



**Far North
District Council**



AGENDA

Infrastructure Network Committee Meeting

Thursday, 18 July 2019

Time: 10.00 am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Cr Ann Court - Chairperson
Mayor John Carter
Cr Felicity Foy
Cr Dave Hookway
Cr Sally Macauley
Cr John Vujcich
Cr Kelly Stratford
Cr Mate Radich
Member Adele Gardner
Member Terry Greening
Member Mike Edmonds

INFRASTRUCTURE NETWORK COMMITTEE MEMBERS REGISTER OF INTERESTS

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Hon John Carter QSO	Board Member of the Local Government Protection Programme	Board Member of the Local Government Protection Programme		
	Carter Family Trust			
Ann Court	Waipapa Business Association	Member		
	Warren Pattinson Limited	Shareholder	Building company FNDC is a regulator and enforcer	No FNDC controls
	Kerikeri Irrigation	Supplies my water		No EM intervention in disputes
	Top Energy	Supplies my power		No other interest greater than the publics
	District Licensing	N/A	N/A	N/A
	Top Energy Consumer Trust	Trustee	Crossover in regulatory functions, consenting economic development and contracts such as street lightning.	Declare interest and abstain from voting.
	Ann Court Trust	Private	Private	N/A
	Waipapa Rotary	Honorary member	Potentially community funding submitter	Declare interest and abstain from voting.
	Properties on Onekura Road, Waipapa	Owner Shareholder	Any proposed FNDC Capital works or policy change which may have a direct impact(positive/adverse)	Declare interest and abstain from voting.
	Property on Daroux Dr, Waipapa	Power of attorney and beneficiary		
	Flowers (I get flowers occasionally)	Ratepayer 'Thankyou'	Bias/ determination? Pre-	Declare to Governance
	Coffee and food	Ratepayers sometimes 'shout' food and beverage	Bias or pre-determination	Case by case
	Consider all staff my friends	N/A	Suggestion of not being impartial or pre-determined!	Be professional, due diligence, weigh the evidence. Be thorough, thoughtful, considered impartial and balanced. Be fair.
		My husband is a builder and may do work for		

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
		Council staff		
Warren Pattinson (Husband)	Warren Pattinson Limited	Director	Building Company. FNDC is a regulator	Remain at arm's length
	Air NZ	Shareholder	None	None
	Warren Pattinson Limited	Builder	FNDC is the consent authority, regulator and enforcer.	Apply arm's length rules
	Kurbside Rod and Custom Club (unlikely)	President NZ Hot Rod Association	Potential to be linked to a funding applicant and my wife is on the decision making committee.	unlikely to materialize but would absent myself from any process as would Ann.
	Properties on Onekura Road, Waipapa	Owner	Any proposed FNDC capital work in the vicinity or rural plan change. Maybe a link to policy development.	Would not submit Rest on a case by case basis.
Felicity Foy	Director - Northland Planning & Development	I am the director of a planning and development consultancy that is based in the Far North and have two employees.		I will abstain from any debate and voting on proposed plan change items for the Far North District Plan.
		Property owner of Commerce Street, Kaitaia		I will declare a conflict of interest with any planning matters that relate to resource consent processing, and the management of the resource consents planning team.
				I will not enter into any contracts with Council for over \$25,000 per year. I have previously contracted to Council to process resource consents as consultant planner.
	Flick Trustee Ltd	I am the director of this company that is the company trustee of Flick Family Trust that owns properties on Weber Place, Seaview Road, and Allen Bell Drive.		

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Elbury Holdings Limited	This company is directed by my parents Fiona and Kevin King.	This company owns several dairy and beef farms, and also dwellings on these farms. The Farms and dwellings are located in the Far North at Kaimaumau, Bird Road/Sandhills Rd, Wireless Road/ Puckey Road/Bell Road, the Awanui Straight and Allen Bell Drive.	
	Foy Farms partnership	Owner and partner in Foy Farms - a farm in three titles on Church Road, Kaingaroa		
	Foy Farms Rentals	Owner and rental manager of Foy Farms Rentals for 6 dwellings on Church Road, Kaingaroa and 2 dwelling on Allen Bell Drive, Kaitaia, and 1 property on North Road, Kaitaia		
	King Family Trust	This trust owns several titles/properties at Cable Bay, Seaview Rd/State Highway 10 and Ahipara - Panorama Lane.	These trusts own properties in the Far North.	
	M and F Foy properties	1 property at Panorama Lane, Ahipara, and 1 property Church Road, Kaingaroa		
	Previous employment at FNDC 2007-16	I consider the staff members at FNDC to be my friends		
Partner Felicity Foy	Employed by Justaplumber Taipa			
	Friends with some FNDC employees			
Dave Hookway	Resident shareholder in Kerikeri Irrigation			Declare if issues arise.
	Shareholder in Farmlands.			Declare if issues arise.
	Employee – Northland District Health Board – Public Health Unit – Health Improvement Advisor		Am employee have no personal gain.	Declare employment should issues concerning the Northland DHB arises.

