



**Far North
District Council**



Te Kaunihera o Tai Tokerau ki te Raki

AGENDA

Extraordinary Council Meeting

Thursday, 30 July 2020

Time: 3.00 pm
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Mayor John Carter - Chairperson
Deputy Mayor Ann Court
Cr David Clendon
Cr Dave Collard
Cr Felicity Foy
Cr Mate Radich
Cr Rachel Smith
Cr Kelly Stratford
Cr Moko Tepania
Cr John Vujcich

COUNCIL MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Hon Mayor John Carter QSO	Board Member of the Local Government Protection Programme	Board Member of the Local Government Protection Program		
	Carter Family Trust			
Deputy Mayor Ann Court	Waipapa Business Association	Member		Case by case
	Warren Pattinson Limited	Shareholder	Building company. FNDC is a regulator and enforcer	Case by case
	Kerikeri Irrigation	Supplies my water		No
	Top Energy	Supplies my power		No other interest greater than the public's
	District Licensing	N/A	N/A	N/A
	Top Energy Consumer Trust	Trustee	Crossover in regulatory functions, consenting economic development and contracts such as street lighting.	Declare interest and abstain from voting.
	Ann Court Trust	Private	Private	N/A
	Waipapa Rotary	Honorary member	Potential community funding submitter	Declare interest and abstain from voting.
	Properties on Onekura Road, Waipapa	Owner Shareholder	Any proposed FNDC Capital works or policy change which may have a direct impact (positive/adverse)	Declare interest and abstain from voting.
	Property on Daroux Dr, Waipapa	Financial interest	Any proposed FNDC Capital works or policy change which may have a direct impact (positive/adverse)	Declare interest and abstain from voting.
	Flowers and gifts	Ratepayer 'Thankyou'	Bias/ Pre-determination?	Declare to Governance
	Coffee and food	Ratepayers sometimes 'shout' food and beverage	Bias or pre-determination	Case by case
	Staff	N/A	Suggestion of not being impartial or pre-determined!	Be professional, due diligence, weigh the

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
				evidence. Be thorough, thoughtful, considered impartial and balanced. Be fair.
	Warren Pattinson	My husband is a builder and may do work for Council staff		Case by case
Ann Court - Partner	Warren Pattinson Limited	Director	Building Company. FNDC is a regulator	Remain at arm's length
	Air NZ	Shareholder	None	None
	Warren Pattinson Limited	Builder	FNDC is the consent authority, regulator and enforcer.	Apply arm's length rules
	Property on Onekura Road, Waipapa	Owner	Any proposed FNDC capital work in the vicinity or rural plan change. Maybe a link to policy development.	Would not submit. Rest on a case by case basis.
David Clendon	Chairperson – He Waka Eke Noa Charitable Trust	None		Declare if any issue arises
	Member of Vision Kerikeri	None		Declare if any issue arises
	Joint owner of family home in Kerikeri	Hall Road, Kerikeri		
David Clendon – Partner	Resident Shareholder on Kerikeri Irrigation			
David Collard	Snapper Bonanza 2011 Limited	45% Shareholder and Director		
	Trustee of Te Ahu Charitable Trust	Council delegate to this board		
Felicity Foy	Director - Northland Planning & Development	I am the director of a planning and development consultancy that is based in the Far North and have two employees. Property owner of Commerce Street, Kaitaia		I will abstain from any debate and voting on proposed plan change items for the Far North District Plan.
				I will declare a conflict of interest with any planning matters that relate to resource

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
				consent processing, and the management of the resource consents planning team.
				I will not enter into any contracts with Council for over \$25,000 per year. I have previously contracted to Council to process resource consents as consultant planner.
	Flick Trustee Ltd	I am the director of this company that is the company trustee of Flick Family Trust that owns properties Seaview Road – Cable Bay, and Allen Bell Drive - Kaitaia.		
	Elbury Holdings Limited	This company is directed by my parents Fiona and Kevin King.	This company owns several dairy and beef farms, and also dwellings on these farms. The Farms and dwellings are located in the Far North at Kaimaumau, Bird Road/Sandhills Rd, Wireless Road/ Puckey Road/Bell Road, the Awanui Straight and Allen Bell Drive.	
	Foy Farms Partnership	Owner and partner in Foy Farms - a farm on Church Road, Kaingaroa		
	Foy Farms Rentals	Owner and rental manager of Foy Farms Rentals for 7 dwellings on Church Road, Kaingaroa and 2 dwellings on Allen Bell Drive, Kaitaia, and 1 property on North Road, Kaitaia, one title contains a cell phone tower.		

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	King Family Trust	This trust owns several titles/properties at Cable Bay, Seaview Rd/State Highway 10 and Ahipara - Panorama Lane.	These trusts own properties in the Far North.	
	Previous employment at FNDC 2007-16	I consider the staff members at FNDC to be my friends		
	Shareholder of Coastal Plumbing NZ Limited			
Felicity Foy - Partner	Director of Coastal Plumbing NZ Limited			
	Friends with some FNDC employees			
Mate Radich	No form received			
Rachel Smith	Friends of Rolands Wood Charitable Trust	Trustee		
	Mid North Family Support	Trustee		
	Property Owner	Kerikeri		
	Friends who work at Far North District Council			
	Kerikeri Cruising Club	Subscription Member and Treasurer		
Rachel Smith (Partner)	Property Owner	Kerikeri		
	Friends who work at Far North District Council			
	Kerikeri Cruising Club	Subscription Member		
Kelly Stratford	KS Bookkeeping and Administration	Business Owner, provides book keeping, administration and development of environmental management plans	None perceived	Step aside from decisions that arise, that may have conflicts
	Waikare Marae Trustees	Trustee	Maybe perceived conflicts	Case by case basis
	Bay of Islands College	Parent Elected Trustee	None perceived	If there was a conflict, I will step aside from decision making
	Karetu School	Parent Elected Trustee	None perceived	If there was a conflict, I will step aside from decision making
	Maori title land – Moerewa and Waikare	Beneficiary and husband is a shareholder	None perceived	If there was a conflict, I will step aside from decision making

