whatuwhiwhi Subdivision map as shown on Attachment 17.**

being the current community board and subdivision areas with the exception of the following:

- a. Meshblock 0012701 be added to the Whatuwhiwhi Subdivision from the North Cape Subdivision

h) There be 19 community board members, being:

- (i) seven members elected from the Bay of Islands-Whangaroa Community Board comprising:

1. Kawakawa-Moerewa Subdivision – one member
2. Kerikeri Subdivision – two members
3. Paihia Subdivision – one member
4. Russell-Ōpua Subdivision – one member
5. Waipapa Subdivision – one member
6. Whangaroa Subdivision – one member

and one member of the Council representing the Bay of Islands-Whangaroa General Ward appointed to the community board by Council

- (ii) six members elected from the Kaikohe-Hokianga Community Board comprising:

1. Kaikohe Subdivision – three members
2. North Hokianga Subdivision – one member
3. South Hokianga Subdivision – two members

and one member of the Council representing the Kaikohe-Hokianga General Ward appointed to the community board by Council

- (iii) six members elected from the Te Hiku Community Board comprising:

1. Doubtless Bay Subdivision – one member
2. Kaitāia Subdivision – three members
3. North Cape Subdivision – one member
4. Whatuwhiwhi Subdivision – one member

and one member of the Council representing the Te Hiku General Ward appointed to the community board by Council

- i) The three subdivided community boards, the number of members per subdivision, the subdivision populations (estimated at 30 June 2020) and the population ratio per member are as follows:

Bay of Islands-Whangaroa Community Board			
Subdivision	General Electoral Population	Number Members	% Variation
Whangaroa	4,160	1	-11.54%
Kerikeri	10,390	2	+10.40%
Waipapa	4,590	1	-2.46%
Paihia	5,030	1	+6.89%
Russell-Ōpua	3,970	1	-15.63%
Kawakawa-Moerewa	4,800	1	+2.00.%

In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each community board member represents must be within the population range of 4,705 plus or minus 10% (4,234 – 5,175) unless particular community of interest considerations justify otherwise. The representation of the Russell-Ōpua Subdivision, the Kerikeri Subdivision and the Whangaroa Subdivision falls outside of the stipulated range.

Kaikohe-Hokianga Community Board				
Subdivision	General Electoral Population	Number Members	of	% Variation
North Hokianga	2,490	1		+6.3%
South Hokianga	4,660	2		-12.35%
Kaikohe	8,800	3		+10.34%

In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each community board member represents must be within the population range of 2,658 plus or minus 10% (2,392 – 2,923) unless particular community of interest considerations justify otherwise. The representation of the Kaikohe Subdivision and the South Hokianga Subdivision falls outside of the stipulated range.

Te Hiku Community Board				
Subdivision	General Electoral Population	Number Members	of	% Variation
North Cape	3,250	1		-12%
Whatuwhiwhi	3,620	1		-1.97%
Doubtless Bay	4,010	1		+8.58%
Kaitāia	11,280	3		+1.81%

In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each community board member represents must be within the population range of 3,693 plus or minus 10% (3,323 – 4,062) unless particular community of interest considerations justify otherwise. The representation of the North Cape Subdivision falls outside of the stipulated range.

j) The reasons for the boundary alterations to the wards and community board subdivisions are:

(i) the adjustments ensure that communities of interest that were divided are now unified

(ii) the affected meshblocks are contiguous, have no physical divisions and are similar to the surrounding land.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford and John Vujcich

Against: Cr Mate Radich

CARRIED

6.3 2021-24 NLTP OUTCOMES

Agenda item 6.3 document number A3437397, pages 107 - 138 refers.

RESOLUTION 2021/60

Moved: Mayor John Carter

Seconded: Deputy Mayor Ann Court

That Council:

- a) **Receives the NTA Report dated 30th September – 2021-24 NLTP Outcomes**
- b) **Approves Option 3, to:**
 - i) **reinstate a portion of the original funding request Local Share (\$3,282,622) into the Council's 2021-31 Long Term Plan to enable full renewals subsidy uptake from Waka Kotahi, the reinstatement would be divided into the following portions:**
 - 1) **Reinstate \$1,094,207 of renewal funding into 2021/22 budget**
 - 2) **Reinstate \$2,188,415 of renewal funding into the Annual Plan, split evenly, for 2022/23 and 2023/24 and;**
 - ii) **redistribute the unsubsidised local share portion (\$4,277,963) as follows:**
 - 1) **\$461,125 as unsubsidised work activities for maintenance activities**
 - 2) **\$578,753 as unsubsidised work activities for operational activities**
 - 3) **\$3,238,085 as unsubsidised work activities (New Footpaths programme and safety – pedestrian improvements) under the Low Cost-Low Risk Investment Activities.**
- c) **Confirms the previously endorsed unsubsidised roading capital sealing budget included in the Long Term Plan (\$2,060,000 FY2022/23), instead of reallocation to other unsubsidised roading activities.**

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford and John Vujcich

Against: Cr Mate Radich

CARRIED

6.4 CAPITAL CARRY FORWARDS JUNE 2021

Agenda item 6.4 document number A3423563, pages 139 - 150 refers.

RESOLUTION 2021/61

Moved: Mayor John Carter

Seconded: Cr Ann Court

That the Council approve the capital budgets identified in the report "Carry Forward for Capital Programme 2020-21" totalling \$34,548,169 be carried forward to the 2021-22 financial year.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith and John Vujcich

Against: Nil

Abstained: Crs Mate Radich and Kelly Stratford

CARRIED

6.5 LEASE 6 SOUTH ROAD KAITAIA TO THE KAITAIA CENTRE NGA HOA AWHINA INC.

Agenda item 6.5 document number A3449918, pages 151 - 153 refers.

RESOLUTION 2021/62

Moved: Mayor John Carter

Seconded: Cr Felicity Foy

That Council:

- a) approves granting The Kaitaia People Centre Nga Hoa Awhina Inc a new nine-year lease on part of the building located at 6 South Road, Kaitaia, being Pt Section 20Blk V Takahue SD from 1 September 2021 at Market rent.
- b) agrees that the General Manager Infrastructure & Asset Management is authorised to negotiate and agree to the terms and conditions of the lease.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich

Against: Nil

CARRIED

6.6 SETTING OF 2022 MEETING SCHEDULE

Agenda item 6.7 document number A3430691, pages 158 - 164 refers.

An updated copy of the calendar was tabled – document number A3509482 refers.

RESOLUTION 2021/63

Moved: Mayor John Carter

Seconded: Cr Rachel Smith

That Council adopt the 2022 calendar as tabled.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich

Against: Nil

CARRIED

7 INFORMATION REPORTS

7.1 CEO REPORT TO COUNCIL 01 JULY 2021 - 31 AUGUST 2021

Agenda item 7.1 document number A3407309, pages 165 - 199 refers.

MOTION

Moved: Mayor John Carter

Seconded: Cr Rachel Smith

That the Council receive the report CEO Report to Council 01 July 2021 - 31 August 2021

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich

Against: Nil

CARRIED**7.2 THREE WATERS REFORM - RESIDENT SURVEY**

Agenda item 7.4 document number A3445060, Supplementary Agenda pages 4 - 31 refers.

RESOLUTION 2021/64

Moved: Mayor John Carter

Seconded: Cr John Vujcich

That the report Three Waters Reform - Resident Survey be deferred to the Public Excluded.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith and John Vujcich

Against: Cr Kelly Stratford

CARRIED**7.3 COMMUNITY BOARD UPDATES OCTOBER 2021**

Agenda item 7.2 document number A3400642, pages 200 - 219 refers.

RESOLUTION 2021/65

Moved: Mayor John Carter

Seconded: Cr Dave Collard

That Council note the following Community Board minutes:

- a) **Te Hiku Community Board, 5 October 2021.**
- b) **Kaikohe-Hokianga Community Board, 6 October 2021.**
- c) **Bay of Islands-Whangaroa Community Board, 7 October 2021.**

In Favour: Mayor John Carter, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Deputy Mayor Ann Court

CARRIED**MOTION**

Moved: Cr John Vujcich

Seconded: Mayor John Carter

That Council delegate the powers to negotiate the terms of the Okaihau Playcentre Lease to Chair Mike Edmonds, Member John Vujcich and Member Moko Tepania.

LEFT TO LIE**NOTE:**

Staff will bring a report on the Okaihau Playcentre Lease to the December Council meeting.

7.4 COUNCIL ACTION SHEET UPDATE NOVEMBER 2021

Agenda item 7.3 document number A3440738, pages 220 - 229 refers.

RESOLUTION 2021/66

Moved: Mayor John Carter

Seconded: Cr John Vujcich

That Council receive the report Action Sheet Update November 2021.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Nil

CARRIED

The meeting was adjourned from 12:39 pm to 1:05 pm.

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2021/67**

Moved: Mayor John Carter

Seconded: Cr John Vujcich

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out,</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	without prejudice or disadvantage, commercial activities	
8.2 - Three Waters Reform – Resident Survey	s7(2)(c)(i) the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Extension of Solid Waste and Waste Minimisation Education Contracts	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.4 - Committee Public Excluded Recommendations and Resolutions - October 2021	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.5 - Infrastructure Acceleration Funding Update and Next Steps	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	
8.6 - Kaitaia Warehouse Building - Renovation and Leasing	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.7 - Coopers Beach Youth Camp - Remission Request	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.8 - 8A Matthews Ave - Property for Sale	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.9 - Section 5 & 6 Kohukohu Road, Kohukohu - Property for Sale	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
8.10 - 68 Ngawha Springs Road - Property for Sale	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or 6.4 section 7
8.11 – Maintenance and renewals Contracts – Increases in sums	s7(2)(i) the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.12 - Matauri Bay Wastewater	<p>s7(2)(f)(i) free and frank expression of opinions by or between or to members or officers or employees of any local authority.</p> <p>s7(2)(g) the withholding of the information is necessary to maintain legal professional privilege</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7.
8.13 - Taumarere to Opua Cycle Trail Relocation	s48(2)(a)(i) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	s48(2)(a)(i) - the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation
<p><u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich</p> <p><u>Against:</u> Nil</p>		
CARRIED		

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC**RESOLUTION 2021/68**

Moved: Mayor John Carter

Seconded: Deputy Mayor Ann Court

That Council confirms the following decisions contained in the part of the meeting held with public excluded be restated in public meeting as follows:

1) 8.3 Extension Of Solid Waste And Waste Minimisation Education Contracts

That;

d) officers to report quarterly to the Infrastructure Committee the progress being made to the proposed Solid Waste Strategic Programme.

2) 8.4 Committee Public Excluded Recommendations and Resolutions - October 2021

That Council endorse the decision of the Engineer to Contract to award the 2-year Contract Extension Period (Separable Portion 2) and delegates authority to the Chief Executive Officer to execute the extension within limits of associated approved 2021-2024 funding in the LTP budget.

3) 8.5 Infrastructure Acceleration Funding Update And Next Steps

That Council:

a) responds to Kainga Ora's Request for Proposal for Infrastructure Acceleration Funding to enable three social housing developments in Kaikohe and one in Kawakawa

b) leads this RFP process, supported by Far North Holdings as development partner to other parties including Community Housing Providers, Kainga Ora, and iwi developers.

c) detailed responses to the RFP's will be brought to Council on the 16th December for approval prior to submission to Kainga Ora on 17th December.

4) 8.6 Kaitaia Warehouse Building - Renovation and Leasing

a) approves unbudgeted expenditure of \$REDACTED to remediate the 'Old Warehouse' building at 11 Matthews Ave, Kaitaia.

b) awards a lease to the Te Hiku Iwi Development Trust and Northland Basketball for the development of a community hub as proposed, with terms and conditions to be agreed with the General Manager Corporate Services.

5) 8.11 Maintenance and Renewals Contracts - Increases in Contract Sums

That Council:

a) approves the contract value for 7/18/100 North Area Road Maintenance and Renewals Contract to be increased to \$REDACTED exclusive of GST, and

b) approves the contract value for 7/18/101 South Area Road Maintenance and Renewals Contract to be increased to \$REDACTED exclusive of GST.

6) 8.10 68 Ngawha Springs Road - Property For Sale

That Council:

a) agree to the sale of the property Situated at 68 Ngawha Springs Road, legally described as containing more or less 2.2995 hectares being Lot 1 Deposited Plan 379089 contained in CT 317496.

b) accept Top Energy's offer and agree to the sale price of \$REDACTED.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Nil

CARRIED**7.2 THREE WATERS REFORM - RESIDENT SURVEY – CONTINUED**

Supplementary agenda item 7.4 document number A3445060, pages 4 - 31 refers

RESOLUTION 2021/69

Moved: Mayor John Carter

Seconded: Cr Ann Court

That Council receive the report Three Waters Reform - Resident Survey.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Nil

CARRIED**15 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

Cr. Kelly Stratford closed the meeting with a karakia.

16 MEETING CLOSE

The meeting closed at 5:21 pm.

The minutes of this meeting will be confirmed at the Extraordinary Council Meeting held on 14 December 2021.

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CHAIRPERSON

6 REPORTS

6.1 NEW RESERVE ACT LEASE TO RUSSELL TENNIS CLUB INCORPORATED

File Number: A3440072

Author: Kay Meekings, Property Legalisation Officer

Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek Council approval for a 33-year ground lease under Section 61 Reserves Act 1977 to the Russell Tennis Club Incorporated located at 27 York Street, Russell.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Russell Tennis Club Inc has held an interest in the York Street site since 1922.
- The area of the current occupation is the proposed lease area.
- The site is classified Local Purpose (community activities) Reserve.
- The Act does not require public consultation on leasing a vested local purpose reserve.
- The Act does not require management plans for local purpose reserves
- Council can find no record of a previous lease to the Club.
- The Act requires the occupation of reserve land to be legalised by way of a lease, licence or permit.
- The Russell Tennis Club owns the existing assets and wishes to add a small clubhouse.
- This report was presented to the Bay of Islands-Whangaroa Community Board at the October 2021 meeting and the recommendation to Council is to approve the lease.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) Approve a new ground lease be issued to the Russell Tennis Club Incorporated over part of the Local Purpose (community activities) Reserve, for approximately 1,500.0 square metres, being part of Allotment 2A Section 6 Town of Russell held in Record of Title NA61/226, vested in Far North District Council as a local purpose reserve by Section 26A Reserves Act 1977. The terms of the proposed lease shall be:
 - I. Term 33 years – maximum allowed for under the Reserves Act 1977
 - II. Rental \$110 pa – FNDC Fees and Charges Schedule 2021/22 – Community leases
- b) With further conditions negotiated and agreed upon by the General Manager Infrastructure and Asset Management and the Russell Tennis Club Incorporated.

1) TĀHUHU KŌRERO / BACKGROUND**7.5 NEW RESERVE ACT LEASE TO RUSSELL TENNIS CLUB INCORPORATED**

Agenda item 7.5 document number A3379857, pages 42 - 51 refers.

RESOLUTION 2021/89

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Bruce Mills

That the Bay of Islands - Whangaroa Community Board acting under delegation and pursuant to section 61 Reserves Act 1977 recommend to Council:

- a) That a new ground lease be issued to the Russell Tennis Club Incorporated over part of the Local Purpose (community activities) Reserve, for approximately 1,500.0 square metres, being part of Allotment 2A Section 6 Town of Russell held in Record of Title NA61/226, vested in Far North District Council as a local purpose reserve by Section 26A Reserves Act 1977. The terms of the proposed lease shall be:**

- I. Term 33 years – maximum allowed for under the Reserves Act 1977**
- II. Rental \$110 pa – FNDC Fees and Charges Schedule 2021/22 – Community leases**

- b) With further conditions negotiated and agreed upon by the General Manager Infrastructure and Asset Management and the Russell Tennis Club Incorporated.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen, Manuwai Wells and Dave Hookway-Kopa

Against: Nil

CARRIED

The Russell Lawn Tennis Club acquired the site by transfer from private landowners in 1922. In 1947 the Club then transferred the land to HMTK to form part of the Kororareka Domain, administered by the Kororareka Domain Board. A 1984 classification action under the Act classified the site as Local Purpose (community activities) Reserve, vesting in the Bay of Islands County Council. Far North District Council is the current vested authority.

The Act provides for the vested authority to lease all or part of a local purpose reserve for the purpose for which it is classified, in this case community activities. The Act does not require public consultation on leasing vested local purpose reserves.

The Club owns the existing assets and wishes to add a 40 square metre clubhouse to the site. The clubhouse will provide a small kitchenette, two toilets, a common area and storage. Currently the Club patrons use the toilets at the adjoining St Johns Ambulance/Medical Centre and seek shelter in under the Centre's veranda. The clubhouse proposal cannot be progressed until the Clubs occupation of the reserve has been formalised. Letters of support for the proposed addition of a clubhouse to the site are attached to this report.

The Russell Tennis Club has a long-standing occupation of the reserved land at York Street Russell. Over the years the Club has been well managed and maintained. The facility is supported by the community with senior and junior memberships continuing to grow. The Club aspires to provide the local community with a progressive family orientated recreation facility.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Option 1:

Enter into a 33-year ground lease, the maximum allowed for under the Reserves Act 1977.

Option 2:

Enter into a 10 + 10 year lease.

Option 3:
Retain the status quo.

Take Tūtohunga / Reason for the recommendation

The recommendation reflects Option 1 which is to enter into a ground lease of 33 years which gives the Club security of tenure and reflects the Club's longevity in the community. The lease will enable the Club to seek external funding and to apply for resource and building consents as will be defined within the proposed lease.

Option 2 does not provide the long-term security that option 1 does. Note the intention to build additional facilities.

Option 3 maintaining the status quo is untenable given that the Reserves Act requires occupation of reserved land by lease, licence or permit.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Currently Council does not collect a ground rental fee from the Club.

With the granting of the lease the standard community fee of \$110 per annum will be invoiced.

There will be no cost to Council for the ongoing maintenance nor the upgrading of the Clubs assets.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Under Council's Significance and Engagement Policy the proposed lease is considered to be of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Reserves Policy notes sporting groups wanting a permanent base on a reserve will be offered a longer term lease if a significant financial investment in facilities is required by the group.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The lease proposal is of local community interest therefore this report is presented to the Bay of Islands - Whangaroa Community Board for consideration and recommendation.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Te Taiao Kororareka Marae have provided a letter of support to the Club's proposal to add a clubhouse to the site. The land the club occupies is not Crown derived nor subject to a treaty of Waitangi claim.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The local community would be surprised to learn this long-standing sports club has not had security of tenure through the years.
State the financial implications and where budgetary provisions have been made to support this decision.	The Club maintains the courts and fencing. Currently the Club has no access to Council water and sewage amenities.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report

6.2 APPOINTMENT OF A COUNCIL STEERING GROUP TO DISCUSS THE FUTURE OF THE KAURI DAM WITH THE NGAKAHU WHENUA TRUST

File Number: A3512603
Author: George Swanepoel, In-House Counsel
Authoriser: Shaun Clarke, Chief Executive Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

The appointment of an Elected Member Steering Group to enter into discussions about the future of the Kauri Dam with the Ngakahu Ngakohu Whanau Ahuwhenua Trust (the Trust).

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Kauri Dam is an earth dam built in the mid-60s and is currently a part of the Kaitaia water supply.
- The Dam is accessed through a right of way easement over Ngakahu land and Council also has a pipeline easement over Ngakahu land.
- The retirement of the Dam is part of the Kaitaia Water Project and is dependent on the successful commissioning of Sweetwater bore
- An exit from Kauri Dam needs to be managed in a prudent, risk and financial cost managed responsible manner
- As Ngakahu land borders the Dam and has Council easements over it, it is important and necessary to obtain The Ngakahu Whenua views and aspirations and take those into consideration in developing its exit strategy.
- This report recommends the appointment of an Elected Member steering group to enter discussions with the Trust

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) establish a steering group named Ngakahu Steering Group,
- b) appoint Crs Radich, Vujcich, Collard and Tepania to the Ngakahu Steering Group,
- c) request the steering group enter into discussions with Ngakahu/Ngakohu Whanau Ahuwhenua Trust to
 - obtain and understand their aspirations and concerns regarding the future of the Dam and surrounding land,
 - identify mutually acceptable exit options
- d) request the Steering Group report back to Council their findings and recommendations.

1) TĀHUHU KŌRERO / BACKGROUND

The Kauri Dam is situated on a Council water conservation reserve vested in Council and is under a treaty claim. Its Spillway is also on Council land acquired through the PWA process. The Dam is accessed through a right of way easement over Ngakahu land and Council also has a pipeline easement over Ngakahu Land.

The retirement of the Dam is part of the Kaitaia Water Project and is dependent on the successful commissioning of Sweetwater bore as a second, alternate water source.

The Dam's current importance is that it is part of the Kaitaia's emergency backup system, but because of the problem with algae bloom in summer it cannot be used in

summer.

For the Kauri Dam, Council holds consent AUT.002835.01.03, AUT.002835.02.04 and AUT.002835.03.022. The consents allow Council to dam and divert the Kauri Stream as well as take a maximum of 5,190 cubic metres of water in any consecutive 24-hour period. The consent is due to expire in November 2032.

The Council holds consent AUT.002837.01.023 for abstraction from the **Okahu Stream** (lower take). The consent allows Council to take a maximum of 455 cubic metres of water in any 24 consecutive hours so long as the rate of abstraction does not exceed 5.3 litres per second and the residual flow in the stream is greater than 11 litres per second. The consent is due to expire in November 2032.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is anticipated that Sweetwater will be commissioned in or about May 2022 as the second alternate water source for Kaitiaki. It is therefore prudent to start developing an exit strategy for FNDC from Kauri Dam by planning for it and managing the foreseeable risks. The risks being legal, financial, Health & Safety, political and reputational.

- Legal Risk

The Dam land and easements are all classed as strategic assets and the above consents have value. Therefore, any decision or proposal to dispose of a strategic asset will trigger the threshold for public consultation in terms of the significance and engagement policy and LGA 2002.

Further as the Dam is on reserve land this would also require public notice and consultation requirements under the Reserves Act 1977.

In terms of the Public Works Act 1981 the disposal provisions only apply to land no longer required for public works. It is anticipated that those provisions will be triggered by Council if it decides that it no longer requires access to the land for public works. This would also require an application to the Maori Land Court. (*Refer s40, 41, 42 of the PWA 1981*).

In discussions with the Trustees of the Trust it will be important to obtain and understand their aspirations and concerns surrounding the Dam and land surrounding it. The Steering Group must ensure that it does not agree or bind Council in any way.

Financial Risk

There are numerous financial risks that may arise with exiting the Kauri Dam that will need to be identified and examined in order to determine the best or most viable exit strategy for Council. The most acceptable option will need to be fully engineered and costed.

