

KAIKOHE-HOKIANGA COMMUNITY BOARD



AGENDA

Kaikohe-Hokianga Community Board Meeting

Wednesday, 12 May 2021

Time: 10.30 am
Location: Pioneer Village
1A Recreation Road
Kaikohe

Membership:

Member Mike Edmonds - Chairperson
Member Emma Davis – Deputy Chairperson
Member Laurie Byers
Member Kelly van Gaalen
Member Alan Hessell
Member Moko Tepania
Member Louis Toorenborg
Member John Vujcich



Far North District Council



The Local Government Act 2002 states the role of a Community Board is to:-

- (a) Represent, and act as an advocate for, the interests of its community;
- (b) Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board;
- (c) Maintain an overview of services provided by the territorial authority within the community;
- (d) Prepare an annual submission to the territorial authority for expenditure within the community;
- (e) Communicate with community organisations and special interest groups within the community;
- (f) Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a. Control of Use of Public Spaces – Dispensations on signs
 - b. Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c. Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d. Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e. Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:

- a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
 9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a. the disposal and purchase of land
 - b. proposals to acquire or dispose of reserves
 - c. representation reviews
 - d. development of new maritime facilities
 - e. community development plans and structure plans
 - f. removal and protection of trees
 - g. local economic development initiatives
 - h. changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

KAIKOHE-HOKIANGA COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Mike Edmonds	Chair	Kaikohe Mechanical and Historic Trust	Council Funding	Decide at the time
	Committee member	Kaikohe Rugby Football and Sports Club	Council Funding	Withdraw and abstain
Kelly van Gaalen	No form received			
Louis Toorenburg	No form received			
Alan Hessel	Nil	Nil	Nil	Nil
Laurie Byers	Kaikohe Golf Club			
	Kaikohukohu Trust			
	North Point Trust			
	Patron Bay of Islands Hockey			
Emma Davis	Secretary	Pompallier Hokianga Trust	Council Funding	Decide at the time to withdraw and/or abstain
	Trustee	Raiatea Resource Centre	Council Funding	Decide at the time to withdraw and/or abstain
	Committee Member	Rawene Hall	Council Funding	Decide at the time to withdraw and/or abstain
	Committee Member	Kohukohu Hall	Council Funding	Decide at the time to withdraw and/or abstain
	Member of teaching staff	Broadwood Area School	Council Funding	Decide at the time to withdraw and/or abstain
John Vujcich	Board Member	Pioneer Village	Matters relating to funding and assets	Declare interest and abstain
	Director	Waitukupata Forest Ltd	Potential for council activity to directly affect its assets	Declare interest and abstain
	Director	Rural Service Solutions Ltd	Matters where council regulatory function impact of company services	Declare interest and abstain
	Director	Kaikohe (Rau Marama) Community Trust	Potential funder	Declare interest and abstain
	Partner	MJ & EMJ Vujcich	Matters where council regulatory function impacts on partnership owned assets	Declare interest and abstain

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Kaikohe Rotary Club	Potential funder, or impact on Rotary projects	Declare interest and abstain
	Member	New Zealand Institute of Directors	Potential provider of training to Council	Declare a Conflict of Interest
	Member	Institute of IT Professionals	Unlikely, but possible provider of services to Council	Declare a Conflict of Interest
Moko Tepania	Teacher	Te Kura Kaupapa Māori o Kaikohe.	Potential Council funding that will benefit my place of employment.	Declare a perceived conflict
	Chairperson	Te Reo o Te Tai Tokerau Trust.	Potential Council funding for events that this trust runs.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Te Rarawa	As a descendent of Te Rarawa I could have a perceived conflict of interest in Te Rarawa Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Whaingaroa	As a descendent of Te Rūnanga o Whaingaroa I could have a perceived conflict of interest in Te Rūnanga o Whaingaroa Council relations.	Declare a perceived conflict
	Tribal Member	Kahukuraariki Trust Board	As a descendent of Kahukuraariki Trust Board I could have a perceived conflict of interest in Kahukuraariki Trust Board Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga ā-Iwi o Ngāpuhi	As a descendent of Te Rūnanga ā-Iwi o Ngāpuhi I could have a perceived conflict of interest in Te Rūnanga ā-Iwi o Ngāpuhi Council relations.	Declare a perceived conflict

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held at the Pioneer Village, 1a Recreation Road, Kaikohe on:
Wednesday 12 May 2021 at 10.30 am

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1 APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

2 PUBLIC FORUM

3 DEPUTATIONS

- Ian Mackenzie – Pakanae Cemetary
- Phil Grimshaw – Healthy Families Far North

4 SPEAKERS

- Ana Heremaia – Ākau Design Ltd, funding application 7.4(a) and 7.4(b) refers
- Tania Fila – Omanaia Marae, funding application 7.4(d) refers

5 NOTICE OF MOTION**5.1 KAIKOHE-HOKIANGA NOTICE OF MOTION - OKAIHAU PLAYCENTRE RESERVE****File Number: A3181638**

I, Kaikohe-Hokianga Community Board Chair, Mike Edmonds, give notice that at the next Kaikohe-Hokianga Community Board meeting, to be held on 12 May 2021, I intend to move the following motion:

MŌTINI / MOTION

That, pursuant to the Local Government Act 2002, Schedule 7, Cl 32(6), the Kaikohe-Hokianga Community Board requests that the Council consider delegating governance responsibility for the reserve land upon which the Okaihau Playcentre sits to the KHCB to the fullest extent possible, and that the Kaikohe-Hokianga Community Board be delegated recommendation rights for all those powers not able to be delegated.

TAKE / RATIONALE**NIL****ĀPITI HANGA / ATTACHMENTS****Nil**

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A3052579

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 7 April 2021 as a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

- 1. 2021-04-07 KHCB Minutes - A3140273**  

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 7 APRIL 2021 AT 10.32 AM**

PRESENT: Chairperson Mike Edmonds, Member Emma Davis, Member Louis Toorenburg, Member Kelly van Gaalen, Member Alan Hessel, Member Laurie Byers, Member John Vujcich, Member Moko Tepania

STAFF PRESENT: Kathryn Trewin (Funding Advisor), Marlema Baker (Meetings Administrator). Casey Gannon (via Teams)

1 APOLOGIES AND CONFLICTS OF INTEREST

Chair Edmonds declared a conflict regarding Items 5.3 (a) and (b) Funding Applications.

Members John Vujcich and Kelly van Gaalen declared a conflict for Item 5.3 (b) Funding Applications.

2 PUBLIC FORUM

Shaun Reilly

- Te Mania Drive in Ohaeawai has been resolved.
- Ohaeawai playcentre is interested in reopening the Okaihau playcentre which has been closed. Council owns that building.
- Deliberations on funding application should include the public.

3 SPEAKERS

- Cheryl Smith representing the Kaikohe Rugby Football and Sports Club Inc – item 6.3b refers.

Chair Edmonds declared a conflict and vacated the Chair, Deputy Chair Emma Davis assumed the Chair.

Chair Edmonds resumed the Chair role.

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A3052577, pages 12 - 17 refers.

RESOLUTION 2021/24

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 3 March 2021 as a true and correct record.

CARRIED

5 REPORTS

5.1 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.1 document number A3117411, pages 18 - 25 refers.

RESOLUTION 2021/25

Moved: Chairperson Mike Edmonds

Seconded: Member Alan Hessell

That the Kaikohe-Hokianga Community Board:

- a) requests that the Far North District Council restores protection to the Pōhutukawa trees, in Ōpononi by either replacing the sandbag measures, or some better and longer lasting method, and that any such work be carried out with the utmost haste.
- b) requests that the Far North District Council direct similar attention and resources as those directed to the issue of the Whangaroa boat ramp parking, to the issue of congestion around the boat ramps of Ōpononi and Ōmāpere.

CARRIED

Member van Gaalen left the meeting 10:49 am and returned 10:52 am.

5.2 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 28 FEBRUARY 2021

Agenda item 7.2 document number A3124829, pages 26 - 29 refers.

RESOLUTION 2021/26

Moved: Member John Vujcich

Seconded: Member Louis Toorenburg

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 28 February 2021.

CARRIED

5.3 FUNDING APPLICATIONS

Agenda item 7.3 document number A3125203, pages 30 - 59 refers

- Chair Edmonds declares a conflict for Items 6.3 (A) and (B) and vacated the chair.
- Deputy Chair Emma Davis assumed the chair for these items.
- Members Vujcich (B) and Van Gaalen (B) declared a conflict and did not participate in discussions. Left the room.

RESOLUTION 2021/27

Moved: Member John Vujcich

Seconded: Member Moko Tepania

That the Kaikohe-Hokianga Community Board:

- a) in considering the provisions of the Community Grant Policy, authorise the sum of **\$3,075** (plus GST if applicable) to be paid from the Board's Community Fund account to Kaikohe Rugby Football and Sports Club Inc for costs towards installation of additional lights at Lindvart Park to support the following Community Outcomes:
 - (i) Proud vibrant communities.
 - (ii) Communities that are healthy, safe, connected and sustainable.

CARRIED

RESOLUTION 2021/28

Moved: Member Moko Tepania

Seconded: Member Alan Hessell

- b) in considering the provisions of the Community Grant Policy authorise the sum of **\$2,605** (plus GST if applicable) to be paid from the Board's Community Fund account to Kaikohe & District Historical & Mechanical Trust (Pioneer Village) Inc for costs towards construction of a stage for entertainment to support the following Community Outcomes:

- (i) Proud vibrant communities.
- (ii) Communities that are healthy, safe, connected and sustainable.

CARRIED**RESOLUTION 2021/29**

Moved: Chair Mike Edmonds

Seconded: Member Louis Toorenborg

- c) grant the request from the North Hokianga A&P Society to utilise the funds granted by the Board at their meeting on 3 February 2021 for the 2022 show, and that the applicant may not apply to the Board for additional funding for the 2022 event.

CARRIED**RESOLUTION 2021/30**

Moved: Member John Vujcich

Seconded: Member Alan Hessell

- d) grant the request from the Bay of Islands Waldorf Trust (Oromahoe Kindergarten) for an extension of time to utilise the funds granted by the Board at their meeting on 3 June 2020 for workshops to be rescheduled prior to the end of the 2021 calendar year.

CARRIED**RESOLUTION 2021/31**

Moved: Member John Vujcich

Seconded: Member Moko Tepania

- e) grant the request from Kaikohe & Districts Sportsville for an extension of time to utilise the funds granted by the Board at their meeting on 5 August 2020 for filming a promotional video prior to 30 September 2021.

CARRIED

11:24 pm Chair Mike Edmonds resumed the Chair.

7.4 PROJECT FUNDING REPORTS

Agenda item 7.4 document number A3125219, pages 60 - 70 refers.

RESOLUTION 2021/28

Moved: Member Moko Tepania

Seconded: Member Alan Hessell

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Kaikohe Business Association - Christmas in the Village 2020
- b) Kaikohe Pioneer Village - Halloween 2020
- c) Te Puna o Kopenuku Inc

CARRIED

8 INFORMATION REPORTS

8.1 KAIKOHE - HOKIANGA COMMUNITY HALL ANNUAL INFORMATION UPDATE

Agenda item 8.1 document number A3120658, pages 71 - 119 refers.

RESOLUTION 2021/29

Moved: Member John Vujcich

Seconded: Member Louis Toorenburg

That the Kaikohe-Hokianga Community Board receives the “Kaikohe-Hokianga Community Hall Annual Information Update”.

CARRIED

9 MEETING CLOSE

The Meeting closed at 11:24 am

The minutes of this meeting were confirmed at the Kaikohe-Hokianga Community Board Meeting held on 12 May 2021.