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Sister is employed by Far North District Council			Will not discuss work/governance matters that are confidential
	Gifts - food and beverages	Residents and ratepayers may 'shout' food and beverage	Perceived bias or predetermination	Case by case basis
Kelly Stratford - Partner	Chef and Barista	Opua Store	None perceived	
	Maori title land – Moerewa	Shareholder	None perceived	If there was a conflict of interest I would step aside from decision making
Moko Tepania	Teacher	Te Kura Kaupapa Māori o Kaikohe.	Potential Council funding that will benefit my place of employment.	Declare a perceived conflict
	Chairperson	Te Reo o Te Tai Tokerau Trust.	Potential Council funding for events that this trust runs.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Te Rarawa	As a descendent of Te Rarawa I could have a perceived conflict of interest in Te Rarawa Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga o Whaingaroa	As a descendent of Te Rūnanga o Whaingaroa I could have a perceived conflict of interest in Te Rūnanga o Whaingaroa Council relations.	Declare a perceived conflict
	Tribal Member	Kahukuraariki Trust Board	As a descendent of Kahukuraariki Trust Board I could have a perceived conflict of interest in Kahukuraariki Trust Board Council relations.	Declare a perceived conflict
	Tribal Member	Te Rūnanga ā-Iwi o Ngāpuhi	As a descendent of Te Rūnanga ā-Iwi o Ngāpuhi I could have a perceived conflict of interest in Te Rūnanga ā-Iwi o Ngāpuhi Council relations.	Declare a perceived conflict
John Vujcich	Board Member	Pioneer Village	Matters relating to funding and assets	Declare interest and abstain

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Director	Waitukupata Forest Ltd	Potential for council activity to directly affect its assets	Declare interest and abstain
	Director	Rural Service Solutions Ltd	Matters where council regulatory function impact of company services	Declare interest and abstain
	Director	Kaikohe (Rau Marama) Community Trust	Potential funder	Declare interest and abstain
	Partner	MJ & EMJ Vujcich	Matters where council regulatory function impacts on partnership owned assets	Declare interest and abstain
	Member	Kaikohe Rotary Club	Potential funder, or impact on Rotary projects	Declare interest and abstain
	Member	New Zealand Institute of Directors	Potential provider of training to Council	Declare a Conflict of Interest
	Member	Institute of IT Professionals	Unlikely, but possible provider of services to Council	Declare a Conflict of Interest
	Member	Kaikohe Business Association	Possible funding provider	Declare a Conflict of Interest

Far North District Council
Extraordinary Council Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Thursday 30 July 2020 at 3.00 pm

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1 KARAKIA TIMATANGA – OPENING PRAYER**2 APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Democracy Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

4 MAYORAL ANNOUNCEMENTS

5 REPORTS

5.1 APPOINTMENT OF DIRECTOR TO THE BOARD OF NORTHLAND ADVENTURE EXPERIENCE LIMITED (NAX)

File Number: A2921669

Author: George Swanepoel, In-House Counsel

Authoriser: William J Taylor MBE, General Manager - Corporate Services

PURPOSE OF THE REPORT

To nominate Councillor Moko Tepania as His Worship the Mayor (HWTM) John Carter's the replacement director on the Northland Adventure Experience Limited's (NAX) Board.

EXECUTIVE SUMMARY

- Council is a 24% shareholder of NAX and has a right to appoint a director to the NAX board.
- HWTM was previously appointed to the board but resigned on 30 June 2020.
- It is now proposed that Cr Moko Tepania be appointed as a director on the NAX board.

RECOMMENDATION

That Council:

- a) appoints Councillor Moko Tepania as HWTM's replacement on the NAX Board**
- b) agrees to indemnify Councillor Tepania for any professional negligence as a director when acting in good faith in his capacity as a director.**

1) BACKGROUND

Northland Adventure Experience Ltd (NAX) is a special purpose project company originally incorporated to complete a joint application to the Provincial Growth Fund (PGF) by Council, the BOIVRT and the Cycle Trail Trust. The initial application for funding was for the construction of a permanent cycle trail and restoration of the railway line between Opuia and Taumarere.

Council resolution regarding the formation of NAX Ltd is set out below.

RESOLUTION 2018/66**That Council**

- a) agrees to the incorporation of a registered limited liability company and the holding of 24% of the shares in NAX Ltd and approves the company applying for charitable status.
- b) Council approve the appointment of His Worship the Mayor as "John Carter" to be appointed a director in the first instance, noting the indemnity of Far North District Council once the appointment to NAX Ltd is made.
- c) Clauses a) and b) are subject to the approval and adoption of a shareholders agreement/constitution which clearly identifies that the voting rights reflect the proposed shareholding
- d) notes that
 - i) there will be no costs to council except to establish a company
 - ii) there will be no automatic transfer of ratepayers sourced funding to the Bay of Islands Vintage Railway Trust on completion of the company
 - iii) the company may not expose the Council to financial liabilities without agreement
 - iv) no assumptions are made at this point about utilisation of Far North District Council workforce for project management by NAX Ltd.

~~Crs~~ Ann Court and Felicity Foy requested their votes against the motion be recorded.

CARRIED

2) DISCUSSION AND OPTIONS

On 30 June 2020 HWTM resigned as a director and it is proposed that Cr Moko Tepania be appointed as his replacement and the FNDC agrees to indemnify Cr Tepania for any professional negligence as a director when acting in good faith in his capacity as a director.

Reason for the recommendation

Council is a shareholder of NAX and has a vested interest in the cycle trail which may be impacted by the decision made. Council should therefore be represented on the Board.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Local Government Act 2002 s43 provides indemnity for Councillors and members of the local authority where they are acting in good faith in pursuance of the responsibilities of the local authority. This covers committees, community boards and other sub-ordinate decision-making bodies of the local authority. NAX doesn't meet that definition therefore Council's indemnity insurance will not extend cover to Councillor Tepania as a Director of the company. Unless NAX (the company) secures professional indemnity insurance for its directors, any indemnity provided by Council would be a cost to the ratepayers.

ATTACHMENTS

Nil

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This may impact on Councils relationship with NAX and its ability to influence decisions regarding the cycleway.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No, its for Council to appoint a director.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Not applicable.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities.	None.
State the financial implications and where budgetary provisions have been made to support this decision.	Not applicable.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

5.2 MOBILE LIBRARY FOR OUTREACH SERVICES - VAN FUNDING APPLICATION

File Number: A2923137

Author: Jacine Warmington, Manager - Community and Customer Services

Authoriser: Dean Myburgh, General Manager - District Services

PURPOSE OF THE REPORT

To seek council approval to make a funding application to Foundation North for the purchase of a van to support library outreach services (Mobile Library).

EXECUTIVE SUMMARY

Far North District Libraries (FNDL) are seeking funding for a van that can be fitted out in a way that makes mobile library service straightforward. This includes shelving, internet connectivity, storage and branding.

The van FNDL is seeking funding for is a high roof Ford Transit van. Quotes have been supplied pricing the vehicle at \$47,000.00 including all-of-government pricing discount.

Foundation North is a charitable organization with a mandate to support community development in the north of the country. The funding team at Foundation North has assessed that a mobile van to support broader community access to library services is an initiative they are open to supporting.

However, Foundation North requires a resolution passed by council approving that Libraries can seek funding from them. This is an administrative function of Foundation North with governance-level approval a requirement of all funding applications they receive.

RECOMMENDATION

That Council approves the decision to seek funding for a van to provide a mobile library for outreach services, from Foundation North.

