

**MINUTES OF TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE TE AHU, CNR MATTHEWS AVE AND SOUTH ROAD, KAITAIA  
ON TUESDAY, 4 FEBRUARY 2020 AT 10:00 AM**

**PRESENT:** Chairperson Adele Gardner, Member Lawrie Atkinson, Member Darren Axe, Member Jaqi Brown, Member Felicity Foy, Member John Stewart

**1 APOLOGIES AND CONFLICTS OF INTEREST**

**APOLOGY**

**RESOLUTION 2020/1**

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

**That the apology received from Member Sheryl Bainbridge be accepted and leave of absence granted.**

**CARRIED**

Note: Shaun Clarke (Chief Executive Officer) put in his apologies.

**2 KARAKIA**

Member Jaqi Brown opened the meeting with a karakia.

**3 PUBLIC FORUM**

Brian Page representing Tokerau Beach Residents and Ratepayers spoke regarding need for public toilets on the Maitai Bay Reserve.

Angela Phillips representing Far North Safer Communities (Building Safer Communities) spoke regarding:

- upcoming town beautification projects in Kaitaia.
- notified the Community Board that the Graffiti Wipe Out project is going to be restarted and will be asking the Community Board for support at a later stage.
- provided information and an update on the CCTV system.

**4 DEPUTATIONS**

There were no deputations for this meeting.

**5 SPEAKERS**

Claire Gordon representing Be Free Incorporate, spoke regarding funding for Be Free Incorporated, Item 7.5 – Funding Application.

**6 CONFIRMATION OF PREVIOUS MINUTES**

**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 5.1 document number A2806212, pages 12 - 18 refers.

**RESOLUTION 2020/2**

Moved: Chairperson Adele Gardner  
Seconded: Member Darren Axe

**That the Te Hiku Community Board agrees that the minutes of the meeting of the Te Hiku Community Board held 10 December 2019 be confirmed as a true and correct record.**

**CARRIED**

## **7 REPORTS**

### **7.1 CHAIRPERSON AND MEMBER REPORTS**

Agenda item 6.1 document number A2806236, pages 19 - 28 refers.

#### **RESOLUTION 2020/3**

Moved: Chairperson Adele Gardner  
Seconded: Member Darren Axe

**That the Te Hiku Community Board note the reports from the Chairperson and Members Atkinson, Axe and Bainbridge.**

**CARRIED**

The meeting was adjourned from 11.32 am to 11.47 am.

### **7.2 APPOINTMENT TO KAITAIA BUSINESS ASSOCIATION**

Agenda item 6.2 document number A2816563, pages 29 - 30 refers.

#### **RESOLUTION 2020/4**

Moved: Chairperson Adele Gardner  
Seconded: Member Darren Axe

**That the Te Hiku Community Board appoint Member John Stewart as liaison for the Kaitaia Business Association and that Chairperson Adele Gardner will be the alternate person.**

**CARRIED**

### **7.3 DELIBERATIONS HOUHORA HEADS MOTOR CAMP LEASE**

Agenda item 6.3 document number A2805489, pages 31 - 36 refers.

Rob Koops (Contractor) and Aya Morris (Community Development Advisor) spoke to this report.

#### **RESOLUTION 2020/5**

Moved: Member Felicity Foy  
Seconded: Member John Stewart

**That the Te Hiku Community Board recommends to Council:**

- a) **That Council, subject to S54 of the Reserves Act 1977 grants a lease on Lot 1 & 2 DP 402482, Identifier 408100 to the current lessee Houhora Heads Motor Camp Limited and that the term of the leases shall be:**

**Initial Term: 21 years**

**Right of Renewal: One further term of 21 years**

- b) **That Council authorises the General Manager Infrastructure & Asset Management to**

**negotiate final terms and conditions for such lease which shall be on industry practise commercial terms, at market rent and in accordance with Council policy #5020 - Council-Owned Campgrounds.**

- c) **That Council transfers ownership of its remaining improvements to the lessee for \$1.00 and writes off the book value against retained earnings.**
- d) **That Far North District Council:**
  - i) **In its role as administering body of the Houhora Heads recreation reserve and in its role as the delegate of the Minister of Conservation, subject to the provisions of the Reserves Act 1977, grants and consents to a new lease of the Houhora Heads recreation reserve being Lot 1 & 2 DP 402482, Identifier 408100 and comprising approximately 6.38ha of land to Houhora Heads Motor Camp Limited and that the term of the lease shall be:**
    - 1) **Term: 21 years plus one Right of Renewal of 21 years**
    - 2) **Area: Approximately 6.38ha being Lot 1 & 2 DP 402482 - Identifier 408100 as highlighted on the aerial plan attached as Attachment 2.**
    - 3) **Further Terms & Conditions: standard industry practise commercial terms, at market rent to be determined by valuation.**
- e) **request an additional clause be added to the lease agreement, stating that no further temporary living places as referred to in the Camping Grounds Regulations Act 1985 shall be erected without landlord approval, which shall not be unreasonable withheld.**

**CARRIED**

The meeting adjourned from 12.44 pm to 1.00 pm.

#### **7.4 TE HIKU STATEMENT OF COMMUNITY BOARD FUND ACCOUNT AS AT 31 DECEMBER 2019**

Agenda item 6.4 document number A2823268, pages 37 - 39 refers.

##### **RESOLUTION 2020/6**

Moved: Member Jaqi Brown

Seconded: Member Felicity Foy

**That the Te Hiku Community Board**

- a) **receives the report "Te Hiku Statement of Community Board Fund Account as at 31 December 2019".**
- b) **requests that the \$17,000 tagged as Centennial Park planting project in Kaitaia in the Community Board Fund Account be moved into the line item budget for Jaycee Park.**

**CARRIED**

#### **7.5 FUNDING APPLICATIONS REPORT**

Agenda item 6.5 document number A2823821, pages 40 - 58 refers.

Kathryn Trewin (Funding Advisor) spoke to this report.

##### **RESOLUTION 2020/7**

Moved: Member Jaqi Brown

Seconded: Member John Stewart

**That Te Hiku Community Board:**

- a) approves the sum of \$2,941 (plus GST if applicable) be paid from the Board's Community Fund account to Takahue Hall Society for costs towards replacing rotting decking, to support the following Community Outcomes:
- i) Proud Vibrant Communities
  - ii) Communities that are healthy, safe, connected and sustainable
- b) approves the sum of \$1,500 (plus GST if applicable) be paid from the Board's Community Fund account to Be Free Inc for costs towards the Be Free Youth Stage at the Mangonui Festival to support the following Community Outcomes:
- i) Proud Vibrant Communities
  - ii) Communities that are healthy, safe, connected and sustainable

**CARRIED**

## **7.6 PROJECT FUNDING REPORTS**

Agenda item 6.6 document number A2823989, pages 59 - 67 refers.

### **RESOLUTION 2020/8**

Moved: Chairperson Adele Gardner

Seconded: Member Jaqi Brown

**That Te Hiku Community Board note the project reports received from:**

- a) Mangonui Lions Club
- b) Baby Baroque

**CARRIED**

## **8 INFORMATION REPORTS**

### **8.1 TE HIKU STATEMENT OF FINANCIAL PERFORMANCE ACTIVITIES BY WARD FOR THE PERIOD ENDING 31 DECEMBER 2019**

Agenda item 7.1 document number A2822885, pages 68 - 70 refers.

### **RESOLUTION 2020/9**

Moved: Member Jaqi Brown

Seconded: Member Lawrie Atkinson

**That the Te Hiku Community Board receives the report Te Hiku Statement of Financial Performance Activities by Ward for the period ending 31 December 2019.**

**CARRIED**

### **8.2 COMMUNITY AND CUSTOMER SERVICES ACTIVITY REPORT**

Agenda item 7.2 document number A2823081, pages 71 - 79 refers.

Chris Pigott (Manager – Libraries and Museum) spoke to this report.

### **COMMITTEE RESOLUTION 2020/10**

Moved: Member Darren Axe

Seconded: Member Jaqi Brown

**That the Te Hiku Community Board receive the report Community and Customer Services Activity Report.**

**CARRIED**

## **9 PUBLIC EXCLUDED**

### **RESOLUTION TO EXCLUDE THE PUBLIC**

#### **RECOMMENDATION**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>8.1 - Nomination of Far North Community Board Executive Committee Representative</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**This item was withdrawn from the agenda at the request of the Chief Executive.**

## **10 MEETING CLOSE**

The meeting closed at 1.45 pm.

The minutes of this meeting were confirmed at the Te Hiku Community Board meeting held on 10 March 2020.

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**CHAIRPERSON**