



## KAIKOHE-HOKIANGA COMMUNITY BOARD



# AGENDA

## Kaikohe-Hokianga Community Board Meeting Wednesday, 3 February 2021

Time: 10.30 am  
Location: Council Chamber  
Memorial Avenue  
Kaikohe

### Membership:

Member Mike Edmonds - Chairperson  
Member Emma Davis – Deputy Chairperson  
Member Laurie Byers  
Member Kelly van Gaalen  
Member Alan Hessel  
Member Moko Tepania  
Member Louis Toorenborg  
Member John Vujcich



**Far North District Council**



**The Local Government Act 2002 states the role of a Community Board is to:**

- (a) Represent, and act as an advocate for, the interests of its community;
- (b) Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board;
- (c) Maintain an overview of services provided by the territorial authority within the community;
- (d) Prepare an annual submission to the territorial authority for expenditure within the community;
- (e) Communicate with community organisations and special interest groups within the community;
- (f) Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.

**Set local priorities for minor capital works in accordance with existing strategies,**

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long-Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.

5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long-Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a. Control of Use of Public Spaces – Dispensations on signs
  - b. Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c. Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d. Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e. Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

**Terms of Reference**

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Maori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
  - a. Holding a Community forum prior to Board meetings
  - b. Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

**Protocols**

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a. the disposal and purchase of land
  - b. proposals to acquire or dispose of reserves
  - c. representation reviews
  - d. development of new maritime facilities
  - e. community development plans and structure plans
  - f. removal and protection of trees
  - g. local economic development initiatives
  - h. changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long-Term Plan.
10. Provide information.

**KAIKOHE-HOKIANGA COMMUNITY BOARD MEMBERS REGISTER OF INTERESTS**

<b>Name</b>	<b>Responsibility (i.e. Chairperson etc)</b>	<b>Declaration of Interests</b>	<b>Nature of Potential Interest</b>	<b>Member's Proposed Management Plan</b>
<b>Mike Edmonds</b>	Chair	Kaikohe Mechanical and Historic Trust	Council Funding	Decide at the time
	Committee member	Kaikohe Rugby Football and Sports Club	Council Funding	Withdraw and abstain
<b>Kelly van Gaalen</b>	No form received			
<b>Louis Toorenburg</b>	No form received			
<b>Alan Hessel</b>	Nil	Nil	Nil	Nil
<b>Laurie Byers</b>	Kaikohe Golf Club			
	Kaikohukohu Trust			
	North Point Trust			
	Patron Bay of Islands Hockey			
<b>Emma Davis</b>	Secretary	Pompallier Hokianga Trust	Council Funding	Decide at the time to withdraw and/or abstain
	Trustee	Raiatea Resource Centre	Council Funding	Decide at the time to withdraw and/or abstain
	Committee Member	Rawene Hall	Council Funding	Decide at the time to withdraw and/or abstain
	Committee Member	Kohukohu Hall	Council Funding	Decide at the time to withdraw and/or abstain
	Member of teaching staff	Broadwood Area School	Council Funding	Decide at the time to withdraw and/or abstain
<b>John Vujcich</b>	Board Member	Pioneer Village	Matters relating to funding and assets	Declare interest and abstain
	Director	Waitukupata Forest Ltd	Potential for council activity to directly affect its assets	Declare interest and abstain
	Director	Rural Service Solutions Ltd	Matters where council regulatory function impact of company services	Declare interest and abstain
	Director	Kaikohe (Rau Marama) Community Trust	Potential funder	Declare interest and abstain
	Partner	MJ & EMJ Vujcich	Matters where council regulatory function impacts on partnership owned assets	Declare interest and abstain

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Member	Kaikohe Rotary Club	Potential funder, or impact on Rotary projects	Declare interest and abstain
	Member	New Zealand Institute of Directors	Potential provider of training to Council	Declare a Conflict of Interest
	Member	Institute of IT Professionals	Unlikely, but possible provider of services to Council	Declare a Conflict of Interest
<b>Moko Tepania</b>	Teacher	Te Kura Kaupapa Māori o Kaikohe.	Potential Council funding that will benefit my place of employment.	Declare a perceived conflict
	Chairperson	Te Reo o Te Tai Tokerau Trust.	Potential Council funding for events that this trust runs.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Te Rarawa	As a descendent of Te Rarawa I could have a perceived conflict of interest in Te Rarawa Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Whaingaroa	As a descendent of Te Rūnanga o Whaingaroa I could have a perceived conflict of interest in Te Rūnanga o Whaingaroa Council relations.	Declare a perceived conflict
	Tribal Member	Kahukuraariki Trust Board	As a descendent of Kahukuraariki Trust Board I could have a perceived conflict of interest in Kahukuraariki Trust Board Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga ā-Iwi o Ngāpuhi	As a descendent of Te Rūnanga ā-Iwi o Ngāpuhi I could have a perceived conflict of interest in Te Rūnanga ā-Iwi o Ngāpuhi Council relations.	Declare a perceived conflict

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**Far North District Council**  
**Kaikohe-Hokianga Community Board Meeting**  
**will be held in the Council Chamber, Memorial Avenue, Kaikohe on:**  
**Wednesday 3 February 2021 at 10.30 am**

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**Order Of Business**

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## **1 APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

## **2 PUBLIC FORUM**

## **3 DEPUTATIONS**

No requests for deputations were received at the time of the Agenda going to print.

## **4 SPEAKERS**

### Funding Applicants

- |          |  |
|----------|--|
| 10.40 am | Brian Vesey, Man Vs Wild Fishing Competition; Item 6.2a refers.              |
| 10.45 am | Peter McCraith, North Hokianga A&P Show; Item 6.2c refers.                   |
| 10.50 am | Heather Randerson, Te Whenua Tupu Ora – Niniwa Collective; Item 6.2d refers. |
| 10.55 am | Jenny McDougall, Manaki Tinana Trust; Item 6.2b refers.                      |

## 5 CONFIRMATION OF PREVIOUS MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES

**File Number:** A3039832

**Author:** Marlema Baker, Meetings Administrator

**Authoriser:** Aisha Huriwai, Team Leader Democracy Services

#### PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

#### RECOMMENDATION

**That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 9 December 2020 as a true and correct record.**

#### 1) BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### 2) DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

#### Reason for the recommendation

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

#### 3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

#### ATTACHMENTS

1. Kaikohe-Hokianga Community Board Minutes 9 December 2020 - A3031902 [↓](#) 

**MINUTES OF  
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON WEDNESDAY, 9 DECEMBER 2020 AT 10:34 AM**

**PRESENT:** Chairperson Mike Edmonds, Member Emma Davis, Member Louis Toorenburg, Member Kelly van Gaalen, Member Alan Hessel, Member Laurie Byers, Member John Vujcich.

**STAFF PRESENT:** Kim Hammond (Meetings Administrator), Tanya Proctor (Manager - Infrastructure Programme Delivery), Kathryn Trewin (Funding Advisor), Kaye Meekings (Property Legalisation Officer), Marlema Baker (Meetings Administrator).

**1 APOLOGIES AND CONFLICTS OF INTEREST**

Apologies were noted from Member Moko Tepania and CEO Shaun Clarke.

**2 PUBLIC FORUM**

- Mereana Watene: petition objecting to location of the toilets in Opononi.
- Sheena Ross: is the mandated kaikorero (speaker) for Ngati Korokoro has concerns with sewage flowing into the harbour.
- Shaun Reilly – Police unavailability/understaffing. Is opposed to the proposed dam in Ohaeawai (Matawii).

**3 DEPUTATIONS**

- Kathryn O'Reilly representing He Waka Kotahi New Zealand Transport Agency – Mangamuka Gorge Slip.

**4 SPEAKERS**

- Pettania Hohaia and Courtney Davis representing Wekaweka Valley Community Trust. Funding Application item 6.4 (c) refers.
- Darren Houston representing Kaikohe Business Association. Funding Application item 6.4 (a) refers.
- Mita Harris representing Heritage New Zealand. Funding Application item 6.4 (d) refers.
- Ann Wilson representing Okaihau Bowling Club. Funding Application item 6.4 (b) refers.

Meeting adjourned 11:35 am to 12:00 pm.

**MOTION TO REOPEN PUBLIC FORUM**

**RESOLUTION 2020/60**

Moved: Member Louis Toorenburg

Seconded: Member Kelly van Gaalen

**That the Kaikohe-Hokianga Community Board reopen Public Forum.**

**CARRIED**

**PUBLIC FORUM CONTINUED**

- Mataroa Mokaraka spoke regarding the shifting of this meeting to Pioneer Village.

**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A3009300, pages 12 - 20 refers.

**RESOLUTION 2020/61**

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

**That the Kaikohe-Hokianga Community Board confirms the minutes of their meeting held 11 November 2020 as a true and correct record with the following corrections:**

- Item Of Business Not On The Agenda Which Cannot Be Delayed - Te Puna O Kupenuku Access To Rawene Campus: wording should be “resolved to deal with this item”.**
- Item Of Business Not On The Agenda Which Cannot Be Delayed - Rawene Road Safety: wording should be “resolved to deal with this item”.**
- Resolution 2020/62 was moved by Louis not Lois.**
- Laurie Byers would like the reason for his apology for lateness recorded in the minutes as he was meeting with a Council officer in Kerikeri.**

**CARRIED**

**6 REPORTS****6.1 LEASE OF LOCAL PURPOSE (EDUCATION FACILITIES) RESERVES, RAWENE TO TE PUNA O KUPENUKU.**

Agenda item 7.1 document number A3001212, pages 21 - 29 refers.

**MOTION**

Moved: Member Alan Hessel

Seconded: Member Emma Davis

That the Kaikohe-Hokianga Community Board recommends the Far North District Council make the following resolution:

Pursuant to the Reserves Act 1977 the Far North District Council consents to a new lease over the local purpose (educational facilities) reserve (Sections 154 - 156 and 159 - 166 Town of Rawene Block XIV Mangamuka Survey District) to Te Puna o Kupenuku subject to the following conditions:

- rental - \$1 plus GST
- term of Lease - 3 years
- right of Renewal - 3 years
- rent Review - On renewal
- authorise the General Manager Infrastructure and Assets Management to negotiate and agree the final terms and conditions of the lease.

**AMENDMENT**

Moved: Chairperson Mike Edmonds

Seconded: Member John Vujcich

and that

- f) Council note that the Community Board is deeply disappointed that delegations, requested by the Board have not been considered, as is required as per schedule 7 Clause 32.6, of the Local Government Act.

**CARRIED**

The amendment became the substantive motion.

## **RESOLUTION 2020/62**

Moved: Member Alan Hessell

Seconded: Member Emma Davis

**That the Kaikohe-Hokianga Community Board recommends the Far North District Council make the following resolution:**

**Pursuant to the Reserves Act 1977 the Far North District Council consents to a new lease over the local purpose (educational facilities) reserve (Sections 154 - 156 and 159 - 166 Town of Rawene Block XIV Mangamuka Survey District) to Te Puna o Kupenuku subject to the following conditions:**

- a) rental - \$1 plus GST
- b) term of Lease - 3 years
- c) right of Renewal - 3 years
- d) rent Review - On renewal
- e) authorise the General Manager Infrastructure and Assets Management to negotiate and agree the final terms and conditions of the lease.

and that:

- f) Council note that the Community Board is deeply disappointed that delegations, requested by the Board have not been considered, as is required as per schedule 7 Clause 32.6, of the Local Government Act.

**CARRIED**

## **6.2 OPONONI TOILET LOCATION**

Agenda item 7.2 document number A3019397, pages 30 - 33 refers.

### **MOTION**

Moved: Chairperson Mike Edmonds

Seconded: Member Alan Hessell

That the Kaikohe-Hokianga Community Board;

- a) approve the location of the toilet and
- b) approve the increased operational expenditure for the servicing of the new toilets

### **AMENDMENT**

Moved: Member John Vujcich

Seconded: Member Louis Toorenburg

- b) note the increased operational expenditure for the servicing of the new toilets
- c) notes that construction of the toilets has already started.

**CARRIED**

The amendments became the substantive motion.

**RESOLUTION 2020/63**

Moved: Chairperson Mike Edmonds

Seconded: Member Alan Hessel

**That the Kaikohe-Hokianga Community Board;**

- a) approve the location of the toilet**
- b) note the increased operational expenditure for the servicing of the new toilets**
- c) notes that construction of the toilets has already started.**

**CARRIED**

In Favour: Chairperson Mike Edmonds, Members Emma Davis, Alan Hessel and John Vujcich.

Abstained: Members Louis Toorenburg, Kelly van Gaalen and Laurie Byers.

**6.3 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 OCTOBER 2020**

Agenda item 7.3 document number A3008384, pages 34 - 36 refers.

**RESOLUTION 2020/64**

Moved: Member Louis Toorenburg

Seconded: Member Laurie Byers

**That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 31 October 2020.**

**CARRIED**

**6.4 FUNDING APPLICATIONS**

Agenda item 7.4 document number A2861933, pages 37 - 72 refers.

**MOTION**

Moved: Member Laurie Byers

Seconded: Member Emma Davis

That the Kaikohe-Hokianga Community Board resolve to move the Funding Applications, with blank amounts and leave them to lie on the table:

- a) That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of \$xxx (plus GST if applicable) to be paid from the Board's Community Fund account to Kaikohe Business Association for costs towards updated town/cycle trail signage to support the following Community Outcomes:
  - (i) Proud vibrant communities.
  - (ii) Communities that are healthy, safe, connected and sustainable.

**LEFT TO LIE**

**MOTION**

- b) That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of \$xxx (plus GST if applicable) to be paid from the Board's Community Fund account to Okaihau Bowling Club for costs towards Okaihau Bowling Club renovations and repairs to support the following Community Outcomes:

- (i) Proud vibrant communities.
- (ii) Communities that are healthy, safe, connected and sustainable.

**LEFT TO LIE****MOTION**

- c) That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of \$xxx (plus GST if applicable) to be paid from the Board's Community Fund account to Wekaweka Valley Community Trust for costs towards sports equipment for community use to support the following Community Outcomes:
- (i) Proud vibrant communities.
  - (ii) Communities that are healthy, safe, connected and sustainable.

**LEFT TO LIE****MOTION**

- d) That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of \$xxx (plus GST if applicable) to be paid from the Board's Community Fund account to Heritage New Zealand for costs towards 181<sup>st</sup> Commemorations of signing of Te Tiriti at Mangungu Mission to support the following Community Outcomes:
- (i) Proud vibrant communities.
  - (ii) Communities that are healthy, safe, connected and sustainable.

**LEFT TO LIE  
CARRIED****6.5 RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2020/65**

Moved: Chairperson Mike Edmonds

Seconded: Member Emma Davis

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>6.4 – Funding Applications</b>	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

At the conclusion of discussions the Board resumed in open meeting.

#### 6.4 FUNDING APPLICATIONS

Agenda item 7.4 document number A2861933, pages 37 - 72 refers.