1) BACKGROUND

The *Future Libraries* strategy identified that providing access to library services to remote communities was a key focus area. Funding was provided by FNDC for the appointment of an Outreach Librarian but not for a vehicle to support the service.

The Outreach Librarian has been appointed, and services have begun into rural areas. Existing FNDC vehicles are currently being used to move from site to site, but these vehicles are not fit-for-purpose, and access to them is restricted through use by other council employees.

2) DISCUSSION AND OPTIONS

Outreach Service

A key outcome of *Future Libraries* is 'Connecting Far North communities with a mobile service'. This work has begun in a number of ways, with the Outreach Librarian opening pop-up libraries in the Hokianga, running robotics sessions in Mangonui and working in kura and schools to improve digital literacy and provide access to library books. This work will expand across the region when an appropriate vehicle has been secured.

The intent of the service is that remote Far North residents are provided with enhanced access to books, digital support, robotics, internet connectivity and broader community service and support. While it will be run and managed by the library team, collaboration with other FNDC teams and social service organizations is envisaged.

Funding Options

Several funding options have been explored. These include applications to charitable organizations, private benefactors and local organizations. To this point these have been unsuccessful. Usually, the funding group has seen merit in the service, but has policy in place restricting funding to local authorities. Some will not fund vehicles.

Foundation North has amended its policies post-COVID-19 and has indicated it is supportive of funding a vehicle, viewing it as a community access point rather than staff transport. It is also willing to support our council in this initiative, seeing the outcome of community development as aligned with their mission.

FNDL has successfully worked with Foundation North previously, with funding secured to support Museum@Te Ahu database and digitization projects.

Benefits

Securing funding for a mobile van will help ensure the library Outreach Service maximises it's potential, and fully achieves its strategic goal of connecting Far North communities.

Options

Option One:

Recommended. Pass a resolution that FNDC authorises the library service to complete a funding application to Foundation North for a van to be used as a Mobile Library.

Option Two:

Do not pass a resolution that FNDC authorises the library service to complete a funding application to Foundation North for a van to be used as a Mobile Library.

Reason for the recommendation

Foundation North requires governance group approval from an organization before funding applications will be considered. From their perspective, this ensures that the application is transparent and aligned with identifiable organizational goals.

This would normally be the approval of a Trust Board. In this instance, Foundation North have indicated that they require the approval of FNDC elected members as a governance group.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

FNDL have a budget of \$20,000 toward the fitout of the van.

ATTACHMENTS

1. Far North District Libraries Strategy - adopted Dec 2017 - A1956750  

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Far North District Council Future Libraries Strategy. Communities that are healthy, safe, connected and Sustainable. Proud, vibrant communities. Prosperous communities supported by a sustainable Economy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	District wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No implications for Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Not applicable.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provisions stated under financial implications and budgetary provisions section.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

Far North District Council

Future Libraries

Far North District Libraries Strategy 2018-2028



This strategy has been developed by the Far North District Council staff based on work done by Sue Sutherland Consulting. The company was engaged to review Library Service Delivery, undertake a Local Government Act 2002, Section17A review, and provide a draft strategy for future services.

October 2017

The way people access information, learn, read for pleasure, socialise and do business is changing rapidly. This is due to the introduction and uptake of new devices, apps and interactions made possible by the 'always on, always connected' internet. Far North District Libraries recognises the need to strike a balance between sustaining traditional services for its members and playing its role in staying relevant and providing opportunities from these technologically driven advancements to all in the community not just those who love and use libraries now.

This ten year strategy has been architected based on a comprehensive service review and assessment of the trends, challenges and opportunities that the Library can provide to individuals, families and the community. It strikes a balance between affordability and service provision, recognising that partnership, alliances and community engagement is the primary mechanism to make the objectives in the strategy achievable.

The Far North is New Zealand's northern-most district stretching over 200km north to south and with a land area of 7324 square kilometres. The population at 60,789 (2015), and projected to grow to 62,228 by 2043, is spread across a largely rural district with only three towns having a population greater than 4000 and less than 5500.



The proportion of over 65yr olds is projected to increase in all communities and the proportion of 15–24yr olds, and 25–45yr olds continues to be lower than might be expected given the number of children born and/or living in the district. This age cohort is tending to relocate out of the district for work and education, and lifestyle choices not available in the Far North.

- Contributing to higher levels of educational achievement and literacy – including digital literacy
- Providing opportunities for people's learning, leisure activities and employment
- Utilising the growing digital connectivity to mitigate the need to travel for library services
- Contributing to digital inclusion by making technologies and Wi-Fi available and supporting digital learning, literacy and identity.

The *Future Libraries Strategy* outlines where we need to focus our energy and resources together in order to be successful. The plan identifies a number of priorities under three Strategy Focus areas for investment over a ten year period as well as actions that can be undertaken in the next two years. Together these will deliver a library service which is responsive to our community needs in a rapidly changing world.

- Better data and information
- Empowering communities
- Affordable core infrastructure
- Improved Council capabilities and performance

- Address affordability
- Liveable communities that are healthy, safe, connected and sustainable
- 'Can do' communities prepared for the unexpected
- Proud, vibrant communities
- Prosperous communities supported by a growing economy

A survey provided an opportunity for local residents to feed in their ideas for how libraries should respond to the changing environment and this has informed the development of the plan.

Vision 2018 - 2028

Far North District Libraries are places that services Communities, develop learning, literacy and identity and enables opportunities.

Our purpose is to provide resources, spaces, technologies and services that enable individuals to learn, be informed, develop personally and contribute to society.

*".... The nature of work is changing and so must we... school leavers should have a known learning centre (The library) ... that supports them to keep on recreating themselves so they can adapt to the changing nature of work."
- Respondent – Online survey*

Principles

Some underpinning principles have guided the development of the strategy. We will:

- Be responsive to local needs at the same time working as one district network
- Partner with others to deliver services and stay current with content and technology
- Have a strong focus on customer service, community engagement and enabling opportunities

Strategy areas

Our strategy has three key focus areas for development over the next ten years:

- **Servicing Communities;**
- **Learning Literacy and Identity and;**
- **Enabling Opportunities**

Our response indicates how we intend to deliver on these elements. Some we can do within the first two years, others will take time and investment to achieve. A work programme will be developed annually.

Servicing Communities

Public libraries offer unique value as civic spaces often acting as the hub of communities. The trend is to bring together libraries with other community, cultural or development activities that contribute to creating great places and building community connections and opportunities.

Libraries provide accessible and open places for meeting, learning and inspiration. Increasingly they will become places for creativity and participation where people come together to develop ideas and create new knowledge.

Currently there are remote Far North communities that are a considerable distance from the six main libraries and also suffer from internet connectivity or mobile coverage challenges. To connect to these communities, our strategy provides for a new mobile library service and a schedule to bring select resources to these communities.



Outcomes we want:

- Connecting Far North communities with a mobile service
- Create library zones and spaces that cater for differing needs
- Well maintained fit-for-purpose facilities

Our libraries need to cater for needs ranging from quiet places for study and reading to social spaces for meeting and working with others. Libraries are used to providing children's activity space but there is also a need for activity areas to run programmes for adults. Good design is essential so that differing needs can be accommodated without impinging on each other. The physical libraries in our district vary in their condition, size and suitability for modern service delivery.

Our response:

- Refurbish Kaikohe Library. In the longer term, work with local initiatives to determine the appropriate development plan

- Refresh Procter Library interior, repaint the exterior and alter fit-out to create better zones
- Work with the Hundertwasser Charitable Trust Centre to develop library options for Kawakawa
- Partner to supply a mobile library service for remote and underserved communities

Learning, Literacy and Identity

Reading, literacy and increasingly digital literacy are fundamental skills without which life is more difficult and many doors are closed. Research has shown there is a strong link between reading for pleasure and educational achievement. Students who enjoy reading have consistently higher scores in reading, maths, logical problem solving and attitude (*Growing Independence report, 2006*). An OECD research report from 2002 reported that reading for enjoyment is more important to a child's educational success than their parents' socio-economic status.

Our strategy recognises the rich cultural and historical identity that the Far North possesses. Libraries are a key resource to capture, maintain and promote that identity. We will provide the means and promote the benefits of Far North residents sharing their past and stories with us to build our collective identity.

Our response:

- Deliver district wide programmes for pre-schoolers that encourage language development and gets them ready for reading
- Run school holiday programmes
- Work with other literacy agencies to support reading for young people and adults who have reading difficulties
- Shape our collections so they are relevant to our different communities' needs



Outcomes we want:

- Increased traditional and digital literacy
- Get children onto the literacy ladder early
- More people able to read and enjoy reading
- Great collections for reading, listening to and viewing
- Capture, maintain, present and promote the Far North's Identity
- Access to the stories of the past
- People telling and recording their own stories

The ability to read in one's own first language is also crucial. Encouraging more people to speak and read Te Reo means having more books and e-books in the language for both adults and children. For those who migrate to the Far North and who speak languages other than English or Māori having reading materials in their language is also important to their identity.

Our response:

- Increase our Te Reo collections
- Identify and work with new migrants to determine the need for other language materials

People want to know where they come from and how their community has developed. In the past the primary way for stories and history to be recorded was by writing or taking photographs. Today's medium is digital and the creation and recording of today's stories, which will become tomorrow's history, is important if we want to make sure our grandchildren have access to their history.

Our response:

- Partner with organisations that will allow us to capture, organise, present and promote our cultural and historical identity
- Extend our local history archive in the Procter Library to include oral and digital stories
- Digitise our unique material

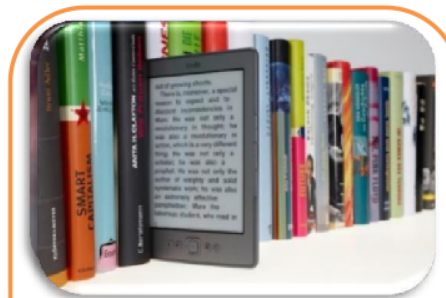
Enabling Opportunities

Personal computers and digital tools are already part of our libraries, providing access to the internet for learning, and living. Getting a qualification, applying for a job, running a business or inventing something and becoming an entrepreneur now happen online. New technologies are beginning to change the way we learn, earn and have fun. Virtual reality, artificial intelligence, augmented reality, 3D printers and robotics are just the latest emerging of devices that are changing the way people will experience and interact with the world. A trend in libraries is for Maker spaces or digital labs which provide opportunities for people to experience and learn how to use these technologies for innovation. For young people in particular, access to these tools can lead to employment and provide a sense of creativity, purpose and challenge to their recreation and development.

Our response:

- Investigate and seek sponsorship and partners to showcase different digital technologies and capabilities in our Library spaces

- Invest in staff training, specialisation and resources to ensure we can articulate and present the main trends and benefits of these new technologies without having to continually fund and support the rapidly changing technologies themselves.

**Outcomes we want:**

- Partnerships to showcase technologies
- Trained staff who understand the changing technologies and benefits
- Provide resources to get the most from the digital world for opportunity creation and realisation
- Improved job and development opportunities
- Fostering creativity, innovation and entrepreneurship

Having access to different devices and applications is only one aspect of being a digital citizen. Knowing how to use a device, which software or application you need, how to keep safe online, what sites and information you can trust, how to download eBooks and search for the right piece of information are skills that everyone needs if they are to get the best from the digital world. The 20/20 Trust has partnered with libraries to provide the Stepping Up programme and their recently published Digital Inclusion Manifesto (2017), which is supported by the Public libraries of New Zealand, outlines what is needed to ensure everyone has the tools and skills to participate.

Our response:

- Continue to provide one-on-one support and advice for individuals needing help to use library technologies and their own devices
- Use new technologies for improved service provision
- Work with partners in our communities to provide digital literacy programmes
- Work with other agencies to promote and provide access to digital services such as digital job centres, creative and digital skills such as coding and design

Making it easier for people to use library services independently gives users choice and frees up staff time for more value added services. Almost 40% of public libraries in New Zealand have moved to RFID technology for self-check for customers which also provide online methods of payment. This technology has benefits in the management of collections as well.

In our goal to maintain a one region libraries network focus, and recognising the rapidly changing face of user and library technologies, we will revisit the case for exploring a regional alliance libraries model in 2021 so that we can benefit from shared resources, services and purchasing power.

Following this review in 2021, which will include a technology component, decisions will be made regarding migrating to, and implementing newer technologies that may better serve Far North Library patrons and community members.

Until then, investment will be focussed on quality content, connecting communities to services and ensuring staff can better serve the public.

Success factors

To deliver on our vision and focus areas we will need:

- Increased staff capability
- Partnerships with others
- Sustainable services

Increased staff capability

Strong and focussed leadership is required if we are to achieve the changes needed to deliver on our ten year Strategy. The appointment of a District Librarian is a priority.

We will need to invest in training and specialisation of staff who are resilient, adaptable and have the digital skills not only to help others access content and services, but can articulate how it can be used to create opportunities.

Libraries are learning organisations and as such we aspire to have a learning culture that embraces a community engaged service model. We will provide opportunities for staff to upskill and expect that they will want to keep abreast of new things happening in the wider sector.

It is vital that our core library management system and other technologies keep up to date with the latest developments for discovery and management of our data. As part of the 2021 service and technology review we will assess the core library management system options. Our catalogue and content will be incrementally upgraded until the 2021 review.

Partnership with others

Some of our aspirations are ambitious and we will not achieve them working on our own. Leveraging others' expertise and tapping into existing community, government and 3rd party technology, learning, literacy and development programmes will be critical in delivering the library strategy whilst keeping costs down.

We want to involve local communities in the design and delivery of future services. We will explore the use of Focus Groups around a particular initiative at the outset of a project so that we can be sure it is really meeting community needs and not just what we think is needed.

Offering opportunities for community volunteers with expertise to support services and programmes extends what library staff are able to do but does require good coordination.

Of particular importance will be partnering with other literacy, learning and social services provides with similar goals for greater impact.

We will continue to take advantage of national and regional shared services, building on those we already have with Northland libraries and the National Library.

Sustainable services

Wise investment will be needed to deliver on this plan. In collaboration with other council officers we will develop annual work programmes against our ten year strategy with prioritised projects and budget allocations supported in the long term plans.

We will seek sponsorship and financial partners for select digital services that can deliver economic and employment benefits to individuals.

Part of sustainability is good stewardship and reporting. We will develop meaningful indicators that measure the success of our Strategy and report on progress quarterly.

Outcomes we want

- The library team has the capacity and capability to deliver
- Keeping current and creating opportunities through partnerships and programmes
- Accountability for implementation of the 10 year strategy

"There are a number of opportunities to partner up with community organisations to offer programmes: either a mentor partnership (partnering people wanting tech help with community/student volunteers) or through classes (such as community education)"
- Respondent – Online survey

5.3 DEVELOPMENT OF LINDVART PARK

File Number: A2923333

Author: Janice Smith, Chief Financial Officer

Authoriser: Shaun Clarke, Chief Executive Officer

PURPOSE OF THE REPORT

To provide the background to the development of Lindvart Park and seek approval for Council to allocate \$2.1m of funding for the Lindvart Park development.

EXECUTIVE SUMMARY

- Kaikohe and Districts Sportsville manage the sporting facilities at Lindvart Park Kaikohe and made an application to the Provincial Growth Fund (PGF) for an upgrade and construction of new facilities on the park.
- Council was made aware one day prior to the Ministerial announcement confirming funding that the application committed Council to \$2.1m of funding.
- Further analysis concluded Council had budgeted \$776k in the 2021/22 financial year and \$272k in the 2022/23 financial years for Lindvart Park upgrades and \$521k in 2021/22 and \$531k in 2022/23 for renewal of existing assets that could be linked to the application.

RECOMMENDATION

That Council:

- a) approve the allocation of \$2.1m of existing budgets for the renewal and upgrade of the Lindvart Park pavillion and associated assets to the Lindvart Park development project in 2021/22 and 2022/23 financial years; and**
- b) note the ownership of the asset as proposed, will lie with Kaikohe & Districts Sportsville and the need to:**
 - i. establish an MOU identifying public access rights to enable the application of public capital investment in a non-publicly owned asset; and**
 - ii. note that future provision may be required to cover maintenance and renewal of the asset.**

1) BACKGROUND

Kaikohe and Districts Sportsville manage the sporting facilities at Lindvart Park in Penney Crescent, Kaikohe, on behalf of the Far North District Council. These facilities include regulation courts, several playing fields (both natural and synthetic), lights for night games and a Pavilion building.

Council was made aware on 8 July that a PGF funding application had been made by Kaikohe and District Sportsville to update existing facilities and build some new facilities at Lindvart Park. An announcement was to be made on Friday 17 July but Council did not receive a copy of the application.

On Thursday 16 July Council was asked by the Ministry of Business Innovation and Employment whether Council was contributing any funding to the Lindvart Park development.

A copy of the PGF application was sought and it outlined the project as total cost of the project as \$9.21m (professional fees / consents \$987,000, construction \$8,224,000).

The description of how the project was intended to be funded stated:

“The project is thus funded by a sports facility grant via Far North District Council [FNDC] of \$100,000 +GST. The project is currently underway with final viability and feasibility input allowing further funding from the following:

- Foundation North
- FNDC – [LTP includes funding allocation of \$2.1M]
- Northland Regional Council - [LTP includes funding allocation of \$1.4M]
- Lotteries
- Community Sponsorship
- Others”

2) DISCUSSION AND OPTIONS

The PGF application explains the project as an “upgrade of court facilities, roading and carparking improvements, safer access around the entire park. A new pavilion capable of providing two full sized competition indoor courts and supporting facilities is planned”.

A recent sport strategy plan for the region has identified the need for this project.

This project has been a 40 year planning process for the board starting in October 1983 and it is planned the new upgraded facility would to be opened on Labour weekend 2023. It provides an opportunity to infuse Ngapuhitanga into the communities of Kaikohe and surrounding areas. The Lindvart Park Reserve Management Plan identified that the current facilities do not adequately reflect the culture of the local population and encourages the infusion of Ngapuhitanga within its goals. It also provides a premises to specifically engage youth in the region, particularly as several schools in close proximity do not currently have quality indoor sports options. A multi-sports complex could also offer school holiday programmes, offer a more active alternative to Oscar in a region which has little to offer youth during holidays, encouraging them into life-changing activities.

Given the location of Kaikohe and its central proximity to tourist activities there are also economic benefits. With the development of a new playground, fitness trails, cycling trails and other family friendly activities, Lindvart Park becomes a place for all families to visit and stay. With cultural developments such as a Sculpture Trail reflecting Ngapuhitanga and other Kaikohe history, then Lindvart Park becomes a place to be visited by all tourists and becomes a place for the locals to be proud of.

Minister Shane Jones made a funding announcement on 17 July confirming \$6m of government funding for the project.

Current accounting policies identify that where the Council is not the ultimate owner of an asset, the cost of the public access rights can be treated as an intangible asset where:

- iii) The community has the right to use the facility; and
- iv) In terms of the agreement, the right exists for more than 12 months.

The PGF application does not identify ownership of any assets, so any contribution from Council would be on the basis that Council is not the asset owner. In order for Council to capitalise the investment as an intangible asset, a public access right agreement would need to be put in place (similar to the arrangement with Te Ahu and the Te Hiku Sportshub).

In addition, Council would need to consider how the increased maintenance requirement resulting from the development would be funded on an ongoing basis and may need to consider renewal of the asset at a future point in time if Council is not the asset owner.

The PGF application states:

- *The work includes upgrade of court facilities, roading and carparking improvements, safer access around the entire park. A new pavilion capable of providing two full sized competition indoor courts and supporting facilities is planned.*

-

The funding in the current plans is as follows:

New works – identified in the plan as Lindvart Park Pavillion Upgrade and loan funded.