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	On property in Waipapa West Rd.		Possible issues relating to the street or zoning.	Declare when appropriate.
Sally Macauley	Chairman	Northland Northland District Health Board	Matters pertaining to health issues re Fluoride and freshwater as an example.	Declare a perceived conflict.
	Chairman	Oranga Tamaraki - Ministry of Vulnerable Children- Northland Community Response Forum	Matters pertaining to this ministry	Declare a perceived conflict.
	Judicial Justice of the Peace	Visitations to Ngawha Prison	Matters pertaining to Judicial Issues re Ngawha Prison	Declare a perceived Interest
	The Turner Centre	FNDC Representative	Observer, acknowledging FNDC financial contribution.	Note FNDC partnership
	Trustee	Kaikohe Education Trust	Providing students laptops - possible request for written support to funders	Declare a conflict
	Executive member	Kaikohe Business Association	Matters pertaining to request for written support to funders.	
	Chairman	Bay of Islands Arts Festival Trust	Issues pertaining to the application of support funds	Declare a conflict of interests
	Trustee	Bay of Islands Radio Marine	Issues pertaining to the application of support funds	Declare a conflict of interests
	Secretary/Trustee	Kerikeri International Piano Competition	Issues pertaining to the application of support funds	Declare a conflict of interests
	Trustee/Director	Kaikohe Community and Youth Trust	Possible application of support funding	Declare a conflict of interests
	Commercial	Palmer Macauley Offices- Kerikeri and Kaikohe	Infrastructural matters with FNDC	Declare a conflict
	Private property of which there would not be any conflict.			
	Paihia, Kerikeri, Kaikohe			
Peter Macauley (Husband)	Senior Partner	Palmer Macauley		
	Peter Macauley	Barristers and Solicitors- Kerikeri, Kaikohe and Manganui	Legal matters with FNDC	
	Director/Trustee			
	ST John NZ Priory Chapter	ST John Priory Chapter	Legal matters with FNDC	Declare a conflict

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	Senior Partner	Peter Macauley- Palmer Macauley Barristers and Solicitors Kaikohe, Kerikeri AND Mounganui	Legal matters with FNDC	Declare a conflict
	ST John NZ	Priory Trust Board	Writing of policies and legal matters as an example	Note Interests
	Lions Club of Kaikohe	Director	Legal matters etc	Note Interests
	Kaikohe Rugby Club	Patron	Legal Matters	
	Viking Rugby Club, Whangarei	Life Member	Legal Matters	
	Private Property			
	Kerikeri, Paihia - no contents.			
John Vujcich	Board Member	Ngati Hine Health Trust	Matters pertaining to property or decisions that may impact of their health services	Declare interest and abstain
	Board Member	Pioneer Village	Matters relating to funding and assets	Declare interest and abstain
	Director	Waitukupata Forest Ltd	Potential for council activity to directly affect its assets	Declare interest and abstain
	Director	Rural Service Solutions Ltd	Matters where council regulatory function impact of company services	Declare interest and abstain
	Director	Kaikohe (Rau Marama) Community Trust	Potential funder	Declare interest and abstain
	Partner	MJ & EMJ Vujcich	Matters where council regulatory function impacts on partnership owned assets	Declare interest and abstain
	Member	Kaikohe Rotary Club	Potential funder, or impact on Rotary projects	Declare interest and abstain
	Member	New Zealand Institute of Directors	Potential provider of training to Council	Declare a Conflict of Interest
	Member	Institute of IT Professionals	Unlikely, but possible provider of services to Council	Declare a Conflict of Interest
	Member	Kaikohe Business Association	Possible funding provider	Declare a Conflict of Interest
Cr Stratford	Office manager at Kinghans.			
	Denture assistant at Kawakawa denture Services	None	None	

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
	self-employed as book keeper Kelly@ksbookkeeing.net			
	KS Bookkeeping and Administration	Business owner, bookkeeping and development of environment management plans for clients.	None perceived	I'd step aside from decisions that arise, that may have conflicts
	Kinghans Accounting	Office Administration	None perceived	Step aside from decisions that arise, that may have conflicts.
	Waikare Marae Trustees	Trustee	May be perceived conflicts	Case by case basis
	Kawakawa Business & Community Association	Committee member/newsletter editor and printer	None perceived	If there was a perceived conflict, I will step aside from decision making
	Bay of Islands College	Parent elected trustee	None perceived	If there was a perceived conflict, I will step aside from decision making
	Karetu School Bay Cosmos Soccer	Parent elected trustee. Committee member and coach	None perceived	If there was a perceived conflict, I will step aside from decision making
	Property in Waikare and Moerewa			If there was a perceived conflict, I will step aside from decision making
	Coffee and food	Ratepayers sometimes 'shout' food and beverage	Bias or pre-determination	Case by case
Kelly Stratford (Husband)	Property in Moerewa		N/A	N/A
Adele Gardner	N/A - FNDC Honararian			
	The Far North 20/20 , ICT Trust	Trustee		
	Te Ahu Charitable Trust	Trustee		
	ST Johns Kaitaia Branch	Trustee/ Committee Member		
	I know many FNDC staff members as I was an FNDC staff member from 1994-2008.			
Partner of Adele	N/A as Retired			

Name	Responsibility (i.e. Chairperson etc)	Declaration of Interests	Nature of Potential Interest	Member's Proposed Management Plan
Gardner				
Terry Greening	Greening Family Trust	Beneficiary		Highly unlikely to interface with FNDC
	Bay of Islands Walking Weekend Trust		Potential of seeking funds	Step aside from any requests or decisions regarding requests
	Russell 2000 Trust (Chairman)			Trust is about to wind up.
	Russell Centennial Trust (Chairman)	Manages Russell Museum	Seeks funds from council	Step aside from any requests or decisions regarding requests
	Residence at Kaha Place, Russell	Nil	Nil	N/A
Terry Greening (Wife)	Greening Family Trust	Beneficiary	N/A	N/A
	Residence at Kaha Place, Russell			
Mike Edmonds	Chair	Kaikohe Mechanical and Historic Trust	Council Funding	Decide at the time
	Committee member	Kaikohe Rugby Football and Sports Club	Council Funding	Withdraw and abstain

Far North District Council
Infrastructure Network Committee Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Thursday 18 July 2019 at 10.00 am