Health & Safety Risk

The decommissioning of any major Dam has physical risks and there are exposed and broken unused asbestos pipes on the land.

Political and Reputational Risk

There is a high political and reputational risk with the manner with which the decommissioning is approached. Council needs to approach its exiting from the Dam with an open mind.

The Steering Group will at all times be respectful to all parties, and work in good faith with Ngakahu trustees. The Steering Group will keep meeting records, and provide regular updates to Council. Council will support the Steering Group and not enter into any action that would compromise the effectiveness of the Steering Group in achieving its purpose.

Recommendation

It is therefore recommended that Council appoint Crs Mate Radich, John Vujcich, Dave Collard and Moko Tepania to form a Steering Group to enter into discussions with the Trust to:

- a) obtain and understand the Trust's aspirations and concerns regarding the future of the Dam and land surrounding it,
- b) identify mutually acceptable exit options, *and*
- c) report back to Council with their findings and recommendations.

Take Tūtohunga / Reason for the recommendation

On the 28th June 2018 a resolution of Council was passed to exit the Kauri Dam as soon as possible. The appointment of the Steering Group to enter into dialogue with the Trust and report back to Council will be the first steps in achieving the 2018 resolution.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND**BUDGETARY PROVISION**

Nil

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low at this stage - simply obtaining the Trust's views to develop the strategy going forward.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Kaitaia Water scheme
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report is the first steps at implementing the Council resolution of 28 th June to exit the dam. CB input was covered in the initial resolution
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Consultation is starting with the Trust as it is impacted by any council decision.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The Trust and the current users of the dam water
State the financial implications and where budgetary provisions have been made to support this decision.	Nil report is only creating a working party
Chief Financial Officer review.	The CFO has reviewed this report.

6.3 COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - NOVEMBER 2021**File Number: A3472547****Author: Marlema Baker, Meetings Administrator****Authoriser: Aisha Huriwai, Team Leader Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

- To increase governance oversight of Committee business/discussions.
- Communicate resolutions of Committee meetings.
- Escalate Committee recommendations to Council.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The following Committee meetings have been held since Council's 4 November 2021 ordinary meeting:
 - 24 November 2021 – Strategy and Policy Committee
 - 24 November 2021 – Infrastructure Committee
 - 30 November 2021 – Regulatory Compliance Committee
 - 1 December 2021 – Assurance Risk and Finance Committee
- Copies of the Committee meeting minutes are attached for information.
- Both Strategy and Policy and Infrastructure Committees made recommendations to Council.
- The report considered by the Infrastructure Committee originally included a third recommendation from staff. When submitted to Committee the third motion was left to lie. That motion will be reconsidered by Community Board before being escalated to Council for a decision.
- Links to the agendas containing the reports that formed the basis of recommendations are included in this report.

TŪTOHUNGA / RECOMMENDATION**That Council:**

- a) **approve the removal of the of Eucalyptus Trees along the boundary line walkway behind 121 & Lot 13 Waitotara Drive at an unbudgeted operational expenditure of \$27,000 plus GST**
- b) **approve the maintenance to the Eucalyptus trees along the Fairy Pools track and reserve posing potential immediate risk at an unbudgeted operational expenditure of \$10,000 plus GST**
- c) **revoke the Litter Infringement Policy 2017.**
- d) **adopts the provisions to infringe littering offences in the Far North District pursuant to Section 13 of the Litter Act 1979.**
- e) **agree that no infringement fee shall exceed \$400, as per Section 13 of the Act.**
- f) **agree infringement notices shall be served as per Section 14 of the Act.**
- g) **agree, in response to the consultation under 160 (3)(b)(ii), no amendments are to be made to the Solid Waste Bylaw.**

- h) agree, under section 160 of the Local Government Act 2002 the Solid Waste Bylaw be continued without amendment.**

TĀHUHU KŌRERO / BACKGROUND

This report is a new addition to the Council agenda in an effort to provide greater governance oversight of discussions that occur at Committee meetings and to avoid duplication of reading for Councillors for decisions that are recommended to them from each Committee meeting.

Copies of Committee meeting minutes that have occurred since the last Council meeting are attached for information.

From time to time, Committee's discuss items that are outside their delegations. This report, when necessary, will highlight recommendations from each Committee to Council for decision.

Information about Council, Committee or Community Board meetings is publicly available at <https://infocouncil.fndc.govt.nz/>

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Since the last Council meeting the following Committee meetings have occurred:

24 November 2021 – Strategy and Policy Committee meeting

[Link to the agenda](#)

The Strategy and Policy Committee made the following recommendations to Council. The recommendations are listed below as well as in the recommendation above:

That the Strategy and Policy Committee recommend the Council:

- a) *revoke the Litter Infringement Policy 2017.*
- b) *adopts the provisions to infringe littering offences in the Far North District pursuant to Section 13 of the Litter Act 1979.*
- c) *agree that no infringement fee shall exceed \$400, as per Section 13 of the Act.*
- d) *agree infringement notices shall be served as per Section 14 of the Act.*
- e) *agree, in response to the consultation under 160 (3)(b)(ii), no amendments are to be made to the Solid Waste Bylaw.*
- f) *agree, under section 160 of the Local Government Act 2002 the Solid Waste Bylaw be continued without amendment.*

24 November 2021 – Infrastructure Committee meeting

[Link to the agenda](#)

The Infrastructure Committee made two recommendations to Council. The recommendations are listed below as well as in the recommendation above:

That the Infrastructure Committee recommend that Council:

- a) *approve the removal of the of Eucalyptus Trees along the boundary line walkway behind 121 & Lot 13 Waitotara Drive at an unbudgeted operational expenditure of \$27,000 plus GST.*
- b) *approve the maintenance to the Eucalyptus trees along the Fairy Pools track and reserve posing potential immediate risk at an unbudgeted operational expenditure of \$10,000 plus GST.*

30 November 2021 – Regulatory Compliance Committee meeting

[Link to the agenda](#)

No recommendations to Council.


1 December 2021 – Assurance, Risk and Finance Committee meeting[Link to the agenda](#)

No recommendations to Council.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

This report does not intend to repeat the financial implications, options or decision-making requirements for the recommendations listed. Please review the agendas via the provided links for further information.

ĀPITI HANGA / ATTACHMENTS

1. **2021-11-24 Infrastructure Committee Minutes - A3498448** [↓](#) 
2. **2021-11-24 Strategy and Policy Committee Minutes - A3497958** [↓](#) 
3. **2021-11-30 Regulatory Compliance Committee Minutes - A3508098** [↓](#) 
4. **2021-12-01 Assurance, Risk and Finance Committee Minutes - A3509906** [↓](#) 

**MINUTES OF FAR NORTH DISTRICT COUNCIL
INFRASTRUCTURE COMMITTEE MEETING
HELD VIRTUALLY VIA MICROSOFT TEAMS
ON WEDNESDAY, 24 NOVEMBER 2021 AT 1.00 PM**

PRESENT: Chairperson Felicity Foy, Deputy Mayor Ann Court, Cr Dave Collard, Cr Rachel Smith, Cr Kelly Stratford, Cr John Vujcich, Member Mike Edmonds, Member Adele Gardner

IN ATTENDANCE: Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

1 KARAKIA TIMATANGA – OPENING PRAYER

Cr. Rachel Smith opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2021/37

Moved: Chairperson Felicity Foy

Seconded: Cr Rachel Smith

That the apology received from His Worship the Mayor be accepted and leave of absence granted.

In Favour: Felicity Foy, Ann Court, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich, Mike Edmonds and Adele Gardner

Against: Nil

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

Per Lugnet spoke on behalf of Northstar.

Manu Burkhardt spoke on behalf of FNR Group – Nga Ara o Te Hiku LTD

Kerry Thomas on behalf of Waka Kotahi to provide an update on a new roundabout project.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3476232, pages 14 - 20 refers.

RESOLUTION 2021/38

Moved: Chairperson Felicity Foy

Seconded: Member Adele Gardner

That the Infrastructure Committee confirm that the minutes of the meeting held 13 October 2021 be confirmed as a true and correct record.

<u>In Favour:</u>	Felicity Foy, Ann Court, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich, Mike Edmonds and Adele Gardner
<u>Against:</u>	Nil
CARRIED	

5 REPORTS

5.1 EASTERN WARD TREE REMOVALS REQUEST

Agenda item 5.1 document number A3439765, pages 21 - 27 refers.

RESOLUTION 2021/39

Moved: Cr Rachel Smith

Seconded: Cr Dave Collard

That the Infrastructure Committee recommend that Council:

- a) approve the removal of the of Eucalyptus Trees along the boundary line walkway behind 121 & Lot 13 Waitotara Drive at an unbudgeted operational expenditure of \$27,000 plus GST**
- b) approve the maintenance to the Eucalyptus trees along the Fairy Pools track and reserve posing potential immediate risk at an unbudgeted operational expenditure of \$10,000 plus GST**

In Favour: Felicity Foy, Ann Court, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich, Mike Edmonds and Adele Gardner

Against: Nil

CARRIED

6 INFORMATION REPORTS

6.1 KERIKERI WAIPAPA TRANSPORT NETWORK

Agenda item 6.1 document number A3437356, pages 28 - 51 refers.

RESOLUTION 2021/40

Moved: Deputy Mayor Ann Court

Seconded: Cr Dave Collard

That the Infrastructure Committee receive the report Kerikeri Waipapa Transport Network and associated attachments.

In Favour: Felicity Foy, Dave Collard, Kelly Stratford, John Vujcich, Mike Edmonds and Adele Gardner

Against: Ann Court and Rachel Smith

CARRIED

6.2 INFRASTRUCTURE AND ASSET MANAGEMENT (IAM) MONTHLY BUSINESS REPORT FOR SEPTEMBER 2021

Agenda item 6.2 document number A3442791, pages 52 - 179 refers.

RESOLUTION 2021/41

Moved: Chairperson Felicity Foy

Seconded: Cr John Vujcich

That the Infrastructure Committee receive the report Infrastructure and Asset Management (IAM) Monthly Business Report for September 2021.

In Favour: Felicity Foy, Ann Court, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich and Adele Gardner

Against: Nil

CARRIED

At 2:55 pm, Member Mike Edmonds left the meeting.

6.3 INFRASTRUCTURE COMMITTEE ACTION SHEET UPDATE SEPTEMBER 2021

Agenda item 6.3 document number A3486880, page 180 refers.

RESOLUTION 2021/42

Moved: Cr Rachel Smith

Seconded: Chairperson Felicity Foy

That the Infrastructure Committee receive the report Action Sheet Update November 2021.

In Favour: Felicity Foy, Ann Court, Dave Collard, Rachel Smith, Kelly Stratford, John Vujcich and Adele Gardner

Against: Nil

CARRIED

5 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Cr. Rachel Smith closed with a karakia

6 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 3:20 pm.

The minutes of this meeting will be confirmed at the Infrastructure Committee Meeting held on 9 February 2022.

.....
CHAIRPERSON

**MINUTES OF FAR NORTH DISTRICT COUNCIL
STRATEGY AND POLICY COMMITTEE MEETING
HELD AT THE VIRTUALLY VIA MICROSOFT TEAMS
ON WEDNESDAY, 24 NOVEMBER 2021 AT 9.31 AM**

PRESENT: Chair Rachel Smith, Cr David Clendon, Deputy Mayor Ann Court, Cr Dave Collard, Cr Felicity Foy, Cr Kelly Stratford, Cr Moko Tepania, Cr John Vujcich, Member Belinda Ward

IN ATTENDANCE: Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

STAFF PRESENT: (Virtual) - Caitlin Thomas, Aisha Huriwai, Bill Lee, Briar Macken, Casey Gannon, Emma Healey, Greg Wilson, Roger Ackers, Marlema Baker.

1 KARAKIA TIMATANGA – OPENING PRAYER

Chair Rachel Smith commenced the meeting and opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

An apology was received for His Worship the Mayor John Carter and a leave of absence was granted.

3 NGĀ TONO KŌRERO / DEPUTATION

Nil

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3421661, pages 16 - 17 refers

RESOLUTION 2021/52

Moved: Chair Rachel Smith

Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee agrees that the minutes of following meetings be confirmed as a true and correct record:

- a) 19 October 2021 (Strategy and Policy Committee Meeting)**
- b) 26 October 2021 (Review of the 2019 Speed Limit Bylaw Hearing – Mid North)**
- c) 02 November 2021 ((Review of the 2019 Speed Limit Bylaw Hearing – Kaitaia)**

In Favour: Crs Rachel Smith, David Clendon, Ann Court, Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich and Belinda Ward

Against: Nil

CARRIED

5 REPORTS

5.1 LITTER INFRINGEMENT POLICY REVIEW

Agenda item 5.1 document number A3308478, pages 29 - 32 refers

RESOLUTION 2021/53

Moved: Chair Rachel Smith

Seconded: Cr Felicity Foy

That the Strategy and Policy Committee recommend the Council:

- a) **Revoke the Litter Infringement Policy 2017.**
- b) **Adopts the provisions to infringe littering offences in the Far North District pursuant to Section 13 of the Litter Act 1979.**
- c) **Agree that no infringement fee shall exceed \$400, as per Section 13 of the Act.**
- d) **Agree infringement notices shall be served as per Section 14 of the Act.**

In Favour: Crs Rachel Smith, David Clendon, Ann Court, Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich and Belinda Ward

Against: Nil

CARRIED**5.2 SOLID WASTE BYLAW - RECOMMENDATION TO CONTINUE BYLAW**

Agenda item 5.2 document number A3438487, pages 33 - 36 refers

RESOLUTION 2021/54

Moved: Cr Felicity Foy

Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee recommends that the Council:

- a) **agree, in response to the consultation under 160 (3)(b)(ii), no amendments are to be made to the Solid Waste Bylaw.**
- b) **agree, under section 160 of the Local Government Act 2002 the Solid Waste Bylaw be continued without amendment.**

In Favour: Crs Rachel Smith, David Clendon, Ann Court, Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich and Belinda Ward

Against: Nil

CARRIED**6 INFORMATION REPORTS****6.1 REGIONAL ACCESSIBILITY STRATEGY**

Agenda item 6.1 document number A3402142, pages 55 - 57 refers

RESOLUTION 2021/55

Moved: Cr Kelly Stratford

Seconded: Cr Dave Collard

That the Strategy and Policy Committee receive the report Regional Accessibility Strategy.

In Favour: Crs Rachel Smith, David Clendon, Ann Court, Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich and Belinda Ward

Against: Nil

CARRIED

6.2 COMPLETION OF THE DRAFT DISTRICT PLAN AND TIMETABLE FOR NOTIFICATION

Agenda item 6.2 document number A3473233, pages 58 - 61 refers

RESOLUTION 2021/56

Moved: Cr John Vujcich

Seconded: Cr Felicity Foy

That the Strategy and Policy Committee receive the report Completion of the Draft District Plan and Timetable for Notification.

In Favour: Crs Rachel Smith, David Clendon, Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich and Belinda Ward

Against: Cr Ann Court

CARRIED

At 11:14 am, Cr Kelly Stratford returned to the meeting. At 11:15 am, Cr Kelly Stratford left the meeting.

6.3 STRATEGY AND POLICY ACTION SHEET UPDATE NOVEMBER 2021

Agenda item 6.3 document number A3352503, pages 62 - 62 refers

RESOLUTION 2021/57

Moved: Chair Rachel Smith

Seconded: Cr Moko Tepania

That the Strategy and Policy Committee receive the report Action Sheet Update November 2021.

In Favour: Crs Rachel Smith, David Clendon, Ann Court, Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich and Belinda Ward

Against: Nil

CARRIED

7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Chair Rachel Smith closed the meeting with a karakia.

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 11:32 am.

The minutes of this meeting will be confirmed at the Strategy and Policy Committee Meeting held on 8 February 2022.

.....
CHAIRPERSON

**MINUTES OF FAR NORTH DISTRICT COUNCIL
REGULATORY COMPLIANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON TUESDAY, 30 NOVEMBER 2021 AT 1.01 PM**

PRESENT: Chairperson Kelly Stratford, Cr Dave Collard, Cr David Clendon, Deputy Mayor Ann Court, Cr Rachel Smith, Cr John Vujcich, Member Belinda Ward

IN ATTENDANCE: Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager Districts Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

STAFF PRESENT: Rochelle Deane (Manager – Environmental Services), Trent Blakeman (Manager – Building Services), Marlema Baker (Democracy Services Advisor).

1 KARAKIA TIMATANGA – OPENING PRAYER

Chair Kelly Stratford commenced the meeting and opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

2.1 APOLOGIES AND DECLARATIONS OF INTEREST

RESOLUTION 2021/34

Moved: Cr John Vujcich

Seconded: Deputy Mayor Ann Court

His Worship the Mayor John Carter gave apologies and a leave of absence was granted. Cr Rachel Smith gave apologies for lateness.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations at this meeting.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3052655, pages 14 - 18 refers.

RESOLUTION 2021/35

Moved: Chairperson Kelly Stratford

Seconded: Deputy Mayor Ann Court

That the Regulatory Compliance Committee confirms that the minutes of the meeting of the Committee held 12 October 2021 are a true and correct record.

CARRIED

5 INFORMATION REPORTS

5.1 TRADE WASTE MONITORING

Agenda item 5.1 document number A3464313, pages 19 – 24 refers.

RESOLUTION 2021/36

Moved: Member Belinda Ward

Seconded: Cr Dave Collard

That the Regulatory Compliance Committee receive the report Trade Waste Monitoring.

CARRIED

Cr Rachel Smith joined the meeting at 1:20 pm.

5.2 ALCOHOL LICENSING UPDATE

Agenda item 5.2 document number A3468766, pages 25 – 46 refers.

RESOLUTION 2021/37

Moved: Member Belinda Ward

Seconded: Cr John Vujcich

That the Regulatory Compliance Committee receive the report Alcohol Licensing Update.

CARRIED

5.3 UPDATE REPORT: ENVIRONMENTAL SERVICES MONITORING AND COMPLIANCE

Agenda item 5.3 document number A3471997, pages 47 – 51 refers.

RESOLUTION 2021/38

Moved: Cr Dave Collard

Seconded: Member Belinda Ward

That the Regulatory Compliance Committee receive the report Update Report: Environmental Services Monitoring and Compliance.

CARRIED

5.4 DISTRICT SERVICES MONTHLY BUSINESS REPORT FOR OCTOBER 2021

Agenda item 5.4 document number A3480356, pages 52 - 103 refers.

RESOLUTION 2021/39

Moved: Deputy Mayor Ann Court

Seconded: Cr John Vujcich

That the Regulatory Compliance Committee receive the report District Services Monthly Business Report for October 2021.

CARRIED

5.5 BUILDING SERVICES UPDATE

Agenda item 5.5 document number A3481456, pages 104 - 105 refers.

RESOLUTION 2021/40

Moved: Cr Rachel Smith

Seconded: Cr John Vujcich

That the Regulatory Compliance Committee receive the report Building Services update.

CARRIED

5.6 REGULATORY COMPLIANCE COMMITTEE ACTION SHEET UPDATE NOVEMBER 2021

Agenda item 5.6 document number A3479035, pages 106 - 107 refers.

RESOLUTION 2021/41

Moved: Cr Rachel Smith

Seconded: Cr John Vujcich

That the Regulatory Compliance Committee receive the report Action Sheet Update November 2021.

CARRIED

6 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Chair Kelly Stratford closed the meeting with a karakia.

7 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 2:09 pm.

The minutes of this meeting will be confirmed at the Regulatory Compliance Committee Meeting held on 1 February 2022.

.....
CHAIRPERSON

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 1 DECEMBER 2021 AT 1.30 PM**

PRESENT: Chairperson John Vujcich, Member Bruce Robertson, Cr Mate Radich, Cr Rachel Smith, Cr Kelly Stratford, Member Mike Edmonds, Member Adele Gardner

IN ATTENDANCE: Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy)

1 KARAKIA TIMATANGA – OPENING PRAYER

MOTION

RESOLUTION 2021/1

Moved: Chairperson John Vujcich

Seconded: Cr Rachel Smith

That Councillor David Clendon be permitted speaking rights.

CARRIED

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2021/24

Moved: Chairperson John Vujcich

Seconded: Deputy Chairperson Bruce Robertson

That the apology received from His Worship the Mayor, Deputy Mayor Ann Court, and Councillor Moko Tepania be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations for this meeting.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3051559, pages 12 - 18 refers.

RESOLUTION 2021/25

Moved: Member Adele Gardner

Seconded: Cr Kelly Stratford

That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 20 October 2021 as a true and correct record.

Abstained: Rachel Smith

CARRIED

5 REPORTS

5.1 REQUEST DECISION ON CLIMATE CHANGE RISK RECOMMENDATIONS

Agenda item 5.1 document number A3475964, pages 19 - 52 refers.

RESOLUTION 2021/26

Moved: Cr Rachel Smith

Seconded: Cr Kelly Stratford

That the Assurance, Risk and Finance Committee:

- a) Removes ARF001 Climate Change risk from the top organisational dashboard.**
- b) Adopts four climate change risks onto the top organisational risk dashboard. The four risks are:**
 - i) ARF015 Climate Change Organisation Transition Risk**
 - ii) ARF016 Climate Change Community Transition Risk**
 - iii) ARF017 Climate Change Direct Risk to Council Physical and Natural Assets**
 - iv) ARF018 Failure to understand and capture climate-related opportunities.**
- c) Establishes regular risk progress reports, for each risk, to the Assurance, Risk and Finance Committee.**
- d) Rescores risks and reports, at least annually, a climate change risk management overview to the Assurance, Risk and Finance Committee on the management and progress to treat the climate change risks.**

CARRIED

SUSPENSION OF STANDING ORDERS

RESOLUTION 2021/27

Moved: Chairperson John Vujcich

Seconded: Cr Rachel Smith

A motion was moved that Assurance, Risk and Finance suspend standing order number 20.2 Time Limits on Speakers.

CARRIED

RESUMPTION OF STANDING ORDERS

RESOLUTION 2021/28

Moved: Chairperson John Vujcich
Seconded: Cr Rachel Smith

A motion was moved that Assurance, Risk and Finance Committee resume standing order 20.2 Time Limits on Speaks.

CARRIED

6 INFORMATION REPORTS**6.1 DECEMBER 2021 RISK MANAGEMENT REPORT**

Agenda item 6.1 document number A3472394, pages 53 - 113 refers.

RESOLUTION 2021/29

Moved: Cr Rachel Smith
Seconded: Cr Kelly Stratford

That the Assurance, Risk and Finance Committee receive the report December 2021 Risk Management Report.

