



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Te Hiku Community Board Meeting

Tuesday, 9 November 2021

Time: 10:00 am

Location: Virtually via Microsoft Teams

Membership:

Member Adele Gardner - Chairperson
Member Jaqi Brown - Deputation
Member Darren Axe
Member Felicity Foy
Member Sheryl Bainbridge
Member John Stewart
Member William (Bill) Subritzky

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.

6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

TE HIKU COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc.)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Adele Gardner	N/A - FNDC Honorarium			
	Te Hiku Education Trust	Trustee		
	Te Ahu Charitable Trust	Trustee		
	ST Johns Kaitaia Branch	Trustee/ Committee Member		
	Te Hiku Sports Hub			
	I know many FNDC staff members as I was an FNDC staff member from 1994-2008.			
Partner of Adele Gardner	N/A as Retired			
Darren Axe	Wharf Warden at Far North Holding Limited	Council Controlled organisation		
Sheryl Bainbridge	Ex-employee of Far North District Council			There should be no conflict of interest if we are all heading in the same direction
	Property in Coopers Beach			
Jaqi Brown	Te Hiku Navigation	Manager		
	Whangape Marae	Māori Landowner Trustee over Whangape School and marae		Will manage any potential interests/conflicts and it arises
	Te Rarawa Rugby Club Committee	TRRC Lease Ahipara Domain from FNDC		Will manage any potential interests/conflicts and it arises
	Property in Ahipara			
John Stewart	Printing.com Kaitaia	Managing Director	Produces some work for FNDC	Step aside for any decisions at the time
	Zenstone N.Z Limited	Managing Director	N/A	N.A

Name	Responsibility (i.e. Chairperson etc.)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	90 Mile Snapper Bonanza Limited	Shareholder / Organiser	May apply for event funding from FNDC	Step aside for any decisions at the time
	Property in Whatuwhiwhi and Kaitaia			Step aside for any decisions at the time
John Stewart – Partner	Printing.com Kaitaia			
	Property in Whatuwhiwhi and Kaitaia			Step aside for any decisions at the time
Felicity Foy	Flick Trustee Ltd	I am the director of this company that is the company trustee of Flick Family Trust that owns properties Seaview Road – Cable Bay, and Allen Bell Drive - Kaitaia.		
	Elbury Holdings Limited	This company is directed by my parents Fiona and Kevin King.	This company owns several dairy and beef farms, and also dwellings on these farms. The Farms and dwellings are located in the Far North at Kaimaumau, Bird Road/Sandhills Rd, Wireless Road/ Puckey Road/Bell Road, the Awanui Straight and Allen Bell Drive.	
	Foy Farms Partnership	Owner and partner in Foy Farms - a farm on Church Road, Kaingaroa		
	Foy Farms Rentals	Owner and rental manager of Foy Farms Rentals for 7 dwellings on Church Road, Kaingaroa and 2 dwellings on Allen Bell Drive, Kaitaia, and 1 property on North Road, Kaitaia, one title contains a cell phone tower.		
	King Family Trust	This trust owns several titles/properties at Cable Bay, Seaview Rd/State Highway 10 and Ahipara - Panorama Lane.	These trusts own properties in the Far North.	

Name	Responsibility (i.e. Chairperson etc.)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	112 Commerce Street Holdings Ltd	Owner of commercial property in Commerce Street Kaitia.		
	Foy Property Management Ltd	Owner of company that manages properties owned by Foy Farms Rentals and Flick Family Trust.		
	Previous employment at FNDC 2007-16	I consider the staff members at FNDC to be my friends		
	Shareholder of Coastline Plumbing NZ Limited			
Partner Felicity Foy	Director of Coastline Plumbing NZ Limited			
	Friends with some FNDC employees			

Far North District Council
Te Hiku Community Board Meeting
will be held in the Virtually via Microsoft Teams on:
Tuesday 9 November 2021 at 10:00 am

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1 KARAKIA TIMATANGA / OPENING PRAYER**2 NGA WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 TE TONO KŌRERO / DEPUTATION**

- Healthy Families Update – Paul Condrun and Kath Keremete
- Footpathing - Kerry Shanta

5 NGA KAIKORERO / SPEAKERS

Funding Applicants

- Te Ahu Museum / Far North Regional Museum

6 NOTICE OF MOTION

6.1 NOTICE OF MOTION - ALLOCATION OF PLACEMAKING FUNDING 2021/2022.

File Number: A3461393

I, Chairperson Adele Gardner give notice that at the next meeting of Te Hiku Community Board to be held on 9 November 2021, I intend to move the following motion:

MŌTINI / MOTION

That Te Hiku Community Board:

- a) allocate a total of \$100,000 from its 2021/22 Placemaking fund for concept plans to assist in understanding community priorities and guide further Board decisions for funding, as identified in Te Hiku Community Board Strategic Plan;**
- b) agree the following communities be engaged for the development of concept plans with the 2021/22 Placemaking funding:**
 - 1. Te Kao**
 - 2. Houhora Heads/Pukenui**
 - 3. Karikari Peninsula**
 - 4. Doubtless Bay**
 - 5. Taipa**
 - 6. Hihi**
- c) request staff to engage the appropriately qualified vendors to carry out the work on behalf of the Far North District Council.**

TAKE / RATIONALE

Te Hiku Community Board identified in its Strategic Plan that there are areas in Te Hiku that require forward planning for the Annual Plans 2022/2023, 2023/2024 and Long-Term Plan 2024-2034.

This work will be part of the Te Hiku o Te Ika Master Plan adopted by the Board at its meeting of 25 August 2020 for the purpose of guiding the Board in identifying, confirming and allocating funding to its strategic and community planning projects. It forms part of the Te Hiku Community Board's Strategic Plan. The Strategic Plan's priorities include a recommendation that the Placemaking budget be implemented to a level that services the community for the 2021-2024 Long Term plan.

I commend this Notice of Motion to Council.

ĀPITI HANGA / ATTACHMENTS

- 1. Notice of Motion - Chairperson Adele Gardner - A3461403** [!\[\]\(f6ec0429e2f15dbd4a39b612501b6fa4_img.jpg\)](#) 

NOTICE OF MOTION

Te Hiku Community Board identified in its Strategic Plan that there are areas in Te Hiku that require forward planning for the Annual Plans 2022/2023, 2023/2024 and Long Term Plan 2024-2034. This work will be part of the Te Hiku o Te Ika Master Plan adopted by the Board at its meeting of 25 August 2020 for the purpose of guiding the Board in identifying, confirming and allocating funding to its strategic and community planning projects. It forms part of the Te Hiku Community Board's Strategic Plan. The Strategic Plan's priorities include a recommendation that the Placemaking budget be implemented to a level that services the community for the 2021-2024 Long Term plan.

Motion:

That Te Hiku Community Board:

1. allocate a total of \$100,000 from its 2021/22 Placemaking fund for concept plans to assist in understanding community priorities and guide further Board decisions for funding, as identified in Te Hiku Community Board Strategic Plan;
2. agree the following communities be engaged for the development of concept plans with the 2021/22 Placemaking funding:
 - (a) Te Kao
 - (b) Houhora Heads/Pukenui
 - (c) Karikari Peninsula
 - (d) Doubtless Bay
 - (e) Taipa
 - (f) Hihi
3. request staff to engage the appropriately qualified vendors to carry out the work on behalf of the Far North District Council.

ADELE GARDNER - CHAIR OF THE TE HIKU COMMUNITY BOARD



JOHN STEWART - BOARD MEMBER



BILL SUBRITZKY - BOARD MEMBER



7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A3281927

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board agrees that the minutes of the meeting held 5 October 2021 be confirmed as a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness".

Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

- 1. 2021-10-05 Te Hiku Community Board - Minutes - A3424326** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE HELD VIRTUALLY VIA MICROSOFT TEAMS
ON TUESDAY, 5 OCTOBER 2021 AT 10:00 AM**

PRESENT: Chairperson Adele Gardner, Member Jaqi Brown, Member Darren Axe, Member Sheryl Bainbridge, Member John Stewart, Member William (Bill) Subritzky, Member Felicity Foy

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Gardner opened the meeting with a prayer.

2 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Nil

3 NGĀ TONO KŌRERO / DEPUTATIONS

George Smith, Drago Yelavich and Neil Marshall representation Kaitaia Croquet Club spoke to the Board in relation to Item 10.1 – 8A Matthews Ave – Property for Sale.

4 NGĀ KAIKŌRERO / SPEAKERS

Jacey Horan representation Te Whakaora Tangata, spoke in relation to Item 8.3 – Funding Applications.

Geoff Lawson representation Youthline Charitable Trust, spoke in relation to Item 8.3 – Funding Applications.

5 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Nil.