##### RESOLUTION 2020/67

Moved: Member Laurie Byers

Seconded: Member Emma Davis

**That the Kaikohe-Hokianga Community Board uplift the funding applications left to lie on the table and resolve:**

- a) **That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of \$4,750 (plus GST if applicable) to be paid from the Board's Placemaking Fund to Kaikohe Business Association for costs towards updated town/cycle trail signage to support the following Community Outcomes:**
  - (i) **Proud vibrant communities.**
  - (ii) **Communities that are healthy, safe, connected and sustainable.**
  
- b) **That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of \$5000 (plus GST if applicable) to be paid from the Board's Community Fund account to Okaihau Bowling Club for costs towards Okaihau Bowling Club renovations and repairs to support the following Community Outcomes:**
  - (i) **Proud vibrant communities.**
  - (ii) **Communities that are healthy, safe, connected and sustainable.**
  
- c) **That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of \$1,000 (plus GST if applicable) to be paid from the Board's Community Fund account to Wekaweka Valley Community Trust for costs towards sports equipment for community use to support the following Community Outcomes:**
  - (i) **Proud vibrant communities.**
  - (ii) **Communities that are healthy, safe, connected and sustainable.**
  
- d) **That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of \$3,230 (plus GST if applicable) to be paid from the Board's Community Fund account to Heritage New Zealand for costs towards 181<sup>st</sup> Commemorations of signing of Te Tiriti at Mangungu Mission to support the following Community Outcomes:**
  - (i) **Proud vibrant communities.**
  - (ii) **Communities that are healthy, safe, connected and sustainable.**

**CARRIED**



**6.5 PROJECT FUNDING REPORTS**

Agenda item 7.5 document number A2861854, pages 73 - 80 refers.

**RESOLUTION 2020/68**

Moved: Member John Vujcich

Seconded: Member Alan Hessel

**That the Kaikohe-Hokianga Community Board note the project reports received from:**

- a) Rawene Community Hall Management Committee**
- b) Wekaweka Valley Community Trust**

**CARRIED**

**7 MEETING CLOSE**

**The Meeting closed at 1:12 pm.**

**The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 3 February 2020.**

.....  
**CHAIRPERSON**

## 6 REPORTS

### 6.1 KAIKOHE-HOKIANGA STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 DECEMBER 2020

**File Number:** A3062151

**Author:** Ajay Kumar, Management Accountant

**Authoriser:** Janice Smith, Chief Financial Officer

#### PURPOSE OF THE REPORT

The Community Fund account provides information on financial matters relating to the Kaikohe-Hokianga Community Board's Community Fund which is allocated in accordance with the Community Grant Fund Policy.

#### RECOMMENDATION

**That the Kaikohe-Hokianga Community Board receives the report Kaikohe-Hokianga Statement of Community Board Fund Account as at 31 December 2020.**

#### BACKGROUND

The statement is attached for the Board's information and to provide sufficient information to enable the Board to allocate funds in accordance with the funds available.

<b>Community Fund Account balance as at 1 July 2020</b>	<b>\$115,902.00</b>
• <b>Plus, uncommitted funds from 2019-20 carried forward</b>	<b>\$59,550.00</b>
• <b>Less funds granted and uplifted to 31 December 2020</b>	<b>\$80,552.00</b>
• <b>Less funds not uplifted from 05 August 2020 for Okaihau Bowling Club and Life Education Trust</b>	<b>\$5,005.00</b>
• <b>Less funds not uplifted from 07 October 2020 for Te Puna o Kupunuku Inc and Maihi Memorial Charitable Trust</b>	<b>\$18,291.00</b>
• <b>Less funds not uplifted from 09 December 2020 for Kaikohe Business Association and Okaihau Bowling Club</b>	<b>\$9,750.00</b>
<b>Community Fund Account balance as at 31 December 2020</b>	<b>\$61,854.00</b>

#### DISCUSSION AND NEXT STEPS

Board members will consider the applications on the agenda and decide on what level of funding to allocate. The uncommitted balance in the Community Fund account as at 31 December 2020 is \$61,854.00.

Recent amendments to the Community Grant Fund Policy allow the Community Board to allocate, by resolution, funding directly to key projects identified in their strategic plan to the maximum amount of \$20,000 in any financial year.

**FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

The Far North District Council has delegated the allocation of relevant community board funds to the Kaikohe-Hokianga Community Board. The statement of the Community Fund account as at 31 December 2020 is attached.

**ATTACHMENTS**

1. **Statement of Kaikohe-Hokianga Community Board Fund Account as at 31 December 2020 - A3062136** [!\[\]\(511a36c244659513b679df9c639945de\_img.jpg\)](#) 

**Far North District Council  
Kaikohe - Hokianga Community Board  
Statement of the Community Fund Account as at 31 December 2020**

Allocation Grants & Donations Annual Budget 2020-21	82,569.00	
Community Board Placemaking Fund	33,333.00	
Uncommitted funds from 2019-20 carried forward	<u>59,550.00</u>	
		175,452.00

**Less Expenditure 2020/21 (Funds Uplifted)**

**July 20**

Kaikohe Business Association for costs towards Community Patrol vehicle	1,000.00
Kaikohe Pioneer Village for the annual Halloween community event	1,500.00
Wekaweka Valley Community Trust for costs towards updating the Waimamaku Community Centre	3,000.00

**September 20**

Kaikohe & Districts Sportsville costs towards Lindvart Park Promotional Video	625.00
Te Rau o Te Huia costs towards running a four day community weaving workshop	3,100.00
Hokianga Community Educational Trust for costs towards clearing/cleaning Rawene Campus	2,619.00

**October 20**

Kaikohe Community Arts Council for costs towards Te Wairua o Kaikohe art exhibition	1,095.00
Kaikohe Sewing Club for costs towards Community Sewing Skills Course	5,300.00
Jacman Entertainment for costs towards Hullabaloo Children's Arts Festival 2020	5,000.00
Ngawha Springs Forward Charitable Trust on behalf of Te Whakamanamai Whanau Trust costs towards where to whenua	20,000.00
South Hokianga Memorial Hall costs towards erecting a hall sign	1,000.00
Okaihau Bowling Club for costs towards new mats and jacks	<u>1,300.00</u>

**November 20**

Te Puna o Kūpenuku Inc costs towards establishing and furnishing the Rawene Campus	17,291.00
Kaikohe Business Association costs towards Kaikohe Christmas in the Village 2020	2,500.00
Kaikohe Rugby and Sports Club towards adjusting lighting for televised Mitre 10 Rugby game at Lindvart Park	3,972.00
Ngapuhi Hokianga Ki te Raki Inc towards Mangamuka Christmas in the Park 2020	2,320.00
Hokianga Treks 4 Kids for costs towards refreshing the display at the Rawene turnoff	3,400.00
Far North Environment Centre for costs towards Te Tai Tokerau Timebank – Kohukohu and Kaikohe branches	1,300.00

**Far North District Council****Kaikohe - Hokianga Community Board****Statement of the Community Fund Account as at 31 December 2020****December 20**

Wekaweka Valley Community Trust for costs towards sports equipment for community use	1,000.00	
Heritage New Zealand for costs towards 181st Commemorations of signing of Te Tiriti at Mangungu Mission	3,230.00	
		<u>80,552.00</u>
<b>Balance as at 31 December 2020</b>		<b><u>\$94,900.00</u></b>

**Less Commitments 2020/21 (Funds not yet up lifted)****Meeting 05.08.20**

Okaihau Bowling Club for costs towards new mats and jacks	4.00
Life Education Trust costs towards mobile classroom refurbishment	5,001.00

**Meeting 07.10.20**

Te Puna o Kūpenuku Inc costs towards establishing and furnishing the Rawene Campus	17,291.00
Maihi Memorial Parks Charitable Trust costs towards the CHI Festival 2021	<u>1,000.00</u>

**Meeting 09.12.20**

Kaikohe Business Association for costs towards updated town/cycle trail signage	4,750.00
Okaihau Bowling Club for costs towards Okaihau Bowling Club renovations and repairs	5,000.00
	33,046.00

<b>Balance 31 December 2020 Uncommitted/(Overcommitted)</b>	<b><u>\$61,854.00</u></b>
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## 6.2 FUNDING APPLICATIONS

**File Number:** A3056417

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Ana Mules, Team Leader - Community Development and Investment

### PURPOSE OF THE REPORT

This report summarises applications for Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which application/s will receive funding at the 3 February 2021 meeting. In accordance with the Community Grant Policy, section 10, "*applications in excess of \$3,000 may require the applicant to **attend a Board meeting, subject to the Chairperson's discretion***".

### EXECUTIVE SUMMARY

- Kaikohe-Hokianga Community Board has \$49,843 unallocated funding available for the 2020/21 financial year.
- Kaikohe-Hokianga Community Board has an additional \$24,964 place making funding available for the 2020/21 financial year.
- Four applications for funding have been received, requesting a total of \$8,880.
- In accordance with the Community Grant Policy, section 10, "applications in excess of \$3,000 may require the applicant to attend a Board meeting, subject to the Chairperson's discretion".

### RECOMMENDATION

- a) That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of **\$1,600** (plus GST if applicable) to be paid from the Board's Community Fund account to Man vs Wild Fishing Competition for costs towards the 2021 fishing competition to support the following Community Outcomes:

- (i) Proud vibrant communities.
- (ii) Communities that are healthy, safe, connected and sustainable.

### RECOMMENDATION

- b) That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of **\$1,560** (plus GST if applicable) to be paid from the Board's Community Fund account to Manaki Tinana Trust for costs towards hall hire for one year of community fitness classes to support the following Community Outcomes:

- (i) Proud vibrant communities.
- (ii) Communities that are healthy, safe, connected and sustainable.

### RECOMMENDATION

- c) That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of **\$3,720** (plus GST if applicable) to be paid from the Board's Community Fund account to North Hokianga A&P Society Inc for costs towards entertainment at the 2021 show to support the following Community Outcomes:

- (i) Proud vibrant communities.
- (ii) Communities that are healthy, safe, connected and sustainable.

**RECOMMENDATION**

- d) That the Kaikohe-Hokianga Community Board, in considering the provisions of the Community Grant Policy authorise the sum of **\$2,000** (plus GST if applicable) to be paid from the Board's Community Fund account to Niniwa Collective for costs towards the Te Whenua Tupu Ora to support the following Community Outcomes:
- (iii) Proud vibrant communities.
  - (iv) Communities that are healthy, safe, connected and sustainable.

**1) BACKGROUND**

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the LTP, and all provisions listed on the application form.

**2) DISCUSSION AND OPTIONS**

Applicant	Project	Requested	Recommended	Comments	Community Outcome(s)	Type
<b>a) Man vs Wild Fishing Competition</b>	Man vs Wild Fishing Competition	\$1,600 (100%)	\$1,600	This application appears to be for 100% of the costs, but when volunteer time (40 hours) and other expenses are taken into account is for less than 50%. Quotes have been requested from the applicant for the costs he is asked for – these have not been received at time of report writing. This is the second year this event has been run.	(i) Proud vibrant communities. (ii) Communities that are healthy, safe, connected and sustainable.	Event
<b>b) Manaki Tinana Trust</b>	Hall hire for community fitness classes	\$1,560 (37%)	\$1,560	The classes the Trust is planning on running will be available to all community members free of charge. The applicant advises that the Over 60s ladies already belong to the community gym, but the gym is not able to provide classes, hence the need for additional venue hire and classes.	(i) Proud vibrant communities. (ii) Communities that are healthy, safe, connected and sustainable.	Community Development
<b>c) North Hokianga A&amp;P Society</b>	2021 North Hokianga A&P show	\$3,720 (50%)	\$3,720	The applicant is asking for financial assistance towards the costs of entertainment on the day of the 2021 show.	(i) Proud vibrant communities. (ii) Communities that are healthy, safe, connected and sustainable.	Event



<b>Applicant</b>	<b>Project</b>	<b>Requested</b>	<b>Recommended</b>	<b>Comments</b>	<b>Community Outcome(s)</b>	<b>Type</b>
<b>d) Niniwa Collective</b>	Te Whenua Tupu Ora	\$2,000 (4%)	\$2,000	This applicant has already secured funding from Foundation North and Creative Communities. They are looking for funding to cover the cost of equipment hire for filming of the event.	(i) Proud vibrant communities. (ii) Communities that are healthy, safe, connected and sustainable.	Event

**Assessment of Applications**

The applicant was required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

**Option 1** Authorise funding for the full amount requested.

**Option 2** Authorise partial funding.

**Option 3** Decline funding.

**Reason for the recommendation**

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

**3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

The Board allocates funding in accordance with the Community Grant Policy and considers applications received against available funds as reported in each meeting's agenda.

**ATTACHMENTS**

1. KHCB - Application - Man vs Wild Fishing Competition - A3056222 [↓](#) 
2. KHCB - Application - Manaki Tinana Trust - A3056221 [↓](#) 
3. KHCB - Application - Northern Hokianga A&P Show - A3056390 [↓](#) 
4. KHCB - Application - Te Whenua Tupu Ora - Niniwa Collective - A3058578 [↓](#) 

**Compliance schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

## Local Grant Application Form



### Instructions

**Please read carefully:**

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

**The following must be submitted along with this application form:**

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

### Applicant details

Organisation	Man vs Wild Fishing Camp		Number of Members	5
Postal Address	Box 59, KAIKOHE		Post Code	0405
Physical Address	135 Omapere Rd, Kaikohe		Post Code	
Contact Person	Brian Vesey	Position		
Phone Number	021314055	Mobile Number	021314055	
Email Address	buildervesey@gmail.com			

**Please briefly describe the purpose of the organisation.**

Building up and encouraging men in their roles as a father/husband/provider/protector/community member, etc. through spending quality time together with other men on and around the ocean.

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## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity  Date

Location  Time

Will there be a charge for the public to attend or participate in the project or event? ☒ Yes ☐ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

This 2021 Man vs Wild fishing camp is for 40 men from our mid-north community. This is the second Man vs Wild Fishing camp which was run by our group in 2019. The first one was very successful and feedback from the participants was that they enjoyed the experience and that they were looking forward to more. In 2020 due to COVID-19 we have seen the importance and emphasis of doing activities and community-led initiatives that enhance our mana, wairua and connection with each other. Men in Aotearoa hold large statistics of lived experience of mental health, and suicide. We believe that this program is extremely beneficial to men in our area, that can serve as a reminder of the importance to prioritise well-being and companionship.

We will do this by helping to develop life skills, as the men will participate in boat fishing activities, and other outdoor activities. By being together in an outdoor setting, whakawhanaungatanga, encouraging one another, and sharing life experiences. We have group leaders who share their own life experiences and journeys, and in future if we can secure further funding we can get in guest speakers to participate in the events also.

Through this practical event we can support the men in our community to have the space to be open and honest with their peers, to have kinship which will help all men involved as brothers, fathers, colleagues, friends and family.

We will gather feedback from the second Man vs Wild event by survey with the participants at the end of the event to support future applications.

Thank you for your consideration of this application.

Nga mihi mahana kia koutou katoa.



## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire <b>Wainui Recreation Centre</b>	850	850
Advertising/Promotion <b>Website domain renewal</b>	28	
Facilitator/Professional Fees <sup>2</sup>		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
- petrol / \$100 x3 boats / \$50 x1 boat	350	350
- bait	203	200
Utilities <b>Gas bbq swap bottles x1</b>	34	
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments <b>Camp food x6 meals / 40 men</b>	902	200
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr) <b>40 hours organising camp</b>	800	not applicable
Other (describe)		
<b>Salt Ice x8 bags</b>	50	
<b>First Aid Kit</b>	75	
<b>Prizes / donated</b>	600	
<b>TOTALS</b>	<b>3892</b>	<b>1600</b>

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have? (expected)

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Food & Refreshments	700
First Aid Kit	75
Website domain name renewal	28
Salt ice x10 bags	50
<b>TOTAL</b>	<b>853</b>

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
not applicable		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
not applicable			Y / N
			Y / N
			Y / N
			Y / N

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## Local Grant Application Form



### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

On behalf of: (full name of organisation)

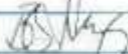
Man vs Wild Fishing Camp (www.manvswildfishing.nz)

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



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## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name	Brian Vesey	Position	Camp Organiser
Postal Address	Box 59, KAIKOHE	Post Code	0405
Phone Number	021314055	Mobile Number	021314055
Signature		Date	10 February 2020

### Signatory Two

Name	Wally Te Huia	Position	Camp Organiser
Postal Address	500 Mataraua Road	Post Code	0474
Phone Number	691 4011091	Mobile Number	021 925 357
Signature		Date	10/12/20

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A2666014

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**Schedule of Supporting Documentation****Man vs Wild Fishing Competition**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Westpac Bank Account Details
2	Safety Action Plan
3	Quote – Food and Refreshments - I-shop New World
4	Quote – Bait List - I-shop New World
5	Quote – Utility Items - Save Barn
6	Quote – Only Domains Ltd
7	Quote – Wainui Recreation Centre
8	Photo – Information Brochure / Daily Activities

## Local Grant Application Form

Kaikohe Service Centre

06 JAN 2021



### Instructions

#### Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

#### The following **must** be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

### Applicant details

Organisation Manaki Tinana Trust Number of Members 9 board members  
 Postal Address P.O. Box 112 Post Code 0443  
 Physical Address 26 Clenden Esplanade Post Code 0473  
 Contact Person Jenny McDougall Position Board member  
 Phone Number 09 405 7598 Mobile Number 02114 77751  
 Email Address manakitinana@trust@gmail.com

#### Please briefly describe the purpose of the organisation.

Promote community well-being and fitness by providing equipment and facilities to do exercise.

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## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Exercise Classes Date Weekly for one year  
Location  Time 8:00-9:00 am

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Provide the opportunity for exercise classes including yoga for women gym members over 60 by hiring the Rawene Hall for one year. Meeting every Monday and Wednesday, unpaid volunteers lead classes geared to all fitness levels while using a variety of equipment such as freeweights, Swiss balls, blocks and bolsters.

This grant will reduce financial barriers, increase the range of exercises and allow for larger classes. There will be an immediate benefit for a core group of Hokianga women who have exercised together for several years, paying their way through kōwhiri.

This group will encourage more women over 60 to join the gym and exercise at the Rawene Hall.

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## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

#### Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	1560.00	1560.00
Advertising/Promotion		
Facilitator/Professional Fees <sup>2</sup>		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	\$ 4160.00	not applicable
Other (describe)	Volunteer hours for one year 2 hours/week class time 2 hours/week preparation, promotion, planning	
<b>TOTALS</b>		

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.

## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Gym Equipment	4,000.00	6/6/2019	(Y) / N
Mayor's Fund	996.46	16/7/2019	(Y) / N
			Y / N
			Y / N

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A2688214

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## Local Grant Application Form



### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

On behalf of: (full name of organisation)

*Manaki Tinana Trust*

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

Signatory One

*Shirley Dwyer*

Signatory Two

*Elizabeth J. Banner*

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## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in advance from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within two months of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name Jenny McDougall Position Board Member  
 Postal Address 246 Wharekawa Rd RD3 Kaikohe Post Code 0473  
 Phone Number 094057598 Mobile Number 0211477751  
 Signature Jenny McDougall Date 6-1-2021

### Signatory Two

Name ELISABETH BOWKER Position Board Member  
 Postal Address PO Box 5, RAWENE Post Code 0473  
 Phone Number 094057793 Mobile Number 021457795  
 Signature Elisabeth J. Bowker Date 6/1/21

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## Local Grant Application Form



### Instructions

#### Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- Incomplete, late, or non-complying applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- Send your completed form to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

#### The following must be submitted along with this application form:

- ☒ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☒ Most recent bank statements and (signed) annual financial statements
- ☒ Programme/event/project outline
- ☒ A health and safety plan
- N/A ☐ Your organisation's business plan (if applicable)
- N/A ☐ If your event is taking place on Council land or road/s, evidence of permission to do so

**Schedule of Supporting Documentation****Manaki Tinana Trust**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Support letter – requesting funding
2	ASB Bank Transaction History Report from 1 December 2020 to 4 January 2021
3	Independent Auditors Report
4	Performance Report for the year ended 31 March 2020
5	Health and Safety Plan

## Local Grant Application Form

### Instructions

**Please read carefully:**

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- ☒ Programme/event/project outline
- ☒ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☒ Signed declarations on pgs 5-6 of this form

### Applicant details

Organisation: NORTH HOKIANGA A&P ASSOC Number of Members: 120  
 Postal Address: 23 CARMAN RD, RD1 KAHUKOHU Post Code: 0491  
 Physical Address: AS ABOVE Post Code:   
 Contact Person: PETER MCCRAITH Position: GROUND MARSHALL  
 Phone Number: 09 4095594 Mobile Number: 027 399 0350  
 Email Address: pwmccraith@gmail.com

**Please briefly describe the purpose of the organisation.**

The Nth Hokianga A&P Assoc puts on an annual A&P show to showcase all the wider community has to offer.

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## Local Grant Application Form

### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangarei

Clearly describe the project or event:

Name of Activity North Hokianga A&P Show Date 20/02/2021  
Location BROADWOOD Time 0700 - 2230

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much? Adults \$5, children 5-16, \$1. Under 5, free

Outline your activity and the services it will provide. Tell us: The gate charge is access to the entire showgrounds. The event will be free.

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

The A&P show is an annual event that brings all the outlying communities together to celebrate the agricultural, pastoral & cultural achievements of the district. The kaupapa of this project is to celebrate the cultural & talented individuals as well. Within the A&P show we ~~are~~ will provide a platform to showcase the awesome local talent present in the Hokianga. These talents will be presented in a variety of forms - from Kapa Haka, Waiata, Whai Kōrero, dance & music in all its genres. All the North Hokianga schools to attend & perform is our aim. Their showgrounds are nestled amidst mature native trees & a lovely clean river. It's a perfect venue for people & whānau to relax & be entertained by <sup>many</sup> ~~much~~ of the great things the Hokianga has to offer.



## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

#### Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	DONATED	
Advertising/Promotion <i>Not yet invoiced</i>	400	200
Facilitator/Professional Fees? <i>BANDS x 2</i>	1600	800
Administration (incl. stationery/copying)	100 (donated)	50
Equipment Hire	90	45
Equipment Purchase (describe)		
Utilities <i>SOUND SYSTEM HIRE</i>	1800	900
Hardware (e.g. cement, timber, nails, paint)	500 (donated)	—
Consumable materials (craft supplies, books)		
Refreshments <i>Hangover drinks for volunteers</i>	200 <i>(to be provided after event)</i>	100
Travel/Mileage	DONATED	
Volunteer Expenses Reimbursement	DONATED	
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	2000	not applicable
Other (describe) <i>STAGE TRUCK &amp; TRAILOR</i>	750 (donated)	
TOTALS	7,440	$\times 50\% = 3,720$

## Local Grant Application Form

### Financial Information

Is your organisation registered for GST? ☒ Yes ☐ No GST Number 13-179-520

How much money does your organisation currently have? \$100,000

How much of this money is already committed to specific purposes? \$100,000

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Ongoing upgrade & maintenance of the Broadwood salesyards	\$50,000
Ongoing upgrade & maintenance of the Broadwood Hall	\$50,000
TOTAL	\$100,000

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Intend seeking funding from Creative Communities but may be too late		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:


Purpose	Amount	Date	Project Report Submitted
Nth Hokianga A&P Assoc	?	Feb 2020	Y / N
			Y / N
			Y / N
			Y / N

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\* covid disruption prevented report  
being completed. Happy to complete  
report retrospectively.



## Local Grant Application Form

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

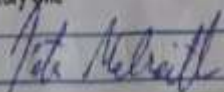
On behalf of: (full name of organisation)

NORTH HOKIANGA A&P ASSOCIATION (INC)

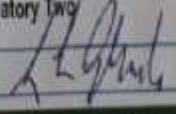
We, the undersigned, declare the following:  
In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agency, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



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## Local Grant Application Form

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name PAIRA MURRAY Position CHAIRMAN  
 Postal Address 706 Pawaunga Road, R02 Broadwood Post Code 0496  
 Phone Number 09 409 5594 Mobile Number 0274 99 0350  
 Signature [Signature] Date 06/01/2021

### Signatory Two

Name L.L. COLEMAN Position Treasurer  
 Postal Address R01 KAIAIA Post Code 0481  
 Phone Number 09 409 5542 Mobile Number   
 Signature [Signature] Date 06/01/2021

For more information see: Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029



**Schedule of Supporting Documentation****North Hokianga A&P Show**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	ANZ Bank Deposit Slip
2	Royal A&P Society - Keep Safe Keep Showing
3	Royal Agricultural Society of New Zealand – Health and Safety Programme
4	Quote – AVIT Solutions
5	Quote – Printing.com x2
6	Quote – Volunteer Hours
7	Quote – Brendan Scott

## Local Grant Application Form



### Instructions

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- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

**The following must be submitted along with this application form:**

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

### Applicant details

Organisation	Niniwa Collective		Number of Members	5
Postal Address	P.O.Box 40 Omapere		Post Code	0444
Physical Address	State Highway 12 Omapere		Post Code	0444
Contact Person	Heather Randerson	Position	Project Planner	
Phone Number	09 405 8285	Mobile Number	021 393 973	
Email Address	randersonheather@gmail.com			

**Please briefly describe the purpose of the organisation.**

As described in the project's kaupapa on page 2.

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## Local Grant Application Form



### Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku ☒ Kaikohe-Hokianga ☐ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity  Date

Location  Time

Will there be a charge for the public to attend or participate in the project or event? ☐ Yes ☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

This project's kaupapa is an artistic exploration of the environmental challenges currently facing our communities through an open boat multi-media event, to view a projection on the ancestor Niniwa. The performance event and subsequent video document is a celebration of Niniwa and raises urgent ecological questions for Hokianga Whakapau Karakia.

How do we care for the waters, dunes and ngahere following tikanga? How do we respond to our local environmental emergency of Kauri die-back within the wider global crisis?

And how can community engagement be sustained in the afterlife of a performance, extending to intergenerational care and back to the ancestral narratives?

Purakau will be related as part of the audio track by kaumatua of Te Rarawa, to tell the ancient story of Niniwa. The still and moving content of the projected imagery is drawn from the Kauri at Waipoua and Trounson ngahere, both healthy and dying trees resulting from Kauri dieback, and also from the performances of rangatahi from Te Rarawa and Maranga Ake Expressive Arts. The projections act as a provocation to reimagining how Niniwa may have been clothed millennia.

It is a celebration of: Niniwa, Papatuanuku, Ranginui, Tangaroa, Tane, and a call for action against the progression of phytophthora agathidicida. This application is for a specific component the video documentation of the Niniwa projection event.

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## Local Grant Application Form



### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
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- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees <sup>2</sup>		
Administration (incl. stationery/copying)		
Equipment Hire and operator costs	2,000	2,000
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	15,000.00 editing, choreography	not applicable
Other (describe) Editing, choreography, boat hire, editing	26,950	
<b>TOTALS</b>	<b>43,950</b>	<b>2,000</b>

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.



## Local Grant Application Form



### Financial Information

Is your organisation registered for GST? ☐ Yes ☒ No GST Number

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Boats, technology, koha of appreciation, rangatahi performance	
and all other project expenses separate to this application	21,308.03
<b>TOTAL</b>	<b>21,308.03</b>

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Creative Communities	2,000	Yes Yes / Pending
Foundation North	24,950.00	Yes Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
			Y / N
			Y / N
			Y / N
			Y / N

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## Local Grant Application Form



### Privacy Information

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### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

On behalf of: (full name of organisation)

NINIWA COLLECTIVE

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - A regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - Regular financial reporting to every full meeting of the governing body

Signatory One



Signatory Two



www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One

Name Heather Randerson Position   
 Postal Address P.O. Box 46, Omapere Post Code 0444  
 Phone Number 021 393 973 Mobile Number   
 Signature H. Randerson Date 07.12.20

### Signatory Two

Name DENISE BATCHELOR Position NINIWA COLLECTIVE ARTIST  
 Postal Address P.O. Box 31, Omapere Post Code 0444  
 Phone Number  Mobile Number 021822142  
 Signature [Signature] Date 7/12/20

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

A2566814

(version Sept 2018)

Page 6

**Schedule of Supporting Documentation****Niniwa Collective**

The following supporting documentation has been provided in support of the grant application and is emailed under separate cover.

1	Quote – Raranga Creations
2	Quote – Bellbird Pictures
3	Bank Account Letter
4	Hokianga Express Safety Plan
5	Niniwa Safety Plan



## **7 INFORMATION REPORTS**

### **7.1 KAIKOHE STREETSCAPE PROJECTS**

**File Number:** A3051552

**Author:** Shayne Storey, Community Development Advisor

**Authoriser:** Tanya Proctor, Manager – Infrastructure Programme Delivery (Acting)

#### **PURPOSE OF THE REPORT**

To inform the Kaikohe-Hokianga Community Board on the three proposed Streetscape projects using funding available in the draft 2021-31 Long Term Plan.

#### **EXECUTIVE SUMMARY**

- There is funding of \$688,400 in the draft 2021-31 Long Term Plan earmarked for the Kaikohe Streetscape Projects
- In May 2020, the Kaikohe/Hokianga Community Board commissioned Ākau Studio to develop a master plan for Memorial Park and the Cycle Trail Connector
- Design has commenced on two projects, the Cycle Trail Street Connector and Memorial Park Redevelopment, with the latter being near design completion
- Ākau presented the concept designs to both the Kaikohe-Hokianga Community Board (1 July 2020) and Council (2 September 2020), and received endorsement for the two projects
- All three projects have the potential for additional funding from Waka Kotahi. This means that the Streetscape Fund may extend to fully complete the first two projects and there may be potential to progress a third project – Cycle Park

#### **RECOMMENDATION**

**That the Kaikohe-Hokianga Community Board receive the report, Kaikohe Streetscape Projects, dated 3 February 2021.**

### **1) BACKGROUND**

In May 2020, the Kaikohe/Hokianga Community Board commissioned Ākau Studio to develop a master plan for Memorial Park and the Cycle Trail Connector in an effort to support the local economy and enhance community health and wellbeing. As part of the development planning process, Ākau Studio held hui and workshops with tamariki and the wider community to gain insight into their aspirations for these areas. Additionally, site investigations were conducted to uncover opportunities and possibilities for the Park and the Cycle Trail Connector. Key concepts and ideas from the various community workshops held were then used to drive the master plan design.

Concept designs were then developed for both areas and presented to both Kaikohe-Hokianga Community Board (1 July 2020) and Council (2 September 2020). Following these presentations, endorsement was received for the two projects. The Memorial Park Redevelopment Plan is now near design completion.

There may also be scope to add a third project, a cycle park and pump track, with a potential funding stream through Waka Kotahi. That project is also included in this report.

This report is to provide information to the Kaikohe-Hokianga Community Board concerning the three proposed Streetscape projects. Funding is currently available for the projects in the draft 2021-31 Long Term Plan.