.....
CHAIRPERSON

7 REPORTS

7.1 KAIKOHE-HOKIANGA COMMUNITY BOARD HOKIANGA SPRAYING COMMITTEE

File Number: A3181642

Author: Marlema Baker, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To adopt the Terms of Reference for the Kaikohe-Hokianga Community Board Hokianga Spraying Committee.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- At their meeting on 3 February 2021, the Kaikohe-Hokianga Community Board resolved to establish the Hokianga Spraying Committee and discussed the issue of spraying in Rawene.
- This report outlines the specific Terms of Reference (ToR) that the Kaikohe-Hokianga Community Board Spraying Committee use to oversee their delegated area of responsibility.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board adopt the terms of reference for the Hokianga Spraying Committee as follows: that with regard to the herbicide and spraying in and around Rawene the Hokianga Spraying Committee will:

- a) represent, and act as an advocate for, the interests of its community.**
- b) consider and report on information provided and/or referred to it by the Far North District Council.**
- c) prepare an annual submission to the Far North District Council for expenditure within the community; and**
- d) communicate with interested parties within the community.**

1) TĀHUHU KŌRERO / BACKGROUND

At the Kaikohe-Hokianga Community Board February 2021 meeting members of the Hokianga Environmental Management Group raised concerns regarding the spraying of glyphosate along the verges in Rawene. They asked that spraying be stopped, and that Council look at other alternatives.

The Board resolved that the Kaikohe-Hokianga Community Board establish a Hokianga Spraying Committee which will include Chairperson Mike Edmonds and members Louis Toorenburg, Emma Davis, John Vujcich, Alan Hessel and 2 members of the public. It then discussed the issue of spraying in Rawene.

A Community Board may appoint the committees, subcommittees, and other subordinate decision-making bodies that it considers appropriate. A committee may appoint the subcommittees that it considers appropriate unless it is prohibited from doing so by the Community Board.

A Community Board may appoint or discharge any member of a committee and, if established by the council, a subcommittee. A committee may appoint or discharge any member of a subcommittee appointed by the committee unless directed otherwise by the Community Board.

The members of a committee or subcommittee may be, but are not required to be, elected members of a local authority. A council or committee may appoint a person who is not a member of the local

authority to a committee or subcommittee if, in the opinion of the council or committee, the person has the skills, attributes or knowledge to assist the committee or subcommittee.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Kaikohe-Hokianga Community Board proposes the Terms of Reference (ToR) listed in the recommendation to aid and guide the Hokianga Spraying Committee set out the working arrangements for the committee and list vital information about its purpose, membership, meeting schedule, level of administrative support, and review and reporting processes.


Take Tūtohunga / Reason for the recommendation

The Hokianga Spraying Committee was established to address community concerns regarding use of glyphosate spray in their community. The benefit of establishing the terms of reference for this committee is to provide boards or committee members and key stakeholders with a common understanding of the scope, objectives and operational processes of the committee and any legislative requirements.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Financial implications in supporting the Hokianga Spraying Committee will be covered within existing operational budgets.

ĀPITIHINGA / ATTACHMENTS

1. Hokianga Spraying Committee - Terms of Reference - A3184611 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This matter is of low significance.

State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Local Government Act 2002 enables this to occur.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Glyphosate is used across the district. While other Community Boards have signalled an interest in being involved there has been no formal commitment to date.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Adopting terms of reference for this committee does not have an implication to Māori, however, the work of this committee may be of interest to Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This does not affect any notified persons.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or need for budgeting provisions.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

	Authorising Body	Kaikohe-Hokianga Community Board
	Status	Standing Committee
COMMUNITY BOARD COMMITTEE	Title	Hokianga Spraying Committee
	Approval Date	12 May 2021
	Responsible Officer	Mike Edmonds

Purpose

The purpose of the Hokianga Spraying Committee (the Committee) is to address community concerns regarding use of glyphosate spray in the Hokianga community.

The Committee will, with regard to the herbicide and spraying in and around Rawene the Hokianga Spraying Committee:

- represent, and act as an advocate for, the interests of its community.
- consider and report on information provided and/or referred to it by the Far North District Council.
- prepare an annual submission to the Far North District Council for expenditure within the community; and
- communicate with interested parties within the community.

To perform his or her role effectively, each Committee member must develop and maintain his or her skills and knowledge, including an understanding of the Committee's responsibilities and key legislation.

Delegations

The Hokianga Spraying Committee will provide community advocacy on the matter of glyphosate spraying in the Hokianga region.

Power to Delegate

The Hokianga Spraying Committee may not delegate any of its responsibilities, duties, or powers.

Membership

The Kaikohe-Hokianga Community Board will determine the membership of the Hokianga Spraying Committee.

The Hokianga Spraying Committee will comprise of Chairperson Mike Edmonds and members Louis Toorenborg, Emma Davis, John Vujcich, Alan Hessel and 2 members of the public

Mike Edmonds - Chairperson
Emma Davis
Louis Toorenborg
John Vujcich
Alan Hessel
Member of the Public (1)
Member of the Public (2)

Non-appointed Community Board members and members of the public may attend Hokianga Spraying Committee meetings with speaking rights, but not voting rights.

Quorum - Committee

The quorum at a meeting of the Hokianga Spraying Committee is 4 members.

Frequency of Meetings

The Hokianga Spraying Committee shall meet every 2 months but may be cancelled if there is no business.

Committees Responsibilities

The Committees responsibilities are described below:

The Committee will, with regard to the herbicide and spraying in and around Rawene the Hokianga Spraying Committee:

- a) represent, and act as an advocate for, the interests of its community.
- b) consider and report on information provided and/or referred to it by the Far North District Council.
- c) prepare an annual submission to the Far North District Council for expenditure within the community; and
- d) communicate with interested parties within the community.

Rules and Procedures

Council's Standing Orders and Code of Conduct apply to all the committee's meetings.

Annual reporting

The Hokianga Spraying Committee will prepare an annual submission to the Far North District Council for expenditure within the community; and

7.2 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 MARCH 2021

File Number: A3160464

Author: Ajay Kumar, Management Accountant

Authoriser: Angie Thomas, Manager - Accounting Services

PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Kaikohe-Hokianga Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 31 March 2021.

BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available.

Community Fund Account balance as at 1 July 2020	\$115,902.00
• Plus uncommitted funds from 2019-20 carried forward	\$40,545.99
• Plus Unspent from 2018/19 - Matihetihe School support children participating in regular sporting activity during 2019 winter season	\$85.00
• Plus Unspent from 2018/19 - Rawene Golf Club Inc. to assist with the cost of The Hokianga Golf Fun Day 2019	\$115.79
• Plus Unspent from 2019/20 - Kaikohe Community & Youth Centre Trust for installation of the basketball court and hoops at Memorial Park	\$21,019.01
• Plus Commitments from 28/06/17 meeting towards Junior Bike Park	\$14,376.54
• Less funds granted and uplifted to 31 March 2021	\$97,212.00
• Less funds not uplifted from 05 August 2020 for Life Education Trust	\$5,001.00
• Less funds not uplifted from 09 December 2020 for Kaikohe Business Association	\$4,750.00
• Less funds not uplifted from 03 February 2021 for North Harbour A&P Society	\$3,720.00
Community Fund Account balance as at 31 March 2021	\$81,361.33

DISCUSSION AND NEXT STEPS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The uncommitted balance in the Community Fund account as at 31 March 2021 is \$81,361.33.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Far North District Council has delegated the allocation of relevant community board funds to the Kaikohe-Hokianga 31 March 2021 is attached.

ATTACHMENTS

1. **Statement of Kaikohe-Hokianga Community Board Fund Account as at 31 March 2021 - A3161701** [↓](#) 

**Far North District Council
Kaikohe - Hokianga Community Board
Statement of the Community Fund Account as at 31 March 2021**

Allocation Grants & Donations Annual Budget 2020-21	82,569.00
Community Board Placemaking Fund	33,333.00
Uncommitted funds from 2019-20 carried forward	40,545.99
Unspent from 2018/19 - Matihetihe School support children participating in regular sporting activity during 2019 winter season	85.00
Unspent from 2018/19 - Rawene Golf Club Inc. to assist with the cost of The Hokianga Golf Fun Day 2019	115.79
Unspent from 2019/20 - Kaikohe Community & Youth Centre Trust for installation of the basketball court and hoops at Memorial Park	21,019.01
Commitments from 28/06/17 meeting towards Junior Bike Park	14,376.54
	192,044.33
Less Expenditure 2020/21 (Funds Uplifted)	

July 20

Volunteering Northland for volunteer centre, recruitment and promotion	3,000.00
Kaikohe Business Association for costs towards Community Patrol vehicle	1,000.00
Kaikohe Pioneer Village for the annual Halloween community event	1,500.00
Wekaweka Valley Community Trust for costs towards updating the Waimamaku Community Centre	3,000.00

September 20

Kaikohe Intermediate School for installing swimming pool covers	3,000.00
Bay of Islands Waldorf Education Trust for costs towards parent workshops	500.00
Kaikohe & Districts Sportsville costs towards Lindvart Park Promotional Video	625.00
Te Rau o Te Huia costs towards running a four day community weaving workshop	3,100.00
Hokianga Community Educational Trust for costs towards clearing/cleaning Rawene Campus	2,619.00

October 20

Kaikohe Community Arts Council for costs towards Te Wairua o Kaikohe art exhibition	1,095.00
Kaikohe Sewing Club for costs towards Community Sewing Skills Course	5,300.00
Jacman Entertainment for costs towards Hullabaloo Children's Arts Festival 2020	5,000.00
Ngawha Springs Forward Charitable Trust on behalf of Te Whakamanamai Whanau Trust costs towards whare to whenua	20,000.00
South Hokianga Memorial Hall costs towards erecting a hall sign	1,000.00
Okaihau Bowling Club for costs towards new mats and jacks	1,300.00

November 20

Far North District Council**Kaikohe - Hokianga Community Board****Statement of the Community Fund Account as at 31 March 2021**

Te Puna o Kūpenuku Inc costs towards establishing and furnishing the Rawene Campus	17,291.00	
Kaikohe Business Association costs towards Kaikohe Christmas in the Village 2020	2,500.00	
Kaikohe Rugby and Sports Club towards adjusting lighting for televised Mitre 10 Rugby game at Lindvart Park	3,972.00	
Ngāpuhi Hokianga Ki te Raki Inc towards Mangamuka Christmas in the Park 2020	2,320.00	
Hokianga Treks 4 Kids for costs towards refreshing the display at the Rawene turnoff	3,400.00	
Far North Environment Centre for costs towards Te Tai Tokerau Timebank – Kohukohu and Kaikohe branches	1,300.00	
December 20		
Wekaweka Valley Community Trust for costs towards sports equipment for community use	1,000.00	
Heritage New Zealand for costs towards 181st Commemorations of signing of Te Tiriti at Mangungu Mission	3,230.00	
February 2021		
Okaihau Bowling Club for costs towards Okaihau Bowling Club renovations and repairs	5,000.00	
Man vs Wild Fishing Competition for costs towards the 2021 fishing competition	1,600.00	
Manaki Tinana Trust for costs towards hall hire for one year	1,560.00	
Niniwa Collective for costs towards the Te Whenua Tupu Ora	2,000.00	
		<u>97,212.00</u>
Balance as at 31 March 2021		<u>\$94,832.33</u>
Less Commitments 2020/21 as at 31 March 2021 (Funds not yet up lifted)		
Meeting 05.08.20		
Life Education Trust costs towards mobile classroom refurbishment	5,001.00	
Meeting 09.12.20		
Kaikohe Business Association for costs towards updated town/cycle trail signage	4,750.00	
Meeting 03.02.21		
North Hokianga A&P Society Inc for costs towards entertainment at the 2021 show	3,720.00	
		13,471.00
Balance 31 March 2021 Uncommitted/(Overcommitted)		<u>\$81,361.33</u>

7.3 WINTER 2021 RURAL TRAVEL FUNDING APPLICATIONS**File Number:** A3155766**Author:** Kathryn Trewin, Funding Advisor**Authoriser:** Ana Mules, Team Leader - Community Development and Investment**TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2021 winter sporting season.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a)	Datz Us Netball	\$2400
b)	Hokianga Sports Club	\$2000
c)	Kaikohe Rugby Football and Sports Club	\$3800
d)	Kerikeri Gymnastics Club	\$910
e)	Mid North United Sports	\$2300
f)	Omanaia School	\$800
g)	Taiamai Ohaeawai Junior Rugby Club	\$2000
h)	Te Kura a-Iwi o Pawarenga	\$350
i)	Te Kura Kaupapa Māori o Kaikohe	\$3042
j)	Te Kura Taumata o Panguru	\$1000
k)	Rawene Primary School	\$2000
Total		<u>\$20,602</u>

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented. The strategy is yet to be developed.