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1 APOLOGIES AND DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Team Leader Governance Support (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

2 DEPUTATION

11.00 am Kelli Sullivan, New Zealand Transport Agency

12.00 pm Andy Nock, Far North Holdings Limited

3 NOTICE OF MOTION

3.1 NOTICE OF MOTION - DISCONTINUATION OF THE OPONONI REFUSE TRANSFER STATION

File Number: A2550781

I, Councillor Sally Macauley, give notice that, at the next Infrastructure Network Committee to be held on 18 July 2019, I intend to move the following motion:

MOTION

That the Infrastructure Network Committee

- a) revokes its previous resolution made at the Infrastructure Network Committee meeting on 23 May 2019 *“that the Infrastructure Network Committee approves the discontinuation of the green waste trail at the Opononi Refuse Transfer Station”.***
- b) approves the continuation of the Opononi Refuse Transfer Station.**

RATIONALE

Please accept the following Notice of Motion to revoke a decision made at the 23 May 2019 Infrastructure and Asset Management meeting at which I had tendered my absence due to being overseas.

Moved: Cr Ann Court

Seconded: Cr Kelly Stratford

“That the Infrastructure Network Committee approves the discontinuation of the Green waste trail at the Opononi Refuse Transfer Station”

RAISON D’ETRE to revoke the above decision

Opononi is one of seven Council Refuse Transfer Stations that isn’t contracted to accept green waste. Far North District has a total of 15 Refuse Transfer Stations.

An initial trial from November 2016 to September 2017 resulted in a poor response to accepting green waste at Opononi.

Having met with a number of residents in the Opononi/Omapere district, who requested Green Waste Collection Bin/Skip to again be sited at the Refuse Transfer Station due to not only the increasing number of city dwellers moving to Hokianga but also the long-time residents who were happy to pay the Tipping fee of \$22.00 per square metre. Cr Sally Macauley met with the General Manager Infrastructure who agreed that another trial would take place as from October 2018.

It was reported to the Infrastructure and Asset Management Committee (23/5/2019) that since October 2018 a total of 18sq m of green waste equating to approximately six standard trailer loads has only been received.

It was also reported that the annual cost to Council to provide this service is \$1200 based on the received quantity of the 18m.

It is noted that in the executive summary “The customers would pay an additional \$400 in drop off fees”. There is an obvious issue of transporting the Green Waste to Waipapa Landscapes Ltd who process the green waste from Transfers stations.

I believe Hokianga is being penalised for the distance to transport the Green Waste from Opononi to Waipapa.

Having read the methodology, financial implications and budgetary provisions stating there is no provision in the current budget for the funding of a permanent Green waste service at Opononi.

Recommendation

Noting, the annual cost to provide this service is estimated at approximately only \$1,200, I humbly request the Infrastructure Network Committee to recommend to Council that this Green Waste Service be debated.

Considering Council has approved funding for unbudgeted Cycle Trail construction and sport facilities, all of which were well supported by the majority of Councillors I believe a deep dive discussion needs to take place around the table.

The Opononi / Omapere / Hokianga residents have concerns over the potential environmental downside of the dumping of clippings etc indiscriminately in the harbour (which has been evidenced) or in the Waipoua Forest considering we are endeavouring to control agapanthus and ginger which could easily creep into native forest.

It is also noted that an Opononi street of 50 homes, yet lacks basic facilities like footpaths and streetlights and the residents struggle to identify just what facilities they get for the relatively high rates bills. A Green waste service is at least one mechanism of which they can take advantage and conserve the natural environment.

ATTACHMENTS

1. **Notice of Motion - Cr Macauley - A2550774** [↓](#) 

Kim Hammond

Subject: FW: Opononi Green Waste Facility- NOTICE OF MOTION -

From: Sally [<mailto:sallygmac@xtra.co.nz>]
Sent: Saturday, 22 June 2019 11:44 AM
To: Shaun Clarke
Cc: Aisha Huriwai; sallygmac@xtra.co.nz; Hon John Carter QSO
Subject: FW: Opononi Green Waste Facility- NOTICE OF MOTION -

Shaun Clarke
Chief Executive
Far North District Council

CC
Aisha Huriwai
Team leader Governance Support
Far North District Council
DD 09 4015203
Mobile 0277079663

Shaun Clarke, CEO Far North District Council

Please accept the following Notice of Motion to revoke a decision made at the 23 May 2019 Infrastructure and Asset Management meeting at which I had tendered my absence due to being overseas.
I request this Notice of Motion to be heard at the next Infrastructure and Asset Management meeting – 18 August 2019.

I will also be speaking to Councillor Ann Court, Chairman Infrastructure and Asset Management Committee prior to the 18 August meeting.

NOTICE OF MOTION TO REVOKE A DECISION
COMMITTEE RESOLUTION 23/5/2019
MOVED Cr Ann Court
SECONDED Cr Kelly Stratford

“That the Infrastructure Network Committee approves the discontinuation of the Green waste trial at the Opononi Refuse Transfer Station”

CARRIED

RAISON D’ETRE to revoke the above decision

Opononi is one of seven Council Refuse transfer Stations that isn’t contracted to accept green waste. Far North District has a total of 15 Refuse Transfer Stations.
An initial trial from November 2016 to September 2017 resulted in a poor response to accepting green waste at Opononi
Having met with a number of residents in the Opononi/Omapere District, who requested Green Waste Collection Bin/Skip to again be sited at the Refuse Transfer Station due to not only the increasing number of city dwellers moving to Hokianga but also the long-time residents who were happy to pay the Tipping fee of \$22.00 per square

metre, Sally Macauley met with Andy Finch GM Infrastructure who agreed that another Trial would take place as from October 2018.