### **2) DISCUSSION AND OPTIONS**

#### **Introduction**

The Streetscape Projects will enhance the health and economic wellbeing of the wider Kaikohe community, provide much needed recreational activities for tamariki as well as an appealing whanau gathering space for the wider Kaikohe-Hokianga communities. Upon completion, the projects will also provide a desirable visitor experience, giving Kaikohe the potential to become a well-connected destination on the Pou Herenga Tai - Twin Coast Cycle Trail. The significant community input into the design of the areas should see the Memorial Park, the Cycle Lane Connector, the Cycle Park and Pump Track become well utilised assets for the people of Kaikohe.

## **Projects**

### **01. Memorial Park Development**

After the successful redevelopment of the Memorial Park Skateboard Park and iconic basketball court, Ākau received funding of \$17,000 from the Kaikohe-Hokianga Community Board to further design whānau spaces within Memorial Park, Kaikohe. After consultation with the community and tamariki involvement, it was decided the focus would be on the following spaces:

- whanau area
- learn-to-ride hui bicycle track
- exercise zone hui

Ākau have developed the concepts (attached to this report) and are finalising detailed design. The next step is to develop construction drawings and finalise costs for each of the above projects. Additionally, consideration has been given in the design to maximise the location of the proposed new toilets for use by both park users and cyclists accessing the main street (Broadway Kaikohe) from the Pou Herenga Tai Cycle Trail cycle lane/connector as detailed below in project 2

### **02. Cycle Lane - connecting the cycle trail to Broadway**

The Pou Herenga Tai - Twin Coast Cycle Trail traverses 87 kms of land from the Bay of Islands in the East to the Hokianga Harbour in the West. Due to Northland's sub-tropical climate, the trail is rideable year-round. Kaikohe, which is the central point of the trail, gives cyclists the option of riding to either coast and has seen significant growth in the number of riders visiting in the last 2 years. This will likely increase as national tourism benefits from the restrictions in international travel.

The trail is currently disconnected from the town of Kaikohe, passing through the undeveloped back side of the town. This creates missed opportunities for not only visitor experiences, but also economic benefits to the town's businesses. This area of the trail is also a safety concern for locals and visitors using the cycleway. Wayfinding is difficult and the connections are uninviting. Localised loop trails would be desirable, as locals also cycle and walk the Twin Coast Cycle Trail.

The proposal (proposed location attached) connects the entranceway of the Pou Herenga Tai Cycle Trail with the main street of Kaikohe, encouraging cyclists to come stop, stay and contribute to the economic wellbeing of the town. This also creates a safe cycleway and connection for the local community and tamariki utilising the trail. Additionally, this link would connect cyclists to the first public toilets available to visitors entering town at Memorial Park. The wharepaku (toilet) is currently being designed as part of a masterplan for Memorial Park that builds upon the existing skate bowl and recently constructed iconic basketball court. The Memorial Park Masterplan includes a community proposed exercise zone, whānau area and learn-to-bike track for tamariki, as well as improving the connection to Pioneer Village.

### **03. Cycle Park and Pump Track**

This project is proposed to be sited adjacent to the Pou Herenga Tai Twin Coast Cycle Trail and a proposed on-road cycle way on Station Road which will connect to Broadway. Just north of this site, in Memorial Park, a learn-to-ride trail for tamariki will be built in 2021. This project would provide active cycling-based recreation, such as a pump track, BMX trail, and connections to trails in the landfill area (proposed site attached to this report). This will help to create a strong focus on cycling

along Station Road. Furthermore, it will integrate with the 2 projects above to provide connections to cycling, walking, and whanau health and wellbeing.

**Reason for the recommendation**

To inform the Kaikohe-Hokianga Community Board of the three projects proposed for utilising the Streetscape funding in the 2021-31 Long Term Plan. The Memorial Park Redevelopment will be the first priority for completion.

**3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

Streetscape project funding is in the draft 2021-31 Long Term Plan

**ATTACHMENTS**

1. 01. Memorial Park Development Concept Document - A3054542 [↓](#) 
2. 02. Cycle Lane Broadwood Connector - A3055670 [↓](#) 
3. 03. Cycle Park - A3054549 [↓](#) 



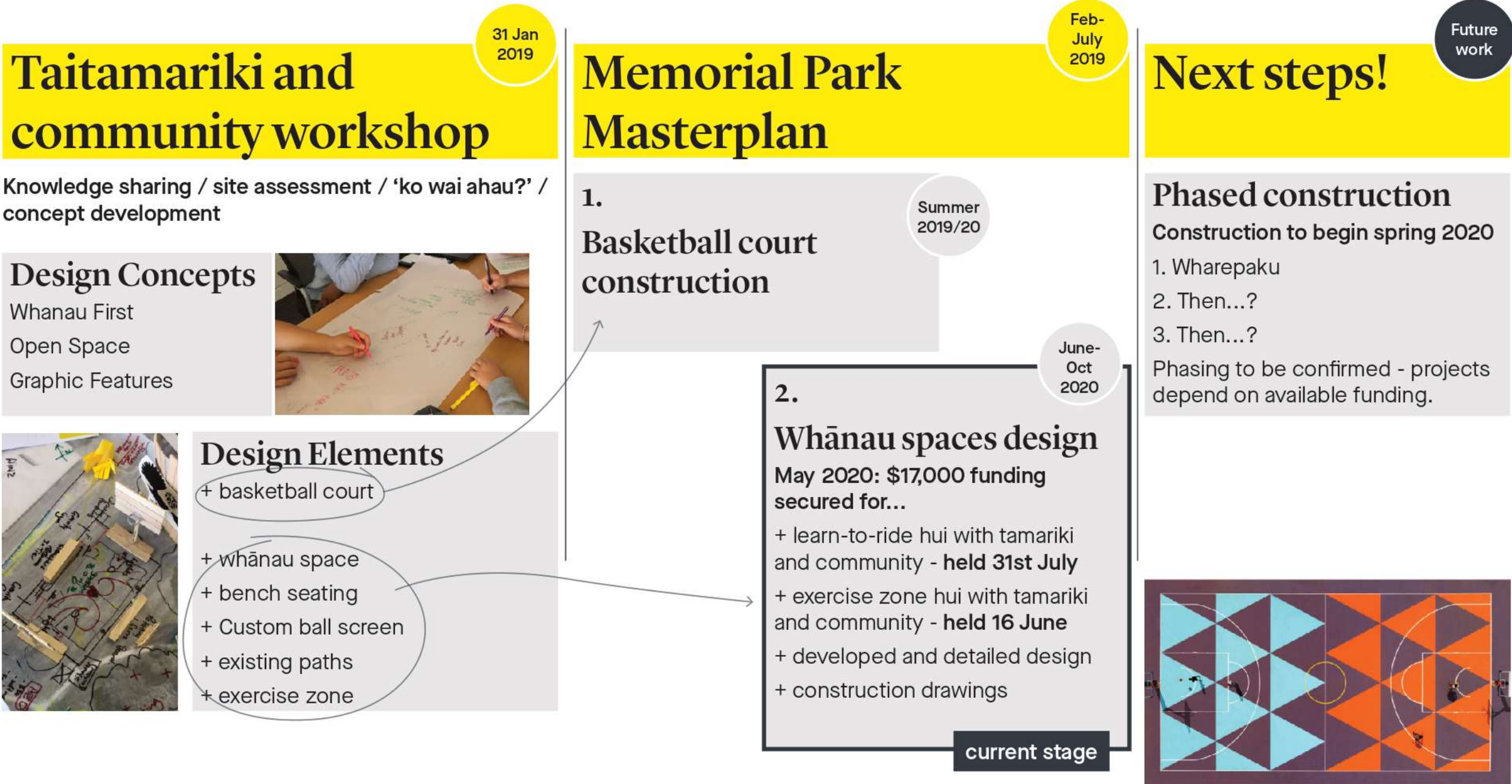
ÄKAU

Memorial Park Masterplan  
Concept development 2020

ĀKAU › Memorial Park Masterplan › progress update › 16 November 2020

# Memorial Park Masterplan: context and process

What led to the masterplan, where we are now, and what happens next.



## Phase 1: research and concepts

### Phase 1 included...

- › Hui and workshops with tamariki and community to find out what they would like to see happen in Memorial Park.
- › Site investigation to uncover opportunities and possibilities in Memorial Park.
- › Options testing of potential layouts and spaces

ÄKAU



## Memorial Park: existing site

## What's good?

- ## What's not so good?

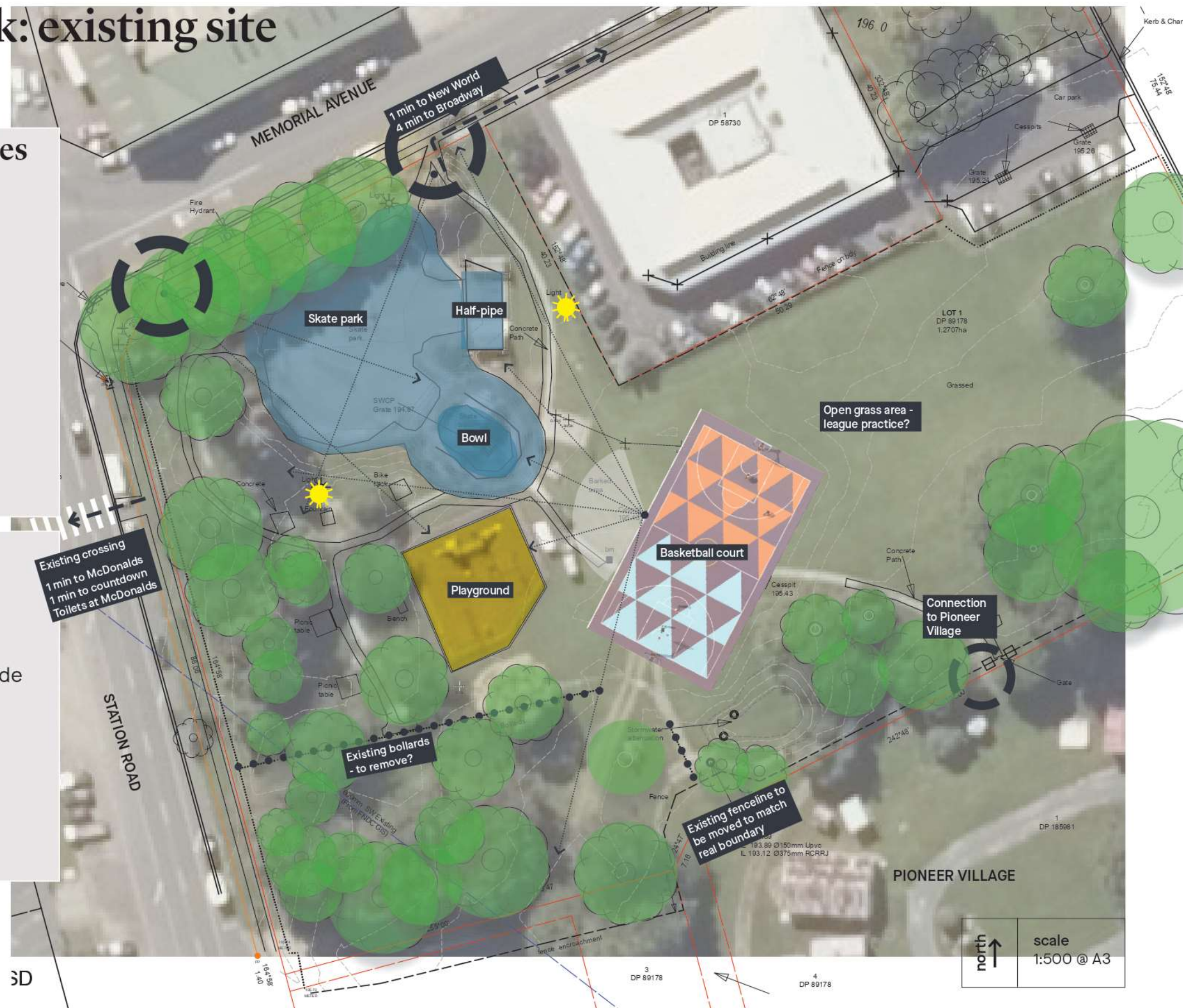
- ## Opportunities...

### Short term

- + whānau gathering area and general seating
- + exercise zone and learn to ride
- + widen key pathways
- + new planting

Long term

- + paths and access heirarchy
- + develop play and skate park
- + tree assessment





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# Design outlines for proposed new spaces

What could be included in new spaces at Memorial park, and what have tamariki and the community have told us that they want.

### Whānau area

Informed by Taitamariki and community workshop held 31st January 2020



shade structure

lighting

BBQs

seating and tables

planting

open space

bins and drinking fountains



### Exercise zone

Informed by sports leaders and tamariki hui held 16th June 2020



flexible and robust

accessibility

for all the whānau

playfull

sculptural

simple elements

ball screen



### Learn-to-ride area

Informed by tamariki workshop held 31st July 2020



environmentally themed spaces

lighting and structures

natural landscaping

represent whakapapa of area

different skill levels



### Other landscape works

Consultation as required. FNDC input needed into wharepaku location and design.



Wharepaku location and design

soft landscaping: trees and planting

drinking fountains, bins

bench seating

lighting

improve paths and entrances





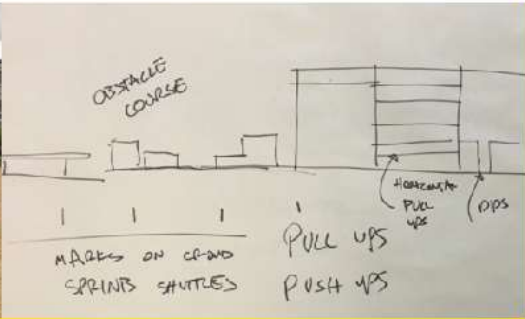
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# Tamariki workshop: exercise zone

## Process

A workshop with sports leaders and tamariki from the Kaikohe East basketball team to discuss aspirations for an exercise zone.

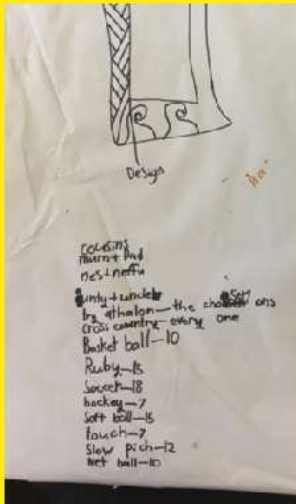
Participants designed a 45 minute workout and considered equipment and spaces that could facilitate that in Memorial Park.



## Outcomes

Key concepts and ideas are being used to drive the design of the exercise zone

- › simple and robust structures; no complicated equipment too complicated
- › an emphasis on play - something like an obstacle course
- › fitness for all the whānau and a range of abilities
- › bright colours, curving shapes, no straight lines!
- › integrate into a basketball screen





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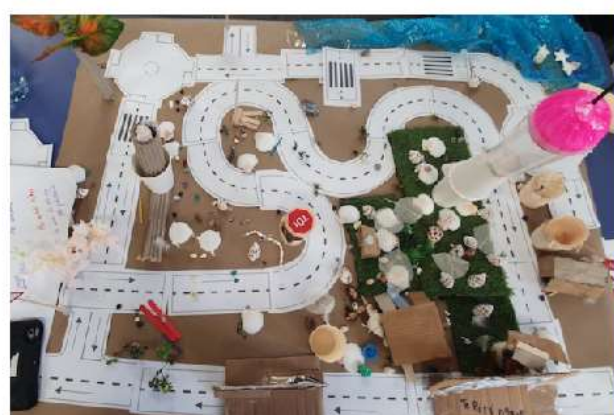
# Tamariki workshop: learn-to-ride space

## Process

2x tamariki workshops, one with Kaikohe East School and one with Te Kura Kaupapa Māori o Kaikohe.