CARRIED

6.2 PEOPLE AND CAPABILITY QUARTERLY UPDATE: 1 JULY - 30 SEPTEMBER 2021

Agenda item 6.2 document number A3475610, pages 114 - 118 refers.

RESOLUTION 2021/30

Moved: Member Bruce Robertson
Seconded: Chairperson John Vujcich

That the Assurance, Risk and Finance Committee receive the report People and Capability Quarterly Update: 1 July - 30 September 2021.

CARRIED

6.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 31 OCTOBER 2021

Agenda item 6.3 document number A3480782, pages 119 - 138 refers.

RESOLUTION 2021/31

Moved: Cr Rachel Smith
Seconded: Chairperson John Vujcich

That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 31 October 2021.

CARRIED

6.4 LEVEL OF SERVICE KPI QUARTER 1 PERFORMANCE REPORT FOR 2021-2022

Agenda item 6.4 document number A3481087, pages 139 - 163 refers.

RESOLUTION 2021/32

Moved: Cr Rachel Smith

Seconded: Cr Kelly Stratford

That the Assurance, Risk and Finance Committee receive the Level of Service KPI Quarter 1 Performance Report for 2021-2022.

CARRIED

6.5 ELECTED MEMBERS SENSITIVE EXPENDITURE

Agenda item 6.5 document number A3430657, pages 164 - 165 refers.

RESOLUTION 2021/33

Moved: Cr Kelly Stratford

Seconded: Member Bruce Robertson

That the Assurance, Risk and Finance Committee receive the report Elected Members Sensitive Expenditure.

CARRIED

6.6 SUSTAINABLE PROCUREMENT UPDATE - DECEMBER 2021

Agenda item 6.6 document number A3452628, pages 166 - 168 refers.

RESOLUTION 2021/34

Moved: Chairperson John Vujcich

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee receive the report Sustainable Procurement Update - December 2021.

CARRIED

At 3:12 pm, Cr Kelly Stratford left the meeting. At 3:15 pm, Cr Kelly Stratford returned to the meeting.

6.7 ASSURANCE, RISK AND FINANCE COMMITTEE ACTION SHEET UPDATE NOVEMBER 2021

Agenda item 6.7 document number A3400608, page 169 refers.

RESOLUTION 2021/35

Moved: Member Adele Gardner

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee receive the report Action Sheet Update November 2021.

CARRIED

7 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RECOMMENDATION**

Moved: Chairperson John Vujcich

Seconded: Member Bruce Robertson

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Tender Panel Report June - November 2021	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - Technology Update Report	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.4 - Far North District Council Current Legal Action and Potential Liability Claims as at 15 November 2021	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC**RESOLUTION 2021/27**

Moved: Cr Kelly Stratford

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee confirms the information and decisions contained in the part of the meeting held with public excluded remain in public excluded.

CARRIED

RESOLUTION TO READMIT THE PUBLIC

RESOLUTION 2021/28

Moved: Cr Kelly Stratford

Seconded: Member Adele Gardner

That the Assurance, Risk and Finance and Committee moves out of Public Excluded and into Ordinary Committee meeting.

CARRIED

8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 4:13 pm.

The minutes of this meeting were confirmed at the Assurance, Risk and Finance Committee Meeting held on 2 February 2022.

.....
CHAIRPERSON

7 INFORMATION REPORTS

7.1 CEO REPORT TO COUNCIL 1 SEPTEMBER 2021 - 31 OCTOBER 2021

File Number: A3489136

Author: Melissa Wood, Executive Liaison

Authoriser: Emma Healy, Executive Officer

PURPOSE OF THE REPORT

The purpose of the report is to present the CEO Report, 1 Sept 2021 to 31 October 2021 for Council's consideration.

EXECUTIVE SUMMARY

The CEO Report to Council is a summary of Council activities, presenting an overview across all activities that Council undertakes. We have placed emphasis on relevant issues and pressures Council is experiencing whilst meeting its objectives to the community.

RECOMMENDATION

That the Council receive the report CEO Report to Council 1 September 2021 - 31 October 2021

BACKGROUND

The CEO Report to Council is attached and covers a detailed overview of progress against Council's activities. His Worship the Mayor and Councillors' feedback is welcomed.

DISCUSSION AND NEXT STEPS

This report is for information only.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary provision needed as a result of this report.

ATTACHMENTS

- 1. CEO Report to Council 1 Sept - 31 Oct 2021 - A3521750** [↓](#) 



Chief Executive Officer's Report to Council

Period: 1 Sept 2021 – 31 Oct 2021

Key Work Plan Areas:

Governance

CEO Office

Corporate

Strategy

Operations

Infrastructure and Asset Management

Introduction

Welcome to this CEO report, which provides an overview on the Council's activities for the period 1 September 2021 – 31 October 2021.

Welcome to the latest summary report of Council activities**Introduction from Shaun Clarke, Chief Executive**

At the beginning of this reporting period, Northland moved from Alert Level 3 to Alert Level 2, with cases of COVID still occurring in the region. As New Zealand's response moved from elimination to suppression, the focus of our communication moved from reporting daily numbers of cases to encouraging people to get vaccinated. To help keep our staff safe, on 17 September we held a vaccination day for staff and Elected Members, and again in October for the second shot. Work commenced assessing the level of risk Council roles have when interacting with the public. We continued to assist our partners through the Northland Intersectoral Forum, discussing border checkpoints, the potential impacts on tourism and promotion of key messages (amongst other topics).

During this 8-week period, Government asked Councils to use this time to understand the information the Department of Internal Affairs had released on Three Waters Reforms. FNDC chose to hold a community survey to gauge public support for the Government's Three Waters Reform proposal, which ran for four weeks. On 27 October, Minister Mahuta announced the Government was going ahead with reform plans to amalgamate council-owned drinking, wastewater and stormwater infrastructure across New Zealand into four water services entities (negating the need for Council to 'opt in or opt out' of these arrangements). For the Far North, this will mean one entity providing water services across Auckland and Northland. More detail on transition arrangements is expected in the coming months.

Additional to the Three Waters Reform survey, we had a busy engagement period with consultation taking place in relation to:

- Heritage areas – nine different communities were asked for their feedback as part of the Draft District Plan. This was complemented with an online hui on the topic with staff, Elected Members and community representatives on 1 October.
- Representation review – Concluding on 1 October, deliberations were held later in the month. Council was scheduled to adopt a final proposal in November.
- Bylaws – The next tranche of Bylaws we sought public opinion on was for Parking, Vehicles on Beaches, and On-site Wastewater Disposal Systems.

Council submitted a bid for Government housing infrastructure funds through for thirteen new housing proposals planned by Iwi, Far North Holdings Ltd and community housing providers. Kāinga Ora received over 200 proposals, and we were fortunate enough to have four bids invited to progress to the 'Request for Proposal' (RFP) stage. Another three applications made it to the 'Reserves List' that may be drawn upon if there is an insufficient number of proposals that progress to negotiation, following completion of the due diligence and evaluation process at the RFP stage. Council will make a decision in December on submissions to this second stage.

The Transport Minister announced that Northland will receive \$751 million over the next three years under the National Land Transport Programme. The Far North's contribution of \$96 million for local road maintenance is higher than the \$88 million initially anticipated but still short of the \$105 million that was bid for to deliver all Far North projects in the Regional Land Transport Plan (which the Northland Regional Council sought community feedback on in 2020).

ILGACE (Iwi Local Government and Chief Executives) met on 5 October, the first virtual meeting due to COVID restrictions. The future of local government, regionwide river flood mapping and outstanding natural landscapes in the coastal marine area were discussed (in addition to updates from each of the Councils). Te Kahu o Taonui shared a report noting they had discussed kai security and Whai Kainga - emergency housing.

Adapting to a virtual working environment has become second nature. Staff held our inaugural 'All staff virtual meeting' in September, focused on aligning what we do on a common purpose. We also held a new starter afternoon tea between the Strategic Leadership Team (SLT) and 22 of our newest staff members. The FNDC 'To Tamata leadership programme' was launched, aimed at developing our leadership talent. This bespoke programme has select participants from across the organisation and we're supporting their professional growth through this structured in-house learning.

Te Wiki o te reo Māori was celebrated virtually through the promotion of Maori Language Moment 2021, to help set a world record for the number of people speaking an indigenous language at the same time. We also ran a competition for staff to find who had the best 'Teams' background promoting te reo Māori in virtual meetings, and had some great entries

SLT members took the opportunity to thank our frontline staff who work tirelessly for our communities by dropping off some chocolates as a token of our appreciation. We've also had some great achievements by our staff; I'd like to acknowledge the Manager Community & Customer Services who was selected for the Taituara executive leadership programme, and our Chief Financial Officer selected for the Taituara Finance Working group.

FNDC was successfully shortlisted for the 2022 Australian Financial Review Best Places to Work award. This is a study to identify Australia and New Zealand's best places to work and showcases our Creating Great Workplaces project with our hybrid working model in application. The process includes a staff survey of what it's like to work this way, managed and run by the award host. We are very proud of making it to this stage and look forward to hearing the outcome.

International Accreditation New Zealand (IANZ) completed its audit of the Building Consents team. In 2019, the Council's Building Consents team struggled to issue all consents within the 20-day statutory period. This necessitated a lot of hard work to review systems, procedures, reporting mechanisms, staffing levels and culture. At the end of October 2021, the team had processed 99.63% of consent applications received since 1 July 2020 within the 20-day statutory timeframe, despite record high numbers of applications. This is an exceptional turn-around, and I congratulate all of the Building Consents team for the extraordinary effort that has gone into this.

Other highlights have included:

- Council winning \$450,000 in funding from the Ministry of Social Development (MSD) for the Mayors Taskforce for Jobs Community Recovery Programme. The focus of the funding is to provide 50 sustainable employment opportunities for youth and NEETs (Not in Education, Employment, or Training).
- Completion of 3.5km of seal extension on Pungaere Road. The seal now extends all the way from State Highway 10 to Puketū Forest Park.
- The development and installation of bilingual signs to visitors at Kawakawa's Hundertwasser-inspired community hub, library and service centre, Te Hononga.
- The demolition of the skate park at Kerikeri Domain was completed, despite bad weather,

3

and the project is making good progress.

Operational performance during this period saw:

- Comparing October 2021 to October 2020 (NB Due to COVID Level 3 restrictions all of the service centres were closed for 7 days in October):
 - 44.81% decrease in financial interactions at Service Centres
 - 24.29% decrease in calls to the Contact Centre
 - 16.93% decrease in AskUs emails received
 - 14.07% increase in building inspections booked
 - 59.86% decrease in visits to Service Centres
 - 86% decrease in i-SITE visitor numbers
 - 93% decrease in i-SITE retail revenue
 - 75% decrease in i-SITE transaction spend
 - 91% decrease in i-SITE transaction numbers
 - 453.7% increase in ebook and audio downloads
 - 7% decrease in library website session
 - 108.4% increase in digital checkout sessions
- 270 RFSs received by Animal Management in October, 59 of which were urgent
- 34 dogs impounded during October, with 9 claimed by their owners, 1 dog adopted and a further dog taken by a rescue group
- Monitoring & Compliance received 111 RFSs, a decrease of 19 from the previous month
- 89 Resource Management Act (RMA) consents were received
- 93% of Resource Consents were issued within statutory timeframes for October (3 consents went over the statutory timeframe)
- 19 environmental health verifications scheduled and completed for October
- 3 Good Host Visits of licensed premises were conducted
- 41 alcohol licenses issued
- 155 building consent applications received in October
- On average, building consents are being issued within 11 days and code of compliance certificates on average in 7 days
- 31 swimming pool inspections completed with a 26% swimming pool fail rate
- 8 Building Warrant of Fitness audits completed
- 12 Notices to Fix (for breaches of the Building Act 2004) were issued
- 39 development applications received by the Road Safety & Traffic Planning team
- Hokianga ferry revenue was \$18.696 excl GST, a significant reduction from October in 2020 as the District spent a significant amount of time at increased COVID Alert levels
- Transportation RFSs increased in October (434 vs. 309 in September) with the category of 'Potholes, Edge Breaks, Corrugations' remaining as the single largest number of requests

This report continues to evolve. We now have three groups providing an update which are also received at Committees (Regulatory, Infrastructure Network and Strategy & Policy). We recommend these are read as an encyclopedia for Elected Members to reference specific points. These documents are available online and we invite Elected Members to refer constituents to it. This report has reduced from 100+ pages to 20-odd pages and we appreciate Elected Member feedback on any further refinements.

Governance

Workshops and Briefings

A number of workshops were held during the period, conducted virtually due to COVID restrictions. Whilst the medium of virtual is not always ideal, Officers appreciate being able to have elected member time to progress the work of Council.

Kaikohe-Hokianga Strategic Planning

Big Ideas Lab – 2

Kerikeri-Waipapa Spatial Plan

3 Waters Reform

Annual Plan – 2

District Plan – NRC Hazard Update

Climate Adaptation Strategy

Development Contributions Policy

Reprioritisation

District Plan – Heritage Precinct

Covid Readiness and Resilience

Representation Review

Community Board Workshop and Working Party

The September Community Board Workshop was postponed due to COVID. It is now scheduled for 17 November and likely to be run virtually despite the preference for it to be a face-to-face and interactive workshop. The Community Board Working Party will be scheduled in line with outcomes of the workshop.

Training

All training events planned for Elected Members continue to either be postponed or cancelled due to COVID.

CEO Office

People and Capability

HRNZ Award Bid

A working party submitted an award entry under the “2022 Future Focus of Work Award” which recognises how organisations have evolved with new ways of working following the COVID-19 pandemic. The award bid documented the Creating and Enabling Great Workplaces project, showcasing the hybrid remote working journey. This detailed the progressiveness of Council with our people first concept, while ensuring that customer needs come first. Nominations are to be reviewed by HRNZ during early 2022.

Leader Development

The quarterly New Leaders 101 workshop presented by both the People & Capability Advisors was held virtually on the 27th of October. A small group of 5 new People Leaders attended. The session cultivated open discussions and informative question and answer opportunities. The team received welcomed positive feedback.

The Leadership Programme Delivery resigned from the role. This has meant the Tō Taumata programme has not met its delivery milestones. We have just secured a new facilitator that will commence with FNDC in mid-November.

CEO Office

The advertising period has commenced for the Chief Executive Officer role. We are utilising the services of an external recruitment provider for this campaign. Some of SLT recently visited all our customer facing staff and presented them with a small thank you gift to show appreciation for having to work with face-masks full time. This gesture was very well received.

During October a panel of 4 Leaders interviewed 10 potential cadets for our FNDC Cadet programme. 5 were appointed with a start date of 1 November 2021. The calibre of cadet applicants was very high and made the selection difficult.

Infrastructure & Asset Management Group

Infrastructure & Asset Management is currently recruiting towards one internal vacancy and two vacancies seconded to the NTA. Recruiting the required skills in this area continues to prove tough, as it has been seen across a wide variety of high skilled roles.

Strategic Planning & Policy

Two new staff members were offered roles in the Te Hono team, which will provide much welcomed support. There are also ongoing recruitment tasks being actioned towards filling a few further vacancies and more information will be provided in the next report.

Corporate Services Group

The pilot merger between Transformation & Assurance and Digital Information Services, that commenced 8 June, is now at mid-point for review. This pilot will allow for digital transformation and innovation with the following five outcomes expected; strengthened programme delivery, customer centric service design, embedded change management, leadership efficiencies and pathways and addressed business risk.

There are also recruitment tasks towards filling a few further vacancies within IT and more information will be provided in the next report.

District Services Group

All Managers in District Services have completed succession plans. Recruitment is underway for an additional Team Leader within the Resource Consents Team for a 2-year fixed term period to cover demand.

There are also ongoing recruitment tasks towards filling a few further vacancies within Building and more information will be provided in the next report.

Staffing, Salaries and Training

Current Staffing Levels

Actual Full Time Equivalent (FTE) at 31 October 2021	Annual Plan Establishment (FTE)
346.47	385.70

- The figure for the Actual FTE is based on permanent staff numbers
- Established FTE is based on permanent position numbers

Salaries and Training

Financial Performance as at 31 October 2021	YTD Actual	YTD Budget	YTD Actual vs Budget	Annual Budget
Salary Costs	\$11,176,815	\$9,942,459	-\$1,234,356	\$32,305,150
Training Costs	\$114,069	\$225,920	\$111,851	\$677,774
Trainings as a % of Salaries (Sector average is 4%)	1.0%			2.1%

Vacancies

Department	FTE Available
CEO/Communications/People & Capabilities	1

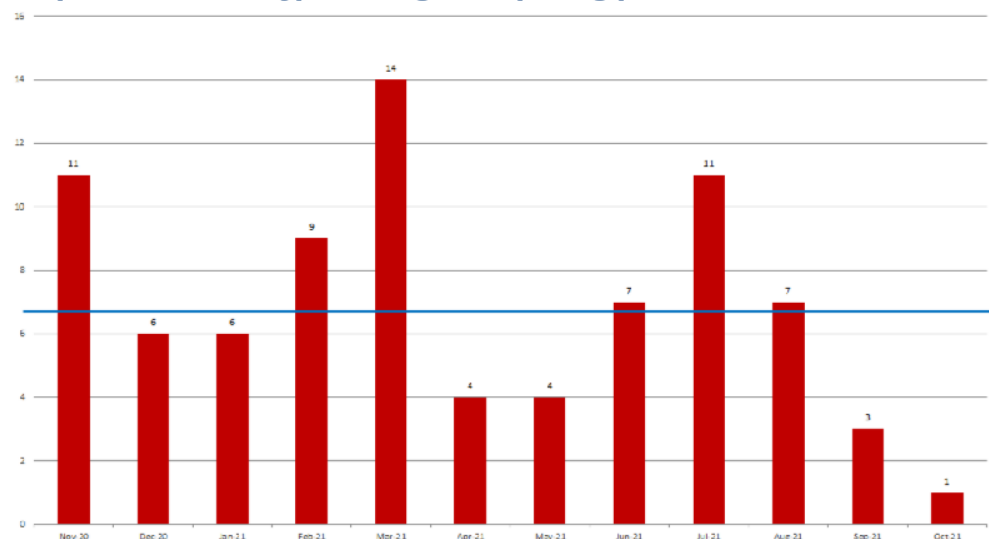
Corporate Services	7.7
District Services	12
Infrastructure & Asset Management/NTA	11.2
Strategic Planning & Policy	7.3
FNDC TOTAL (FTE) * includes part time & full time EST Position Vacancies	39.2

Health, Safety & Wellbeing (HSW)

Summary of Activities

- COVID-19 support of the business during Alert Level changes, with essential workers continuing to operate during those levels.
- Workplace COVID vaccinations administered to staff, through our third-party provider. 55 staff received dose #1 in September, with 32 attending for dose #2 in October.
- Civil Defence training facilitated during September, with ten staff attending the CIMS 4 course and six staff completing Emergency Operations Centre (EOC) course.

PeopleSafe Stories Types during the reporting period



PeopleSafe 12 Month Rolling Incident Rate

During the two-month reporting period there were 4 incidents/events told, covering 6 story types, which is a considerable drop in incident numbers when compared to previous reporting months. The average number of incidents told per month has decreased accordingly to 6.9 incidents/month. With the alert level changes and mandated “work from home” during heightened alert levels, this reduction in reporting could be a result of this lack of field and office-based work.

Communication

Activity summary

Communicating information about the Representation Review and COVID-19 pandemic were focus areas for the Communications Team in September and October.

Media releases

The team issued eight media releases during the eight-week reporting period. These were about:

- A new waste contract to operate Russell Landfill
- A consultation exercise about new bylaws for parking, roadside activities and private wastewater systems
- Changes to water billing for Kerikeri households and businesses as a result of COVID-19
- The adoption of new bylaws for treated water supplies and vehicle crossings
- A Council survey to gauge community support for the Three Waters Reform Programme
- The extension of a feedback period for heritage areas in the Draft District Plan
- The allocation of grants by community boards
- A consultation exercise about options for controlling erosion at Ōpononi

Publication of media releases

The team was largely successful at getting these media releases published in newspapers that circulate in the district.

- One of the eight media releases was published in all four local newspapers
- Two media releases were published in three local newspapers
- Three media releases were published in two local newspapers
- One media release was published in one newspaper

Media enquiries

The team responded to 24 media enquiries in September and October. Key topics of enquiry included COVID-19, storm damage and Council's handling of a request to prune a pohutukawa tree at Ahipara.

Social media

Outputs and outcomes in September and October included:

- 51 Facebook posts about a range of topics
- 56 new Facebook page followers
- 46 new Facebook page 'likes'
- 65,466 people reached by Facebook posts
- 17 LinkedIn posts.

Mayoral support

The team co-wrote eight newspaper columns with the Mayor and Deputy Mayor. Four of these were about the COVID-19 pandemic, two were about the Three Waters Reform Programme and two were about Waka Kotahi NZ Transport Agency highway projects in the district.

CEO support

The team produced nine editions of weekly newsletter The Weekender, as well as regular briefings on the COVID-19 pandemic for staff.

Other support and outputs

- Fortnightly, full-page adverts in four local newspapers about the Representation Review, as well as Council and Far North Holdings Ltd maritime projects.
- A four-page newsletter about Council projects, which was sent to ratepayers with quarterly rates bills
- Radio and digital adverts about the representation review and library services.

Corporate

Transformation and Assurance

Audit and Assurance

The recalibrated Internal Audit and Assurance Programme for the remainder of the 2021 calendar year was presented to the September meeting of the Assurance, Risk and Finance Committee.

Three audits have been completed this reporting period – the Review Network Logon Accounts and two Building Consent Authority Quality Audits.

Risk

Regular reporting, to the Assurance, Risk and Finance Committee, on the top organisational risks and their treatment plans continues.

Three risk progress reports were included in the October 2021 Risk Management Report to the Assurance, Risk and Finance Committee. The Risk Progress Reports on ARF003 Health Safety and Wellbeing Vulnerabilities, ARF006 Projects Priorities Delivery Delays Risk, and ARF012 Contract Management were presented.

Finally, the second progress report on the risks associated with the programme of the externally funded “shovel ready” projects that form part of the Government's economic response to the COVID-19 pandemic was presented to the Assurance, Risk and Finance Committee in September.

Customer Experience Programme

Customer Satisfaction

We continue to see an increase in our overall customer satisfaction (CSAT) scores, with the month of October seeing our highest satisfaction to date (4.03 out of 5). In October 51% of our customers scored us a perfect 5 out of 5.

We again saw improvements in our satisfaction scores during the last COVID lockdown, with many customers expressing their appreciation of level of service during these periods. This is a real testament to the resilience of our staff and adaptability of our work environment. Our response rates have also remained consistent.