Kiwisport was launched in 2009 by Prime Minister John Key and funding is given to Sport Northland to achieve three objectives. One of the barriers that has been identified in Northland is the cost of travel. Sport Northland agreed to give part of its funding to the Far North District Council to add to its Rural Travel Fund to overcome the travel barrier and help achieve their three objectives.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until November 2019 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close in local newspapers and on Council's Facebook page. The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. Further detailed information provided by Sport Northland regarding their recommendations has been distributed to Board Members separately.

	Sport Northland (Kiwisport)	Sport New Zealand (Rural Travel)
What are the Objectives?	<ol style="list-style-type: none"> 1. Increase the number of children participating in sport 2. Increase the availability and accessibility of sport for children 3. Support the development of skills to enable effective participation. 	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$25,000.00 across the Far North District.	\$25,080.30 across the Far North District.
Funding is not available for	Coaches, referees, children playing in Regional or District rep teams, club/school sport administration.	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools, clubs or individuals.	Schools, clubs or individuals.
What age group is funding for?	Funding is available for school aged children. This is understood to be ages 5 - 18 years of age.	Funding is available for youth/children aged 5 - 19 years of age.

Eligible Sports	Team or individual organised sporting activities such as volleyball, netball, rugby; hockey, football, orienteering, waka ama, basketball, ki-o-rahi, shooting, athletics, swimming.	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.
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Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

Take Tūtohunga / Reason for the recommendation

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand and the Kiwisport agreement with Sport Northland to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council receives two grants annually that make up this funding budget - \$25,080.30 from Sport New Zealand and \$25,000 (plus GST) from Sport Northland.

The total budget for rural travel funding for the 2020/21 financial year is \$50,080.30. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. It is recommended that only 40% of the total funding be allocated for summer activities and the remainder allocated for the busier winter sporting season.

The total available funds for the winter season is usually \$8,327.20. Additional funds (including funding returned or unused by applicants from previous funding rounds, and funds carried over from previous funding rounds) have been added to this amount to allow the grant recommendations in this report to be made.

%	Board	40% Summer	60% Winter	Total
40.5%	Bay of Islands-Whangaroa Community	\$8,029.80	\$12,044.70	\$20,074.50
31.5%	Te Hiku Community	\$6,245.40	\$9,368.10	\$15,613.50
28%	Kaikohe-Hokianga Community	\$5,551.47	\$8,327.20	\$13,878.67

ĀPITIHINGA / ATTACHMENTS

1. Pages from FNRTF - Application - Datz Us Netball - A3158328
2. Pages from FNRTF - Application - Hokianga Sports Club - A3158327
3. Pages from FNRTF - Application - Kaikohe Rugby Football and Sports Club - A3158325
4. Pages from FNRTF - Application - Kerikeri Gymnastics Club - A3158331
5. Pages from FNRTF - Application - Mid North United Sports Inc - A3158326
6. Pages from FNRTF - Application - Omanaia School 2021 - A3158329
7. Pages from FNRTF - Application - Taiaimai Ohaeawai Junior Rugby Club - A3158332
8. Pages from FNRTF - Application - Te Kura a-Iwi O Pawarenga - A3158334
9. Pages from FNRTF - Application - Te Kura Kaupapa Maori o Kaikohe - A3158324
10. Pages from FNRTF - Application - Te Kura Taumata O Panguru - A3158330
11. Pages from FNRTF - Rawene Primary School - A3158333

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

14 April



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Datz Us Netball Club

Contact person: Tracey Albert

Postal address: 06 Hobson Street Onaehawai

PO Box address: RD2 Kaikohe

Telephone: 0274921878 Email: traceyalbert@xtra.co.nz

B. Contact Names

Please provide

- Name Tracey Albert Phone 0274921878
- Name Keta Kopa Phone 0211496994

C. Organisation Details

Are you a club or a school?

Club

- How many members belong to your club/school? 10 players 1 umpire 1 coach 1 manager = 13 in total
- How many participants aged between 5 & 19 will this travel subsidy benefit? 10
- How many participants are aged between 5-11 yrs None

1 | Page

7. Does your application involve a partnership with a local school / club YES / NO

8. What is this funding going to be used for? (Briefly explain)

on extra paper

9. Do you have any disabled individuals who are being supported by this fund?

a. If yes, how many will receive support from the RTF NO

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

3% just outside of Kaikohe
Oharau Road.

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO

(If yes please write your GST Number in the space provided below)

GST NO

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2. How much money are you applying for?

on extra paper.

\$ 5,000 Sport NZ funding

\$ 5937.65 other funders

\$ we are volunteers x 3 coaches
and quality of contribution

\$ 10937.65 TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Tracey Albert
 Position in organisation / title: Coach Founder of Datz Us Netball Club
 Signature: J. C. Albert Date: 13/04/2021
2. Name: Keta Kora
 Position in organisation / title: Manager/umpire
 Signature: [Signature] Date: 13/04/2021

Checklist:

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
 - Latest financial statements from your organisation (i.e. P&L, financial statement)
 - Deposit Slip (in case your application is approved)
 - Draft travel calculation breakdown (refer to your Sport Northland representative)
 - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
 - Summer sport applications are due 9 September 2020.
 - Winter sport applications will be due in March 2020 (date TBC).

Schedule of Supporting Documentation**Datz Us Netball**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ASB Bank Statement as at 16 March 2021
2	ASB Proof of Bank Account
3	Financial Breakdown



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Hokianga Sports Club

Contact person: Hayley Paul

Postal address: 562 Koutu Loop Road, Koutu, Hokianga 0473

PO Box address: as above

Telephone: 021 457 738 Email: Hokianga.sportclub@gmail.com

B. Contact Names

Please provide

1.	Name	Hayley Paul	Phone	021 457 738
2.	Name	Carla Robinson	Phone	021 052 7712

C. Organisation Details

Are you a club or a school? Club

1. How many members belong to your club/school? 150

2. How many participants aged between 5 & 19 will this travel subsidy benefit? 60

3. How many participants are aged between 5-11 yrs 40

1 | Page

4. How many participants are aged between 12-19 yrs 20
5. Please detail how many applicants are female 35
6. Please detail how many applicants are male 25
7. Does your application involve a partnership with a local school / club YES

8. What is this funding going to be used for? (Briefly explain)

Vision: "To increase safe whanau environment opportunities for young people. To improve their social, emotional, physical, mental health and wellbeing; low or no cost"

Hokianga Sports Club was formed to develop and nurture sports and initiatives that foster good health and wellbeing in the Hokianga. We support the increased offering of all sport, health and wellness events and happening in the Hokianga area. We support initiatives which improve the overall health and wellbeing of all people in the Hokianga with a particular focus on Māori.

We organise twice weekly local sport tournaments for our Hokianga Community. Our winter sports are soccer, rugby, netball, basketball and softball. Tournaments are held in different locations in the Hokianga. (Rawene/Opononi/Koutu). From these tournaments we encourage the creation of Hokianga teams and individuals to participate in Northland wide competitions. Funding will be used to assist with transport within the Hokianga and for the Hokianga teams who enter into the northland wide competitions.

Do you have any disabled individuals who are being supported by this fund?

- a. If yes, how many will receive support from the RTF NO

9. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund? 100%

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? NO

(If yes please write your GST Number in the space provided below)

GST NO.

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- | | | |
|---|------------|-------------------|
| 2. How much money are you applying for? | \$2,000.00 | Sport NZ funding |
| | \$ | other funders |
| | \$1,000.00 | your contribution |
| | \$3,000.00 | TOTAL |

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
Nil		

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

N/A

E. Declaration

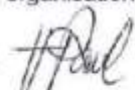
We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Hayley Paul

Position in organisation / title: Secretary

Signature:



Date: 31 March 2021

2. Name: Ruby Korewha

Position in organisation / title: Chairperson

Signature:



Date: 31 March 2021

Checklist:

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
 - o Latest financial statements from your organisation (i.e. P&L, financial statement)
 - o Deposit Slip (in case your application is approved)
 - o Draft travel calculation breakdown (refer to your Sport Northland representative)
 - o Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
 - o Summer sport applications are due 9 September 2020.
 - o Winter sport applications will be due in March 2020 (date TBC)

Schedule of Supporting Documentation**Hokianga Sports Club**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Kiwibank Bank Statement as at 20 February 2021 x2 pages
2	Rural Travel Fund 2021 Financial Breakdown
3	Financial Statement 2018
4	Financial Statement 2019
5	Financial Statement 2020



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Kaikohe Rugby Football and Sports Club

Contact person: Nichole Robinson

Postal address: PO Box 307, Kaikohe, 0404

PO Box address: As above

Telephone: 02108849757 Email: nichole@kaikoherugby.club

B. Contact Names

Please provide

1. Name Nichole Robinson Phone 02108849757
2. Name Cheryl Smith Phone 027 4343 417

C. Organisation Details

Are you a club or a school? Club

1. How many members belong to your club/school? 500
2. How many participants aged between 5 & 19 will this travel subsidy benefit? 190
3. How many participants are aged between 5-11 yrs 160

4. How many participants are aged between 12-19 yrs 30
5. Please detail how many applicants are female 40
6. Please detail how many applicants are male 150
7. Does your application involve a partnership with a local school / club YES/ **NO**
8. What is this funding going to be used for? (Briefly explain)
- For junior trainings and transport to competition games throughout Northland.
9. Do you have any disabled individuals who are being supported by this fund?
- a. If yes, how many will receive support from the RTF N/A
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?
- 100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? **YES** / NO

(If yes please write your GST Number in the space provided below)
GST NO.

0	4	3	2	8	8	5	9
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2. How much money are you applying for?
- \$ 3800 Sport NZ funding
- \$ other funders
- \$ 3800 your contribution
- \$ 7600 TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
N/A		

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

N/A

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Nichole Robinson

Position in organisation / title: Secretary

Signature: 

Date: 15/04/2021

2. Name: Cheryl Smith

Position in organisation / title: President

Signature: _____

Date: _____

Checklist:

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
 - Latest financial statements from your organisation (i.e. P&L, financial statement)
 - Deposit Slip (in case your application is approved)
 - Draft travel calculation breakdown (refer to your Sport Northland representative)
 - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
 - Summer sport applications are due 9 September 2020.
 - Winter sport applications will be due in March 2020 (date TBC).

Schedule of Supporting Documentation**Kaikohe Rugby Football and Sports Club**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ASB Bank Details
2	Annual Report as at 30 September 2020 x10 pages
3	Endorsement letter – Nichole Robinson - Secretary



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Kerikeri Gymnastics Club Inc _____

Contact person: Amber Shaw _____

Postal address: c/- 537B Kerikeri Road, RD 3, Kerikeri

PO Box address: c/- 537B Kerikeri Road, RD3, Kerikeri

Telephone: 021240 9969 Email: kerikerigymclub@gmail.com _____

B. Contact Names

Please provide

1. Name Amber Shaw _____ Phone 0212409969 _____
2. Name Janet McLea _____ Phone 021 051 7766 _____

C. Organisation Details

Are you a club or a school? _____ Club _____

1. How many members belong to your club/school? _____ 225 _____
2. How many participants aged between 5 & 19 will this travel subsidy benefit? _____ 70 _____
3. How many participants are aged between 5-11 yrs _____ 60 out of 70 _____

4. How many participants are aged between 12-19 yrs 10 out of 70
5. Please detail how many applicants are female 65 out of 70
6. Please detail how many applicants are male 5 out of 70
7. Does your application involve a partnership with a local school / club YES/ NO
8. What is this funding going to be used for? (Briefly explain)

This money will be used to help fund the bus that we use to transport children from Kerikeri Primary and High School to the new club in Waipapa. This allows children to participate in gymnastics after school who will normally miss out if their parents work longer hours. This is a point of difference that our club is helping in our community for those families.

This money will be used for gymnasts who live far away from the club but need to train up to 4 times a week.

The money assists families that travel 25km or more to attend gymnastic classes.