Tamariki designed and built to-scale models of learn-to-ride tracks. in the design process, they considered:

- › conceptual kōrero and whakaaro
- › unique design elements
- › integration into the landscape
- › fun and educational spaces for tamariki and community



## Outcomes

Key concepts and ideas are being used to drive the design of the learn-to-ride space. These include:

- › interactive components throughout the bike track such as tunnels bridges, ramps, or mounds
- › incorporating lights into the track itself
- › expressing themes in spaces in and around the track, e.g. different environments
- › Ahu whenua consideration to symbolize maunga, awa, moana etc.
- › including elements such as waka and whare whakairo to represent whakapapa of the area
- › natural landscaping



## Phase 2: design development

### Phase 2 included...

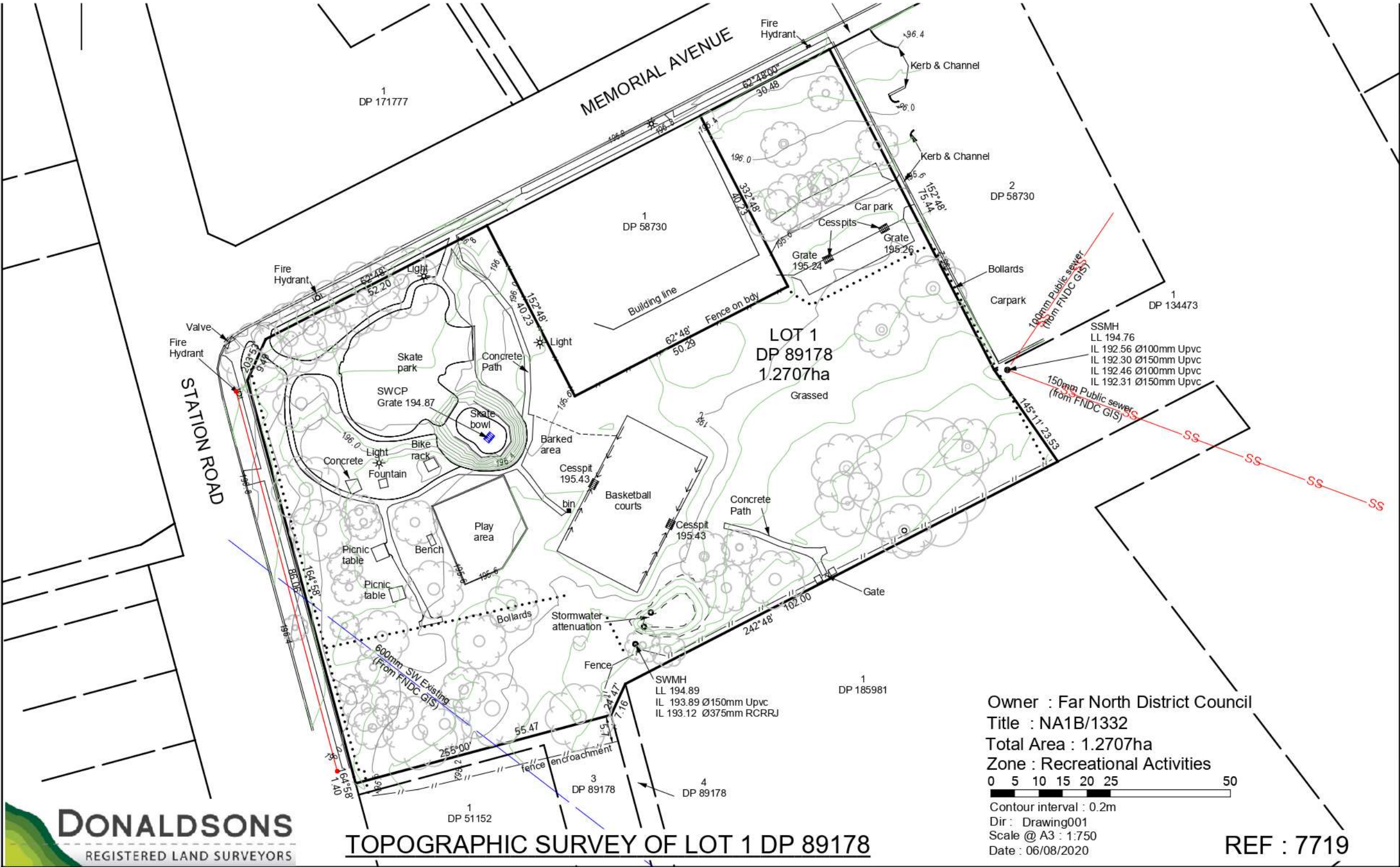
- › Site survey to ensure accurate landscape design.
- › Masterplanning: taking a strategic approach that considers the whole of Memorial Park and how it might develop into the future.
- › Developing design of whānau area, learn-to-ride, exercise zone, spectator seating and wharepaku so that it works with the site and responds to tamariki and community input.

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# Memorial Park site survey

Completed by Donaldsons Land Surveyors in July.





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# Memorial Park: new spaces connected together

## Whānau area

- › located near Station Road. Overlooking the playground and proposed learn-to-ride area. Views to skate park and learn-to-ride
- › includes new shade structure, BBQ area, native planting, long communal picnic table (wharekai-style!), and bench seating

## Proposed wharepaku location

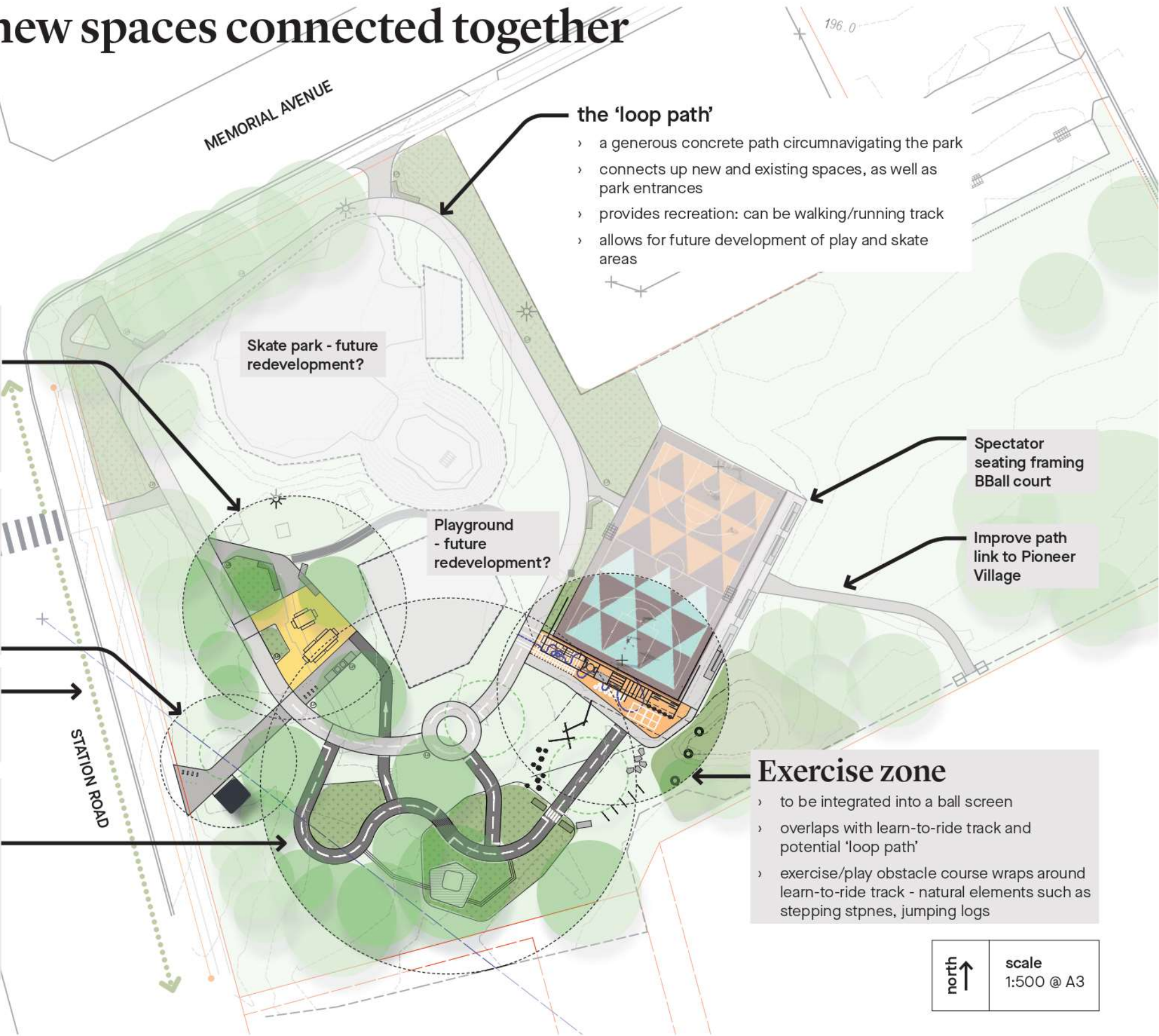
- › near Station Road so that it connects to potential new cycle connection
- › visible and safe from the street
- › Integrated with new entrance, including signage, path, bike racks, planting and lighting

## Proposed Station Road Cycleway

- › Separate proposal by ĀKAU to create on-road cycleway connecting Pou Herenga Tai cycle trail to Broadway.

## Learn-to-ride area

- › a mix of elements to build tamariki cycling confidence
- › uses existing landscape features
- › integrated into exercise zone, whānau area and possible 'loop path'
- › landscaping around cycle track to include nature play and off-road bike skills features



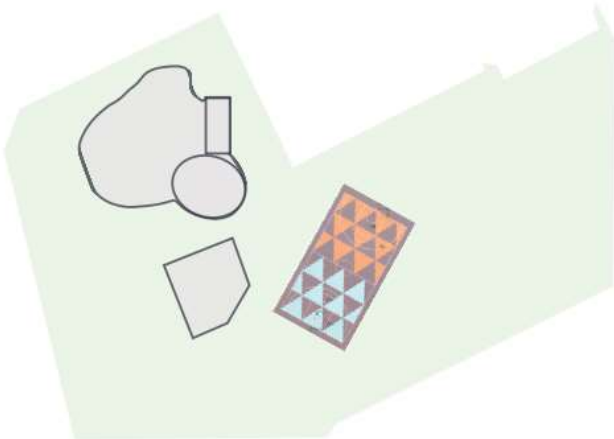


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# Memorial Park Masterplan: ‘loop’ path concept

A concept-led approach to Memorial Park provides a long-term vision and ensures that the new spaces are future-proofed for ongoing development.

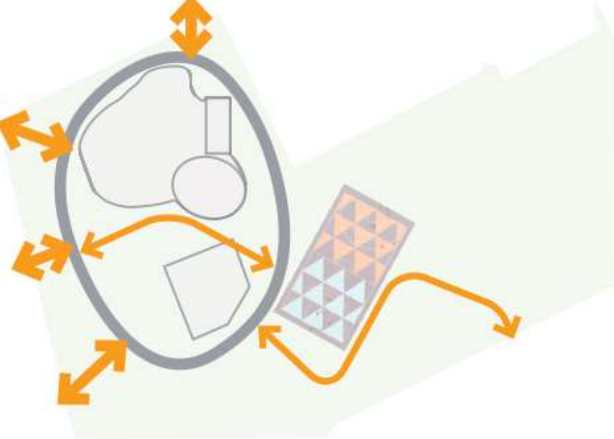
Disconnected spaces...



loop around and link...



arrive and connect...



+ new spaces.

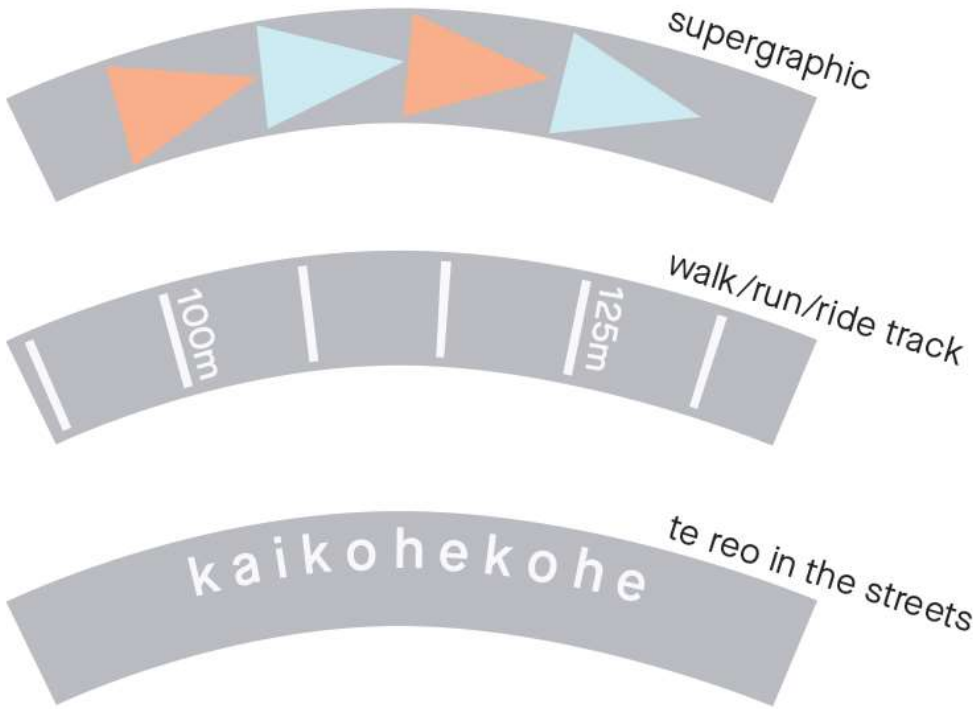


who will use it?  
ride a bike/scooter/skateboard  
walk, jog, sprint  
meander  
push a pram  
wheel a wheelchair

Te Ara Porohita?  
A ‘sticky’ path  
pulled towards existing  
elements  
+ new spaces hang off it

awhiawhi // embrace, surround  
tūhono // join, attach, bond  
whanaungatanga // connection, relationship

ara porohita/loop path design opportunities













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# Memorial Park: masterplan design detail

## New surfaces and elements

Key	Item description
Surfaces	
	Limechip
	Concrete - 4kg Oxide, exposed aggregate with shell
	Concrete - 1kg oxide, broom finish
	Learn-to-ride track. Refer pages 13-15
	Softfall surface, patterned
	New planting: native shrubs, grasses, flaxes, ground covers
	Re-contouring required to reduce steepness of path
Furniture	
1	Picnic tables: 1no. standard, 1no. custom double-length.
2	2no. BBQ with custom 3m bench
3	Bike racks. Group of 4
4	Drinking fountain.
5	Bins. 1no. recycling, 1no. general.
6	Bench type 1: custom angled timber bench approx 3m long 0.8m wide. 5 no. total
7	Bench type 2: custom two-tier timber spectator bench, 4m long x 1.1m wide. 5 no. total
8	Entrance signage. 3no. total
n/a	Lighting: allow 5no. new light poles
Structure	
9	Basketball screen and exercise structure. Refer pages 16-17
	New wharepaku. Refer page 18





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# Memorial Park proposed learn-to-ride: concept and kōrero

## A haerenga that allows for learning, exploration and play.

The learn-to-ride path weaves between existing trees, connecting the whānau BBQ area with the exercise zone. The curving path is designed like a real road system, and with plenty of space for Tamariki to practice their bike skills, learn basic road rules, and get used to cycling around others.

