

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON WEDNESDAY, 5 MAY 2021 AT 1.00 PM**

**PRESENT:** Cr John Vujcich, Member Bruce Robertson, Deputy Mayor Ann Court, Cr Mate Radich (virtually), Cr Kelly Stratford, Cr Moko Tepania, Member Mike Edmonds

**IN ATTENDANCE:** Shaun Clarke (Chief Executive Officer), William J Taylor, MBE (General Manager Strategic Planning and Policy - Acting), Andy Finch (General Manager Infrastructure and Asset Management), Dean Myburgh (General Manager District Services), Jacine Warmington (General Manager - Corporate Services (Acting), Adele Gardner

**1 KARAKIA TIMATANGA – OPENING PRAYER**

Chair Vujcich opened with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

**APOLOGY**

**RESOLUTION 2021/1**

Moved: Cr Kelly Stratford  
Seconded: Cr Moko Tepania

**That the apology received from His Worship the Mayor, and Cr Rachel Smith be accepted and leave of absence granted.**

**CARRIED**

**3 NGĀ TONO KŌRERO / DEPUTATION**

Nil.

**4 CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A3161100, pages 12 - 17 refers.

**RESOLUTION 2021/2**

Moved: Member Mike Edmonds  
Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 24 March 2021 as a true and correct record with the following amendment:**

- a) remove Kaikohe-Hokianga Community Board Chair title for Mike Edmonds

**CARRIED**

**4.2 MOTION – SPREAKING RIGHTS FOR TE HIKU COMMUNITY BOARD CHAIR ADELE GARDNER****RESOLUTION 2021/26**

Moved: Cr John Vujcich  
Seconded: Member Bruce Robertson

**That the Assurance, Risk and Finance Committee welcome Adele Gardner and that she be permitted to speak during member debate.**

**CARRIED****5 INFORMATION REPORTS****5.1 MAY 2021 RISK MANAGEMENT**

Agenda item 5.1 document number A3150970, pages 18 – 31 refers.

**RESOLUTION 2021/3**

Moved: Member Bruce Robertson  
Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report May 2021 Risk Management .**

**CARRIED****5.2 INTERNAL AUDIT AND ASSURANCE - AUDIT RECOMMENDATIONS REGISTER UPDATE**

Agenda item 5.2 document number A3159230, pages 32 - 37 refers.

**RESOLUTION 2021/4**

Moved: Member Bruce Robertson  
Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee receive the report Internal Audit and Assurance - Audit Recommendations Register Update.**

**CARRIED****5.3 LEVEL OF SERVICE KPI QUARTER 3 PERFORMANCE REPORT**

Agenda item 5.3 document number A3155141, pages 38 - 60 refers.

**RESOLUTION 2021/5**

Moved: Cr Kelly Stratford  
Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee receive the Level of Service KPI Quarter 3 Performance Report.**

**CARRIED**

**5.4 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2021**

Agenda item 5.4 document number A3156181, pages 61 - 86 refers.

**RESOLUTION 2021/6**

Moved: Member Bruce Robertson  
Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 31 March 2021.**

**CARRIED**

**5.5 ELECTED MEMBER SENSITIVE EXPENDITURE**

Agenda item 5.5 document number A3157554, pages 87 - 88 refers.

**RESOLUTION 2021/7**

Moved: Member Mike Edmonds  
Seconded: Cr Moko Tepania

**That the Assurance, Risk and Finance Committee receive the report Elected Member Sensitive Expenditure.**

**CARRIED**

**5.6 COUNCIL DECISION TRACKING ASSESSMENT FOR THE 2020 CALENDAR YEAR**

Agenda item 5.6 document number A3172438, pages 89 - 90 refers.

**RESOLUTION 2021/8**

Moved: Cr Kelly Stratford  
Seconded: Cr John Vujcich

**That the Assurance, Risk and Finance Committee receive the report Council Decision Tracking Assessment for the 2020 Calendar Year.**

**CARRIED**

**6 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2021/9**

Moved: Member Bruce Robertson  
Seconded: Cr John Vujcich

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>6.1 - Confirmation of Previous Minutes</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.2 - Opua Cycle Trail Risk Mitigation Update</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.3 - Cybersecurity Framework Update</b>	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

### CONFIRMATION OF INFORMATION AND DECISIONS IN OPEN MEETING

#### RESOLUTION 2021/10

Moved: Cr John Vujcich  
 Seconded: Member Mike Edmonds

**That Assurance, Risk and Finance Committee confirm that the information and decisions contained in the part of the meeting held with the public excluded is not to be restated in public meeting.**

**CARRIED**

#### RESOLUTION 2021/11

Moved: Cr John Vujcich  
 Seconded: Member Bruce Robertson

**That Council moves out of Closed Council into Open Council.**

**CARRIED**

**7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Cr. Moko Tepania closed with a karakia.

**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 3:14PM.

The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee Meeting held on 16 June 2021.

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**CHAIRPERSON**