9. Do you have any disabled individuals who are being supported by this fund?
- a. If yes, how many will receive support from the RTF No
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?
- 100 %

D. Financial Details

The intention of this fund is to subsidise expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? NO

--	--	--	--	--	--	--	--

2. How much money are you applying for?
- \$ 5340 Sport NZ funding
- \$ 15461.12
- \$ 2820 other funders (members)
- \$ 2820 your club contribution
- \$ 23621.12 TOTAL for 6 months.

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Janet McLea
 Position in organisation / title: Club Manager
 Signature: Janet McLea Date: 30/3/2021
2. Name: Amber Shaw
 Position in organisation / title: Committee member
 Signature: Amber Shaw Date: 30/3/2021

Checklist:

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
 - o Latest financial statements from your organisation (i.e. P&L, financial statement)
 - o Deposit Slip (in case your application is approved)
 - o Draft travel calculation breakdown (refer to your Sport Northland representative)
 - o Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
 - o Summer sport applications are due 9 September 2020.
 - o Winter sport applications will be due in March 2020 (date TBC).

Schedule of Supporting Documentation**Kerikeri Gymnastics Club**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Balance Sheet as at 31 December 2020
2	Profit and Loss Statement for the 3 months ended 31 March 2021 x2 pages
3	Financial Calculation Sheet 2021



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: MID NORTH UNITED SPORTS INCORPORATED

Contact person: Suzee Ross

Postal address: PO Box 8 KAIKOHE

Telephone: 0212987290 Email: mnus2017inc@gmail.com

B. Contact Names

Please provide

1. Name Mel Rameka Phone: 0274165093 Melvin.rameka@ngaphui.org
2. Name Suzee Ross Phone: 0212987290

C. Organisation Details

Are you a club or a school? Club of many clubs

1. How many members belong to your club/school? MNUS Basketball 108
2. How many participants aged between 5 & 19 will this travel subsidy benefit? 108
3. How many participants are aged between 5-11 yrs 32

1 | Page

4. How many participants are aged between 12-19 yrs 76
5. Please detail how many applicants are female 30
6. Please detail how many applicants are male 78
7. Does your application involve a partnership with a local school / club NO
8. What is this funding going to be used for? (Briefly explain)
Funding will be used to transport players to Bay Sports Complex, Harmony Lane, Waipapa
From Kaikohe and Okaihau
9. Do you have any disabled individuals who are being supported by this fund? NO
- a. If yes, how many will receive support from the RTF _____
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?
100%

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? NO

(If yes please write your GST Number in the space provided below)
GST NO.

--	--	--	--	--	--	--	--

2. How much money are you applying for?
- | | |
|------------|-------------------------------|
| \$2,300.00 | Sport NZ funding |
| \$0 | other funders |
| \$2,296.48 | parent/volunteer contribution |
| \$4,596.48 | TOTAL |

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below: **NO**

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: **Melvin Rameka**

Position in organisation / title: **Chairman**

Signature: 

Date: **12 April 2020**

2. Name: **Suzee Ross**

Position in organisation / title: **Treasurer**

Signature: 

Date: **12 April 2020**

Schedule of Supporting Documentation**Mid North United Sports Incorporated**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Support Letter – Mel Rameka - Chairperson
2	Westpac Bank Deposit Slip / Drivers Licence Details
3	Annual Report for the year ended 31 December 2020



30th March 2021

To the Western Community Board

Introduction:

Mid North United Sports is an Incorporated Society...
 Mid North - The Area we focus
 United Sports - Different Codes under the same banner...

Members are: Mid North Basketball, Kerikeri Basketball Assn, MNUS Holiday Programs and Camps, Rise-Up Sports Academy, Bay of Islands Marlins Softball Club, Mid North United Softball Little League, Mid North United Squash, Mid North United Golf, Womens Boxing, Rawene Community Gym, Nga Puhi Rugby League, Taiaimai Rugby League Club.

We are a non Profit Organisation.

Kerikeri Basketball Assn is a founding member of the Bay Sports Complex and everything run in Waipapa is under is a product of or endorsed by the KBBA
 Mid North Basketball combines the 3 areas we develop Basketball - Kaikohe, Kerikeri and Kawakawa.

Basketball is a member of the newly formed Northland Basketball Assn... And we are endorsed by them.

Re: Far North Rural Travel Fund Application

This travel application is in regards to a travel allowance for teams to travel to the Bay Sports Complex in Waipapa where there are 2 full sized double courts available for competition games. Thanks to our awesome parents and volunteers, they covered ½ the travel bill in the 2019 basketball season. This season we are looking for assistance with travel to help out our hard working organisers, coaches, and parents who are all volunteers.

2x van (Okaihau – Waipapa 44km) x 60c x 16 weeks =	\$929.28
2x van (Kaikohe - Waipapa 66km) x 60c x 16 weeks =	\$1,267.20
2x van (Kaikohe – Waipapa ATR Academy) x 60c x 16 weeks =	\$1,267.20
2x van (Kaikohe – Rotorua 944km) NZ Maori Basketball x 60c =	\$1,132.80
Total	\$4596.48

Thanking you in advance for your support. If you have any further questions please do not hesitate to give us a call: 0274165093.

Kind Regards
 Mel Rameka

Mid North United Sports Inc
 Chairman



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Te Kura o Omanaia

Contact person: Jon Smith

Postal address: 55 Omanaia Rd RD3 Kaikohe

PO Box address: as above

Telephone: 094057786 Email: admin@omanaia.school.nz

B. Contact Names

Please provide

1. Name Jon Smith Phone 094057786
2. Name Carla Robinson Phone 094057786

C. Organisation Details

- Are you a club or a school? School
1. How many members belong to your club/school? 65
 2. How many participants aged between 5 & 19 will this travel subsidy benefit? 58
 3. How many participants are aged between 5-11 yrs 45

1 | Page

4. How many participants are aged between 12-19 yrs 13

5. Please detail how many applicants are female 35

6. Please detail how many applicants are male 23

7. Does your application involve a partnership with a local school / club ☒ YES / ☐ NO

8. What is this funding going to be used for? (Briefly explain)

Funding will be used to help contribute to travel costs when we attend local club and school sporting events.

9. Do you have any disabled individuals who are being supported by this fund?

a. If yes, how many will receive support from the RTF 0

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? ☒ YES / ☐ NO

(If yes please write your GST Number in the space provided below)

GST NO.

52910802

2. How much money are you applying for?

\$ 800-00 Sport NZ funding

\$ - other funders

\$ 818-00 your contribution

\$ 1618-00 TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
N/A		

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

N/A

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Jon Smith
 Position in organisation / title: Principal
 Signature: [Signature] Date: 15/3/21
2. Name: Carla Robinson
 Position in organisation / title: Administrator
 Signature: [Signature] Date: 15/3/21

Schedule of Supporting Documentation**Omanaia School 2021**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Winter Travel Breakdown
2	ASB Bank Deposit Slip
3	Annual Report for the year ended 31 December 2019 x4 pages

Te Kura o Omanaia - Winter Travel

Event	Students attending	Where	Number of events	Travel - Km	Vehicles	Cost per event	Total Cost
Rippa Rugby	22	Kaikohe	2	67.8	2x Vans	\$84.00	\$168.00
Rugby	30	Opononi	6	42	2x Vans 2x Cars	\$104.16	\$625.00
Cross Country	58	Waimea	1	13.2	1 bus 2 Vans	\$200.00	\$200.00
Netball	20	Opononi	6	42	2x Vans 2x Cars	\$104.16	\$625.00
							\$1,618.00

0.62c per kilometre MoE rate



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Taiaimai Ohaeawai Junior Rugby Club

Contact person: Aimee Ruka

Postal address: 20 Sydney Street, Kaikohe

PO Box address: PO Box 196, Kaikohe

Telephone: 021 135 0886 Email: aimee.orfc@gmail.com

B. Contact Names

Please provide

1. Name: Aimee Ruka Phone 021 135 0886
2. Name Carole Smtih Phone 0210456040

C. Organisation Details

Are you a club or a school? Club

1. How many members belong to your club/school? 65
2. How many participants aged between 5 & 19 will this travel subsidy benefit? 65
3. How many participants are aged between 5-11 yrs 65

1 | Page

4. How many participants are aged between 12-19 yrs
5. Please detail how many applicants are female 5
6. Please detail how many applicants are male 60
7. Does your application involve a partnership with a local school / club YES/ NO
8. What is this funding going to be used for? (Briefly explain)

The funding will be used to help our whanau with travel costs to their away games. Transport costs can provide a barrier to some of the children playing sport and this funding would be able to help us alleviate some of the financial pressure on the whanau of our players.

9. Do you have any disabled individuals who are being supported by this fund? No
 - a. If yes, how many will receive support from the RTF _____
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

10%

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO

(If yes please write your GST Number in the space provided below)

GST NO.

133-026-045

2. How much money are you applying for?

\$2400 Sport NZ funding
\$200 raffle fundraisers
\$200 your contribution
\$2800 TOTAL

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

N/A – no further funding

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ **NO** (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Aimee Ruka

Position in organisation / title: Ohaeawai Junior Club Secretary

Signature: _____

Date: 13 April 2021

2. Name: Carole Smith

Position in organisation / title: Ohaeawai Junior Club Treasurer

Signature: _____

Date: 13 April 2021

Checklist:

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
 - Latest financial statements from your organisation (i.e. P&L, financial statement)
 - Deposit Slip (in case your application is approved)
 - Draft travel calculation breakdown (refer to your Sport Northland representative)
 - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
 - Summer sport applications are due 9 September 2020.
 - Winter sport applications will be due in March 2020 (date TBC).

Schedule of Supporting Documentation**Taiamai Ohaeawai Junior Rugby Club**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Profit and Loss Statement



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Te Kura ā-Iwi o Pawarenga
 Contact person: Lis Thomas
 Postal address: 42 Te Riha Roadway, Pawarenga, RD 2 Broadwood, Far North 0496
 PO Box address: N/A
 Telephone: 09 4059338 Email: tari@pawarenga.school.nz

B. Contact Names

Please provide

1. Name: Mona Pirini Phone 09 4059338
2. Name: Lis Thomas Phone 09 4059338

C. Organisation Details

Are you a club or a school? Kura

1. How many members belong to your club/school? 18 Children
2. How many participants aged between 5 & 19 will this travel subsidy benefit? 18
3. How many participants are aged between 5-11 yrs 15

4. How many participants are aged between 12-19 yrs 3
5. Please detail how many applicants are female 4
6. Please detail how many applicants are male 14
7. Does your application involve a partnership with a local school / club **YES** / NO
8. What is this funding going to be used for? (Briefly explain)

Our kura is part one of six tribal schools in Northland. There are a total of 37 tribal schools in the country (kuraaiwi.maori.nz). Each year, our schools plan, prepare and host sporting and other events for our tamariki. This money will be used to transport our tamariki to their events. Our first event is a Year 7-10 Ki o Rahi competition at Lindvart Park, Kaikohe, next week on Wednesday and Thursday 7th & 8th April, 2021. This one example of the many Kura a-lwi events our tamariki will attend, across Northland over the year. Last year, in Term 4, we attended the Northland Kura a-lwi camp at Mitimiti for three days. The other Northland Kura a-lwi are te Kura o Te Kao, Te Kura o Matihetihe, He Puna Ruku Matauranga o Whangaruru, Te Kura o Omanaia and Te Kura o Waikare. Therefore, our events will take place across the greater Northland region.

9. Do you have any disabled individuals who are being supported by this fund?
 - a. If yes, how many will receive support from the RTF 0
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

0%

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? **YES** / NO

(If yes please write your GST Number in the space provided below)

GST NO.

1	3	1	9	7	5	0	4	1
---	---	---	---	---	---	---	---	---

2. How much money are you applying for?

\$ 350 Sport NZ Funding

\$ 0 other funders

\$ 150 your contribution

\$ 500 TOTAL

3. If you have applied for funding from other organisation's please supply details - *refer to Table 1 below.*

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
N/A	N/A	N/A

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ **NO** (briefly explain and attach evidence of this)

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Lis Thomas

Position in organisation / title: Principal

Signature: Lis Thomas Date: 30/ 03/ 2021

2. Name: Mona Pirini

Position in organisation / title: Administrator

Signature: _____ Date: 30/ 03/ 2021

Checklist:

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
 - Latest financial statements from your organisation (i.e. P&L, financial statement)
 - Deposit Slip (in case your application is approved)
 - Draft travel calculation breakdown (refer to your Sport Northland representative)
 - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
 - Summer sport applications are due 9 September 2020.
 - Winter sport applications will be due in March 2020 (date TBC).