### Learning important cycling skills

Skills involve:

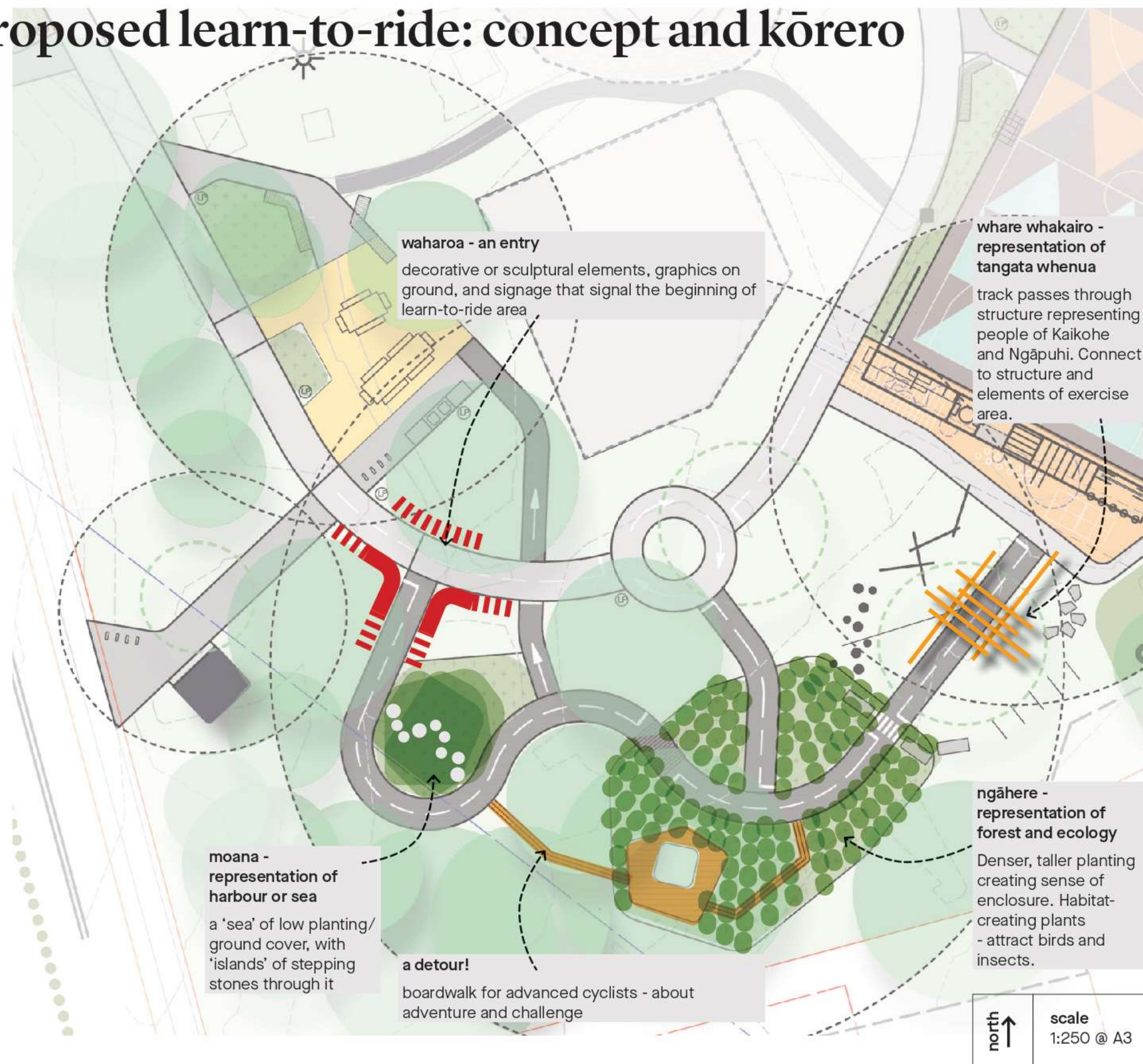
1. give-way intersections,
2. one-way and two-way roads,
3. a roundabout,
4. a pedestrian crossing,
5. a ramped bridge,
6. navigating bends and straight stretches,
7. and balancing on a narrow boardwalk.

### Representing Kaikohe stories

Landscaping around the path creates unique spatial experiences: tamariki will cycle through different 'worlds' on their journey, and encounter stories about Kaikohe and its Tūpuna.

### Increasing native habitat in Memorial Park

Memorial Park has 30+ mature trees, most of them exotic. Planting areas in the proposed learn-to-ride track introduce locally sourced, native plants to the park, increasing habitat for birds and insects. Native plants of different scale and type are used to create new and exciting spatial experiences within the learn-to-ride track. Tamariki will be engaged by the natural environment as they explore the path.





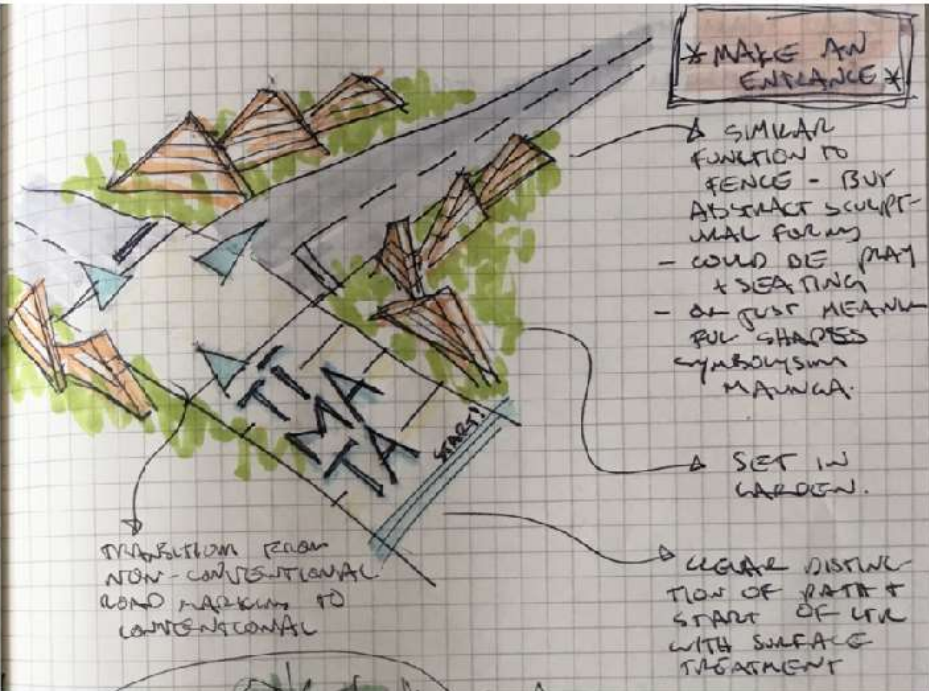
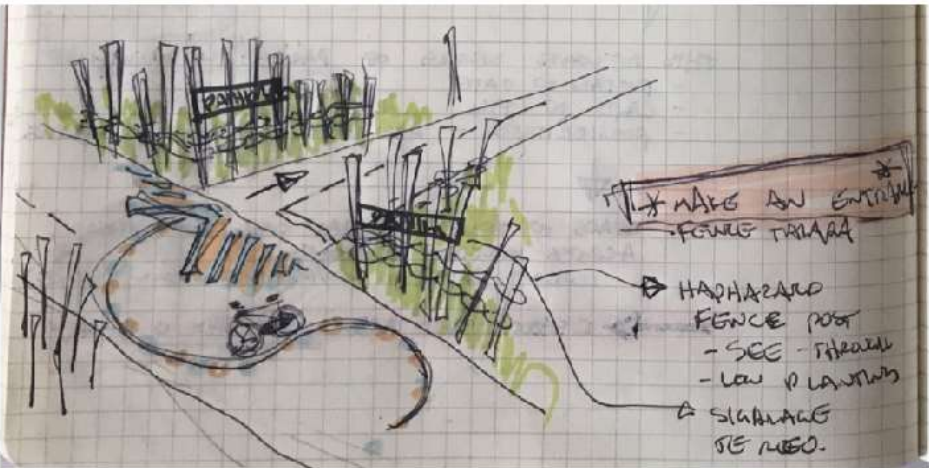
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# Memorial Park proposed learn-to-ride: sketch ideas

These spaces could be developed in collaboration with taitamariki, community and local artists, from concept design to construction.

an entry - waharoa

decorative or sculptural elements, graphics on ground, and signage that signal the beginning of learn-to-ride area



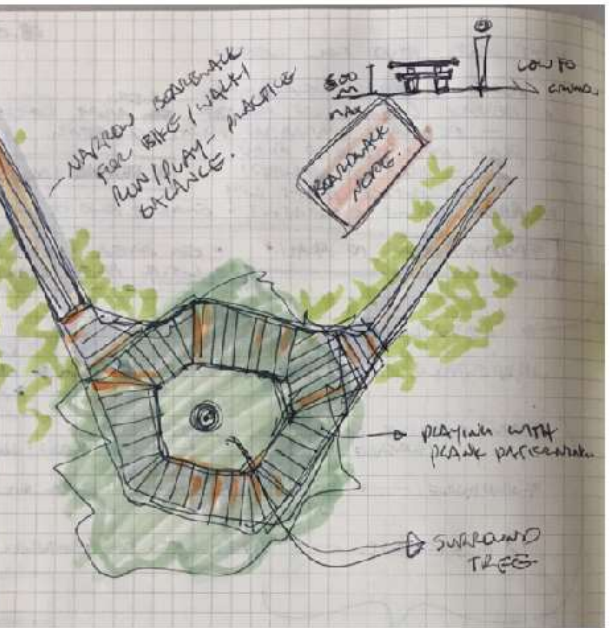
ngāhere - representation of forest and ecology

Denser, taller planting creating sense of enclosure. Habitat-creating plants - attract birds and insects.



a detour!

boardwalk for advanced cyclists - about adventure and challenge



## design precedents - nature play in Pōneke and Tāmaki

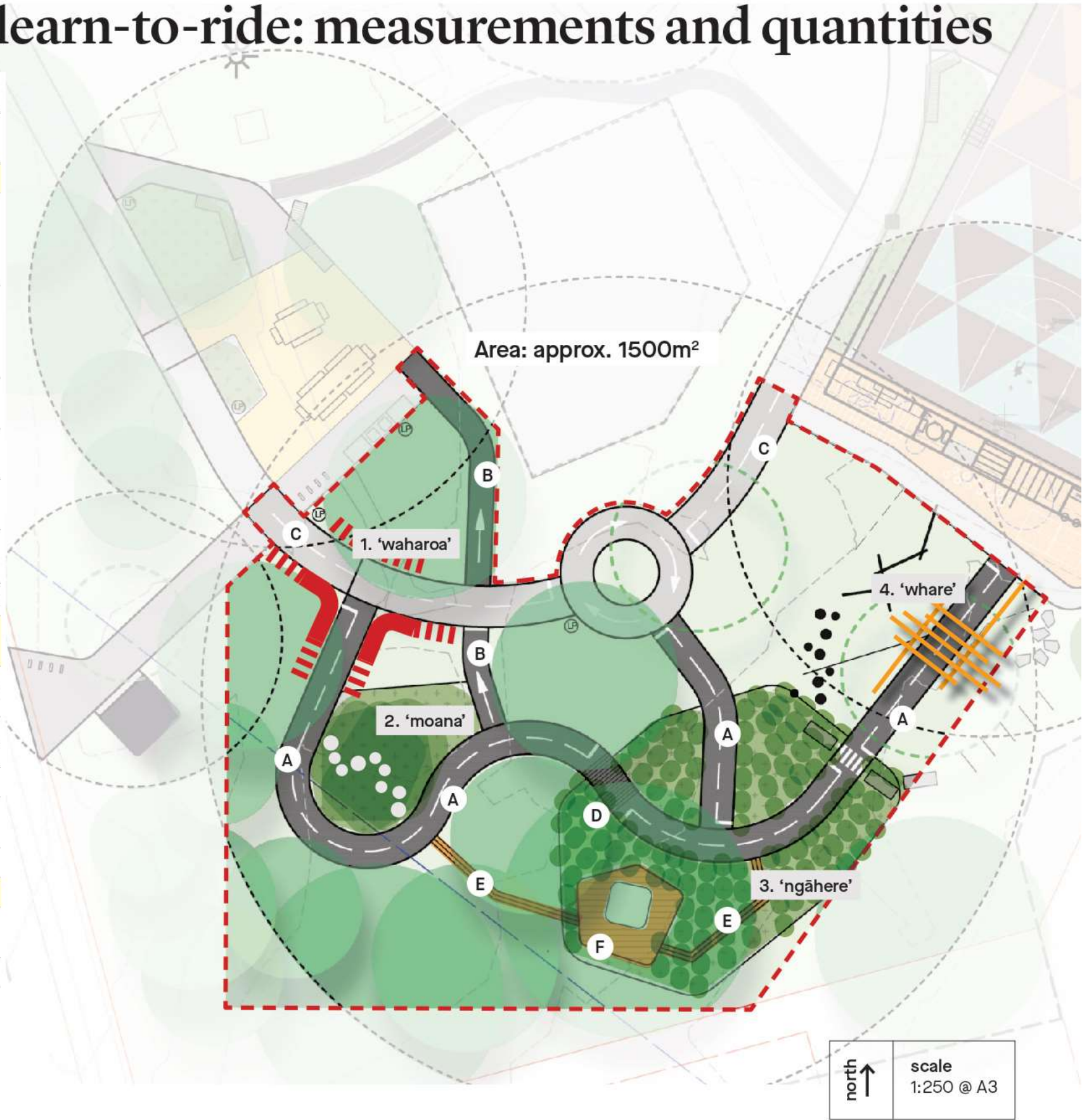




# Memorial Park proposed learn-to-ride: measurements and quantities

## Measurements and quantities

Item description	quantity (no.)	length (m)	area (m2)
Contractor build			
A Cycle track - asphalt, 1.8m wide, 0.1m concrete edge beam both sides. OR 2m wide concrete, high oxide, exposed aggregate		81	
B Cycle track - asphalt, 1.3m wide, 0.1m concrete edge beam both sides. OR 1.5m wide concrete, high oxide, exposed aggregate		22	
C Cycle track - concrete, 2.5m wide (part of loop path), including roundabout		48	
Resin/paint road markings and graphics on cycle track		150	
D Timber boardwalk 1 (in main track): 2m wide short ramped boardwalk		3	
E Timber boardwalk 2 (balance track): 0.5m wide boardwalk through trees		21	
F Timber decking: 'island' around tree.			22
Potential community build elements (koha of time and some materials)			
Planted area A ('Moana' space) - low shrubs, stepping stones			66
Planted area B ('Ngāhere' space) - tall shrubs, flaxes			244
Waharoa - entrance feature fencing		x	
Ngahere space sculptural elements - i.e. Pou	3		
Whare whakairo sculptural structure	1		
Signage project - seperate ĀKAU-run papamahi?			
Cycle track signs (miniature road sign style signage)	10		
Information signs	4		