It was reported to the Infrastructure and Asset Management Committee (23/5/2019) that since October 2018 a total of 18sq m of green waste equating to approximately six standard trailer loads has only been received.

It was also reported that the annual cost to Council to provide this service is \$1200 based on the received quantity of the 18m .

It is noted that in the executive summary – “The customers would pay an additional \$400 in drop off fees”

There is an obvious issue of transporting the Green Waste to Waipapa Landscapes Ltd who process the green waste from Transfers stations.

I believe Hokianga is being penalised for the distance to transport the Green Waste from Opononi to Waipapa.

Having read the methodology, financial implications and budgetary provisions stating there is no provision in the current Budget for the funding of a permanent Green waste service at Opononi.

RECOMMENDATION:

Noting, the annual cost to provide this service is estimated at approximately only \$1,200, I humbly request the Infrastructure and Asset Management Committee to recommend to Council that this Green Waste Service be debated .

Considering Council has approved funding for unbudgeted Cycle Trail construction and sport facilities. All of which were well supported by the majority of Councillors I believe a deep dive discussion needs to take place around the table.

The Opononi Omapere / Hokianga residents have concerns over the potential environmental downside of the dumping of clippings etc indiscriminately in the harbour (which has been evidenced) or in the Waipoua Forest considering we are endeavouring to control agapanthus and ginger which could easily creep into native forest.

It is also noted that an Oponini street of 50 homes yet lacks basic facilities like footpaths and streetlights and the residents struggle to identify just what facilities they get for the relatively high rates bills. A Green waste service is at least one mechanism of which they can take advantage and conserve the natural environment.

Sally

Sally Macauley QSM JP
Councillor – Western Ward.
Far North District Council

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A2541195

Author: Kim Hammond, Meetings Administrator

Authoriser: Aisha Huriwai, Team Leader Governance Support

PURPOSE OF THE REPORT

The minutes of the previous Infrastructure Network Committee meeting are attached to allow the Committee to confirm that the minutes are a true and correct record.

RECOMMENDATION

That the Infrastructure Network Committee confirm that the minutes of the meeting held 23 May 2019 are a true and correct record.

1) BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) DISCUSSION AND OPTIONS

The minutes of the meeting are attached. Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

Reason for the recommendation

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meeting.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ATTACHMENTS

- 1. 2019-05-23 Infrastructure Network Committee Minutes - A2493791**  

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on māori in confirming minutes from a previous meeting. Any implications on māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF FAR NORTH DISTRICT COUNCIL
INFRASTRUCTURE NETWORK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON THURSDAY, 23 MAY 2019 AT 10.02 AM**

PRESENT: Cr Ann Court, Cr Felicity Foy, Cr Dave Hookway, Cr John Vujcich, Cr Kelly Stratford, Member Terry Greening, Member Mike Edmonds

IN ATTENDANCE: Deputy Mayor Tania McInnes, Calvin Thomas (Northland Transport Alliance Manager)

STAFF PRESENT: Shaun Clarke (Chief Executive Officer), Andy Finch General Manager – Infrastructure and Asset Management), Janice Smith (General Manager – Corporate Services Acting), Dean Myburgh (General Manager – District Services), Darrell Sargent (General Manager – Strategic Planning and Policy) Richard Edmondson (Manager - Communications), Jill Coyle (Manager – People and Capability), Glenn Rainham (Manager – Infrastructure Operations), Gordon Dellar (Assets Manager), Simon Millichamp (Solid Waste Engineer), Aaron Reilly (Operations Specialist Lighting and Transport), Keith Kent (Transport Planner), Barry Somers (Assets Manager – 3 Waters), Rachel Kake (Consents Technician), Kim Hammond (Meetings Administrator)

1 DEPUTATION

DEPUTATION

Megan McCracken spoke regarding sealing of Pungaere Road, Kerikeri.
Mark Turner, representing Ken Rintoul spoke regarding the Waihou Valley Estate

Attachments tabled at meeting

- 1 Tabled Document - Pungaere Road Tar Seal presentation
- 2 Tabled Document - Pungaere Road Letter of Support from ID New Zealand
- 3 Tabled Document - Waihou Valley Estate FNDC Presentation

At 10:44 am, Cr Dave Hookway left the meeting. At 10:46 am, Cr Dave Hookway returned to the meeting.

2 APOLOGIES AND DECLARATIONS OF INTEREST

COMMITTEE RESOLUTION 2019/1

Moved: Cr Ann Court
Seconded: Cr Dave Hookway

That apologies from Mayor John Carter, and Member Adele Gardner be received and accepted.

CARRIED

Abstained: Cr Felicity Foy

3 CONFIRMATION OF PREVIOUS MINUTES

3.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 3.1 document number A2471595, pages 11 - 16 refers

COMMITTEE RESOLUTION 2019/2

Moved: Cr Ann Court

Seconded: Cr Kelly Stratford

That the Infrastructure Network Committee confirm that the minutes of the meeting held 21 March 2018 are a true and correct record.

CARRIED

4 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP

4.1 INCLUSION OF TE RANGI CROSS ROAD IN THE SCHEDULE OF FAR NORTH DISTRICT COUNCIL - MAINTAINED ROADS

Agenda item 4.1 document number A2418687, pages 17 - 22 refers

RECOMMENDATION

Moved: Cr Ann Court

Seconded: Cr Kelly Stratford

That Council approves that Te Rangi Cross Road is to be included in the schedule of FNDC - Maintained Roads.

AMENDMENT

Moved: Cr Dave Hookway

Seconded: Cr John Vujcich

That the Infrastructure Network Committee agree for the report - Inclusion of Te Rangi Cross Road in the Schedule of Far North District Council – Maintained Roads to lie on the table until the next meeting and for a copy of the resource consent and a copy of the title, as referenced in the letter received from Barry Brill, Solicitor – (attachment 2) be added, as well as a legal opinion from staff.

The amendment became the substantive motion

COMMITTEE RESOLUTION 2019/3

Moved: Cr Dave Hookway

Seconded: Cr John Vujcich

That the Infrastructure Network Committee agree for the report - Inclusion of Te Rangi Cross Road in the Schedule of Far North District Council – Maintained Roads to lie on the table until the next meeting and for a copy of the resource consent and a copy of the title, as referenced in the letter received from Barry Brill, Solicitor – (attachment 2) be added, as well as a legal opinion from staff.

CARRIED

4.2 PAUA FERTILISER SHED - ASBESTOS DEMOLITION

Agenda item 4.2 document number A2443642, pages 26 - 29 refers

RECOMMENDATION

Moved: Cr Ann Court

Seconded: Cr John Vujcich

That the Infrastructure Network Committee approves \$150,000 OPEX for the demolition and removal of the entire shed including contaminated soil surrounds and imports fill material as required for levelling the site.

AMENDMENT

Moved: Cr Ann Court

Seconded: Cr John Vujcich

That the Infrastructure Network Committee

- a) approves \$150,000 OPEX for the demolition and removal of the entire shed including contaminated soil surrounds and imports fill material as required for levelling the site.
- b) requests that staff bring a report back to the Infrastructure Network Committee meeting on options for the utilisation of the land (Te Paua Road, Paua) after remediation has been completed).
- c) requests that staff consult with local iwi during the development of the above report.

The amendment became the substantive motion

COMMITTEE RESOLUTION 2019/4

Moved: Cr Ann Court

Seconded: Cr John Vujcich

That the Infrastructure Network Committee

- a) **approves \$150,000 OPEX for the demolition and removal of the entire shed including contaminated soil surrounds and imports fill material as required for levelling the site.**
- b) **requests that staff bring a report back to the Infrastructure Network Committee meeting on options for the utilisation of the land (Te Paua Road, Paua) after remediation has been completed.**
- c) **requests that staff consult with local iwi during the development of the above report.**

CARRIED

4.3 OPONONI GREEN WASTE TRIAL

Agenda item 4.3 document number A2447332, pages 60 - 63 refers

COMMITTEE RESOLUTION 2019/5

Moved: Cr Ann Court

Seconded: Cr Kelly Stratford

That the Infrastructure Network Committee approves the discontinuation of the green waste trial at the Opononi Refuse Transfer Station.

CARRIED

4.4 ADDRESSING THE KEY RECOMMENDATIONS OF THE NORTHLAND TRANSPORT ALLIANCE REVIEW

Agenda item 4.4 document number A2468183, pages 64 - 69 refers

SUSPENSION OF STANDING ORDERS**COMMITTEE RESOLUTION 2019/6**

Moved: Cr Ann Court

Seconded: Cr Felicity Foy

A motion was moved that the Infrastructure Network Committee suspend Standing Order 20 – General Rules of Debate.

CARRIED

At 11:41 am, Cr Kelly Stratford left the meeting. At 11:44 am, Cr Kelly Stratford returned to the meeting.

At 12:02 pm, Member Terry Greening left the meeting. At 12:04 pm, Member Terry Greening returned to the meeting.

RESUMPTION OF STANDING ORDERS**COMMITTEE RESOLUTION 2019/7**

Moved: Cr Ann Court

Seconded: Cr Kelly Stratford

A motion was moved that the Infrastructure Network Committee resume standing orders.

CARRIED

COMMITTEE RESOLUTION 2019/8

Moved: Cr Ann Court

Seconded: Cr Dave Hookway

That the Infrastructure Network Committee receives the report Addressing the key recommendations of the Northland Transport Alliance Review.

CARRIED

4.5 NORTHLAND TRANSPORT ALLIANCE STRUCTURE UPDATE

Agenda item 4.5 document number A2462753, pages 70 - 72 refers

COMMITTEE RESOLUTION 2019/9

Moved: Cr Ann Court

Seconded: Cr Felicity Foy

That the Infrastructure Network Committee receive the report Northland Transport Alliance Structure Update.

CARRIED

4.6 PAIHIA WATER TREATMENT PLANT STATUS REPORT

Agenda item 4.6 document number A2437073, pages 73 - 74 refers

COMMITTEE RESOLUTION 2019/10

Moved: Cr John Vujcich

Seconded: Member Terry Greening

That the Infrastructure Network Committee receives the report Paihia Water Treatment Plant Status Report.

CARRIED

4.7 KAITAIA, REDUCING NON REVENUE WATER

Agenda item 4.7 document number A2453748, pages 75 - 79 refers

COMMITTEE RESOLUTION 2019/11

Moved: Cr Felicity Foy

Seconded: Cr John Vujcich

That the Infrastructure Network Committee receive the report Kaitaia, Reducing Non Revenue Water.

CARRIED

4.8 3 WATERS BENCHMARKING 2017- 2018

Agenda item 4.8 document number A2457308, pages 80 - 83 refers

COMMITTEE RESOLUTION 2019/12

Moved: Cr Ann Court

Seconded: Cr Dave Hookway

That the Infrastructure Network Committee receive the report 3 Waters Benchmarking 2017-2018.

CARRIED

At 12:33 pm, Cr Dave Hookway left the meeting. At 12:34 pm, Cr Dave Hookway returned to the meeting.

4.9 WATER SUPPLY; SMART WATER METERS

Agenda item 4.9 document number A2460620, pages 84 - 86 refers

COMMITTEE RESOLUTION 2019/13

Moved: Cr John Vujcich

Seconded: Cr Ann Court

That the Infrastructure Network Committee receive the report Water Supply; Smart Water Meters.

CARRIED

At 12:39 pm, Cr Felicity Foy left the meeting. At 12:41 pm, Cr Felicity Foy returned to the meeting.

5 PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION 2019/14**

Moved: Cr Ann Court

Seconded: Cr John Vujcich

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
5.1 - Contract 7/15/108 Lighting Maintenance and Renewals - Contract Extension	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

6 CONFIRMATION OF DECISION AND INFORMATION IN OPEN MEETING**COMMITTEE RESOLUTION 2019/15**

Moved: Cr Ann Court

Seconded: Cr John Vujcich

The Infrastructure Network Committee

a) confirms that the information contained in part of the meeting held with the public excluded is not to be restated in the public meeting.

b) confirms that the following decision contained in part of the meeting held with the public excluded is to be restated in public meeting.

5.1 CONTRACT 7/15/108 LIGHTING MAINTENANCE AND RENEWALS - CONTRACT EXTENSION

That the Infrastructure Network Committee:

- a) *approves the contract for Streetlight Maintenance and Renewals (Contract 7/15/108) held by McKay Electrical be extended for a further twelve months from 1 July 2019 to 30 June 2020 for a value of \$REDACTED.*
- b) *approve an additional sum of \$REDACTED be added to the current contract value for the remainder of the 2018/19 financial year for capital works and maintenance and renewals included in the scope of the contract.*
- c) *delegates the authority to award the contract extension and allocation of budget to the Contract in a) and increased allocation of budget to the Contract in b) to the Chief Executive Officer.*

CARRIED

7 MEETING CLOSE

The meeting closed at 12.56 pm.

The minutes of this meeting will be confirmed at the Infrastructure Network Committee Meeting held on 18 July 2019.

.....
CHAIRPERSON

5 INFRASTRUCTURE AND ASSET MANAGEMENT GROUP

5.1 FOOTPATH POLICY AS IT RELATES TO PAIHIA CBD

File Number: A2525160

Author: Jaco Cronje, Project Manager - Footpaths and Cycleways

Authoriser: Andy Finch, General Manager - Infrastructure and Asset Management

PURPOSE OF THE REPORT

To inform the Infrastructure Network Committee of a request for a Footpath Management Plan for Paihia, but that in accordance with *Policy # 5004 – Footpaths*, no town specific footpath management plan will be developed.

EXECUTIVE SUMMARY

- Far North District Council maintains and renews existing footpaths to the agreed level of service described in *Policy # 5004 – Footpaths*;
- This policy requires that footpaths are maintained to a consistent standard across the district, and does not permit special treatment of towns such as Paihia;
- Any recommendations for upgrades above the agreed level of service must be provided directly to the Community Board, who determines whether the work proceeds.

RECOMMENDATION

That the Infrastructure Network Committee receives this information report “Footpath Policy as it relates to Paihia CBD”.

BACKGROUND

A number of Requests for Service (RFS's) initiated by a Paihia resident have been received by staff over the last two years about footpaths in the Paihia CBD. The resident raised concerns with reference to; the width of various footpaths, the age of the paths in Paihia, the route over the Bluff that allows for a single mobility scooter only, a short section of steep footpath beside the entry to Paihia School, and the details around pram crossings onto the road. More recently, RFS3951272 was received and requested a Quality Footpath Management Plan for Paihia and surrounds.

The response to this RFS was that footpaths are maintained to a consistent standard across the district, and that consequently no Paihia specific management plan would be developed. This response was presented to an elected member, who requested that this information report be prepared.

DISCUSSION AND NEXT STEPS

Policy

Far North District Council maintains and renews existing footpaths to the agreed level of service described in *Policy # 5004 – Footpaths*. This was adopted by Council in September 2012 and reviewed in September 2016. The level of service set is that footpaths shall be no worse than RAMM Grade 3 standard.

Maintenance and Renewal Work Completed to Meet the Policy

To identify the works required to meet this level of service, On-Site Developments were engaged in 2018 to undertake a Condition Assessment on all the footpaths across the District. Fault grading

and section grading scale applied by On-Site Developments aligns with the IPWEA “*Condition Assessment and Asset Performance Guidelines- Footpaths and Cycleways V2*”:

- RAMM Grade 1- Very Good
- RAMM Grade 2- Good
- RAMM Grade 3- Fair
- RAMM Grade 4- Poor
- RAMM Grade 5- Very Poor

Typical conditions for each of the RAMM grades are included as Attachment 2.

This study identified a number of locations across the district where footpaths did not meet the level of service (RAMM Grade 4 or 5). Work orders were raised with maintenance contractors to complete this work.

Condition Assessment on all the footpaths across the District will be done on a 3 year basis to coincide with the NZTA funding application.

Town-specific Footpath Management Plans

As described above, the footpath renewals and maintenance program that Far North District Council follows is based on a District wide approach, and not a town specific approach. Given the policy is that all footpaths in the district are maintained or renewed to a common level of service, there is no benefit in completing a separate Footpath Management Plan for any specific Area or Town.

Blind and Vision Impaired Pedestrians

In the latest RFS3951272 for a Quality Footpath Management Plan for Paihia and surrounds, a reference is made to *RTS 14 – Guidelines for facilities for blind and vision impaired pedestrians*.

RTS 14 is a guideline only, and has not been adopted by Far North District Council. It is therefore not appropriate to evaluate the footpath network against the RTS14 guidelines. Far North District Council has instead set the standard for footpath construction in the *Far North District Council Engineering Standards and Guidelines 2004 (read in conjunction with NZS4404:2004 Land Development and Subdivision Engineering)*, and this is the standard that is currently implemented.

Policy # 5004 – Footpaths does however include the provision that “Council will consider recommendations from the Disability Action Group (DAG) to improve universal access to the existing footpath network”.

Any such recommendation to improve access to the existing footpath network to a higher level than the agreed level of service constitutes a request to upgrade the network. Far North District Council *Policy # 5004 – Footpaths* does not permit any upgrades to the network above the maintenance and renewals standard aside from new footpaths. The procedure to deal with new footpaths is set out in the policy as follows:

PROCEDURES

1. Board receives or identifies a need for a new footpath.
2. Board passes a resolution that the footpath request be investigated. The resolution needs to include sufficient details regarding cost, such as type of material, location, length, and if there is any community contribution.
3. IAM team investigates the cost to build the path and considers the alignment of the project with other work planned (i.e. storm water improvements or road widening).
4. The project and price are added into the Footpath Priority matrix (Objective No. A1349250) by the Asset Management Officer – Roads and Storm water.
5. A report is prepared for the Board with the cost, any IAM or NZTA funding that might align with the project, any specific timing that may align with other works, and where the project fits in the Footpath Priority matrix against other requests.

6. *Community Board considers the project against others in the Footpath Priority Matrix and recommends that:*
- a. community grant funds be allocated to the project*
 - b. the project replace a currently funded project*
 - c. the project be forwarded to the next LTP round for consideration*



Given upgrades to improve access do not fall under renewals and maintenance, they must instead fall under the new works budget. As described in the above procedure, the new works budget is controlled by the appropriate Community Board.

Any recommendations must therefore be provided directly to the Community Board, who will follow the above procedure to determine whether the work proceeds when ranked against other projects within their ward.

FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

This is a report for information only. There are no financial implications.

ATTACHMENTS

1. **Policy # 5004 - Footpaths - A2525632** [!\[\]\(97faa0168e491544be255cfcab218e9b_img.jpg\)](#) 
2. **Typical condition for each of the RAMM Grades - A2552940** [!\[\]\(b29da0f81af7d31816596405aed0e378_img.jpg\)](#) 



Policy # 5004 – Footpaths

Adopted by Council: September 2012
Reviewed: September 2016

BACKGROUND

The community, especially children and the aged, need safe routes to use as they move to and from places in their community. For this reason, it is the responsibility of Community Boards to:

- Monitor existing footpaths to ensure they are to a standard that meets the needs of public safety.
- Monitor the need for new footpaths and the maintenance of existing.

OBJECTIVE

That the footpath network be well planned, integrated, and maintained to meet the needs of the community.

POLICY STATEMENTS

1. Council will set a standard for footpath construction in the Far North District Council Engineering Standards and Guidelines 2004 (to be read in conjunction with NZS4404:2004 Land Development and Subdivision Engineering).
2. Council will maintain and renew existing footpaths to maintain an agreed level of service (no worse than RAMM Grade 3 standard).
3. When replacing a footpath, Council will consider whether additional width is required to accommodate mobility scooter users.
4. Council will ensure that footpaths be designed for universal access and remain free of barriers such as overhanging signs, stormwater gratings, and structures such as rubbish bins or street light poles.
5. Council will consider recommendations from the Disability Action Group (DAG) to improve universal access to the existing footpath network.
6. Council will ensure a Barrier Free review is undertaken of all new footpath designs before construction.
7. Council will encourage positive attitudes to walking as part of an integrated transport network.
8. Council will encourage land use, planning and design that supports walking by ensuring all urban subdivisions or land use developments provide a suitable network of footpaths and pedestrian accessways to Council standard;



9. Council will identify new footpaths needed as a result of development growth (such as links from the existing network to a new supermarket or school) and include these in the Footpath Priority matrix. Community infrastructure funding may be used to fund these projects.
10. Council will apply the following criteria to prioritise network development:
 - a. Proximity to pedestrian generators i.e. hospitals, rest homes, and other highly used areas
 - b. Within a 2km distance of a primary school or 3.8kms from a high school
 - c. Traffic density based on the functional classification of the street or road i.e. arterial, collector, local, through road, no exit, or cul de sac
 - d. Completes a link in the existing network
 - e. Speed limit
 - f. Suitability of the berm for pedestrians without a formal footpath
 - g. Existing footpath on one side of the road
 - h. Contribution from the community
 - i. Additional width required – high mobility scooter area

PROCEDURES

1. Board receives or identifies a need for a new footpath
2. Board passes a resolution that the footpath request be investigated. The resolution needs to include sufficient details regarding cost, such as type of material, location, length, and if there is any community contribution.
3. IAM team investigates the cost to build the path and considers the alignment of the project with other work planned (i.e. stormwater improvements or road widening).
4. The project and price are added into the Footpath Priority matrix (Objective No. A1349250) by the Asset Management Officer – Roads and Stormwater.
5. A report is prepared for the Board with the cost, any IAM or NZTA funding that might align with the project, any specific timing that may align with other works, and where the project fits in the Footpath Priority matrix against other requests.
6. Community Board considers the project against others in the Footpath Priority matrix and recommends that:
 - a. community grant funds be allocated to the project
 - b. the project replace a currently funded project
 - c. the project be forwarded to the next LTP round for consideration

Typical condition for each of the RAMM grades –

RAMM Grade 5: Very Poor



RAMM Grade 4: Poor



RAMM Grade 3: Fair



RAMM Grade 2: Good



RAMM Grade 1: Very Good



6 STRATEGIC PLANNING AND POLICY GROUP

6.1 RATE FUNDING FOR KAIKOHE MEMORIAL HALL

File Number: A2547561

Author: Bill Lee, Community Policy and Development Manager

Authoriser: Sheryl Gavin, General Manager - Strategic Planning and Policy (Acting)

PURPOSE OF THE REPORT

This report is written to support the request by the Kaikohe-Hokianga Community Board for Council to agree to fund the Kaikohe Memorial Hall from District Rates. It is currently funded from the Kaikohe-Hokianga Ward Rate.

EXECUTIVE SUMMARY

- The Kaikohe Memorial Hall is used as an extension of Council for events and workshops that are of significance to Council, often meaning community access is reduced.
- Council directly employs a caretaker/cleaner. No other halls have this facility.
- Council controls the booking system and again, no other hall has this direct control.
- The Community Board considers that the hall is a de facto extension of Council, albeit without an adjoining roof and that the cost to the ward is extensive compared to the benefit and control the community has for its operation.
- The Community Board requests that this hall is considered to be of significance to Council and the District and for it to be funded via District-wide Rates.

RECOMMENDATION

That the Infrastructure Network Committee supports the Kaikohe-Hokianga Community Board's request for Council to agree that the Kaikohe Memorial Hall be funded from District-wide Rates.

1) BACKGROUND

At its meeting 3 April 2019, the Kaikohe-Hokianga Community Board resolved:

That the Board asks the FNDC to rescind the delegations to the CEO with regard to the halls of the Kaikohe-Hokianga ward (excepting the Kaikohe Memorial Hall which the board has asked be classified as a "hall of district significance") and fully delegate hall responsibility to the Kaikohe-Hokianga Community Board.

This report advances this resolution to the Infrastructure Network Committee to support the change in designation for the Kaikohe Memorial Hall from Ward based to District significance. It is not intended to cover the other part of the resolution regarding rescinding delegations.

Note that should Council support the re-designation of the hall the change to how it is rated cannot occur until the 2020/21 financial year as rates have already been set for the 2019/20 year.

2) DISCUSSION AND OPTIONS

The Kaikohe-Hokianga Community Board considers the following to be important in supporting its case for change.

If Council was to divest itself of halls in the Kaikohe-Hokianga Ward, it would be unlikely that the Kaikohe Memorial Hall would be included because it is the only Council managed hall in the District, with a Council-paid caretaker and cleaner. Additionally, Council provides resourcing from

District Facilities for setting up of events for important visiting dignitaries as well as regional workshops when the Council Chamber is not available or is too small for the occasion. Council provides these services mostly free of charge, thereby reducing income from the facilities' use. Council does not pay for use of the hall.

Unlike other halls across the District, fees for this hall are set by Council rather than the Community Board or hall committee.

Memorial Hall provides for the district as a whole much like the Turner Centre in Kerikeri and Te Ahu in Kaitaia do. Both of these facilities are funded by the District.

The issue of district-wide or ward rated funding has been ongoing through the 2018-28 Long Term Plan and more recently at Annual Plan workshops. The Chair of the Kaikohe-Hokianga Community Board believes that during Annual Plan discussions Councillors expressed strong support for changing the funding to district-wide.

Options

Option 1 – Retain the funding for the Kaikohe Memorial Hall from the Kaikohe-Hokianga Ward Rate.

This option retains the status quo. The community has little or no control over usage and or setting fees but pays for the hall's upkeep and activities from rates collected from within the ward.

Option 2 – Use District-wide rates to fund the Kaikohe Memorial Hall.

The Community Board considers that the hall has wider significance to Council as an extension of Council headquarters at Kaikohe and is used by Council as an additional space for civic and other functions and has lessor significance to the wider Kaikohe-Hokianga ratepayers on whom the burden of funding from the Ward Rate is placed.

The Kaikohe-Hokianga Community Board supports Option 2.

Reason for the recommendation

The burden of funding the Kaikohe Memorial Hall falls on a relatively low number of ratepayers. The hall has wider significance as an adjunct of Council activity and Council functions on Council's headquarter site and therefore has wider implications across the district. As a consequence, the Community Board considers at this point in time that the Memorial Hall has district significance and requests that the Infrastructure Network Committee endorse the Community Board's request for Council to agree that the Memorial Hall be funded from District-wide Rates.

3) FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Changing the funding mechanism for Memorial Hall will entail removing the costs from the ward targeted rate and adding them to the general rate. This type of change can only occur through the setting of rates following adoption of a Long Term or Annual Plan. Therefore, the earliest this could happen is the 2020/21 rating year. The rating change will lessen the rate to ratepayers in the Kaikohe-Hokianga ward. The net effect on the total amount rated for will not change as a result of the decision.

ATTACHMENTS

Nil

Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	In terms of recommending Council consider the change to rating for the Memorial Hall, the significance is low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Relevant legislation Local Government Rating Act 2002 and the Revenue and Financing Policy and Funding Impact Statement (Rates).
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is currently ward rate funded but the report asks that it become a district asset and be funded from the general rate.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	A change to district-wide rating will lessen the burden on Māori living in the Kaikohe- Hokianga Ward. The percentage of Māori in this ward is higher than other wards.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.	The Kaikohe-Hokianga Community Board represents those persons and is acting on their behalf.
State the financial implications and where budgetary provisions have been made to support this decision.	No direct financial implications. Any change to rating could not occur before the 2020/21 rating year due to legislative requirements.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report

7 PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Health Impacts with Particulate Matter from Unsealed Roads	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - Prioritisation based districtwide Seal Extension Programme 2019/2020	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8 MEETING CLOSE