Venue responses have been low due to lockdowns so have caused some fluctuations in scores due to low responses, these are noted with * below.

Over the period we can report:

- Service Requests CSAT 3.98 (10.6% ▲)
- Building Consents CSAT 4.25 (3.6% ▼)
- Building Inspections CSAT 4.10 (3.1% ▲)
- Resource Consents CSAT 4.00 (9.5% ▲)
- Visitor CSAT 5.00 (2.6% ▲*)
- Service Centres – No responses*)
- Libraries CSAT 4.90 (16.5% ▼*)

12

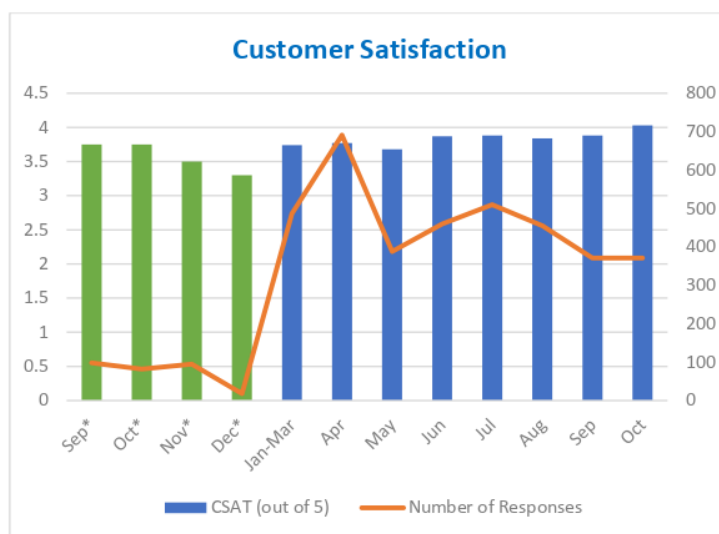
- LIM's CSAT 4.13 (0.6%)
- Property Files Requests CSAT 3.93 (3.5% ▼)

There are 844 customer responses in this period (below average but is expected due to the lockdown) and our response rate is slightly higher at 43.2%.

Customer Satisfaction (new system, scale out of 5)



The new system's Customer Satisfaction is a 5-point scale, we have converted the old performance measure below to highlight the monthly Customer Satisfaction results and volume of responses from the **old** and **new** systems over the year.



Net Promotor Score (scale –100 to +100)



Net Promotor Score (NPS) is a reputational benchmark and this has increased 8.1% ▲ during this period.

Date and Promise Measures



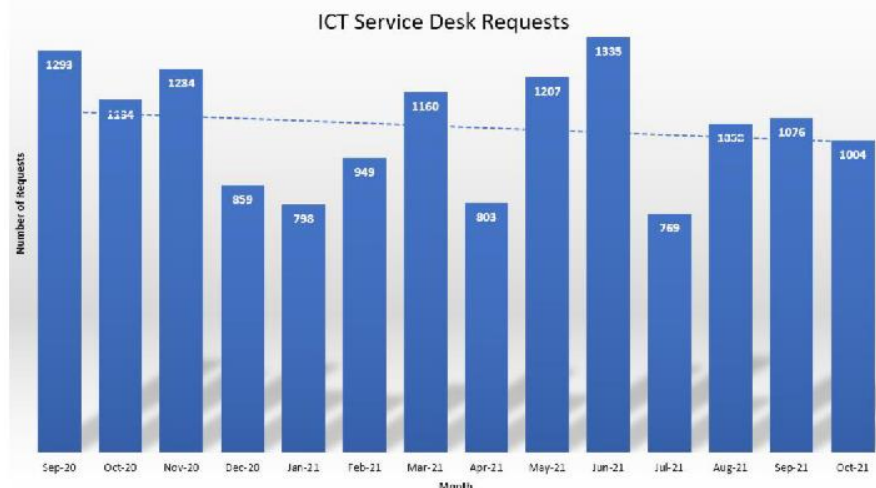
The average customer contacts have improved (4.67% ▲) since the last reporting period and is currently 1.83. Our keeping customers informed has reduced (2.6% ▼) with a CSAT of 3.7.

Digital Information Services

ICT Operations and Delivery:

ICT Service Desk Requests

The number of ICT Service Desk Requests received during the September-October 2021 period was 1,605. This number is down from 1,827 which were received in the July-August 2021 period. Overall, the number of requests lodged have trended slightly downwards over the last 12 months.



The number of outstanding requests yet to be resolved is 343 (this is up from 289 in the previous period). 46 of these are awaiting an external vendor or the delivery of equipment, and 106 are awaiting a response from the requester (Pending).

Unresolved Tickets by Status:



Device Storage Encryption

Devices such as laptops and tablets now have security compliance policies applied which will enforce encryption on all hard drives. Encryption provides a safeguard by converting information or data into code to prevent unauthorised access.

This means device hard drives cannot be accessed without logging in with an active Council user account. This ensures that data on any devices that may be lost or stolen cannot be read or accessed, even if the hard drive is removed from the device.

IT Policy System

We have recently purchased an online IT Policy System in collaboration with Kaon Security Ltd to move to a more effective IT policy environment and to provide better governance around IT acceptable use and security.

Maintaining our policies to ensure they are well written and still relevant to the ever-changing landscape presented a challenge for us. The creation and ongoing maintenance of IT policies is an onerous manual task that can take up a lot of valuable resource time and can result in misaligned policy documentation that sits unused and delivers little value.

The policy system is kept up to date by Kaon's policy experts with any changes to legislation, standards, and guidelines. Kaon will notify the Council if any additions or changes are needed which ensures ongoing audit and best practice alignment.

The system comes with a recommended range of base policies which are currently being reviewed. Once the policies have been reviewed and approved, all staff, contractors, third parties such as IT vendors, and elected members will have access to the IT Policy System online.

FNDC IT Policy System:



Annual System Upgrade Programme

The annual Objective (electronic document and records management system) and Pathway/ePathway (property, regulatory, and customer service management system) upgrade programme is currently underway. The Digital Information Services team have evaluated the release notes, documented the changes, and assessed new functionality. The team have also completed the configuration changes and have undertaken full system testing. Initial impressions of the ePathway upgrade are that it is more customer friendly with modern design features and improved functionality.

The Objective upgrade was successfully completed in October 2021, with the Pathway and ePathway upgrade scheduled for early November 2021.

Data Insights and Programme Delivery:**Online Services**

The availability of Online Services during the COVID lockdown generated increased online interactions and transactions with customers. This included rates and dog payments which Council were able to collect while we were in level 4 lockdown.

Stage 4 Permits and Licenses progressed slowly due to staff absence, COVID CRT commitments and the Pathway upgrade. The top four items that were identified for development are planned for release in mid-November, these are: Special liquor license, Manager's certificate, Vehicle crossing and Earthworks.

Annual System Upgrade Programme

The annual Objective (electronic document and records management system) and Pathway/ePathway (property, regulatory, and customer service management system) upgrade programme have been completed. The Digital Information Services team evaluated the release notes, documented the changes, and assessed new functionality. The team also completed the configuration changes and conducted full system testing. Initial impressions of the ePathway upgrade are that it is more customer friendly with modern design features and improved functionality.

The Objective upgrade was completed in October 2021, with the Pathway and ePathway upgrade successfully completed in early November 2021.

Enterprise Data Warehouse and Business Intelligence

The dashboards and reports for Vision 2020 have been in Production and are being actively used by the Resource Management team. The dashboards provide up-to-date information enabling a clear view of the status of applications and reduce the requirement for manual reporting saving time. The business requirements for BCA reporting and dashboards have been validated and the automated processes for bringing the data into the data warehouse has been configured. Development of the BCA dashboards in the test environment is underway this will be followed by training and user acceptance testing before moving to production.

Enterprise Architecture

The Preliminary phase of an enterprise architecture practice at FNDC has been initiated. This phase includes engagement and education sessions within a prioritized set of teams. The goal of these sessions is to establish a shared understanding of the outcomes from the practice as well as where the teams fit in to the process and the overall benefits to the organisation from the work.

A working group has been established with individuals from various teams to provide feedback and ensure value is being delivered by the work. One of the main aims is to assemble a picture of what the entire organisation is today in terms of departments, services, processes, roles, applications, data, and infrastructure. The architecture is being documented with a specialist tool which will enable us to create future scenarios of what the organisation could look like. The tool can then generate gap analysis reports shortcomings.

So far documentation and validation of the 3 Waters high-level processes, roles applications and

user groups has been completed in conjunction with IAM and finance. Draft baseline architectures have also been completed for the management of district facilities, roading, regulatory services and strategic and district planning. The validation of district planning architecture is currently underway, and invites have gone out to the strategy development team for the next phase.

Long Term Plan

We have finalised the business cases for the GIS projects for the long-term plan focusing on the current year and engaging with various stakeholders.

Business Intelligence

Enterprise Data Warehouse

We continued work on the extension of the enterprise data warehouse to include the BCA data. The new BCA dashboard is currently being developed and will soon be deployed for user acceptance testing.

CI HRP

The Chief Financial Officer and General Manager Corporate Services received a demonstration of the FTE Lounge – a business intelligence dashboard detailing all FTE related statistics daily (Position FTE, Vacant FTE, Head Count, Leavers, New FTE Requests). The BI team continued with the People & Capability system support and training. Continual improvements made to the data quality dashboard with additional rules and exceptions and to the FTE lounge with additional data analysis tools. Business requirements documentation provided to P&C to initiate Phase 3 of the Ci-Anywhere implementation.

Resource Consent

We created a report for tracking Resource Consent applications received by location report and has since been used to assist SPP planners and IAM engineering teams in their decision making.

GIS

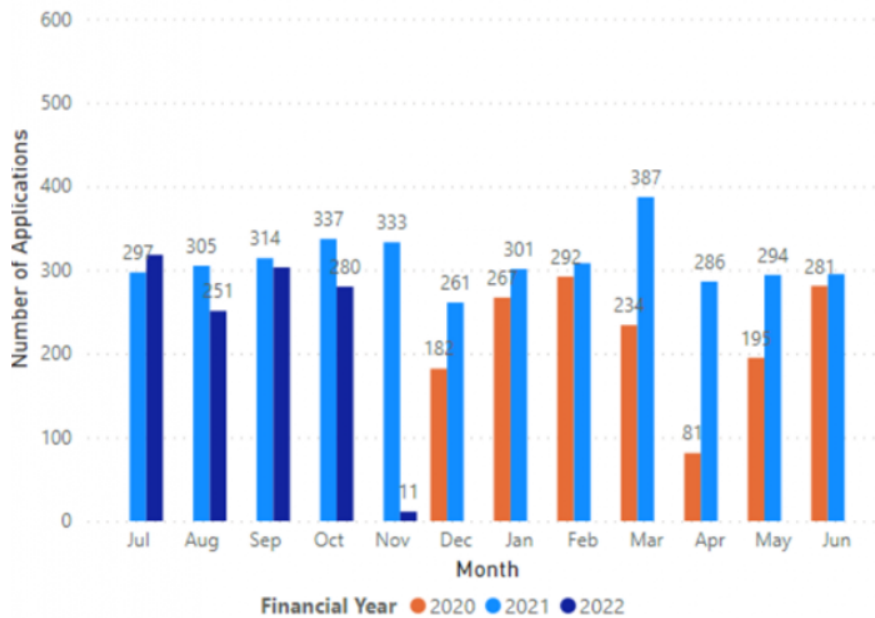
The GIS team have added a new Community Facilities map to the Far North Maps as per the link below

<https://fndc.maps.arcgis.com/apps/webappviewer/index.html?id=65ababd26fff42f780d63549d9845bc6>

This outlines the locations of FNDC facilities e.g., i-Sites, Car parks, skate parks, dog exercise area.

Information Management

Property File ePathway Applications



Objective Collaborate 2021 – Customer spotlight presentation from FNDC on how we use various software tools to enable hybrid working. [Objective Collaborate 2021 Recap](#) | [Objective Corporation](#)

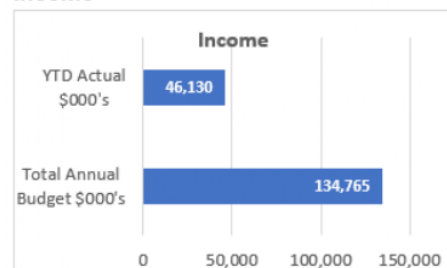
Finance

Operational Financial Performance

As at 31 October 2021

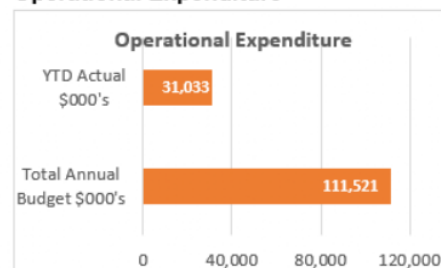
Variance Explanation

- Operating surplus for the period ending 31 October 2021 recorded \$15.1 million against a planned year-to-date budget of \$10.6 million. The Operational budget surplus is therefore at 43% compared against the year-to-date budget. However, FNDC have received considerable income in relation Economic Stimulus Employment Opportunity (ESEO), Provincial Growth Fund (PGF) and 3-Water Reform that were not in the budget, and if these are excluded the year-to-date budget deficit is at 14%.
- There has been year-to-date overspend in salaries and contractor & professional fees for which cashflow is being reviewed after confirmation of National Land transport Programme (NLTP) from Waka Kotahi NZTA.
- We are currently tracking above the forecasted operational income. This is due to PGF funds received for Lake Omapere for de-mobilisation costs, operational subsidy and grant received to support capital projects and MBIE grant/subsidy under the Tourism Infrastructure Fund programme. Furthermore, subsidy have been received from Waka Kotahi NZTA for innovating and safer streets initiative.

Income

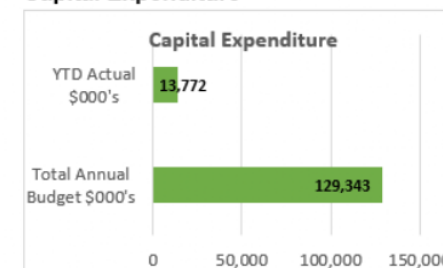
Income has recorded favourable year-to-date budget variance as at 31 October 2021 in the following areas:

- Income has been received from Waka Kotahi (NZTA) for maintaining levels of service across the district. Cashflow forecast would be reviewed following funding approval by Waka Kotahi (NZTA) for the 2021-24 programme.
- Unspent grant funding has been brought into the year to complete the 3-Water Reform projects. Large amount of this grant was not required last financial year, therefore further claims for funding have been delayed as a result.
- Unspent Provincial Growth Fund (PGF) from last financial year to complete the final reinstatement costs for Lake Omapere and support the road sealing project at Ruapekapeka, Ngapipito and Peria road.

Operational Expenditure

Operational expenditure has recorded unfavourable year-to-date budget variance as at 31 October 2021 in the following areas:

- Maintenance and operational expenses incurred across the roading network for sealed & unsealed pavement maintenance, drainage, structures, traffic services maintenance. Cashflow forecast would be reviewed following funding approval by Waka Kotahi (NZTA) for the 2021-24 programme.
- cashflow forecast would be reviewed for staff personnel cost.

Capital Expenditure

Capital expenditure has recorded unfavourable year-to-date budget variance as at 31 October 2021 in the following areas, however it is worth mentioning some projects were delayed and some have a longer completion date that rolls over financial years:

- Planned works for Provincial Growth Funds (PGF) road sealing projects ongoing at Ruapekapeka, Ngapipito and Peria road to complete during summer. Await approval of the carry forward budget.

Whole of Council Statement of Operational Financial Performance for the period ending 31 October 2021	Year to date					Full year		
	YTD Actual \$000's	YTD Budget \$000's	Variance \$000's	Actuals YTD as a % of Total Budget	Actuals YTD as a % of Annual Forecast	Total Annual Budget \$000's	Total Annual Forecast \$000's	Forecast Variance \$000's
Operations								
Operational income								
Rates - general (excl water supply rates)	30,948	30,887	61	33%	33%	92,675	92,675	0
Rates - penalties	300	516	(216)	15%	15%	2,063	2,063	0
Fees & charges (inc water supply rates)	6,833	5,675	1,159	39%	39%	17,590	17,590	0
Central govt subsidies - operational	4,131	37	4,094	27%	27%	15,122	15,138	16
Other income	3,918	465	3,453	54%	50%	7,315	7,815	500
Total operating income	46,130	37,579	8,550			134,765	135,281	516
Operating Expenditure								
Payroll related costs	11,527	9,942	(1,584)	36%	36%	32,305	32,405	(100)
Other staffing related costs	546	719	173	25%	25%	2,171	2,198	(27)
General expenses	1,866	2,283	417	22%	22%	8,493	8,494	(1)
Rate remissions	1,746	1,553	(193)	84%	84%	2,087	2,087	0
Contractor & professional fees	14,297	10,956	(3,341)	23%	23%	61,783	62,314	(531)
Grants and donations	586	813	227	24%	25%	2,400	2,375	26
Allocations (direct and indirect)	0	0	0	0%	0%	0	0	0
Interest costs	465	761	295	20%	20%	2,282	2,282	0
Total operating expenditure	31,033	27,028	(4,006)			111,521	112,156	(634)
Net operating surplus/(deficit)	15,096	10,552	4,545			23,244	23,126	(118)

Statement of Capital Financial Performance for the period ending 31 October 2021	Year to date \$000's					Full year \$000's		
	YTD Actual	YTD Total Budget	Variance	Actuals as % of Total Budget	Actual as % of Annual Forecast	Total Annual Budget	Total Annual Forecast	Forecast Variance
Capital Works								
IAM's								
District Facilities	4,413	4,753	341	6%	6%	71,422	70,807	616
Stormwater	104	0	(104)	3%	3%	3,983	3,983	0
Solid Waste	64	139	74	7%	8%	922	807	116
Wastewater	289	1,711	1,422	2%	2%	14,973	14,972	0
Water Supply	3,649	2,725	(924)	18%	14%	20,505	25,296	(4,792)
	8,520	9,328	808	8%	7%	111,805	115,865	(4,060)
Roading & Footpaths	4,695	0	(4,695)	52%	52%	8,982	9,032	(50)
Other								
Environmental Management	88	28	(61)	7%	7%	1,308	1,308	0
Governance & Strategic Administration	355	157	(198)	7%	7%	5,349	5,229	120
Customer Services	115	134	19	6%	6%	1,899	1,967	(68)
Strategic Planning	0	0	0	0%	0%	0	120	(120)
Total Capital Works	13,772	9,647	(4,126)	11%	10%	129,343	133,521	(4,178)

Strategy

The Strategic Planning & Policy report is circulated under separate cover to Elected Members and is publicly available through the FNDC website as a [Strategy and Policy Committee agenda item](#) (page 322 – 352).

Operations

The District Services report is circulated under separate cover to Elected Members and is publicly available through the FNDC website as a [Regulatory Compliance Committee agenda item](#) (page 58 – 99).

Infrastructure and Asset Management (IAM)

The IAM business report is circulated under separate cover to Elected Members and is publicly available through the FNDC website as an [Infrastructure Network Committee agenda item](#) (p 52 – 180).

7.2 EXTERNAL BORROWING REVIEW

File Number: A3486034

Author: Janice Smith, Chief Financial Officer

Authoriser: William J Taylor MBE, General Manager - Corporate Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report reviews the external borrowing situation of Council and provides a basis from which to determine a debt ceiling that is prudent for the future

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

This report will provide information relating to:

- The definition of a credit rating
- The impact a credit rating can have on borrowing limits
- Council's that set targets that are lower than the hard ceilings set by the LGFA
- The 2021/31 Long Term Plan borrowing profile
- The adjustments that have arisen post 30 June 2021 when the final borrowing figure has been calculated
- The borrowing per capita under the 2021/31 Long Term Plan and the adjusted figures

TŪTOHUNGA / RECOMMENDATION

That the Council receive the report External borrowing review.

TĀHUHU KŌRERO / BACKGROUND

Council has a very ambitious approach to capital investment, and this is reflected in the proposed capital works programme in the 2021/31 Long Term Plan. Council borrows funds to provide the infrastructure and other assets proposed in the plan so that the ratepayer of today is not faced with the burden of paying for them all at once when the assets purchased benefit not only today's ratepayers but future ratepayers. The impact of this is that borrowing capacity established by the benchmarks set in the Financial Strategy would be exhausted in 2025/26. Council would essentially have "maxed out the credit card" and to continue to borrow would need to either pull back on planned work or obtain a credit rating to move to a higher limit.

The Local Government Act 2004 requires Council to prepare a 10-year Financial Strategy as part of the Long-Term Plan. The Local Government (Financial Reporting and Prudence) Regulations 2014 requires Council to set a quantified limit on borrowing. For Council this is currently 175% of revenue (excluding capital subsidies).

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Credit rating

The definition of a credit rating is:

Credit Ratings

Credit Ratings are opinions about credit risk. They can express a forward-looking opinion about the capacity and willingness of an entity to meet its financial commitments as they come due, and also the credit quality of an individual debt issue, such as a corporate or municipal bond, and the relative likelihood that the issue may default.

An assessment for a credit rating from Standard & Poors, Fitch or Moodys would cost approximately \$60k per annum. It can be a very time intensive process to apply for a rating, requiring significant documentation and interviews with the chosen provider, staff and elected officials. If a rating is obtained, LGFA would lend to Council at a slightly lower rate – approximately 0.1% per annum - on borrowings drawn once the rating is in place.

Council does not currently have a credit rating as borrowing levels have been around the \$50m mark for the last two to three years. This indicates that the savings that would arise from lower interest rates, once the borrowing had been re-financed, would not offset the cost of obtaining a rating. It is generally accepted that borrowing needs to be consistently at \$100m or more for a credit rating to be economical.

It is not possible for a Local Authority to hold a credit rating that is higher than the State rating.

Council borrows almost all funds from the Local Government Funding Agency (LGFA). The LGFA impose a set of criteria on Council's that borrow from them and these include a "cap" or ceiling that Council can borrow up to. The LGFA covenants differ slightly in how they are calculated when compared to the benchmarks set by the Local Government (Financial Reporting and Prudence) Regulations 2014.

LGFA Financial Covenants – Councils as at 30 June 2020 with an external credit rating (30)

Foundation Policy Covenant	Net Debt / Total Revenue <250% ¹	Net Interest / Total Revenue <20%	Net Interest / Rates <30%
Range of councils' compliance	-121.4% to 202.6%	-1.5% to 7.8%	-3.6% to 15.2%

¹Reflects the current alternative Net Debt/Total Revenue covenant that currently applies for councils with a long-term credit rating of 'A' equivalent or higher.