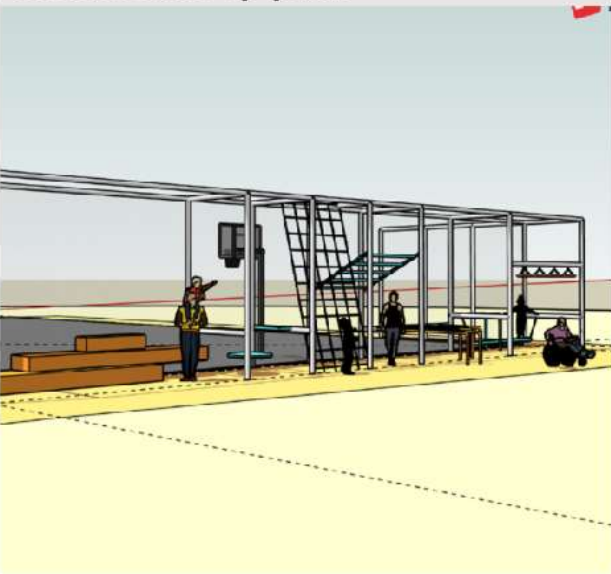




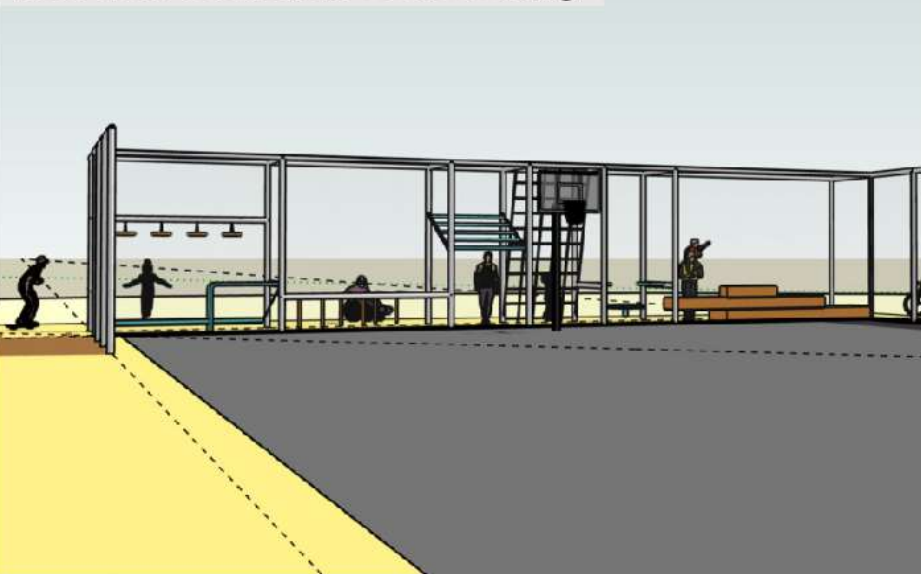
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# Memorial Park proposed exercise zone: structure

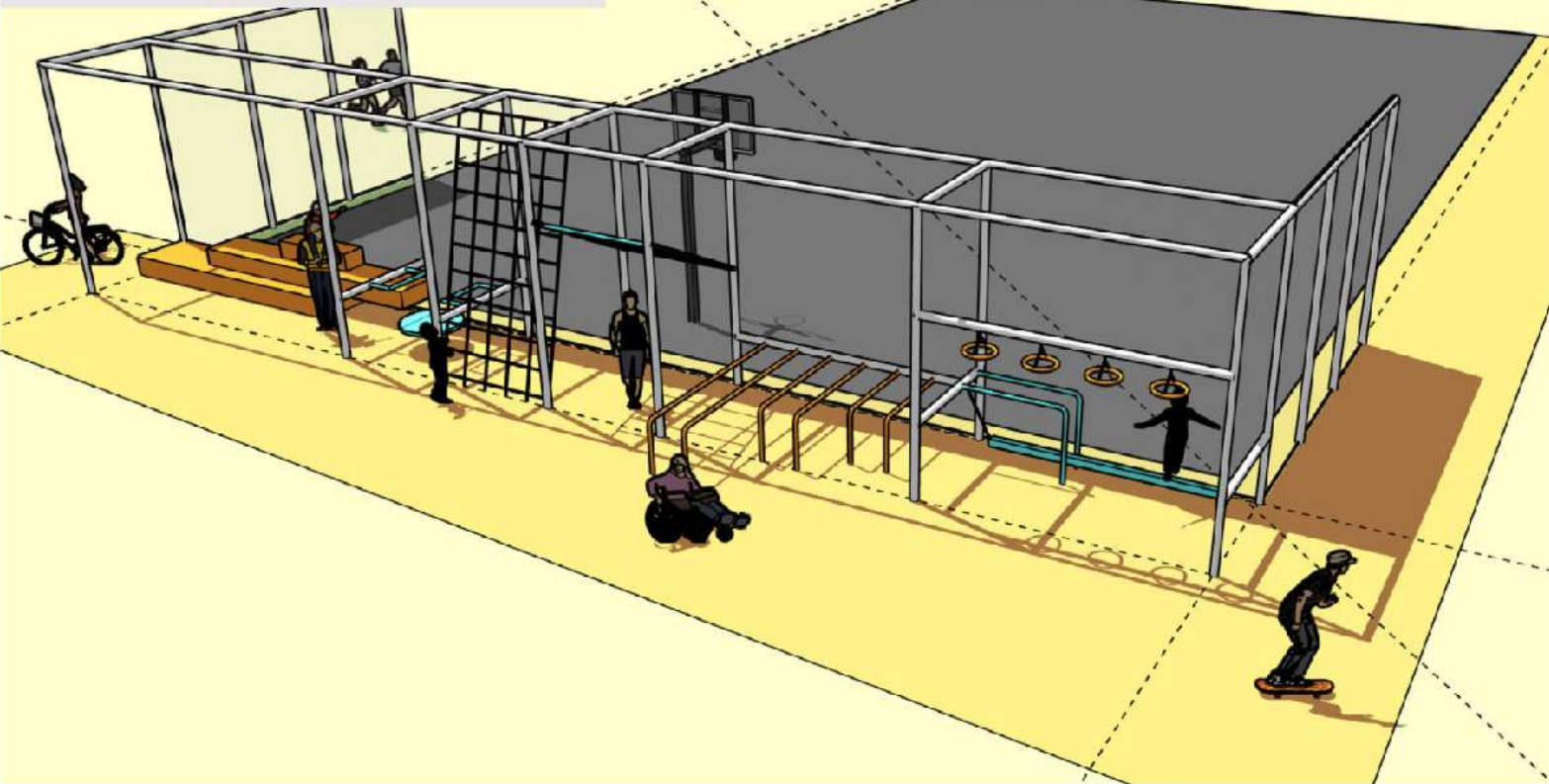
View from loop path



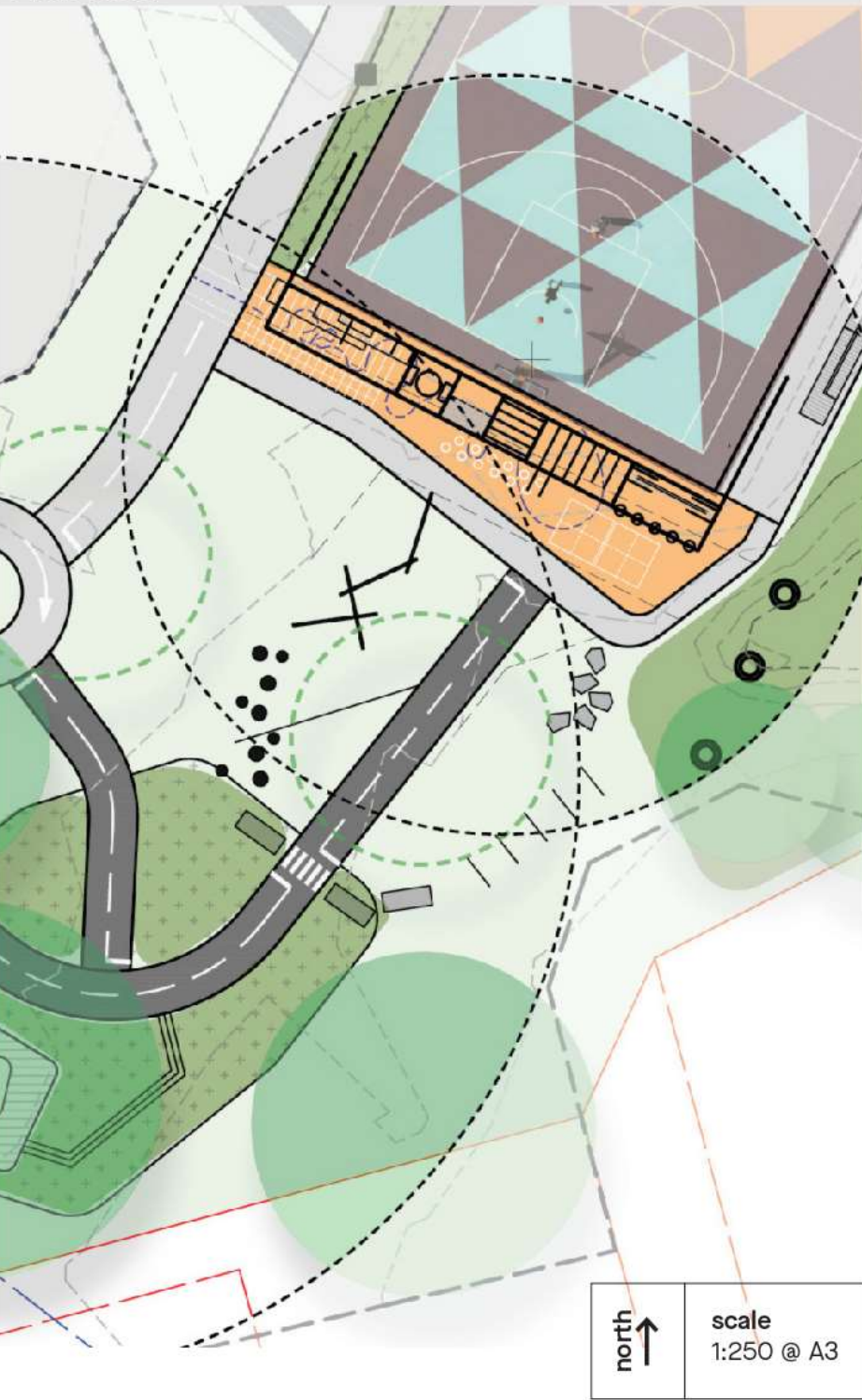
View from basketball court seating



View from above



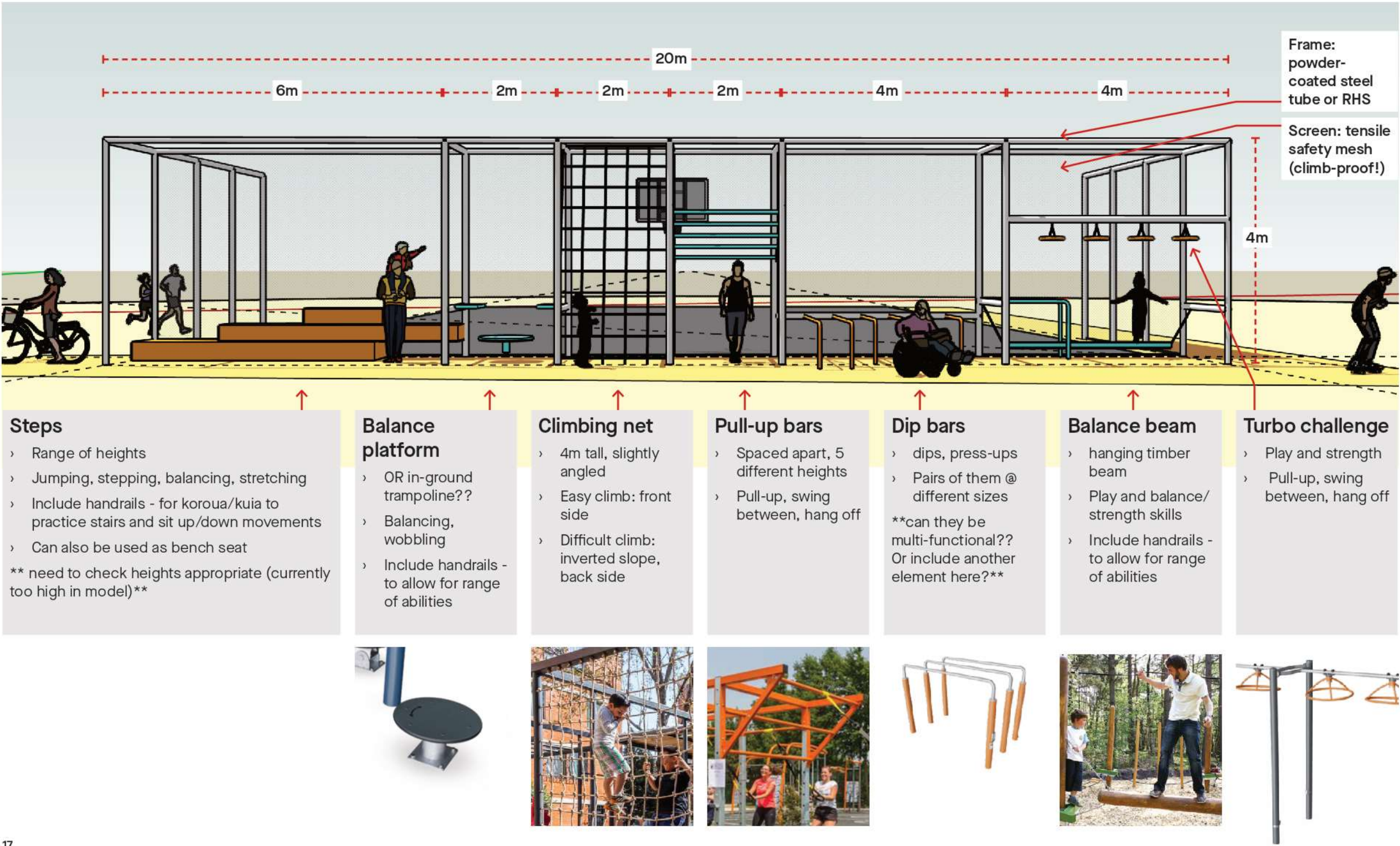
Plan view





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# Memorial Park proposed exercise zone: detail





# Memorial Park proposed wharepaku: detail

## Location plan

### Legend

- 1. Wharepaku building near Station Road. To include lighting and decoration to exterior walls. Low native planting around south and east sides of building. Approx. elevation at this point is 195.75m.
- 2. 2.5m wide concrete entrance path connecting Station Road footpath, Wharepaku, and proposed new whānau spaces
- 3. 4 no. bike racks
- 4. Navigation signage directing cyclists to wharepaku, Memorial Park, and Broadway
- 5. Tree to be removed
- 6. Potential service connections? (to be investigated)
  - 6a. Power to existing power box in SE corner of park
  - 6b. Water to existing main in street
  - 6c. SW to existing adjacent SW line
  - 6d. Sewer to manhole at 34 Station Rd

### Notes

All trees shown are existing. Trees removed/retained to be considered in relation to survey and review of quality/species.