Schedule of Supporting Documentation**Te Kura a – Iwi O Pawarenga**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Financial Report – Education Services x8 pages
2	ASB Bank Details
3	Travel Cost Breakdown
4	Photo's



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: **Te Kura Kaupapa Māori o Kaikohe**

Contact person: **Nellie Marsh**

Postal address: **20 Hongi St, Kaikohe 0405**

PO Box address: **PO Box 513, Kaikohe 0405**

Telephone: **09 401 2726** Email: **nellie.marsh@kurakaikohe.school.nz**

B. Contact Names

Please provide

- | | | |
|----|--------------------------|---------------------------|
| 1. | Name Nellie Marsh | Phone 021 123 8838 |
| 2. | Name Moko Tepania | Phone 021 250 8819 |

C. Organisation Details

Are you a club or a school? **School**

- | | | |
|----|---|------------|
| 1. | How many members belong to your club/school? | 253 |
| 2. | How many participants aged between 5 & 19 will this travel subsidy benefit? | 100 |
| 3. | How many participants are aged between 5-11 yrs | 29 |

1 | Page

4. How many participants are aged between 12-19 yrs 71
5. Please detail how many applicants are female 57
6. Please detail how many applicants are male 43
7. Does your application involve a partnership with a local school / club YES/ NO
8. What is this funding going to be used for? (Briefly explain)

The funding will be used by a number of physical activity groups who need to travel to neighbouring towns to participate. Several students counted in the number of participants above are involved in more than one kaupapa.

Senior Swimming Group – 18 participants

Kaikohe Community Pool is only open in Terms 1 and 4. The Senior Swimming Group travel to the Te Papawai in neighbouring Kawakawa twice a week for swimming training in Terms 2 and 3. To hire a lane costs \$60 per lane per hour. Transport requires two vans.

128kms @ 64c per km for 2 vehicles = \$163.84 per week over 20 weeks = \$3,276.80

Amount requested: \$1,638.40

Senior Running Group – 15 participants

Travel to the Bay of Islands' to participate in The Beast. The entry fee for this even is \$67 pp.

Transport requires two vans.

60kms @ 64c per km for 2 vehicles = \$76.80

Amount requested = \$38.40

Ki-o-Rahi Team – 16 participants

Travel to Waitangi to participate in the Ki-o-Rahi Nationals Competition.

Transport requires two vans.

60kms @ 64c per km for 2 vehicles = \$76.80 x 3 days = \$230.40

Amount requested = \$115.20

Te Wharekura o Kaikohe Kapa Haka – 70 participants

Travel to Whangārei to participate in the Tōkihi ki Tua Kapa Haka Regionals.

Transport requires two buses.

Quoted return trips to Whangārei for 2 buses = \$2,300

Amount requested = \$1,150

Junior Swimming Group – 29 participants

Kaikohe Community Pool is only open in Terms 1 and 4. The Junior Swimming Group hope to travel to Little Dippers in neighbouring Waipapa once a week. Hire of the pool is \$110 per session for up to 10 participants with an extra \$6 per person over 10. Transport requires 3 vans.

60kms @ 64c per km for 3 vehicles = \$540 x 5 sessions = \$2,700

Amount requested = \$1,350

9. Do you have any disabled individuals who are being supported by this fund? **No**

a. If yes, how many will receive support from the RTF _____

10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / **NO**

(If yes please write your GST Number in the space provided below)

GST NO.

--	--	--	--	--	--	--	--	--	--

2. How much money are you applying for?

\$4292.00 Sport NZ funding

\$ _____ other funders

\$4292.00 your contribution

\$8584.00 TOTAL

3. If you have applied for funding from other organisations please supply details - *refer to Table 1 below.*

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

School is applying directly.

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: **Nellie Marsh**

Position in organisation / title: **Head of Te Manawa Ora (Physical Education and Health)**

Signature: N. Marsh Date: 13/04/21

2. Name: **Moko Tepania**

Position in organisation / title: **Senior Manager**

Signature: M. Tepania Date: 13/04/21

Checklist:

4 | Page

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility)
2. Have you answered every question?
3. Have you attached the relevant documents with your application?
 - Latest financial statements from your organisation (i.e. P&L, financial statement)
 - Deposit Slip (in case your application is approved)
 - Draft travel calculation breakdown (refer to your Sport Northland representative)
 - Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
 - Summer sport applications are due 9 September 2020.
 - Winter sport applications will be due in March 2020 (date TBC).



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation:

Te Kura Taumata o Panguru.

Contact person:

Nadine Sear

Postal address:

2178 West Coast Road Panguru

PO Box address:

North Hokianga, Northland.

Telephone:

09405101.

Email: nscoil@panguru.school.nz

B. Contact Names

Please provide

1. Name

Nadine Sear

Phone

0277282303

2. Name

Wahne - Fet

Phone

09405101.

C. Organisation Details

Are you a club or a school?

School.

1. How many members belong to your club/school?

114

2. How many participants aged between 5 & 19 will this travel subsidy benefit?

74

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24 year 7-16.
27 year 9-10
23 year 11-13

3. How many participants are aged between 5-11 yrs _____
4. How many participants are aged between 12-19 yrs 74
5. Please detail how many applicants are female 31
6. Please detail how many applicants are male 43
7. Does your application involve a partnership with a local school / club YES/NO
8. What is this funding going to be used for? (Briefly explain)
Help us travel to Whangarei and elsewhere to compete
in JSSSA Year 7-13 sports cleared of events.
Subsidise diesel costs that participants (average)
need to pay.
9. Do you have any disabled individuals who are being supported by this fund?
 a. If yes, how many will receive support from the RTF 1
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?
100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? YES / NO
 (If yes please write your GST Number in the space provided below)
 GST NO.

17326356

2. How much money are you applying for?

12 x 10 = \$120 per
student

\$ 1000 Sport NZ funding

\$ 1000 other funders

\$ 500 your contribution

\$ 1500 TOTAL JSB
2500 JSB

2 | Page

Vanice Baker @ fndc.govt.nz.
funding @ fndc.govt.nz

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
NA. Packets + co-ops fee contribution over 20 years	\$1000	throughout the two terms 2-3.

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/NO (briefly explain and attach evidence of this)

Affiliated to Northland Secondary Schools
Sports Association

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Nelene Sall
 Position in organisation / title: Leader of Learning Kaitiaki
 Signature: [Signature] Date: 01/04/2021
2. Name: Anna Louise-Foris
 Position in organisation / title: Principal
 Signature: [Signature] Date: 8/4/2021

Checklist:

1. If you have applied for funding in the past, please ensure a **Project Report** Form has been completed and returned (this can affect your eligibility) **A**
- ✓ 2. Have you answered every question?
- ✓ 3. Have you attached the relevant documents with your application?
 - ① ☐ Latest financial statements from your organisation (i.e. P&L, financial statement)
 - ② ☐ Deposit Slip (in case your application is approved)
 - ③ ☐ Draft travel calculation breakdown (refer to your Sport Northland representative)
 - ④ ☐ Evidence of your endorsement from your local affiliated club/school (if required)
4. Send your application form with the relevant documents to your local authority by the date on the website.
 - ☐ Summer sport applications are due 9 September 2020.
 - ☐ Winter sport applications will be due in March 2020 (date TBC).

APR 22

Schedule of Supporting Documentation**Te Kura Taumata O Panguru**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Support Letter – Nadine Scally Year 11-13 Leader of Learning
2	Statement of Financial Position as at February 2021
3	Westpac Bank Deposit Slip
4	Quote – Northland Area Schools Association
5	ASB – Event Information x4 pages



FAR NORTH RURAL TRAVEL FUND APPLICATION FORM 2020-2021

Schools, clubs or other sporting/activity organisations can apply for this funding. Funding is specifically to subsidise travel to and from sporting competitions/practices within the Far North District for school aged children (between ages 5 - 19 years) with the aim of increasing the number of children participating in sport, provide additional opportunities for participation in organised sport and to improve the development of skills to enable effective participation.

All applications are considered by the Community Boards, and advice is given from Sport Northland Representatives.

Priority will be given to those applications with a focus on providing sporting opportunities to - the appropriate age group, travel to regular sporting competition; competition within the District; funding for the upcoming season; applicants not seeking more than 50% of their total travel cost; applicants that have provided Project Reports for previous funds granted.

A. Details

Name of organisation: Rawene School

Contact person: Carla Robinson

Postal address: PO Box 59 Rawene

PO Box address: Marmon Street, Rawene 0473

Telephone: 094057885 Email: office@rawene.school.nz

B. Contact Names

Please provide

- | | | |
|----|-----------------------------|------------------------|
| 1. | Name <u>Carla Robinson</u> | Phone <u>094057885</u> |
| 2. | Name <u>Karena Tamehana</u> | Phone <u>094057885</u> |

C. Organisation Details

- Are you a club or a school? School
1. How many members belong to your club/school? 75
2. How many participants aged between 5 & 19 will this travel subsidy benefit? 45
3. How many participants are aged between 5-11 yrs 30

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4. How many participants are aged between 12-19 yrs 15
5. Please detail how many applicants are female 26
6. Please detail how many applicants are male 19
7. Does your application involve a partnership with a local school / club ☒ YES ☐ NO
8. What is this funding going to be used for? (Briefly explain)
- He will be participating in weekly sports competitions and events. Funding will be used to assist with transport costs within the Hokianga and Northland
9. Do you have any disabled individuals who are being supported by this fund?
- a. If yes, how many will receive support from the RTF 0
10. What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?
- 100 %

D. Financial Details

The intention of this fund is to **subsidise** expenses. Applicants need to show they have made a partial financial contribution towards the travel costs. Our decision makers look more favourably on applicants who have made an effort to obtain funding through other avenues, be that fundraising, applying for other grants, parent contributions.

1. Are you registered for GST? ☒ YES ☐ NO
- (If yes please write your GST Number in the space provided below)
- GST NO.

4	4	3	8	4	1	1	6
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2. How much money are you applying for?
- \$2000- Sport NZ funding
- \$ 250- other funders
- \$1,710- your contribution
- \$3960- TOTAL

3. If you have applied for funding from other organisations please supply details - refer to Table 1 below.

Table 1

Organisation - (including other councils)	Amount requested (\$)	Results date (if known)
NIL		

4. Do you have endorsement from your local affiliated club/school for this application for funding? (this is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

N/A

E. Declaration

We hereby declare that the information supplied here on behalf of our organisation is correct?

We consent to Far North District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to Sport NZ for the purpose of review of the rural travel fund. This consent is given in accordance with the Privacy Act 1993.

1. Name: Karena Tamehana

Position in organisation / title: Principal

Signature: [Signature]

Date: 10/3/21

2. Name: Carla Robinson

Position in organisation / title: Administrator

Signature: [Signature]

Date: 10/3/21

Schedule of Supporting Documentation**Rawene School**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Travel Breakdown 2021
2	ASB Bank Deposit Slip
3	Annual Report for the year ended 31 December 2020

Rawene School - Travel Breakdown 2021

Name of Event	Where	Number of Events	Kms return	0.62c p/km*	Vehicles	Cost - per event	Total	Number of students
Soccer	Kaikohe	2	82	\$ 50.84	2 vans 2 cars	\$ 203.36	\$ 406.72	30
Rugby-school	Kaikohe	2	82	\$ 50.84	2 vans 2 car	\$ 254.20	\$ 508.40	30
Rugby Team	Kaikohe	10	82	\$ 50.84	1 van 1 car	\$ 101.68	\$ 1,016.80	15
Rugby Practice	Kaikohe	15	82	\$ 50.84	1 van 1 car	\$ 101.68	\$ 1,525.20	15
Netball	Koutu	5	36	\$ 22.32	1 van 1 car	\$ 44.64	\$ 223.20	16
Cross Country	Wairua	1	na	na	1 bus	\$ 280.00	\$ 280.00	40
TOTAL							\$ 3,960.32	

* MoE mileage reimbursement rate

7.4 FUNDING APPLICATIONS

File Number: A3169182

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which application/s will receive funding at the 12 May 2021 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Kaikohe-Hokianga Community Board has \$14,317.78 unallocated funding available for the 2020/21 financial year.
- Kaikohe-Hokianga Community Board has an additional \$24,964 place making funding available for the 2020/21 financial year.
- Four new applications for funding have been received, requesting \$38,950.