LGFA Financial Covenants – Councils as at 30 June 2020 without an external credit rating (35)

Lending Policy Covenant	Net Debt / Total Revenue <175%	Net Interest / Total Revenue <20%	Net Interest / Rates <25%
Range of councils' compliance	-98.6% to 125.7%	-0.9% to 4.4%	-2.7% to 7.7%

In 2020 it became clear that some Councils wanted to respond to the economic impact of COVID 19 by accelerating infrastructure could not do so because they would breach the LGFA borrowing ceiling covenant. To accommodate this, the LGFA raised the borrowing level covenant for those with a credit rating from 250% to 300% from 2020/21. This covenant reduces by 5% per annum from 2022/23 until it reaches 280%, which will become the new limit for Councils with a credit rating.

Acceptable level of borrowing

There are some classes of assets that are not subject to depreciation. Where the asset is land, such as the Waipapa Sports Hub and land for disposal to land of wastewater, these are not depreciated which means that these are essentially permanent debt that will never reduce. Careful thought needs to be given to how Council will provide for debt repayment on these assets in the future.

Given that Council will always need to borrow funds to achieve capital intergenerational equity, what should the borrowing ceiling for planned work be set at? Is it acceptable to have 175% of revenue (excluding capital subsidies) as a cap or should a lower limit be set to ensure that there is sufficient headroom for emergency events?

Research into other Council's borrowing strategies in the 2021-31 Long Term Plans indicates that several Councils set a limit on borrowing that is lower than the limit set by benchmarks or the LGFA.

Council	Target	Ceiling/Cap	"headroom"
Central Hawkes Bay District Council	150%	175%	25%
Horowhenua District Council	225%	280%	55%
Kaipara District Council	250%	280%	30%
Gisborne District Council	130%	175%	25%
Rotorua Lakes District Council	250%	280%	30%
Whanganui District Council	200%	280%	80%
Western Bay OF Plenty District Council	180%	280%	100%

The amount of headroom built into the borrowing profiles varies across Council's. The only commonality between the Council's is that they all include headroom for emergency events and unforeseen changes.

At present Council does not have a "cap" set that is lower than the LGFA target, and that is clear from the Financial Strategy as the limit set using the benchmark criteria is breached in 2024/25.

The next Financial Strategy will need to assess whether a limit that is lower than the ceiling is prudent to provide headroom for emergency events, such as the major weather events in 2007. A lower limit would provide a cushion for unexpected events but would also allow Council to move beyond that limit if needed. It would be possible for Council to rate in future years to recover the amount that the limit was exceeded by to bring the borrowing level back down the lower limit if that was the agreed course of action.

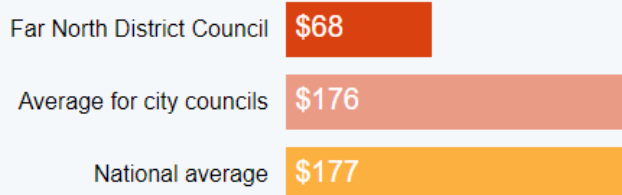
The main change in the provision of services that will impact the discussion on a prudent target for borrowing is the 3 waters reform programme. At present the detail associated with this change is being modelled and information from the Government in terms of transition is not yet clear.

Council needs to be mindful that the Long-Term Plan timeframe is 10 years and in the case of the current plan, borrowing is expected to increase by 108% and is steadily increasing each year. If borrowing continues "unchecked" then the ability of future Council's to spread the cost of infrastructure on an inter-generational basis will diminish and the burden will fall to "current" ratepayers to provide the funding for capital work.

The other aspect impacted by borrowing levels is the borrowing per capita. In the Long-Term Plan this ranged from \$2,719 per head of population for 2021/22 to \$4,457 in 2030/31. This is an increase of 63.9% over the 10-year period.

The Taxpayers Union publish an annual report on Council's that includes borrowing costs (interest) per household. The latest information published for Council for 2018/19 was:

Financing (borrowing) costs per household – council

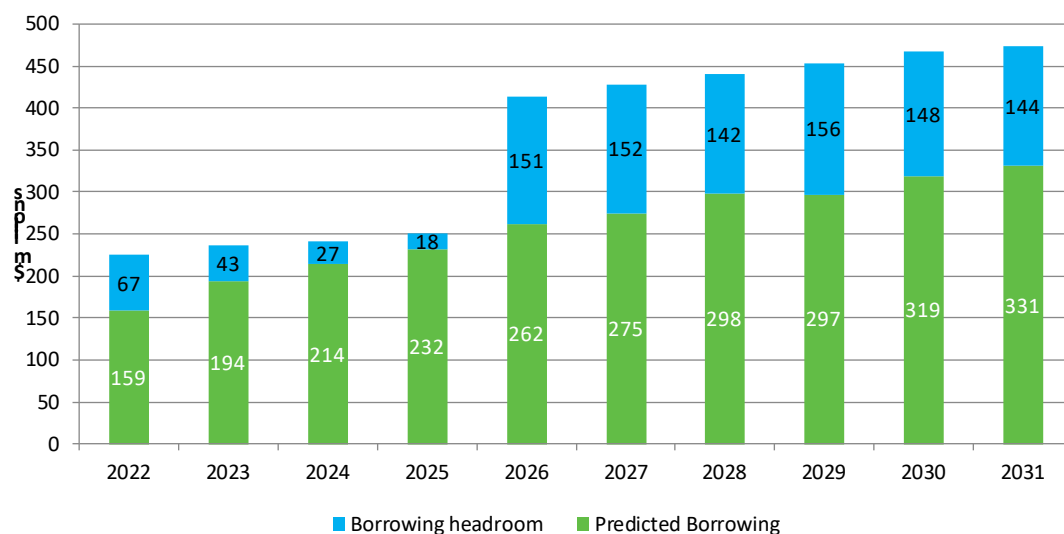


This shows Council in a very favourable position, but this will change as borrowing increases and the impact of higher interest rates comes into play. Forecasts are already indicating a 1% increase in interest rates for the coming year and rates are expected to continue to increase.

The cost of borrowing is an operational cost that impacts on the affordability of rates as it will form a significant part of future rate increases. The costs associated with borrowing will almost always bring the need to fund future renewals and interest into future planning and can make any future planning conversations difficult as these costs can't be avoided and become the first call on future rate increases.

FNDC Financial Strategy position – 2021/31 Long Term Plan

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$m	\$m	\$m	\$m	\$m	\$m	\$m	\$m	\$m	\$m
Predicted Borrowing	159	194	214	232	262	275	298	297	319	331
Revenue (Excl capital subsidies)	129	135	138	143	148	153	157	162	167	170
Borrowing %	123%	143%	155%	162%	178%	180%	189%	184%	191%	195%
Borrowing ceiling	226	237	241	250	413	427	440	453	467	475
Borrowing headroom	67	43	27	18	151	152	142	156	148	144

Borrowing levels

(Note – the above chart assumes a credit rating is obtained in 2024/25 to increase the ceiling to 280%)

The above table shows that borrowing would commence at 123% of revenue (excluding subsidies) and peak at 195%. Council would breach the 175% of revenue borrowing ceiling using the benchmark criteria in 2025/26 therefore a credit rating would be required in 2024/25 to enable a ceiling to be based on 280% of revenue. That is what is planned in the Financial Strategy from 2025/26 and is reflected in the change of headroom identified.

Available headroom against the borrowing ceiling reduces to \$18m in 2024/25, which may not be sufficient should there be an emergency that requires unplanned borrowing.

Council's planned performance against the LGFA covenants based on the 2021-31 Long Term Plan would be:

LGFA Financial covenant clause	Required performance	Planned Performance								
		2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Net debt : total revenue	< 175%	102.46%	112.06%	125.97%	142.05%	143.16%	140.00%	134.58%	143.50%	153.05%
Net interest : total	< 20%	2.17%	2.08%	2.08%	2.10%	2.36%	2.54%	2.47%	2.39%	2.50%
Net interest : annual rates income	< 25%	3.15%	2.97%	2.98%	3.11%	3.54%	3.83%	3.72%	3.54%	3.65%

Based on the 2021-31 Long Term Plan data, the debt per capita would be:

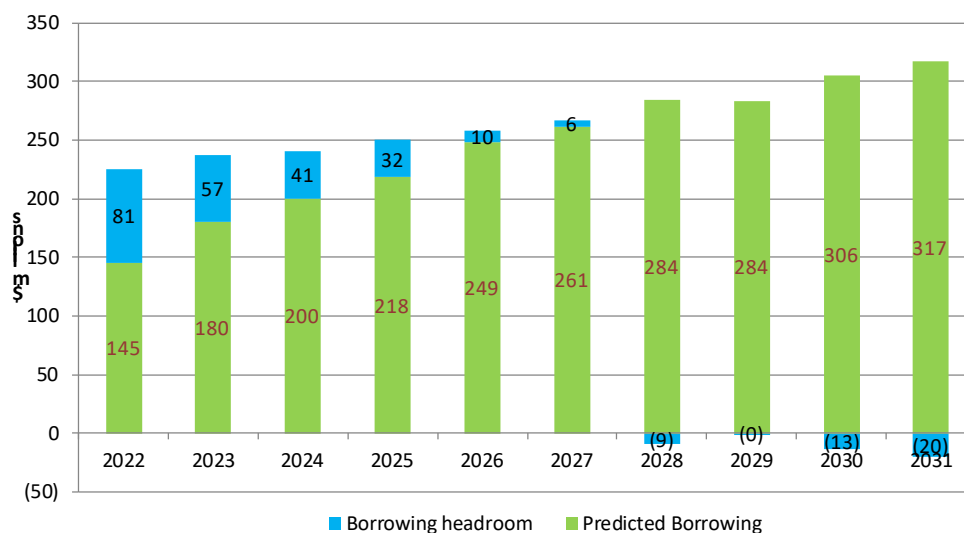
Predicted population								
2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
000's	000's	000's	000's	000's	000's	000's	000's	000's
71	72	72	72	73	73	74	74	74
Proposed borrowing								
\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
194,000	214,000	232,000	262,000	275,000	298,000	297,000	319,000	331,000
Borrowing per capita								
\$	\$	\$	\$	\$	\$	\$	\$	\$
2,718.80	2,984.17	3,219.08	3,617.25	3,777.84	4,073.44	4,039.57	4,317.22	4,457.33
Borrowing costs (Interest) per household (estimated)								
\$	\$	\$	\$	\$	\$	\$	\$	\$
87	87	92	101	121	136	132	133	130

Adjusted strategy post 30 June 2021

All the above data was prepared based on the estimated end of year borrowing position for 30 June 2021 of \$98.3m. The actual end of year borrowing position was only \$63.5m, a difference of \$34.8m. A total of \$20.9m has been added into 2021/22 by carried forward budgets and previously unexpected borrowing requirements. The chart now looks like this:

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$m	\$m	\$m	\$m	\$m	\$m	\$m	\$m	\$m	\$m
Predicted Borrowing	145	180	200	218	249	261	284	284	306	317
Revenue (Excl capital subsidies)	129	135	138	143	148	153	157	162	167	170
Borrowing %	112%	133%	145%	153%	168%	171%	181%	175%	183%	187%
Borrowing ceiling	226	237	241	250	258	267	275	283	292	297
Borrowing headroom	81	57	41	32	10	6	(9)	(0)	(13)	(20)

Adjusted Borrowing levels



Whilst this appears to be a better position in the earlier years, a credit rating would no longer be necessary in 2024/25 it would be necessary in 2026/27.

Council's adjusted performance against the LGFA covenants based on the 2021-31 Long Term Plan would be:

LGFA Financial covenant clause	Required performance	Adjusted Planned Performance								
		2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Net debt : total revenue	< 175%	93.46%	103.16%	117.56%	134.22%	135.68%	132.80%	127.58%	136.62%	146.17%
Net interest : total revenue	< 20%	2.01%	1.95%	1.95%	1.98%	2.25%	2.54%	2.37%	2.29%	2.40%
Net interest : annual rates income	< 25%	2.91%	2.78%	2.80%	2.94%	3.38%	3.83%	3.56%	3.39%	3.50%

Based on the adjusted data, borrowing per capita would be:

Predicted population								
2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
000's	000's	000's	000's	000's	000's	000's	000's	000's
71	72	72	72	73	73	74	74	74
Proposed borrowing								
\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
180,000	200,000	218,000	249,000	261,000	284,000	284,000	306,000	317,000
Borrowing per capita								
\$	\$	\$	\$	\$	\$	\$	\$	\$
2,522.60	2,788.94	3,024.82	3,437.77	3,585.52	3,882.07	3,862.76	4,141.28	4,268.81
Borrowing costs (Interest) per household (estimated)								
\$	\$	\$	\$	\$	\$	\$	\$	\$
80	80	86	94	115	130	126	126	124

Next steps

In the first quarter of 2022, a further paper will be brought to the Assurance, Risk & Finance Committee that will:

1. Outline the impact of the 3 Water Reform on borrowing projections
2. Review any borrowing implications from the preparation of the 2022/23 Annual Plan
3. Update on any further information that has been identified that impacts future borrowing projections.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

These are included in the report.

ĀPITI HANGA / ATTACHMENTS

Nil

7.3 2021/22 TO 2023/24 ROADING CAPITAL AND RENEWALS WORK PROGRAMME**File Number:** A3487138**Author:** Calvin Thomas, General Manager - Northland Transportation Alliance**Authoriser:** Andy Finch, General Manager - Infrastructure and Asset Management**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide details of the 2021/22, 2022/23 and 2023/24 Roding capital and renewal work programme.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council was presented with the 2021-24 NLTP outcomes at its meeting of 4 November 2021
- This late notification of funding has implications on the roading capital and renewal programme delivery
- The full three-year programme is presented in this paper
- The FNDC Roding Capital and Renewal 3-year programme totals **\$68,339,915.00**.

TŪTOHUNGA / RECOMMENDATION

That the Council receive the report 2021/22 to 2023/24 Roding Capital and Renewals Work Programme.

TĀHUHU KŌRERO / BACKGROUND

At the Council meeting on the 4th November 2021 the Northland Transportation Alliance (NTA) presented on the 2021-24 NLTP outcomes. The report set out funding requests, approved requests and options on how best to utilise the remaining unallocated local share. It also provided a list of the approved and declined projects.

Following on from this meeting the NTA have now prepared a capital and renewal programme detailing individual projects. This is included in Attachment 1.

During to the late confirmation of the 2021-24 NLTP, several projects previously scheduled for delivery in 2021/2022 may need to be carried forward into the 2022/2023 financial year. These have been identified in the report.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Representatives from the NTA will be available to present the report.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

No immediate financial implications arising from this report.

ĀPITI HANGA / ATTACHMENTS

1. **Attachment 1 - FNDC 3-year Programme Capital and Renewal Programme Update - Nov 2021 - A3503677** [↓](#) 

Meeting: Infrastructure Committee 14 December 2021

Name of item: FNDC 21/22 to 23/24 Capital and Renewals Programme

Author: Greg Monteith – Capital and Procurement Manager

Date of report: 19 November 2021

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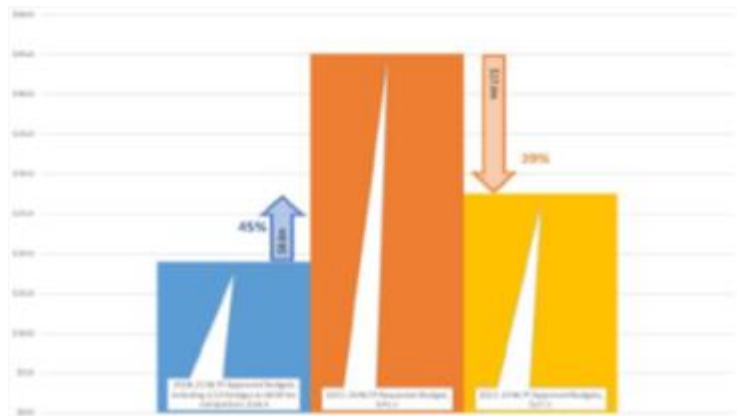
Purpose of the report

Provide elected Member with the FNDC 21/22, 22/23 & 23/24 capital and renewal programme.

Discussion

At the Council meeting on the 4th November 2021 the NTA presented on the 2021-24 NLTP outcomes. The report set out funding requests, approved requests and options on how best to utilise the remaining unallocated local share. It also provided a list of the approved and declined projects.

It is noted the while all categories were lower than the original request it was Low-Cost Low Risk (LCLR), being Capital Projects valued <\$2M, that did have the biggest reduction from what was applied.



The declined activities were mainly made up of

- Various New footpaths / Shared Use paths and recreation tracks
- Various Pedestrian access upgrades in urban areas and Safety improvements
- Twin Coast Discovery Walking tracks
- Various cycleways: improvements and linkages, including destination facilities
- Bus stops and shelters, Ride shares and Parking facilities
- Lighting Improvements
- New Road traction seals
- 3-Year planning for next NLTP for HRRI and resilience programmes

The FNDC Capital and Renewal 3-year programme totals **\$62,444,037.00**.

It is noted the programmes provided within this paper relates to what the NTA Capital and Renewal team have been tasked to deliver. There will be items that form part of the overall Capital and Renewals programme that will sit with the maintenance team and or strategy team that have not been included within this report. These include but not limited heavy metalling activities, drainage renewals, traffic services renewals and business cases.

Year	Budget
2021-22	\$19,065,157.00
2022-23	\$21,404,624.00
2023-24	\$21,974,255.00
Total	\$62,444,037.00

A breakdown of the delivery risk to complete the 21/22 (year 1) programme within this financial year is set out below. Noting the delivery risk for years 22/23 (year 2) and 23/24 (year 3) is expected to be green for all projects. All individual projects and risk rating are set out in the attached appendices.

It is noted the programme is a three-year programme and any projects not completed in year 1 will be carried over and completed in year 2. It is expected the complete 3-year programme will be delivered.

	Risk Description	21/22 programme
3	No Delivery risks identified that would result in non-delivery this financial year	\$11,169,520.00
2	Delays experienced in programme approval resulting in risk of this project not being completed fully this financial year	\$4,353,520.00
1	Delays experienced in programme approval resulting in risk of design only this year with construction possibly deferred to next financial year.	\$3,542,000.00

Report Approval

Approved by:



Calvin Thomas – NTA General Manager
26th November 2021

Attachments

- Appendix 1: FNDC Capital and Renewal Programme 21/22

- Appendix 2: FNDC Capital and Renewal Programme 22/23
- Appendix 3: FNDC Capital and Renewal Programme 23/24

Appendix 1: FNDC Capital and Renewal Programme 21/22

FNDC Capital and Renewal Programme 21/22	Budget & Delivery Risk
212 – Sealed Road Resurfacing	\$4,191,320.00
Sealing Chip Seal 21/22	3
213 – Drainage Renewals	\$722,700.00
Culvert renewals	3
Kerb & channel renewal	3
Various locations – Sealed Rd Pavement Rehab drainage renewal	3
214 – Sealed Road pavement rehabilitation	\$3,250,520.00
KERIKERI ROAD	2
KINGS ROAD	2
KOHUKOHU ROAD	2
NGAWHA SPRINGS ROAD	2
ORURU ROAD	2
SUMMERVILLE AVENUE (KAITAIA)	2
WAIKARE ROAD	2
WAIMATENUI / MATARAUA ROAD	2
215 – Structures Component Replacement	\$1,177,500
Heavy Bridge renewals (full network)	2
Scour Protection Works (Full Network)	2
216 – Bridge and Structures Renewals	\$1,145,000.00
Kaitaia-Awaroa Road(Kaitaia-Awaroa Road Culvert D41)	2
Puhata Road (Puhata Road Bridge D50)	2
341 – Low-Cost Low Risk	
Low Risk Improvements – Barriers	\$235,000.00
Installation of safety barriers (guardrails) at high priority sites	3
Low Risk Improvements – Bridges and structures	\$270,000.00
West Coast Road Bridge	3
Low Risk Improvements – High Risk Rural Roads	\$180,000.00
Reef View/Foreshore Road	1
Tokerau Beach Road/ Inland Road	1
Pukepoto Road/Lake Road	1

FNDC Capital and Renewal Programme 21/22	Budget & Delivery Risk
Uncontrolled Intersections Implementation	1
Low Risk Improvements – Lighting / Signals	\$100,000.00
Boardwalk extension Whangaroa Marina	1
Low Risk Improvements – Lighting improvements	\$30,000.00
Scope and locations to be considered on various locations across the District on the roading network	1
Low Risk Improvements – Other	\$950,000.00
Scope and locations to be considered on various locations across the District on the roading network	1
Prioritised projects include – Waitangi, Paihia, Haruru Falls, Opononi, Kohukohu, Horeke	1
Associated Improvements (rehabs)	3
Low Risk Improvements – Pedestrian Improvements	\$15,000.00
More disability and Pensioner parking in towns	1
Mobility Access, including Car Park design Improvements	1
Low Risk Improvements – Resilience improvements	\$902,000.00
Aucks Road, Okiato – Russell	3
Beach Road, Mangonui	3
Gills Road, Awanui	1
Hupara Road	1
Kaitaia Awaroa	1
Kohukohu Road	1
Manawaora Road	1
Pawarenga Road	1
Powell Road RP209	3
WAIKARE ROAD	1
Low Risk Improvements – Sight Rails	\$30,000.00
Various Sites in FNDC area.	3
Low Risk Improvements – Stock effluent facilities	\$100,000.00
SH1 opposite 3 Fryer Rd Kaitaia and SH15 at the Saleyards 87 Mangakahia Rd Kaikohe	1
Low Risk Improvements – Traffic management systems	\$100,000.00
District wide	1
Road 2 Zero – High Risk Rural Intersections	\$80,000.00
Kaitaia (Need a RAB_RSAP/DL requirements)	2
Road 2 Zero – High Risk Rural Roads	\$843,000.00
Rawene (SH12 to SH1 via Car Ferry) (SSI)	2
Te Ahu Ahu Rd Route (SSI)	2
Kaitaia-Awaroa Ahipara-Mangamuka (Hokianga Harbour) SNP	2
Ahipara Sandhills SNP	2
Road 2 Zero – School Zones	\$205,000.00
Riverview School (10)	1