Wharepaku building footprint is drawn at 3075mm x 3675mm as per the design proposed by Arcline Architecture in the Building Consent document 'Kaikohe Memorial Toilets (BC Set) (20-02-20). pdf'.



## Wharepaku building - design detail

ĀKAU proposes enhancing the visual impact of the wharepaku building through simple exterior decoration. Patterns that reference Kaikohekohe stories will help to make the wharepaku a positive and visually appealing addition to Memorial Park.

### Colour and formwork



### Sandblast/precast pattern in concrete



### Perforated steel screen

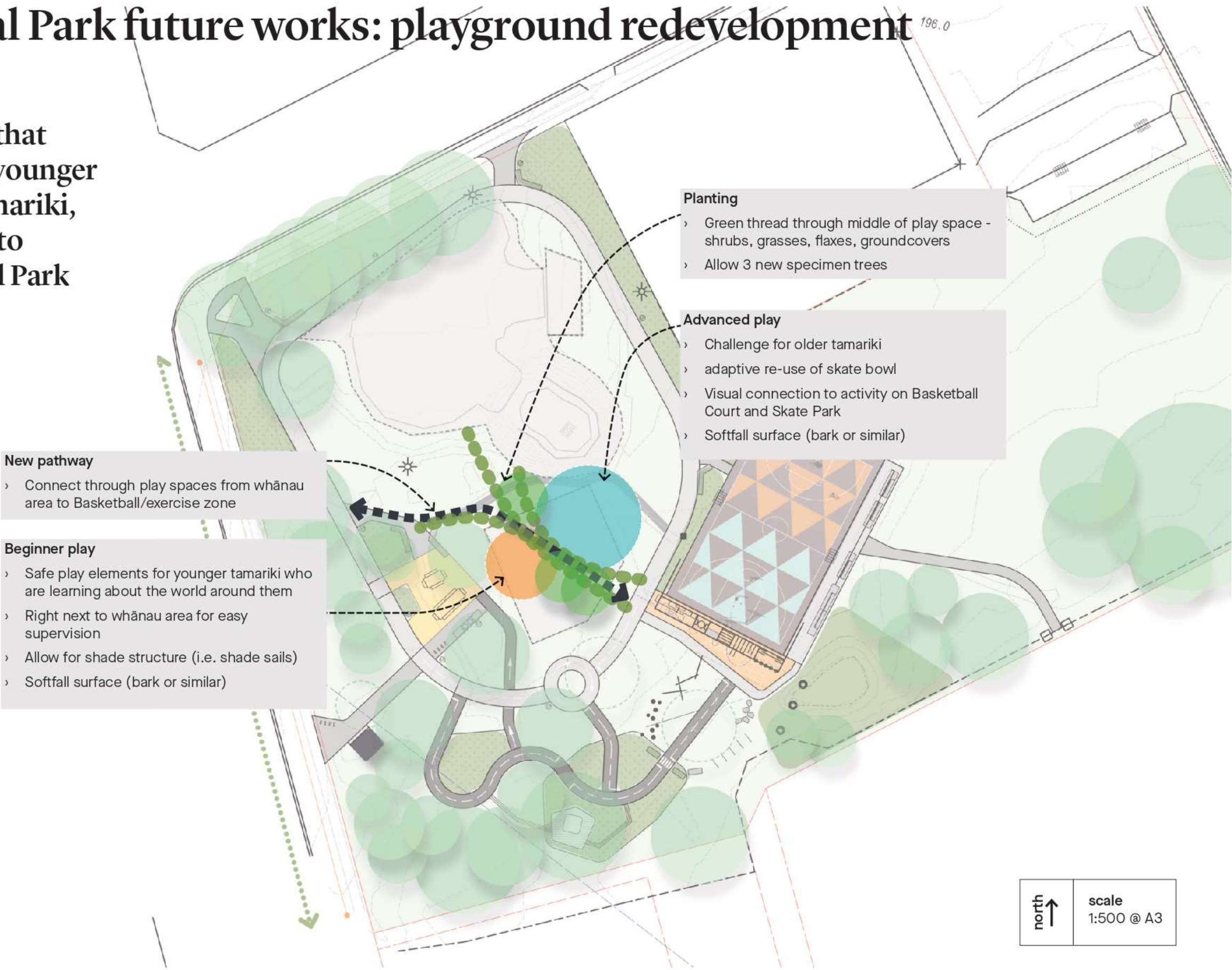




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# Memorial Park future works: playground redevelopment

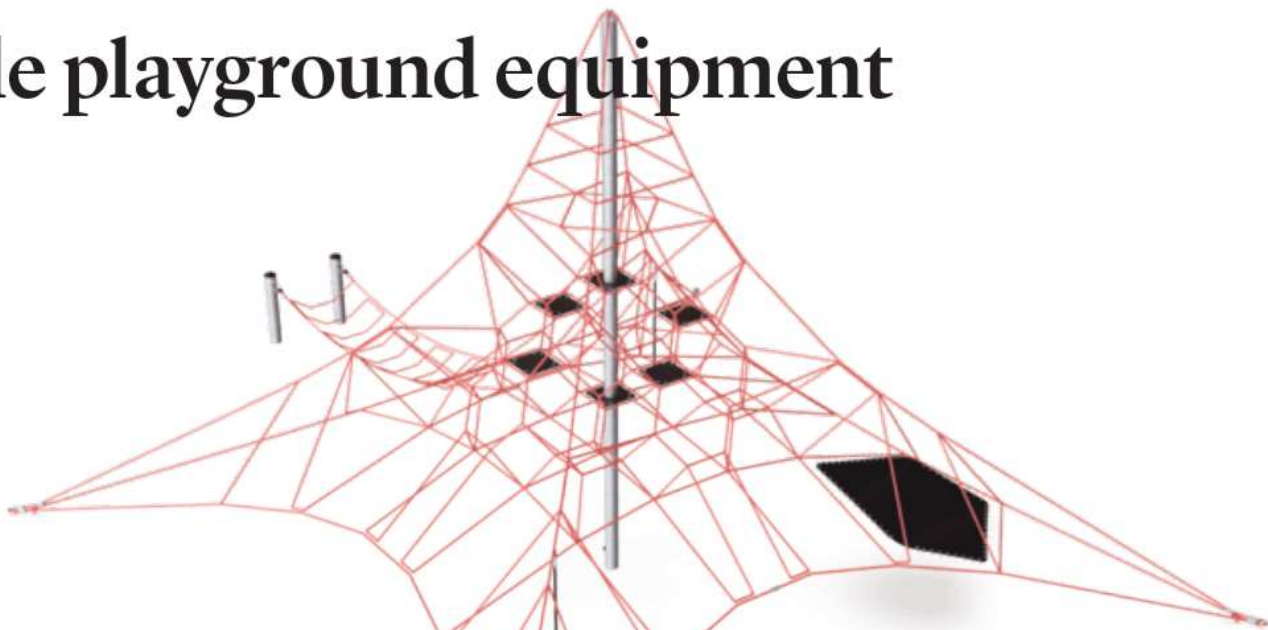
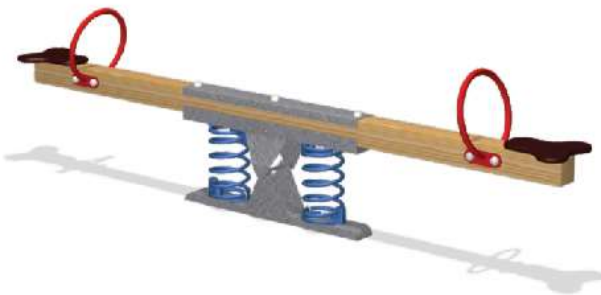
A play space that provides for younger and older tamariki, integrated into the Memorial Park landscape.





ĀKAU › Memorial Park Masterplan › progress update › 16 November 2020

# Memorial Park future works: example playground equipment





# Where to next?

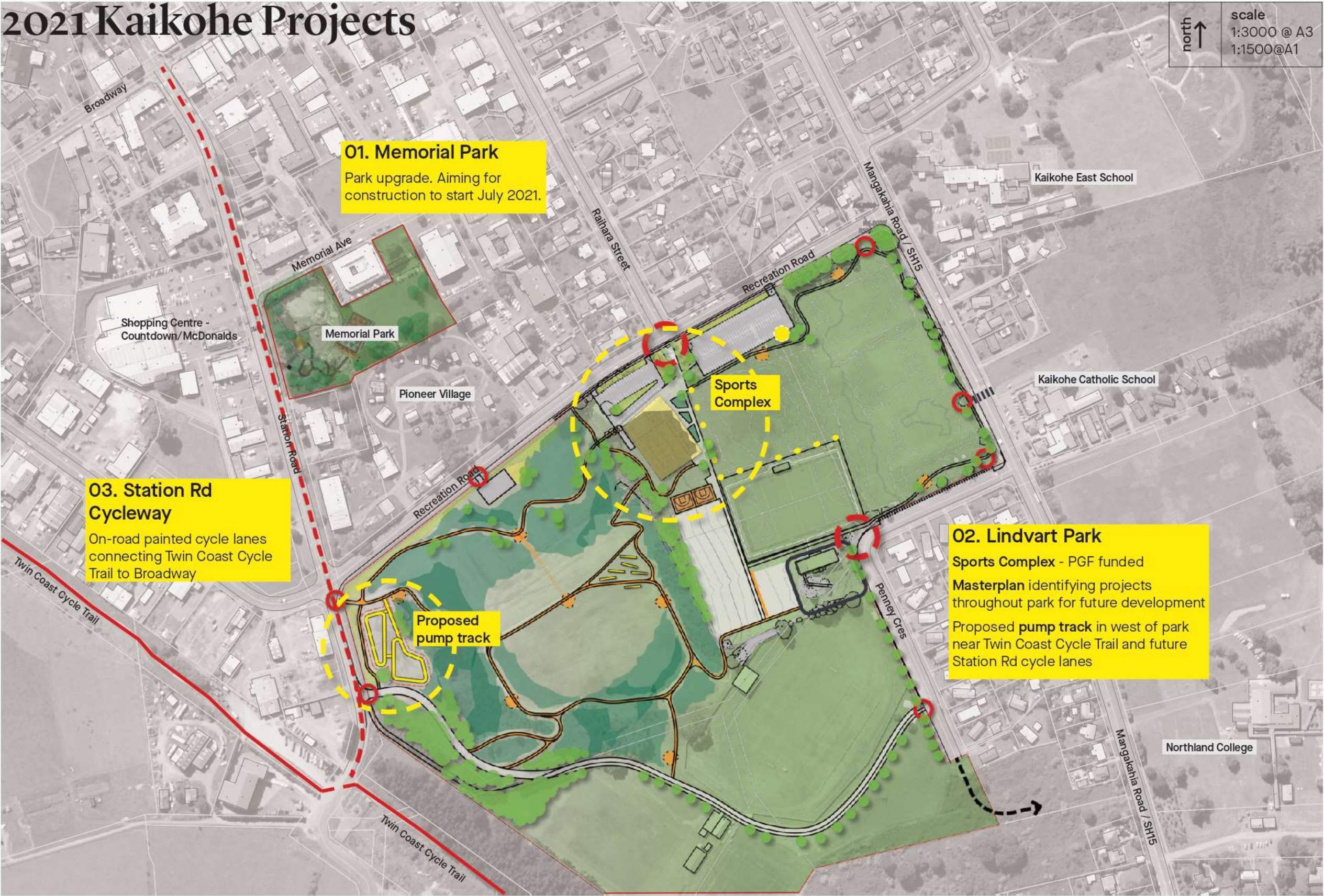
## Detail design, phasing and construction drawings

- › Continue developing design detail, including: furniture, structures (shelter, basketball screen) planting and landscaping, materiality. Opportunity for more taitamariki input!
- › Finalize wharepaku location, investigate customization options. Opportunity for taitamariki input!
- › Tree assessment: determine which trees could be removed, and where natives can be planted instead.
- › Construction drawing package and cost assessment for construction.
- › Resource consents and building consents as required.
- › Staging and long-term strategic plan for Memorial Park!

# ÄKAU



ĀKAU › 2021 Kaikohe Projects › 11 January 2021





ĀKAU › 2021 Kaikohe Projects › 11 January 2021



north↑

scale  
1:3000 @ A3  
1:1500 @ A1

Preliminary design elements

The Station Road cycleway will consist of on-road painted cycle lanes, one on each side of the road. The cycle lanes will interact with a number of features along station road. This creates opportunity for landscaping and placemaking projects.

While the design will need to conform to on-road cycleway standards (i.e. green and white paint) there may be opportunity to add graphic features that reflect Kaikohe identity at key points along the cycleway.

1	<b>Intersection with Broadway</b> Safe integration with Broadway streetscape Potential for directional/information signage and/or graphic features
2	<b>Intersection with Memorial Ave</b> Safe integration with traffic movements in/out of Memorial Ave and the shopping centre. Connection to future Memorial Park entrance
3	<b>Pedestrian crossing</b> Pedestrian crossing may need to be adapted to accommodate cycle lanes. Opportunity for graphic feature to slow cyclists
4	<b>Memorial Park entrance</b> Proposed location for new Wharepaku at Memorial Park - key entrance point for cyclists on Twin Coast Cycle Trail. Information signage, graphic feature
5	<b>Intersection with Recreation Road</b> Safe crossings and integration with existing stop points. Re-alignment of intersection road paint may be required Signage to direct cyclist along Recreation Rd to Lindvart Park and along Station Rd towards town Opportunity to improve berms
6	<b>Link to proposed pump track</b> Clear cycling connection (and signage) to proposed Pump Track
7	<b>Connection with Twin Coast Cycle Trail</b> Create improved gateway to connect the Twin Coast Cycle Trail to Kaikohe: landscaping, information and directional signage, graphic features indicating start of Station Rd cycleway
8	<b>Streetscape changes</b> On-street parking and other street elements may need to be adapted to allow space for cycleway. Options to be explored in design development Opportunity to plant new street trees in some berms (particularly south of Memorial Park)



## Sub Area: Cycle Park

### Description

Adjacent to the Twin Coast Cycle trail/Pou Herenga Tai and a proposed on-road cycle way on Station Road which will connect to Broadway. Just north of this site, in Memorial Park, a learn-to-ride trail for tamariki will be built in 2021.

### Objectives and opportunities

Provide active cycling-based recreation, such as a pump track, BMX trail, and connections to trails in the Landfill area. This will help to create a strong focus on cycling along Station Road.

### Stakeholder input

The Twin Coast Cycleway Trust have already undertaken research into the feasibility of pump track near the cycle trail. On hearing of the development at Lindvart Park, they agreed that Lindvart is the better location. The cycleway trusts research report has been provided.

### Projects

1. Entrance upgrade
2. design and construct pump track
3. trails: improve existing and add new
4. native planting
5. native forest planting with potential mountain bike jump trail
6. new access road



**8 MEETING CLOSE**