TŪTOHUNGA / RECOMMENDATION

7(a) That the Kaikohe-Hokianga Community Board approves the sum of **\$15,000** (plus GST if applicable) be paid from the Board's Community Fund account to Ākau Foundation for costs towards Bling Bling Toi Marama 2021 to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

7(b) That the Kaikohe-Hokianga Community Board approves the sum of **\$20,000** (plus GST if applicable) be paid from the Board's Community Fund account to Ākau Foundation for costs towards Te Reo Māori on the Streets to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

7(c) That the Kaikohe-Hokianga Community Board approves the sum of **\$1,500** (plus GST if applicable) be paid from the Board's Community Fund account to Hokianga Treks 4 Kids for costs towards clearing the Rawene horse track to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

TŪTOHUNGA / RECOMMENDATION

7(d) That the Kaikohe-Hokianga Community Board approves the sum of **\$2,450** (plus GST if applicable) be paid from the Board's Community Fund account to Omanaia Marae for costs towards tables and chairs for the whare kai to support the following Community Outcomes:

- i) Communities that are healthy, safe, connected and sustainable
- ii) Proud, vibrant communities

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
7(a) Ākau Foundation	Bling Bling Toi Marama 2021	\$15,000 (16%)	\$15,000 (16%)	Ākau is building on a project started in 2020, with over 500 tamariki confirmed to participate in a project that engages with communities to create light art sculpture for the streets. This is to take place in July to coincide with the Matariki festival.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Event
7(b) Ākau Foundation	Te Reo Māori on the Streets	\$30,400 (27%)	\$20,000 (18%)	Ākau engages with taitamariki to rejuvenate the streets of Kaikohe with the implementation of large-scale murals.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Community Development
7(c) Hokianga Treks 4 Kids	Clearing the Rawene Horse Track	\$1,500 (79%)	\$1,500 (79%)	This community-based organisation supports local tamariki at no charge and is struggling to raise funds for maintenance of the tracks they use for their operation. This decision would be an out of policy decision for any amount more than \$950.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Community Development

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
7(d) Omanaia Marae	Purchase of dining room chairs/tables	\$2,450 (66%)	\$2,450 (66%)	This marae has undertaken a major upgrade programme over several years that is almost complete. While this application would appear to be for more than 50% of the project costs, it is only for these items and the total project cost has been significantly higher. This marae was also a community centre during the covid lockdowns, providing water and food packs in association with Hauora Hokianga.	i) Communities that are healthy, safe, connected and sustainable ii) Proud, vibrant communities	Community Development

Take Tūtohunga / Reason for the recommendation

The applicant was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy

ĀPITIHINGA / ATTACHMENTS

1. Pages from KHCB - Application - AKAU Bling Bling Toi Marama 2021 - A3169256
2. Pages from KHCB - Application - AKAU Foundation - A3169257
3. Pages from KHCB - Application - Hokianga Trek 4 Kids - A3169258
4. Pages from KHCB - Application - Omanaia Marae - A3169259

Take Tūtohunga / Reason for the recommendation

The applicant was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy

ĀPITI HANGA / ATTACHMENTS

1. Pages from KHCB - Application - AKAU Bling Bling Toi Marama 2021 - A3169256 [↓](#) 
2. Pages from KHCB - Application - AKAU Foundation - A3169257 [↓](#) 
3. Pages from KHCB - Application - Hokianga Trek 4 Kids - A3169258 [↓](#) 
4. Pages from KHCB - Application - Omanaia Marae - A3169259 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

ĀKAU - BLING BLING 2021

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	ĀKAU FOUNDATION	Number of Members	10
Postal Address	8B Dickeson Street, Kaikohe	Post Code	0405
Physical Address		Post Code	
Contact Person	Ana Heremaia	Position	Director
Phone Number		Mobile Number	021 0291 9799
Email Address	ana@akau.co.nz		

Please briefly describe the purpose of the organisation.

ĀKAU strives to empower taitamariki around Aotearoa to feel more connected and creative so that they can navigate the future with confidence. We help taitamariki recognise and harness the creativity of their tupuna by involving them in tangible projects that have real impact for taitamariki, their whānau and their community.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date

Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Bling Bling Toi Marama is a concept developed by ĀKAU youth design leader, Manawanui Ururoa. The Bling Bling concept engages with communities to create light art sculpture for their streets; to not only make their neighbourhoods aesthetically interesting, but also safer at night. This builds upon the kaupapa initiated by Sasha Wilson from Te Pū O Te Wheke Community Art Gallery.

Who will benefit:

- Tamariki – In 2020 Bling Bling Toi Marama worked with 5 schools, 2 kōhanga and 1 Early Childcare Centre from Kaikohe, Moerewa and Ōkaihau. This year we have over 500 tamariki confirmed!
- Kalako – engagement with kalako and classroom mahi
- Community – an event that brightens up winter!
- Kaikohe – drawing people into our awesome town

Due to the increase in kalako and taitamariki involved in this kaupapa it means that we now have a shortfall in our budget. We are looking for funding support toward the structure that houses and protects the tamariki mahi for this HUGE kaupapa!

Further panui attached or here:

<https://akau.co.nz/foundation/bling-bling-toi-marama>

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion	2,500	
Facilitator/Professional Fees ²	50,800	
Administration (incl. stationery/copying)	300	
Equipment Hire	15,000	15,000
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)	8,000	
Consumable materials (craft supplies, books)	15,000	
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe)		
TOTALS	91,600	15,000

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number **123-524-330**

How much money does your organisation currently have? **382651.15**

How much of this money is already committed to specific purposes? **382651.15**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Salaries & Wages	250000
Grants for other Projects	80000
Overheads	55000
TOTAL	385000

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Creative New Zealand	75000	<u>Yes</u> / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

ĀKAU FOUNDATION

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



www.fndc.govt.nz | Memorial Ave. Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2636814 (version Sept 2018)

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Ana Heremaia"/>	Position	<input type="text" value="Director"/>
Postal Address	<input type="text" value="88 Dickeson St"/>		Post Code <input type="text" value="0405"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="021 0291 9799"/>
Signature	<input type="text" value="Ana Heremaia"/>		Date <input type="text" value="14/04/2021"/>

Signatory Two

Name	<input type="text" value="Felicity Brechley"/>	Position	<input type="text" value="Director"/>
Postal Address	<input type="text" value="18 De Val Drive, Titirangi"/>		Post Code <input type="text" value="0604"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="021 0272 2499"/>
Signature	<input type="text" value="Felicity Brechley"/>		Date <input type="text" value="14/04/2021"/>

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A2685814

(version Sept 2018)

Page 6

Schedule of Supporting Documentation**AKAU Foundation – Bling Bling Toi Marama 2021**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Kiwibank Bank Statement from 12 February 2021 to 13 April 2021 x2 pages
2	Performance Report for the year ended 31 December 2019 x16 pages
3	LBDO Independent Auditors Report x3 pages
4	Budget Estimate 2021
5	Quote – Bay of Islands Scaffolding & Hire Ltd x2 pages
6	Timeline schedule
7	Hazard Management and Health & Safety Plan x5 pages
8	Wero – Bling Bling Toi Marama
9	Concept Plan x18 pages

ĀKAU - Te Reo Māori on the Streets

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

ATTACHMENTS:

- | | |
|---|----------------------------|
| <input checked="" type="checkbox"/> Quotes (or evidence of costs) for all items listed as total costs on pg 3 | PDF : 01_PROJECT COSTS |
| <input checked="" type="checkbox"/> Most recent bank statements and (signed) annual financial statements | PDF : 02_BANK INFO |
| <input checked="" type="checkbox"/> Programme/event/project outline | PDF : 03_BRIEF |
| <input checked="" type="checkbox"/> A health and safety plan | PDF : 04_HEALTH AND SAFETY |
| <input type="checkbox"/> Your organisation's business plan (if applicable) | |
| <input type="checkbox"/> If your event is taking place on Council land or road/s, evidence of permission to do so | |
| <input checked="" type="checkbox"/> Signed declarations on pgs 5-6 of this form | |

Applicant details

Organisation	ĀKAU FOUNDATION	Number of Members	10
Postal Address	88 Dickeson Street, Kaikohe	Post Code	0405
Physical Address	as per above	Post Code	
Contact Person	Ana Heremaia	Position	Director
Phone Number	021 0291 9799	Mobile Number	
Email Address	ana@akau.co.nz		

Please briefly describe the purpose of the organisation.

ĀKAU strives to empower taitamariki around Aotearoa to feel more connected and creative so that they can navigate the future with confidence. We help taitamariki recognise and harness the creativity of their tupuna by involving them in tangible projects that have real impact for taitamariki, their whānau and their community.

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Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Date
Location Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

This kaupapa engages taitamariki with te reo Māori, rejuvenates the streets of Kaikohe and aims to employ and engage with community in the implementation of large scale murals. We believe Te Reo Māori on the Streets (TRMOTS) contributes significantly to placemaking, brightening and reviving the streets of Kaikohe, as well as engaging meaningfully with taitamariki and community.

Who will benefit and how:

- Taitamariki – through workshops and a deeper engagement with te reo Māori
- Community – local businesses get a tidy building, employment and help from within community (TKEMKT), engagement with local Ngāpuhi artists
- Wider community – Kaikohe as a destination and place to visit!

Phase 01 began in 2020 ĀKAU ran creative workshops with a rūpu of taitamariki from Te Kura Kaupapa Māori o Kaikohe to develop typographic artworks for the rejuvenation of the Kaikohe Streetscape and to create a live learning experience and promote the use of Te Reo Māori.

For phase 02 this year we have completed further workshops with Kaikohe East, Kaikohe West and Kaikohe Intermediate and are hoping to complete a further 6 buildings to support this kaupapa.

We are also requesting funding for the production of a waiata which has been created with tamariki involved with this kaupapa. The waiata will help celebrate and showcase this kaupapa to whānau and the wider community.

Please refer attached PDF 03_BRIEF and further panui at the following link:
akau.co.nz/foundation/akau-communities-te-reo-māori-on-the-streets

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A2656614 (version Sept 2018)

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Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion	5,770	3,000
Facilitator/Professional Fees ²	52,800	10,000
Administration (incl. stationery/copying)		
Equipment Hire	14,400	14,400
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)	13,380	
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage	900	
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	19,200	not applicable
Other (describe)	6,000	3,000
TOTALS	112,450	30,400

² If the applicant is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Salaries & Wages	250,000.00
Grants for other Projects	80,000.00
Overheads	55,000.00
TOTAL	385,000.00

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Toikuranui	17,770	Yes /
Next Generation	58,280	Yes /
Foundation North	6,000	Yes /
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

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A2566314

(version Sept 2018)

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

ĀKAU FOUNDATION

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



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A2686314

(version Sept 2018)

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
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3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name	<input type="text" value="Ana Heremaia"/>	Position	<input type="text" value="Director"/>
Postal Address	<input type="text" value="88 Dickeson St"/>		Post Code <input type="text" value="0405"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="021 0291 9799"/>
Signature	<input type="text" value="Ana Heremaia"/>	Date	<input type="text" value="14/04/2021"/>

Signatory Two

Name	<input type="text" value="Felicity Brenchley"/>	Position	<input type="text" value="Director"/>
Postal Address	<input type="text" value="18 De Val Drive, Titirangi"/>		Post Code <input type="text" value="0604"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text" value="021 0272 2499"/>
Signature	<input type="text" value="Felicity Brenchley"/>	Date	<input type="text" value="14/04/2021"/>

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A2682614

(version Sept 2018)

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Schedule of Supporting Documentation

AKAU Foundation

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Kiwibank Statement Transactions from 12 February 2021 to 13 April 2021 x2 pages
2	Local Grant Project Cost Form – April 2021
3	Tax Invoice – Matavai Taulangau
4	Quote – Oxy Art / Bobby MacDonald x3 pages
5	Tax Invoice – Bay of Islands Scaffolding & Hire Ltd x3 pages
6	Tax Invoice – Hire Corp Kerikeri
7	Tax Invoice – Bunnings Kaikohe x2
8	Tax Invoice – Kaikohe Resene Colour
9	Tax Invoice – Signosaur
10	Tax Invoice – Kerikeri Colour Centre x3 pages
11	Performance Report for the year ended 31 December 2019 x16 pages
12	LBDO Independent Auditors Report x3 pages
13	Health & Safety Plan x2 pages
14	Vehicle Mileage Breakdown
15	Project Report
16	Oxy Art
17	Concept Plan x15 pages

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<u>Hokianga Treks 4 Kids Trust</u>	Number of Members	<u>25</u>
Postal Address	<u>PO Box 146, Rawene</u>	Post Code	<u>0443</u>
Physical Address	<u>5 Mairangi Street, Rawene</u>	Post Code	<u>0473</u>
Contact Person	<u>Rob Pink</u>	Position	<u>Chairperson</u>
Phone Number		Mobile Number	<u>0211317941</u>
Email Address	<u>hokianga@treks4kids@gmail.com</u>		

Please briefly describe the purpose of the organisation.

<u>Horse Trekking, Pony Club lessons</u> <u>After School / Holiday Programmes, Horse Activities</u>
--

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Page 1

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Clear Rawene Horse Trek Track Date

Location Rawene Time

Will there be a charge for the public to attend or participate in the project or event? N/A ☐ Yes ☒ No

If so, how much? N/A

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Clear Horse Trekking Track

Clean + Scoop Horse Drinking Dams

Youth and young kids of Rawene
and surrounding areas, will benefit from
safe and user friendly Horse Trekking Track

Water Dams, a necessity for the
Trekking Horses

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42999916 (version Sent 2018)

Page 3

Local Grant Application Form



Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the *total* amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	400	not applicable
Other (describe) Horse Trekking Track Horse Dams	1500	1500
TOTALS	1900	1500

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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4/20/2021

(various Cont 2019)

Page 2

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Horse Shoeing	550
Grazing	800
TOTAL	1350

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Rawene Junction / Rawene Beach	3400	11-11-2020	(Y) / N
H.T. 4 K Trekking Activities	1500	24/5/2018	(Y) / N
" Brumby Race Day	2500	28/4/2016	(Y) / N
" Brumby Race Day	2500	05/03/2015	Y / N

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20200016

(version 2019)

Page 4

Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Hokianga Trek 4 Kids Charitable Trust

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two

N/A

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27/05/2021

Funding Grant 2021/2

Page 5

Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within two months of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Position

Postal Address Post Code

Phone Number Mobile Number

Signature Date

Signatory ~~Two~~ ONE

Name Position

Postal Address Post Code

Phone Number Mobile Number

Signature Date

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A20AAR-14

(version Sent 2018)

Page 2

Schedule of Supporting Documentation**Hokianga Treks 4 Kids**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ASB Bank Statement from 1 February 2021 to 14 April 2021
2	Financial Report for the year ended 31 March 2020 x8 pages
3	Tax Invoice / Statement – Q Based Holdings Ltd

Local Grant Application Form



Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.

- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following **must** be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements *recent bank statement*
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☒ Your organisation's business plan (if applicable)
- ☒ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation	<u>Omanaia Marae</u>	Number of Members	<input type="text"/>
Postal Address	<u>PO Box 1689 SH12 RD3 Kaikohe 0473</u>	Post Code	<u>0473</u>
Physical Address	<u>24 Omanaia Road, Omanaia</u>	Post Code	<u>0473</u>
Contact Person	<u>Tanya Filia</u>	Position	<u>Trustee Administrator</u>
Phone Number	<u>021 407678</u>	Mobile Number	<u>021 407678</u>
Email Address	<u>omanaia marae @ gmail . com</u>		

Please briefly describe the purpose of the organisation.

Marae reservation for ngahapu Ngati Kaharau me Ngati Hou ki Omanaia - Gathering place for our hapu & community

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Local Grant Application Form



Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Purchase of dining room tables / chairs Date —
Location Omanaia marae Time —

Will there be a charge for the public to attend or participate in the project or event?

☐ Yes ☒ No

If so, how much?

n/a

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Our marae have been undertaking major buildings and facilities upgrades for a number of years under a specific staged strategic plan. We have had support over the years from a range of grant & funding organisations. This year brings about the completion of our upgrades to buildings and facilities with the wharekai and dining room. We seek support to complete the dining room, by way of dining room tables and chairs. Our marae has been a community water fill station, and served the community during covid lockdowns where kai packs were made up and distributed alongside Hauka Hokianga. We see ourselves as a place that can act as a civil defence community centre. The marae is able to sleep comfortably 120 people - has showering facilities, and can cater for many with a large wharekai (kitchen-dining). Our marae is proactive in its engagement with community and a range of organisations host meetings and workshops. With your support our new upgraded wharekai will have new dining room tables and chairs. To seat at least 200 people.

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2689514 | Version Sent 2018/1

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Local Grant Application Form

Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees ²		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)	\$2,450-00	\$2450-00
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	\$1,240-00	not applicable
Other (describe)		
TOTALS	\$3690-00	\$2450-00

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

Local Grant Application Form



Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Tagged to purchase a coolstore	\$12,286-19
TOTAL	\$12,286-19

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
n/a		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
n/a			Y / N
			Y / N
			Y / N
			Y / N

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2682614

(version Sent 2018)

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Local Grant Application Form



Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Omanaia Marae

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

[Signature]

Signatory Two

[Signature]

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2636814

(version Sept 2018)

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Local Grant Application Form



We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name Jack Korewha Position Chairperson
 Postal Address PDC Rawene Box 229 Rawene Post Code 0433
 Phone Number 027-9749-205 Mobile Number 027-9749-205
 Signature [Signature] Date 5-4-21

Signatory Two

Name Alecia Robinson Position Treasurer
 Postal Address 1689 State highway 12, RA3 Kaikohe Post Code 0473
 Phone Number 094057642 Mobile Number
 Signature [Signature] Date 5-4-21

www.fndc.govt.nz | Memorial Ave. Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

Schedule of Supporting Documentation**Omanaia Marae**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ASB Bank Account Statement 26 January 2021
2	ASB Bank Transaction History Report from 1 November 2020 to 9 February 2021
3	Performance Report for the year ended 31 March 2020 x20 pages
4	Quote – Bunnings Ltd x4 pages
5	Support letter – Northland Civil Defence Emergency Management Officer – Claire Nyberg
6	Organisations Users of Omanaia Marae

8.5 PROJECT FUNDING REPORTS

File Number: A3169225

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Hokianga Trek 4 Kids
- b) Okaihau Bowling Club – Kitchen
- c) Okaihau Bowling Club – Bowling Mats
- d) He Whakamanamai Whanau Trust

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITI HANGA / ATTACHMENTS

- 1. Pages from KHCB - Project Report - Hokianga Trek 4 Kids - A3169217  
- 2. Pages from KHCB - Project Report - Okaihau Bowling Club - Kitchen - A3169218  
- 3. Pages from KHCB - Project Report - Okaihau Bowling Club Inc - Mats - A3169215  
- 4. Pages from KHCB - Project Report - Whakamanamai Whanau Trust - A3169216  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

FOC80402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation:

Hokianga Treks 4 Kids

Name & location of project:

Rawene Junction / Rawene Beach

Date of project/activity:

Which Community Board did you receive funding from?

☐

Te Hiku

☒

Kaikohe-Hokianga

☐

Bay of Islands-Whangaroa

Amount received from the Community Fund:

\$3400.00

Board meeting date the grant was approved:

11-11-2020

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
M. O'Halloran	\$1523.75	✓
Carters Bulkhaul Ltd	\$930.00	✓
Q-Based Holdings Ltd.	\$946.00	✓
	\$	
Total:	\$3399.75	

Give a brief description of the highlights of your project including numbers participating:

Rawene Junction: Removed Waka + Row Boat.
Replenished Rocks. Poured 6 meters concrete over Rocks.
Replaced Waka + Boat. Concrete Area then Painted.
Boat + Waka also Painted. 10 Volunteers Assisted.
10m. Sand Poured onto Rawene Beach. Clendon Esplanade.

Private Bag 752, Memorial Ave, Kaikohe 0440, New Zealand, Freephone: 0800 920 029.
Phone: (09) 425 7750, Fax: (09) 421 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

1

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Rawene Junction now an inviting entrance to the township of Rawene.

Rawene Beach, the kids have sand on our beach, they love it.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

From Kaikohe-Hokianga Community Board
Funding most appreciated to enable these two projects to take place and be complete.
Photos attached.

If you have a Facebook page that we can link to please give details:

—

This report was completed by:

Name: C. PINIQUE
Address: PO Box 146 RAWENE
Phone: mob:
Email: hokianga Trek 4 Kids@gmail.com
Date: 01-04-2021

Schedule of Supporting Documentation**Hokianga Treks 4 Kids**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ASB Bank Statement / Transaction Details of deposit FNDC - from 20 November 2020 to 6 April 2021
2	ASB Bank Statement / Transaction Details of debit from 8 January 2021 to 6 April 2021 - \$946.00
3	ASB Bank Statement / Transaction Details of debit from 1 November 2020 to 6 April 2021 - \$930.00
4	ASB Bank Statement / Transaction Details of debit from 7 December 2020 to 6 April 2021 - \$1,523.75
5	Tax Invoice – Q Based Holdings Ltd
6	Tax Invoice – Carters Bulkhaul Ltd
7	Tax Invoice – Hokianga Concrete
8	Before and after photos x4 pages



Project Report COMMUNITY GRANT FUND - LOCAL

FD080402

FNDG ADMIN
08 APR 2021

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation: OKAIHAU BOWLING CLUB INC
Name & location of project: KITCHEN @ BOWLING CLUB
Date of project/activity: TO BE INSTALLED

Which Community Board did you receive funding from?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 5000

Board meeting date the grant was approved: 9th DECEMBER 2020

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
PLACEMAKERS KERIKERI	\$8,614.94	✓
	\$	
	\$	
	\$	
Total:	\$ 8614.94	

Give a brief description of the highlights of your project including numbers participating:

WE HAVE BEEN FUND RAISING TOWARDS THE KITCHEN UPGRADE FOR SOME TIME. THIS INVOLVES MOST OF OUR MEMBERS HELPING WITH CATERING WHEN REQUIRED. TO RAISE

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

THE KITCHEN IS WAITING TO BE INSTALLED BY TWO OF OUR MEMBERS WHO ARE BUILDERS. WORK COMMITMENTS UNTIL END OF APRIL, THEN OUR PROJECT WILL BE DONE. OUR KITCHEN AND CLUBROOMS VERY BUSY. RECENT FUNERAL CATERED FOR, SUNDAY FRIDAY EVENINGS, ANZAC PARADE LUNCH 25TH APR ALSO 18TH PRIVATE FUNCTIONS USING OUR FACILITIES.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

MEMBERS OF OUR CLUB APPRECIATED VERY MUCH THE \$500 GIVEN TOWARDS COST OF NEW KITCHEN

If you have a Facebook page that we can link to please give details:

This report was completed by:

Name: ANNE WILSON
 Address: 474 STATE HIGHWAY 1, OHAUWAI
 Phone: 405 9554 mob: 021 023 674 31
 Email: borders.wilson@gmail.com
 Date: 6 / 4 / 2021

Schedule of Supporting Documentation**Okaihau Bowling Club Inc**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Bank Statement from 31 December 2020 to 29 January 2021
2	Bank Statement from 31 January 2021 to 26 February 2021
3	Tax Invoice – Placemakers Kerikeri

FMBO ADMIN
12 APR 2021



Far North
District Council

**Project Report
COMMUNITY GRANT FUND - LOCAL**

FO080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation: OKAIHAU BOWLING CLUB INC
Name & location of project: SETTLERS LODGE OKAIHAU
Date of project/activity: PURCHASED MATS AND JACKS

Which Community Board did you receive funding from?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 1.300

Board meeting date the grant was approved: 15th OCTOBER 2020

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
HUNTING & FISHING (McCOY & THOMAS)	\$ 1,599.92	
	\$	
	\$	
	\$	
Total:	\$ 1,599.92	

Give a brief description of the highlights of your project including numbers participating:

WE NOW HAVE 24 FULLY PAID MEMBERS AND 6 SOCIAL MEMBERS. WE ARE CONFIDENT MORE WILL JOIN NEXT SEASON AND VERY PLEASING THAT SO MANY ARE YOUNG!!

Private Bag 752, Pongakawa, Kaikohe 0440, New Zealand, Telephone 0600 900 026,
Phone (07) 405 7450, Fax (07) 401 2122, Email info@fndc.govt.nz, Website www.fndc.govt.nz

1

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

EVERYONE UPLIFTED WITH THE NEW MATS.
OUR OLD OWES VERY HEAVY. OUR 2 RECENT
MAJOR TOURNAMENTS TRANGI PAIRS AND RSA
WERE FULLY ATTENDED AND EVERYONE REMARKING
ON THE STEADY IMPROVEMENTS BEING MADE
AT OUR CLUB.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

OUR MEMBERS GRATEFUL FOR YOUR
SUPPORT.
ENCLOSED BANK STATEMENTS
INVOICE AND RECEIPT FROM M'CURG THOMAS

If you have a Facebook page that we can link to please give details:

This report was completed by:

Name: ANNE WILSON
Address: 474 STATE HIGHWAY 1 OHANGA
Phone: 094059554 mob: 02102367431
Email: BORDERSWILSON@GMAIL.COM
Date: 7/4/2021

Schedule of Supporting Documentation**Okaihau Bowling Club Inc**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Bank Statement period from 30 September 2020 to 30 October 2020
2	Bank Statement period from 31 December 2020 to 29 January 2021
3	Receipt – Hunting & Fishing Whangarei
4	Tax Invoice - Hunting & Fishing Whangarei



Far North
District Council

Project Report
COMMUNITY GRANT FUND - LOCAL

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council

Private Bag 752

KAIKOHE 0440

Name of organisation:

Whakamanamai Whanau Trust

Name & location of project:

Where to be Whenua - Kaitake District

Date of project/activity:

Which Community Board did you receive funding from?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund:

\$ 20,000

Board meeting date the grant was approved:

Please give details of how the money was spent:

- * Your contribution to the project and the funding you received from the Community Board must be accounted for
- * Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
John E Telenka Takekahi	\$ 20,000	✓
	\$	
	\$	
	\$	
Total:	\$ 20,000	

Give a brief description of the highlights of your project including numbers participating:

We have blessed over 30 Whanau with an LPG Gas Stove as part of the "Where to be Whenua" project. This has improved the standard of living immensely.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

80-90% of the Whānau we help are using 2 burner camping cookers to cook off & to feed families. Most have no access to running water or hot water.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please see attached document with photos of some of the Whānau we have helped & links to our social media video's etc

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/Te-Whakamanamahi-Whānau-Trust>

This report was completed by:

Name: Ronda Zelazki-Tai
 Address: 4723 Tahere Rd R03 Kaikohe
 Phone: 4052241 mob: 0277466329
 Email: ronda.zelazki@gmail.com
 Date: 10/4/21

Schedule of Supporting Documentation**Whakamanamai Whanau Trust**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Tax Invoice – John & Talanoa Takelfanga
2	Update 14/04/21 with photo's

7.6 RURAL TRAVEL FUNDING REPORTS

File Number: A3170785

Author: Kathryn Trewin, Funding Advisor

Authoriser: Ana Mules, Team Leader - Community Development and Investment

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Hokianga Sports Club
- b) Rawene Primary School

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITI HANGA / ATTACHMENTS

- 1. Pages from FNRTF - Project Report - Hokianga Sports Club - A3158794 [!\[\]\(0d11e49c561fa84a6677bf9d4d629be0_img.jpg\)](#) 
- 2. Pages from FNRTF - Project Report - Rawene Primary School - A3158795 [!\[\]\(6a2e00d457a4a9d0194df568dc2b3699_img.jpg\)](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



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FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: Hokianga Sports Club
 Contact person: Hayley Paul
 Postal address: 562 Kaiti Loop Rd, RD3, Oporoni 0473
 Telephone: 02145 7788 Email: hokianga-sportsclub@gmail.com

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

1. Community Board meeting date the grant was approved _____

2. Please indicate the successful amount that you received

\$ 800.00 (FNDC contribution) \$ 200.00 (Other Funders)
 \$ _____ (Your Contribution) \$ _____ (Total)

3. What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
14-08-2020	Hawera Hokianga	travel support	\$200.00
			\$
			\$
TOTAL EXPENSES			\$200.00 \$200.00

4. Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
22-03-2021	Ravene Garage	Petrol Vouchers	\$800.00
			\$
			\$
			\$
			\$
Receipts required			
TOTAL EXPENSES			\$800.00



Far North
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C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

(basketball)
Being able to support taitarangi to attend a sport they love
to grow & develop sport specific skills & life skills

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Definitely helped us to increase participation & continue
player development

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question? ✓
1. Have you attached a recent bank statement showing the funding being spent? ✓
2. Have you attached all receipts as proof of expenditure? ✓

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

funding@fndc.govt.nz (PDF attachment via email preferred)

OR: mail to

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE
0440

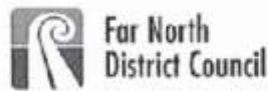
Or contact us;

(09) 401 5200
funding@fndc.govt.nz
www.fndc.govt.nz

Schedule of Supporting Documentation**Hokianga Sports Club**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Kiwibank Statement / Transactions from 30/01/21 to 31/3/21
2	Tax Invoice – Rawene Service Station



FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: RAWENE PRIMARY SCHOOL
 Contact person: CARLA ROBINSON
 Postal address: PO BOX 59 RAWENE
 Telephone: 09 405 7885 Email: office@rawene.school.nz

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for granted Rural Travel Fund)

1. Community Board meeting date the grant was approved _____

2. Please indicate the successful amount that you received

\$ 3,162-50 (FNDC contribution) \$ 4000-00 (Other Funders)
 \$ 1000-00 (Your Contribution) \$ 4162-50 (Total)

3. What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
N/A			\$
			\$
			\$
TOTAL EXPENSES			\$

4. Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
6/8/20	RAWENE SERVICE STATION	MTA VOUCHERS	\$ 3000-00
3/7/20	"	PETROL	\$ 40-61
7/3/20	"	PETROL	\$ 97-90
28/8/20	"	"	\$ 78-59
			\$
Receipts required TOTAL EXPENSES			\$ 3217-10



C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

We were able to participate in a wider variety of activities, and take students to the local school (wkly) competitions

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Yes, we have students playing in a wider variety of sport. Covid19 also impacted on the distances we travelled, due to codes, adjusting boundaries and combining competitions

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

1. Have you answered every question?
1. Have you attached a recent bank statement showing the funding being spent?
2. Have you attached all receipts as proof of expenditure?

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to:

funding@fndc.govt.nz (PDF attachment via email preferred)

OR: mail to

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

(09) 401 5200
funding@fndc.govt.nz
www.fndc.govt.nz

Schedule of Supporting Documentation**Rawene Primary School**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ASB Bank Statement from 05 August 2020 to 05 August 2020
2	Tax Invoice – Rawene Service Station – Petrol Vouchers
3	Tax Invoice – Rawene Service Station – Fuel x2
4	Statement – Rawene service Station

8 INFORMATION REPORTS

8.1 KAIKOHE-HOKIANGA STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 31 MARCH 2021

File Number: A3160432

Author: Ajay Kumar, Management Accountant

Authoriser: Angie Thomas, Manager - Accounting Services

PURPOSE OF THE REPORT

The purpose of the report is to provide the Kaikohe-Hokianga Community Board with financial statements for the period ended 31 March 2021.

EXECUTIVE SUMMARY

The financial report is ward-specific, covering the activities in the Kaikohe-Hokianga ward only.

Understanding the report:

- variances in excess of \$100k and significant “%” variances will be commented on.
- the financial year runs from 01 July 2020 to 30 June 2021.
- the “Year to date” columns reflects income and expenses for the period 01 July 2020 to 31 March 2021.
- the variances column highlights the difference between the budget set in the 2020/21 Annual Plan and actual income and expenses as at 31 March 2021.
- the full year columns show the budgeted income and expenses for the full 12 months from 01 July 2020 to 30 June 2021.
- the full year forecast column shows the best estimate for the actual year end position as advised by Managers.
- unfavourable variances will represent expenses higher than budget or income less than budget.

RECOMMENDATION

That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Financial Performance Activities by Ward for the period ending 31 March 2021.

BACKGROUND

This is the first quarterly financial report for 2020-2021 detailing the financial performance of community activities to be provided to the Kaikohe-Hokianga Community Board.


DISCUSSION AND NEXT STEPS

Refer to commentary in the attached statement.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no specific financial implications for this report.

ATTACHMENTS

1. **KHCB Statement of Financial Performance Activities by Ward for the period ending 31 March 2021 - A3160435** [↓](#) 

Statement of Financial Performance
Community Activities by Ward
for the period ending
31-March-2021
Kaikohe - Hokianga

	Year to date		Variance (\$000)		Full year			Full year Forecast (\$000)
	Actual (\$000)	Annual Plan Budget (\$000)			Annual Plan Budget (\$000)	Carry Forward Budgets (\$000)	Total Annual Budget (\$000)	
Operations								
Operational income								
Rates - general (excl water supply rates)	1,755	1,709	46	3%	2,279	0	2,279	2,279
Rates - penalties	0	42	(42)	-100%	56	0	56	56
Fees & charges (inc water supply rates)	41	39	2	5%	54	0	54	54
Central govt subsidies - operational	7	0	7	100%	0	0	0	0
Other income	59	1	58	5473%	1	0	1	76
Capital income								
Central govt subsidies - new works	190	0	190	100%	0	0	0	295
Central govt subsidies - renewals	20	0	20	100%	0	0	0	8
Other contributions	301	0	301	100%	0	0	0	301
Total operating income	2,372	1,791	581	32%	2,391	0	2,391	3,069
Expenditure								
Amenity Lighting	22	26	4	15%	35	0	35	35
Carparks	54	106	52	49%	142	0	142	142
Cemeteries	44	54	11	20%	76	0	76	76
Community Centres	77	98	20	21%	121	0	121	121
Footpaths	103	123	20	17%	164	0	164	164
Halls	331	317	(13)	-4%	418	0	418	418
Lindhart Park Recreation Hub	60	69	8	12%	79	0	79	79
Museums	44	44	(0)	0%	45	0	45	45
Parks & Reserves	671	665	(6)	-1%	884	0	884	1,159
Public Toilets	223	324	101	31%	435	0	435	435
Swimming Pools	76	72	(4)	-5%	97	0	97	97
Town Maintenance	141	246	105	43%	327	0	327	327
Total operating expenditure	1,846	2,144	298	14%	2,821	0	2,821	3,096
Net operating surplus/(deficit)	527	(352)	879		(430)	0	(430)	(26)

Commentary - Kaikohe - Hokianga

Operational Income

There is no significant variance, however

Other Income

- Grant received for the July 2020 Flood program (vegetation clearance and clean up) from Ministry of Business, Innovation & Employment (MBIE) are unbudgeted.

Capital Income

Central Government Subsidies New Works

- Tourism Infrastructure Funds (TIF) grant received from Ministry of Business, Innovation & Employment (MBIE) for the construction of public toilets at Opononi and Mitimiti (completed) are unbudgeted.

- NZTA subsidy received for construction of Community Board projects at Horeke Rd to Cemetery Okaihau, Kohukohu Rd Manning to Mariner, Taumatawiwi St Opononi, Taheke rd to Orms Rd, Lake road Okaihau.

Other Contributions

- Grant received from Ministry of Business, Innovation & Employment (MBIE) under the Te Tai Tokerau Worker Redeployment programme for construction of footpath at Signal Stn Rd, Omapere are unbudgeted.

Expenditure

Public Toilets and Town Maintenance

- External Services dayworks are behind budget with reduction in RFS.

9 MEETING CLOSE