FNDC Capital and Renewal Programme 21/22	Budget & Delivery Risk
School Zones Springbank, to support Speed Limit Review Program	1
School Zones Kaikohe East, to support Speed Limit Review Program	1
School Zones Kaitaia, to support Speed Limit Review Program	1
School Zones Kaikohe Christian, to support Speed Limit Review Program	1
School Zones Kerikeri Primary, to support Speed Limit Review Program	1
School Zones Okaihau, to support Speed Limit Review Program	1
Road 2 Zero – Speed Management	\$1,230,000.00
BOIW Community Board Plan – Town Safety and beautification	1
LATM – Kaikohe Nth Urban Area, to support Speed Limit Review Program	1
North Hokianga & Kaitaia	1
Bay of Islands & Kerikeri	1
Threshold Treatment Signage, to support Speed Management Program.	1
Walking & Cycling – BOIW Community Board	\$10,000.00
Connect cycle and pedestrian pathways to parks and reserves around Kawakawa	1
Better Cycle Trail signage needed for route connections & safety	1
Walking & Cycling – Cycle ways	\$74,000.00
Paihia to Waitangi – Shared Path to Te Ti	1
W&C – Walking improvements	\$226,000.00
SH11 Kaipatiki Road to York Road	3
Road 2 Zero – Pedestrian Improvements	\$5,000.00
Raised Table Zebra Crossings – Upgrade existing	3
LR Imp – Signage / pavement marking	\$18,000.00
District wide	1
Seal Extension – Unsubsidised	\$1,365,000.00
Brass Road, Ahipara	3
Parapara Road, Taipa	3
New Footpath – Unsub	\$1,600,000.00
Footpath Loop Te Ahu – Te Hiku Sports Hub Unsubsidised	3
Te Hiku Ward - New footpaths 2021/22 programme presently being confirmed	1
Kaikohe – Hokianga Ward - New footpaths 2021/22 programme presently being confirmed	1
BOI – Whangaroa Ward - New footpaths 2021/22 programme presently being confirmed	1
Grand Total	\$19,065,157.00

Appendix 2: FNDC Capital and Renewal Programme 22/23

FNDC Capital and Renewal Programme 22/23	Budget & Delivery Risk
212 - Sealed Road Resurfacing	\$4,293,074.00
Sealing Chip Seal 22/23	3

FNDC Capital and Renewal Programme 22/23	Budget & Delivery Risk
213 - Drainage Renewals	\$670,500.00
Various locations - Sealed Rd Pavement Rehab drainage renewal	3
214 - Sealed Road pavement rehabilitation	\$3,058,000.00
AUCKS ROAD	3
CUMBER ROAD	3
KAPIRO ROAD	3
MIDGELEY ROAD	3
NGAPIPITO ROAD	3
TAKAHE ROAD	3
TAUPO BAY ROAD	3
WAIMATE NORTH ROAD	3
215 - Structures Component Replacement	\$1,201,050
Programme to be confirmed	3
216 - Bridge and Structures Renewals	\$1,055,000.00
Bridge programme to be confirmed	3
341 - Low-Cost Low Risk	
Low Risk Improvements - Freight	\$100,000.00
Scope and locations to be considered on various locations across the District	3
Low Risk Improvements – High Risk Rural Intersections	\$250,000.00
Tokerau Beach Road/ Inland Road	3
Uncontrolled Intersections Implementation	3
Low Risk Improvements - Lighting / Signals	\$100,000.00
Kerikeri car parks, Heritage By Pass	3
Low Risk Improvements - Other	\$2,000,000.00
various locations across the District on the roading network	3
Prioritised projects include - Waitangi, Paihia, Haruru Falls, Opononi, Kohukohu, Horeke	3
144142 - Associated Improvements	3
Low Risk Improvements - Pedestrian Improvements	\$15,000.00
More disability and Pensioner parking in towns	3
Marine boat parking at boat ramps inadequate. Site needs assessment required. Design review (FN Holdings?)	3
Low Risk Improvements - Resilience improvements	\$2,220,000.00
Gills Road, Awanui	3
Kaitaia Awaroa	3
Manawaora Road	3
WAIKARE ROAD	3
Low Risk Improvements - Seal extensions	\$1,475,000.00
Arawhata Road RP285-1329	3
Kaimaumau Road RP8759-9933	3
Low Risk Improvements - Sight Rails	\$30,000.00

FNDC Capital and Renewal Programme 22/23	Budget & Delivery Risk
Various Sites in FNDC area. Refer list in SharePoint.	3
Low Risk Improvements - Stock effluent facilities	\$300,000.00
SH1 opposite 3 Fryer Rd Kaitaia and SH15 at the Saleyards 87 Mangakahia Rd Kaikohe	3
Low Risk Improvements - Traffic management systems	\$400,000.00
District wide	3
Road 2 Zero – High Risk Rural Roads	\$922,000.00
Kaitaia-Awaroa Ahipara-Mangamuka (Hokianga Harbour) SNP	3
Road 2 Zero - School Zones	\$130,000.00
School Zones Kaitaia, to support Speed Limit Review Program	3
School Zones Okaihau, to support Speed Limit Review Program	3
Road 2 Zero - Speed Management	\$1,290,000.00
BOIW Community Board Plan - Town Safety and beautification	3
SH10 Kerikeri/Waipapa Catchment Speed Limit Review; Local feeder roads in conjunction with NZTA program	3
Russell / Kawakawa	3
Bay of Islands & Kerikeri	3
Walking & Cycling - BOIW Community Board	\$65,000.00
Install 2nd pedestrian crossing North end of Kawakawa Town	3
Connect cycle and pedestrian pathways to parks and reserves around Kawakawa	3
Better Cycle Trail signage needed for route connections & safety	3
Cycle Trail diversion to Te Hononga & connecting trails to Kawiti Caves, Opuia, Te Rito Marae, Ngawha Marae	3
Walking & Cycling - Cycle ways	\$800,000.00
Paihia to Waitangi - Shared Path to Te Ti	3
Road 2 Zero – Pedestrian Improvements	\$70,000.00
Raised Table Zebra Crossings - Upgrade existing	3
New Footpath – Unsub	\$960,000.00
Te Hiku Ward - New footpaths programme to be confirmed following Community Board consultation	3
Kaikohe – Hokianga Ward - New footpaths programme to be confirmed following Community Board consultation	3
BOI – Whangaroa Ward - New footpaths programme to be confirmed following Community Board consultation	3
Grand Total	\$21,404,624.00

Appendix 3: FNDC Capital and Renewal Programme 23/24

FNDC Capital and Renewal Programme 23/24	Budget & Delivery Risk
212 - Sealed Road Resurfacing	\$4,392,184.00
Sealing Chip Seal 23/24	3

FNDC Capital and Renewal Programme 23/24	Budget & Delivery Risk
213 - Drainage Renewals	\$594,000.00
Various locations - Sealed Rd Pavement Rehab drainage renewal	3
214 - Sealed Road pavement rehabilitation	\$3,394,000.00
KAITAIA-AWAROA ROAD	3
OPITO BAY ROAD	3
REDAN TERRACE	3
TE AHU AHU ROAD	3
WAIARE ROAD	3
WAIMATE NORTH ROAD	3
215 - Structures Component Replacement	\$1,225,071
Programme to be confirmed	3
216 - Bridge and Structures Renewals	\$1,110,000.00
Bridge programme to be confirmed	3
341 - Low-Cost Low Risk	
Low Risk Improvements - Freight	\$500,000.00
Scope and locations to be considered on various locations across the District on the roading network	3
Low Risk Improvements – High Risk Rural Roads	\$370,000.00
Pukepoto Road/Lake Road	3
Uncontrolled Intersections Implementation	3
Low Risk Improvements - Lighting / Signals	\$100,000.00
Te Kemara Ave & Tohitapu Rd Paihia	3
Low Risk Improvements - Other	\$2,400,000.00
Scope and locations to be considered on various locations across the District on the roading network	3
Prioritised projects include - Waitangi, Paihia, Haruru Falls, Opononi, Kohukohu, Horeke	3
144142 - Associated Improvements	3
Low Risk Improvements - Pedestrian Improvements	\$15,000.00
More disability and Pensioner parking in towns	3
Mobility Access, including Car Park design Improvements	3
Low Risk Improvements - Resilience improvements	\$1,294,000.00
Beach Road, Mangonui	3
Hupara Road	3
Kohukohu Road	3
Pawarenga Road	3
WAIKARE ROAD	3
Low Risk Improvements - Seal extensions	\$1,275,000.00
Aurere Beach Road RP0-543	3
Kokohuia Road RP164-1560	3
Low Risk Improvements - Sight Rails	\$30,000.00

FNDC Capital and Renewal Programme 23/24	Budget & Delivery Risk
Various Sites in FNDC area. Refer list in SharePoint.	3
Low Risk Improvements - Speed Management	\$50,000.00
Wayfinding Signage, TTNEAP	3
Low Risk Improvements - Stock effluent facilities	\$600,000.00
SH1 opposite 3 Fryer Rd Kaitaia and SH15 at the Saleyards 87 Mangakahia Rd Kaikohe	3
Road 2 Zero – High Risk Rural Roads	\$745,000.00
Rawene (SH12 to SH1 via Car Ferry) (SSI)	3
Te Ahu Ahu Rd Route (SSI)	3
Road 2 Zero - School Zones	\$395,000.00
Riverview School (10)	3
School Zones Springbank, to support Speed Limit Review Program	3
School Zones Kaikohe East, to support Speed Limit Review Program	3
Road 2 Zero - Speed Management	\$1,320,000.00
BOIW Community Board Plan - Town Safety and beautification	3
LATM - Moerewa - Otiria & side roads, to support Speed Limit Review Program	3
Kaikohe (mid-north)	3
South Hokianga	3
Russell / Kawakawa	3
LATM - Kaitaia Urban Area, to support Speed Limit Review Program	3
Walking & Cycling - BOIW Community Board	\$135,000.00
Install 2nd pedestrian crossing North end of Kawakawa Town	3
Connect cycle and pedestrian pathways to parks and reserves around Kawakawa	3
Better Cycle Trail signage needed for route connections & safety	3
Cycle Trail diversion to Te Hononga & connecting trails to Kawiti Caves, Opuia, Te Rito Marae, Ngawha Marae	3
Walking & Cycling - Cycle ways	\$1,000,000.00
Paihia to Waitangi - Shared Path to Te Ti	3
Road 2 Zero - Pedestrian Improvements	\$70,000.00
Raised Table Zebra Crossings - Upgrade existing	3
New Footpath – Unsub	\$960,000.00
Te Hiku Ward - New footpaths programme to be confirmed following Community Board consultation	3
Kaikohe – Hokianga Ward - New footpaths programme to be confirmed following Community Board consultation	3
BOI – Whangaroa Ward - New footpaths programme to be confirmed following Community Board consultation	3
Grand Total	\$21,974,255.00

7.4 COMMUNITY BOARD UPDATES NOVEMBER 2021

File Number: A3400646

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To enable oversight of Community Board resolutions at Council and provide Community Board Chairperson's with a formal opportunity to speak with Council about discussions at Community Board.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

A copy of the following Community Board meeting minutes are attached for Council's information.

TŪTOHUNGA / RECOMMENDATION

That Council note the following Community Board minutes:

- a) Kaikohe-Hokianga Community Board, 8 November 2021.
- b) Te Hiku Community Board, 9 November 2021.
- c) Bay of Islands-Whangaroa Community Board, 11 November 2021.

TĀHUHU KŌRERO / BACKGROUND

This report is to provide Council oversight of resolutions made at Community Board meetings and provide Community Board Chairperson's with a formal opportunity to raise any Community Board issues with Council.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

This is intended as an information report.

From time to time Community Board's may make recommendations to Council regarding some matters.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budget provision in considering this report.

ĀPITIHINGA / ATTACHMENTS

- 1. 2021-11-08 Kaikohe-Hokianga Community Board Minutes - A3470528 [↓](#) 
- 2. 2021-11-09 Te Hiku Community Board Minutes - A3470519 [↓](#) 
- 3. 2021-11-11 Bay of Islands-Whangaroa Community Board Minutes - A3467155 [↓](#) 

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE RAWENE COMMUNITY HALL, 9 PARNELL STREET, RAWENE
ON MONDAY, 8 NOVEMBER 2021 AT 10:30 AM**

PRESENT: Chairperson Mike Edmonds, Member Emma Davis, Member Louis Toorenburg, Member Alan Hessel, Member John Vujcich.

STAFF PRESENT: Aisha Huriwai (Team Leader – Democracy Services), Kathryn Trewin (Funding Advisor) Cheryl Smith (Sport Northland), Marlema Baker (Meetings Administrator).

1 KARAKIA TIMATANGA / OPENING PRAYER

Deputy Chair Emma Davis commenced the meeting and invited kaumatua Steve Morunga to open with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

2.1 APOLOGIES AND DECLARATIONS OF INTEREST

RESOLUTION 2021/73

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

That the Kaikohe-Hokianga Community Board receive apologies from Members Moko Tepania and Kelly Van Gaalen.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Manaaki Tinana Trust – Seeking support to have the gym roof fixed as it is a Council building.
- Aranne Donald and Lorene Royal would like Council:
 - to engage an urban designer to help with the town square.
 - to engage better traffic movement system to and from the Ferry.
 - drains need to be fixed, not with white concrete, use aggregate.
- Steve Morunga
- potholes slowing traffic down.
- Climate change and rising tides.
- Mike Albrecht – Rawene Town Hall Toilet upgrade.
- Asking Community Board for opex budget to also provide a second disabled access ramp.
- Janet Nixon – Communications and Hokianga Spraying Committee.
- Lorene Royal
- RAD unresolved for the Tenancy of the Council building in Rawene.

4 NGĀ TONO KŌRERO / DEPUTATIONS

None

5 NGĀ KAIKŌRERO / SPEAKERS

- Manaaki Tinana Trust – Funding Applicant.
- Gwen Freese - Funding Applicant, new chairs for Rawene Town Hall (Consider applying for funding)
- Linda Bracken – Funding Applicant, Christmas Event.
- Kirsty Joiner -

The meeting was adjourned from 11:20 am to 11:34 am.

- Cheryl Smith – Rural Travel Funding

6 NOTICE OF MOTION

6.1 NOTICE OF MOTION - REVOCATION OF DECISION - ITEM 6.4 (D) UPGRADE MEMORIAL PARK, KAIKOHE

Agenda item 6.1 document number A3447438, pages 12 - 17 refers.

MOTION

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board revokes part (d) of the resolution passed as part of item 6.4 (6 October 2021) and replaces it with;

'Reserves the final approval of the playground portion of the design to the board, which must be given separately before any money is spent on purchase and civil works for the playground.'

AMENDMENT

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

That Members Moko Mike John be delegated final that approval to Chair Edmonds John, Moko and Kelly.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessel and John Vujcich

Against: Nil

CARRIED

The amendment became the substantive motion.

RESOLUTION 2021/74

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board:

- a) **revokes part (d) of the resolution passed as part of item 6.4 (6 October 2021) and replaces it with;**

'Reserves the final approval of the playground portion of the design to the board, which must be given separately before any money is spent on purchase and civil works for the playground.'

- b) **and that Chair Mike Edmonds and members Moko Tepania, John Vujcich and Kelly Van Gaalen be delegated that final approval.**

In Favour: Crs Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessell and John Vujcich
Against: Nil

CARRIED

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 7.1 document number A3052598, pages 18 - 25 refers.

RESOLUTION 2021/76

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 6 October 2021 as a true and correct record with amendments to item 6.9 (b); adding mover/seconded surnames.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessell and John Vujcich

Against: Nil

CARRIED

8 REPORTS

8.1 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 SEPTEMBER 2021

Agenda item 8.1 document number A3442818, pages 26 - 29 refers.

RESOLUTION 2021/77

Moved: Member John Vujcich

Seconded: Member Alan Hessell

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 30 September 2021.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessell and John Vujcich

Against: Nil

CARRIED

8.2 SUMMER 2021/22 RURAL TRAVEL FUNDING APPLICATIONS

Agenda item 8.2 document number A3440064, pages 30 - 53 refers.

RESOLUTION 2021/78

Moved: Chairperson Mike Edmonds

Seconded: Member Alan Hessell

That the Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland, to be released on confirmation of sporting event as follows:

a)	Mid North United Sports Incorporated	\$1,700.00
b)	Rawene School	\$840.00
c)	Special Olympics - Bay of Islands	\$500.00
d)	Taitokerau Rugby League	\$2,100.00
e)	Te Kura o Ōmanaia	\$1,000.00

In Favour: Mike Edmonds, Emma Davis, Louis Toorenburg, Alan Hessel and John Vujcich
Against: Nil

CARRIED

8.3 FUNDING APPLICATIONS

Agenda item 8.3 document number A3442801, pages 54 - 83 refers.

RESOLUTION 2021/79

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

That the Kaikohe Hokianga Community Board:

- a) approves the sum of **\$2,500** (plus GST if applicable) be paid from the Board's Community Fund account to Kaikohe Business Association for costs towards 2021 Christmas Festival to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

In Favour: Mike Edmonds, Emma Davis, Louis Toorenburg, Alan Hessel and John Vujcich

Against: Nil

CARRIED

RESOLUTION 2021/80

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

- b) approves the sum of **\$1300** (plus GST if applicable) be paid from the Board's Community Fund account to Ngapuhi Hokianga Ki O Rahi for costs towards 2021 Christmas event to support the following Community Outcomes to be distributed on evidence that the event is being held:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

In Favour: Mike Edmonds, Emma Davis, Louis Toorenburg, Alan Hessel and John Vujcich

Against: Nil

CARRIED

RESOLUTION 2021/81

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

- c) approves the sum of **\$1,559** (plus GST if applicable) be paid from the Board's Community Fund account to Okaihau Residents Association for costs towards the replacement of community hall lights to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessel and John Vujcich

Against: Nil

CARRIED

RESOLUTION 2021/82

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

- d) approves the sum of **\$2,475** (plus GST if applicable) be paid from the Board's Community Fund account to Rawene Residents and Ratepayers for costs towards reprinting "Rawene: A past in pictures" to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessel and John Vujcich

Against: Nil

CARRIED

8.4 KAIKOHE-HOKIANGA STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 30 SEPTEMBER 2021

Agenda item 8.4 document number A3450590, pages 84 - 85 refers.

RESOLUTION 2021/83

Moved: Member John Vujcich

Seconded: Member Louis Toorenborg

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Financial Performance Activities by Ward for the period ending 30 September 2021.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessel and John Vujcich

Against: Nil

CARRIED

8.5 RURAL TRAVEL FUNDING PROJECTS

Agenda item 8.5 document number A3453009, pages 86 - 97 refers.

RESOLUTION 2021/84

Moved: Member Louis Toorenborg

Seconded: Member Emma Davis

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) **Mid North United Sports**
- b) **Rawene School**
- c) **Te Kura Omanaia**

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessell and John Vujcich

Against: Nil

CARRIED

9 INFORMATION REPORTS

9.1 HOKIANGA FERRY LIAISON GROUP REPORT

Agenda item 9.1 document number A3347859, pages 98 - 103 refers.

RESOLUTION 2021/85

Moved: Member Louis Toorenborg

Seconded: Member Alan Hessell

That the Kaikohe-Hokianga Community Board receives the Hokianga Ferry Liaison Group Information report.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessell and John Vujcich

Against: Nil

CARRIED

9.2 KAIKOHE-HOKIANGA COMMUNITY BOARD ACTION SHEET UPDATE NOVEMBER 2021

Agenda item 9.2 document number A3447350, pages 104 - 104 refers

RESOLUTION 2021/86

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board Action Sheet Update November 2021.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessell and John Vujcich

Against: Nil

CARRIED

The meeting was adjourned from 12:24 to 1:15 pm.

MAJOR ITEM NOT ON THE AGENDA:**RESOLUTION 2021/87**

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

That Kaikohe-Hokianga Community Board:

- a) resolves to consider the item not on the agenda the Rawene FNDC Building Lease and Far North Holdings Omapere Wharf Stairs.
- b) notes the item was not on the agenda because the Community Board had no prior notice of these urgent community issues.
- c) notes the report cannot be delayed because these are health and safety issues.

CARRIED**10.1 ITEMS NOT ON THE AGENDA: COUNCIL BUILDING 11 PARNELL STREET, RAWENE LEASE AND FAR NORTH HOLDING LTD - OMAPERE WHARF STAIRS.****RESOLUTION 2021/85**

Moved: Chairperson Mike Edmonds

Seconded: Member Alan Hessell

Whereas with regard to Far North Holdings Limited Omapere Wharf:

- a) the coast guard use the wharf for unloading victims into ambulance and unloading equipment and crew members at all tides.
- b) The wharf is used for recreation and fishing despite restrictions and a strong rip and steps are required for health and safety.
- c) Recreation and commercial boats are launched at the boat ramp at all tides, and transfer crew members gear and catch from the wharf.

It is resolved

- d) to affirm the resolution at the last meeting where it was strongly recommended that the design of Omapere wharf include inter-tidal stairs.

In Favour: Mike Edmonds, Emma Davis, Louis Toorenborg, Alan Hessell and John VujcichAgainst: Nil**CARRIED****RESOLUTION 2021/86**

Moved: Chairperson Mike Edmonds

Seconded: Member Alan Hessell

Whereas with regard to Lease Council Building 11 Parnell Street, Rawene:

- a) at the 27 June, 2019 meeting Council resolved to:
 - a) *offers a new lease to Rawene and Districts Community Development Inc (RAD) at nominal (peppercorn) rent, still allowing RAD to sub-let part of the premises to other groups and organisations*
 - b) *approves that \$62,000 of available renewal funding is put towards the internal fit-out proposed by RAD.*
- b) a lease has not been finalised as of 8 November 2021.

It is resolved

- a) that the community board requests delegation to negotiate the Council Building 11 Parnell Street, Rawene Lease.**

In Favour: Mike Edmonds, Emma Davis, Louis Toorenburg, Alan Hessel and John Vujcich

Against: Nil

CARRIED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2021/87**

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

In Favour: Mike Edmonds, Emma Davis, Louis Toorenburg, Alan Hessel and John Vujcich

Against: Nil

CARRIED**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12:05 pm.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 8 December 2021.

.....
CHAIRPERSON

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE VIRTUALLY VIA MICROSOFT TEAMS
ON TUESDAY, 9 NOVEMBER 2021 AT 10:03 AM**

PRESENT: Chairperson Adele Gardner, Member Jaqi Brown, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William (Bill) Subritzky, Member Felicity Foy

IN ATTENDANCE:

STAFF PRESENT: Aisha Huriwai (Team Leader – Democracy Services), Glenn Rainham (Manager – Infrastructure Operations), Shayne Storey (Community Development Advisor), Kathryn Trewin (Funding Advisor), Kim Hammond (Funding Advisor), Yvonne Tamihana (Cadet), Marlema Baker (Meeting Administrator).