6 NOTICE OF MOTION

6.1 NOTICE OF MOTION - ALLOCATION OF PLACEMAKING FUNDING 2021/2022, XCAPE DESIGN LIMITED

Agenda item 6.1 document number A3415752, pages 12 - 16 refers.

This item has been withdrawn.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 7.1 document number A3281920, pages 17 - 29 refers.

RESOLUTION 2021/67

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board agrees that the minutes of the meeting held 24 August 2021 be confirmed as a true and correct record.

<u>In Favour:</u>	Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy
<u>Against:</u>	Nil
CARRIED	

8 REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 8.1 document number A3402416, pages 30 - 34 refers.

RESOLUTION 2021/68	
Moved:	Member Darren Axe
Seconded:	Member William (Bill) Subritzky
That the Te Hiku Community Board note the reports from Chairperson Gardner and Member Subritzky.	
<u>In Favour:</u>	Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy
<u>Against:</u>	Nil
CARRIED	
Attachments tabled at meeting	
1	Tabled Document - Members Axe Report

8.2 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 AUGUST 2021

Agenda item 8.2 document number A3398849, pages 35 - 38 refers.

RESOLUTION 2021/69	
Moved:	Chairperson Adele Gardner
Seconded:	Member Darren Axe
That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 31 August 2021.	
<u>In Favour:</u>	Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy
<u>Against:</u>	Nil
CARRIED	

8.3 FUNDING APPLICATIONS

Agenda item 8.3 document number A3398473, pages 39 - 57 refers.

RESOLUTION 2021/70	
Moved:	Member Jaqi Brown
Seconded:	Member Darren Axe

That Te Hiku Community Board:

- a) approves the sum of \$1,304 (plus GST if applicable) be paid from the Board's Community Fund account to Te Whakaora Tangata for venue hire for the family restoration graduation ceremony, to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

RESOLUTION 2021/71

Moved: Member Jaqi Brown

Seconded: Member Darren Axe

- b) approves the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Fund account to Youthline Auckland Charitable Trust for youthline support line to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

RESOLUTION 2021/72

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

- c) amends their resolution of 1 October 2019; *allocates funds of \$33,333 from the Placemaking Fund toward a placemaking project for Awanui as identified in the Te Hiku Community Board Strategic Plan, subject to Board consultation with the Awanui Progressives Ratepayers Association and the Awanui Community to read:*

allocates funds of \$35,338 from the Placemaking Fund toward a placemaking project for Awanui as identified in the Te Hiku Community Board Strategic Plan and approves the transfer of this sum to the Te Hiku Revitalisation fund (within Council) to be specifically utilised for the upgrading and beautification of the toilets and the reserve at Awanui.

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

RESOLUTION 2021/73

Moved: Chairperson Adele Gardner

Seconded: Member Sheryl Bainbridge

- d) approves the sum of \$93.00 (including GST if applicable) be paid from the Boards Community Fund account to Xcape Design Limited for the printing of the Community Plans.

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

8.4 PROJECT FUNDING REPORTS

Agenda item 8.4 document number A3405086, pages 58 - 68 refers.

RESOLUTION 2021/74

Moved: Member Darren Axe

Seconded: Member John Stewart

That Te Hiku Community Board note the project reports received from:

- a) CBEC Ecosolutions – Waste Wise Schools**
- b) Goodlife Projects Charitable Trust**
- c) Mangonui Rugby Football Union Inc**

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

9 INFORMATION REPORTS

9.1 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE OCTOBER 2021

Agenda item 9.1 document number A3378282, pages 69 - 73 refers.

RESOLUTION 2021/75

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet Update October 2021.

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

CARRIED

10 PUBLIC EXCLUDED

Resolution 2021/76

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the

reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - 8A Matthews Ave - Property for Sale	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

In Favour: Chairperson Adele Gardner, Members Jaqi Brown, Darren Axe, Sheryl Bainbridge, John Stewart, William (Bill) Subritzky and Felicity Foy

Against: Nil

Carried

11 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Member Brown closed the meeting with a karakia.

12 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12.33 pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board meeting to be held on 9 November 2021.

.....
CHAIRPERSON

8 REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A3451465

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The reason for the recommendation is to note the reports from the Chairperson and Members. The reports provide feedback to the community on matters of interest or concern to the Community Board and how the Community Board has communicated with community organisations and special interest groups within the community.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board note the reports from Chairperson Adele Gardner and Members Darren Axe, Sheryl Bainbridge and Bill Subritzky.

1) TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a community board is to represent, and act as an advocate for the interests of its community.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised.

The reports from the Chairperson and Members are attached.







Te Take Tūtohunga / Reason for the recommendation

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chairs Report - Adele Gardner - A3452604 [↓](#) 
2. Members Report - Darren Axe - A3452610 [↓](#) 
3. Members Report - Bill Subritzky - A3453075 [↓](#) 
4. Members Report - Sheryl Bainbridge - A3454829 [↓](#) 
5. Letter to Te Hiku Community Board - Andrea Panther - A3452605 [↓](#) 
6. Letter to FNDC - Seat Report - A3452606 [↓](#) 

Te Hōtaka Take Ōkawa / Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Not applicable.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Not applicable.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is a Community Board report.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Not applicable.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Yes.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

COMMUNITY BOARD CHAIRPERSON'S REPORT

Report to Community Board	Board Name
Chairperson's Name	Adele Gardner
Subdivision	Te Hiku
Date	20 Sep 21 - 21 Oct 21

REPORT

1) Meetings/Functions attended

- 20 Sept - Te Hiku Project Working Group Meeting - virtual
- 21 Sept - Kerikeri-Waipapa Spatial Plan workshop - virtual
- 22 Sept - 3 Waters Reform Workshop - virtual
- 23 Sept - Council Meeting - Virtual
- 28 Sept - Community Board Working Party - virtual
- 29 Sept - Annual Plan Workshop - virtual
- 30 Sept - District Plan Briefing - NRC - virtual
- 30 Sept - Climate Adaptation Strategy Workshop - virtual
- 4 Oct - Te Hiku Project Working Group
- 5 Oct - Te Hiku Community Board Meeting - virtual
- 8 Oct - Te Ahu Trust Meeting
- 11 Oct - CB Strategic Planning process workshop - virtual
- 11 Oct - Te Hiku CB Placemaking discussion - virtual
- 13 Oct - Development Contributions Policy & Reprioritisation
Review workshop - virtual
- 13 Oct - Infrastructure Committee Meeting - virtual
- 14 Oct - Representation Review Hearings - virtual
- 15 Oct - District Plan workshop - Heritage Precinct briefing - virtual
- 18 Oct - Project Working Group Meeting - virtual
- 19 Oct - Big Ideas Lab workshop - LG Reform - virtual

- 19 Oct - Strategy Committee Meeting - virtual
- 20 Oct - Covid Readiness and Resilience workshop - virtual
- 20 Oct - Assurance Risk and Finance Committee - virtual
- 21 Oct - Representation Arrangements deliberations w/shop - virtual
- 21 Oct - Council - Representation Deliberations - virtual

- 2) **Report: Covid Readiness & Resilience Workshop** - The Council invited Brad Olsen (Economist), Jeanette Wedding (NDHB) and Eru Lydon (MSD) to talk on the various issues that are going to affect Northland as a whole over the next 6-12 months. Brad - After last years lockdown Northland bounced back and recovered well - according to the statistics that Brad showed us. However, with the Northland border closed to holiday makers is a huge concern, and Northland's recovery maybe slower this time. The Far North is lucky that we have some key job drivers being agriculture, forestry, fishing, retail and construction that will help our economy. Although a concern for the tourist operators around accommodation and food outlets.

DHB - Ms Wedding gave a good overview of figures etc and they are pulling out all the stops as to how they reach the unvaccinated. We were asked the question as leaders - Councillors and Community Boards as to how we could help to reach the unvaccinated. Ideas to be sent to the Mayor.

Strategy Committee - The highlights the Far North 2100 was adopted also the Te Ahu Museum Strategy Plan was adopted. This information can be found on the FNDC Website under the Strategy Committee Agenda 19 October 21.

- 3) **Resource Consents - Nil**

- 4) **Requests for Service - RFS 4083017 - Highlighting to staff strategic piece of land for sale at Taipa.**

RFS 4082888 - Requested the Te Hiku Community Board Reserves Fund amount.

1

COMMUNITY BOARD MEMBERS REPORT

Report to Community Board: Te Hiku

Members Name: Darren Axe

Subdivision: North Cape

Date: 1 October – 18 October 2021

REPORT

1) Meetings/Functions

1 October

- Pukenui Walkway 10.00am – 2.00pm. Visited numerous sites around Pukenui with Felicity Foy, Chris Galbraith, Peter Wiesling, Darren James, Kirsty Farrow and Amy Page. Set meeting with Eric Wagener for easement across Wagener land.

2 October

- Meet with Croydon Thompson – Drainage.

2 October

- Meet with Doug Ansill to help him with an Application for ANZAC Day funding.

2) Issues - NIL

3) Resource Consents: NIL

4) Request for Service:

- RFS for broken concrete opposite Harrys Lane RFS#4081487
- RFS for broken concrete northern side of bridge near Houhora Big Game Sport Fishing Club RFS#4081669

COMMUNITY BOARD MEMBERS REPORT

Report to Community Board: Te Hiku

Members Name: Bill Subritzky

Subdivision: Whatuwhiwhi/Awanui

Date: 25/10/21

REPORT

1) Meetings/Functions

- 1 29/9/21 Meeting with Kaingaroa, and Awanui residents in regards to risk of trees to power lines and paper road access. Chorus sorted the trees out within the week and paper road access pending.
- 2 01/10/21 Prework start-up blessing of Unahi Wharf
- 3 06/10/21 Awanui Progressive and Ratepayers meeting
- 4 12/10/21 On line meeting Te Hiku Board
- 5 20/10/21 Networking with Rangiputa Ratepayers to address work required at the northern most beach ramp
- 6 20/10/21 Kaingaroa Hall Ratepayers meeting
- 7 20/10/21 Whatuwhiwhi ratepayers meeting
- 8 21/10/21 Networking with Hoskin Civil Ltd, who wrote the Lake Ohia Hall Asset Condition Report to arrange an onsite meeting at the hall
- 9 21/10/21 Meeting with Prehipe Reserve Representative
- 10 25/10/21 Visit to Marriene place to observe flooding

2) Issues -

Marriene place once again this street is subject to heavy flooding and we the Council refuse to do anything about it. In the past 6/7/21 I requested an update via RFS on future plans/ an

3) **Resource Consents:** 0

4) **Request for Service:** 0

TE HIKU COMMUNITY BOARD MEMBER'S REPORT**Member Name:** Sheryl Bainbridge**Subdivision:** Doubtless Bay**Date:** to 22 October 2021

REPORT**1) Meetings**

September and October meetings of Te Ahu Charitable Trust. Other meetings have been virtual.

2) Issues

Draft District Plan – proposed heritage precinct for Mangonui. Other communities have joined the Mangonui community in expressing concern about the Heritage Area proposal and process. Other than extending the date for submissions there has been no acknowledgement from the council regarding this apprehension, despite widespread publicity. At what point, if any, does the council actually listen to the communities it represents?

That the Te Hiku Community Board requests information from the council on what steps will be taken to acknowledge and address widespread community concern regarding the Heritage Area proposal and process.

Footpaths – The Board has been advised that there will be no subsidy for footpaths from Waka Kotahi for the next few years. There is \$150,000 allocated each year from the council. The cost to construct eight footpaths prioritised by the Board at its meeting of 1 June 2021 is \$690,000. Footpaths that have a lesser priority on the footpath matrix at this stage amount to some \$1,780,000, so altogether \$2,470,000 is required for footpath construction. At a \$150,000 allocation per year they will take 16 years to complete. This poses a potential threat to pedestrian safety in the Te Hiku ward which has several communities where growth is expanding. These include Ahipara, Doubtless Bay and Pukenui/Houhora.

The council has allocated 10c in the dollar, that is roughly \$9 million **per year** over the next 3 years at least, to future planning, while right now, pedestrian safety of our present community members, including children is compromised due to lack of footpaths. I think the council needs to look at where it can make cost efficiencies in other areas so that the Board's footpath projects can be constructed in a more timely manner.

It would also be good to know when the footpaths from Ahipara School to the new subdivision, and a portion of Cable Bay Block Road will be laid.

That the Te Hiku Community Board expresses disappointment at the lack of a footpath subsidy from Waka Kotahi, and for reasons of pedestrian safety requests the Far North District Council to look at areas where cost efficiencies can be made so that a realistic footpath programme can be achieved.

And that the Board requests advice as to when work will start on the footpaths identified in the current allocation of \$150,000 i.e. Ahipara School to the new subdivision, and a portion of Cable Bay Block Road.

3) Requests for Service

Christmas tree at Cable Bay – excellent initiative by a member of the local community.

Document number

TE HIKU O TE IKA REVITALISATION PROJECT

20 October 2021

Adele Gardner
Te Hiku Community Board Chair
Kaitia

Dear Adele

The Project Working Group (PWG) responsible for the Te Hiku o te Ika Revitalisation Project have a number of requests for the Te Hiku Community Board to consider and give feedback on.

1. PARK EQUIPMENT TO DONATE

As you know we are upgrading the park equipment in full at Awanui, Allen Bell (the end by the basketball court) and Korora Park in Ahipara. We understand there is an asset disposal policy to be followed which we are hoping to obtain before our next meeting. Our PWG would like to propose:

- The Korora Park equipment is removed and donated to Roma Marae, Roma Road, Ahipara.
- The Awanui park equipment is offered to Ahipara Primary.
- The two pieces around the court (monkey bars and a low climbing net) is moved down to the existing playground at the northern end of the Allen Bell Park.



We also propose to pay for the engineer to sign off the safety of the reinstated park equipment as we have a moral obligation to ensure the children who play on it are safe. However, there would be no further maintenance or expense required by FNDC as the ownership of the equipment would be transferred to the marae and school if you agree.

2. COMMERCE STREET

a. Seating

We have done a stock take of the seating currently in place along Commerce Street. See attached document with pictures, locations and comments where applicable. There are 25 in total and as they have been there for 15-20 years they are tired and need freshening up with stain or paint but they are in relatively good condition for their age. Many of the seats are in front of professional offices now which some businesses have commented are not

appropriate. Would the Community Board agree to some of the seating removed from the main street and relocated into some of the park spaces which have nicer environments for people to sit in.

Our PWG is currently in the process of working with Under the Table for some unique designs relevant to Te Hiku that could be put into our street. However the budget would only stretch to 3-5 of these pieces. We wouldn't remove all the current seating but want to hear your thoughts on what you'd like to see in the main street.

b. Magnolia Trees

The business owners in the main street are not happy with the Magnolia trees lining Commerce Street. They are too big, blocking some CCTV cameras, trucks are hitting the branches and damaging buildings or their vehicles (even though trucks are not permitted in Commerce St) and the leaves fall everywhere with several business owners saying there is little to no maintenance.

Would the Community Board agree to removing the Magnolia and replacing them with specimen trees that don't grow as large or drop as many leaves. We would need advice on the type of tree suitable for the replacement but wanting to check your thoughts as the streetscaping funds of the project money could assist in some of the costs to do this.

3. MEMORIAL PARK





The Kaitaia Pump track is planned to go in the grass area in front of the swimming pools at Memorial Park, Bank Street Kaitaia. The foundation of the angel remains in the park. The pump track expert, Velo Solutions has been to measure up and has said the concrete structure will need to be removed for the track to fit between the trees and footpaths. Is the Community Board happy for us to have the structure removed (or relocated elsewhere if you have an alternative site)?

We look forward to hearing your decisions after your next meeting.

Kind regards

Andrea Panther
Chairperson of the PWG




SEAT STOCKTAKE FOR COMMERCE STREET KAITAIA

PHOTO	LOCATION	SHOP OWNER OPINION
	Liquid Laundromat 106 Commerce Street	
	Postie Plus 93-95 Commerce St 2 x straight seats	
	Shackleton's Kaitaia Pharmacy 89-91 Commerce St 1 x bench seat on Melba St 1 x curved seat on Commerce	
	Kaitaia Digital Hub 50-64 Commerce St 1 x long seat 1 x short seat	

SEAT STOCKTAKE FOR COMMERCE STREET KAITAIA

	<p>Subway Cnr Commerce & 3 Bank Street</p> <p>1 x short curved seat</p>	
	<p>Empty site 20/22 Commerce St</p> <p>1 x curved seat off footpath</p> <p>Need to check if on private land or council reserve?</p>	
	<p>Vintage Cafe 14 Commerce St</p> <p>1 x short curved seat</p>	

SEAT STOCKTAKE FOR COMMERCE STREET KAITAIA

	<p>Ministry of Education 12 Commerce St</p> <p>1 x bench seat off footpath</p>	
	<p>Bottle O Store 15 Commerce St</p> <p>1 x bench seat in corner of Jaycee Park</p>	
	<p>He Korowai Trust 33 Commerce St</p> <p>1 x curved long seat</p>	


SEAT STOCKTAKE FOR COMMERCE STREET KAITAIA

	<p>Ripcurl 47-49 Commerce</p> <p>1 x short curved seat</p>	
	<p>Harcourts 77 Commerce St</p> <p>1 x short seat</p>	
	<p>Kohatu Fit 103-105 Commerce St</p> <p>1 x short seat</p>	

SEAT STOCKTAKE FOR COMMERCE STREET KAITAIA

	<p>ANZ Bank 111 Commerce Street</p> <p>1 x long seat</p>	
	<p>Home Antiques and Collectibles 137 Commerce St</p> <p>1 X short seat with half back support</p>	
	<p>Empty Salvation Army Building 138 Commerce St</p> <p>1 x long seat with half back support</p>	
	<p>Northland Planning 112 Commerce St</p> <p>1 x short curved seat</p>	<p>Seats need to be planned where you want people to hang out. These are professional offices to no reason to sit outside here. Also a problem here with buskers – needs a bylaw and a space/stage where they can go eg old warehouse carpark not the main street</p>

SEAT STOCKTAKE FOR COMMERCE STREET KAITAIA

	<p>Old Pak'n Save site</p> <p>6 x seats that are passed their use by date!</p>	
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25 seats to be replaced in total!

8.2 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 30 SEPTEMBER 2021

File Number: A3442994

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Janice Smith, Chief Financial Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Te Hiku Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board receive the report Te Hiku Statement of Community Board Fund Account as at 30 September 2021.

TĀHUHU KŌRERO / BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available. In accordance with the Community Grant Policy, section 10, *"applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion"*.

Community Fund Account balance as at 01 July 2021	\$241,710.00
• Plus Unspent from 2020/21 - Xcape Design Unahi Wharf	\$8,250.00
• Plus Unspent from 2020/21 - Be Free Inc Mangonui Festival 2021	\$2,720.00
• Plus Unspent from 2020/21 - Born to Run Adv Racing Great Nthn Gallop	\$3,000.00
• Plus Unspent from 2020/21 - Te Pokapu Tiaki Taiao o Te Tai Tokerau	\$5,000.00
• Plus Unspent from 2020/21 - Jaycee Park picnic tables	\$7,711.46
• Plus Unspent 2020/21 - Placemaking project for Awanui	\$35,338.00
• Less funds granted and uplifted to 30 September 2021	\$26,939.00
• Less funds not uplifted from 6 July 2021 for Kaitaia Business Association for CCTV monitoring for 21/22 and 22/23	\$6,000.00
• Less funds not uplifted from 17 November 2020 for Be Free	\$2,720.00
• Less funds not uplifted from 1 June 2021 for Jaycee Park picnic tables	\$7,711.46
• Less funds not uplifted from 1 June 2021 for Placemaking project for Awanui	\$35,338.00

Community Fund Account balance as at 30 September 2021	\$225,021.00
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MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The balance in the Community Fund account as at 30 September 2021 is \$225,021.00

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Te Hiku Community Board. The statement of the Community Fund account as at 30 September 2021 is attached.

ĀPITIHINGA / ATTACHMENTS

1. **Statement of Te Hiku Community Fund Account as at 30 September 2021 - A3442785** [↓](#)



**Far North District Council
Te Hiku Community Board
Statement of the Community Fund Account as at 30 September 2021**

Allocation Grants & Donations Annual Budget 2021-22	141,710.00	
Community Board Placemaking Fund	100,000.00	
Unspent from 2020/21 - Xcape Design Unahi Wharf	8,250.00	
Unspent from 2020/21 - Be Free Inc Mangonui Festival 2021	2,720.00	
Unspent from 2020/21 - Born to Run Adv Racing Great Nthn Gallop	3,000.00	
Unspent from 2020/21 - Te Pokapu Tiaki Taiao o Te Tai Tokerau	5,000.00	
Unspent from 2020/21 - Jaycee Park picnic tables	7,711.46	
Unspent from 2020/21 - Placemaking project for Awanui	35,338.00	
		303,729.46
Less Expenditure 2021/22 (Funds Uplifted)		
July 21		
Unahi Wharf and Park Xcape Design Li	6,090.00	
August 21		
Unspent from 2020/21 - Te Pokapu Tiaki Taiao o Te Tai Tokerau	5,000.00	
Unspent from 2020/21 - Born to Run Adv Racing Great Nthn Gallop	3,000.00	
September 21		
Unspent from 2020/21 - Xcape Design Unahi Wharf	2,160.00	
Awanui Sports Complex Inc for flood prevention of the complex grounds	1,080.00	
Mangonui Lions for Mangonui Fun Run	788.00	
Friends of Rangikapiti Reserve for production and installation of interpretation and way-finding signage	2,214.00	
Kaitaia College for arts expo - dance production	4,107.00	
Northland Floral Art Society NZ for Designer of the Year competition and show	2,500.00	
		26,939.00
Balance as at 30 September 2021		<u>\$276,790.46</u>
Less Commitments 2021/22 as at 30 September 2021 (Funds not yet uplifted)		
Meeting 06.07.21		
Kaitaia Business Association for CCTV monitoring for 21/22 and 22/23	6,000.00	
Meeting 17.11.20		
Unspent from 2020/21 - Be Free Inc Mangonui Festival 2021	2,720.00	
Meeting 01.06.21		
Unspent from 2020/21 - Jaycee Park picnic tables	7,711.46	
Unspent from 2020/21 - Placemaking project for Awanui	35,338.00	
		51,769.46
Balance 30 September 2021 Uncommitted/(Overcommitted)		<u>\$225,021.00</u>

8.3 FUNDING APPLICATIONS

File Number: A3435487

Author: Kim Hammond, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for Local Community Grant funding to enable the Te Hiku Community Board to determine which application/s will receive funding at the 5 October 2021 meeting.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- One new application for funding has been received, requesting \$8,034.
- The Community Board funding for the 2021/22 financial year was increased by 25% on the previous year to \$141,710. The unallocated balance is \$123,344.
- The Board also has \$100,000 placemaking funding in the 2021/2022 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board:

- a) approves the sum of \$8,034 (plus GST if applicable) be paid from the Board's Community Fund account to Te Ahu Museum/Far North Regional Museum Trust for the purchase of display walls, exterior signs and a donations box, to support the following Community Outcomes:
 - i) Proud, vibrant communities
- b) acknowledges that COVID-19 has affected applicants who received funding for events from the Community Board and that events may have been unable to run as scheduled and:
 - i) grants an extension for events to be rescheduled to take place prior to 30 June 2023 if the applicant is able to reschedule or alter their event to run (with no additional funding application being made).
 - ii) agrees if the applicant is unable to reschedule or restructure their event to take place before 30 June 2023, or do not wish to do so, applicants must return any unspent funds and provide a project report outline the expenditure made.
 - iii) agrees any applicant affected by this resolution must notify the Funding Advisors of their decision by 31 December 2021.

1) TĀHUHU KŌRERO / BACKGROUND

This application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
Te Ahu Museum/Far North Regional Museum Trust	Improving the Museums visitor experience	\$8,034 (48%)	\$8,034 (48%)	Te Ahu Museum opened in 2011 and the Trust would like to modernise the museum. Once the project is completed it will allow the museum to be family-friendly and continue to have a high degree of local participation.	i) Proud, vibrant communities	Community

Take Tūtohunga / Reason for the recommendation

The applicant is required to complete a standard application form and provide supporting information. For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy

ĀPITI HANGA / ATTACHMENTS

1. Application - Te Ahu Museum / Far North Regional Museum Trust - A3449150 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	<ul style="list-style-type: none"> - Community Grant Policy. - Museum Services Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
<p>State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.</p> <p>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☐ n/a A health and safety plan
- ☒ Your organisation's business plan (if applicable)
- ☐ n/a If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	Te Ahu Museum/Far North Regional Museum Trust		Number of Members	n/a
Postal Address	Cnr South Road & Matthews Av. Kaitaia		Post Code	0441
Physical Address	"as above"		Post Code	
Contact Person	Linda Wigley	Position	Museum Curator	
Phone Number	09 408 9457	Mobile Number	027 213 0486	
Email Address	linda.wigley@fndc.govt.nz			

Please briefly describe the purpose of the organisation.

A community focused museum sharing the Region's history through its people stories, objects, exhibitions, displays and programming.

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?



Te Hiku



Kaikohe-Hokianga



Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The Te Ahu Museum opened in its current exhibition space in 2011. It is planned to refresh this space and enhance the overall Museum experience, providing new visually attractive panels and signage, a modern donations box plus an interactive space within the Museum exhibition, targeted at our younger visitors. In addition, staff and volunteers will undertake some basic decorating and opening up of the space to improve the overall look and feel of the visitor experience.

The key target audiences for this project are: our regular Museum visitors from Kaitia and surrounding area; Other visitors to the Te Ahu Centre, Tourists from throughout Aotearoa New Zealand and our young people, specifically Early Childhood – 4 year olds and Primary Years 1 – 8.

The refurbished interactive space is a new concept within the Museum space and will target our young people to look, listen and be questioning and creative using objects and stories.

Our photographic collection is one of our most popular collections and the introduction of a rolling programme of images of the people, places, events and activities of the Far North will encourage repeat visitors and also expand our knowledge of the Region.

The project in detail:

1. Removal of the existing Reception Desk.
2. Replacement signs at the entrance to Te Ahu Centre and the Museum.
3. Introduce a new and interactive donations box, removing donation tree and current box.
4. Enhance the Museum entrance with a panel display of changing photographs from the collection and tidy up signage on roller doors and exterior office wall.
5. Create a screen at the rear of the museum focusing on the photographic collection providing an eye catching and informative boundary with the Library.
6. Stage area - create an interactive space – a cased and digital object of the month/hands on exhibits/a reminiscence space/touchy feely box unit/ideas & feedback from visitors on post its or message board.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2686814

(version Sept 2018)

Page 2

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe) Display walls x3, Exterior signs x3 and Bespoke donations box	\$8,034.00	8,034
Utilities	600	
Hardware (e.g. cement, timber, nails, paint)	3,500	
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary	3,900	not applicable
Volunteer Value (\$20/hr)	1,600	not applicable
Other (describe) Delivery (donations box)	500.00	
TOTALS	10,100 \$18,134.00	8,034

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Te Ahu Museum Digitisation & Collections Access Project	\$135,967
TOTAL	\$135,967

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Far North District Council	8,500	<input checked="" type="checkbox"/> Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Operational costs/Wages & Salaries	\$145,876	2021/22	n/a ^Y / N
			Y / N
			Y / N
			Y / N

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Far North Regional Museum Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

[Signature]

Signatory Two

[Signature]

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Bronwyn Bauer - Hunt"/>	Position	<input type="text" value="Chair"/>
Postal Address	<input type="text"/>		Post Code <input type="text"/>
Phone Number	<input type="text" value="E-mail: bronyh@hotmail.com"/>	Mobile Number	<input type="text"/>
Signature	<input type="text" value="Bronwyn Bauer - Hunt"/>		Date <input type="text" value="12/10/2021"/>

Signatory Two

Name	<input type="text" value="Sarah Wale"/>	Position	<input type="text" value="Trustee"/>
Postal Address	<input type="text" value="Po Box 264, Mangonui"/>		Post Code <input type="text" value="0442"/>
Phone Number	<input type="text" value="09 406 0264"/>	Mobile Number	<input type="text" value="021 156 1582"/>
Signature	<input type="text" value="Sarah Wale"/>		Date <input type="text" value="12/10/2021"/>

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Schedule of Supporting Documentation**TE AHU MUSUEM / FAR NORTH REGIONAL MUSEUM TRUST**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Quote for donation box x 1 page
2	Quote for exterior signs x 1 page
3	Quote for internal wall x 1 page
4	Bank Statement x 1 page
5	2020 Financial Statements x 14 pages

8.4 SUMMER 2021/2022 RURAL TRAVEL FUNDING APPLICATIONS

File Number: A3439718

Author: Kim Hammond, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

To allocate Rural Travel Funding for the 2021/2022 winter sporting season.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a)	Ahipara Boardriders Club	\$1,000.00
b)	Pamapuria School	\$1,500.00
c)	Taitokerau Rugby League	\$2,000.00
d)	Te Whanau O Te Aroha Waka (Waka Atea)	\$1,200.00

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented. The strategy is yet to be developed.

Kiwisport was launched in 2009 by Prime Minister John Key and funding is given to Sport Northland to achieve three objectives. One of the barriers that has been identified in Northland is the cost of travel. Sport Northland agreed to give part of its funding to the Far North District Council to add to its Rural Travel Fund to overcome the travel barrier and help achieve their three objectives.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until November 2019 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close in local newspapers and on Council's Facebook page. The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. Further detailed information provided by Sport Northland regarding their recommendations has been distributed to Board Members separately.

	Sport Northland (Kiwisport)	Sport New Zealand (Rural Travel)
What are the Objectives?	<ol style="list-style-type: none"> 1. Increase the number of children participating in sport 2. Increase the availability and accessibility of sport for children 3. Support the development of skills to enable effective participation. 	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$25,000.00 across the Far North District.	\$25,080.30 across the Far North District.
Funding is not available for	Coaches, referees, children playing in Regional or District rep teams, club/school sport administration.	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools, clubs or individuals.	Schools, clubs or individuals.
What age group is funding for?	Funding is available for school aged children. This is understood to be ages 5 - 18 years of age.	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Team or individual organised sporting activities such as volleyball, netball, rugby; hockey, football, orienteering, waka ama, basketball, ki-o-rahi, shooting, athletics, swimming.	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

Take Tūtohunga / Reason for the recommendation

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand and the Kiwisport agreement with Sport Northland to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council receives two grants annually that make up this funding budget - \$25,080.30 from Sport New Zealand and \$25,000 (plus GST) from Sport Northland.

The total budget for rural travel funding for the 2021/22 financial year is \$50,080.30. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. It is recommended that only 40% of the total funding be allocated for summer activities and the remainder allocated for the busier winter sporting season.

The total available funds for the summer season is usually \$9,368.10. Additional funds (including funding returned or unused by applicants from previous funding rounds, and funds carried over from previous funding rounds) have been added to this amount to allow the grant recommendations in this report to be made.

%	Board	40% Summer	60% Winter	Total
40.5%	Bay of Islands-Whangaroa Community	\$8,029.80	\$12,044.70	\$20,074.50
31.5%	Te Hiku Community	\$6,245.40	\$9,368.10	\$15,613.50
28%	Kaikohe-Hokianga Community	\$5,551.47	\$8,327.20	\$13,878.67

ĀPITI HANGA / ATTACHMENTS

1. 2021-2022 Sport Northland Rural Travel Recommendations - A3456774 [↓](#) 
2. Rural Travel Application - Ahipara Boardriders Club - A3439756 [↓](#) 
3. Rural Travel Application - Pamapurua School - A3439758 [↓](#) 
4. Rural Travel Application - Taitokerau Rugby League - A3439777 [↓](#) 
5. Rural Travel Application - Te Whanau o Te Aroha Waka - Waka Atea - A3437425 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

2021/22 SUMMER FNDC RTF RECOMMENDATION CALCULATIONS GUIDE

NAME	NOTES	CRITERIA	AMOUNT REQUESTED	# OF CHILDREN	\$ PER CHILD (Average)	SUB TOTAL	AMOUNT RECOMMENDED	REASON & CRITERIA MEET
Ahipara Boardriders Clubs <i>Competition in Sandy Bay</i>	Local - Northland Wide	SNZ/RTF - Subsidise travel for junior teams participating in local sport competition.	\$2000	27	\$34.59	\$933.93	\$1000	Complete Application – grassroots surfing competition
Tai Tokerau Rugby League <i>Local league competition in Kaitia</i>	Local	SNZ/RTF - Subsidise travel for junior teams participating in local sport competition.	\$2500	75		\$2594.25	\$2000	Complete Application – grassroots league competition
Pamapurua School <i>Local Touch Competition & Local Boxing training</i>	Local	SN/KIWISPORT - 3.Support the development of skills to enable effective participation	\$3000	66		\$2282.94	\$1500	Complete Application – however, grassroots touch competition has since been cancelled so only the boxing skills programme
Waka Atea <i>Local Waka Ama training</i>	Local	SN/KIWISPORT - 3.Support the development of skills to enable effective participation	\$2421.46	80		\$1037.70	\$1200	Complete Application – Waka Ama skills programme
SUB TOTALS			\$9921.46	198 Children		\$6848.82	\$5700	

RTF SUMMER ALLOCATION FUNDS **\$6849.74**

RECOMMENDATIONS **\$5700**

AMOUNT OVER **\$1149**



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Ahipara Boardriders club

Contact person: Daina McPherson

Postal address: 32 Reef view rd, Ahipara

PO Box address: P.O Box 41, Ahipara

Telephone: 0211858229 Email: kaneandaina@gmail.com

B. Contact Names

Please provide

1. Name Yaz Toyoda Phone 02108175555
2. Name Daina McPherson Phone 0211858229

C. Organisation Details

- Are you a club or a school? Club
1. How many members belong to your club/school? 95
 2. How many participants aged between 5 & 19 will this travel subsidy benefit? 27
 3. How many participants are aged between 5-11 yrs 19

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4. How many participants are aged between 12-19 yrs 8
5. Please detail how many applicants are female 26
6. Please detail how many applicants are male 69

7. Does your application involve a partnership with a local school / club YES NO

8. What is this funding going to be used for? (Briefly explain)

To purchase petrol vouchers to help competitors
attend grass roots competition, and to help
Whanau attend our "have a go day" to learn to surf.

9. Do you have any disabled individuals who are being supported by this fund? No

a. If yes, how many will receive support from the RTF -

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST?

YES / NO

(If yes please write your GST Number in the space provided below)
 GST NO.

--	--	--	--	--	--	--	--	--	--

2. How much money are you applying for?

\$ 2000.00 Sport NZ funding

\$ 9864.75 other funders

\$ 2000.00 your contribution

\$ 13,864.75 TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
Parent contribution	\$9864.75	

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/NO (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Daina McPherson

Position in organisation / title: Rangatahi Initiative

Signature: D McPherson Date: 17-8-21

2. Name: Yaz Toyoda

Position in organisation / title: Rangatahi Initiative

Signature: Yaz Toyoda Date: 17-8-21

Schedule of Supporting Documentation**AHIPARA BOARDRIDERS CLUB****(RURAL TRAVEL FUND)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ASB Bank transactions & balance – May/June 2021 x 1 page
2	Table – Breakdown of funding request x 1 page



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Pamapurua School

Contact person: Cheryl Bamber

Postal address: Rapid 6970, SH1, RD2, KAITAIA, 0482

PO Box address:

Telephone: 094084294

Email: principal@pamapurua.school.nz

B. Contact Names

Please provide

1. Name Cheryl Bamber Phone 09-4084294

2. Name Tina Travers Phone 09-4084294

C. Organisation Details

Are you a club or a school? School

1. How many members belong to your club/school? 80 students

2. How many participants aged between 5 & 19 will this travel subsidy benefit? 31 for touch and 35 for boxing

3. How many participants are aged between 5-11 yrs 22/22
4. How many participants are aged between 12-19 yrs 9/13
5. Please detail how many applicants are female 12/14
6. Please detail how many applicants are male 19/21
7. Does your application involve a partnership with a local school / club YES/ NO
8. What is this funding going to be used for? (Briefly explain)

Our parents come from Pamapurua, Victoria Valley, Takahue, Diggers Valley and Fairburns. We would use this funding to purchase petrol vouchers that will enable them to bring their tamariki to touch games in Kaitia on a Tuesday and also to school on Mondays and Thursdays for boxing.

9. Do you have any disabled individuals who are being supported by this fund? No
 - a. If yes, how many will receive support from the RTF _____
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund? 100%

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO

(If yes please write your GST Number in the space provided below)
GST NO.

5	1	2	8	2	0	8	6
---	---	---	---	---	---	---	---

2. How much money are you applying for?

\$9292.80	Sport NZ funding
\$3290.80	other funders
\$3000.00	your contribution
\$3000.00	TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
<u>Nil</u>		

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this). NA

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Cheryl Bamber

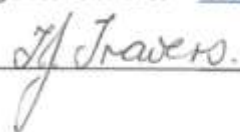
Position in organisation / title: Principal

Signature: 

Date: 30/09/21

2. Name: Tina Travers

Position in organisation / title: Office Administrator

Signature: 

Date: 30/09/21

Schedule of Supporting Documentation**Pamapurua School – Rural Travel – Summer 2021/22**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Travel Breakdown for Boxing
2	Travel Breakdown for Touch
3	Bank Deposit Slip
4	Pamapurua School Annual Report 31 December 2020

THCB.



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: **Taitokerau Rugby League**

Contact person: **Tarei Patuwairua**
Postal address: **60 North Road, Kaitaia**

PO Box address: _____

Telephone: **027-8567766** Email: **trl.patuwairua@gmail.com**

B. Contact Names

Please provide

- | | | |
|----|------------------------------|--------------------------|
| 1. | Name Tarei Patuwairua | Phone 027-8567766 |
| 2. | Name David Bristow | Phone 021-1130967 |

C. Organisation Details

Are you a club or a school? **Club/Regional Organisation**

- | | | |
|----|---|------------|
| 1. | How many members belong to your club/school? | 900 |
| 2. | How many participants aged between 5 & 19 will this travel subsidy benefit? | 150 |
| 3. | How many participants are aged between 5-11 yrs | 100 |

1 | Page

4. How many participants are aged between 12-19 yrs **50**
5. Please detail how many applicants are female **20 currently with intentions of increasing in 2022**
6. Please detail how many applicants are male **130**
7. Does your application involve a partnership with a local school / club **YES**

Four clubs that are aligned to Taitokerau Rugby League Ngati Kahu Sharks, Te Aupouri Repo, Pawarenga Broncos, Waipapakauri Bombers and Muriwhenua Rugby League.

8. What is this funding going to be used for? (Briefly explain)

The funding will be used to support families transporting their children from Te Kao, Taipa, and Broadwood with Petrol Vouchers and or Van Hireage to games to be played in Kaitaia.

9. Do you have any disabled individuals who are being supported by this fund?

a. If yes, how many will receive support from the RTF **_Not Applicable**

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100%

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? **NO**

(If yes please write your GST Number in the space provided below)

GST NO.

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2. How much money are you applying for?

\$ 2500	Sport NZ Funding
\$ 5833	other funders(Whanau Contribution)
\$ 2500	your contribution
\$ 10833	TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES (briefly explain and attach evidence of this)

Refer Attachment

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: **Tarei Patuwairua**

Position in organisation / title: **Funding Person/ Deputy Chairperson**

Signature: 

Date: **01/10/2021**

2. Name: **David Bristow**

Position in organisation / title: **Chairperson**

Signature: 

Date: **01/10/2021**

Checklist:

3 | Page

Schedule of Supporting Documentation**TAITOKERAU RUGBY LEAGUE****(RURAL TRAVEL FUND)**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Annual Report till March 2021 x 15 pages
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FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Te Whanau O Te Aroha Waka – Waka Atea (umbrella'd by Te Wairere Resource and Education Trust.

Contact person: Kylie Kara

Postal address: 1514 Inland Rd Karikari Peninsula, Rd3 Kaitaia

PO Box address: N/A

Telephone: 02108245716

Email: kara6@hotmail.co.nz

B. Contact Names

Please provide

1. Name Hazel Hape Phone 021269272

2. Name Kylie Kara Phone 02108245716

C. Organisation Details

Are you a club or a school? Club

1. How many members belong to your club/school? 150+

2. How many participants aged between 5 & 19 will this travel subsidy benefit? 30
3. How many participants are aged between 5-11 yrs 11
4. How many participants are aged between 12-19 yrs 19
5. Please detail how many applicants are female 11
6. Please detail how many applicants are male 19

7. Does your application involve a partnership with a local school / club YES/ NO

8. What is this funding going to be used for? (Briefly explain)

Supporting letter attached

9. Do you have any disabled individuals who are being supported by this fund? No

a. If yes, how many will receive support from the RTF _____

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO

(If yes please write your GST Number in the space provided below)

GST NO.

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2. How much money are you applying for? \$ 2,421.46 Sport NZ funding

\$ _____ other funders

\$ 2,421.46 _____ your contribution

\$ 4,842.92 _____ TOTAL

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
N/A		

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ **NO** (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: **Kylie Kara**

Position in organisation / title: **Administration**

Signature: **Kylie Kara** Date: 8/10/21

2. Name: _____

Position in organisation / title: _____

Signature: _____ Date: _____

Schedule of Supporting Documentation

Te Whanau o Te Aroha Waka (Waka Atea) – Rural Travel – Summer 2021/22

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Milage Claim Form
2	Umbrella Confirmation Letter from Wairere Resource and Education Trust
3	Wairere Resource and Education Trust Briefing Paper
4	Wairere Bank Statement

9 INFORMATION REPORTS

9.1 TE HIKU STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 30 SEPTEMBER 2021

File Number: A3451183

Author: Segun Rotimi, Accounting Support Officer

Authoriser: Angie Thomas, Manager - Accounting Services

PURPOSE OF THE REPORT

The purpose of the report is to provide the Te Hiku Community Board with financial statements for the period ended 30 September 2021.

EXECUTIVE SUMMARY

The financial report is ward-specific, covering the activities in the Te Hiku ward only.

Understanding the report

Variances in excess of \$100k and significant “%” variances will be commented on.

The financial year runs from 01 July 2021 to 30 June 2022.

The “Year to date” columns reflect income and expenses for the period 01 July 2021 to 30 September 2021.

The variances column highlights the difference between the budget set in the 2021/31 Long Term Plan and actual income and expenses as at 30 September 2021.

The full year columns show the budgeted income and expenses for the full 12 months from 01 July 2021 to 30 June 2022.

The full year forecast column shows the best estimate for the actual year end position as advised by Managers.

Unfavourable variances will represent expenses higher than budget or income less than budget.

RECOMMENDATION

That the Te Hiku Community Board receives the report Te Hiku Statement of Financial Performance Activities by Ward for the period ending 30 September 2021.

BACKGROUND

This is the first quarterly financial report for 2021-2022 detailing the financial performance of community activities to be provided to the Te Hiku Community Board.


DISCUSSION AND NEXT STEPS

Refer to the commentary in the attached statement.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no specific financial implications for this report.

ATTACHMENTS

1. THCB Statement of Financial Performance Activities by Ward for the period ending 30 September 2021 - A3451162 [↓](#) 

Statement of Financial Performance
Community Activities by Ward
for the period ending
30-September-2021
Te Hiku

	Year to date		Year to date Variance (\$000)	Full year			Full year Forecast (\$000)
	Actual (\$000)	Annual Plan Budget (\$000)		Annual Plan Budget (\$000)	Carry Forward Budgets (\$000)	Total Annual Budget (\$000)	
Operations							
Operational income							
Rates - general (excl water supply rates)	744	732	12	2,929	0	2,929	2,929
Rates - penalties	0	17	(17)	68	0	68	68
Fees & charges (inc water supply rates)	15	14	0	95	0	95	95
Central govt subsidies - operational	61	7	54	28	0	28	28
Other income	96	1	95	2	0	2	2
Capital income							
Central govt subsidies - new works	151	43	108	2,461	0	2,461	2,519
Central govt subsidies - renewals	0	29	(29)	230	0	230	230
Other contributions	2,869	0	2,869	5,998	0	5,998	5,998
Total operating income	3,735	843	2,893	11,811	0	11,811	11,869
Expenditure							
Amenity Lighting	11	12	2	49	0	49	49
Carparks	16	20	4	80	0	80	80
Cemeteries	14	18	4	72	0	72	72
Community Centres	22	22	(0)	87	0	87	87
Footpaths	67	70	2	280	0	280	280
Halls	47	47	(0)	201	0	201	201
Museums	0	0	0	0	0	0	0
Parks & Reserves	319	348	29	1,395	0	1,395	1,395
Public Toilets	108	186	78	745	0	745	745
Swimming Pools	61	98	37	538	0	538	541
Town Maintenance	97	89	(8)	355	0	355	355
Total operating expenditure	762	909	147	3,802	0	3,802	3,805
Net operating surplus/(deficit)	2,973	(67)	3,040	8,009	0	8,009	8,063

Commentary - Te Hiku

Operational Income

Central Government Subsidies Operational

- Income received in advance last financial year (20/21) from Ministry of Business, Innovation & Employment (MBIE) under the Tourism Infrastructure Fund (TIF) package for upgrading public toilets at Ramp Rd and Karikari. These are scheduled to be spent in the current financial year.

Other income

- Grant received in advance last financial year (20/21) from Ministry of Business, Innovation & Employment (MBIE) under the Responsible Camping initiative for the Karikari and Doubtless Bay Rangers Program and scheduled to be spent in the current financial year.

Capital Income

Central Government Subsidies New Works

- Income received in advance last financial year (20/21) from Ministry of Business, Innovation & Employment (MBIE) for public toilet upgrade and enhancements at Cable Bay carpark.

Other Contributions

- Provincial Growth Funds (PGF) capital grant received for the Te Hiku o te Ika projects (revitalisation).

9.2 TE HIKU COMMUNITY BOARD ACTION SHEET UPDATE NOVEMBER 2021**File Number:** A3451467**Author:** Kim Hammond, Meetings Administrator**Authoriser:** Aisha Huriwai, Team Leader Democracy Services**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide the Te Hiku Community Board with an overview of outstanding decisions from 1 January 2020.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced action sheets as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Action sheets are also in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board receive the report Te Hiku Community Board Action Sheet Update November 2021.

TĀHUHU KŌRERO / BACKGROUND

The Democracy Services Team have been working on a solution to ensure that elected members can receive regular updates on progress against decisions made at meetings, in alignment with a Chief Executive Officer key performance indicator.

Action sheets have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

Action sheets are not intended to be public information but will provide updates to elected members, who, when appropriate can report back to their communities and constituents.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The outstanding tasks are multi-facet projects that take longer to fully complete.

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that action sheets provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **ACTION SHEET - Te Hiku November 2021 - A3461190** [↓](#) 

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Te Hiku Community Board	
		Printed: Monday, 1 November 2021 12:35:23 pm Date From: 1/01/2020 Date To: 1/11/2021	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 25/08/2020	Notice of Motion - Adoption of Te Hiku o te Ika Open Spaces Revitalisation Master Plan	RESOLUTION 2020/44 Moved: Member Jaqi Brown Seconded: Member Darren Axe That the Te Hiku Community Board adopts the Te Hiku o te Ika Open Spaces Revitalisation Master Plan as its overarching document that will sit within the Te Hiku Community Board Strategic Plan (including guiding the Board in identifying, confirming and allocating funding to its strategic and community planning projects). CARRIED RESOLUTION 2020/45 Moved: Member Darren Axe Seconded: Member Sheryl Bainbridge That the Te Hiku Community Board: a) requests that staff investigate the process of divesting the ownership of Rangitoto Recreation Reserve, Mangonui to the Crown. b) requests that a report be provided back to the Te Hiku Community Board with information and options. CARRIED	
Te Hiku Community Board 25/08/2020	Notice of Motion - Investigation into Divesting Rangitoto Reserve, Mangonui	RESOLUTION 2020/44 Moved: Member Jaqi Brown Seconded: Member Darren Axe That the Te Hiku Community Board adopts the Te Hiku o te Ika Open Spaces Revitalisation Master Plan as its overarching document that will sit within the Te Hiku Community Board Strategic Plan (including guiding the Board in identifying, confirming and allocating funding to its strategic and community planning projects). CARRIED RESOLUTION 2020/45 Moved: Member Darren Axe Seconded: Member Sheryl Bainbridge That the Te Hiku Community Board: a) requests that staff investigate the process of divesting the ownership of Rangitoto Recreation Reserve, Mangonui to the Crown. b) requests that a report be provided back to the Te Hiku Community Board with information and options.	24 Feb 2021 11:33am Hammond, Kim The Mayor will be speaking about this as part of his Mayoral Announcements at the Council meeting 25/02/2021., This action will not be completed until the THCB has been provided to the Board with information on the divesting of Rangitoto Recreation Reserve.

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officers:		Te Hiku Community Board	
		Printed: Monday, 1 November 2021 12:35:23 pm Date From: 1/01/2020 Date To: 1/11/2021	
Meeting	Title	Resolution	Notes
		CARRIED	
Te Hiku Community Board 25/08/2020	Notice of Motion - Investigation into Divesting Rangitoto Reserve, Mangonui	RESOLUTION 2020/44 Moved: Member Jaqi Brown Seconded: Member Darren Axe That the Te Hiku Community Board adopts the Te Hiku o te Ika Open Spaces Revitalisation Master Plan as its overarching document that will sit within the Te Hiku Community Board Strategic Plan (including guiding the Board in identifying, confirming and allocating funding to its strategic and community planning projects).	
		CARRIED	
		RESOLUTION 2020/45 Moved: Member Darren Axe Seconded: Member Sheryl Bainbridge That the Te Hiku Community Board: a) requests that staff investigate the process of divesting the ownership of Rangitoto Recreation Reserve, Mangonui to the Crown. b) requests that a report be provided back to the Te Hiku Community Board with information and options.	30 Apr 2021 5:15am Gobie, Nina
		CARRIED	

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Te Hiku Community Board	
		Printed: Monday, 1 November 2021 12:35:23 pm Date From: 1/01/2020 Date To: 1/11/2021	
			<p>March 2021 - Legal services initially thought we were to transfer this reserve to DOC, but it appears that that may be more complex than first envisaged., April 2021 - Information from Legal Services to Mr Palmer, the CE and Mayor re Council access and Mr Palmer, weeds and overgrowth on the reserve. , Public cannot access the reserve other than by boat from the seaward side. , Mr Palmer uses part of the reserve to access his property. , Mr Palmer is seeking is a reserve management plan (a process managed by SP&P) and funding to tidy it up and remove the weeds. , However, as the public cannot access the reserve it is noted that it would be difficult to justify spending limited resources on a reserve that only 2 or 3 people can access., For the public to gain access to the reserve will require that the Landowner to agree to an easement over his property and the paper road to be</p>

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Te Hiku Community Board	
		Printed: Monday, 1 November 2021 12:35:23 pm Date From: 1/01/2020 Date To: 1/11/2021	
			<p>realigned in part and an formal agreement or easement entered into with the landowner creating a ROW over the reserve to allow him access as this has never been formalised. And in turn for him to grant council easement over his land which allows access over a corridor on his land to access the reserve. , If one was to use the ROW at the far end of the property the dominant tenements may be required. The public could then access the paper road which takes them onto the reserve. , For Mr Palmer, the issue may be security and interference with his farming operations currently conducted on the land. , The reserve is definitely worthwhile preserving, but while there is no easy access, difficult to justify spending time and money on creating a management plan that would be difficult to implement., The current cost to do a basic weed control exercise is \$20,000 (excl. any potential Heritage</p>

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Te Hiku Community Board	
		Printed: Monday, 1 November 2021 12:35:23 pm Date From: 1/01/2020 Date To: 1/11/2021	
Meeting	Title	Resolution	Notes
			NZ costs) with an on-going cost being approx. \$5-\$10,000 annually.
Te Hiku Community Board 6/10/2020	Notice of Motion - Concept Plans for Allen Bell on Parkdale Playground, Awanui Playground, Korora Park, Ahipara and Unahi Wharf.	RESOLUTION 2020/70 Moved: Chairperson Adele Gardner Seconded: Member Darren Axe That the Te Hiku Community Board, a) adopts the Te Hiku Community Board Strategic Plan 2020-2021 as the overarching document that will guide the Community Board in identifying, confirming and allocating funding to its strategic and community planning projects. b) endorses the community plans for Ahipara, Karikari and Awanui for the purpose of using the information to understand community priorities and guide the Community Board's decision making and funding allocations in a way that will meet the needs of communities and promote the social, economic, environmental and cultural well-being of communities as required by the Local Government Act 2002. c) requests that a directory is set up within Governance for its strategic plan, current and future community plans, concept plans and other relevant documents so that the plans are available to current and future Community Board members for implementation and review. d) requests community plans are added to the Council website so that they can be accessed by members of communities. e) receives and adopts the concept plans for Allen Bell on Parkdale Playground, Awanui Playground, Korora Park and Unahi Wharf, as documents that will assist the Board to confirm and allocate funding to elements of the plans as identified in its strategic and community planning and during consultation with the relevant communities. CARRIED	17 Feb 2021 10:14am Baker, Marlema - Reallocation Action reassigned to Mules, Ana by Baker, Marlema - I have assign this action to you to follow-up, complete or assign to Shayne/Ken. 17 Feb 2021 1:41pm Hammond, Kim - Reallocation Action reassigned to Hammond, Kim by Hammond, Kim
Te Hiku Community Board 1/06/2021	Te Hiku Footpath Programme 2021/2022	MOTION: Moved: Chairperson Adele Gardner Seconded: Member Jaqi Brown That Te Hiku Community Board: a) agree to the 2021/2022 footpath programme to include the following 'top ten' prioritised and subject to funding availability: i) Oruru Road Taipa State Highway 10 to house #25 Oruru Road \$120,000.00 ii) Cable Bay Block Road Cable Bay - Pekama Drive to SH10 \$210,000.00	

OUTSTANDING ACTIONS REPORT				Printed: Monday, 1 November 2021 12:35:23 pm
Division: Committee: Officer:		Te Hiku Community Board		Date From: 1/01/2020 Date To: 1/11/2021
Meeting	Title	Resolution	Notes	
		<ul style="list-style-type: none"> iii) Kotare Road Mangonui - Kupe Road to Kotare Road Turning head \$150,000.00 iv) Ahipara Road Ahipara-Ahipara School to New Subdivision \$60,000.00 v) Kakapo Street Ahipara - Takahe Rd to existing \$10,000.00 vi) Kotare Street Ahipara-From Takahe Road to Kakapo Street \$30,000.00 vii) Harbour View Road Pukenui - Start to End \$150,000.00 viii) Tasman Heights Ahipara - Foreshore Road to Outside House #25 \$110,000.00 ix) Doubtless Bay Karikari Peninsula Drive - Existing to De Surville Rd \$130,000.00 x) Waterfront Road Pukenui - SH1 to House #62 Waterfront Road \$210,000.00 		
		<p>b) identify and recommend to Council a list of footpaths from the above priority safety programme to the values of \$150,000 to be constructed 100% funded from Far North District Council Funds.</p> <p>AMENDMENT Moved: Member Felicity Foy Seconded: Member Darren Axe That Te Hiku Community Board:</p> <p>a) request staff deliver projects subject to funding in the following order</p> <ul style="list-style-type: none"> i) Ahipara Road, Ahipara – Ahipara School to the new subdivision ii) Cable Bay Block Road, Cable Bay – Pakama Drive to State Highway 10 <p>with the available \$150,000 100% funded from Far North District Council Funds.</p> <p>b) advise the remaining footpath projects should be delivered in the following order of priority</p> <ul style="list-style-type: none"> i) Cable Bay Block Road, Cable Bay – Pakama Drive to State Highway 10 ii) Takahe Road, Ahipara – from golf course entrance to Kaka Street iii) Kotare Street, Ahipara – from Takahe Road to Kakapo Street iv) Tasman Heights, Ahipara – Foreshore road to outside house #25. v) Oruru Road, Taipa – State highway 10 to house #25 Oruru Road vi) Kotare Drive, Mangonui – Kupe Road to Kotara Road turning head (cul-de-sac). vii) Doubtless Bay Drive, Karikari Peninsula – existing to De Surville Road. <p style="text-align: right;">CARRIED</p> <p>The amendment became the substantive motion.</p> <p>RESOLUTION 2021/19 Moved: Member Felicity Foy Seconded: Member Darren Axe That Te Hiku Community Board:</p>		

OUTSTANDING ACTIONS REPORT			
Division: Committee: Officer:		Te Hiku Community Board	
		Printed: Monday, 1 November 2021 12:35:23 pm Date From: 1/01/2020 Date To: 1/11/2021	
Meeting	Title	Resolution	Notes
		a) request staff deliver projects subject to funding in the following order i) Ahipara Road, Ahipara – Ahipara School to the new subdivision ii) Cable Bay Block Road, Cable Bay – Pakama Drive to State Highway 10 with the available \$150,000 100% funded from Far North District Council Funds. b) advise the remaining footpath projects should be delivered in the following order of priority i) Cable Bay Block Road, Cable Bay – Pakama Drive to State Highway 10 ii) Takahe Road, Ahipara – from golf course entrance to Kaka Street iii) Kotare Street, Ahipara – from Takahe Road to Kakapo Street iv) Tasman Heights, Ahipara – Foreshore road to outside house #25. v) Oruru Road, Taipa – State highway 10 to house #25 Oruru Road vi) Kotare Drive, Mangonui – Kupe Road to Kotara Road turning head (cul-de-sac). vii) Doubtless Bay Drive, Karikari Peninsula – existing to De Surville Road. CARRIED NOTE: Te Hiku Community Board request Northland Transport Alliance to undertake a footpath concept development for Norman Senn Street, Kaitaia taking into account the community growth in the area, educational facilities and passenger transport options.	
Te Hiku Community Board 6/07/2021	Road Naming - 3608a Far North Road, Houhora	RESOLUTION 2021/34 Moved: Chairperson Adele Gardner Seconded: Member Darren Axe That Te Hiku Community Board, pursuant to Council's Road Naming and Property Addressing Policy #2125, name a private road, Mataroa Way that is currently addressed at 3608a Far North Road, Houhora as per map (A3134544). CARRIED	
Te Hiku Community Board 6/07/2021	Funding Applications	RESOLUTION 2021/38 Moved: Chairperson Adele Gardner Seconded: Member Jaqi Brown That Te Hiku Community Board: a) approves the sum of \$6,000 (plus GST if applicable) be paid from the Board's Community Fund account to Kaitaia Business Association for each of the financial years of 2021/2022 and 2022/2023 for costs towards CCTV monitoring to support the following Community Outcomes: i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities. CARRIED	

OUTSTANDING ACTIONS REPORT			
		Division: Committee: Officer:	Te Hiku Community Board Printed: Monday, 1 November 2021 12:35:23 pm Date From: 1/01/2020 Date To: 1/11/2021
Meeting	Title	Resolution	Notes
Te Hiku Community Board 6/07/2021	Project Funding Reports	RESOLUTION 2021/39 Moved: Member John Stewart Seconded: Member William (Bill) Subritzky That Te Hiku Community Board note the project reports received from: a) Far North JoyFest Group b) Houhora Bowls & Sports Club Inc c) Kaitala Sports & Leisure Trust d) Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust e) Volunteering Northland CARRIED	

10 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Purchasing of land at 1 Wharo Lane Ahipara - Pohutukawa Tree	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

11 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

12 TE KAPINGA HUI / MEETING CLOSE