2021/22	\$776,005
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2022/23	\$272,418
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Total	\$1,048,423
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Renewals – related to the carpark, the pavilion building and services

2021/22	\$521,001
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2022/23	\$530,576
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Total	\$1,051,577
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This provides the total project funding required of \$2,100,000

Sportsville have indicated they will either –

1. Demolish the existing pavilion and build a new structure. The above renewals budget covers this situation.
2. Retain most of the existing pavilion AND build a new structure. The existing renewals budget is only to cover the existing pavilion. There would be a shortfall of \$175,482 from the renewals budget from Council, which would need to be negotiated with Sportsville.

Reason for the recommendation

To support the PGF application in relation to the development of Lindvart Park.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are provisions within existing plans for both upgrade and renewal of pavillion assets at Lindvart park. These are outlined above. Maintenance for the existing park assets is included in plans but these budgets may need to be re-visited considering the expanded development that will result from this PGF bid.

ATTACHMENTS

1. **Shovel Ready Lindvart Project-Information-Form FINAL - A2924709** [!\[\]\(7369a9efed826370fd27e10b40440639_img.jpg\)](#) 

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This is a development of sporting facilities and could therefore be linked to wellbeing.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This is to support a PGF bid as part of the COVID 19 recovery response.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	No specific issues.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is support for a community led sporting development.
State the financial implications and where budgetary provisions have been made to support this decision.	These are contained in the report.
Chief Financial Officer review.	The Chief Financial Officer prepared this report.



‘Shovel ready’ Infrastructure Projects: Project Information Form

About this Project Information Form

The Government is seeking to identify ‘shovel ready’ infrastructure projects from the Public and certain Private Infrastructure sector participants that have been impacted by COVID 19.

Ministers have advised that they wish to understand the availability, benefits, geographical spread and scale of ‘shovel ready’ projects in New Zealand. These projects will be considered in the context of any potential Government response to support the construction industry, and to provide certainty on a pipeline of projects to be commenced or re-commenced, once the COVID 19 Response Level is suitable for construction to proceed.

The Infrastructure Industry Reference Group, chaired by Mark Binns, is leading this work at the request of Ministers, and is supported by Crown Infrastructure Partners Limited (CIP).

CIP is now seeking information using this Project Information Form from relevant industry participants for projects/programmes¹ that may be suitable for potential Government support. The types of projects we have been asked to consider is outlined in Mark Binns’ letter dated 25 March 2020.

CIP has prepared Project Information Guidelines which outline the approach CIP will take in reviewing and categorising the project information it receives (Guidelines).

Please submit one form for each project that you consider meets the criteria set out in the Guidelines. If you have previously provided this information in another format and/or as part of a previous process feel free to submit it in that format and provide cross-references in this form.

Please provide this information by 5 pm on Tuesday 14 April 2020.

As an initial task the Infrastructure Industry Reference Group has been asked to prepare a report on infrastructure projects/programmes that are ready for construction and could, if the Government deemed it appropriate, be deployed as part of a stimulatory package. It should be noted that the full impact of COVID 19 on the economy will not be known for some time, and the Government’s decision to accelerate any construction-related spend will be determined by its assessment of priorities at the time. This information is being sought in good faith, but no undertaking can be made that the criteria or any other considerations will not change or that any projects coming forward from the Reference Group will be accelerated, or any of the Reference Group’s recommendations adopted. This situation we all find ourselves in is truly dynamic.

This document relates to the gathering of project information only and is not a Notice of Procurement. It does not form part of any procurement process. It does not commit the Government or CIP to take any further steps, or provide any financial or other assistance, in connection with any information in response to this document or the projects to which that information relates.

¹ We refer to “projects” throughout. This term includes programmes of work in all cases.



Section 1: Key Information [Criteria 2 and 3]

1. Project Title: Lindvart Park – Sportsville Kaikohe

2. Please provide your details:

Organisation Name:	Griffiths & Associates Ltd		
Entity Type:	Project Managers		
Contact Name and Role:	Trevor Griffiths		
Email Address:	trevor@griffithsandassoc.co.nz	Telephone:	0212 896 966

3. Please provide a very brief description of the infrastructure project:

Lindvart Park was initially redeveloped in 1983 and from around 2010 the sporting community and Board have been working towards this current redevelopment project. The current facilities are outdated and undersized and this project includes updating and construction of new facilities for 25 sporting code across the far north. The work includes upgrade of court facilities, roading and carparking improvements, safer access around the entire park. A new pavilion capable of providing two full sized competition indoor courts and supporting facilities is planned. A recent sport strategy plan for the region has identified the need for this project. This project has been a 40 years planning process for the board starting in October 1983 and it is planned the new upgraded facility would to be opened on Labour weekend 2023

4. This project will be located in which Territorial Authority: Far North District Council

5. Please confirm the project sector, category and type of infrastructure:

Project Sector	✓
Accommodation	<input type="checkbox"/>
Agriculture, Horticulture and Forestry	<input type="checkbox"/>
Alcohol Availability	<input type="checkbox"/>
Bioscience and Biotechnology	<input type="checkbox"/>
Construction	<input checked="" type="checkbox"/>
Energy	<input type="checkbox"/>
Film and Television	<input type="checkbox"/>
Imports and Exports	<input type="checkbox"/>
Information communications and technology	<input type="checkbox"/>
Manufacturing and Production	<input type="checkbox"/>
Retail Trade	<input type="checkbox"/>
Tourism	<input type="checkbox"/>
Wholesale Trade	<input type="checkbox"/>
Central Government	<input type="checkbox"/>
Local Government	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>

Project Categories	✓
Three waters	<input type="checkbox"/>
Transport	<input type="checkbox"/>
Buildings and Structures	<input checked="" type="checkbox"/>
Other infrastructure	<input checked="" type="checkbox"/>

Project Type	✓
Critical infrastructure	<input type="checkbox"/>
New infrastructure	<input type="checkbox"/>
Replacement/refurbished infrastructure	<input checked="" type="checkbox"/>
Repurposed infrastructure	<input type="checkbox"/>

6. What is the total cost of the project (NZ\$M): \$9.21M

7. Provide a high-level breakdown of this spend (e.g. construction costs, professional fees, land, other etc.):

Professional fees / Consents \$987,000
Construction \$8,224,000



8. Briefly outline the value the project will deliver in terms of employment contribution.

During the design phases the project would provide the equivalent direct employment for 6 FTE. During the construction phase the project would provide the equivalent direct employment for 35 FTE. Supply chain during construction is likely to be in excess of 1.25 times the above.
Post construction the facility is likely to employ up to 10 FTE.
Further to the above there would be volunteer input from a team of 12 for the duration of the planning, construction and beyond.

9. Briefly describe how the project is currently/ intended to be funded:

The project is thus funded by a sports facility grant via Far North District Council [FNDC] of \$100,000 +GST. The project is currently underway with final viability and feasibility input allowing further funding from the following:

- *Foundation North*
- *FNDC – [LTP includes funding allocation of \$2.1M]*
- *Northland Regional Council - [LTP includes funding allocation of \$1.4M]*
- *Lotteries*
- *Community Sponsorship*
- *Others*

10. Has this project previously applied for funding with any part of Government? Yes: ☐ No: ☒

- If **Yes**, please describe which part of government (i.e. PGF, NZTA FAR etc.), the outcome of the discussions and who such discussions were with (what Ministry and official).

Section 2: Construction Readiness [Criteria 1]

11. Please briefly explain the status of the project including confirmation that the project will fall into one of the three categories of readiness (see 12 below).

The project has already delivered lighting upgrades to field and wider park area.
The project is now in the feasibility stage for the main building and supporting infrastructure, this has been supported by FNDC thus far. The reserve management plan issued by FNDC includes this project.
While obtaining funding is likely to mean "Full" construction of the main complex may not have commenced it is hoped that some enabling work on the wider site would be in a position to start on or before 30 May 2020.

12. Confirm which of the following categories the project best falls into.

Status	✓	Further commentary (briefly set out barriers to commencement)
A. Projects which currently are (or were) in the construction phase but have been put on hold due to COVID 19 and are likely not to progress, or to progress at a much	<input type="checkbox"/>	[Insert your relevant commentary here]



slower rate or scale/scope, if not supported post COVID 19		
B. Projects which have a high expectation of commencing the construction phase within the next six months (by 31 October 2020), but are unlikely to do so due to COVID 19	<input type="checkbox"/>	[Insert your relevant commentary here]
C. Projects which could have been expected to commence the construction phase within the next 12 months (by 30 May 2021), but are unlikely to do so due to COVID 19	<input checked="" type="checkbox"/>	[Insert your relevant commentary here]

13. Confirm the status of key milestones

Status		✓	Expected Date
Procurement	<i>Suitable tender complete</i>	<input type="checkbox"/>	
	<i>Tender evaluation in progress</i>	<input type="checkbox"/>	
	<i>Request for Tender in the Market</i>	<input type="checkbox"/>	
	<i>About to put out a Request for Tender to the market</i>	<input type="checkbox"/>	
Detailed Design	<i>Detailed Design Complete</i>	<input type="checkbox"/>	
	<i>Detailed Design Underway</i>	<input type="checkbox"/>	
	<i>Detailed Design to commence</i>	<input type="checkbox"/>	
Designations/Consents	<i>Approved</i>	<input type="checkbox"/>	
	<i>Lodged</i>	<input type="checkbox"/>	
	<i>In preparation</i>	<input checked="" type="checkbox"/>	
Land Acquired	<i>Yes</i>	<input checked="" type="checkbox"/>	
	<i>Being negotiated under PWA (please indicate stage below)</i>	<input type="checkbox"/>	
	<i>Has not commenced</i>	<input type="checkbox"/>	
Business Case or Investment Case	<i>Approved</i>	<input type="checkbox"/>	
	<i>Draft</i>	<input type="checkbox"/>	
	<i>Underway</i>	<input checked="" type="checkbox"/>	
	<i>None</i>	<input type="checkbox"/>	

14. Briefly outline any other comments on the key project timetable or key milestones

[Please briefly cover:

- Key barriers / risks to the project being 'shovel ready' are obtaining fees release and completion funding. Obtaining these earlier would accelerate the programme.
- The area is currently designated as sports / recreation use so the project would be a non-notifiable resource consent.
- Current programming has construction completion date [complex opening] scheduled for 26th October 2023, this could be brought forward significantly if funding was confirmed earlier.



Section 3: Overall Benefits and Risks [Criteria 4]

Please advise at a high level whether a project brings real value (in an economic, social and/or environmental sense) to New Zealand as a whole or the region in which it is located in line with Treasury's Living Standards Framework² and Sustainable Development Goals³. Please take into account, where relevant, the draft 2021 Government Policy Statement on land transport, available at <https://www.transport.govt.nz/multi-modal/keystrategiesandplans/gpsonlandtransportfunding/gps-2021/>, and the priorities that it establishes.

15. Briefly outline the social, environmental and economic benefits of the project to the local region and New Zealand and overall value for money.

This project presents an excellent opportunity to infuse Ngapuhitanga into the communities of Kaikohe and surrounding areas. The Lindvart Park Reserve Management Plan identified that the current facilities do not adequately reflect the culture of the local population and encourages the infusion of Ngapuhitanga within its goals; Lindvart Park reflects a strong sense of place, history and Ngāpuhi identity and lists a Reserve Opportunity as; Strengthen the sense of place and cultural identity through re-design. Kaikohe, even though it is at the heart of Ngapuhi, presently has little for local or international tourists. With the development of a new playground, fitness trails, cycling trails and other family friendly activities, Lindvart Park becomes a place for all families from Northland to visit and stay. With cultural developments such as a Sculpture Trail reflecting Ngapuhitanga and other Kaikohe history, then Lindvart Park becomes a place to be visited by all tourists and becomes a place for the locals to be proud of.

- This project also provides an ideal opportunity to provide confidence and assurance to the people of Kaikohe, Ngapuhi and Northland by demonstrating that collaborative approaches through partnerships to achieve a goal (Sustainable Development Goal 17) offer a framework to realise the region's full potential. The implementation and achievement of this significant infrastructure project would be a shining light to the principle of teamwork and has the potential to be a positive change agent for local communities, hapu and iwi within the Northland Region.

A definition of a Sportsville includes: 'A partnership between sports clubs/codes and organisations who work in a strategic way with multiple internal and external stakeholders to develop their clubs and codes'. Significantly, the sporting community of Kaikohe made a decision around 10 years ago to form a Sportsville, have had this infrastructure as a main goal and have methodically and persistently worked towards achieving this goal over that time.

- Lindvart Park essentially operates as a sporting hub for many local and regional sporting organisations. The following have been identified as receiving significant benefits from the implementation of this project;

Bay of Islands Netball Association - the inclusion of two indoor courts would enable greater training and playing opportunities, especially as an option during inclement winter weather and in terms of a higher quality playing surface.

Northland Women's Farah Palmer Cup Rugby Team - Kaikohe is geographically located in the centre of Whangarei, Kaitaia, Kerikeri, Hokianga and other Northland towns, where this team draws the balance of its players from. Last season this team held its trainings in Kaikohe (and have planned to continue this practice moving forward). This team would also benefit from the opportunity to use a large indoor facility for training purposes when extreme weather conditions present challenges.

Northland Basketball and Ngapuhi Basketball teams - Again Kaikohe is geographically well positioned to reduce travel commitments for parents and players of representative teams for trials, training, local and regional competitions/tournaments. There is currently not a safe and suitable indoor gymnasium option in Kaikohe for these purposes. This project would enable more of these teams to trial, train and play at a venue closer to where they live.

Alternatively, the Kaikohe & Districts Sport and Recreation Facilities Refresh Plan could be referenced as this contains most of this information. Kaikohe's advantage as being a geographic centre of the Region being the main

² <https://treasury.govt.nz/information-and-services/nz-economy/higher-living-standards/our-living-standards-framework>

³ <https://www.mfat.govt.nz/en/peace-rights-and-security/work-with-the-un-and-other-partners/new-zealand-and-the-sustainable-development-goals-sdgs/>



point here.

- Many other local organisations outside of sport could utilise for larger community and Regional events.

Applicable examples could include kapa haka events, Manu Korero Northland speech competition, gymnastics, crossfit, hip hop dancing and wheelchair basketball.

- Kaikohe and surrounding areas have several schools in close proximity that don't currently have quality indoor sports options and could benefit greatly from having access to an indoor sports facility in Kaikohe. An accessible indoor sports facility has the potential to contribute towards Quality Education (Sustainable Development Goal 4) and Good Health and Well-being (Sustainable Development Goal 1) for the youth of Kaikohe.

A good example is that in the past Lindvart Park was used for running sports based holiday programmes. These are still run now but on a smaller scale. Past organisers found that it was very hard to entertain 120 young people inside the Pavilion when it rained, because there is not enough room to hold that many people plus activities.

The new multi-sport complex will enable holiday programmes to flourish. These programmes can offer a more active alternative to Oscar in a region which has little to offer youth during holidays, getting youth off the streets and into meaningful life-changing activities.

- Many of the sports and events that an indoor facility can cater to enable Gender Equality (Sustainable Development Goal 5). Importantly, ensuring gender equality sports and recreation opportunities was also identified as a focus within the recent Kaikohe & Districts Sport and Recreation Facilities Refresh Plan.

- Corrections New Zealand have the Northern Region Corrections Facility located about 5 kilometres away from Kaikohe at Ngawha. Corrections are a current user at Lindvart Park and have indicated they would continue to regularly use an indoor sports complex for their Control & Restraint training. This will contribute positively towards the sustainability of the facility (Sustainable Development Goal 11) and support to ensure an ongoing quality training venue for Corrections.

There is also an opportunity to partner further with Corrections and provide a pathway from Trade training to Release To Work with employment opportunities that could arise from this project (Reducing Inequality Sustainable Development Goal 10 and Decent Work and Economic Growth Sustainable Development Goal 8). An initiative such as this could contribute significantly towards Corrections goals of reducing reoffending (Peace, Justice and Strong Institutions Sustainable Development Goal 16).

- The extra car parking solutions that are planned as a part of the overall project will help to provide improved Health and Safety across Lindvart Park. Provide carparking areas that are safe and accessible to key sporting facilities is listed as an objective within the Lindvart Park RMP.

- The Pou Herenga Tai Twin Coast Cycle Trail borders Lindvart Park. Establish cycleways within Lindvart Park, where possible linking to the cycleway to the west of the reserve is also listed as an objective within the Lindvart Park RMP. Construct Fitness trails and public toilets are associated actions that could also provide significant benefit to locals and visitors to the Region. At the moment there is little reason for people using the cycleway to leave this cycleway and head into Kaikohe other than for a bite to eat. When Lindvart Park is redeveloped Kaikohe becomes not just a place to stop and eat but a destination to spend time at. Lindvart Park is very centrally located to act as a hub for people walking, cycling, picnicking, and touring.

16. What is the expected contribution to local/ national employment?

During the design phases the project would provide the equivalent direct employment for 6 FTE. During the construction phase the project would provide the equivalent direct employment for 35 FTE. Supply chain during construction is likely to be in excess of 1.25 times the above.

Post construction the facility is likely to employ up to 10 FTE.

Further to the above there would be volunteer input from a team of 12 for the duration of the planning, construction and beyond.



17. What are the risks associated with the project? Each risk should be ranked as high, medium or low and include a short explanation as to why it was given that risk rating.

Risk	Low/ Med/ High	Further commentary on risk
A. The risk of the project not commencing within the advised timescale	Med	<i>Obtaining of funding is key to the programme</i>
B. The risk the project will not be completed on time, to cost or to specification	LOW	<i>This will be managed by a professional Project Management company & Quantity Surveyors</i>
C. Risk the project will not realise the benefits outlined above	LOW	<i>As per current & previous investigative reports it is highly unlikely that this facility will be anything other than fully utilised by the community.</i>

18. Are there any other key project risks or any other information which would be useful background or context at this stage?

The Auckland University School of Medical and Health Sciences has stated:

"The community of Kaikohe and indeed, the majority of the communities that use the town of Kaikohe as a service centre are amongst the most deprived communities in NZ and are in the top 5% of rankings across all of the deprivation factors identified in the Index of Multiple Deprivation which is based on NZ census data." Further information related to this can be found here:

<https://www.fmhs.auckland.ac.nz/en/soph/about/our-departments/epidemiology-and-biostatistics/research/hgd/research-themes/imd.html>

Section 4: Impact of COVID-19

19. Please briefly comment on the likelihood and timing of the project recommencing once the COVID 19 Response Level is suitable for construction to proceed

The project is continuing currently however post COVID19 level 4 it is likely to be able to progress at a quicker pace.

20. What is the best estimate of the impact (financial/social/environmental) COVID 19 has had on the project and on local industry associated with the project?

Due to the current status of the project there is low to minimal impact.

Post Covid-19 the opportunities to travel internationally and nationally maybe significantly reduced. There may be an increased opportunity to develop local and regional sporting initiatives through this project, which would provide greater social and sporting benefit to these communities.

21. Has this project already, or is likely to benefit from already announced Government led financial support for businesses (e.g. wage subsidy scheme/business finance guarantee scheme) Yes: ☐ No: ☒

- If Yes, please describe the scheme and extent of the support you have received/expect to receive.



22. Briefly outline the top 2-3 things that the Government can do to help progress this project. Please consider both financial and non-financial levers such as lowering regulatory barriers, adjusting Government procurement practices, fast-tracking resource consent processes.

[Top 2-3 actions (financial and non-financial) that Government can do to help progress or remove barriers to the project.]

1. *Provide immediate funding of approx. 7.5% of project value to accelerate the initial stages to assist an earlier design and consenting start. This would allow the project to meet the desired time frame of construction starting by 30 May 2020.*
2. *Provide support / key messaging and the like that facilities such as these are a must in the times of stimulus generation.*
3. *Provide further funding support to allow construction to continue beyond design phase*

Please indicate clearly whether you consider any information you have provided in this form to be confidential. Confidential information will not be publically released, other than in anonymised form, except to the extent that any release is required by law.

6 PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Twin Coast Cycle Trail - Opuia to Taumarere Permanent Route	<p>s7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

8 MEETING CLOSE