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Adele Gardner commenced the meeting and Member Sheryl Bainbridge opened with a prayer.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Member John Stewart declared a conflict regarding the Te Ahu Museum/Far North Regional Museum Trust funding application and will not participate in the discussion or decisionmaking. Item 8.3a refers.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Nil

4 NGĀ TONO KŌRERO / DEPUTATIONS

- Kerry Shanta – Footpath from Kaitaia to Ahipara.
- Kath Keremete. Sophie McCarthy and Tawhi Tua – Healthy Homes Update.

5 NGĀ KAIKŌRERO / SPEAKERS

- Linda Wigley - Te Museum Curator Te Ahu Funding Application. Item 8.3a refers.

6 NOTICE OF MOTION

6.1 NOTICE OF MOTION - ALLOCATION OF PLACEMAKING FUNDING 2021/2022.

Agenda item 6.1 document number A3461393, pages 12 - 13 refers

RESOLUTION 2021/69

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

That Te Hiku Community Board:

- a) allocate a total of \$100,000 from its 2021/22 Placemaking fund for concept plans to assist in understanding community priorities and guide further Board decisions for funding, as identified in Te Hiku Community Board Strategic Plan;

b) agree the following communities be engaged for the development of concept plans with the 2021/22 Placemaking funding:

1. Te Kao
2. Houhora Heads/Pukenui
3. Karikari Peninsula
4. Doubtless Bay
5. Taipa
6. Hihi

c) request staff to engage the appropriately qualified vendors to carry out the work on behalf of the Far North District Council.

In Favour: Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart and William (Bill) Subritzky

Against: Nil

Abstained: Cr Felicity Foy

CARRIED

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 7.1 document number A3281927, pages 14 - 20 refers

RESOLUTION 2021/70

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board agrees that the minutes of the meeting held 5 October 2021 be confirmed as a true and correct record.

In Favour: Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

8 REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 8.1 document number A3451465, pages 21 - 36 refers

RESOLUTION 2021/71

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board;

- a) note the reports from Chairperson Adele Gardner and Members Darren Axe, Sheryl Bainbridge and Bill Subritzky.**
- b) request information from the Council on what steps will be taken to acknowledge and address widespread community concern regarding the Heritage Area proposal and process.**
- c) expresses disappointment at the lack of a footpath subsidy from He Waka Kotahi, and for reasons of pedestrian safety requests the Far North District Council to look at**

areas where cost efficiencies can be made so that a realistic footpath programme can be achieved.

- d) request advice as to when work will start of the footpaths identified in the current allocation of \$150,000 i.e. Ahipara School to the new subdivision, and a portion of Cable Bay Block Road; and
- e) having identified the routes between Awanui and Kaitaia and between Kaitaia and Ahipara in its strategic plan and in its submission to the Regional Land Transport Plan notes as being of concern in terms of safety of pedestrians and cyclists, requests the Infrastructure Manager to investigate options towards funding the construction of shared paths (walkway/cycleways) for these areas from within Council budgets and/or from external funding providers.
- f) requests the CEO to arrange a meeting between interested parties including DOC, NRC, Whatuwhiwhi Ratepayers Chair and Deputy Chair, Council staff and THCB representatives to seek a resolution to the flooding issues at Marienne Place, Tokerau Beach.
- g) support the removal and donation of Korora Park equipment to Roma Marae.
- h) support the Awanui equipment being offered to Awanui Primary.
- i) support the two pieces around the court (monkey bars and a low climbing net) being moved down to the existing playground at the northern end of the Allen Bell Park.
- j) agree that the Seat Report Letter and the Magnolia Trees in the main street of Kaitaia be left to lie until the December meeting.

In Favour: Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

8.2 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 SEPTEMBER 2021

Agenda item 8.2 document number A3442994, pages 37 - 39 refers

RESOLUTION 2021/72

Moved: Member William (Bill) Subritzky

Seconded: Member John Stewart

That Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 30 September 2021.

In Favour: Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

8.3 FUNDING APPLICATIONS

Agenda item 8.3 document number A3435487, pages 40 - 50 refers

RESOLUTION 2021/73

Moved: Member Sheryl Bainbridge

Seconded: Chairperson Adele Gardner

That Te Hiku Community Board:

- a) approves the sum of \$8,034 (plus GST if applicable) be paid from the Board's Community Fund account to Te Ahu Museum/Far North Regional Museum Trust for the purchase of display walls, exterior signs and a donations box, to support the following Community Outcomes:
- i) Proud, vibrant communities
- b) acknowledges that COVID-19 has affected applicants who received funding for events from the Community Board and that events may have been unable to run as scheduled and:
- i) grants an extension for events to be rescheduled to take place prior to 30 June 2023 if the applicant is able to reschedule or alter their event to run (with no additional funding application being made).
- ii) agrees if the applicant is unable to reschedule or restructure their event to take place before 30 June 2023, or do not wish to do so, applicants must return any unspent funds and provide a project report outline the expenditure made.
- iii) agrees any applicant affected by this resolution must notify the Funding Advisors of their decision by 31 December 2021.

In Favour: Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, William (Bill) Subritzky and Felicity Foy

Against: Nil

Abstained: John Stewart

CARRIED

8.4 SUMMER 2021/2022 RURAL TRAVEL FUNDING APPLICATIONS

Agenda item 8.4 document number A3439718, pages 51 - 72 refers

RESOLUTION 2021/74

Moved: Member Darren Axe

Seconded: Member John Stewart

That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

- | | | |
|----|---------------------------------------|------------|
| a) | Ahipara Boardriders Club | \$1,000.00 |
| b) | Pamapurua School | \$1,500.00 |
| c) | Taitokerau Rugby League | \$2,000.00 |
| d) | Te Whanau O Te Aroha Waka (Waka Atea) | \$1,200.00 |

In Favour: Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

9 INFORMATION REPORTS

9.1 TE HIKU STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 30 SEPTEMBER 2021

Agenda item 9.1 document number A3451183, pages 73 - 74 refers

RESOLUTION 2021/75

Moved: Chairperson Adele Gardner
 Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board receives the report Te Hiku Statement of Financial Performance Activities by Ward for the period ending 30 September 2021.

In Favour: Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

9.2 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE NOVEMBER 2021

Agenda item 9.2 document number A3451467, pages 75 - 83 refers

RESOLUTION 2021/76

Moved: Member William (Bill) Subritzky
 Seconded: Member Darren Axe

That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet Update November 2021.

In Favour: Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

9.3 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2021/77

Moved: Chairperson Adele Gardner
 Seconded: Member Darren Axe

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Purchasing of land at 1 Wharo Lane Ahipara - Pohutukawa Tree	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	withholding would exist under section 6 or section 7
<u>In Favour:</u>	Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy	
<u>Against:</u>	Nil	
CARRIED		

10.3 CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

RESOLUTION 2021/71	
Moved:	Chairperson Adele Gardner
Seconded:	Member Jaqi Brown
That Te Hiku Community Board confirms the following decisions contained in the part of the meeting held with public excluded not be restated in public meeting as follows:	
<u>In Favour:</u>	Adele Gardner, Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy
<u>Against:</u>	Nil
CARRIED	

Member Sheryl Bainbridge closed the meeting with a karakia.

11 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12:03 pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 7 December 2021.

.....
CHAIRPERSON

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD VIRTULLY VIA MICROSOFT TEAMS, HARMONY LANE, WAIPAPA
ON THURSDAY, 11 NOVEMBER 2021 AT 10.00 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Frank Owen, Member Lane Ayr, Member Manuela Gmuer-Hornell, Member Bruce Mills, Member Dave Hookway-Kopa, Member Rachel Smith

IN ATTENDANCE: Councillor David Clendon

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Belinda Ward opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2021/101

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Frank Owen

That the apology received from Member Mauwai Wells be accepted and leave of absence for Member Rachel Smith between 12:30-1:30pm be granted; and,

- a) Manuela Gmuer Hornell notes conflict of interest for the Kororareka Marae funding application for Toitu Te Hohourongo – Toitu Te Whenua as she is a member of Te Au Marie Trust.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

Abstained: Rachel Smith

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Hannah Hunter, Matt Jordan, Paul Hayward spoke in regard to proposed Kaeo Pump Track. Kath Keremete, Tawhi Tua, and Sophie McCarthy spoke in regard to Healthy Families Far North update.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Nil.

5 NGĀ KAIKŌRERO / SPEAKERS

1. Louise Irvine on behalf of Duffus Trust spoke in regard to item 8.4 Funding Applications.
2. At 10:46 am, Member Lane Ayr left the meeting. At 10:47 am, Member Lane Ayr returned to the meeting.
3. Jenny Jackson on behalf of Busy Bees (Kairos Trust) speaking in regard to item 8.4 Funding Applications.

4. Dame Jenny Shipley and Richard Robbins on behalf of Kororareka Marae speaking in regard to item 8.4 Funding Applications.
5. Cheryl Smith on behalf of Sport Northland item 8.5 Rural Travel Funding Applications.

6 NOTICE OF MOTION

6.1 NOTICE OF MOTION - OPITO BAY RESERVE

Agenda item 6.1 document number A3464218, pages 12 - 20 refers.

RESOLUTION 2021/102

Moved: Member Frank Owen

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board receive the Opito Bay Visit report noting the request for a playground in the Bay of Islands-Whangaroa Community Boards Strategic Priorities under Community Recreational Space for public enjoyment.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

Abstained: Rachel Smith

CARRIED

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 7.1 document number A3452312, pages 21 - 32 refers.

RESOLUTION 2021/103

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the Bay of Islands-Whangaroa Community Board meeting held 7 October 2021 are a true and correct record with the following amendments:

- **Item 7.6 - add Chairperson Belinda Ward left and returned to the meeting due to technical difficulties.**
- **Item 7.6 - spelling correction on Member Hooway-Kopa's name.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills and Dave Hookway-Kopa

Against: Nil

Abstained: Rachel Smith

CARRIED

At 11:33 am, Member Frank Owen left the meeting. At 11:40 am, Member Frank Owen returned to the meeting.

8 REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORT

Agenda item 8.1 document number A3452304, pages 33 - 38 refers.

RESOLUTION 2021/104

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward, Member Manuela Gmuer-Hornell, and Member Bruce Mills.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

Abstained: Rachel Smith

CARRIED

8.2 STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 SEPTEMBER 2021

Agenda item 8.2 document number A3443075, pages 39 - 42 refers.

RESOLUTION 2021/105

Moved: Member Dave Hookway-Kopa

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board receives the report entitled "Statement of the Bay of Islands-Whangaroa Community Board Community Fund account as at 30 September 2021".

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

Abstained: Rachel Smith

CARRIED

8.3 BAY OF ISLANDS-WHANGAROA STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 30 SEPTEMBER 2021

Agenda item 8.3 document number A3451325, pages 43 - 44 refers.

RESOLUTION 2021/106

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Statement of Financial Performance Activities by Ward for the period ending 30 September 2021.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

Abstained: Rachel Smith

CARRIED

8.4 FUNDING APPLICATIONS

Agenda item 8.4 document number A3450842, pages 45 - 100 refers.

Staff advised that the following applicants had been in contact since the printing of the agenda to advise that their applications were withdrawn:

1. 8.4c Kaeo Christmas Parade And Festival Organising Committee
2. 8.4g Toi Ngāpuhi Ltd for costs towards Te Toi Mahara Ngāpuhi Arts Summit

RESOLUTION 2021/107

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

- a) **That the Bay of Islands-Whangaroa Community Board approves the sum of \$2,500 (plus GST if applicable) be paid from the Board's Community Fund account to Business Paihia for costs towards 2021 Paihia Christmas Celebrations to meet Community Outcomes.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

Abstained: Rachel Smith

CARRIED

8.4b FUNDING APPLICATIONS

MOTION

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Dave Hookway-Kopa

- b) That the Bay of Islands-Whangaroa Community Board approves the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Duffus Memorial Trust for costs towards exterior maintenance of pensioner housing at Long Beach Road to meet Community Outcomes:
- i) Communities that are healthy, safe, connected and sustainable
 - ii) Proud, vibrant communities

AMENDMENT

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board approves the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Duffus Memorial Trust for costs towards exterior maintenance of pensioner housing at Long Beach Road subject to further confirmation that Council will not be funding the refurbishment in the next 12 months.

In Favour: Belinda Ward and Manuela Gmuer-Hornell

Against: Lane Ayr, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Abstained: Rachel Smith

LOST

RESOLUTION

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Dave Hookway-Kopa

- b) That the Bay of Islands-Whangaroa Community Board approves the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Duffus Memorial Trust for costs towards exterior maintenance of pensioner housing at Long Beach Road to meet Community Outcomes.**

In Favour: Manuela Gmuer-Hornell

Against: Lane Ayr, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Abstained: Belinda Ward and Rachel Smith

LOST

8.4d FUNDING APPLICATIONS

RESOLUTION 2021/109

Moved: Member Dave Hookway-Kopa

Seconded: Member Lane Ayr

- d) That the Bay of Islands-Whangaroa Community Board approves the sum of \$4,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kairos Connection Trust – Busy Bees costs towards knitting for newborns and those in need to meet Community Outcomes, subject to the project report received being verified.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

Abstained: Rachel Smith

CARRIED

At 12:21 pm, Member Rachel Smith left the meeting.

The meeting adjourned for lunch from 12:21 pm to 1:00 pm.

8.4e FUNDING APPLICATIONS

RESOLUTION 2021/110

Moved: Member Dave Hookway-Kopa

Seconded: Member Bruce Mills

- e) That the Bay of Islands-Whangaroa Community Board approves the sum of \$1,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kerikeri Community Cadet Unit costs towards 2021 Regimental Dinner to meet Community Outcomes.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

CARRIED

8.4f FUNDING APPLICATIONS

MOTION

Moved: Member Manuela Gmuer-Hornell

Seconded: Chairperson Belinda Ward

- f) That the Bay of Islands-Whangaroa Community Board approves the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kororareka Marae costs towards Toitu Te Hohourongo – Toitu Te Whenua to meet Community Outcomes.**

In Favour: Belinda Ward

Against: Lane Ayr, Bruce Mills and Dave Hookway-Kopa

Abstained: Manuela Gmuer-Hornell and Frank Owen

LOST

NOTE: Member Manuela Gmuer-Hornell abstained due to conflict of interest with Te Au Marie Trust.

8.4h FUNDING APPLICATIONS

MOTION

Moved: Member Lane Ayr

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board:

- h) acknowledges that COVID-19 has affected applicants who received funding for events from the Community Board and that events may have been unable to run as scheduled and:
- i) grants an extension for events to be rescheduled to take place prior to 30 June 2023 if the applicant is able to reschedule or alter their event to run (with no additional funding application being made).
 - ii) agrees if the applicant is unable to reschedule or restructure their event to take place before 30 June 2023, or do not wish to do so, applicants must return any unspent funds and provide a project report outline the expenditure made.
 - iii) agrees any applicant affected by this resolution must notify the Funding Advisors of their decision by 31 December 2021.

AMENDMENT

Moved: Chairperson Belinda Ward

Seconded: Member Dave Hookway-Kopa

That the Bay of Islands-Whangaroa Community Board:

- h) acknowledges that COVID-19 has affected applicants who received funding for events from the Community Board and that events may have been unable to run as scheduled and:

- i) grants an extension for events to be rescheduled to take place prior to 30 September 2022 if the applicant is able to reschedule or alter their event to run (with no additional funding application being made).
- ii) agrees if the applicant is unable to reschedule or restructure their event to take place before 30 September 2022, or do not wish to do so, applicants must return any unspent funds and provide a project report outline the expenditure made.
- iii) agrees any applicant affected by this resolution must notify the Funding Advisors of their decision by 28 February 2022.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

CARRIED

The amendment became the substantive motion.

RESOLUTION 2021/111

Moved: Chairperson Belinda Ward

Seconded: Member Lane Ayr

That the Bay of Islands-Whangaroa Community Board:

- h) acknowledges that COVID-19 has affected applicants who received funding for events from the Community Board and that events may have been unable to run as scheduled and:**
 - i) grants an extension for events to be rescheduled to take place prior to 30 September 2022 if the applicant is able to reschedule or alter their event to run (with no additional funding application being made).
 - ii) agrees if the applicant is unable to reschedule or restructure their event to take place before 30 September 2022, or do not wish to do so, applicants must return any unspent funds and provide a project report outline the expenditure made.
 - iii) agrees any applicant affected by this resolution must notify the Funding Advisors of their decision by 28 February 2022.

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

CARRIED

8.5 SUMMER 2021/22 RURAL TRAVEL FUNDING APPLICATIONS

Agenda item 8.5 document number A3440112, pages 101 - 133 refers.

RESOLUTION 2021/112

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

That the Bay of Islands-Whangaroa Community Board allocate Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

- | | |
|---------------------------|------------|
| a) Bay of Islands College | \$1,070.00 |
| b) Kerikeri High School | \$918.00 |

c)	Mid North United Sports Incorporated	\$570.00
d)	Motatau Bilingual Primary School	\$3,500.00
e)	Taitokerau Rugby League	\$1,850.00
f)	Special Olympics – Bay of Islands	\$500.00

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

CARRIED

8.6 RURAL TRAVEL FUNDING PROJECT REPORTS

Agenda item 8.6 document number A3452691, pages 134 - 145 refers.

RESOLUTION 2021/113

Moved: Chairperson Belinda Ward

Seconded: Member Manuela Gmuer-Hornell

That the Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Bay of Islands Amateur Swimming Club
- b) Kerikeri Cricket Club
- c) Kerikeri High School

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

CARRIED

9 INFORMATION REPORTS

9.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD ACTION SHEET UPDATE NOVEMBER 2021

Agenda item 9.1 document number A3379221, pages 146 - 162 refers.

RESOLUTION 2021/114

Moved: Member Manuela Gmuer-Hornell

Seconded: Member Lane Ayr

At 1:33 pm, Member Rachel Smith returned to the meeting.

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Board Action Sheet Update November 2021;

And formally note the following comments in the minutes for staff consideration:

- **RESOLUTION 2021/65 – do not remove action until evidence that unbudgeted funds for Tree Management is not effecting levels of services;**

- **RESOLUTION 2021/33 - request urgent follow up with Redwood Trees;**
- **RESOLUTION 2021/88 – remove as action is complete;**
- **request “community board member recommendations” be included as part of member reports;**
- **request font on financial reports is increased;**
- **request ongoing lack of expediency and compliance related to health and safety concerns throughout the ward be rectified as a matter of urgency;**
- **request timeframes of response be closely monitored in the RFS system and captured as part of Customer Service reporting.**

In Favour: Belinda Ward, Lane Ayr, Manuela Gmuer-Hornell, Bruce Mills, Frank Owen and Dave Hookway-Kopa

Against: Nil

Abstained: Rachel Smith

CARRIED

Member Hookway-Kopa closed with a karakia.

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 2:09 pm.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 2 December 2021.

.....
CHAIRPERSON

7.5 COUNCIL ACTION SHEET UPDATE DECEMBER 2021**File Number:** A3472600**Author:** Casey Gannon, Meetings Administrator**Authoriser:** Aisha Huriwai, Team Leader Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide Council with an overview of outstanding Council decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against Council decisions and confirm when decisions have been implemented.
- The focus of this paper is on Council decisions.
- Action sheets are also in place for Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Action Sheet Update December 2021.

1) TĀHUHU KŌRERO / BACKGROUND

The Democracy Services Team have been working on a solution to ensure that elected members can receive regular updates on progress against decisions made at meetings, in alignment with a Chief Executive Officer key performance indicator.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

Action sheets are not intended to be public information but will provide updates to elected members, who, when appropriate can report back to their communities and constituents.

Officers recognise that the action sheet format is not yet fully meeting the expectations of the elected members. This is a system generated report over which officers have no current ability to change the format. Discussions are underway with the software provider to assess costs of a customisation option for these reports to make them bespoke to our council requirements.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The outstanding tasks are multi-facet projects that take longer to fully complete.

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

Take Tūtohunga / Reason for the recommendation

To provide Council with an overview of outstanding Council decisions from 1 January 2020.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. Council Action Sheet December 2021 - A3520758 [↓](#) 

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
Council 4/11/2021	Extension of Solid Waste and Waste Minimisation Education Contracts	<p>RESOLUTION 2021/58</p> <p>Moved: Mayor John Carter Seconded: Cr Ann Court</p> <p>That:</p> <p>a) Council approve the Solid Waste Contracts (Northern and Southern) for a term of three years to 30 September 2025, to enable the completion of a strategic work programme, new contracts, and public tender.</p> <p><u>In Favour:</u> Mayor John Carter, Ann Court, Dave Collard, Mate Radich and Rachel Smith</p> <p><u>Against:</u> Crs David Clendon, Felicity Foy, Kelly Stratford, Moko Tepania and John Vujcich</p> <p style="text-align: right;">LOST</p> <p>MOTION</p> <p>Moved: Cr Felicity Foy Seconded: Cr John Vujcich</p> <p>b) Council approve in principle to further extend the Waste Minimisation Education Contracts for a term of three years to 30 September 2025, to enable the completion of a strategic work programme, new contracts, and public tender</p> <p><u>In Favour:</u> Mayor John Carter, Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 10/0</p>	

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
		<p>MOTION</p> <p>Moved: Cr David Clendon Seconded: Cr John Vujcich</p> <p>c) officers commence discussion and negotiation with current contractors to extend the current contracts for a further three-year term.</p> <p>iii) Community Business and Enterprise Centre CBEC</p> <p><u>In Favour:</u> Mayor John Carter, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich</p> <p><u>Against:</u> Nil</p> <p><u>Abstained:</u> Crs Ann Court and Mate Radich</p> <p style="text-align: right;">CARRIED 8/0</p> <p>MOTION</p> <p>Moved: Cr Rachel Smith Seconded: Cr Dave Collard</p> <p>d) officers are to report quarterly to the Infrastructure Committee the progress being made to the proposed Solid Waste Strategic Programme.</p> <p><u>In Favour:</u> Mayor John Carter, Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p>	

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
Council 1/07/2021	Proposal to Construct an Erosion Protection Structure on Council Owned Reserve, Omapere	<p>RESOLUTION 2021/51</p> <p>Moved: Cr John Vujcich Seconded: Cr Dave Collard</p> <p>That Council:</p> <p>a) approves the construction of, and associated occupation with, an erosion protection structure on Far North District Council owned local purpose reserved legally described as Lot 5 DP196729; and</p> <p>b) approval is provided subject to a memorandum of encumbrance being recorded on the titles of Lot 1 DP196729 and Lot 1 DP310507 and that the encumbrance records the agreement that the owners of those properties:</p> <p>i) bear full responsibility for the maintenance, repair, removal of the seawall (if required) during its lifetime, and end of its lifetime.</p> <p>ii) incur cost of the agreement construction and registration against title.</p> <p>iii) notify FNDC of any variation or modification of the erosion protection structure</p> <p>To avoid doubt, approval is given both within Council's capacity as the administering body of the reserve and an affected person within the meaning of Section 95 of the Resource Management Act 1991.</p> <p style="text-align: right;">CARRIED</p> <p><u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, Crs David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Moko Tepania and John Vujcich</p>	<p>02 Aug 2021 11:18am Hammond, Kim - Reallocation Action reassigned to Cottle, Kim by Hammond, Kim - Reallocating as Rubean Wylie no longer works at Council.</p> <p>02 Aug 2021 11:20am Hammond, Kim - Reallocation Action reassigned to Crawford, Jessica by Hammond, Kim - Sorry - reassigning as requested by Kim Cottle</p> <p>02 Aug 2021 11:20am Hammond, Kim Work is in the early stages post approval by Council in July 2021.</p> <p>04 Aug 2021 1:23pm Crawford, Jessica FNDC's senior solicitor advises that Corporate Services is still awaiting draft memorandum of Encumbrance for review, from the property owners' lawyer and approval of this Council.</p>

OUTSTANDING ACTIONS REPORT			
		Division: Committee: Council Officer:	Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021
Meeting	Title	Resolution	Notes
		<u>Abstained:</u> Cr Kelly Stratford Note: need to include climate change and erosion as part of the Reserves and Parks Policy review. At 2:30 pm, Cr Kelly Stratford left the meeting. At 2:32 pm, Cr Kelly Stratford returned to the meeting.	
Council 20/05/2021	Parking Enforcement Services	RESOLUTION 2021/23 Moved: Deputy Mayor Ann Court Seconded: Cr Rachel Smith That Council: a) makes application for the delegation to enforce stationary parking offences on State Highway from Waka Kotahi (the New Zealand Transport Agency); and b) commences a trial period of enforcing stationary vehicle Warrants of Fitness and Registration offences across the district. CARRIED	20 Jul 2021 11:22am Deane, Rochelle Parking Trial for WoF and unregistered vehicles began 1 July 2021. In discussion with NZTA regarding receiving delegation in time for the draft bylaw released for public consultation.
Council 4/11/2021	Tree Waters Reform - Resident Survey	RESOLUTION 2021/57 Moved: Mayor John Carter Seconded: Cr Felicity Foy Moved: Mayor John Carter Seconded: Cr Felicity Foy That Council: a) authorise the Mayor to sign on behalf of the Council – a letter to the Prime Minister expressing concern at the	

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
		<p>Three Waters reform process, and requesting a meeting to discuss a constructive way forward.</p> <p><u>In Favour:</u> Mayor John Carter, Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Moko Tepania and John Vujcich</p> <p><u>Against:</u> Crs Rachel Smith and Kelly Stratford</p> <p style="text-align: right;">CARRIED 8/2</p> <p>Moved: Mayor John Carter Seconded: Deputy Mayor Ann Court</p> <p>b) allocate \$10,000 toward the fund as per the Memorandum of Understanding to collaboratively work with other Councils in lobbying the Government to deliver a set of reform proposals that meet the needs of communities, councils and Government.</p> <p><u>In Favour:</u> Mayor John Carter, Ann Court, David Clendon, Dave Collard, Felicity Foy, Moko Tepania and John Vujcich</p> <p><u>Against:</u> Crs Mate Radich, Rachel Smith and Kelly Stratford</p> <p style="text-align: right;">CARRIED 7/3 CARRIED</p>	
Council 4/11/2021	Three Waters Reform - Resident Survey	<p>RESOLUTION 2021/69</p> <p>Moved: Mayor John Carter Seconded: Cr Ann Court</p> <p>That Council receive the report Three Waters Reform - Resident Survey.</p>	

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
		In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich Against: Nil CARRIED	
Council 12/08/2021	Notice of Motion - Kaimaumu Road	RESOLUTION 2021/58 Moved: Cr Mate Radich Seconded: Mayor John Carter That the Far North District Council: <ol style="list-style-type: none"> place speed bumps on the tar seal in the village of Kaimaumu. remove all illegal obstacles (road tyres, signs, rocks) obstructing this road immediately. agree that traffic calming measures on the metal portion of Kaimaumu Road, along with sealing of the short section of road to the Kaimaumu toilets, be initiated and approve an unbudgetted figure of \$50k towards this project. CARRIED	06 Sep 2021 9:27am Baker, Marlema - Reallocation Action reassigned to Goes, Aram by Baker, Marlema - This item was referred to Aram Goes (NTA) and overseen by IAMs GM Andy Finch. 15 Sep 2021 12:38pm Hammond, Kim Staff are putting together a list of stakeholders and contact details. Once this list has been completed then community engagement will start to take place with the completion date being January 2022.
Council 4/11/2021	Maintenance and Renewals Contracts - Increases in Contract Sums	MOTION Moved: Mayor John Carter Seconded: Cr Ann Court That Council:	

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
		a) approves the contract value for 7/18/100 North Area Road Maintenance and Renewals Contract to be increased to \$63,491,607.76 exclusive of GST, and b) approves the contract value for 7/18/101 South Area Road Maintenance and Renewals Contract to be increased to \$58,161,835.81 exclusive of GST. <u>In Favour:</u> Mayor John Carter, Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Kelly Stratford, Moko Tepania and John Vujcich <u>Against:</u> Nil <u>Abstained:</u> Cr Rachel Smith CARRIED 9/0	
Council 12/08/2021	Appointment of Director to the Board of Northland Adventure Experience Limited 2	RESOLUTION 2021/64 Moved: Cr Moko Tepania Seconded: Mayor John Carter That Council: a) formally note the resignation from Councillor Moko Tepania from the Northland Adventure Experience Limited Board, CARRIED b) appoint Councillor David Clendon as a Director on the Northland Adventure Experience Limited Board; CARRIED c) agree to indemnify Councillor Clendon for professional negligence as a director when acting in good faith in his capacity as a director. CARRIED	

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
		AGAINST Crs Rachel Smith and Vujcich against CARRIED NOTE: <ul style="list-style-type: none"> Mayor John Carter acknowledged Cr Moko Tepania for his representation on the NAX committee. Democracy Services to send copy of today's Council minutes to the Northland Adventure Experience Limited Board 	
Council 23/09/2021	CEO Report to Council 01 May 2021 - 30 June 2021	RESOLUTION 2021/64 Moved: Mayor John Carter Seconded: Cr Moko Tepania That the Council receive the report CEO Report to Council 01 May 2021 - 30 June 2021 <u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, Crs David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich <u>Against:</u> Nil CARRIED	
Council 4/11/2021	Setting of 2022 Meeting schedule	RESOLUTION 2021/63 Moved: Mayor John Carter Seconded: Cr Rachel Smith That Council adopt the 2022 calendar as tabled. <u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich	

OUTSTANDING ACTIONS REPORT			
		Division: Committee: Council Officer:	Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021
Meeting	Title	Resolution	Notes
		Against: Nil CARRIED	
Council 4/11/2021	Committee Recommendations and Resolutions - October 2021	RESOLUTION 2021/58 Moved: Mayor John Carter Seconded: Cr Rachel Smith That Council: a) adopt the Far North 2100 Strategy . <u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, Dave Collard, Rachel Smith, Kelly Stratford and John Vujcich <u>Against:</u> Crs David Clendon, Felicity Foy and Mate Radich CARRIED b) approve the Road Speed Limit Policy continue without amendment . <u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich <u>Against:</u> Nil CARRIED c) approve the Community Initiated Infrastructure – Roading Contributions Policy, and the Limits of Council Responsibility for Formation / Maintenance of Roads Policy be continued with amendment . <u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Rachel Smith, Kelly Stratford and John Vujcich <u>Against:</u> Crs Felicity Foy and Mate Radich	05 Nov 2021 4:17pm Baker, Marlema - Reallocation Action reassigned to Macken, Briar by Baker, Marlema - I am allocating this action update so you can see the Council resolution and follow-up on anything that may be outstanding. If there is no further action required, click on the "tick" icon to leave a comment and close this off.

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
		<p style="text-align: right;">CARRIED</p> <p>d) approve the Dust Management Policy, Private Roads and Rights of Way Policy, Road Maintenance Policy, and Road Mirrors – Private Crossings Policy be revoked.</p> <p><u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard and Rachel Smith</p> <p><u>Against:</u> Crs Felicity Foy, Mate Radich, Kelly Stratford and John Vujcich</p> <p style="text-align: right;">CARRIED</p> <p>e) approve to develop a new Naming Policy for roads, open spaces, and Council facilities.</p> <p><u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford and John Vujcich</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED</p> <p>f) support in principle the Far North Spaces and Places Plan as the plan to implement Kōkiri ai Te Waka Hourua 2021-2030; and that an enablement plan be developed in support of the 2022 Annual Plan.</p> <p><u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford and John Vujcich</p> <p><u>Against:</u> Crs David Clendon and Mate Radich</p> <p style="text-align: right;">CARRIED</p>	

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
Council 12/08/2021	Pou Herenga Tai Twin Coast Cycle Trail Bylaw Review	<p>RESOLUTION 2021/65</p> <p>Moved: Cr John Vujcich Seconded: Cr Rachel Smith</p> <p>That Council:</p> <ul style="list-style-type: none"> a) agree, under section 155(1) of the Local Government Act 2002, that a Bylaw is the most appropriate way of addressing problems related to the Pou Herenga Tai - Twin Coast Cycle Trail. b) agree, under section 155(2) of the Local Government Act 2002, that the current Pou Herenga Tai - Twin Coast Cycle Trail Bylaw is not the most appropriate form because: <ul style="list-style-type: none"> i) it is not consistent with relevant laws and legislation ii) it is not certain. c) agree, the Pou Herenga Tai - Twin Coast Cycle Trail Bylaw be continued with amendment to: <ul style="list-style-type: none"> i) ensure consistency with relevant laws and legislation ii) improve certainty d) note, that under section 155(2) of the Local Government Act 2002, a full analysis of any implications regarding the Pou Herenga Tai - Twin Coast Cycle Trail Bylaw under the New Zealand Bill of Rights Act 1990 cannot be completed until the amendments to the bylaw have been written. e) agree that a draft policy for the Pou Herenga Tai Twin Cost Cycle Trail Bylaw be presented to the Strategy and Policy Committee in the first quarter of 2022 prior to consultation. <p style="text-align: right;">CARRIED</p> <p>ABSTAIN: Cr Mate Radich</p>	<p>03 Sep 2021 9:20am Macken, Briar Drafting of amendments underway</p>

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
Council 10/12/2020	Roadside Rubbish and Recycling	RESOLUTION 2020/91 Moved: Deputy Mayor Ann Court Seconded: Cr Moko Tepania That Council: a) requests further investigation and analysis of future options for litter control, solid waste monitoring, kerbside collections will be considered in the S17A Service Delivery Review. b) requests a report outlining the findings of the review including future service level enhancements when the review is completed. CARRIED	14 May 2021 5:13pm Huriwai, Aisha A regional approach is being developed for solid waste. Work is being done to develop a governance model to support a regional approach. 20 Oct 2021 2:16pm George, Tania The outcome was that we will consider kerbside services as part of the S17a review., This review will take place over the next 12 months or so there will be no update for a while.
Council 8/04/2021	Hihi Wastewater Treatment Plant Capital Works Business Case	RESOLUTION 2021/24 Moved: Cr Felicity Foy Seconded: Cr Dave Collard That Council: a) acknowledge the current risk being carried at Hihi Wastewater Treatment Plant. b) direct staff to consult with Iwi and the Hihi community on most sustainable and affordable future focused solution (with consultation to begin by May). c) direct staff to evaluate short term mitigation while the long-term solution is being developed.	19 Apr 2021 10:11am Moore, Mary a) No action required, b) Initial meeting with Engagement Lead scheduled for 28.04.2021 to agree approach - expected completion date TBC, c) Inspection of tank already in train - delays experienced due to wet weather as tank needs to be emptied first, a process that will take 2 days - expected completion date 31 May 2021 24 May 2021 11:28am Moore, Mary

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Council	
		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
		CARRIED Against: Cr Rachel Smith	<p>b) Drop in session held with community 11 July. Community confirms existing site and wetlands as preferred locations. Concern is cost v connections with clear steer on defining affordability for them. Online survey open for feedback, this closed 31 July. Responses to drop in session and survey being drafted by project team. Mana whenua have requested independent engagement and this is being scheduled by project team. Next Project team meeting 6 July. , , Project team formed and engagement plan in development. Contact made with lwi and community contacts. Informal attendance at ratepayer assn meeting. Possible formal engagement opportunity beginning July</p> <p>24 May 2021 11:32am Moore, Mary</p> <p>c) Condition assessment t be commissioned. Previously considered options to be referenced. AM investigating other options. Inf Planning input re RC.</p> <p>05 Aug 2021 12:57pm Moore, Mary</p> <p>b) Drop in session held with community 11 July. Community confirms existing site and wetlands as preferred locations. Concern is cost v connections with clear steer on defining affordability for them. Online survey open for feedback, this closed 31 July. Responses to drop in session and survey being drafted by project team. Mana whenua have requested independent engagement and this is being scheduled by project team. Next Project team meeting 6 July.</p> <p>05 Aug 2021 12:59pm Moore, Mary</p> <p>c) Condition assessment has been commissioned but experiencing ongoing delays due to weather.</p> <p>19 Oct 2021 1:50pm Moore, Mary</p> <p>c) Condition assessment of the tank has not been completed due to weather and Covid. Reports considering Onsite Disposal options, Wetlands condition and suitability for TP, and TP short & long term options have been presented with final reports to be issued by WSP.</p> <p>19 Oct 2021 1:54pm Moore, Mary</p> <p>b) Contact with mana whenua has been made although invitation to a discussion has not yet taken up, probably due to Covid. Community contact is ongoing with comprehensive update due to be released by 31 October. This is to be a precursor to a further meeting including technical expertise to talk to specific treatment options.</p>

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
Council 4/11/2021	Committee Public Excluded Recommendations and Resolutions - October 2021	RESOLUTION 2021/59 Moved: Mayor John Carter Seconded: Cr John Vujcich That Council endorse the decision of the Engineer to Contract to award the 2-year Contract Extension Period (Separable Portion 2) and delegates authority to the Chief Executive Officer to execute the extension within limits of associated approved 2021-2024 funding in the LTP budget. <u>In Favour:</u> Mayor John Carter, Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich <u>Against:</u> Nil CARRIED	05 Nov 2021 4:18pm Baker, Marlema - Reallocation Action reassigned to Rainham, Glenn by Baker, Marlema - I am allocating the action point to you for follow-up and completion.
Council 4/11/2021	Matauri Bay Wastewater Treatment	RESOLUTION 2021/66 Moved: Cr Rachel Smith Seconded: Cr John Vujcich That Council leave this item lie on the table and reconsider this Item at the February 2022 Council meeting. <u>In Favour:</u> Crs Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich <u>Against:</u> Mayor John Carter, Ann Court and David Clendon CARRIED	

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Council	
		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
Council 23/09/2021	Update of Policy - Appointment of Directors to Council Organisations	RESOLUTION 2021/56 Moved: Cr John Vujcich Seconded: Cr Dave Collard That Council approve the updated Policy 2117 – Appointment and Remuneration of Directors for Council Organisations. <u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, Crs David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Moko Tepania and John Vujcich <u>Against:</u> Cr Kelly Stratford <u>Abstained:</u> Cr Mate Radich CARRIED	
Council 4/11/2021	Kaitaia Warehouse Building - Renovation and Leasing	RESOLUTION Moved: Cr Mate Radich Seconded: Cr Felicity Foy That Council: a) approves unbudgeted expenditure of \$1,000,000 (includes 10% for asbestos contingency) to remediate the 'Old Warehouse' building at 11 Matthews Ave, Kaitaia. b) awards a lease to the Te Hiku Iwi Development Trust and Northland Basketball for the development of a community hub as proposed, with terms and conditions to be agreed with the General Manager Corporate Services. <u>In Favour:</u> Mayor John Carter, Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Kelly Stratford, Moko Tepania and John Vujcich	02 Dec 2021 10:32am Mitchell, Beverly - Target Date Revision Target date changed by Mitchell, Beverly from 18 November 2021 to 25 February 2022 - DHB have executed their right of renewal, scopes for work is currently being worked in with Project Management in IAM

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Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
		Against: Cr Rachel Smith CARRIED	
Council 20/05/2021	New Parking and Road Use Bylaws	RESOLUTION 2021/20 Moved: Deputy Mayor Ann Court Seconded: Cr Rachel Smith That Council determine, under section 155(1) of the Local Government Act 2002, that two new bylaws regulating parking and road use, made under the Land Transport Act 1998, are the most appropriate way of addressing the problems in the Far North District: <ul style="list-style-type: none"> i) competition for space in the central business districts. ii) congestion in the central business districts. CARRIED	02 Jul 2021 11:35am Smith, Siân Proposal for new bylaws approved for consultation by Strategy & Policy Committee on 7 September 2021
Council 4/11/2021	Section 5 & 6 Kohukohu Road, Kohukohu - Property for Sale	RESOLUTION 2021/63 Moved: Cr Rachel Smith Seconded: Cr Moko Tepania That Council: <ul style="list-style-type: none"> a) agree in principle to start negotiations to purchase subject to due diligence and appropriate valuation; and b) purchase the property located in Kohukohu at section 5 & 6 Kohukohu Road (Legal Description: Section 5 Town of Kohukohu Extension & Section 6 Town of Kohukohu Extension) for no more than \$175,000.00; 	08 Nov 2021 2:33pm Steen, Tania Contact made with Northland Valuers to book Registered Valuation. Awaiting fee estimate and proposed time frame. 02 Dec 2021 9:09am Steen, Tania The vendor for this property had been presented with an offer and has since accepted. This offer is conditional and the Vendor may look to accept a backup offer from Council. 02 Dec 2021 10:34am Mitchell, Beverly - Target Date Revision Target date changed by Mitchell, Beverly from 18 November 2021 to 25 February 2022 - Valuation being sought but property already under offer.

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Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
		c) upon purchase, begin the process of classifying the land, or part thereof, as local purpose reserve pursuant to the Reserves Act 1977; and d) consider protection of the remaining structures. <u>In Favour:</u> Mayor John Carter, Ann Court, Dave Collard, Felicity Foy, Mate Radich, Kelly Stratford, Moko Tepania and John Vujcich <u>Against:</u> Crs David Clendon and Rachel Smith CARRIED	
Council 4/11/2021	8A Matthews Ave - Property for Sale	RESOLUTION 2021/62 Moved: Cr Felicity Foy Seconded: Mayor John Carter That Council leave this item lie on the table and a report on the costs for a NES Soil Contamination assessment be brought to the December Council meeting. <u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich <u>Against:</u> Nil Carried	02 Dec 2021 9:08am Steen, Tania Report to Council with costs for NES soil testing has been completed 02 Dec 2021 10:33am Mitchell, Beverly - Target Date Revision Target date changed by Mitchell, Beverly from 18 November 2021 to 17 December 2021 - Going to December Council
Council 4/11/2021	2021-24 NLTP Outcomes	RESOLUTION 2021/60 Moved: Mayor John Carter Seconded: Deputy Mayor Ann Court That Council:	02 Dec 2021 9:08am George, Tania NTA have been following this up with finance since the 4th November Council meeting. Sent another message this morning asking for an update and have been advised that the LTP approved budget has been loaded in Tech1 but without the adjustments following the Council meeting of 4th November and they are hoping to have this completed by today.

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Meeting	Title	Resolution	Notes
		<p>a) Receives the NTA Report dated 30th September – 2021-24 NLTP Outcomes</p> <p>b) Approves Option 3, to:</p> <p>i) reinstate a portion of the original funding request Local Share (\$3,282,622) into the Council's 2021-31 Long Term Plan to enable full renewals subsidy uptake from Waka Kotahi, the reinstatement would be divided into the following portions:</p> <p>1) Reinstate \$1,094,207 of renewal funding into 2021/22 budget</p> <p>2) Reinstate \$2,188,415 of renewal funding into the Annual Plan, split evenly, for 2022/23 and 2023/24 and;</p> <p>ii) redistribute the unsubsidised local share portion (\$4,277,963) as follows:</p> <p>1) \$461,125 as unsubsidised work activities for maintenance activities</p> <p>2) \$578,753 as unsubsidised work activities for operational activities</p> <p>3) \$3,238,085 as unsubsidised work activities (New Footpaths programme and safety – pedestrian improvements) under the Low Cost-Low Risk Investment Activities.</p> <p>c) Confirms the previously endorsed unsubsidised roading capital sealing budget included in the Long Term Plan (\$2,060,000 FY2022/23), instead of reallocation to other unsubsidised roading activities.</p> <p><u>In Favour:</u> Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Rachel Smith, Kelly Stratford and John Vujcich</p>	

OUTSTANDING ACTIONS REPORT			
Division: Committee: Council Officer:		Printed: Tuesday, 7 December 2021 3:08:57 pm Date From: 1/01/2020 Date To: 7/12/2021	
Meeting	Title	Resolution	Notes
		Against: Cr Mate Radich CARRIED	
Council 12/08/2021	Koutu Mangeroa Picnic Area Encroachment	RESOLUTION 2021/63 Moved: Mayor John Carter Seconded: Cr Rachel Smith That Council a) refer this back to the Kaikohe-Hokianga Community Board for consideration. b) agree that a final report be presented to Council no later than December 2021. CARRIED	07 Dec 2021 4:38pm Huriwai, Aisha The report was considered at the 6 October 2021. That the Kaikohe-Hokianga Community Board. a) engage with the kaitiaki of the Koutū Mongeroa Picnic Area to formalise a Kaitiaki Agreement for the lawful use of the area as a campground; and b) engage with the kaitiaki to obtain the necessary consents under the Resource Management Act, Local Government Act and Health Act to facilitate the lawful use of the area as a campground. While the Community Board do not have delegation to make this decision staff are working on drafting the agreement and will present the paper back to Council for formal agreement in the new year.

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDE**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Kaikohe Civic Hub Working Party Recommendations	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Taumarere to Opua Cycle Trail Relocation Update	s48(2)(a)(i) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	s48(2)(a)(i) - the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation
8.4 - Contract Award - Contract 7/21/202 Construction of General Bridge Repairs 2021 - 24	s48(1)(b)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information the public disclosure of which would be contrary to the provisions of a specified enactment	s48(1)(b)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information the public disclosure of which would be contrary to the provisions of a specified enactment

8.5 - Community Board Public Excluded Minutes November 2021	s48(2)(a)(i) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	s48(2)(a)(i) - the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation
8.6 - Committee Public Excluded Resolutions - December 2021	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE